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NOTICE OF MEETING
OF THE
CITY OF DIBOLL CITY COUNCIL

The City Council will meet in a regular session meeting in the City Hall Council Chambers, located at 400 Kenley, Diboll, Texas, on Tuesday, January 10, 2023 at 5:15p.m.

Call to Order

Invocation

Pledge of Allegiance

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

a. Minutes from December 13, 2022, Regular Session Meeting
b. Financial Statement for December 2022
c. 12-Month Attendance Record for December 2022

Item #2: Consideration and possible action to approve Ordinance 2023-01-001 for the second (2^{nd}) amendment to the 2022-2023 Operating Budget.

Item #3: Consideration and possible action to approve Resolution 2023-01-001, appointing The Lufkin Daily News as the official newspaper for the City of Diboll.

Item #4: Consideration and possible action to approve an evaluation instrument for the City Manager position.

Item #5: DEPARTMENT HEAD REPORTS

a. Fire Department Report
b. Police Department Report
c. Public Works Report
d. Code Compliance Report
e. Finance & Court Report
f. City Manager Report

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Item #6: The Diboll City Council will convene into a closed Executive Session, in accordance with Open Meetings Act, Chapter 551, Texas Government Code 551.074, for the purpose of discussing contract of City Manager, Jason Arnold.

Council will reconvene into open session following closed door session and possibly take action on matters discussed in Executive Session.

Item #7: Consideration and possible action on matters discussed in Executive Session.

Adjournment

Note: Mayor and Council Reports on Items of Community Interest- Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; (6) announcements involving imminent threat to public health and safety.

I certify that this Notice of Meeting was posted in a glass-enclosed case in front of City Hall at 400 Kenley Street, Diboll, Texas, and available for viewing by the public prior to 5:15 p.m. on December 6, 2023, as well as at the City's website.

Rosa M. Olvera

Rosa M. Olvera - City Secretary
Posted: 1/6/2023

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MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS REGULAR SESSION MEETING ON TUESDAY, DECEMBER 13, 2022, AT 5:15 P.M., IN THE DIBOLL CITY HALL CHAMBERS.

COUNCIL PRESENT

Mayor Trey Wilkerson, Mayor Pro Tem Daniel Lopez, Councilmembers Benita Sheffield Duffield, Brian Moreno, Luis Maldonado, Ray Williams, Jr. and Ruben Terrazas.

COUNCIL ABSENT

None

STAFF PRESENT

City Manager Jason A. Arnold, City Secretary Rosa Olvera, Chief of Police Michael Skillern, Code Compliance Official Tino Lopez and Fire Chief Aaron Smith.

Call to Order: Mayor Trey Wilkerson called the meeting to order at 5:15p.m.

Mayor Wilkerson gave the invocation, then led the Pledge of Allegiance which was recited by those in attendance.

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Public Participation: NONE

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

a. Minutes from November 15, 2022, Regular Session Meeting
b. Financial Statement for November 2022
c. 12-Month Attendance Record for November 2022

Luis Maldonado made a motion to approve and Daniel Lopez second.
All in Favor, none opposed, motion carries.

Item #2: Consideration and possible action to approve nominations for Home Rule Charter Review Commission.

NAME:	***NOMINATED BY:***
Leslea Horton Williams	Trey Wilkerson
Noelia Grimaldo	Luis Maldonado
Daniel Zarzoza	Ruben Terrazas

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John McClain	Daniel Lopez
Eric Hernandez	Ray Williams
Danieyele Simmons	Benita Sheffield Duffield
Ben Merritt	Brian Moreno

Brian Moreno made a motion to approve and Luis Maldonado second.
All in favor, motion carries.

Item #3: Linebarger Goggan Blair & Sampson, LLP (Linebarger Law Firm) presents City of Diboll delinquent fees & fines and tax collection report.

James Guest with Linebarger Law Firm gave an informational presentation regarding the reports.

Item #4: Consideration and possible action to approve wholesale water supply contract with Angelina & Neches River Authority (ANRA).

Brian Moreno made a motion to approve and Daniel Lopez second.
All in favor, motion carries.

Item #5: DEPARTMENT HEAD REPORTS

a. Fire Department Report
b. Police Department Report
c. Public Works Report
d. Code Compliance Report
e. Finance & Court Report
f. City Manager Report

Item #6: The Diboll City Council will convene into a closed Executive Session, in accordance with Open Meetings Act, Chapter 551, Texas Government Code 551.074, for the purpose of discussing annual evaluation of City Manager, Jason Arnold.

Council will reconvene into open session following closed door session and possibly take action on matters discussed in Executive Session.

Start: 5:51p.m.
Council reconvened at 6:42p.m. into open session following closed door session.

Item #7: Consideration and possible action on matters discussed in Executive Session.

None

Adjournment

Mayor Wilkerson called to adjourn at 6:42p.m.

Minutes of the December 13, 2022 Regular Session Meeting approved by council on this the 10th day of January, 2023.

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Trey Wilkerson, Mayor

ATTEST BY:

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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DIBOLL CITY COUNCIL
12-MONTH ATTENDANCE RECORD

Council Member	8/24/212	9/14/2021	9/21/2021	9/30/2021	10/6/2021	10/12/2021	11/9/2021	12/14/2021	1/11/2022	2/8/2022	3/8/2022	4/12/2022
Brian Moreno	0	0	0	0	0	0	0	0	0	0	0	0
Ruben Terrazas	0	0	0	0	0	0	0	0	0	0	0	0
Daniel Lopez	0	0	0	0	0	0	0	1	0	1	0	0
Ray Williams, Jr.												
Benita Sheffield Duffield	0	0	0	0	0	0	0	0	0	0	0	0
Luis Maldonado	1	0	0	0	0	0	0	1	0	0	0	0
Trey Wilkerson	0	0	0	0	0	0	0	0	0	0	0	0
Total Absences	**1**	**0**	**0**	**0**	**0**	**0**	**0**	**2**	**0**	**1**	**0**	**0**

Council Member	5/10/2022	5/18/2022	6/14/2022	6/21/2022	7/12/2022	7/13/2022	8/9/2022	9/13/2022	10/11/2022	11/15/2022	1213/2022	TOTAL TO-DATE
Brian Moreno	0	0	0	0	0	0	0	0	0	1	0	**1**
Ruben Terrazas	0	1	0	0	1	1	0	0	1	0	0	**4**
Daniel Lopez	0	0	0	0	1	1	0	0	0	0	0	**4**
Ray Williams, Jr.	0	0	0	0	0	0	0	0	0	0	0	**0**
Benita Sheffield Duffield	0	0	0	0	0	0	0	0	0	1	0	**1**
Luis Maldonado	0	0	1	0	1	0	0	0	0	1	0	**5**
Trey Wilkerson	0	0	0	0	0	0	0	0	0	0	0	**0**
Total Absences	**0**	**1**	**1**	**0**	**3**	**2**	**0**	**0**	**1**	**3**	**0**	**15**

Rosa M Olvera

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Samantha Durham
Director of Finance

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sdurham@cityofdiboll.com

CITY OF DIBOLL

Interoffice Memorandum

DATE: **January 10, 2023**

TO: **Mayor and Council Members**

THRU: **Jason Arnold, City Manager**

SUBJ: **2022-2023 Budget Amendment No. 2**

ITEM NO. 1 PROJECT EXPENSE

Due to market restraints, several capital improvement expenditures budgeted in the 2021-2022 FY Budget Amendment were not processed, delivered, or completed.

These expenditures include DVFD Station Building Repairs.

Therefore, there was a significant amount that rolled into fund balance at the 9-30-2022 year end that we wish to reallocate to the 2022-2023 FY Budget.

The 2021-2022 FY Budget completed the year with budget remaining in the following accounts:

GL No.	Department	Account Name	Budget Remaining
01-05-4400	Fire Dept.	Project Expense	$10,000.00

At this time, we request $10,000.00 to be transferred from the General Fund balance for the expenses described above.

ITEM NO. 2 FUND BALANCE ROLLOVERS

Due to time restraints, several special purpose expense accounts including those allocated for Keeler, and PD LEOSE budgeted in the 2021-2022 FY Budget were not expensed or allocated.

The 2021-2022 FY Budget completed the year with budget remaining in the following accounts:

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GL No.	Department	Account Name	Budget Remaining
05-01-4216	General	Keeler	$626.26
05-12-4215	Recreation	Keeler – Baseball	$7,788.00
05-11-4213	Civic Center	Keeler – Civic Center	$3,273.10
05-03-4212	Police	PD – LEOSE	$1,122.62

At this time, we request $12,809.98 to be transferred from the Restricted Fund balance and re-allocation as described above.

ITEM NO. 3 FUND BALANCE ROLLOVERS

In the 2022-2023 FY Budget, we requested the fund balance rollover for the Keep Diboll Beautiful expense account. That amount was over-estimated due to the extra expenses occurred in the preparation of Diboll Day. The estimate was $9,841.38.

The 2021-2022 FY Budget completed the year with budget remaining in the following accounts:

GL No.	Department	Account Name	Budget Remaining
18-01-4210	General	KDB Expense	$1,780.69

At this time, we request $8,060.69 be reduced from the above account for the 2022-2023 FY Budget.

Fond regards,

Sam Durham
Finance Director

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ORDINANCE NO. 2023-01-001

AN APPROPRIATIONS ORDINANCE AUTHORIZING AN AMENDMENT TO THE 2022/2023 OPERATING BUDGET (BUDGET AMENDMENT NO. 02), PROVIDING FOR THE SUPPLEMENTAL APPROPRIATION OF FUNDS IN THE GENERAL FUND, RESTRICTED FUND, KEEP DIBOLL BEAUTIFUL; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, The City Charter of the City of Diboll requires an Appropriations Ordinance be passed by the City Council each year showing revenue of the City from all sources and the expenditures to the various purposes for the fiscal year;

WHEREAS, City Council approved the 2022/2023 Operating Budget and appropriated the necessary funds out of the General, Restricted, and Keep Diboll Beautiful Fund revenues for the maintenance and operation of various offices, departments and agencies of the City; and

WHEREAS, Council has reviewed and approves the report establishing the need to adjust appropriations in the General, Restricted, and Keep Diboll Beautiful Funds.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS, THAT:

Section I

The City Council of the City of Diboll, Texas, hereby authorizes and approves an amendment to the 2022/2023 Operating Budget (Budget Amendment No. 02) for the purpose and in the amounts shown in the attached report, the amounts to be appropriated from Fund Balances:

The following are fund summaries of these adjustments for the budget line items that are affected:

General Fund

Current Expenditure Budget -	2,844,574.51
Proposed Expenditure Budget -	2,854,574.51
Decrease to Fund Balance	(10,000.00)
Current Revenue Budget -	2,829,991.54
Proposed Revenue Budget -	2,829,991.54
Increase to Fund Balance	-
Net effect to fund balance is a decrease of	(10,000.00)

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Restricted Fund

Current Expenditure Budget -	139,650.00
Proposed Expenditure Budget -	152,459.98
Decrease to Fund Balance	(12,809.98)
Current Revenue Budget -	1,200.00
Proposed Revenue Budget -	1,200.00
Increase to Fund Balance	-
Net effect to fund balance is a decrease of	(12,809.98)

Keep Diboll Beautiful Fund

Current Expenditure Budget -	34,841.38
Proposed Expenditure Budget -	26,780.69
Increase to Fund Balance	8,060.69
Current Revenue Budget -	0.00
Proposed Revenue Budget -	0.00
Increase to Fund Balance	-
Net effect to fund balance is a increase of	8,060.69

Section II

The City Council of the City of Diboll, Texas, hereby amends the 2022/2023 Operating Budget in the General, Restricted, and Keep Diboll Beautiful Funds, adjusting appropriations as stated in Section 1 above.

Section III

That this ordinance shall be and become effective immediately upon and after its adoption and approval.

PASSED AND APPROVED by the City Council of the City of Diboll, Texas on this the 10th day of January, 2022

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_____
Trey Wilkerson, Mayor

ATTEST:

_____
Rosa Olvera, City Secretary

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Jason A. Arnold, MPA
City Manager, City of Diboll

400 Kenley Street
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(936)-829-6800
jarnold@cityofdiboll.com

January 6, 2023

Honorable Mayor and City Council
City of Diboll

RE: Official Newspaper

As established in the City of Diboll's Home Rule Charter, "the City Council shall designate a public newspaper of general circulation in Angelina County as the city's official newspaper, and it shall continue to serve as the city's official newspaper until another is designated".

With the unfortunate closing of The Free Press located here in Diboll, it is necessary to choose a new local newspaper to serve as our official newspaper. The Lufkin Daily News has previously served as our official newspaper and has done a fine job. If approved, all public notices, ordinances or other matters required by law to be published shall be published in the Lufkin Daily News.

Staff recommends Council designate The Lufkin Daily News as the official newspaper of the City of Diboll.

Respectfully,

Jason A. Arnold, MPA
City Manager
City of Diboll

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RESOLUTION 2023-01-001

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DIBOLL, ANGELINA COUNTY, TEXAS, DESIGNATING AN OFFICIAL NEWSPAPER FOR THE CITY OF DIBOLL

WHEREAS, the City Council finds that Lufkin Daily News is a paper of general circulation within the nearest City of Lufkin; and

WHEREAS, the City Council finds that Lufkin Daily News is the only professional newspaper within our area; and

WHEREAS, the City Council finds that Lufkin Daily News is a publication that meets all of the criteria legally required of an officially designated newspaper for the City of Diboll; and;

NOW THEREFORE, be it resolved by the City Council of the City of Diboll, Angelina County, Texas, as follows:

1. The Lufkin Daily News ("LDN") is designated as the official newspaper for the City of Diboll commencing January 10, 2023. Any use of the any other newspaper prior to the date of this resolution is ratified by Council.

2. By this resolution of the City Council, of the City of Diboll shall publish in Lufkin Daily News all legal notices, job postings, or other matter required to be published by law.

3. Should any word, phrase, paragraph, section, or portion of this resolution be held to be illegal, invalid, or unenforceable, the legality, validity, and enforceability of the remaining portions of the resolution shall not be affected thereby, and each such illegal, invalid, or unenforceable word, phrase, paragraph, section or portion shall not affect the resolution as a whole.

4. This Resolution is effective immediately upon passage.

PASSED AND APPROVED this 10th day of January 2023.

_____
Trey Wilkerson, Mayor

ATTEST:

_____
Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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Diboll Police Department

MONTHLY DEPT. STATS

December 2022

CALLS FOR SERVICE	264
INCIDENT REPORTS	46
CRASH REPORTS	3
EXTRA PATROLS/ PATROL REQUESTS	13
TRAFFIC STOPS	214
TOTAL ARRESTS	19
• MISD. ARREST	6
• FELONY ARREST	13

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Diboll Police Department

Yearly DEPT. STATS

2022

CALLS FOR SERVICE	4892
INCIDENT REPORTS	755
CRASH REPORTS	82
EXTRA PATROLS/ PATROL REQUESTS	972
TRAFFIC STOPS	3660
TOTAL ARRESTS	307
• MISD. ARREST	89
• FELONY ARREST	218

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Public Works Director Project Status Report – January 2023

City of Diboll PSI Project

UCRM-1 City Hall/Safety Center: Punch list item work ongoing for roofing, siding, painting, fencing. Punch list items for building siding, painting completed. Contractors have repaired a pitch pocket on the safety center roof that continues to leak. They have also re-routed a vent pipe that was found to be rusted out. Watershed testing will be performed on 12/8/2022 to determine if the leak is fixed. The extra gate remote controllers were received and programmed. Council chamber doors are scheduled to be installed on 12/8/2022. The doors on the southside of the building will be replaced. The doors on the north entrance will be reconditioned. The council chamber doors were installed. The contractors had problems with the alignment on the doors and the color of stain did not turn out correct. They are in the process of fixing the alignment issues along with sanding and restaining them.

Estimated completion date of 1/13/2023

Status: 95% Complete

UCRM-2 SCADA Upgrades: SCADA procurement underway. Some items face very long lead times. Scada procurement and remote programming started. The control panels have a six month lead time of production. This will put the Scada installation of hardware around 6/10/2023. Scada elevated storage tank hardware scheduled for late January

Estimated completion date of 8/1/23

Status: 25% Complete

UCRM-3 Lighting Upgrades: Punch list walk through 11/09. Punch list walk through rescheduled for 12/14/2022. Lighting substantial completion documentation finalized.

Project Complete 1/4/2023

Status: 100% completed

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Urcm-4 HVAC/BAS Upgrades: City Hall and safety center HVAC complete. Civic Center HVAC will start in December. Contractors have prepped the building for unit installation. Full install to start 1/25/2023. City staff needs to clean out maintenance and mechanical rooms the week prior to installation.

Estimated completion date of 2/8/2022

Status: 65% Complete

UCRM-5 Water Meter AMI: Neptune AMI Meter System

Timeline has been moved back to March of 2023 due to delay in meter production. Meter boxes and lids have been received at the warehouse. We have started receiving shipments of antennas for the meters.

Estimated completion date of 9/1/2023

Status: 5% Complete

WWTP/TWBD Project

We are still working on the environmental clearance with TWDB. KSA is working on map exhibits and some other documents for the environmental study and should have that to them this week along with the engineering report. The engineering report will be submitted to TWDB by 12-8/2022. This will contain certain information/exhibits that are required for the environmental review to move forward at TWDB. We plan to begin the preliminary design phase (construction plans and specifications) in January. This will run concurrently with TWDB review of the engineering report and environmental in an effort to speed up the schedule.

Estimated completion date of 6/1/2024

Status: 25% Complete

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ARPA Project

Plans on the Lumberjack Drive are ready for review. Meeting with KSA 11-10-2022 to complete the preliminary design phase. We found the last easement/ROW document and have confirmed a complete ROW from the existing Lumberjack Drive to the TxDOT bypass. With this final ROW we are making one alignment change to avoid a road crossing within the TxDOT ROW and should be complete by 12/16/2023. Once we have the final plans, we can submit them to TxDOT for permit approval. We have received the required ARPA contract provisions from Grant Works and are incorporating it into our contract documents. Our estimate for completion of all plans, contract, specifications, and permitting is 1/1/2023.

Estimated completion date of 8/1/2023

Status: 30% Complete

Sanitary Sewer OverFlow Program Project

Scheduled demos for manhole rehab with Fuquay and Southern Trenchless. We Attended project demonstration for manhole and pipe rehabilitation on 12/1/2023 with Fuquay Inc. We were very impressed with the professionalism and quality of work they demonstrated. We will be starting our manhole lining for phase one of our five-year project beginning in January. Contractors will be onsite beginning 1/16/2023 to begin review and implementation of phase one of the SSO plan.

Estimated completion date of 6/1/2027

Status: 5% Complete

Department Projects

Fire Hydrant replacement High School: valve location underway and materials in stock. Valves have been located. We ordered a tool to remove the internal parts for replacement without having to replace the entire fire hydrant. Scheduled to begin repair on 12-19-2022. The school still has fire protection with multiple hydrants located on the property. The tools we ordered have still not arrived. The vendor expects to receive them by mid January. Repairs will begin when tools arrive.

Estimated completion date of 1/25/2023

Status: 15% Complete

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Water main replacement on Arrington: Repairs under way on boring mole. We trenched the Rodway and laid a new service line. Repairs were completed 12/7/2022. We plan to let the area dry out for a week before we lay asphalt.

Estimated completion date of 12/14/2022

Status: 100% Complete

Replacement of inner fence at ground storage: Planned start 11/21/2022. We have removed the rubbish and brush from the inner fence to gain access for repairs. We plan to start removal of old fence 1/2/2023

Estimated completion date of 2/1/2023

Status: 10% Complete

Roof repairs at Service center: Ordering materials 10%

Estimated completion date of 3-1-2023

Status: 5% Complete

Locate all valves on 8 inch water line Arrington and Westchester: Located one valve with pothole machine. This will be a slow moving and time-consuming project. The valves we are trying to locate are covered with years of sediment and in most of the back yards of property owners.

Estimated completion date of 4/15/2023

Status: 20% Complete

1818 Housing Complex 6 Inch Meter Replacement

We are planning to install a temporary 6 inch meter at the housing complex in 1818. The existing meter is not reading at this point failing to capture water consumption. We will manually read the temporary meter until we receive our cellular system in March of next year. In preparation for the meter installation we have pumped down the meter vault.. We found that the shutoff valve has a leak and it is actually a 4 inch meter. Supplies have been ordered to replace the packing around the valve.

Estimated completion date of 2/1/2023

Status: 10% Complete

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City of Diboll Welcome Banner Frame

We have currently procured the materials for building the new frame for the signs.

Estimated completion date of 2/4/2023

Status: 5% Complete

Developing Street Grading System for Future Street Projects

Currently registering for online training in January. Paver software has been purchased and a plan for grading our city streets. We are registered for training on 1/17/2023-1/19/2023

Estimated completion date of 2/15/2023

Status: 10% Complete

#18 Golf Course Bridge

The water line has started leaking in another spot. Repairs were delayed. Waiting on parts to replace a 1/12 sprinkler valve on the front nine pump house.Repairs to bridge scheduled. Planning to install sprinkler valve 12/13/2023. Sprinkler valve was received and installation complete. Bridge crossing repairs were delayed due to weather.

Estimated completion date of 2/4/2023

Status: 65%Complete

Repaint park bridges

We will be repainting the four bridges in Old Orchard park. Two of the bridges will require us to remove all of the rust before painting will begin. We have started sourcing materials.

Estimated completion date of 3/31/2023

Parks utility trailer rehabilitation:

We replaced all of the lumber on our utility trailer. Repacked all barrings and braced the frame.

Status 100% complete

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Lynn Street

We had several sewer backups on the main sewer line on Lynn street. Over a three day period we were able to identify four different locations that were obstructed. We removed several children's toys that were blocking the line. We then made sure all cleanouts and manholes were secure. We advised the customers in that area of what we found.

Status 100% complete

514 Westchester Driveway Repair

Replace damaged concrete driveway caused by water leak from eight-inch main break. Repairs scheduled for 12/12/2022. Damaged concrete has been repaired and topsoil replaced. We seeded the area with rye grass seed to prevent erosion.

Estimated completion date of 12/14/2022

Status: 100% Complete

Ditch excavation and culvert replacement:

1404 Glass culvert installation- New installation of two twenty foot culverts installed for driveway access to residents home.

Status 100% Complete

Lawrence Street- Removal of 7 culverts and re-set to grade. Excavate 1310 feet of ditch line. Locates have been called in and marked. Work to begin on 12/12/2023

Estimated completion date of 1/30/2023

Status: 10% Complete

Cozy Circle - Removal of 6 culverts and re-set to grade. Excavate 410 feet of ditch line.

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OC Scott and Lynn- Benita Duffield asked me to look into the drainage issue at this location. It appears that Lynn St. catches all of the drainage from Ash St. and the housing authority. I suggest that we cut a ditch behind the houses on Lynn St. and try to divert the drainage toward Maynard.

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Code Compliance

Monthly Report

December 2022

Mail and Bank Deposit – Daily

Livestock- Resident called about chickens out on North Hendrix Ave owners were contacted by PD and I sent a Certified Letter on 12/7/22. Complaint about Goats at a house on Lynn Street. Went out and seen 2 goats beside house in a pen nobody was home so I left door hanger and sent Certified Letter to move goats 100ft from any resident or they will be impounded.

Livestock Certified letter received – 1406 N Hendrix 12/7/2022

New House Construction – 1108 Cypress needs to pay for water and sewer taps.

911 Addressing – 718 Pine Valley called about business address he is not inside City limits of Diboll. Teah Bonner Office of Angelina County Emergency Management and Homeland Security. Emailed for all addresses for Diboll mobile home park I sent it to her on 12/15/22. She replied errors on back side of Denman Street changing 864 – 925 ½ Denman Street to 1001 – 1085 Denman Street 52 lots changed. Met with Chelsea Napier manager at Diboll mobile home on 12/27/22 to correct errors she said she will send to her boss today and get back with me. She made contact with me 12/28/2022 and have agreed with address change.

Certificate of Occupancy –

Inspections –

Solar Permit – 1102 S First Street

Sign Permit –

Electric Permit –

Certified Letter Substandard Structure Calls – 406 Devereaux called about the house and will start looking for someone to demo. 214 Beech

Unclaimed Certified Letters for Weed and Grass –

Certified Letters for Weed, Grass and Rubbish – 103 Beech, 709 Cypress, 103 Frankens, 1211 Lynn Street, 209 Pine Street

Certified Letters Received – 209 Pine Street

Code Compliance – 812 A. S. Davis has removed all remaining Structural from house and cut the tall grass. Complaint about couch out by street on Lynn Street I drove

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around Lynn, Cypress and O C Scott did not see a couch anywhere. 1207 Lynn Street unregistered vehicle parked on street gave him 2 weeks to move out of the street. Resident called about trashy house at 1211 Lynn Street I let owner know he needs to clean junk. I also sent him a letter stating about city ordinance Sec. 22-56. - Cutting weeds; removal of rubbish. G O from PD called to send her info on outdoor burning I found the act of burning any hair, leather, rags or any other substance of any kind which causes or produces an offensive smell, smoke or odor capable of annoying persons living in the vicinity or persons passing along the streets, alleys or public thoroughfares.

Substandard Structure Certified Letters – 711 Lynn Street,

Dog Bite –

Dog Complaints – Lady called about her dog that was dropped off by Ex-boyfriend he had cuts on face from a mussel is what he told her but the VET said It was possibly zip ties. I gave all information to PD to contact Denton Police he lives out of town. Dog running lose on Lynn found owner talked to her and let her know that her dogs were out running lose. Lady caught a dog that's has been running around neighborhood on wells. Pinewood resident called about a brown dog running around charging at people and white foam coming out its mouth. I drove around and found 1 small brown dog on Pinewood contacted owner but the lady that called said that was not the dog. I drove around other neighborhood's and did not see it. Lady called about a puppy out tied up with chain during morning on Wells Street with no food or water. I went out to locate dog but did not see anything until a lady came out to say if there was a problem I said if she owned a puppy she replied yes. I then asked if the puppy was chained up outside with no water or food, she said no that she lets dog out with kids before they get on bus then bring back inside when they get on bus. N Hendrick called about a missing dog he asked if I picked up any in area, I replied no. Lady called about a dog in back yard but she is outside City limits of Diboll I gave her number for Angelina County.

Cat Complaints – Golf Course needed to use live trap to catch cats. Frankens resident called she need another cat picked up that might be having babies I let her know I would get to it ASAP. Frankens called again about a pregnant cat I went to buy 2 more live traps at tractor supply and went by her house to drop off but the husband said not to leave it because it might be someone's cat.

Stray Dog pick up – 1 Dog Wells

Stray Cat pick up –

Miscellaneous – installed doorbell camera at drive thru window. Set 2 rat traps killed 1 rat.

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Code Compliance Project Status Report

December 2022

City Of Diboll Substandard Buildings or Structure Project

306 South First Street Home owner came in for a Demolition Permit and has started

406 Devereaux owner called they will start looking for someone to demolition the house. I gave her 30 Days to see some progress and to keep in touch with me.

304 Box Factory Certified letter unclaimed returned to me.

Lynn Street and Robert Nash Street Certified letter is still out for delivery.

707 Persimmon Street Returned receipt received November 18, 2022. Owner has not called.

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Samantha Durham
Director of Finance

CITY OF DIBOLL

400 Kenley
PO Box 340
Diboll TX, 75941
(936)829-4757
Fax: (936)829-1179
Email:
sdurham@cityofdiboll.com

Interoffice Memorandum

DATE: **January 10, 2023**

TO: **Mayor and Council Members**

THRU: **Jason Arnold**
City Manager

SUBJ: **Finance Department Reports**

FINANCE

December Financials Delayed due to Incode 10 Software Conversion Project

MUNICIPAL COURT

Operations are good, nothing to report.

PROJECT STATUS REPORT

Incode 10 Software Conversion

The City of Diboll relies heavily on its IT Infrastructure in order to provide services to our community and maintain financial transparency. Our current system includes software packages form FAST, IWORQ, Paychex, Smartsheet, Blackboard, and USTI. Each system manages a separate component including Core Financials, Accounts Payable, Purchasing, Payroll, Time & Attendance, Employee Management, Utility Billing, Municipal Court, Permitting, Budgeting, Cemetery Management, Credit Card Processing, and Customer Engagement. The City of Diboll is in the process of converting all of these system components into an all-in-one ERP system, Incode 10 by Tyler Technologies.

Core Financials Component
Estimated Completion Date: January 2023
Status: 100% Complete

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Accounts Payable Component
Estimated Completion Date: January 2023
Status: 100% Complete

Purchasing Component
Estimated Completion Date: January 2023
Status: 70% Complete

Credit Card Processing Component
Estimated Completion Date: January 2023
Status: 10% Complete

Budget / Project Accounting Component
Estimated Completion Date: February 2023
Status: 5% Complete

Employee / Payroll Component
Estimated Completion Date: February 2023
Status: 5% Complete

Utility Billing Component
Estimated Completion Date: March 2023
Status: 5% Complete

Municipal Court Component
Estimated Completion Date: April 2023
Status: 0% Complete

Permitting Component
Estimated Completion Date: April 2023
Status: 0% Complete

Cemetery Management Component
Estimated Completion Date: April 2023
Status: 0% Complete

Customer Engagement Component
Estimated Completion Date: April 2023
Status: 0% Complete

Fond regards,

Sam Pierjam

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CERTIFIED EXECUTIVE CLOSED SESSION AGENDA

On this the 10th day of January, 2023, the governing body of the City of Diboll convened in Executive Closed Session of the City Council held at the Diboll City Hall at 400 Kenley, Diboll Texas with the following present to wit:

☐ Trey Wilkerson, Mayor	☐ _____
☐ Daniel Lopez, Mayor Pro-Tem	☐ _____
☐ Benita Sheffield Duffield, Council Member	☐ _____
☐ Luis Maldonado, Council Member	☐ _____
☐ Brian Moreno, Council Member	☐ _____
☐ Ray Williams, Jr., Council Member	☐ _____
☐ J. Ruben Terrazas, Council Member	☐ _____

The following is an agenda of an Executive Session of the City of Diboll, Texas, held pursuant to the Texas Open Meetings Act, Government Code Section:

__551.071 – Litigation/Consultation with Attorney	__551.076 Security Personnel or Devices
__551.072 – Real Property	__551.086 Test item (SB 59S)
__551.073 – Prospective Gift	__551.087 Economic Development Negotiations (SB 1851)
X 551.074 – Personnel Matters	

Agenda Item #1:

Action Taken: ☐ Yes ☐ No

_____

_____

_____

Agenda Item #2 Action Taken: ☐ Yes ☐ No

_____

_____

_____

Agenda Item #3 Action Taken: ☐ Yes ☐ No

_____

_____

_____

I, Mayor Trey Wilkerson, certify the above agenda is a true and accurate record of the proceedings.

_____ _____

Trey Wilkerson, Mayor Witness

Convened into Executive Session at: _____

Exited back to Regular Session at: _____

*Note: this certified agenda must be kept a minimum of two years after the date of the Executive Session and is confidential. A person who knowingly and without lawful authority makes this record public commits a Class B misdemeanor and may be held liable for actual damages, court costs, reasonable attorney fees, and exemplary damages. Texas Government Code § 551.145.

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MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS REGULAR SESSION MEETING ON TUESDAY, JANUARY 10, 2023, AT 5:15 P.M., IN THE DIBOLL CITY HALL CHAMBERS.

COUNCIL PRESENT

Mayor Trey Wilkerson, Mayor Pro Tem Daniel Lopez, Councilmembers Benita Sheffield Duffield, Brian Moreno, Luis Maldonado and Ruben Terrazas.

COUNCIL ABSENT

Ray Williams, Jr

STAFF PRESENT

City Manager Jason A. Arnold, City Secretary Rosa Olvera, Finance Director Sam Durham, Chief of Police Michael Skillern, Code Compliance Official Tino Lopez and Fire Chief Aaron Smith.

Call to Order: Mayor Trey Wilkerson called the meeting to order at 5:15p.m.

Mayor Wilkerson gave the invocation, then led the Pledge of Allegiance which was recited by those in attendance.

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Public Participation: NONE

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

a. Minutes from December 13, 2022, Regular Session Meeting
b. Financial Statement for December 2022
c. 12-Month Attendance Record for December 2022

Daniel Lopez made a motion to approve and Brian Moreno second.
All in Favor, none opposed, motion carries.

Item #2: Consideration and possible action to approve Ordinance 2023-01-001 for the second (2^{nd}) amendment to the 2022-2023 Operating Budget.

Brian Moreno made a motion to approve and Luis Maldonado second.
All in Favor, none opposed, motion carries.

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Item #3: Consideration and possible action to approve Resolution 2023-01-001, appointing The Lufkin Daily News as the official newspaper for the City of Diboll.

Luis Maldonado made a motion to approve and Ruben Terrazas second.
All in Favor, none opposed, motion carries.

Item #4: Consideration and possible action to approve an evaluation instrument for the City Manager position.

Brian Moreno made a motion to approve and Daniel Lopez second.
All in Favor, none opposed, motion carries.

Item #5: DEPARTMENT HEAD REPORTS

a. Fire Department Report
b. Police Department Report
c. Public Works Report
d. Code Compliance Report
e. Finance & Court Report
f. City Manager Report

Item #6: The Diboll City Council will convene into a closed Executive Session, in accordance with Open Meetings Act, Chapter 551, Texas Government Code 551.074, for the purpose of discussing contract of City Manager, Jason Arnold.

Council will reconvene into open session following closed door session and possibly take action on matters discussed in Executive Session.

Start: 5:24p.m.
Council reconvened at 5:32p.m. into open session following closed door session.

Item #7: Consideration and possible action on matters discussed in Executive Session.

Brian Moreno made a motion to extend term of contract and salary and Luis Maldonado second. All in Favor, none opposed, motion carries.

Adjournment

Mayor Wilkerson called to adjourn at 5:33p.m.

Minutes of the December 13, 2022 Regular Session Meeting approved by council on this the 14th day of February, 2023.

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Trey Wilkerson, Mayor

ATTEST BY:

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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NOTICE OF MEETING
OF THE
CITY OF DIBOLL CITY COUNCIL

The City Council will meet in a regular session meeting in the City Hall Council Chambers, located at 400 Kenley, Diboll, Texas, on Tuesday, February 14, 2023 at 5:15p.m.

Call to Order

Invocation

Pledge of Allegiance

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

a. Minutes from January 10, 2023, Regular Session Meeting
b. Financial Statement for January 2023
c. 12-Month Attendance Record for January 2023
d. Investment Report for Quarter ending December 2022

Item #2: PUBLIC HEARNG for Item 3 & Item 4

Item #3: Consideration and possible action to approve Ordinance 2023-02-001 changing the zoning from "Mixed Family District" to a "(2F) Two Family District" on properties addressed as 1003 and 1005 Lynn Street for the purpose of constructing duplex residences as recommended by the Planning and Zoning Commission.

Item #4: Consideration and possible action to approve Ordinance 2023-02-002 changing a zoning variance at 106 Magnolia Drive, Diboll, Texas to change the front yard setback as recommended by the Planning and Zoning Commission.

Item #5: Consideration and possible action to approve amendments to the City of Diboll Home Rule Charter as recommended by the Home Rule Charter Commission.

Item #6: Consideration and possible action to approve Resolution 2023-02-001 of the City of Diboll, Texas providing for the calling and ordering of a General Election to be held on May 6th, 2023, for the purpose of electing a Councilmember for District 1, District 3, At Large Place 5 and amendments to the Home Rule Charter providing for the necessary notices and fixing the date.

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Item #7: Consideration and possible action to approve modifications to the City of Diboll Personnel Policies Manual Benefits Section.

Item #8: DEPARTMENT HEAD REPORTS

a. Fire Department Report
b. Police Department Report
c. Public Works Report
d. Code Compliance Report
e. Finance & Court Report
f. City Manager Report

Adjournment

Note: Mayor and Council Reports on Items of Community Interest- Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; (6) announcements involving imminent threat to public health and safety.

I certify that this Notice of Meeting was posted in a glass-enclosed case in front of City Hall at 400 Kenley Street, Diboll, Texas, and available for viewing by the public prior to 5:15 p.m. on February 10, 2023, as well as at the City's website.

Rosa M. Olvera

Rosa M. Olvera - City Secretary
Posted: 2/10/2023

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MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS REGULAR SESSION MEETING ON TUESDAY, JANUARY 10, 2023, AT 5:15 P.M., IN THE DIBOLL CITY HALL CHAMBERS.

COUNCIL PRESENT

Mayor Trey Wilkerson, Mayor Pro Tem Daniel Lopez, Councilmembers Benita Sheffield Duffield, Brian Moreno, Luis Maldonado and Ruben Terrazas.

COUNCIL ABSENT

Ray Williams, Jr

STAFF PRESENT

City Manager Jason A. Arnold, City Secretary Rosa Olvera, Finance Director Sam Durham, Chief of Police Michael Skillern, Code Compliance Official Tino Lopez and Fire Chief Aaron Smith.

Call to Order: Mayor Trey Wilkerson called the meeting to order at 5:15p.m.

Mayor Wilkerson gave the invocation, then led the Pledge of Allegiance which was recited by those in attendance.

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Public Participation: NONE

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

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b. Financial Statement for December 2022
c. 12-Month Attendance Record for December 2022

Daniel Lopez made a motion to approve and Brian Moreno second.
All in Favor, none opposed, motion carries.

Item #2: Consideration and possible action to approve Ordinance 2023-01-001 for the second (2^{nd}) amendment to the 2022-2023 Operating Budget.

Brian Moreno made a motion to approve and Luis Maldonado second.
All in Favor, none opposed, motion carries.

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Item #7: Consideration and possible action on matters discussed in Executive Session.

Brian Moreno made a motion to extend term of contract and salary and Luis Maldonado second. All in Favor, none opposed, motion carries.

Adjournment

Mayor Wilkerson called to adjourn at 5:33p.m.

Minutes of the December 13, 2022 Regular Session Meeting approved by council on this the 14th day of February, 2023.

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_____

Trey Wilkerson, Mayor

ATTEST BY:

_____

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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City of Diboll, TX

Financial Report

Group Summary

For Fiscal: 2022-2023 Period Ending: 01/31/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 01 - General Fund						
Revenue						
3100 - Charges for Service	5,000.00	5,000.00	1,000.00	1,500.00	1,500.00	3,500.00
3130 - Penalties & Interest	0.00	0.00	0.00	-163.89	-163.89	163.89
3200 - Fines and Fees	485,500.00	485,500.00	17,152.66	75,506.31	75,506.31	409,993.69
3210 - Licenses & Permits	15,119.41	15,119.41	1,060.00	5,844.75	5,844.75	9,274.66
3500 - Franchise Tax	399,969.77	399,969.77	6,772.16	44,348.86	44,348.86	355,620.91
3550 - Property Tax	1,293,593.32	1,293,593.32	381,411.59	768,414.33	768,414.33	525,178.99
3700 - Sales Tax	616,909.05	616,909.05	57,506.34	244,734.24	244,734.24	372,174.81
3800 - Interest	2,500.00	2,500.00	0.00	3,703.23	3,703.23	-1,203.23
3805 - Miscellaneous	1,000.00	1,000.00	65.00	713.01	713.01	286.99
3940 - Contributions & Grants	10,400.00	10,400.00	2,800.00	2,800.00	2,800.00	7,600.00
Revenue Total:	**2,829,991.55**	**2,829,991.55**	**467,767.75**	**1,147,400.84**	**1,147,400.84**	**1,682,590.71**
Expense						
4000 - Insurance	69,193.10	69,193.10	0.00	56,219.97	56,219.97	12,973.13
4010 - Grant Expense	13,000.00	13,000.00	0.00	0.00	0.00	13,000.00
4030 - Fines & Fees	450.00	450.00	39.00	39.00	39.00	411.00
4040 - Administrative	262,101.00	262,101.00	15,313.59	104,386.48	104,936.85	157,164.15
4080 - Capital Purchase	127,500.00	135,883.00	0.00	19,290.00	36,034.15	99,848.85
4090 - Depreciation	0.00	0.00	-2,400.00	0.00	0.00	0.00
4100 - Contractual & Professional Services	244,659.00	244,659.00	15,447.83	84,769.11	85,560.31	159,098.69
4110 - Intergov't Contracts	169,751.94	169,751.94	1,750.00	13,725.53	13,725.53	156,026.41
4300 - Utility	79,372.00	79,372.00	6,559.04	37,632.22	37,632.22	41,739.78
4400 - Repairs & Maintenance	226,600.00	236,600.00	8,736.98	37,265.92	40,909.70	195,690.30
4460 - Materials & Supplies	198,070.53	198,070.53	6,230.84	38,522.20	45,352.99	152,717.54
4500 - Miscellaneous	3,500.00	11,400.00	1,272.26	2,791.25	2,791.25	8,608.75
4800 - Payroll Expense	2,084,115.94	2,084,115.94	179,316.78	809,748.64	809,748.64	1,274,367.30
4860 - Personnel	39,950.00	39,950.00	1,896.54	8,516.89	9,211.89	30,738.11
9999 - Transfers	-698,972.00	-698,972.00	0.00	0.00	0.00	-698,972.00
Expense Total:	**2,819,291.51**	**2,845,574.51**	**234,162.86**	**1,212,907.21**	**1,242,162.50**	**1,603,412.01**
Fund: 01 - General Fund Surplus (Deficit):	**10,700.04**	**-15,582.96**	**233,604.89**	**-65,506.37**	**-94,761.66**	**79,178.70**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 01/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 02 - Utility Fund						
Revenue						
3100 - Charges for Service	3,309,117.00	3,309,117.00	1,113.00	469,048.16	469,048.16	2,840,068.84
3130 - Penalties & Interest	25,000.00	25,000.00	1,567.32	37,724.81	37,724.81	-12,724.81
3200 - Fines and Fees	1,000.00	1,000.00	463.68	3,255.20	3,255.20	-2,255.20
3800 - Interest	300.00	300.00	0.00	3,612.13	3,612.13	-3,312.13
3805 - Miscellaneous	0.00	0.00	344.85	3,351.57	3,351.57	-3,351.57
Revenue Total:	**3,335,417.00**	**3,335,417.00**	**3,488.85**	**516,991.87**	**516,991.87**	**2,818,425.13**
Expense						
4000 - Insurance	26,335.98	26,335.98	0.00	27,328.66	27,328.66	-992.68
4030 - Fines & Fees	9,360.00	9,360.00	1,033.01	3,621.41	3,621.41	5,738.59
4040 - Administrative	60,922.00	60,922.00	8,329.41	23,959.54	24,259.38	36,662.62
4080 - Capital Purchase	26,000.00	94,738.00	0.00	3,280.63	75,884.94	18,853.06
4100 - Contractual & Professional Services	889,850.00	889,850.00	38,580.80	252,541.49	255,601.47	634,248.53
4110 - Intergov't Contracts	15,000.00	15,000.00	2,234.81	2,627.26	2,627.26	12,372.74
4300 - Utility	150,180.00	150,180.00	10,639.56	44,017.87	44,017.87	106,162.13
4400 - Repairs & Maintenance	273,000.00	273,000.00	5,757.46	34,466.25	41,641.42	231,358.58
4460 - Materials & Supplies	191,040.00	191,040.00	18,696.28	53,021.29	60,675.25	130,364.75
4800 - Payroll Expense	568,353.74	568,353.74	36,766.15	203,778.05	203,778.05	364,575.69
4860 - Personnel	5,100.00	5,100.00	0.00	281.27	281.27	4,818.73
9999 - Transfers	1,116,149.50	1,116,149.50	0.00	0.00	0.00	1,116,149.50
Expense Total:	**3,331,291.22**	**3,400,029.22**	**122,037.48**	**648,923.72**	**739,716.98**	**2,660,312.24**
Fund: 02 - Utility Fund Surplus (Deficit):	**4,125.78**	**-64,612.22**	**-118,548.63**	**-131,931.85**	**-222,725.11**	**158,112.89**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 01/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 03 - Recreation Fund						
Revenue						
3100 - Charges for Service	0.00	0.00	150.00	335.00	335.00	-335.00
3900 - Rentals & Leases	58,100.00	58,100.00	0.00	16,502.94	16,502.94	41,597.06
Revenue Total:	**58,100.00**	**58,100.00**	**150.00**	**16,837.94**	**16,837.94**	**41,262.06**
Expense						
4000 - Insurance	630.13	630.13	0.00	675.93	675.93	-45.80
4040 - Administrative	3,310.00	3,310.00	0.00	341.11	341.11	2,968.89
4100 - Contractual & Professional Services	4,550.00	4,550.00	60.00	400.00	400.00	4,150.00
4300 - Utility	53,247.40	53,247.40	2,877.78	19,046.60	19,046.60	34,200.80
4400 - Repairs & Maintenance	34,800.00	34,800.00	0.00	3,348.82	12,041.26	22,758.74
4460 - Materials & Supplies	400.00	400.00	0.00	0.00	0.00	400.00
4800 - Payroll Expense	42,624.40	42,624.40	0.00	10,543.53	10,543.53	32,080.87
9999 - Transfers	-82,200.00	-82,200.00	0.00	0.00	0.00	-82,200.00
Expense Total:	**57,361.93**	**57,361.93**	**2,937.78**	**34,355.99**	**43,048.43**	**14,313.50**
Fund: 03 - Recreation Fund Surplus (Deficit):	**738.07**	**738.07**	**-2,787.78**	**-17,518.05**	**-26,210.49**	**26,948.56**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 01/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 05 - Restricted Fund						
Revenue						
3805 - Miscellaneous	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00
Revenue Total:	**1,200.00**	**1,200.00**	**0.00**	**0.00**	**0.00**	**1,200.00**
Expense						
4010 - Grant Expense	60,000.00	78,937.36	0.00	32,339.26	32,339.26	46,598.10
4210 - Project Expense	1,200.00	2,322.62	0.00	0.00	0.00	2,322.62
Expense Total:	**61,200.00**	**81,259.98**	**0.00**	**32,339.26**	**32,339.26**	**48,920.72**
Fund: 05 - Restricted Fund Surplus (Deficit):	**-60,000.00**	**-80,059.98**	**0.00**	**-32,339.26**	**-32,339.26**	**-47,720.72**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 01/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 06 - Hotel/Motel Tax Fund						
Revenue						
3400 - Hotel Motel Tax	20,000.00	20,000.00	3,300.56	6,972.63	6,972.63	13,027.37
Revenue Total:	**20,000.00**	**20,000.00**	**3,300.56**	**6,972.63**	**6,972.63**	**13,027.37**
Expense						
4040 - Administrative	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00
9999 - Transfers	66,000.00	66,000.00	0.00	0.00	0.00	66,000.00
Expense Total:	**70,000.00**	**70,000.00**	**0.00**	**0.00**	**0.00**	**70,000.00**
Fund: 06 - Hotel/Motel Tax Fund Surplus (Deficit):	**-50,000.00**	**-50,000.00**	**3,300.56**	**6,972.63**	**6,972.63**	**-56,972.63**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 01/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 07 - Seized Fund						
Revenue						
3800 - Interest	0.00	0.00	0.00	2.08	2.08	-2.08
Revenue Total:	**0.00**	**0.00**	**0.00**	**2.08**	**2.08**	**-2.08**
Fund: 07 - Seized Fund Total:	**0.00**	**0.00**	**0.00**	**2.08**	**2.08**	**-2.08**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 01/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 09 - MC Security Fund						
Revenue						
3200 - Fines and Fees	7,000.00	7,000.00	419.47	2,047.72	2,047.72	4,952.28
Revenue Total:	**7,000.00**	**7,000.00**	**419.47**	**2,047.72**	**2,047.72**	**4,952.28**
Expense						
9999 - Transfers	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00
Expense Total:	**7,000.00**	**7,000.00**	**0.00**	**0.00**	**0.00**	**7,000.00**
Fund: 09 - MC Security Fund Surplus (Deficit):	**0.00**	**0.00**	**419.47**	**2,047.72**	**2,047.72**	**-2,047.72**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 01/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 10 - MC Tech Fund						
Revenue						
3200 - Fines and Fees	7,000.00	7,000.00	483.56	1,935.34	1,935.34	5,064.66
Revenue Total:	**7,000.00**	**7,000.00**	**483.56**	**1,935.34**	**1,935.34**	**5,064.66**
Expense						
4300 - Utility	5,070.00	5,070.00	77.76	431.66	431.66	4,638.34
Expense Total:	**5,070.00**	**5,070.00**	**77.76**	**431.66**	**431.66**	**4,638.34**
Fund: 10 - MC Tech Fund Surplus (Deficit):	**1,930.00**	**1,930.00**	**405.80**	**1,503.68**	**1,503.68**	**426.32**

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 11 - PEG Fund						
Revenue						
3500 - Franchise Tax	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00
Revenue Total:	**4,000.00**	**4,000.00**	**0.00**	**0.00**	**0.00**	**4,000.00**
Fund: 11 - PEG Fund Total:	**4,000.00**	**4,000.00**	**0.00**	**0.00**	**0.00**	**4,000.00**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 01/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 12 - Red Light Fund						
Revenue						
3800 - Interest	0.00	0.00	0.00	53.62	53.62	-53.62
Revenue Total:	**0.00**	**0.00**	**0.00**	**53.62**	**53.62**	**-53.62**
Expense						
9999 - Transfers	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00
Expense Total:	**25,000.00**	**25,000.00**	**0.00**	**0.00**	**0.00**	**25,000.00**
Fund: 12 - Red Light Fund Surplus (Deficit):	**-25,000.00**	**-25,000.00**	**0.00**	**53.62**	**53.62**	**-25,053.62**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 01/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 13 - Debt Service Fund						
Revenue						
3550 - Property Tax	145,318.75	145,318.75	42,939.83	88,570.91	88,570.91	56,747.84
3800 - Interest	0.00	0.00	0.00	166.89	166.89	-166.89
Revenue Total:	**145,318.75**	**145,318.75**	**42,939.83**	**88,737.80**	**88,737.80**	**56,580.95**
Expense						
4015 - Bond Expense	605,268.25	605,268.25	258,360.38	258,360.38	258,360.38	346,907.87
4020 - Note Expense	22,978.00	22,978.00	0.00	0.00	0.00	22,978.00
4030 - Fines & Fees	1,500.00	1,500.00	325.00	325.00	325.00	1,175.00
9999 - Transfers	-434,427.50	-434,427.50	0.00	0.00	0.00	-434,427.50
Expense Total:	**195,318.75**	**195,318.75**	**258,685.38**	**258,685.38**	**258,685.38**	**-63,366.63**
Fund: 13 - Debt Service Fund Surplus (Deficit):	**-50,000.00**	**-50,000.00**	**-215,745.55**	**-169,947.58**	**-169,947.58**	**119,947.58**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 01/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 14 - Endowment Fund						
Revenue						
3800 - Interest	8,050.00	8,050.00	0.00	0.00	0.00	8,050.00
Revenue Total:	**8,050.00**	**8,050.00**	**0.00**	**0.00**	**0.00**	**8,050.00**
Expense						
9999 - Transfers	8,050.00	8,050.00	0.00	0.00	0.00	8,050.00
Expense Total:	**8,050.00**	**8,050.00**	**0.00**	**0.00**	**0.00**	**8,050.00**
Fund: 14 - Endowment Fund Surplus (Deficit):	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 01/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 15 - Restricted Project Fund						
Expense						
9999 - Transfers	-83,009.13	-83,009.13	0.00	0.00	0.00	-83,009.13
Expense Total:	**-83,009.13**	**-83,009.13**	**0.00**	**0.00**	**0.00**	**-83,009.13**
Fund: 15 - Restricted Project Fund Total:	**-83,009.13**	**-83,009.13**	**0.00**	**0.00**	**0.00**	**-83,009.13**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 01/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 16 - MC Local Truancy Prevention & Diversion Fund						
Revenue						
3200 - Fines and Fees	8,000.00	8,000.00	428.02	1,940.58	1,940.58	6,059.42
Revenue Total:	**8,000.00**	**8,000.00**	**428.02**	**1,940.58**	**1,940.58**	**6,059.42**
Fund: 16 - MC Local Truancy Prevention & Diversion Fund Total:	**8,000.00**	**8,000.00**	**428.02**	**1,940.58**	**1,940.58**	**6,059.42**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 01/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 17 - MC Municipal Jury Fund						
Revenue						
3200 - Fines and Fees	150.00	150.00	8.53	38.75	38.75	111.25
Revenue Total:	**150.00**	**150.00**	**8.53**	**38.75**	**38.75**	**111.25**
Expense						
9999 - Transfers	400.00	400.00	0.00	0.00	0.00	400.00
Expense Total:	**400.00**	**400.00**	**0.00**	**0.00**	**0.00**	**400.00**
Fund: 17 - MC Municipal Jury Fund Surplus (Deficit):	**-250.00**	**-250.00**	**8.53**	**38.75**	**38.75**	**-288.75**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 01/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 18 - Keep Diboll Beautiful Fund						
Expense						
4210 - Project Expense	34,841.38	26,780.69	0.00	6,387.57	6,387.57	20,393.12
Expense Total:	**34,841.38**	**26,780.69**	**0.00**	**6,387.57**	**6,387.57**	**20,393.12**
Fund: 18 - Keep Diboll Beautiful Fund Total:	**34,841.38**	**26,780.69**	**0.00**	**6,387.57**	**6,387.57**	**20,393.12**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 01/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 19 - Street Project Fund						
Revenue						
3800 - Interest	0.00	0.00	0.00	188.78	188.78	-188.78
Revenue Total:	**0.00**	**0.00**	**0.00**	**188.78**	**188.78**	**-188.78**
Fund: 19 - Street Project Fund Total:	**0.00**	**0.00**	**0.00**	**188.78**	**188.78**	**-188.78**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 01/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 20 - ARPA Fund						
Revenue						
3800 - Interest	0.00	0.00	0.00	1,332.65	1,332.65	-1,332.65
Revenue Total:	**0.00**	**0.00**	**0.00**	**1,332.65**	**1,332.65**	**-1,332.65**
Expense						
4210 - Project Expense	0.00	0.00	0.00	37,035.19	37,035.19	-37,035.19
Expense Total:	**0.00**	**0.00**	**0.00**	**37,035.19**	**37,035.19**	**-37,035.19**
Fund: 20 - ARPA Fund Surplus (Deficit):	**0.00**	**0.00**	**0.00**	**-35,702.54**	**-35,702.54**	**35,702.54**
Total Surplus (Deficit):	**-107,588.36**	**-214,608.65**	**-98,914.69**	**-446,585.38**	**-575,326.37**	

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Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
01 - General Fund	10,700.04	-15,582.96	233,604.89	-65,506.37	-94,761.66	79,178.70
02 - Utility Fund	4,125.78	-64,612.22	-118,548.63	-131,931.85	-222,725.11	158,112.89
03 - Recreation Fund	738.07	738.07	-2,787.78	-17,518.05	-26,210.49	26,948.56
05 - Restricted Fund	-60,000.00	-80,059.98	0.00	-32,339.26	-32,339.26	-47,720.72
06 - Hotel/Motel Tax Fund	-50,000.00	-50,000.00	3,300.56	6,972.63	6,972.63	-56,972.63
07 - Seized Fund	0.00	0.00	0.00	2.08	2.08	-2.08
09 - MC Security Fund	0.00	0.00	419.47	2,047.72	2,047.72	-2,047.72
10 - MC Tech Fund	1,930.00	1,930.00	405.80	1,503.68	1,503.68	426.32
11 - PEG Fund	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00
12 - Red Light Fund	-25,000.00	-25,000.00	0.00	53.62	53.62	-25,053.62
13 - Debt Service Fund	-50,000.00	-50,000.00	-215,745.55	-169,947.58	-169,947.58	119,947.58
14 - Endowment Fund	0.00	0.00	0.00	0.00	0.00	0.00
15 - Restricted Project Fund	83,009.13	83,009.13	0.00	0.00	0.00	83,009.13
16 - MC Local Truancy Prevent…	8,000.00	8,000.00	428.02	1,940.58	1,940.58	6,059.42
17 - MC Municipal Jury Fund	-250.00	-250.00	8.53	38.75	38.75	-288.75
18 - Keep Diboll Beautiful Fund	-34,841.38	-26,780.69	0.00	-6,387.57	-6,387.57	-20,393.12
19 - Street Project Fund	0.00	0.00	0.00	188.78	188.78	-188.78
20 - ARPA Fund	0.00	0.00	0.00	-35,702.54	-35,702.54	35,702.54
Total Surplus (Deficit):	**-107,588.36**	**-214,608.65**	**-98,914.69**	**-446,585.38**	**-575,326.37**	

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DIBOLL CITY COUNCIL
12-MONTH ATTENDANCE RECORD

Council Member	8/24/2021	9/14/2021	9/21/2021	9/30/2021	10/6/2021	10/12/2021	11/9/2021	12/14/2021	1/11/2022	2/8/2022	3/8/2022	4/12/2022
Brian Moreno										0	0	0
Ruben Terrazas										0	0	0
Daniel Lopez										1	0	0
Ray Williams, Jr.												
Benita Sheffield Duffield										0	0	0
Luis Maldonado										0	0	0
Trey Wilkerson										0	0	0
Total Absences										**1**	**0**	**0**

Council Member	5/10/2022	5/18/2022	6/14/2022	6/21/2022	7/12/2022	8/9/2022	9/13/2022	10/11/2022	11/15/2022	12/13/2022	1/10/2023	TOTAL TO-DATE
Brian Moreno	0	0	0	0	0	0	0	0	1	0	0	**1**
Ruben Terrazas	0	1	0	0	1	0	0	1	0	0	0	**3**
Daniel Lopez	0	0	0	0	0	0	0	0	0	0	0	**1**
Ray Williams, Jr.	0	0	0	0	0	0	0	0	0	0	1	**1**
Benita Sheffield Duffield	0	0	0	0	0	0	0	0	1	0	0	**1**
Luis Maldonado	0	0	1	0	0	0	0	0	1	0	0	**2**
Trey Wilkerson	0	0	0	0	0	0	0	0	0	0	0	**0**
Total Absences	**0**	**1**	**1**	**0**	**1**	**0**	**0**	**1**	**3**	**0**	**1**	**9**

Rosa M. Olvera - City Secretary

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Investment Report for the Quarter Ending December 31, 2022

INVESTMENT STRATEGY: The City intends to pursue a passive portfolio management philosophy. While the financial market will be monitored by investment officials and the City will purchase investments based on the parameters for liquidity and based on market conditions, investment officials do not intend to actively sell investments. Market and credit risk shall be minimized by diversification by investment instrument, by financial institution, and by maturity scheduling.

This report is in compliance with the Act, Chapter 2256 of the Local Government Code and the City of Diboll Investment Policy and Strategies

Respectfully Submitted: Sam Dunham

Dated: 01/11/2023

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City of Diboll
Endowment Investment Detail
through 12/31/2023

Money Market/Pooled Investments				
	Rate	Balance	Type	Description
Southside Trust Money Market - Investment Custody	4.1600%	69,149.81	Restricted	General Fund - Endowments
Total Pool and Money Market		69,149.81		

Endowment Investments

Principal may never be spent. Interest is used to fund operations of civic center, library, park and cemeteries.

Issuer	Purchase Date	Maturity Dates	Rate	Life (days)	Par Value	FMV	Previous Qtr FMV	Change in Mkt from last Qtr
US Treasury Bond	4/30/2021	4/30/2026	0.75%	1,190	170,000	152,150.00	150,603.00	1,547.00
Ally Bank UTAH CD	1/30/2020	1/30/2023	1.80%	4	85,000	84,835.95	84,509.55	326.40
Federal Home Loan Bank	1/13/2022	12/20/2024	1.05%	694	250,000	233,552.50	232,440.00	1,112.50
Capital One Bank	4/21/2022	4/21/2025	2.75%	816	246,000	235,894.32	236,396.16	(501.84)
Total Endowment Investments					751,000.00	706,432.77	703,948.71	2,484.06

Purchases / Redemptions

Issuer	*Purchase Date*	*Redemption Date*	*Rate*	*Par Value*	*Purchases/ Redemptions*
Goldman Sachs CD	11/20/2019	11/21/2022	1.80%	46,000	46,000.00

Due From (+) / To(-)	*Description*	
Southside Trust Money Market - Library		(56,140.35)
Southside Trust Money Market - Library (Annual Interest 2022-2023)		(1,211.60)
Southside Trust Money Market - City of Diboll		1,351.95
Southside Trust Money Market - City of Diboll (Annual Interest 2023-2023)		(7,209.02)
		(63,209.02)

Transfer From (+) / To(-)	*Description*	*Transfer Date*	*Transfer Amount*

SSB Trust Endowment Returns	Endow Amt (in $1,000)	%	Current Period 10/1/2022 thru 12/31/2022	YTD 10/1/22 thru 9/30/23	NOTES 10/1/22 thru 9/30/23
Civc Center	100	14%	1,211.60	1,211.60	Transfer to City
Forest haven	50	7%	605.80	605.80	Transfer to City
Library	100	14%	1,211.60	1,211.60	Transfer to Library
Park	20	3%	242.32	242.32	Transfer to City
Temple	425	61%	5,149.30	5,149.30	Transfer $5,100 per yr expenses + 15% remaining
Total	695	100%	8,420.62	8,420.62	
Total Fees			521.15	521.15	
Total Dividends/Interest			7,899.47	7,899.47	

Year to Date Interest Earnings*		
* Interest is reflected net of bank service fees		
Endowment - General Fund	14-01-3803	5,755.10
Endowment - Park	14-10-3803	242.32
Endowment - Civic Center	14-11-3803	1,211.60
Total interest earned		7209.02

TOTAL ENDOWMENT INVESTMENTS	Balance
CASH EQUIVILENTS	69,149.81
FIXED INCOME SECURITIES	706,432.77
TOTAL ENDOWMENT INVESTMENTS	775,582.58

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City of Diboll
City Investment Detail
through 12/31/2023

Money Market/Pooled Investments				
	Rate	Balance	Type	Description
Southside Trust Money Market - City of Diboll	4.1600%	6,375.37	Unrestricted	General Fund
Commercial Bank	0.1500%	253,078.32	Unrestricted	General Fund
Texpool Contingency Account	3.9400%	258,615.87	Unrestricted	General Fund
Texpool Meter Deposit Account	3.9400%	106,026.11	Restricted	Water and Sewer Fund - Meter Deposits
Logic Contingency Account	4.3336%	282,269.44	Unrestricted	Water and Sewer Fund
Bank OZK	3.5000%	3,746,614.47	Restricted	General Fund - PSI Projects
BOK Financial	1.1100%	3,898,579.72	Restricted	Utility Fund - TWDB Loan Proceeds
Total Pool and Money Market		8,551,559.30		

Investments								
Issuer	Purchase Date	Maturity Dates	Rate	Life (days)	Par Value	FMV	Previous Qtr FMV	Change in Mkt from last Qtr
Morgan Stanley Bank CD	6/5/2018	5/31/2023	3.25%	125	93,000	92622.42	92,588.01	34.41
Total Endowment Investments					93,000.00	92,588.01		34.41

Purchases / Redemptions					
Issuer	*Purchase Date*	*Redemption Date*	*Rate*	*Par Value*	*Purchases/ Redemptions*
Due From (+) / To(-)		*Description*			
Southside Trust Money Market - Investment Custody				(1,351.95)	
Southside Trust Money Market - City of Diboll (Annual Interest 2022-2023)				7,209.02	
Transfer From (+) / To(-)		*Description*		*Transfer Date*	*Transfer Amount*

Year to Date Interest Earnings*		
** Interest is reflected net of bank service fees*		
General Fund	01-01-3800	3,703.23
Utility Fund	02-09-3800	3,612.13
Utility Fund - Investments	02-09-3803	
Seized Fund	07-03-3800	2.08
Red Light Fund	12-01-3800	53.62
Debt Service Fund	13-01-3800	166.89
Street Project Fund	19-07-3800	188.78
ARP Fund	55-01-3800	1,332.65
Total interest earned		9,059.38

SSB Trust Returns	YTD
	10/1/22 thru 9/30/23
Total	1,638.40
Total Fees	65.82
Total Dividends/Interest	1,572.58

TOTAL ENDOWMENT INVESTMENTS	
	Balance
CASH EQUIVILENTS	8,551,559.30
FIXED INCOME SECURITIES	92,588.01
TOTAL ENDOWMENT INVESTMENTS	8,644,147.31

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City of Diboll
Cash Detail
through 12/31/2023

Cash Balances

Restricted funds may only be used for the items described, Consolidated Cash Report

Account Name	Fund Description	Balance	Type	Description
Consolidated Cash	General	52,614.74	Unrestricted	General Fund Operations
Consolidated Cash	Utility	216,211.71	Unrestricted	Water and Sewer Fund Operations
Consolidated Cash	Recreation	12,969.32	Unrestricted	Recreation Fun Operations
Consolidated Cash	Equipment	356.27	Unrestricted	Funds from sale of equipment
Consolidated Cash	Restricted	124,942.66	Restricted	Donated funds for specific projects
Consolidated Cash	Hotel/Motel	79,116.24	Restricted	Hotel taxes are deposited in this account
Consolidated Cash	Municipal Court Security	14,767.43	Restricted	Funds to be used to enhance the security of the court
Consolidated Cash	Municipal Court Technology	6,805.50	Restricted	Funds to be used to enhance the technology of the court
Consolidated Cash	Debt Service	(55,479.74)	Restricted	Property taxes designated for the payment of debt are deposited in this account
Consolidated Cash	Retricted Project Fund	292,600.00	Restricted	Funds retricted to be used for Council Approved Projects
Consolidated Cash	MC Local Trueancy Prevention	21,674.51	Restricted	Funds to be used to finance a juvenile case manager
Consolidated Cash	MC Municipal Jury Fund	434.14	Restricted	Funds to be used for jury services
Consolidated Cash	Keep Diboll Beautiful	23,363.92	Restricted	Funds to be used for beautification of Diboll
	Total Consolidated Cash	790,376.70		
Operations	General Fund	500.28	Unrestricted	Funds to be used for the purpose of accounts payable processing
PEG	PEG Fund	57,602.51	Restricted	Fees received from cable franchise for use in public television capital projects
Seized Funds	Siezed Fund	7,599.46	Restricted	Funds siezed from drug arrests are deposited in this account
Debt Service	Water and Sewer Fund	234,000.43	Restricted	Restricted to the payment of Debt Service
ARP	General Fund	1,292,413.70	Restricted	American Rescue Plan Grant Proceeds - restricted to approved projects
SIB	General Fund	225,310.30	Restricted	State Infrastructure Bank Loan proceeds - For the Contruction of Road
Red Light Revenue	General Fund	75,315.03	Restricted	Red Light Cameras no longer producing revenue, partial balance to fund pending litigation
	Total Other Cash	1,892,741.71		
Total Cash Balances		$ 2,683,118.41		

Accounts Closed

Bank	*Description*	*Notes*
None		

Accounts Opened

Bank	*Description*	*Notes*
None		

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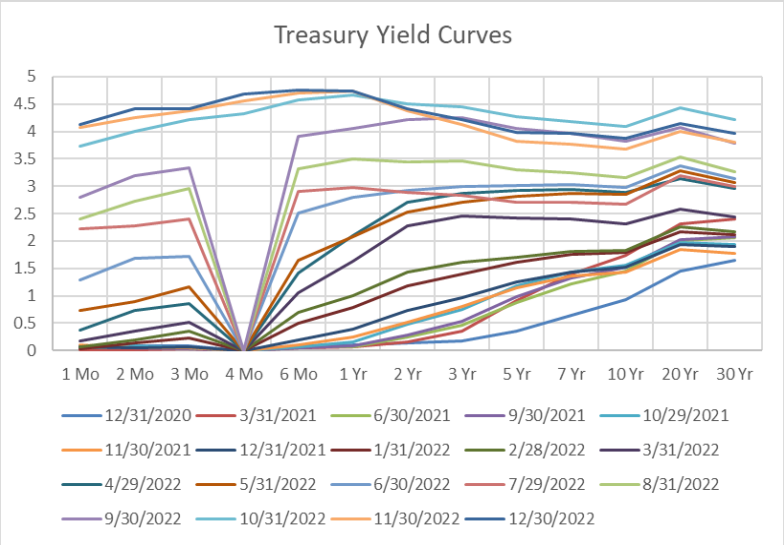
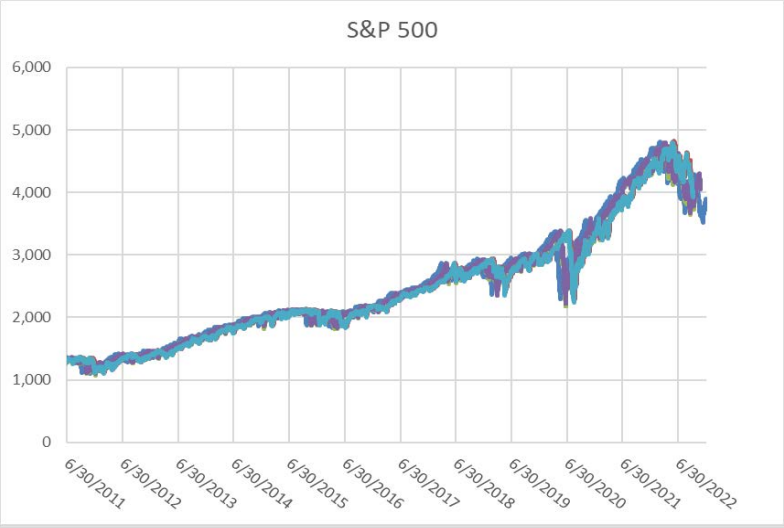
City of Diboll
Market Detail
through 12/31/2022





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ORDINANCE NO. 2023-02-001

AN ORDINANCE OF THE CITY OF DIBOLL, TEXAS AMENDING THE CODE OF ORDINANCE (SEC 24-5 ZONING DISTRICT MAP) OF THE CITY OF DIBOLL, CHANGING THE OFFICIAL ZONING DISTRICT MAP REGUARDING ANGELINA COUNTY PROPERTY ID #50140 AND PROPERTY ID #50139, FROM (SF2) MIXED FAMILY DISTRICT TO AN (2F) TWO FAMILY DISTRICT, LOCATED AT 1003 LYNN STREET & 1005 LYNN STREET, DIBOLL, TEXAS;

WHEREAS, the City of Diboll Texas is governed by Home Rule Charter; and

WHEREAS, §2.01. Of the Home Rule Charter states that the City has the power to ordain and establish acts, laws, rules, regulations, resolutions and ordinances that are needed for the government, interests, health and welfare, and good order of the City and its inhabitants; and

WHEREAS, the City Planning and Zoning Commission of the City of Diboll, Texas, after due notice and hearing, recommends that the hereinafter described land be granted a zone change; and,

WHEREAS, the City Council of the City of Diboll, Texas, after receiving such recommendation, caused a notice, stating the date, place, and time thereof, of a public hearing on such proposed zone change to be published in the Lufkin Daily News, a newspaper published within the City of Diboll, Texas, such publication being more than fifteen (15) days prior to the date of such hearing which was held in the City Hall in the City of Diboll, Texas, on the 27th day of January 2023; and,

WHEREAS, at such a public hearing each person present and interested in the proposed zone change was given an opportunity to be heard by the City Council; and,

WHEREAS, the City Council of the City of Diboll, Texas, after giving due consideration to the recommendation of the City Planning and Zoning Commission and the statements made and facts brought out at such hearing on such proposed zone change, and further, after giving due consideration to the orderly growth and development of the City of Diboll, Texas, having decided that it is to the best interest of the citizens of the City such zone change be granted.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS:

SECTION I. That the zoning designation on properties addressed as 1003 and 1005 Lynn Street, Diboll, Texas be changed from "Mixed Family District" to "(2F) Two Family District as stated above and shown on the attached Exhibit A, as well as photograph of the proposed duplex to be built hereto as Exhibit B.

SECTION II. The City Manager is hereby designated and ordered to change the official Zoning Map and records of the City of Diboll to comply with these changes.

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PASSED AND APPROVED by the City Council of the City of Diboll, Texas, at its regular meeting this the _____day of _____ 2023.

_____

Trey Wilkerson, Mayor

ATTEST:

_____

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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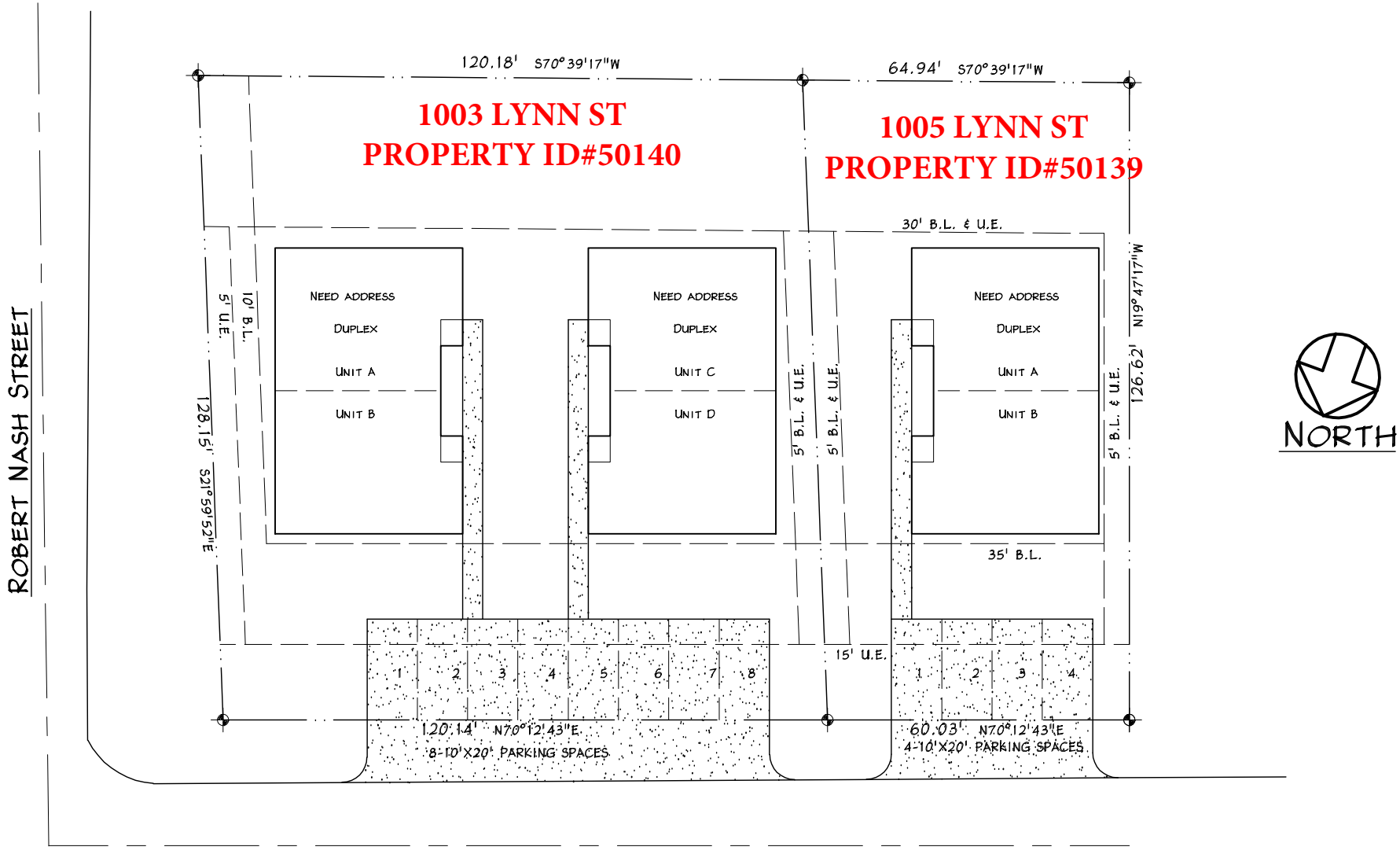
EXHIBIT A



LYNN STREET

SITE LAYOUT

SCALE 1"=30'-0"

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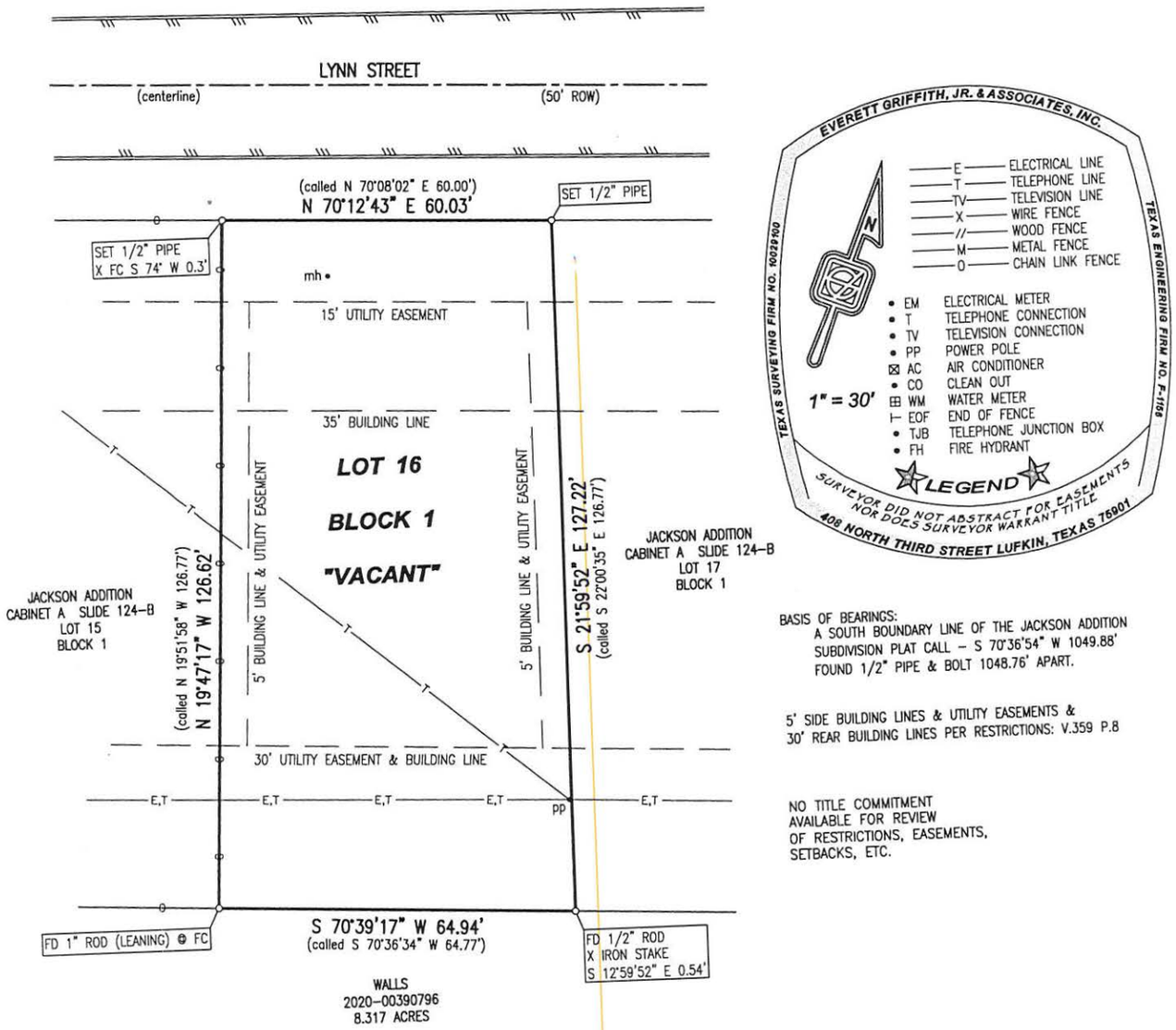

BASIS OF BEARINGS:
A SOUTH BOUNDARY LINE OF THE JACKSON ADDITION SUBDIVISION PLAT CALL – S 70°36'54" W 1049.88' FOUND 1/2" PIPE & BOLT 1048.76' APART.

5' SIDE BUILDING LINES & UTILITY EASEMENTS & 30' REAR BUILDING LINES PER RESTRICTIONS: V.359 P.8

NO TITLE COMMITMENT AVAILABLE FOR REVIEW OF RESTRICTIONS, EASEMENTS, SETBACKS, ETC.

MYKEL L. WALKER
LOT NO. 16 OF BLOCK NO. 1
JACKSON ADDITION
CITY OF DIBOLL, TEXAS
ANGELINA COUNTY, TEXAS

STATE OF TEXAS
REGISTERED
R.F. FREEMAN
4202
PROFESSIONAL
LAND SURVEYOR

EVERETT GRIFFITH, JR. & ASSOCIATES, INC.
Engineering and Surveying

R.F. (Rick) Freeman (Signature in blue ink)
Registered Professional Land Surveyor No. 4202
Texas Surveying Firm No. 10029100
408 North Third Street
Lufkin, Texas 75901
(936) 634-5528
October 18, 2022

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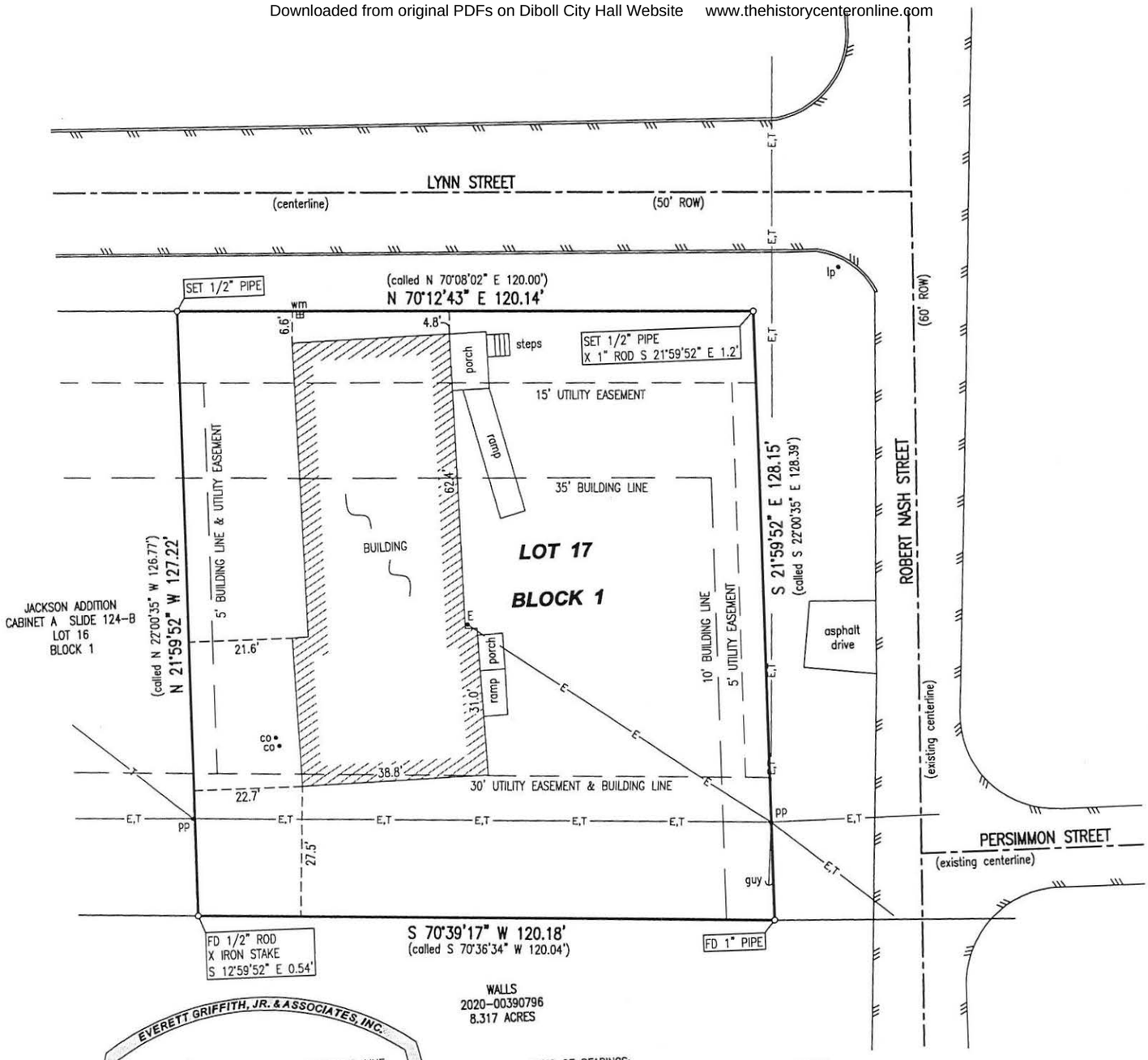

WALLS
2020-00390796
8.317 ACRES

BASIS OF BEARINGS:
A SOUTH BOUNDARY LINE OF THE JACKSON ADDITION SUBDIVISION PLAT CALL – S 70°36'54" W 1049.88' FOUND 1/2" PIPE & BOLT 1048.76' APART.

5' SIDE BUILDING LINES & UTILITY EASEMENTS &
30' REAR BUILDING LINES PER RESTRICTIONS: V.359 P.8

NO TITLE COMMITMENT
AVAILABLE FOR REVIEW
OF RESTRICTIONS, EASEMENTS,
SETBACKS, ETC.

EVERETT GRIFFITH, JR. & ASSOCIATES, INC.
TEXAS SURVEYING FIRM NO. 10029100
TEXAS ENGINEERING FIRM NO. F-1156

E	ELECTRICAL LINE
T	TELEPHONE LINE
TV	TELEVISION LINE
X	WIRE FENCE
//	WOOD FENCE
M	METAL FENCE
O	CHAIN LINK FENCE
EM	ELECTRICAL METER
T	TELEPHONE CONNECTION
TV	TELEVISION CONNECTION
PP	POWER POLE
AC	AIR CONDITIONER
CO	CLEAN OUT
WM	WATER METER
EOF	END OF FENCE
TJB	TELEPHONE JUNCTION BOX
FH	FIRE HYDRANT

N
1" = 30'
LEGEND
SURVEYOR DID NOT ABSTRACT FOR EASEMENTS NOR DOES SURVEYOR WARRANT TITLE
408 NORTH THIRD STREET LUFKIN, TEXAS 75901

MYKEL L. WALKER
LOT NO. 17 OF BLOCK NO. 1
JACKSON ADDITION
CITY OF DIBOLL, TEXAS
ANGELINA COUNTY, TEXAS

STATE OF TEXAS
REGISTERED
R.F. FREEMAN
4202
PROFESSIONAL
LAND SURVEYOR

EVERETT GRIFFITH, JR. & ASSOCIATES, INC.
Engineering and Surveying

R.F. (Rick) Freeman (Signature in blue ink)
Registered Professional Land Surveyor No. 4202
Texas Surveying Firm No. 10029100
408 North Third Street
Lufkin, Texas 75901
(936) 634-5528
October 18, 2022

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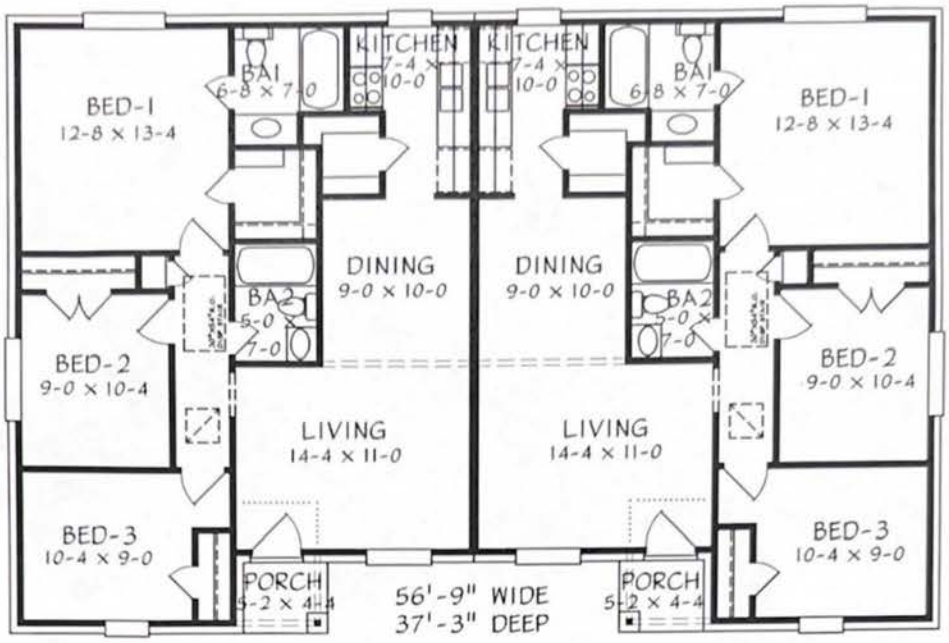
EXHIBIT B

2/24/15 -8:01PM -DM-3-1992-1A.DWG

DM-3-1992-1A



FLOOR PLAN

AREAS IN SQ FT

LIVING EACH	996
PORCH EACH	22
TOTAL LIVING	1992
TOTAL SLAB	2036

FRONT ELEVATION

A

PLAN NO.
DM-3-1992-1A

ADAMS DESIGNERS

1726 S RICHEY
PASADENA, TX 77502
VOICE 713-473-3303
FAX 713-473-3305

N·C·B·D·C

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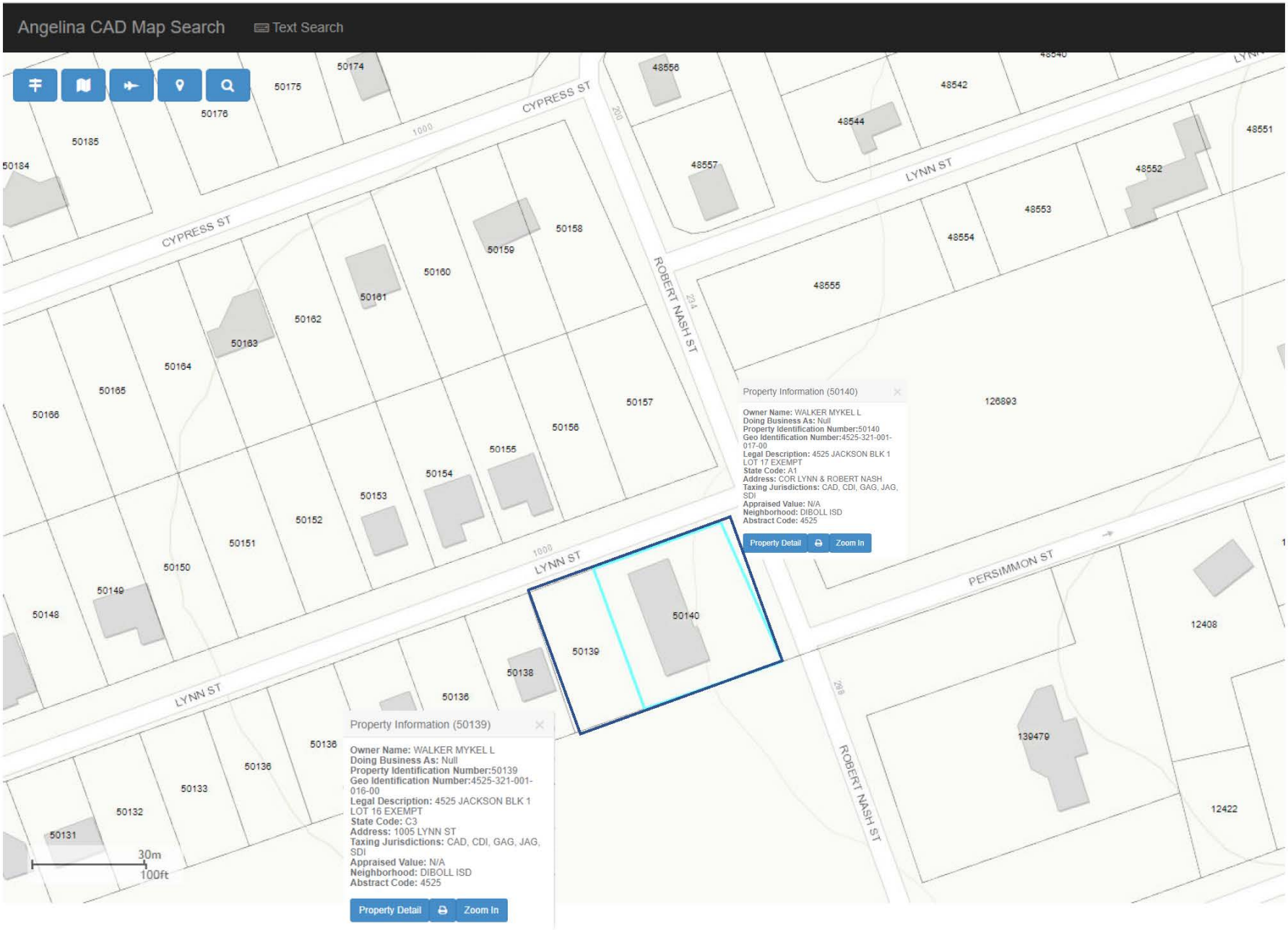

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CITY OF DIBOLL
400 KENLEY
PO BOX 340
DIBOLL, 75941
936-829-4757
fax: 936-829-1179

PLAN APPROVAL	
Planning & Zoning	(DATE)_____
Site Plan Review	(DATE)_____
Building Plan Review	(DATE)_____

PERMIT APPLICATION

ADDRESS LOT NO. 16 OF BLOCK NO. 1 / LOT NO. 17 BLOCK NO. 1 DATE 1/13/23

OWNER NAME MYKEL WALKER PHONE 281-850-6057

BUILDER NAME PHONE 713-502-9102

BUILDER NAME PHONE

TDLR License #

ELECTRICIAN NAME PHONE

TDLR License #

PLUMBER NAME PHONE

TDLR License #

HVAC NAME PHONE

TDLR License #

DUPLEX / MULTIFAMILY.

Residential – New Single Family and Duplex Construction		
Building	$0.40 per sq. ft. conditioned space	☐
Mechanical	$0.02 per sq. ft. conditioned space	☐
Electrical	$0.04 per sq. ft. conditioned space	☐
Plumbing	$0.06 per sq. ft. conditioned space	☐
Roofing	$50.00 base fee plus $1.25 per square	☐
Residential – Remodeling, Alterations, Additions, and Repairs*		
Building	$50.00 base fee plus $0.25 per sq. ft.	☐
Mechanical	$50.00 base fee plus $0.02 per sq. ft.	☐
Electrical	$50.00 base fee plus $0.04 per sq. ft.	☐
Plumbing	$50.00 base fee plus $0.06 per sq. ft.	☐
Roofing	$50.00 base fee plus $1.25 per square	☐
*sq. ft. based on space subject to the remodel, alteration, addition, or repairs.		
Commercial – New Construction /Apartments		
Building	$300.00 base fee plus $0.45 per sq. ft.	☐
Shell Building	$300.00 base fee plus $0.30 per sq. ft.	☐
Interior Finish Out	$100.00 base fee plus $0.15 per sq. ft.	☐
Mechanical	$50.00 base fee plus $0.03 per sq. ft.	☐
Electrical	$50.00 base fee plus $0.04 per sq. ft.	☐
Plumbing	$50.00 base fee plus $0.06 per sq. ft.	☐
Roofing	$50.00 base fee plus $1.25 per square	☐
Commercial – Remodeling, Alterations, Additions, and Repairs*		
Building	$50.00 base fee plus $0.40 per sq. ft.	☐
Mechanical	$50.00 base fee plus $0.03 per sq. ft.	☐
Electrical	$50.00 base fee plus $0.04 per sq. ft.	☐
Plumbing	$50.00 base fee plus $0.06 per sq. ft.	☐
Roofing	$50.00 base fee plus $1.25 per square	☐
*sq. ft. based on space subject to the remodel, alteration, addition, or repairs.		

*Fees for application only. Permits will be issued once plans have been reviewed and approved.

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Other Permits & Fees

Certificate of Occupancy (per Unit)		$50.00	☐
Signage Permit		$100.00	☐
Demolition Fee		$100.00	☐
Storage Building, Carport, Shed		$50.00	☐
Fence Permit		$40.00	☐
False Alarm Fee*	*Response to alarm site if the city representatives have to secure the premises	$50.00	☐
Construction Plan Review Fee			
Residential	Actual Cost Plus Time & Materials		☐
Commercial	Actual Cost Plus Time & Materials		☐
Plumbing Inspection Fee – Outside City Limits		$50.00	☐
Inspection After Normal Business Hours		$50.00	☐
Re-inspection Fee		$35.00	☐
Copies (8.5 x 11)	25¢ / sheet		☐
Filing Fees	Actual Cost		☐
Curb Cuts	Actual Cost Plus Time & Materials		☐
Street Cuts	Actual Cost Plus Time & Materials		☐
Water / Sewage Cuts	Actual Cost Plus Time & Materials		☐

PLANNING AND ZONING FEE SCHEDULE

Plats			$250.00	☐
Minor Plats	Preliminary & Final		$250.00	☐
Re-Plats	Preliminary & Final		$250.00	☐
Amended Plats	Preliminary & Final		$250.00	☐
Vacated Plats	Preliminary & Final			
		Less than 10 Acres	$100.00	☐
		10 to 50 Acres	$150.00	☐
		Over 50 Acres	$200.00	☐
Major Plats	Preliminary			
		Less than 10 Acres	$300.00	☐
		10 to 50 Acres	$400.00	☐
		Over 50 Acres	$500.00	☐
Major Plats	Final			
		Less than 10 Acres	$300.00	☐
		10 to 50 Acres	$400.00	☐
		Over 50 Acres	$500.00	☐
Application Fees				
	Rezoning		$200.00	☒
	Variance		$200.00	☐
	Specific Use Permit		$200.00	☐
	Adult Oriented Business		$500.00	☐
Document Fees				
	Comprehensive Plan Zoning Ordinance	Actual Cost	200.00	☐
	Engineering	Actual Cost		☐

I acknowledge that fees are for application only and plans must be reviewed before permits are issued:

X _____ Date: 1-13-23

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ORDINANCE NO. 2023-02-002

AN ORDINANCE OF THE CITY OF DIBOLL, TEXAS AMENDING THE CODE OF ORDINANCE (SEC 24-5 ZONING DISTRICT MAP) OF THE CITY OF DIBOLL, CHANGING THE OFFICIAL ZONING DISTRICT MAP REGUARDING ANGELINA COUNTY PROPERTY ID #115213 CHANGING THE REQUIRED FRONT YARD SETBACK FROM 25 FEET TO 24.04 FEET/INCHES, 2798B DEER TRACE, SECTION VII, BLOCK 1, LOT 19 (0.3560 ACRES).

WHEREAS, the City of Diboll Texas is governed by Home Rule Charter; and

WHEREAS, §2.01. Of the Home Rule Charter states that the City has the power to ordain and establish acts, laws, rules, regulations, resolutions and ordinances that are needed for the government, interests, health and welfare, and good order of the City and its inhabitants; and

WHEREAS, the City Planning and Zoning Commission of the City of Diboll, Texas, after due notice and hearing, recommends that the hereinafter described required front yard setback be changed as stated;

WHEREAS, the City Council of the City of Diboll, Texas, after receiving such recommendation, caused a notice, stating the date, place, and time thereof, of a public hearing on such proposed zone change to be published in the Lufkin Daily News, a newspaper published within the City of Diboll, Texas, such publication being more than fifteen (15) days prior to the date of such hearing which was held in the City Hall in the City of Diboll, Texas, on the 27th day of January 2023; and,

WHEREAS, at such a public hearing each person present and interested in the proposed zone change was given an opportunity to be heard by the City Council; and,

WHEREAS, the City Council of the City of Diboll, Texas, after giving due consideration to the recommendation of the City Planning and Zoning Commission and the statements made and facts brought out at such hearing on such proposed change, and further, after giving due consideration to the orderly growth and development of the City of Diboll, Texas, having decided that it is to the best interest of the citizens of the City such change to the required front yard setback be granted.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS:

SECTION I. That the front yard set back be changed from the required 25 feet to 24.04 feet/inches on property as stated above and shown on the attached Exhibit A.

SECTION II. The Manager is hereby designated and ordered to change the official Zoning Map and records of the City of Diboll to comply with these changes.

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PASSED AND APPROVED by the City Council of the City of Diboll, Texas, at its regular meeting this the _____day of _____ 2023.

_____

Trey Wilkerson, Mayor

ATTEST:

_____

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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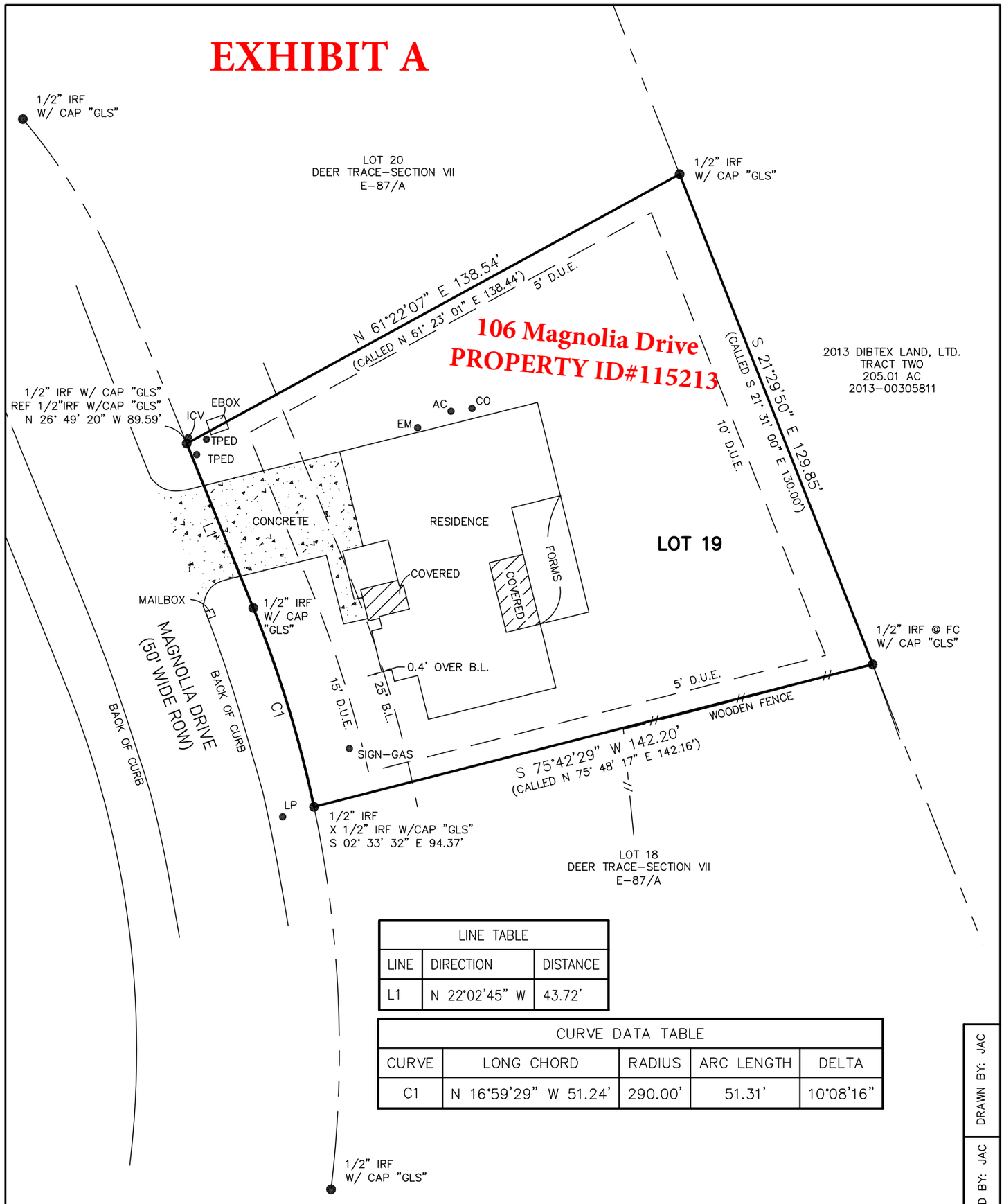
EXHIBIT A



LINE TABLE		
LINE	DIRECTION	DISTANCE
L1	N 22°02'45" W	43.72'

CURVE DATA TABLE				
CURVE	LONG CHORD	RADIUS	ARC LENGTH	DELTA
C1	N 16°59'29" W 51.24'	290.00'	51.31'	10°08'16"

DRAWN BY: JAC

SURVEYED BY: JAC

FB # JC2302–34

SURVEY PLAT OF LOT 19 OF DEER DRACE–SECTION VII, A SUBDIVISION IN THE CITY OF DIBOLL, ANGELINA COUNTY, TEXAS, A PLAT OF WHICH IS OF RECORD IN CABINET E ON SLIDE 87–A OF THE MAP AND PLAT RECORDS OF ANGELINA COUNTY, TEXAS

LEGEND

IRF	IRON ROD FOUND
LP	LIGHT POLE
DUE	DRAINAGE & UTILITY EASEMENT
BL	BUILDING LINE
EM	ELECTRIC METER
AC	AIR CONDITIONER
CO	CLEAN OUT
ICV	IRRIGATION CONTROL VALVE
TPED	TELEPHONE PEDESTAL

FIRST AMERICAN TITLE INSURANCE COMPANY
FILE NO.: GF NO. 23–10006
EFFECTIVE DATE: JANUARY 11, 2023
NOTES ACCORDING TO SCHEDULE "B"
10:
P. ROW/ESMT IN 1213/512

R. SETBACK LINES PER F–150/A

RESTRICTIONS OF RECORD IN INSTRUMENT NO. 2008–00246432

BASIS OF BEARINGS:
TEXAS STATE PLANE COORDINATE SYSTEM, CENTRAL ZONE, NAD83, US SURVEY FEET

SURVEYOR DID NOT ABSTRACT FOR EASEMENTS, NOR DOES SURVEYOR WARRANT TITLE.

PRELIMINARY – THIS DOCUMENT SHALL NOT BE RECORDED FOR ANY PURPOSE

I, JOSEPH A. CASTILLO, DO HEREBY CERTIFY THAT THIS SURVEY WAS THIS DAY MADE ON THE GROUND OF THE PROPERTY LEGALLY DESCRIBED HEREON. THERE ARE NO VISIBLE DISCREPANCIES, CONFLICTS, SHORTAGES IN AREA, BOUNDARY LINE CONFLICTS, ENCROACHMENTS, OVERLAPPING OF IMPROVEMENTS, EASEMENTS, OR RIGHTS–OF–WAY EXCEPT AS SHOWN HEREON.

JOSEPH A. CASTILLO, RPLS NO. 6756
JANUARY 17, 2023

EAST TEXAS LAND SURVEYING, LLC
TBPELS FIRM # 10194788

JOB # 23–01–007

SCALE 0 30 60

ALL RIGHTS RESERVED BY:
EAST TEXAS LAND SURVEYING LLC 2022

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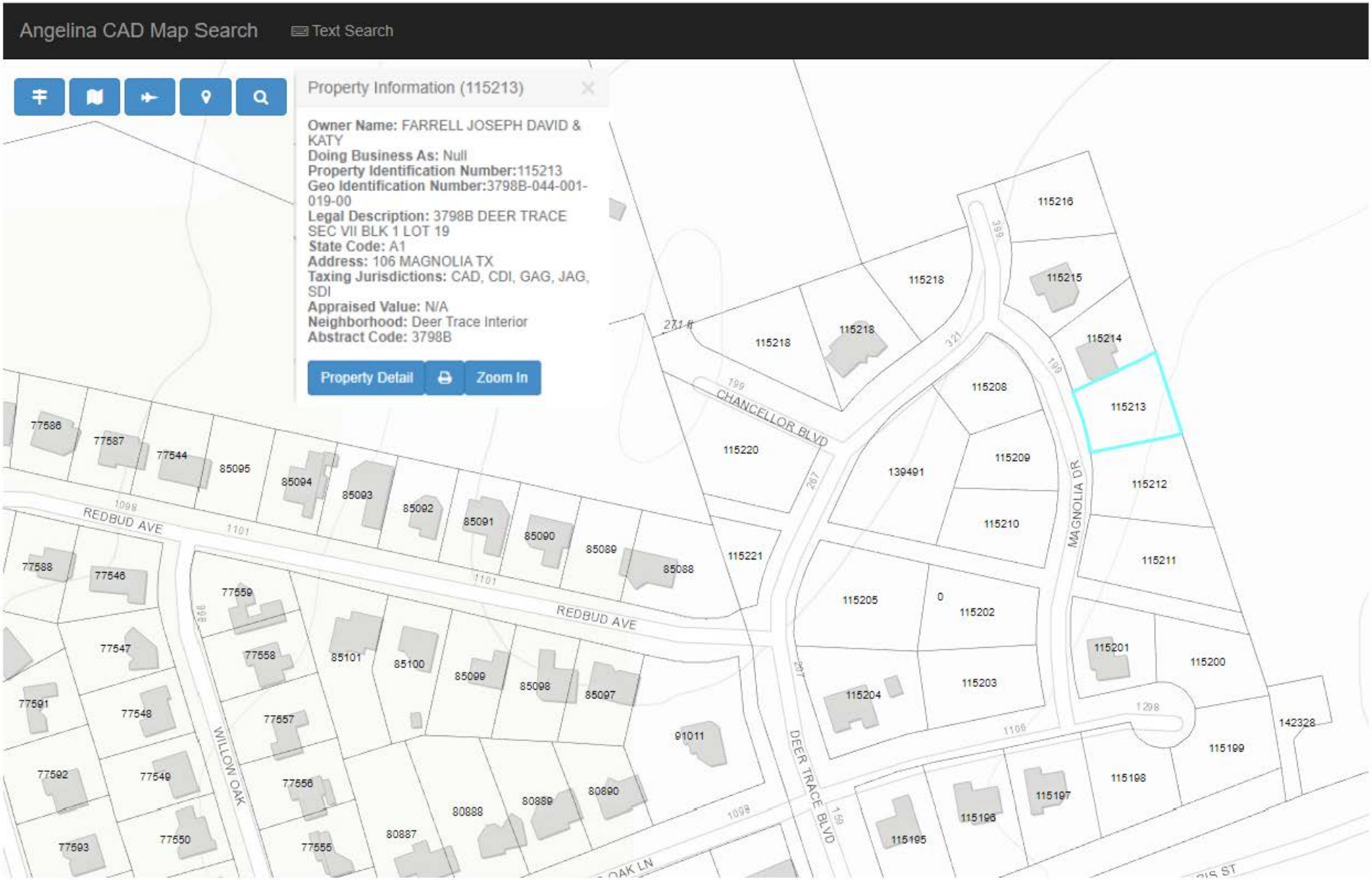

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Angelina CAD

Property Search Results > 115213 FARRELL JOSEPH DAVID & KATY for Year 2023

Tax Year: 2023 - Values not available

Property

Account

Property ID:	115213	Legal Description:	3798B DEER TRACE SEC VII BLK 1 LOT 19
Geographic ID:	3798B-044-001-019-00	Zoning:	
Type:	Real	Agent Code:	
Property Use Code:			
Property Use Description:			

Protest

Protest Status:	
Informal Date:	
Formal Date:	

Location

Address:	106 MAGNOLIA TX	Mapsco:	
Neighborhood:	Deer Trace Interior	Map ID:	044
Neighborhood CD:	3795-02		

Owner

Name:	FARRELL JOSEPH DAVID & KATY	Owner ID:	179846
Mailing Address:	151 WILLOW OAK LUFKIN, TX 75904	% Ownership:	100.0000000000%
		Exemptions:	

Values

(+) Improvement Homesite Value:	+	N/A		
(+) Improvement Non-Homesite Value:	+	N/A		
(+) Land Homesite Value:	+	N/A		
(+) Land Non-Homesite Value:	+	N/A	Ag / Timber Use Value	
(+) Agricultural Market Valuation:	+	N/A		N/A
(+) Timber Market Valuation:	+	N/A		N/A

(=) Market Value:	=	N/A		
(–) Ag or Timber Use Value Reduction:	–	N/A		

(=) Appraised Value:	=	N/A		
(–) HS Cap:	–	N/A		

(=) Assessed Value:	=	N/A		

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Taxing Jurisdiction

Owner: FARRELL JOSEPH DAVID & KATY
% Ownership: 100.0000000000%
Total Value: N/A

Entity	Description	Tax Rate	Appraised Value	Taxable Value	Estimated Tax
CAD	APPRAISAL DISTRICT	N/A	N/A	N/A	N/A
CDI	CITY OF DIBOLL	N/A	N/A	N/A	N/A
GAG	ANGELINA COUNTY (FP)	N/A	N/A	N/A	N/A
JAG	ANGELINA JR COLLEGE (FP)	N/A	N/A	N/A	N/A
SDI	DIBOLL ISD	N/A	N/A	N/A	N/A
	Total Tax Rate:	N/A			
				Taxes w/Current Exemptions:	N/A
				Taxes w/o Exemptions:	N/A

Improvement / Building

Improvement #1: RESIDENTIAL **State Code:** A1 **Living Area:** 2046.0 sqft **Value:** N/A

Type	Description	Class CD	Exterior Wall	Year Built	SQFT
MA	MAIN AREA	M7P	BV	2022	2046.0
123	GARAGE BRICK/MAS	7P		2022	576.0
121	OPEN BRICK PORCH	7P		2022	96.0
121	OPEN BRICK PORCH	7P		2022	144.0

Land

#	Type	Description	Acres	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
1	R	RESIDENTIAL	0.3560	15507.00	0.00	0.00	N/A	N/A

Roll Value History

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap	Assessed
2023	N/A	N/A	N/A	N/A	N/A	N/A
2022	$0	$10,810	0	10,810	$0	$10,810
2021	$0	$10,810	0	10,810	$0	$10,810
2020	$0	$10,810	0	10,810	$0	$10,810
2019	$0	$10,810	0	10,810	$0	$10,810
2018	$0	$10,810	0	10,810	$0	$10,810
2017	$0	$10,810	0	10,810	$0	$10,810
2016	$0	$10,810	0	10,810	$0	$10,810
2015	$0	$18,630	0	18,630	$0	$18,630
2014	$0	$18,630	0	18,630	$0	$18,630
2013	$0	$24,810	0	24,810	$0	$24,810
2012	$0	$24,810	0	24,810	$0	$24,810
2011	$0	$24,811	0	24,811	$0	$24,811
2010	$0	$24,811	0	24,811	$0	$24,811

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Deed History - (Last 3 Deed Transactions)

#	Deed Date	Type	Description	Grantor	Grantee	Volume	Page	Deed Number
1	11/3/2021	GWD	GENERAL WARRANTY DEED	DEER TRACE LLC	FARRELL JOSEPH DAVID & KATY			00414072
2	8/5/2013	GWD	GENERAL WARRANTY DEED	VCD/JCD INVESTMENTS LLC & POULAND JOHN R ETUX SANDRA J	DEER TRACE LLC			00308115
3	8/5/2013	GWD	GENERAL WARRANTY DEED	VCD/JCD INVESTMENTS LLC	VCD/JCD INVESTMENTS LLC & POULAND JOHN R ETUX SANDRA J			00308113

Tax Due

Property Tax Information as of 01/31/2023

Amount Due if Paid on:

Year	Taxing Jurisdiction	Taxable Value	Base Tax	Base Taxes Paid	Base Tax Due	Discount / Penalty & Interest	Attorney Fees	Amount Due

NOTE: Penalty & Interest accrues every month on the unpaid tax and is added to the balance. Attorney fees may also increase your tax liability if not paid by July 1. If you plan to submit payment on a future date, make sure you enter the date and RECALCULATE to obtain the correct total amount due.

Questions Please Call (936) 634-8456

This year is not certified and ALL values will be represented with "N/A".

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rolvera@cityofdiboll.com

From: Faustino Lopez <flopez@cityofdiboll.com>
Sent: Wednesday, February 1, 2023 7:42 AM
To: Rosa Olvera
Subject: Fwd: 106 Magnolia Drive

Add for 106 Magnolia

---------- Forwarded message ---------
From: **Faustino Lopez** <flopez@cityofdiboll.com>
Date: Wed, Feb 1, 2023 at 7:41 AM
Subject: Re: 106 Magnolia Drive
To: Gerry Boren <gerry.boren@yahoo.com>

Thank you sir!

On Wed, Feb 1, 2023 at 7:22 AM Gerry Boren <gerry.boren@yahoo.com> wrote:

> Good morning,
>
> I have no issues with the variance request with the setback discrepancy at 106 Magnolia Drive in the Deer Trace Subdivision.
>
> Thank you,
>
> Gerry Boren
> 108 Magnolia Drive

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Article I

1.03 Boundaries

Current

"The bounds and limits of the City shall be those established in the original incorporation proceedings of the City, filed of record, in the office of the County Clerk of Angelina County, Texas, and those boundaries established and changed after that date by annexation ordinances and proceedings of the City. Article II of this Charter sets out the powers the City of Diboll may use in the administration of City business."

Proposed

"The bounds and limits of the City shall be those established in the original incorporation proceedings of the City, filed of record, in the office of the County Clerk of Angelina County, Texas, and those boundaries established and changed after that date by annexation ordinances and proceedings of the City."

1.04 Extension of Boundaries or Extraterritorial Jurisdiction

Current

"The boundaries of the City may be enlarged and extended by the annexation of additional territory, regardless of size or configuration, in any of the following ways:

1. By annexing territory adjacent to the City and located within its extraterritorial jurisdiction, with or without the consent of the residents or owners of the territory annexed, according to the procedures prescribed by Texas Local Government Code §43.052 and§ 43.053 or any other applicable State statutes.

2. By acting on the petition of area landowners in sparsely occupied areas according to the procedures prescribed by Texas Local Government Code§ 43.028.

3. By amending the City charter.

4. By any other manner and procedure now provided by law or as may be provided by law in the future or in any manner provided by ordinance of the City.

Before the City may annex an area or extend its extraterritorial jurisdiction, the City Manager must present a written report regarding the financial impact of the proposed annexation or extension. The City Manager shall also propose a service plan to the Planning and Zoning Commission and City Council regarding any property proposed to be annexed. On the effective date of any ordinance to annex an area, the area shall become a part of the City and the inhabitants of the area shall become entitled to the rights and privileges of other citizens of the City and be bound by the acts and ordinances adopted by the City."

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Proposed

"The boundaries of the City may be enlarged and extended by the annexation of additional territory, regardless of size or configuration, in any of the following ways:

1. By annexing territory adjacent to the City and located within its extraterritorial jurisdiction, with or without the consent of the residents or owners of the territory annexed, according to the procedures prescribed by Texas Local Government Code §43.052 and§ 43.053 or any other applicable State statutes.

2. By acting on the petition of area landowners in sparsely occupied areas according to the procedures prescribed by Texas Local Government Code§ 43.028.

3. By any other manner and procedure now provided by law or as may be provided by law in the future or in any manner provided by ordinance of the City.

Before the City may annex an area or extend its extraterritorial jurisdiction, the City Manager must present a written report regarding the financial impact of the proposed annexation or extension. The City Manager shall also propose a service plan to the Planning and Zoning Commission and City Council regarding any property proposed to be annexed. On the effective date of any ordinance to annex an area, the area shall become a part of the City and the inhabitants of the area shall become entitled to the rights and privileges of other citizens of the City and be bound by the acts and ordinances adopted by the City."

Article III

3.01 Number, Selection and Term

Current

"The "City Council" shall be composed of a "Mayor" and six (6) "Council Members" elected as follows:

1. Four (4) Council Members shall be elected under the Place System, with there being Places 1, 2, 3, and 4, and two (2) Council Members who shall hold Places 5 and 6 and, together with the Mayor, shall be elected at large. The places of the four (4) Council Members in this place system shall hereafter be known as District 1, District 2, District 3 and District 4.

2. The Mayor (unless sooner removed under the provisions of this Charter) shall serve a term of two (2) years or until a successor has been elected or selected and duly qualified.

3. The six (6) Council Members shall serve a term of two (2) years each unless a successor has been duly elected or selected and duly qualified.

4. Those current Council Members whose term expire in even numbered years shall be places 2 and 4. Place 6 is added by this Charter and shall have its term commence and expire in even numbered years as well. The position of Mayor shall also commence and expire in even numbered years. Those Council Members whose terms commence and expire in odd numbered

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years shall be places 1, 3, and 5. Upon passage of this Charter the City Council shall name four (4) of the existing Council Members as representing the four (4) districts and one (1) Council Member to be at large. As stated above, the new Council Member for Place 6 shall be elected by the City at large.

5. Upon adoption of this Charter, the new place known as Place 6 shall be considered vacant and shall be filled by appointment in accordance with this Charter.

6. The City of Diboll, Texas shall initially be divided into four Single Member Districts. These districts are reflected at this time by the map (as marked) which is attached hereto as Exhibit "A" which is made a part of for any and all purposes as if repeated verbatim herein. The Council shall from time to time create and describe by ordinance election districts known as Districts 1, 2, 3, and 4 so that each will contain, as nearly as possible, a population equivalent to the others according to the latest census data.

7. All of the City Council Members holding office at the time of passage and adoption of this Charter shall hold their respective office until their respective term of office for which they were elected expires. All Council Members representing a District shall be elected by the votes in their respective Districts. Council Members representing Places 5 & 6, as well as the Mayor, shall be elected by the City at large by a plurality of the vote. All Council Members and Mayoral candidates shall run for office nonpartisan with no listing of party affiliation. Unless the context clearly requires otherwise, the terms "City Council" or "Council" or "Council Member" when used in this Charter shall mean the Mayor and all Council persons."

Proposed

"The "City Council" shall be composed of a "Mayor" and six (6) "Council Members" elected as follows:

1. Four (4) Council Members shall be elected under the Place System, with there being Places 1, 2, 3, and 4, and two (2) Council Members who shall hold Places 5 and 6 and, together with the Mayor, shall be elected at large. The places of the four (4) Council Members in this place system shall hereafter be known as District 1, District 2, District 3 and District 4.

2. The Mayor (unless sooner removed under the provisions of this Charter) shall serve a term of two (2) years or until a successor has been elected or selected and duly qualified.

3. The six (6) Council Members shall serve a term of two (2) years each unless a successor has been duly elected or selected and duly qualified.

4. Those current Council Members whose term expire in even numbered years shall be places 2 and 4. Place 6 is added by this Charter and shall have its term commence and expire in even numbered years as well. The position of Mayor shall also commence and expire in even numbered years. Those Council Members whose terms commence and expire in odd numbered years shall be places 1, 3, and 5. Upon passage of this Charter the City Council shall name four (4) of the existing Council Members as representing the four (4) districts and one (1) Council

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Member to be at large. As stated above, the new Council Member for Place 6 shall be elected by the City at large.

5. The City of Diboll, Texas shall initially be divided into four Single Member Districts. These districts are reflected at this time by the map (as marked) which is attached hereto as Exhibit "A" which is made a part of for any and all purposes as if repeated verbatim herein. The Council shall from time to time create and describe by ordinance election districts known as Districts 1, 2, 3, and 4 so that each will contain, as nearly as possible, a population equivalent to the others according to the latest census data.

6. All of the City Council Members holding office at the time of passage and adoption of this Charter shall hold their respective office until their respective term of office for which they were elected expires. All Council Members representing a District shall be elected by the votes in their respective Districts. Council Members representing Places 5 & 6, as well as the Mayor, shall be elected by the City at large by a plurality of the vote. All Council Members and Mayoral candidates shall run for office nonpartisan with no listing of party affiliation. Unless the context clearly requires otherwise, the terms "City Council" or "Council" or "Council Member" when used in this Charter shall mean the Mayor and all Council persons."

3.04 Compensation

Current

"Members of the City Council shall serve without compensation but shall be entitled to payment of or reimbursement for all necessary expenses incurred in the performance of official duties, upon approval by the City Council."

Proposed

"Members of the City Council shall serve without compensation but shall be entitled to payment of or reimbursement for all necessary expenses incurred in the performance of official duties, upon approval by the City Manager."

3.13 Voting

Current

"Voting on all motions regarding official actions of the Council shall be by roll call, and each member's vote shall be recorded in the minutes. Except as prohibited by conflict-of-interest laws or this Charter, all members of the City Council shall vote "yes" or "no" on every action, resolution, or ordinance requiring a vote. The nature of the specific conflict of interest requiring recusal on the issue and abstention from voting shall be concisely stated in the minutes."

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Proposed

"Voting on all motions regarding official actions of the Council shall be by roll call or show of hands, and each member's vote shall be recorded in the minutes. Except as prohibited by conflict-of-interest laws or this Charter, all members of the City Council shall vote "yes" or "no" on every action, resolution, or ordinance requiring a vote. The nature of the specific conflict of interest requiring recusal on the issue and abstention from voting shall be concisely stated in the minutes."

Article V

5.04 Canvassing

Current

"The returns of any municipal election shall be delivered from the election judges to the City Secretary and the Mayor at City Hall not later than twelve hours after the polls are closed, and the City Council shall canvass the returns and declare the results in accordance with state election law. The returns of every municipal election shall be recorded in the minutes of the meeting at which the vote is canvassed by totals for each candidate or "for" and " against" each issue submitted."

Proposed

"The returns of any municipal election shall be delivered from the election judges to the City Secretary and the City Manager at City Hall not later than twelve hours after the polls are closed, and the City Council shall canvass the returns and declare the results in accordance with state election law. The returns of every municipal election shall be recorded in the minutes of the meeting at which the vote is canvassed by totals for each candidate or "for" and " against" each issue submitted."

5.05 Election

Current

"To be elected as a Council Member to Places 1, 2, 3 or 4, a candidate must receive a number of votes greater than one-half of the total number of valid ballots cast by the voters in that particular district for the candidate running in that particular district. If no candidate receives a majority vote, or if there is a tie vote, the Council shall call a runoff election between the two candidates who received the greatest number of votes to be held according to the requirements of the Texas Election Code.

To be elected as a Council Member to Place 5 or 6 (at-large places), a plurality is required. In the event of a tie between two or more candidates running for the same at large position, the Council shall call a runoff election in accordance with the Texas Election Code."

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Proposed

"To be elected as a Council Member, a plurality is required. In the event of a tie between two or more candidates running for the same at large position, the Council shall call a runoff election in accordance with the Texas Election Code."

Article VII

7.04(a) Determining Sufficiency of Petition

Current

"Certificate of City Secretary: Within ten (10) days after a petition is filed, the City Secretary shall complete a certificate as to its sufficiency. If the petition is found to be insufficient, the certificate shall specify the particulars of its defects. When the certification is complete, the City Secretary shall immediately send a copy of the certificate to each member of the petitioners' committee by certified mail."

Proposed

"Certificate of City Secretary: Within twenty (20) days after a petition is filed, the City Secretary shall complete a certificate as to its sufficiency. If the petition is found to be insufficient, the certificate shall specify the particulars of its defects. When the certification is complete, the City Secretary shall immediately send a copy of the certificate to each member of the petitioners' committee by certified mail."

Article VIII

8.05 Vacancies

Current

"Board or commission members shall actively participate in the commission's activities, and any member who is absent twenty-five percent (25%) of the scheduled and called meetings without valid excuse, as determined by the board or commission, shall automatically be dismissed from membership. The membership shall at once notify the Council that a vacancy exists. Any vacancy on the board or commission, for any reason, shall be filled for the unexpired term by Council appointment within thirty (30) days of the vacancy."

Proposed

"All candidates of Boards or Commissions shall meet eligibility standards as stated in Section 5.02. Filing for Office (a). In addition to attendance requirements, members of Boards or Commissions shall be held to standards in Section 3.08. Removal from Office (a) 2 and 3."

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8.10 Parks and Recreation Board

Current

(a) Composition and term: The City Council shall appoint a Parks and Recreation Board consisting of five (5) members to serve two-year terms. The City Council shall also appoint an alternate member who may vote if a regular member is absent.

(b) Rules of procedure: The commission shall establish rules of procedure consistent with City ordinances, resolutions, and regulations. The commission shall meet at least monthly, and absence from three (3) consecutive meetings without valid excuse, as determined by the Board, shall result in automatic removal from office.

(c) Powers and duties: The commission shall exercise the following powers:

1. Annually report to the City Council and City Manager, at least one hundred twenty (120) days before the beginning of the budget year concerning the conditions and needs of the existing parks. The report should list and outline projects in order of preference with a recommendation for the year of construction or renovation for each project.

2. Make recommendations to the City Council and City Manager concerning the management, maintenance, use or improvement of all parks and public recreational facilities owned or controlled by the City.

3. Make recommendations to the City Council and City Manager concerning taking and holding any real property that may be needed for carrying out the Board's purposes by purchase, devise, bequest, or otherwise, and instituting condemnation proceedings for parks and recreation purposes whenever it determines that private property should be taken in the name of the City.

4. Make recommendations to the City Council and City Manager concerning receipt of donations, legacies, or bequests for the improvement or maintenance of public parks or for the acquisition of new parks.

5. Any other matters designated by City ordinance.”

Proposed

Remove Completely

8.11 Municipal Library

Current

“The City owns the land and building out of which the library currently operates. The City may from time to time make appropriations for the upkeep of its real property and the efficient operation of the library as the Council may decide.

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Further, the City Manager or his designee shall serve on the library board as long as the library operates from City owned facilities."

Proposed

Remove Completely

Article IX

9.03(b) Annual Budget

Current

"Submission: On or before the fifteenth day of August of each year, the manager shall submit to the Council a proposed budget and an accompanying message. The Council shall review the proposed budget and revise it as the Council deems appropriate prior to general circulation for public hearing."

Proposed

"Submission: On or before the fifteenth day of August of each year, the manager shall submit to the Council a proposed budget. The Council shall review the proposed budget and revise it as the Council deems appropriate prior to general circulation for public hearing."

Article XI

11.08 Charter Construction

Current

"(a) General rule: This Charter shall be construed as a general grant of power and as a limitation of power on the government of the City in the same manner as the Constitution of Texas is construed as a limitation on the powers of the Legislature. Except as expressly prohibited by this Charter, each and every power under the Constitution of Texas which would be competent for the people of Diboll to expressly grant to the City shall be construed to be granted to the City by this Charter.

(b) Internal references: In this Charter, a reference to section without further identification is a reference to a section of this Charter, and a reference to a subsection, subdivision, or paragraph without further identification is a reference to a unit of the next larger unit of the section in which the reference appears. A reference to a statute is a reference to all re-enactments, revisions, or amendments of the statute.

Proposed

"General rule: This Charter shall be construed as a general grant of power and as a limitation of power on the government of the City in the same manner as the Constitution of Texas is

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construed as a limitation on the powers of the Legislature. Except as expressly prohibited by this Charter, each and every power under the Constitution of Texas which would be competent for the people of Diboll to expressly grant to the City shall be construed to be granted to the City by this Charter."

11.13 Conforming Ordinances

Current

"The City Council shall adopt, amend, or repeal ordinances as necessary to conform to the requirements of this Charter within twelve (12) months after this Charter is adopted and effective."

Proposed

Remove Completely

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ORDER OF ELECTION

ORDEN DE ELECION

An election is hereby ordered to be held on May 6, 2023 for the purpose of electing Councilmembers for each of the following positions; District 1, District 3 and At-Large Place 5, to serve two-year terms.
[*Por la presente se ordena que se llevará a cabo una elección el 6 de Mayo, 2023 con el propósito de elegir miembros del consejo municipal para posiciónes de; Distrito nº 1, Distrito nº 3 y Lugar Grande nº 5, con un termino de dos años.]*

Early Voting by Personal Appearance will be conducted each weekday at the main early voting site as follows:
[La votación adelantado en persona se llevará a cabo de Lunes a Viernes en el lugar asignado]:

Diboll City Hall
400 Kenley
Diboll, Texas

Monday, April 24, 2023 between the hours of 8:00 a.m. and 5:00 p.m.
Lunes, Dia 24 de Abril, 2023 entre 8:00 de la mañana y las 5:00 de la tarde

Tuesday, April 25, 2023 between the hours of 8:00 a.m. and 5:00 p.m.
Martes, Dia 25 de Abril, 2023 entre 8:00 de la mañana y las 5:00 de la tarde

Wednesday, April 26, 2023 between the hours of 8:00 a.m. and 5:00 p.m.
Miercoles, Dia 26 de Abril, 2023 entre 8:00 de la mañana y las 5:00 de la tarde

Thursday, April 27, 2023 between the hours of 8:00 a.m. and 5:00 p.m.
Jueves, Dia 27 de Abril, 2023 entre 8:00 de la mañana y las 5:00 de la tarde

Friday, April 28, 2023 between the hours of 8:00 a.m. and 5:00 p.m.
Viernes, Dia 28 de Abril, 2023 entre 8:00 de la mañana y las 5:00 de la tarde

Monday, May 1, 2023 between the hours of 8:00 a.m. and 5:00 p.m.
Lunes, Dia 1 de Mayo, 2023 entre 8:00 de la mañana y las 5:00 de la tarde

Tuesday, May 2, 2023 between the hours of 8:00 a.m. and 5:00 p.m.
Martes, Dia 2 de Mayo, 2023 entre 8:00 de la mañana y las 5:00 de la tarde

Applications for a ballot by mail shall be mailed to:
[Las solictudes para boletas que se votarán en ausencia por correo deberán enviarse a]:

Rosa M. Olvera, Early Voting Clerk- City of Diboll
[*Secretaria de la Votación Adelantada de la Ciudad de Diboll]*
P.O. Box 340
Diboll, Texas 75941

Applications for a ballot by mail must be received no later than the close of business on Monday, April 24, 2023.
[Las solicitudes para boletas que se votarán en ausencia por correo deberán recibirse para el fin de las horas de negocio el Dia 24 de abril, 2023.]

Issued this the 14th day of February, 2023. [Emitida este dia 14 de febrero, 2023.]

_____
Trey Wilkerson, Mayor of City of Diboll [Alcalde de la ciudad de Diboll]

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RESOLUTION NO. 2023 -02-001

A RESOLUTION PROVIDING FOR THE CALLING AND ORDERING OF A GENERAL ELECTION FOR THE CITY OF DIBOLL, TEXAS TO BE HELD ON MAY 6, 2023 BETWEEN THE HOURS OF 7:00 A.M. AND 7:00 P.M. FOR THE PURPOSE OF ELECTING A COUNCILMEMBER FOR DISTRICT ONE (1), DISTRICT THREE (3) AND AT LARGE PLACE FIVE (5), FOR TWO (2) YEAR TERMS, AND FOR THE PURPOSE OF AMENDING THE CHARTER OF THE CITY OF DIBOLL; PROVIDING FOR THE NECESSARY NOTICES AND FIXING THE DATE.

WHEREAS, the City Council is desirous of holding an election as provided in said Charter of the City of Diboll, Texas, for the election of Councilmember for District 1, District 3, At Large Place 5; and,

WHEREAS, Councilmember for District 1, District 3, At Large Place 5 are to be elected to serve two (2) year terms; and,

WHEREAS, the City Council, as recommended by the Home Rule Charter Commission calls for an election to amend the Charter:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS:

(1) That an election be held in the City of Diboll, Texas on May 6, 2023 for the purpose of electing the following named officers for the ensuing terms: a Councilmember for District 1, District 3, At Large Place 5, each for a term of two (2) years.

(2) That an election be held to amend the Charter in the following aspects:

PROPOSED AMENDMENT NO. 1

Amend Article I, Section 1.03 (Boundaries) of the City Charter of the City of Diboll, Texas to read:

Section 1.03 Boundaries.

"The bounds and limits of the City shall be those established in the original incorporation proceedings of the City, filed of record, in the office of the County Clerk of Angelina County, Texas, and those boundaries established and changed after that date by annexation ordinances and proceedings of the City."

And repealing the following provisions of Article I, Section 1.03 of the City Charter of the City of Diboll:

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~~"The bounds and limits of the City shall be those established in the original incorporation proceedings of the City, filed of record, in the office of the County Clerk of Angelina County, Texas, and those boundaries established and changed after that date by annexation ordinances and proceedings of the City. Article II of this Charter sets out the powers the City of Diboll may use in the administration of City business."~~

PROPOSED AMENDMENT NO. 2

Amend Article I, Section 1.04 (Extension of Boundaries or Extraterritorial Jurisdiction) of the City Charter of the City of Diboll, Texas to read:

Section 1.04 Extension of Boundaries or Extraterritorial Jurisdiction.

"The boundaries of the City may be enlarged and extended by the annexation of additional territory, regardless of size or configuration, in any of the following ways:

1. By annexing territory adjacent to the City and located within its extraterritorial jurisdiction, with or without the consent of the residents or owners of the territory annexed, according to the procedures prescribed by Texas Local Government Code §43.052 and§ 43.053 or any other applicable State statutes.

2. By acting on the petition of area landowners in sparsely occupied areas according to the procedures prescribed by Texas Local Government Code§ 43.028.

3. By any other manner and procedure now provided by law or as may be provided by law in the future or in any manner provided by ordinance of the City.

Before the City may annex an area or extend its extraterritorial jurisdiction, the City Manager must present a written report regarding the financial impact of the proposed annexation or extension. The City Manager shall also propose a service plan to the Planning and Zoning Commission and City Council regarding any property proposed to be annexed. On the effective date of any ordinance to annex an area, the area shall become a part of the City and the inhabitants of the area shall become entitled to the rights and privileges of other citizens of the City and be bound by the acts and ordinances adopted by the City."

And repealing the following provisions of Article I, Section 1.04 of the City Charter of the City of Diboll:

~~"The boundaries of the City may be enlarged and extended by the annexation of additional territory, regardless of size or configuration, in any of the following ways:~~

~~1. By annexing territory adjacent to the City and located within its extraterritorial jurisdiction, with or without the consent of the residents or owners of the territory annexed, according to the procedures prescribed by Texas Local Government Code §43.052 and§ 43.053 or any other applicable State statutes.~~

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~~2. By acting on the petition of area landowners in sparsely occupied areas according to the procedures prescribed by Texas Local Government Code§ 43.028.~~

~~3. By amending the City charter.~~

~~4. By any other manner and procedure now provided by law or as may be provided by law in the future or in any manner provided by ordinance of the City.~~

~~Before the City may annex an area or extend its extraterritorial jurisdiction, the City Manager must present a written report regarding the financial impact of the proposed annexation or extension. The City Manager shall also propose a service plan to the Planning and Zoning Commission and City Council regarding any property proposed to be annexed. On the effective date of any ordinance to annex an area, the area shall become a part of the City and the inhabitants of the area shall become entitled to the rights and privileges of other citizens of the City and be bound by the acts and ordinances adopted by the City."~~

PROPOSED AMENDMENT NO. 3

Amend Article III, Section 3.01 (Number, Selection and Term) of the City Charter of the City of Diboll, Texas to read:

Section 3.01 Number, Selection and Term.

"The "City Council" shall be composed of a "Mayor" and six (6) "Council Members" elected as follows:

1. Four (4) Council Members shall be elected under the Place System, with there being Places 1, 2, 3, and 4, and two (2) Council Members who shall hold Places 5 and 6 and, together with the Mayor, shall be elected at large. The places of the four (4) Council Members in this place system shall hereafter be known as District 1, District 2, District 3 and District 4.

2. The Mayor (unless sooner removed under the provisions of this Charter) shall serve a term of two (2) years or until a successor has been elected or selected and duly qualified.

3. The six (6) Council Members shall serve a term of two (2) years each unless a successor has been duly elected or selected and duly qualified.

4. Those current Council Members whose term expire in even numbered years shall be places 2 and 4. Place 6 is added by this Charter and shall have its term commence and expire in even numbered years as well. The position of Mayor shall also commence and expire in even numbered years. Those Council Members whose terms commence and expire in odd numbered years shall be places 1, 3, and 5. Upon passage of this Charter the City Council shall name four (4) of the existing Council Members as representing the four (4) districts and one (1) Council Member to be at large. As stated above, the new Council Member for Place 6 shall be elected by the City at large.

5. The City of Diboll, Texas shall initially be divided into four Single Member Districts. These districts are reflected at this time by the map (as marked) which is attached hereto as Exhibit "A" which is made a part of for any and all purposes as if repeated verbatim herein. The Council shall from time to time create and describe by ordinance election districts known as Districts 1, 2, 3,

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and 4 so that each will contain, as nearly as possible, a population equivalent to the others according to the latest census data.

6. All of the City Council Members holding office at the time of passage and adoption of this Charter shall hold their respective office until their respective term of office for which they were elected expires. All Council Members representing a District shall be elected by the votes in their respective Districts. Council Members representing Places 5 & 6, as well as the Mayor, shall be elected by the City at large by a plurality of the vote. All Council Members and Mayoral candidates shall run for office nonpartisan with no listing of party affiliation. Unless the context clearly requires otherwise, the terms "City Council" or "Council" or "Council Member" when used in this Charter shall mean the Mayor and all Council persons."

And repealing the following provisions of Article III, Section 3.01 of the City Charter of the City of Diboll:

~~*"The "City Council" shall be composed of a "Mayor" and six (6) "Council Members" elected as follows:*~~

~~*1. Four (4) Council Members shall be elected under the Place System, with there being Places 1, 2, 3, and 4, and two (2) Council Members who shall hold Places 5 and 6 and, together with the Mayor, shall be elected at large. The places of the four (4) Council Members in this place system shall hereafter be known as District 1, District 2, District 3 and District 4.*~~

~~*2. The Mayor (unless sooner removed under the provisions of this Charter) shall serve a term of two (2) years or until a successor has been elected or selected and duly qualified.*~~

~~*3. The six (6) Council Members shall serve a term of two (2) years each unless a successor has been duly elected or selected and duly qualified.*~~

~~*4. Those current Council Members whose term expire in even numbered years shall be places 2 and 4. Place 6 is added by this Charter and shall have its term commence and expire in even numbered years as well. The position of Mayor shall also commence and expire in even numbered years. Those Council Members whose terms commence and expire in odd numbered years shall be places 1, 3, and 5. Upon passage of this Charter the City Council shall name four (4) of the existing Council Members as representing the four (4) districts and one (1) Council Member to be at large. As stated above, the new Council Member for Place 6 shall be elected by the City at large.*~~

~~*5. The City of Diboll, Texas shall initially be divided into four Single Member Districts. These districts are reflected at this time by the map (as marked) which is attached hereto as Exhibit "A" which is made a part of for any and all purposes as if repeated verbatim herein. The Council shall from time to time create and describe by ordinance election districts known as Districts 1, 2, 3, and 4 so that each will contain, as nearly as possible, a population equivalent to the others according to the latest census data.*~~

~~*6. All of the City Council Members holding office at the time of passage and adoption of this Charter shall hold their respective office until their respective term of office for which they were elected expires. All Council Members representing a District shall be elected by the votes in their respective Districts. Council Members representing Places 5 & 6, as well as the Mayor, shall be*~~

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~~*elected by the City at large by a plurality of the vote. All Council Members and Mayoral candidates shall run for office nonpartisan with no listing of party affiliation. Unless the context clearly requires otherwise, the terms "City Council" or "Council" or "Council Member" when used in this Charter shall mean the Mayor and all Council persons."*~~

PROPOSED AMENDMENT NO. 4

Amend Article III, Section 3.04 (Compensation) of the City Charter of the City of Diboll, Texas to read:

Section 3.04 Compensation.

"Members of the City Council shall serve without compensation but shall be entitled to payment of or reimbursement for all necessary expenses incurred in the performance of official duties, upon approval by the City Manager."

And repealing the following provisions of Article III, Section 3.04 of the City Charter of the City of Diboll:

~~"Members of the City Council shall serve without compensation but shall be entitled to payment of or reimbursement for all necessary expenses incurred in the performance of official duties, upon approval by the City Council."~~

PROPOSED AMENDMENT NO. 5

Amend Article III, Section 3.13 (Voting) of the City Charter of the City of Diboll, Texas to read:

Section 3.13 Voting.

"Voting on all motions regarding official actions of the Council shall be by roll call or show of hands, and each member's vote shall be recorded in the minutes. Except as prohibited by conflict-of-interest laws or this Charter, all members of the City Council shall vote "yes" or "no" on every action, resolution, or ordinance requiring a vote. The nature of the specific conflict of interest requiring recusal on the issue and abstention from voting shall be concisely stated in the minutes."

And repealing the following provisions of Article III, Section 3.04 of the City Charter of the City of Diboll:

~~"Voting on all motions regarding official actions of the Council shall be by roll call, and each member's vote shall be recorded in the minutes. Except as prohibited by conflict-of-interest laws or this Charter, all members of the City Council shall vote "yes" or "no" on every action, resolution, or ordinance requiring a vote. The nature of the specific conflict of interest requiring recusal on the issue and abstention from voting shall be concisely stated in the minutes."~~

PROPOSED AMENDMENT NO. 6

Amend Article V, Section 5.04 (Canvassing) of the City Charter of the City of Diboll, Texas to read:

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Section 5.04 Canvassing.

"The returns of any municipal election shall be delivered from the election judges to the City Secretary and the City Manager at City Hall not later than twelve hours after the polls are closed, and the City Council shall canvass the returns and declare the results in accordance with state election law. The returns of every municipal election shall be recorded in the minutes of the meeting at which the vote is canvassed by totals for each candidate or "for" and " against" each issue submitted."

And repealing the following provisions of Article V, Section 5.04 of the City Charter of the City of Diboll:

~~"The returns of any municipal election shall be delivered from the election judges to the City Secretary and the Mayor at City Hall not later than twelve hours after the polls are closed, and the City Council shall canvass the returns and declare the results in accordance with state election law. The returns of every municipal election shall be recorded in the minutes of the meeting at which the vote is canvassed by totals for each candidate or "for" and " against" each issue submitted."~~

PROPOSED AMENDMENT NO. 7

Amend Article V, Section 5.05 (Election) of the City Charter of the City of Diboll, Texas to read:

Section 5.05 Election.

"To be elected as a Council Member, a plurality is required. In the event of a tie between two or more candidates running for the same at large position, the Council shall call a runoff election in accordance with the Texas Election Code."

And repealing the following provisions of Article V, Section 5.05 of the City Charter of the City of Diboll:

~~"To be elected as a Council Member to Places 1, 2, 3 or 4, a candidate must receive a number of votes greater than one-half of the total number of valid ballots cast by the voters in that particular district for the candidate running in that particular district. If no candidate receives a majority vote, or if there is a tie vote, the Council shall call a runoff election between the two candidates who received the greatest number of votes to be held according to the requirements of the Texas Election Code.~~

~~To be elected as a Council Member to Place 5 or 6 (at-large places), a plurality is required. In the event of a tie between two or more candidates running for the same at large position, the Council shall call a runoff election in accordance with the Texas Election Code."~~

PROPOSED AMENDMENT NO. 8

Amend Article VII, Section 7.04(a) (Determining Sufficiency of Position) of the City Charter of the City of Diboll, Texas to read:

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Section 7.04(a) Determining Sufficiency of Petition.

"Certificate of City Secretary: Within twenty (20) days after a petition is filed, the City Secretary shall complete a certificate as to its sufficiency. If the petition is found to be insufficient, the certificate shall specify the particulars of its defects. When the certification is complete, the City Secretary shall immediately send a copy of the certificate to each member of the petitioners' committee by certified mail."

And repealing the following provisions of Article VII, Section 7.04(a) of the City Charter of the City of Diboll:

~~"Certificate of City Secretary: Within ten (10) days after a petition is filed, the City Secretary shall complete a certificate as to its sufficiency. If the petition is found to be insufficient, the certificate shall specify the particulars of its defects. When the certification is complete, the City Secretary shall immediately send a copy of the certificate to each member of the petitioners' committee by certified mail."~~

PROPOSED AMENDMENT NO. 9

Amend Article VIII, Section 8.05 (Vacancies) of the City Charter of the City of Diboll, Texas to read:

Section 8.05 Vacancies.

"All candidates of Boards or Commissions shall meet eligibility standards as stated in Section 5.02. Filing for Office (a). In addition to attendance requirements, members of Boards or Commissions shall be held to standards in Section 3.08. Removal from Office (a) 2 and 3."

And repealing the following provisions of Article VIII, Section 8.05 of the City Charter of the City of Diboll:

~~"Board or commission members shall actively participate in the commission's activities, and any member who is absent twenty-five percent (25%) of the scheduled and called meetings without valid excuse, as determined by the board or commission, shall automatically be dismissed from membership. The membership shall at once notify the Council that a vacancy exists. Any vacancy on the board or commission, for any reason, shall be filled for the unexpired term by Council appointment within thirty (30) days of the vacancy."~~

PROPOSED AMENDMENT NO. 10

Amend Article VIII, Section 8.10 (Parks and Recreation Board) of the City Charter of the City of Diboll, Texas to read:

Section 8.10 Parks and Recreation Board.

Remove Completely

And repealing the following provisions of Article VIII, Section 8.10 of the City Charter of the City of Diboll:

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~~(a) Composition and term: The City Council shall appoint a Parks and Recreation Board consisting of five (5) members to serve two-year terms. The City Council shall also appoint an alternate member who may vote if a regular member is absent.~~

~~(b) Rules of procedure: The commission shall establish rules of procedure consistent with City ordinances, resolutions, and regulations. The commission shall meet at least monthly, and absence from three (3) consecutive meetings without valid excuse, as determined by the Board, shall result in automatic removal from office.~~

~~(c) Powers and duties: The commission shall exercise the following powers:~~

~~1. Annually report to the City Council and City Manager, at least one hundred twenty (120) days before the beginning of the budget year concerning the conditions and needs of the existing parks. The report should list and outline projects in order of preference with a recommendation for the year of construction or renovation for each project.~~

~~2. Make recommendations to the City Council and City Manager concerning the management, maintenance, use or improvement of all parks and public recreational facilities owned or controlled by the City.~~

~~3. Make recommendations to the City Council and City Manager concerning taking and holding any real property that may be needed for carrying out the Board's purposes by purchase, devise, bequest, or otherwise, and instituting condemnation proceedings for parks and recreation purposes whenever it determines that private property should be taken in the name of the City.~~

~~4. Make recommendations to the City Council and City Manager concerning receipt of donations, legacies, or bequests for the improvement or maintenance of public parks or for the acquisition of new parks.~~

~~5. Any other matters designated by City ordinance."~~

PROPOSED AMENDMENT NO. 11

Amend Article VIII, Section 8.11 (Municipal Library) of the City Charter of the City of Diboll, Texas to read:

Section 8.11 Municipal Library.

Remove Completely

And repealing the following provisions of Article VIII, Section 8.11 of the City Charter of the City of Diboll:

~~"The City owns the land and building out of which the library currently operates. The City may from time to time make appropriations for the upkeep of its real property and the efficient operation of the library as the Council may decide. Further, the City Manager or his designee shall serve on the library board as long as the library operates from City owned facilities."~~

PROPOSED AMENDMENT NO. 12

Amend Article IX, Section 9.03(b) (Annual Budget) of the City Charter of the City of Diboll, Texas to read:

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Section 9.03(b) Annual Budget.

"Submission: On or before the fifteenth day of August of each year, the manager shall submit to the Council a proposed budget. The Council shall review the proposed budget and revise it as the Council deems appropriate prior to general circulation for public hearing."

And repealing the following provisions of Article IX, Section 9.03(b) of the City Charter of the City of Diboll:

~~"Submission: On or before the fifteenth day of August of each year, the manager shall submit to the Council a proposed budget and an accompanying message. The Council shall review the proposed budget and revise it as the Council deems appropriate prior to general circulation for public hearing."~~

PROPOSED AMENDMENT NO. 13

Amend Article XI, Section 11.08 (Charter Construction) of the City Charter of the City of Diboll, Texas to read:

Section 11.08 Charter Construction.

"General rule: This Charter shall be construed as a general grant of power and as a limitation of power on the government of the City in the same manner as the Constitution of Texas is construed as a limitation on the powers of the Legislature. Except as expressly prohibited by this Charter, each and every power under the Constitution of Texas which would be competent for the people of Diboll to expressly grant to the City shall be construed to be granted to the City by this Charter."

And repealing the following provisions of Article XI, Section 11.08 of the City Charter of the City of Diboll:

~~"(a) General rule: This Charter shall be construed as a general grant of power and as a limitation of power on the government of the City in the same manner as the Constitution of Texas is construed as a limitation on the powers of the Legislature. Except as expressly prohibited by this Charter, each and every power under the Constitution of Texas which would be competent for the people of Diboll to expressly grant to the City shall be construed to be granted to the City by this Charter.~~

~~(b) Internal references: In this Charter, a reference to section without further identification is a reference to a section of this Charter, and a reference to a subsection, subdivision, or paragraph without further identification is a reference to a unit of the next larger unit of the section in which the reference appears. A reference to a statute is a reference to all re-enactments, revisions, or amendments of the statute.~~

PROPOSED AMENDMENT NO. 14

Amend Article XI, Section 11.13 (Conforming Ordinances) of the City Charter of the City of Diboll, Texas to read:

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Section 11.13 Conforming Ordinances.

Remove Completely

And repealing the following provisions of Article XI, Section 11.13 of the City Charter of the City of Diboll:

~~"The City Council shall adopt, amend, or repeal ordinances as necessary to conform to the requirements of this Charter within twelve (12) months after this Charter is adopted and effective."~~

(3) That the Mayor be, and he is hereby authorized to call said election, at the time, place and in the manner as provided in the Charter of the said City of Diboll, Texas.

(4) That said election is to be on Saturday, May 6, 2023 between the hours of 7:00 a.m. and 7:00 p.m. at polling places. The polling place at said Elections shall be as follows: Diboll City Hall Chamber Room, 400 Kenly.

(5) Notice of such election, is to be given by causing notice to be published in the official newspaper of the City and posted on the City bulletin board and website that the polls shall be open to voters within the City who shall be entitled to vote in said election.

(6) Joint early voting shall be conducted by personal appearance and by mail. The period for early voting by personal appearance shall be April 24th through May 2, 2023. Early voting by personal appearance shall be conducted jointly at Diboll City Hall Chamber Room, 400 Kenly. The Early Voting Clerk for said elections shall be the City Secretary, who will be responsible for hiring and training of election workers as needed.

(7) Early voting by mail ballot shall be conducted in accordance with the applicable provisions of the Texas Election Code. The addresses of 400 Kenley, Diboll, Texas 75941 and/or P.O. Box 340, Diboll, Texas 75941 shall be the Early Voting Clerk's address to which ballot applications and ballots voted by mail may be sent to the City.

(8) The election will be held in accordance with applicable provisions of the City of Diboll Charter, Ordinances of the City of Diboll and the laws of the State of Texas.

(9) This Resolution shall become effective from and after passage thereof, in accordance with the Charter of the City of Diboll, Texas.

PASSED AND APPROVED by the City Council of the City of Diboll, Texas, on this the 14th day of February 2023.

_____

Trey Wilkerson, Mayor

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ATTEST:

_____
Rosa M. Olvera, City Secretary

APPROVED:

_____
Seth Elmore, City Attorney

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Jason A. Arnold, MPA
City Manager, City of Diboll

400 Kenley Street
P.O. Box 340
Diboll, Texas 75941
(936)-829-6800
jarnold@cityofdiboll.com

February 10, 2023

Honorable Mayor and City Council
City of Diboll

RE: Personnel Policies and Procedures Manual Modifications

The current Employee Leave Policy as dictated in the City of Diboll Human Resources Policies and Procedures manual has proven to be troublesome for both staff and administration. The manner in which vacation and sick time are accrued, rolled over and utilized has caused a fair amount of heartache and maintains the potential for future problems.

The Administration Team has drafted a new policy drawing from those that have been tried and tested. Customizing a successful policy to account for the City of Diboll's needs, the Administration Team is confident this modification will result in more clarity for all involved and a more functional leave policy for employees.

While working to modify the employee leave policy, staff took the opportunity to clean up the Benefits section of the manual. Spelling errors, contradictions, unnecessary, etc. were either resolved or removed. The rest of the manual will receive the same treatment in the near future.

Staff recommends Council approve modification to the City of Diboll Personnel Policies Manual Benefits section as presented.

Respectfully,

Jason A. Arnold, MPA
City Manager
City of Diboll

Attachment: City of Diboll Personnel Policies Manual Benefits Section

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City of Diboll
Human Resources Policies and Procedures
(Section 3 ONLY)

Adopted xx/xx/2018

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SECTION 3: Benefits

I. Benefits Plans offered by the City

A. The City shall offer medical or other such benefits at its discretion.
   1. For details of coverage, see City's Benefits Summary.
   2. This insurance is effective so long as the employee remains on the full-time payroll.
   3. Benefits determined by the City; including plans, coverage, eligibility, cost, and effective dates are at the sole discretion of the City and may be modified, added, or dropped by the City as deemed necessary.

B. Additional supplemental or "voluntary" insurance coverage for employees and members of their families may be offered by the City and will be communicated if such benefits are instituted, added or changed. Supplemental or "voluntary" benefits are paid 100% by the employee.

II. Workers Compensation

A. In cases of job-related injuries, provisions and benefits available under workers' compensation are activated.

Employees must notify their immediate supervisor in writing within 24 hours of an injury or illness that is job-related.

III. Social Security

Employees of the City are covered under the Federal Insurance Contribution Act (FICA).

IV. Unemployment

Employees of the City are covered under the Texas Unemployment Compensation Insurance program and the Federal Unemployment Tax Act (FUTA).

V. Holidays

A. All permanent full-time employees are eligible for the fourteen (14) following City designated eight (8) hour holidays:
   - New Year's Day
   - Martin Luther King's Day
   - President's Day
   - Good Friday
   - Memorial Day
   - Juneteenth
   - Fourth of July
   - Labor Day
   - Thanksgiving Day
   - Veterans Day
   - Day after Thanksgiving
   - Christmas Eve
   - Christmas Day, and
   - (1) Floating Holiday

   1. Any other day as declared by the City Manager and/or City Council as a designated

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official City holiday.

2. Employees are required to work the day before and after a paid holiday to be eligible to receive holiday pay unless prior approval has been received from department head. To receive holiday pay for sick leave before or after a holiday the employee shall provide a doctor's note.

B. Employees desiring to observe religious holidays not coinciding with officially designated City holidays may be given time off without pay or allowed to use accrued vacation leave with prior supervisor approval

C. Unless otherwise communicated by the City Manager, a holiday which falls on a:
   1. Saturday shall be observed on the preceding Friday.
   2. Sunday shall be observed on the following Monday.

VI. Vacation Leave

A. Full-time employees with less than one (1) year of service shall earn forty (40) hours of vacation leave per year. Employees who have completed one (1) year of continuous service with the City, but less than five (5) years of service, shall earn eighty (80) hours of vacation per year. Employees who have completed five (5) years of continuous service with the City, but less than fifteen (15) years of continuous service, shall earn one hundred twenty (120) hours of vacation leave per year. Employees who have completed fifteen (15) years of continuous service with the City shall earn one hundred sixty (160) hours of vacation leave per year. Salaried department head vacation annual earning rate will be determined by the City Manager.

B. Vacation accrual and leave shall be administered according to the following:
   1. <1 years of employment: 1.5384 hours per pay period
   2. 1-5 years of employment: 3.0769 hours per pay period
   3. 5-15 years of employment: 4.6153 hours per pay period
   4. 15+ years of employment: 6.1538 hours per pay period

C. An employee shall be allowed to use vacation leave after completing ninety (90) days of continuous, full-time service with the City.

D. Vacation leave shall not be earned for any month during which the employee is not in a full-time pay status for more than half the standard number of paid days for his/her position.

E. No employee may have more than one hundred sixty (160) hours of vacation leave to his or her credit at any time.

F. Official holidays occurring during a vacation shall not be charged to vacation leave.

G. Vacation leave may be taken in one-hour increments with the approval of the department head.

H. Vacation leave may not be advanced to employees.

I. With approval of the City Manager, leave credits for vacation may be transferable between employees in the event that the transferring employee wishes to benefit another employee who has contracted an illness requiring the employee to deplete his or her sick and vacation accruals.

J. Vacation leave may not be used in lieu of the termination notice. Payment upon separation from employment shall be made for unused vacation leave only after twelve (12) months of continuous service and will be paid based on the final completed work cycle.

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K. A supervisor may approve or reject a vacation request dependent upon minimum staffing or other departmental needs.

VII. Sick Leave

A. .Full-time employee shall earn 3.6923 hours bi-weekly of sick leave hours.

B. An employee shall be allowed to use sick leave after completing ninety (90) days of continuous, full-time service with the City.

C. Sick leave shall not be earned for any month during which the employee is not in a full-time pay status for more than half the standard number of paid days for his/her position.

D. No employee may have more than four hundred twenty (420) hours of sick leave to his or her credit at any time.

E. Sick leave may not be advanced to employees.

F. Employees will be charged sick leave based on the hours taken or the total hours they are scheduled to work on that day if absent a full day.

G. Sick leave may be used for an employee's illness or to care for a spouse/child/parent, non-work-related injury or health-related appointments that cannot be reasonably scheduled during non-working hours. An employee can use sick leave to take their pet to a veterinarian. A payment receipt is required to use sick leave for your pet.

H. Excessive use, misuse, misrepresentation and/or abuse of sick leave benefits is grounds for disciplinary action up to and including termination.

I. Departments may request a doctor's note or other verification if deemed warranted in any case. Employees shall provide a doctor's note for any absence greater than 3 consecutive workdays. Failure to do so may result in dismissal, suspension and/or forfeiture of such pay.

J. Unused sick leave is not paid out upon separation from employment.

K. Employees shall not be entitled to sick leave when absent from work for the following reasons: sickness or disability purposely inflicted or caused by willful misconduct; sickness or disability sustained during periods of leave without pay or absence without leave; or sickness or disability acquired as a result of another job.

VIII. Family Medical Leave Act (FMLA)

A. As a public agency, the City may provide FMLA leave for all qualified employees.

B. Employees must apply for FMLA leave with the City Secretary thirty (30) days in advance of the need to take FMLA leave. If thirty (30) days is not possible, applications must be submitted within twenty-four (24) hours of the need arising.

C. Employees who qualify for absence under the provisions of FMLA will first be required to utilize all accumulated sick leave prior to starting an unpaid absence due to employee illness and all vacation accumulation prior to the start of an unpaid absence for a non-employee related illness.

IX. Bereavement

A. All full-time employees may be granted leave with pay for a period not to exceed three (3) work days to attend a funeral and handle the necessary family details in case of death in their immediate family or other relative living in the same household.

B. Immediate family for the purposes of this leave, include spouse, son, daughter,

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mother, father, mother-in-law, father-in-law, employee's grandparents, brother, sister, brother-in-law and sister-in-law.

X. Confidentiality of Medical Information

A. Federal law requires that the City maintain all employee medical information in separate, confidential files. Therefore, in addition to personnel files, the City maintains a separate medical file for each employee.

XI. Group Health Continuation Coverage

A. COBRA is a federal law that requires most employers who sponsor group health plans to offer employees and their families the opportunity to temporarily extend their group coverage at group rates in certain instances where coverage under the employer's group health plan would otherwise terminate. The employee is responsible for paying for the total cost of any such continuation coverage plus a 2% administration fee (102% total of the employee and City portion combined).

B. Employees must notify the City within 60 days of the occurrence of the employee's legal separation or divorce and of a covered dependent ceasing to qualify as a dependent under the medical plan.

XII. Education, Certifications and Licenses

A. The City will reimburse an employee for certifications, licenses or continuing education if such is:

1. Required for the position by another entity (such as the State of Texas or TCEQ) in order for the employee to be able to perform certain functions of his/her position (such as a water quality or signal technician license).
2. Not required, but is directly relevant to the position for which the employee is occupied and obtaining such would add value to the employee and the City.
3. And approved by the City Manager.

B. Approvals for licenses, certifications and continuing education are at the discretion of the City Manager and may change without notice.

XIII. Retirement

A. All full-time and part-time employees budgeted and scheduled to work at least 1,000 hours per year at the time of their employment shall become members of the Texas Municipal Retirement System.

1. Seven (7) percent of the employee's gross wages shall be deducted each pay period for deposit into the system.
2. The City will contribute a 2:1 match in the system to be credited toward the employee's retirement fund.

XIV. Jury Duty

A. Employees receiving a jury duty summons are expected to fulfill their obligation of citizenship by serving when called.

B. Employees who are subpoenaed as witnesses for the City or as an expert witness shall be excused from duty for the amount of time necessary to attend the jury selection process and/or service.

1. Employees must notify the supervisor as soon as notice is received and shall receive regular pay during such period required to be in attendance for jury selection or service.

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2. Supervisors shall require the employee to provide the official Certificate of Attendance from the court as certification.

XV. Military Leave

A. Covered Employees

1. The City complies with all state and federal laws relating to employees in reserve or active military service and does not discriminate against employees who serve in the military.

B. Notice to City of Need for Leave

1. Employees must provide written notice within twenty-four (24) hours of receiving military orders to the City for all military duty
2. To be eligible for paid military leave, employees must complete and submit a military leave request along with the official documents setting forth the purpose of the leave and, if known, its duration within seventy-two (72) hours of receiving military orders.

C. Paid and Unpaid Leave for Training and Duty

1. Employees will be paid for military absences of up to a maximum of 15 work days per fiscal year.
2. Employees who have exhausted all available paid military leave may use vacation leave, physical fitness leave, compensatory time or donation day leave.
3. After an employee has exhausted all available paid, the employee will be placed on leave without pay.

XVI. Health Insurance Portability and Accountability Act (HIPAA)

A. The City will make every reasonable effort to remain compliant with HIPAA and requires all employees to do the same.

XVI Guarantee of Benefits

A. The City retains the right to modify or discontinue any and all benefits at any time if the City deems necessary.

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City of Diboll Volunteer Fire Department

2023 January Council Report

Jan 3rd

- Pledge
- Incident Reports
- Discussion on fire calls
- Install new equipment on fire truck
- Clean up at station

  Firemen present (11)

Jan 10th

- Pledge
- Incident reports
- Check dates on fire gear
- Clean up stations

  Fireman present (13)

Jan 17th

- Pledge
- Incident Reports
- Discussion on training school coming up
- Powered up all fire trucks
- Cleaned out fire stations

  Fireman present (14)

Jan 24th

- Pledge
- Incident reports
- Replaced hose on 54

  Fireman Present (15)

Jan 31st

- Pledge
- Incident reports
- Put stabilizer jacks in 54
- Clean station

  Fireman Present (13)

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City of Diboll Volunteer Fire Department

January Emergency Incidents (10)

Jan 1st 4:23

- **Call # 2300000001**
  104 Office St
  Utility pole down
  In City
  Diboll Fire personnel responded (2)
  7820,7837

Jan 13th 6:53

- **Call # 23-00000143**
  Hwy Fm 1818
  Log truck overturned
  Out of City
  Trucks 54
  Diboll Fire personnel responded (4)
  7808,7825,7835,7836

Jan 13th 16:50

- **Call # 23-00000008**
  South meadows
  10/50 2 vehicle wreck
  In City
  Trucks 54
  Diboll Fire personnel responded (4)
  7814, 7822,7835,7836

Jan 17th 21:35

- **Call # 202300000004**
  365 saucedo rd
  Old shed on fire
  In City
  Trucks 54
  Diboll Fire personnel responded (8)
  7810,7814,7815,7819,7820,7822,7823,7835

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City of Diboll Volunteer Fire Department

Jan 18th 10:03

- **Call # 2300000005**
  701 Shady lane
  Fire 10/22
  In City
  Trucks 54
  Diboll Fire personnel responded (9)
  7801,7808,7810,7814,7815,7822,7823,7825,7836

Jan 26th 18:36

- **Call # 2300000006**
  407 Porter Loop
  Old shed on fire
  Out of City
  Trucks 54
  Diboll Fire personnel responded (7)
  7814, 7815,7820,7825,7829,7835,7836

Jan 27th 18:25

- **Call # 2300000007**
  59s Diboll depot
  10/50 2 vehicle
  In City
  Trucks 54
  Diboll Fire personnel responded (7)
  7814,7819,7821,7822,7829,7832,7836

Jan 30th 13:36

- **Call # 2300000008**
  1411 Ryan Chapel
  Smoke coming from home 10/22
  In City
  Diboll Fire personnel responded (8)
  7801,7814,7815,7819,7820,7822,7825,7836

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City of Diboll Volunteer Fire Department

Jan 31st 9:23

- **Call # 23-00000009**
  59s Diboll motors
  Trash truck bin on fire
  In City
  Trucks 54,55
  Diboll Fire personnel responded (8)
  7801,7810,7814,7815,7822,7825,7835,7836

Jan 31st 10:19

- **Call # 2300000010**
  700 lumberjack
  Fire alarm test 10/22
  In City
  Trucks 54
  Diboll Fire personnel responded (6)
  7814,7815,7822,7825,7835,7836

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Diboll Police Department

Monthly DEPT. STATS

January 2023

CALLS FOR SERVICE	310
INCIDENT REPORTS	65
CRASH REPORTS	17
EXTRA PATROLS/ PATROL REQUESTS	12
TRAFFIC STOPS	278
TOTAL ARRESTS	34
• MISD. ARREST	9
• FELONY ARREST	25

400 Kenley · P.O. Box 340 · Diboll, Texas 75941 · (936) 829-5586 · Fax (936) 829-5436 · nwilliams@cityofdiboll.com

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Public Works Director Project Status Report – February 2023

City of Diboll PSI Project

UCRM-1 City Hall/Safety Center: Punch list item work ongoing for roofing, siding, painting, fencing. Punch list items for building siding, painting completed. Contractors have repaired a pitch pocket on the safety center roof that continues to leak. They have also re-routed a vent pipe that was found to be rusted out. Watershed testing will be performed on 12/8/2022 to determine if the leak is fixed. The extra gate remote controllers were received and programmed. Council chamber doors are scheduled to be installed on 12/8/2022. The doors on the southside of the building will be replaced. The doors on the north entrance will be reconditioned. The council chamber doors were installed. The contractors had problems with the alignment on the doors and the color of stain did not turn out correct. They are in the process of fixing the alignment issues along with sanding and re-staining them. Chamber doors alignment issue has been corrected. Contractor has also ordered another door closer to replace the malfunctioning one. The stain color match did not turn out as well as we would have liked on the doors. The contractor has agreed to paint all interior doors and hand rails to an agreed upon color at his cost. The safety center leak was present after repairs were completed. The contractor traced the leak and found out the flashing on top of the roof was the cause. The flashing has been replaced and has not leaked since the repairs were made. They will pant the new flashing as soon as weather permits.

Estimated completion date of 2/28/2023.

Status: 95% Complete

UCRM-2 SCADA Upgrades: SCADA procurement underway. Some items face very long lead times. Scada procurement and remote programming started. The control panels have a six-month lead time of production. This will put the Scada installation of hardware around 6/10/2023. Scada elevated storage tank hardware scheduled for late January. Scada contractor will be making site visits over the next few weeks. Scope review meeting scheduled at WWTP on 2/15 at 1:30 PM.

Estimated completion date of 8/1/23.

Status: 25% Complete

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Urcm-4 HVAC/BAS Upgrades: City Hall and safety center HVAC complete. Civic Center HVAC will start in December. Contractors have prepped the building for unit installation. Full install to start 1/25/2023. City staff needs to clean out maintenance and mechanical rooms the week prior to installation. Mechanical room has been cleaned out. HVAC work in ongoing. Install should be completed 2/20/22. Startup and commissioning to be scheduled for 2/13/2023.

Estimated completion date of 2/10/2022.

Status: 85% complete

UCRM-5 Water Meter AMI: Neptune AMI Meter System

Timeline has been moved back to March of 2023 due to delay in meter production. Meter boxes and lids have been received at the warehouse. We have started receiving shipments of antennas for the meters. PSI will have proofs of the mailers and door hangers ready for review on 2/8/2023. Conex container delivered and prepped for continued receiving of meters and antennas.

Estimated completion date of 9/1/2023.

Status: 5% Complete

WWTP/TWBD Project

We are still working on the environmental clearance with TWDB. KSA is working on map exhibits and some other documents for the environmental study and should have that to them this week along with the engineering report. The engineering report will be submitted to TWDB by 12/8/2022. This will contain certain information/exhibits that are required for the environmental review to move forward at TWDB. We plan to begin the preliminary design phase (construction plans and specifications) in January. This will run concurrently with TWDB review of the engineering report and environmental to speed up the schedule. The engineering report and environmental documents are under review by TWDB. I do not know what their current backlog is but will be reaching out to them for an update. I would expect to begin preparing design plans/specifications in March.

Estimated completion date of 6/1/2024.

Status: 25% Complete

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Neil Pickett Drive Sanitary Sewer Line Replacement

The sewer collection system that serves the residents on Neil Pickett Drive is made up of old, vitrified clay tile pipe and brick manholes. This system has outlived is useful life and is the result of frequent maintenance issues and infiltration an inflow problem. Construction shall replace sewer lines with approximately 1500 linear feet of new eight-inch sewer pipe, three (3) four feet (4') diameter manholes, and all associated appurtenances. Site visit and plan overview held on 2/2/2023.

Estimated completion date TBD.

Status: 5% complete

ARPA Project

Plans on the Lumberjack Drive are ready for review. Meeting with KSA 11-10-2022 to complete the preliminary design phase. We found the last easement/ROW document and have confirmed a complete ROW from the existing Lumberjack Drive to the TxDOT bypass. With this final ROW we are making one alignment change to avoid a road crossing within the TxDOT ROW and should be complete by 12/16/2023. Once we have the final plans, we can submit them to TxDOT for permit approval. We have received the required ARPA contract provisions from Grant Works and are incorporating it into our contract documents. Our estimate for completion of all plans, contract, specifications, and permitting is 1/1/2023. We are currently reviewing the sample construction contract sent to us by Grant Works. It is unlike anything we have seen from them before. We are reviewing it against more standard construction contracts we use and/or have seen in our industry. This is high on the priority list and I'm targeting completing the review by 2/10/23.

Estimated completion date of 8/1/2023.

Status: 30% Complete

Sanitary Sewer Overflow Program Project

Scheduled demos for manhole rehab with Fuquay and Southern Trenchless. We Attended project demonstration for manhole and pipe rehabilitation on 12/1/2023 with Fuquay Inc. We were very impressed with the professionalism and quality of work they demonstrated. We will be starting our manhole lining for phase one of our five-year project beginning in January. Contractors will be onsite beginning 1/16/2023 to begin review and implementation of phase one of the SSO plan. Section C of the SSO plan has been reviewed and pricing presented by JD Fuquay. We are working with them on scheduling.

Estimated completion date of 6/1/2027.

Status: 15% Complete

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Department Projects

Fire Hydrant replacement High School: valve location underway and materials in stock. Valves have been located. We ordered a tool to remove the internal parts for replacement without having to replace the entire fire hydrant. Scheduled to begin repair on 12-19-2022. The school still has fire protection with multiple hydrants located on the property. The tools we ordered have still not arrived. The vendor expects to receive them by mid-January. Repairs will begin when tools arrive. Tools and parts arrived in mid-January as expected. The water department dug up the hydrant and disassembled it. We have ordered the parts needed to rebuild the hydrant.

Estimated completion date of 2/28/2023.

Status: 45% Complete

Replacement of inner fence at ground storage

Planned start 11/21/2022. We have removed the rubbish and brush from the inner fence to gain access for repairs. We plan to start removal of old fence 1/2/2023. We have made the necessary repairs to keep the fence secure. We are in the process of ordering new lumber and installation.

Estimated completion date of 3/1/2023.

Status: 25% Complete

Roof repairs at Service center

Ordering materials. We have made point repairs on leaking overlaps in the metal on the roof. We are now sourcing bids for new sky light replacements.

Estimated completion date of 3/1/2023.

Status: 50% Complete

Locate all valves on 8-inch water line Arrington and Westchester

Located one valve with pothole machine. This will be a slow moving and time-consuming project. The valves we are trying to locate are covered with years of sediment and in most of the back yards of property owners. We have been able to locate three more vales and have two more to find.

Estimated completion date of 4/15/2023.

Status: 60% Complete

1818 Housing Complex 6 Inch Meter Replacement

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We are planning to install a temporary 6-inch meter at the housing complex in 1818. The existing meter is not reading at this point failing to capture water consumption. We will manually read the temporary meter until we receive our cellular system in March of next year. In preparation for the meter installation, we have pumped down the meter vault. We found that the shutoff valve has a leak, and it is a 4-inch meter. Supplies have been ordered to replace the packing around the valve. We have made repairs to the valve and the meter has been replaced. Project completed ahead of schedule on 1/16/2023.

Estimated completion date of 1/22/2023.

Status: 100% Complete

City of Diboll Welcome Banner Frame

We have currently procured the materials for building the new frame for the signs. Measurements have been made and materials cut. We are ready to start welding on frame.

Estimated completion date of 3/3/2023.

Status: 20% Complete

Developing Street Grading System for Future Street Projects

Currently registering for online training in January. Paver software has been purchased and a plan for grading our city streets. We are registered for training on 1/17/2023-1/19/2023. Training has been completed and grading system finalized.

Estimated completion date of 2/15/2023.

Status: 100% Complete

Implementation of street grading system

We plan to start grading all streets within the city limits of Diboll. Once this is completed we will present the conditions of our road system to city council.

Estimated completion date of 5/31/2023.

Status: 10% Complete

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#18 Golf Course Bridge

The water line has started leaking in another spot. Repairs were delayed. Waiting on parts to replace a 1/12 sprinkler valve on the front nine pump house. Repairs to bridge scheduled. Planning to install sprinkler valve 12/13/2023. Sprinkler valve was received and installation complete. Bridge crossing repairs were delayed due to weather. Due to weather and other project prioritization we have moved the completion date of this project.

Estimated completion date of 3/31/2023.

Status: 65%Complete

Repaint Park Bridges

We will be repainting the four bridges in Old Orchard Park. Two of the bridges will require us to remove all the rust before painting will begin. We have started sourcing materials. Rust remover has been delivered. The parks department will be working on the bridges through out the month as weather permits.

Estimated completion date of 3/31/2023.

Status: 15% complete

Field 3 Renovation

The parks department will be excavating field 3 infield. We will replace the grass with select fill and infield conditioner. Then we will add new roofs for the dugouts. Materials have been ordered and work will be ongoing weather permitting.

Estimated completion date of 3/15/2023.

Status: 15% complete

Floating Food Dispensers and Benches

We are ordering two new park benches to replace those past the point of repair. We are also adding floating food dispensers at the fishing pier will provide another opportunity for all to enjoy the park. The floating food will be good for fish, ducks and geese.

Estimated completion date of 4/12/2023.

Status: 5% Complete

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Ditch excavation and culvert replacement:

Lawrence Street- Removal of 7 culverts and re-set to grade. Excavate 1310 feet of ditch line. Locates have been called in and marked. Work to begin on 12/12/2023. We have removed and replaced 4 culverts and set to grade. We have excavated approximately 380 feet of ditch line as well. We have experienced delays due to weather.

Estimated completion date of 2/30/2023.

Status: 40% Complete

Cozy Circle - Removal of 6 culverts and re-set to grade. Excavate 410 feet of ditch line.

OC Scott and Lynn- Benita Duffield asked me to investigate the drainage issue at this location. It appears that Lynn St. catches all the drainage from Ash St. and the housing authority. I suggest that we cut a ditch behind the houses on Lynn St. and try to divert the drainage toward Maynard.

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Work Order Report

11/11/2022 - 02/06/2023

Work Order #	Work Order Date	Work Description	Work Address/Location
3151	2/3/2023	someone will be there they need the water on to the house not the sprinkler system.	902 S Meadows
3150	2/2/2023	Get a reading.	1217 Lynn St
3149	2/2/2023	Reconnect	211 Hamner
3148	1/31/2023	Reconnect.	1013 First St
3147	1/31/2023	Line locates INSTALL UNDERGROUND ELECTRICAL SERVICE FROM POLE GLN 3120864 09478065 GPS 31.208628 -94.780654 TO METER BASE	1422 GANDY ST
3146	1/31/2023	Get a reading.	404 Arrington St
3145	1/31/2023	Reconnect.	200 Devereaux St
3144	1/30/2023	Culvert cleanout.	603 Second St
3143	1/30/2023	New account.	609 N Neil Pickett
3142	1/30/2023	there is a sinkhole on the street.	Nogle
3141	1/30/2023	Turn off lock meter	729 Booker
3140	1/30/2023	turn off lock meter	1013 S First
3139	1/30/2023	turn off lock meter	1500 N Hendrick A-4
3138	1/30/2023	Turn off lock meter	211 Hamner
3137	1/30/2023	New account.	902 South Meadows
3136	1/27/2023	New account. OPEN 1/26/2023	516 Westchester St
3135	1/26/2023	Ditches cleanout, potholes.	Shaw St
3134	1/26/2023	New account. Make sure someone is there.	303 1/2 Hendrix Ave
3133	1/26/2023	close water lock meter it is vacant with consumption	609 N Neal Pickett
3132	1/25/2023	Reconnect.	525 Lynn St
3131	1/25/2023	reconnect	804 wells
3130	1/25/2023	New account. OPEN 1/26/2023	516 Westchester St
3129	1/25/2023	culvert clean out said you need jet machine to clear it out.	507 N Second

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3128	1/25/2023	Low water pressure.	503 Booker St
3127	1/25/2023	Reporting a water leak.	411 Birdsong
3126	1/25/2023	reconnect	805 wells
3125	1/25/2023	reconnect	1109 Red Oak
3124	1/24/2023	Culvert cleanout.	717 Nelson St
3123	1/24/2023	reconnect	416 Birdsong
3122	1/24/2023	reconnect	1102 Lawrence
3121	1/24/2023	reconnect	1102 Lawrence
3120	1/24/2023	reconnect	1102 Lawrence
3119	1/24/2023	Reconnect.	608 Second St.
3118	1/24/2023	Reconnect.	107 Frankens St
3117	1/24/2023	Paid balance due reconnect	701 Mulberry
3116	1/24/2023	Paid balance due reconnect	1204 Cypress
3115	1/24/2023	paid balance due reconnect	306 Fuller
3114	1/24/2023	He has paid balance due Reconnect	112 Hines
3113	1/24/2023	Reconnect.	3832 Mockingbird Lane
3112	1/24/2023	Reconnect.	707 Cypress St
3111	1/23/2023	New account.	100 C St.
3110	1/23/2023	Disconnection list is ready at city hall.	400 KENLEY ST
3109	1/23/2023	New account	301 Fuller St
3108	1/20/2023	New connect please turn meter on get reading.	306 Pine St
3107	1/20/2023	they are tearing the build down and said there is aleak. can we get this meter off.	215 Hamner
3106	1/19/2023	Water leak.	600 S. First St
3105	1/19/2023	Needs a new Culvert Please let me know the cost.	313 S Neal Pickett
3104	1/18/2023	Turn meter off To close and final account.	500 Carter
3103	1/18/2023	Water and sewer line locate.	215 Hamner St
3102	1/18/2023	Would like to move the hydrant meter closer the bypass work site and get out of the schools way. He said there is another hydrant 100 feet further from the current meter. Please give him a call.	Lumberjack hydrant
3101	1/18/2023	claims the meter box is full of water b/c there is a meter leak on city side.	404 N Neal Pickett

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3100	1/18/2023	Reread list is ready at city hall.	
3099	1/17/2023	She needs the meter checked she claims meter box is filling up with water a leaking all the way to the street. she wants someone to nock on her door to let her now what's happening	809 Cypress
3098	1/17/2023	New account.	510 N. Second St
3097	1/17/2023	turn meter off for plumber to fix leak.	513 Westchester
3096	1/17/2023	Reporting raw sewage.	102 Ballenger St
3095	1/13/2023	It smells like sewage outside of our building	100 E. Borden Dr
3094	1/13/2023	new connect turn meter on and get reading	103 C Street
3093	1/13/2023	water leak	303 Farrington
3092	1/12/2023	City side leak.	202 Stubblefield St
3091	1/12/2023	turn on get reading Not sure if anyone will be there please make sure to check for any running water.	305 Hendrick
3090	1/11/2023	sync meter and antenna then do 5 gallon bucket test on sprinkler meter at second entrance	Deer Trace second entrance
3089	1/11/2023	Replace meter on sprinklers at 1st entrance	Deer Trace first Entrance
3088	1/10/2023	new account.	304 Pine St
3087	1/9/2023	New account. Get reading.	1108 North Hendrix Ave
3086	1/6/2023	He is handicap and needs his driveway leveled to the street.	904 Dogwood Ridge
3085	1/6/2023	He needs something done with the meter box said he can't get to the valve to turn it off when he needs to because it is full of mud or water. I Explained to him that he can't be turning water meter off and on and recommended a personal shut off valve.	509 Second
3084	1/5/2023	New account.	404 N Temple Drive
3083	1/5/2023	Reporting a sewer smell.	110 North Hines Street
3082	1/5/2023	Meter check.	500 Hackberry St
3081	1/4/2023	Please get reading for both Hydrant meters	hydrant meters
3080	1/4/2023	Please get reading for both Hydrant meters	hydrant meters

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3079	1/4/2023	Meter turn on.	Bulk meter on Mockingbird Lane Please get a reading.
3078	1/4/2023	Meter check. Please let her know you are there to do the test.	105 Ashworth St
3077	1/4/2023	meter was installed without a coupling for them to connect to. Please give him a call	102 Magnolia
3076	1/4/2023	Please reconnect	500 N Temple Dr.
3075	1/4/2023	Need to repair a leak.	500 N Temple Dr.
3074	1/3/2023	Need to repair a leak.	500 N Temple Dr.
3073	1/3/2023	Meter leak.	405 Jackson St
3072	1/3/2023	Meter box lid broken	1017 Red Oak Lane
3071	12/30/2022	Paid water, sewer taps	102 Magnolia Street
3070	12/29/2022	Meter check.	107 O. C Scott
3069	12/29/2022	Said he has plumber on the way but would like for someone from water department to come locate where leak is coming from	1110 Redbud
3068	12/29/2022	Reporting a leak.	714 Booker St
3067	12/28/2022	PAID FOR A NEW METER.	504 Rutland St
3066	12/28/2022	Reporting a water leak.	314 South Neil Pickett
3065	12/28/2022	New account.	504 Rutland St
3064	12/28/2022	Meter leak.	403 Jackson St
3063	12/27/2022	Reporting water running.	1319 N Temple Dr
3062	12/27/2022	Repairs done.	611 Booker St
3061	12/27/2022	Reporting no water.	303 Devereaux St
3060	12/27/2022	Meter locate.	505 Box Factory Rd
3059	12/27/2022	Making repairs	611 Booker St
3058	12/27/2022	Low water pressure.	310 South First St
3057	12/27/2022	Meter check.	1300 N Temple Dr
3056	12/27/2022	Meter check.	1228 N Temple Dr
3055	12/27/2022	Leak at the meter.	512 Westchester St
3054	12/22/2022	close hydrant to meter they are leaving job site for a week in a half.	Lumberjack and Mockingbird water hydrants
3053	12/21/2022	he paid fees for water tap and meter and sewer taps please let me know how soon this can be done and said he is	103 Magnolia

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		only waiting on this to get inspection done.	
3052	12/20/2022	Changed his mind.	304 Neil Pickett
3051	12/20/2022	Changed his mind.	304 Neil Pickett
3050	12/20/2022	Closing the meter for the freeze.	304 Neil Pickett
3049	12/19/2022	her toilets are Backing up because of the rain.	620 S Temple
3048	12/19/2022	she fixed a leak. and wants an adjustment can we confirm she got the leak fixed I can see on sensus.	701 S Temple
3047	12/19/2022	Water backing up.	1000 South First St
3046	12/19/2022	New account.	4162 Mockingbird Lane
3045	12/19/2022	the drainage in her ditch is overflowing her front yard she can't clear it herself.	611 Booker
3044	12/16/2022	turn meter off and PUT A LOCK ON IT.	4162 MOCKINGBIRD LANE
3043	12/16/2022	ReRead list is ready at city hall.	
3042	12/15/2022	he has paid for water/ sewer tap and meter and also paid for new connection.	1108 Cypress
3041	12/15/2022	this meter got installed and never turned in any information to me . Please locate this meter there is water usage.10533199 sp96148268 Latitude 31.181389 Longitude -94.77151	
3040	12/14/2022	Line locate	Arrington
3039	12/14/2022	high water bill i can't see on sensus. can you check meter for leak and get a reading.	1010 Red Oak Lane
3038	12/14/2022	Manhole is overflowing	1206 Lynn
3037	12/13/2022	Looking for a leak.	509 Westchester St
3036	12/13/2022	manhole overflowing and house backing up	1206 Lynn
3035	12/12/2022	NEW HOME CONSTRUCTION I need to know if he needs to pay for water sewer taps and meter	1108 CYPRESS
3034	12/12/2022	New account.	509 Westchester St
3033	12/12/2022	New account.	207 Rutland St
3032	12/9/2022	turn Sprinkler meter off for season	265 Deer trace sprinkler
3031	12/9/2022	water leak on the road	303 Saxton
3030	12/9/2022	Leak near the meter.	606 Arrington St

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3029	12/9/2022	Please check meter for leaks. Mr. thompson said he is a construction worker and know how this works and there is no way His renter is using all that water without it overflowing or making puddle outside. Please call him when you are out there. He wants to know what's going on.	797 Wells
3028	12/8/2022	My culvert broke in 2 feet from the end	207 Dale
3027	12/8/2022	high wate bill can't see on sensus please test meter for leaks and get reading.	511 S temple
3026	12/8/2022	high wate bill can't see on sensus please test meter for leaks and get reading.	511 S temple
3025	12/5/2022	Sewer backup.	1107, 1109 Lynn St
3024	12/5/2022	New account.	1500 N Hendrix Ave Apt. G
3023	12/2/2022	New account.	500 Burke St
3022	12/2/2022	New account.	500 Burke St
3021	12/2/2022	High water bill I can't see in sensus Please do a 5 gallon to test to check for any water usage/ water leak.	807 Wells
3020	12/1/2022	he is building a new home and wants to now if he can get service. he said there is a meter there.	1422 Gandy
3019	12/1/2022	New account.	1112 Lawrence St
3018	11/30/2022	Final read.	102 Ballenger St
3017	11/28/2022	has high water bill, claims the meter is not working because its full of water. can you check for leaks and drain the water out for him to look.	602 Arrington
3016	11/28/2022	New Construction does he need water meter water and sewer taps?	1002 Holubec
3015	11/28/2022	HAS SEWER BACK UP.	1441N TEMPLE
3014	11/28/2022	Leak at the meter.	1108 N Hendrix Ave
3013	11/28/2022	new construction does he need to pay for meter, water and sewer taps.	103 Magnolia
3012	11/22/2022	paid for meter water /sewer taps.	1205 Cypress St
3011	11/21/2022	New account.	1215 Cypress St
3010	11/21/2022	Close water get final reading. Before can you look to see if her meter is running.	604 Hall
3009	11/21/2022	Manhole in sinkhole.	1209 Cypress St

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3008	11/18/2022	new account turn on get reading	1000 Lawrence
3007	11/18/2022	New account.	719 Persimmon St
3006	11/18/2022	New construction we need to know do they need water and sewer taps and meter.	1000 Lawrence
3005	11/17/2022	New account turn meter on and get reading.	207 Rutland
3004	11/17/2022	New account.	101 Pine St
3003	11/17/2022	Reporting a leak at the meter.	100 N. Hines St
3002	11/17/2022	Nail salon cut off get final reading	404 N Temple ste 200
3001	11/16/2022	turn meter off vacant with water consumption	4162 Mockingbird Lane
3000	11/16/2022	turn meter off vacant with water consumption	1415 Frosty lane
2999	11/16/2022	turn meter off vacant with water consumption	609 N Neal Pickett
2998	11/16/2022	turn meter off vacant with water consumption	1215 Cypress
2997	11/16/2022	turn meter off vacant with water consumption.	1500 N Hendrick Apt. G
2996	11/16/2022	turn meter off vacant with water consumption	507 Box Factory
2995	11/16/2022	turn meter off vacant with water consumption	719 Persimmon
2994	11/16/2022	Turn meter off vacant with consumption	103 C Street
2993	11/16/2022	Turn meter off vacant with consumption	703 Mulberry
2992	11/16/2022	New account.	206 Arrington St
2991	11/15/2022	water and sewer line locates	1401 Glass
2990	11/15/2022	reread list is ready at city hall.	400 KENLEY ST
2989	11/14/2022	City side leak.	403 Jackson St
2988	11/14/2022	has high water bill and on sensus i can see water running but customerc can figure out where that water is coming from.	797 Wells
2986	11/14/2022	City side leak.	1113 N Temple Dr

Total Records: 165 **2/6/2023**

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Code Compliance

Monthly Report

January 2023

Mail and Bank Deposit – Daily

Planning and Zoning – 1003 and 1005 Lynn Street submitted application for Zoning change (SF2) Mixed Family District to (2F) Two Family District. Got with PZN Committee to set meeting for Feb 7th 2023 at 5pm most of them approved and I set meeting for that day. Typed up 7 letters in the 200 Ft radius and sent out January 18, 2023. about rezoning from SF2 Mixed Family District to 2F Two Family District. Resident asked if it would be ok to set up a camper in city limits and if he would be able to connect it to city utilities. I replied that we do not allow. 1006 Magnolia new construction front yard setback requirements do not meet the minimum 25 feet. Requested front yard setback 24.40. Deficient by 4 Inches. I have typed up 7 letters within 200 Ft radius and sent out on January 27, 2023.

PNZ Letters Received – 6 out 7 have received letter for Lynn. Out 7 have received letters for Magnolia

Livestock- N Hendrick came in about letter to say that he will do his best to keep livestock inside fence.

Livestock Certified letter received – 1004 Lynn 1/3/2023

911 Addressing – Bonner Roofing & Metal called about her address being same as first assembly of God church I have emailed 911 Addressing to see what is going on.

Certificate of Occupancy – 516 Westchester,

Inspections – 1100 Lawrence Framing Rough, Electrical Rough, plumbing top out, HVAC Rough, 1016 Redbud Swimming pool final, 1401 Glass Electrical Final, 102 Magnolia plumbing tap out, 1108 Cypress plumbing rough in, 102 Magnolia AC, Framing, Plumbing, Electrical. 103 Magnolia AC, Framing, Electrical rough, Plumbing top out. 1108 Cypress Plumbing rough, Foundation. 106 Magnolia Building Final, Plumbing Final, HVAC Final, Electrical Final.

Roof Permit – 706 Nelson

Carport Permit – 728 Nelson

Demolition Permit – 1003 Lynn, 215 Hamner Street

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Solar Permit – 1308 S First Street, 1111 Lynn Street

Electric Permit – 1308 S First Street, 1111 Lynn Street

Certified Letters for Weed, Grass and Rubbish – 601 Neil Pickett, 703 Pinewood Street

Code Compliance – met with resident about driveway I let him know what he needed. Resident called about property for sell on Holubec Street. She asked if she could move a pier beam house to that property I replied yes and also asked if she could move a guess house as well, I also replied yes. Resident called about house on Lawrence Street placed a shed in front of house. I went to investigate and talked to home owner to explain you need a permit for the shed and it cannot be in front house also gave her setbacks for the back as well. Resident called about setting up a game room in the city limits of Diboll I replied we do not allow. Resident called about neighbor not cutting grass in backyard. I went to look back yard has not been cut for a while nobody answered door left doorhanger. Ryan Chapel resident called about neighbor has junk in back yard. Went to look he has a fence blocking where his stuff is at, I seen nothing that would cause any harm to health or unsanitary. 106 Magnolia does not meet setback requirements for front yard SF-2 District is 25FT Minimum. Lynn Street Resident called about trucking parking on his driveway and stated that there is a no truck sign before entering neighborhood. I have confirmed that there is a no truck sign sent over to PD for Citation.

Substandard Structure Certified Letters – Lynn & Robert Nash received 12/30/2022

Dog Complaints – Lynn Street resident called someone's dog in her back yard. Westchester resident called about a dog being aggressive found 2 dogs 1 of them has owner I contacted let her know about dogs cannot out at large without leash first and last warning. Other dog I took to shelter. Resident called about stray dog going thru her trash and digging holes in yard found and took to shelter. Lynn resident called about dog digging holes in yard found took to shelter. Public Works called about 600 S First Street a dog in back yard he did not have food or water. I went out and found the was kept in a pen that held water. I talked to home owner he said dog is not his it's his son's dog. He contacted him and dog was picked up next day. Concerned Citizen called about 102 O C Scott dog in backyard does not have any shelter. I visited 1/30/23 to let them know dog in backyard needs shelter.

Stray Dog pick up – 1 Dog Westchester, 1 Dog Lynn Street, 1 Dog Lynn Street, 1 Dog Neil Pickett

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Samantha Durham
Director of Finance

400 Kenley
PO Box 340
Diboll TX, 75941
(936)829-4757
Fax: (936)829-1179
Email: sdurham@cityofdiboll.com

CITY OF DIBOLL

Interoffice Memorandum

DATE: **February 14, 2023**

TO: **Mayor and Council Members**

THRU: **Jason Arnold**
City Manager

SUBJ: **Finance Department Reports**

FINANCE

Including January 2023 Financials for you review.
Including Qtr Ending December 2022 Investment Report for your review.

MUNICIPAL COURT

Operations are good, nothing to report.

PROJECT STATUS REPORT

Incode 10 Software Conversion

The City of Diboll relies heavily on its IT Infrastructure in order to provide services to our community and maintain financial transparency. Our current system includes software packages form FAST, IWORQ, Paychex, Smartsheet, Blackboard, and USTI. Each system manages a separate component including Core Financials, Accounts Payable, Purchasing, Payroll, Time & Attendance, Employee Management, Utility Billing, Municipal Court, Permitting, Budgeting, Cemetery Management, Credit Card Processing, and Customer Engagement. The City of Diboll is in the process of converting all of these system components into an all-in-one ERP system, Incode 10 by Tyler Technologies.

Core Financials Component
Estimated Completion Date: January 2023
Status: 100% Complete

Accounts Payable Component

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Estimated Completion Date: January 2023
Status: 100% Complete

Purchasing Component
Estimated Completion Date: January 2023
Status: 100% Complete

Credit Card Processing Component
Estimated Completion Date: February 2023
Status: 10% Complete

Budget / Project Accounting Component
Estimated Completion Date: February 2023
Status: 5% Complete

Employee / Payroll Component
Estimated Completion Date: February 2023
Status: 100% Complete

Utility Billing Component
Estimated Completion Date: March 2023
Status: 50% Complete

Municipal Court Component
Estimated Completion Date: April 2023
Status: 0% Complete

Permitting Component
Estimated Completion Date: April 2023
Status: 0% Complete

Cemetery Management Component
Estimated Completion Date: April 2023
Status: 0% Complete

Customer Engagement Component
Estimated Completion Date: April 2023
Status: 0% Complete

Fond regards,

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MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS REGULAR SESSION MEETING ON TUESDAY, FEBRUARY 14, 2023, AT 5:15 P.M., IN THE DIBOLL CITY HALL CHAMBERS.

COUNCIL PRESENT

Mayor Trey Wilkerson, Mayor Pro Tem Daniel Lopez, Councilmembers Ray Williams, Jr. and Ruben Terrazas.

COUNCIL ABSENT

Councilmembers Benita Sheffield-Duffield, Brian Moreno and Luis Maldonado

STAFF PRESENT

City Manager Jason A. Arnold, City Secretary Rosa Olvera, Finance Director Sam Durham, Chief of Police Michael Skillern, Public Works Director Joshua Richard and Code Compliance Official Tino Lopez.

Call to Order: Mayor Trey Wilkerson called the meeting to order at 5:15p.m.

Mayor Trey Wilkerson gave the invocation, then led the Pledge of Allegiance which was recited by those in attendance.

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Public Participation: NONE

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

a. Minutes from January 10, 2023, Regular Session Meeting
b. Financial Statement for January 2023
c. 12-Month Attendance Record for January 2023
d. Investment Report for Quarter ending December 2022

Ray Williams, Jr. made a motion to approve and Daniel Lopez second. All in Favor, none opposed, motion carries.

Item #2: PUBLIC HEARNG for Item 3 & Item 4

Public Participation: NONE

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Item #3: Consideration and possible action to approve Ordinance 2023-02-001 changing the zoning from "Mixed Family District" to a "(2F) Two Family District" on properties addressed as 1003 and 1005 Lynn Street for the purpose of constructing duplex residences as recommended by the Planning and Zoning Commission.

TABLED: No Action Required

Item #4: Consideration and possible action to approve Ordinance 2023-02-002 changing a zoning variance at 106 Magnolia Drive, Diboll, Texas to change the front yard setback as recommended by the Planning and Zoning Commission.

Daniel Lopez made a motion to approve and Ruben Terrazas second. All in Favor, none opposed, motion carries.

Item #5: Consideration and possible action to approve amendments to the City of Diboll Home Rule Charter as recommended by the Home Rule Charter Commission.

Ray Williams, Jr. made a motion to approve with proposed changes and Daniel Lopez second. All in Favor, none opposed, motion carries.

Item #6: Consideration and possible action to approve Resolution 2023-02-001 of the City of Diboll, Texas providing for the calling and ordering of a General Election to be held on May 6th, 2023, for the purpose of electing a Councilmember for District 1, District 3, At Large Place 5 and amendments to the Home Rule Charter providing for the necessary notices and fixing the date.

Daniel Lopez made a motion to approve and Ray Williams, Jr. second. All in Favor, none opposed, motion carries.

Item #7: Consideration and possible action to approve modifications to the City of Diboll Personnel Policies Manual Benefits Section.

Ruben Terrazas made a motion to approve and Ray Williams, Jr. second. All in Favor, none opposed, motion carries.

Item #8: DEPARTMENT HEAD REPORTS

a. Fire Department Report
b. Police Department Report
c. Public Works Report
d. Code Compliance Report
e. Finance & Court Report
f. City Manager Report

Adjournment

Mayor Wilkerson called to adjourn at 5:13p.m.

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Minutes of the February 14, 2023 Regular Session Meeting approved by council on this the 14th day of March, 2023.

Trey Wilkerson, Mayor

ATTEST BY:

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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NOTICE OF MEETING
OF THE
CITY OF DIBOLL CITY COUNCIL

The City Council will meet in a regular session meeting in the City Hall Council Chambers, located at 400 Kenley, Diboll, Texas, on Tuesday, March 14, 2023 at 5:15p.m.

Call to Order

Invocation

Pledge of Allegiance

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

a. Minutes from February 14, 2023, Regular Session Meeting
b. Financial Statement for February 2023
c. 12-Month Attendance Record for February 2023

Item #2: Oath of office administered to newly hired Police Officer.

Item #3: Consideration and possible action to approve Ordinance 2023-03-001 for the third (3rd) amendment to the 2022-2023 Operating Budget.

Item #4: Consideration and possible action to approve Resolution 2023-03-001; cancelling of the May 6, 2023 general election due to no opposition for District 1, District 3, At Large Place 5

Item #5: Consideration and possible action to approve Resolution 2023-03-002 of the City of Diboll, Texas providing for the calling and ordering of Special Election to be held on May 6th, 2023, for the purpose of voting on proposed amendments to the Home Rule Charter providing for the necessary notices and fixing the date.

Item #6: Consideration and possible action to approve Resolution 2023-03-003; a contract agreement between the City of Diboll and Diboll ISD to hold a joint election on May 6, 2023.

Item #7: DEPARTMENT HEAD REPORTS

a. Fire Department Report
b. Police Department Report

Downloaded from original PDFs on Diboll City Hall Website www.thehistorycenteronline.com

c. Public Works Report
d. Code Compliance Report
e. Finance & Court Report
f. City Manager Report

Adjournment

Note: Mayor and Council Reports on Items of Community Interest- Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; (6) announcements involving imminent threat to public health and safety.

I certify that this Notice of Meeting was posted in a glass-enclosed case in front of City Hall at 400 Kenley Street, Diboll, Texas, and available for viewing by the public prior to 5:15 p.m. on March 10, 2023, as well as at the City's website.

Rosa M. Olvera

Rosa M. Olvera - City Secretary
Posted: 3/10/2023

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MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS REGULAR SESSION MEETING ON TUESDAY, FEBRUARY 14, 2023, AT 5:15 P.M., IN THE DIBOLL CITY HALL CHAMBERS.

COUNCIL PRESENT

Mayor Trey Wilkerson, Mayor Pro Tem Daniel Lopez, Councilmembers Ray Williams, Jr. and Ruben Terrazas.

COUNCIL ABSENT

Councilmembers Benita Sheffield-Duffield, Brian Moreno and Luis Maldonado

STAFF PRESENT

City Manager Jason A. Arnold, City Secretary Rosa Olvera, Finance Director Sam Durham, Chief of Police Michael Skillern, Public Works Director Joshua Richard and Code Compliance Official Tino Lopez.

Call to Order: Mayor Trey Wilkerson called the meeting to order at 5:15p.m.

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Public Participation: NONE

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Item #2: PUBLIC HEARNG for Item 3 & Item 4

Public Participation: NONE

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Item #3: Consideration and possible action to approve Ordinance 2023-02-001 changing the zoning from "Mixed Family District" to a "(2F) Two Family District" on properties addressed as 1003 and 1005 Lynn Street for the purpose of constructing duplex residences as recommended by the Planning and Zoning Commission.

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f. City Manager Report

Adjournment

Mayor Wilkerson called to adjourn at 5:13p.m.

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Minutes of the February 14, 2023 Regular Session Meeting approved by council on this the 14th day of March, 2023.

_____

Trey Wilkerson, Mayor

ATTEST BY:

_____

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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City of Diboll

Financial Report

Group Summary

For Fiscal: 2022-2023 Period Ending: 02/28/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 01 - General Fund						
Revenue						
3100 - Charges for Service	5,000.00	5,000.00	0.00	1,500.00	1,500.00	3,500.00
3130 - Penalties & Interest	0.00	0.00	0.00	-163.89	-163.89	163.89
3200 - Fines and Fees	485,500.00	485,500.00	27,187.75	102,694.06	102,694.06	382,805.94
3210 - Licenses & Permits	15,119.41	15,119.41	6,219.43	12,064.18	12,064.18	3,055.23
3500 - Franchise Tax	399,969.77	399,969.77	26,876.19	71,226.61	71,226.61	328,743.16
3550 - Property Tax	1,293,593.32	1,293,593.32	496,602.19	1,265,016.52	1,265,016.52	28,576.80
3700 - Sales Tax	616,909.05	616,909.05	78,988.41	323,722.65	323,722.65	293,186.40
3800 - Interest	2,500.00	2,500.00	1,388.34	6,849.54	6,849.54	-4,349.54
3805 - Miscellaneous	1,000.00	1,000.00	992.44	1,705.45	1,687.20	-687.20
3940 - Contributions & Grants	10,400.00	10,400.00	0.00	2,800.00	2,800.00	7,600.00
3960 - Donations	0.00	0.00	3,000.00	3,000.00	3,000.00	-3,000.00
Revenue Total:	**2,829,991.55**	**2,829,991.55**	**641,254.75**	**1,790,415.12**	**1,790,396.87**	**1,039,594.68**
Expense						
4000 - Insurance	69,193.10	69,193.10	0.00	56,219.97	56,219.97	12,973.13
4010 - Grant Expense	13,000.00	13,000.00	0.00	0.00	0.00	13,000.00
4030 - Fines & Fees	450.00	450.00	0.00	39.00	39.00	411.00
4040 - Administrative	262,101.00	264,101.00	37,931.17	143,980.51	163,573.31	100,527.69
4080 - Capital Purchase	127,500.00	135,883.00	0.00	19,290.00	36,034.15	99,848.85
4100 - Contractual & Professional Services	244,659.00	244,659.00	9,912.07	94,681.18	94,681.18	149,977.82
4110 - Intergov't Contracts	169,751.94	169,751.94	8,475.53	22,201.06	22,201.06	147,550.88
4300 - Utility	79,372.00	79,372.00	10,345.97	47,978.19	47,978.19	31,393.81
4400 - Repairs & Maintenance	226,600.00	234,600.00	2,545.72	39,838.16	58,864.71	175,735.29
4460 - Materials & Supplies	198,070.53	198,070.53	5,019.05	43,589.91	51,871.90	146,198.63
4500 - Miscellaneous	3,500.00	11,400.00	-76.74	2,714.51	2,936.33	8,463.67
4800 - Payroll Expense	2,084,115.94	2,084,115.94	148,112.62	957,861.26	957,861.26	1,126,254.68
4860 - Personnel	39,950.00	39,950.00	695.00	9,211.89	9,211.89	30,738.11
9999 - Transfers	-698,972.00	-698,972.00	0.00	0.00	0.00	-698,972.00
Expense Total:	**2,819,291.51**	**2,845,574.51**	**222,960.39**	**1,437,605.64**	**1,501,472.95**	**1,344,101.56**
Fund: 01 - General Fund Surplus (Deficit):	**10,700.04**	**-15,582.96**	**418,294.36**	**352,809.48**	**288,923.92**	**-304,506.88**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 02/28/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 02 - Utility Fund						
Revenue						
3100 - Charges for Service	3,309,117.00	3,309,117.00	569,346.05	1,034,454.02	1,034,454.02	2,274,662.98
3130 - Penalties & Interest	25,000.00	25,000.00	83,716.41	121,441.22	121,441.22	-96,441.22
3200 - Fines and Fees	1,000.00	1,000.00	227.87	3,492.70	3,492.70	-2,492.70
3800 - Interest	300.00	300.00	0.00	5,085.74	5,085.74	-4,785.74
3805 - Miscellaneous	0.00	0.00	2,808.42	6,183.48	6,183.48	-6,183.48
Revenue Total:	**3,335,417.00**	**3,335,417.00**	**656,098.75**	**1,170,657.16**	**1,170,657.16**	**2,164,759.84**
Expense						
4000 - Insurance	26,335.98	26,335.98	0.00	27,328.66	27,328.66	-992.68
4030 - Fines & Fees	9,360.00	9,360.00	932.25	4,553.66	4,553.66	4,806.34
4040 - Administrative	60,922.00	62,522.00	112.97	24,176.12	24,194.40	38,327.60
4080 - Capital Purchase	26,000.00	94,738.00	0.00	3,280.63	76,714.93	18,023.07
4100 - Contractual & Professional Services	889,850.00	901,050.00	151,826.60	404,368.09	414,453.63	486,596.37
4110 - Intergov't Contracts	15,000.00	15,000.00	210.48	2,837.74	2,837.74	12,162.26
4300 - Utility	150,180.00	150,180.00	12,853.40	56,871.27	56,871.27	93,308.73
4400 - Repairs & Maintenance	273,000.00	260,200.00	7,917.11	42,383.36	54,736.18	205,463.82
4460 - Materials & Supplies	191,040.00	191,040.00	8,112.91	63,633.43	74,100.55	116,939.45
4800 - Payroll Expense	568,353.74	568,353.74	43,236.37	247,014.42	247,014.42	321,339.32
4860 - Personnel	5,100.00	5,100.00	112.66	393.93	393.93	4,706.07
9999 - Transfers	1,116,149.50	1,116,149.50	0.00	0.00	0.00	1,116,149.50
Expense Total:	**3,331,291.22**	**3,400,029.22**	**225,314.75**	**876,841.31**	**983,199.37**	**2,416,829.85**
Fund: 02 - Utility Fund Surplus (Deficit):	**4,125.78**	**-64,612.22**	**430,784.00**	**293,815.85**	**187,457.79**	**-252,070.01**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 02/28/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 03 - Recreation Fund						
Revenue						
3100 - Charges for Service	0.00	0.00	105.00	440.00	440.00	-440.00
3900 - Rentals & Leases	58,100.00	58,100.00	8,830.74	25,333.68	25,333.68	32,766.32
3960 - Donations	0.00	0.00	7,700.00	7,700.00	7,700.00	-7,700.00
Revenue Total:	**58,100.00**	**58,100.00**	**16,635.74**	**33,473.68**	**33,473.68**	**24,626.32**
Expense						
4000 - Insurance	630.13	630.13	0.00	675.93	675.93	-45.80
4040 - Administrative	3,310.00	3,310.00	0.00	341.11	341.11	2,968.89
4100 - Contractual & Professional Services	4,550.00	4,550.00	0.00	400.00	400.00	4,150.00
4300 - Utility	53,247.40	53,247.40	5,156.84	24,203.44	24,203.44	29,043.96
4400 - Repairs & Maintenance	34,800.00	34,800.00	1,200.00	8,776.09	14,488.39	20,311.61
4460 - Materials & Supplies	400.00	400.00	0.00	0.00	0.00	400.00
4800 - Payroll Expense	42,624.40	42,624.40	0.00	10,543.53	10,543.53	32,080.87
9999 - Transfers	-82,200.00	-82,200.00	0.00	0.00	0.00	-82,200.00
Expense Total:	**57,361.93**	**57,361.93**	**6,356.84**	**44,940.10**	**50,652.40**	**6,709.53**
Fund: 03 - Recreation Fund Surplus (Deficit):	**738.07**	**738.07**	**10,278.90**	**-11,466.42**	**-17,178.72**	**17,916.79**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 02/28/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 05 - Restricted Fund						
Revenue						
3805 - Miscellaneous	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00
3940 - Contributions & Grants	0.00	0.00	1,281.31	1,281.31	1,281.31	-1,281.31
Revenue Total:	**1,200.00**	**1,200.00**	**1,281.31**	**1,281.31**	**1,281.31**	**-81.31**
Expense						
4010 - Grant Expense	60,000.00	78,937.36	0.00	32,339.26	32,339.26	46,598.10
4210 - Project Expense	1,200.00	2,403.93	0.00	0.00	0.00	2,403.93
Expense Total:	**61,200.00**	**81,341.29**	**0.00**	**32,339.26**	**32,339.26**	**49,002.03**
Fund: 05 - Restricted Fund Surplus (Deficit):	**-60,000.00**	**-80,141.29**	**1,281.31**	**-31,057.95**	**-31,057.95**	**-49,083.34**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 02/28/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 06 - Hotel/Motel Tax Fund						
Revenue						
3400 - Hotel Motel Tax	20,000.00	20,000.00	0.00	6,972.63	6,972.63	13,027.37
Revenue Total:	**20,000.00**	**20,000.00**	**0.00**	**6,972.63**	**6,972.63**	**13,027.37**
Expense						
4040 - Administrative	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00
9999 - Transfers	66,000.00	66,000.00	0.00	0.00	0.00	66,000.00
Expense Total:	**70,000.00**	**70,000.00**	**0.00**	**0.00**	**0.00**	**70,000.00**
Fund: 06 - Hotel/Motel Tax Fund Surplus (Deficit):	**-50,000.00**	**-50,000.00**	**0.00**	**6,972.63**	**6,972.63**	**-56,972.63**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 02/28/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 07 - Seized Fund						
Revenue						
3800 - Interest	0.00	0.00	1.17	4.54	4.54	-4.54
Revenue Total:	**0.00**	**0.00**	**1.17**	**4.54**	**4.54**	**-4.54**
Fund: 07 - Seized Fund Total:	**0.00**	**0.00**	**1.17**	**4.54**	**4.54**	**-4.54**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 02/28/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 09 - MC Security Fund						
Revenue						
3200 - Fines and Fees	7,000.00	7,000.00	512.04	2,559.76	2,559.76	4,440.24
Revenue Total:	**7,000.00**	**7,000.00**	**512.04**	**2,559.76**	**2,559.76**	**4,440.24**
Expense						
9999 - Transfers	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00
Expense Total:	**7,000.00**	**7,000.00**	**0.00**	**0.00**	**0.00**	**7,000.00**
Fund: 09 - MC Security Fund Surplus (Deficit):	**0.00**	**0.00**	**512.04**	**2,559.76**	**2,559.76**	**-2,559.76**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 02/28/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 10 - MC Tech Fund						
Revenue						
3200 - Fines and Fees	7,000.00	7,000.00	623.36	2,558.70	2,558.70	4,441.30
Revenue Total:	**7,000.00**	**7,000.00**	**623.36**	**2,558.70**	**2,558.70**	**4,441.30**
Expense						
4300 - Utility	5,070.00	5,070.00	60.42	492.08	492.08	4,577.92
Expense Total:	**5,070.00**	**5,070.00**	**60.42**	**492.08**	**492.08**	**4,577.92**
Fund: 10 - MC Tech Fund Surplus (Deficit):	**1,930.00**	**1,930.00**	**562.94**	**2,066.62**	**2,066.62**	**-136.62**

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 11 - PEG Fund						
Revenue						
3500 - Franchise Tax	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00
Revenue Total:	**4,000.00**	**4,000.00**	**0.00**	**0.00**	**0.00**	**4,000.00**
Fund: 11 - PEG Fund Total:	**4,000.00**	**4,000.00**	**0.00**	**0.00**	**0.00**	**4,000.00**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 02/28/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 12 - Red Light Fund						
Revenue						
3800 - Interest	0.00	0.00	23.11	102.32	102.32	-102.32
Revenue Total:	**0.00**	**0.00**	**23.11**	**102.32**	**102.32**	**-102.32**
Expense						
9999 - Transfers	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00
Expense Total:	**25,000.00**	**25,000.00**	**0.00**	**0.00**	**0.00**	**25,000.00**
Fund: 12 - Red Light Fund Surplus (Deficit):	**-25,000.00**	**-25,000.00**	**23.11**	**102.32**	**102.32**	**-25,102.32**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 02/28/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 13 - Debt Service Fund						
Revenue						
3550 - Property Tax	145,318.75	145,318.75	50,083.87	138,654.78	138,654.78	6,663.97
3800 - Interest	0.00	0.00	17.81	279.72	279.72	-279.72
Revenue Total:	**145,318.75**	**145,318.75**	**50,101.68**	**138,934.50**	**138,934.50**	**6,384.25**
Expense						
4015 - Bond Expense	605,268.25	605,268.25	248,250.00	506,610.38	506,610.38	98,657.87
4020 - Note Expense	22,978.00	22,978.00	0.00	0.00	0.00	22,978.00
4030 - Fines & Fees	1,500.00	1,500.00	150.00	475.00	475.00	1,025.00
9999 - Transfers	-434,427.50	-434,427.50	0.00	0.00	0.00	-434,427.50
Expense Total:	**195,318.75**	**195,318.75**	**248,400.00**	**507,085.38**	**507,085.38**	**-311,766.63**
Fund: 13 - Debt Service Fund Surplus (Deficit):	**-50,000.00**	**-50,000.00**	**-198,298.32**	**-368,150.88**	**-368,150.88**	**318,150.88**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 02/28/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 14 - Endowment Fund						
Revenue						
3800 - Interest	8,050.00	8,050.00	0.00	0.00	0.00	8,050.00
Revenue Total:	**8,050.00**	**8,050.00**	**0.00**	**0.00**	**0.00**	**8,050.00**
Expense						
9999 - Transfers	8,050.00	8,050.00	0.00	0.00	0.00	8,050.00
Expense Total:	**8,050.00**	**8,050.00**	**0.00**	**0.00**	**0.00**	**8,050.00**
Fund: 14 - Endowment Fund Surplus (Deficit):	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 02/28/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 15 - Restricted Project Fund						
Expense						
9999 - Transfers	-83,009.13	-83,009.13	0.00	0.00	0.00	-83,009.13
Expense Total:	**-83,009.13**	**-83,009.13**	**0.00**	**0.00**	**0.00**	**-83,009.13**
Fund: 15 - Restricted Project Fund Total:	**-83,009.13**	**-83,009.13**	**0.00**	**0.00**	**0.00**	**-83,009.13**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 02/28/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 16 - MC Local Truancy Prevention & Diversion Fund						
Revenue						
3200 - Fines and Fees	8,000.00	8,000.00	522.43	2,463.01	2,463.01	5,536.99
Revenue Total:	**8,000.00**	**8,000.00**	**522.43**	**2,463.01**	**2,463.01**	**5,536.99**
Fund: 16 - MC Local Truancy Prevention & Diversion Fund Total:	**8,000.00**	**8,000.00**	**522.43**	**2,463.01**	**2,463.01**	**5,536.99**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 02/28/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 17 - MC Municipal Jury Fund						
Revenue						
3200 - Fines and Fees	150.00	150.00	10.41	49.16	49.16	100.84
Revenue Total:	**150.00**	**150.00**	**10.41**	**49.16**	**49.16**	**100.84**
Expense						
9999 - Transfers	400.00	400.00	0.00	0.00	0.00	400.00
Expense Total:	**400.00**	**400.00**	**0.00**	**0.00**	**0.00**	**400.00**
Fund: 17 - MC Municipal Jury Fund Surplus (Deficit):	**-250.00**	**-250.00**	**10.41**	**49.16**	**49.16**	**-299.16**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 02/28/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 18 - Keep Diboll Beautiful Fund						
Revenue						
3960 - Donations	0.00	0.00	7.00	7.00	7.00	-7.00
Revenue Total:	**0.00**	**0.00**	**7.00**	**7.00**	**7.00**	**-7.00**
Expense						
4210 - Project Expense	34,841.38	26,780.69	0.00	6,387.57	6,387.57	20,393.12
Expense Total:	**34,841.38**	**26,780.69**	**0.00**	**6,387.57**	**6,387.57**	**20,393.12**
Fund: 18 - Keep Diboll Beautiful Fund Surplus (Deficit):	**-34,841.38**	**-26,780.69**	**7.00**	**-6,380.57**	**-6,380.57**	**-20,400.12**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 02/28/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 19 - Street Project Fund						
Revenue						
3800 - Interest	0.00	0.00	77.81	352.70	352.70	-352.70
Revenue Total:	**0.00**	**0.00**	**77.81**	**352.70**	**352.70**	**-352.70**
Fund: 19 - Street Project Fund Total:	**0.00**	**0.00**	**77.81**	**352.70**	**352.70**	**-352.70**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 02/28/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 20 - ARPA Fund						
Revenue						
3800 - Interest	0.00	0.00	567.53	2,558.78	2,558.78	-2,558.78
Revenue Total:	**0.00**	**0.00**	**567.53**	**2,558.78**	**2,558.78**	**-2,558.78**
Expense						
4210 - Project Expense	0.00	0.00	0.00	37,035.19	37,035.19	-37,035.19
Expense Total:	**0.00**	**0.00**	**0.00**	**37,035.19**	**37,035.19**	**-37,035.19**
Fund: 20 - ARPA Fund Surplus (Deficit):	**0.00**	**0.00**	**567.53**	**-34,476.41**	**-34,476.41**	**34,476.41**
Total Surplus (Deficit):	**-107,588.36**	**-214,689.96**	**664,624.69**	**209,663.84**	**33,707.92**	

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Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
01 - General Fund	10,700.04	-15,582.96	418,294.36	352,809.48	288,923.92	-304,506.88
02 - Utility Fund	4,125.78	-64,612.22	430,784.00	293,815.85	187,457.79	-252,070.01
03 - Recreation Fund	738.07	738.07	10,278.90	-11,466.42	-17,178.72	17,916.79
05 - Restricted Fund	-60,000.00	-80,141.29	1,281.31	-31,057.95	-31,057.95	-49,083.34
06 - Hotel/Motel Tax Fund	-50,000.00	-50,000.00	0.00	6,972.63	6,972.63	-56,972.63
07 - Seized Fund	0.00	0.00	1.17	4.54	4.54	-4.54
09 - MC Security Fund	0.00	0.00	512.04	2,559.76	2,559.76	-2,559.76
10 - MC Tech Fund	1,930.00	1,930.00	562.94	2,066.62	2,066.62	-136.62
11 - PEG Fund	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00
12 - Red Light Fund	-25,000.00	-25,000.00	23.11	102.32	102.32	-25,102.32
13 - Debt Service Fund	-50,000.00	-50,000.00	-198,298.32	-368,150.88	-368,150.88	318,150.88
14 - Endowment Fund	0.00	0.00	0.00	0.00	0.00	0.00
15 - Restricted Project Fund	83,009.13	83,009.13	0.00	0.00	0.00	83,009.13
16 - MC Local Truancy Prevent…	8,000.00	8,000.00	522.43	2,463.01	2,463.01	5,536.99
17 - MC Municipal Jury Fund	-250.00	-250.00	10.41	49.16	49.16	-299.16
18 - Keep Diboll Beautiful Fund	-34,841.38	-26,780.69	7.00	-6,380.57	-6,380.57	-20,400.12
19 - Street Project Fund	0.00	0.00	77.81	352.70	352.70	-352.70
20 - ARPA Fund	0.00	0.00	567.53	-34,476.41	-34,476.41	34,476.41
Total Surplus (Deficit):	**-107,588.36**	**-214,689.96**	**664,624.69**	**209,663.84**	**33,707.92**	

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DIBOLL CITY COUNCIL
12-MONTH ATTENDANCE RECORD

Council Member	9/14/2021	9/21/2021	9/30/2021	10/6/2021	10/12/2021	11/9/2021	12/14/2021	1/11/2022	2/8/2022	3/8/2022	4/12/2022	5/10/2022
Brian Moreno										0	0	0
Ruben Terrazas										0	0	0
Daniel Lopez										0	0	0
Ray Williams, Jr.												0
Benita Sheffield Duffield										0	0	0
Luis Maldonado										0	0	0
Trey Wilkerson										0	0	0
Total Absences										**0**	**0**	**0**

Council Member	5/18/2022	6/14/2022	6/21/2022	7/12/2022	8/9/2022	9/13/2022	10/11/2022	11/15/2022	12/13/2022	1/10/2023	2/14/2023	TOTAL TO-DATE
Brian Moreno	0	0	0	0	0	0	0	1	0	0	1	**2**
Ruben Terrazas	1	0	0	1	0	0	1	0	0	0	0	**3**
Daniel Lopez	0	0	0	1	0	0	0	0	0	0	0	**1**
Ray Williams, Jr.	0	0	0	0	0	0	0	0	0	1	0	**1**
Benita Sheffield Duffield	0	0	0	0	0	0	0	1	0	0	1	**2**
Luis Maldonado	0	1	0	0	0	0	0	1	0	0	1	**3**
Trey Wilkerson	0	0	0	0	0	0	0	0	0	0	0	**0**
Total Absences	**1**	**1**	**0**	**2**	**0**	**0**	**1**	**3**	**0**	**1**	**3**	**12**

Rosa M. Olvera - City Secretary

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Form #2204 Rev 9/2017 **Submit to:** **SECRETARY OF STATE** **Government Filings Section** **P O Box 12887** **Austin, TX 78711-2887** **512-463-6334** **FAX 512-463-5569** **Filing Fee: None**	**This space reserved for office use** **OATH OF OFFICE**

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
I, Victor L. Archer , do solemnly swear (or affirm), that I will faithfully execute the duties of the office of Police Officer for the City of Diboll of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State, so help me God.

Signature of Officer

Certification of Person Authorized to Administer Oath

State of Texas

County of Angelina

Sworn to and subscribed before me on this 14th day of March, 20 23.

(Affix Notary Seal, only if oath administered by a notary.)

Signature of Notary Public or
Signature of Other Person Authorized to Administer An Oath

Trey Wilkerson

Printed or Typed Name

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Samantha Durham
Director of Finance

400 Kenley
PO Box 340
Diboll TX, 75941
(936)829-4757
Fax: (936)829-1179
Email:
sdurham@cityofdiboll.com

CITY OF DIBOLL

Interoffice Memorandum

DATE: **March 14, 2023**

TO: **Mayor and Council Members**

THRU: **Jason Arnold, City Manager**

SUBJ: **2022-2023 Budget Amendment No. 3**

ITEM NO. 1 DIBOLL BOOSTER CLUB DONATION

Diboll Day 2022 was a huge success and the Diboll Booster Club is sharing in that success! The Diboll Booster Club has made a donation to the City of Diboll for the following projects in the amount of $21,400.00. Half of those funds has been received and the other half will be dispersed in the next fiscal year 2023-2024.

Projects	Total Donation	2022-2023 Budget	2023-2024 Budget
Old Orchard Park Ball Fields 3 & 4 Renovation	$14,400	$6,700	$7,700
Police Department K-9 Box	$3,000	$3,000	
Park Benches, qty 2	$2,000		$2,000
Floating Food Dispensers, qty 2	$1,000		$1,000
Civic Center Bingo Software	$1,000	$1,000	

Therefore; requesting budget increases to the following general ledger accounts for the 2022-2023 FY.

GL No.	Department	Account Name	Budget Increase Request	New 2022-2023 Budget
03-12-3960	Recreation	Donations	$7,700.00	$10,700.00
03-12-4410	Recreation	System & Structure Repairs & Maint	$6,700.00	$36,900.00
03-11-3960	Civic Center	Donation	$1,000.00	$1,000.00
03-11-4461	Civic Center	Small Equipment	$1,000.00	$1,300.00
01-03-3960	Police	Donations	$3,000.00	$3,000.00
01-03-4462	Police	PD Equipment	$3,000.00	$7,500.00

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Fond regards,

Sam Durham
Finance Director

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ORDINANCE NO. 2023-03-001

AN APPROPRIATIONS ORDINANCE AUTHORIZING AN AMENDMENT TO THE 2022/2023 OPERATING BUDGET (BUDGET AMENDMENT NO. 03), PROVIDING FOR THE SUPPLEMENTAL APPROPRIATION OF FUNDS IN THE GENERAL FUND& RECREATION FUND; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, The City Charter of the City of Diboll requires an Appropriations Ordinance be passed by the City Council each year showing revenue of the City from all sources and the expenditures to the various purposes for the fiscal year;

WHEREAS, City Council approved the 2022/2023 Operating Budget and appropriated the necessary funds out of the General & Recreation Fund revenues for the maintenance and operation of various offices, departments and agencies of the City; and

WHEREAS, Council has reviewed and approves the report establishing the need to adjust appropriations in the General and Recreation Funds.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS, THAT:

Section I

The City Council of the City of Diboll, Texas, hereby authorizes and approves an amendment to the 2022/2023 Operating Budget (Budget Amendment No. 03) for the purpose and in the amounts shown in the attached report, the amounts to be appropriated from Fund Balances:

The following are fund summaries of these adjustments for the budget line items that are affected:

General Fund

Current Expenditure Budget -	2,854,574.51
Proposed Expenditure Budget -	2,857,574.51
Decrease to Fund Balance	(3,000.00)
Current Revenue Budget -	2,832,991.54
Proposed Revenue Budget -	2,829,991.54
Increase to Fund Balance	3,000.00
Net effect to fund balance is a decrease of	(0.00)

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Recreation Fund

Current Expenditure Budget -	139,561.94
Proposed Expenditure Budget -	147,261.94
Decrease to Fund Balance	(7,700.00)
Current Revenue Budget -	140,300.00
Proposed Revenue Budget -	148,000.00
Increase to Fund Balance	7,700.00
Net effect to fund balance is a decrease of	(0.00)

Section II

The City Council of the City of Diboll, Texas, hereby amends the 2022/2023 Operating Budget in the General and Recreation Funds, adjusting appropriations as stated in Section 1 above.

Section III

That this ordinance shall be and become effective immediately upon and after its adoption and approval.

PASSED AND APPROVED by the City Council of the City of Diboll, Texas on this the 14th day of March, 2023

_____
Trey Wilkerson, Mayor

ATTEST:

_____
Rosa Olvera, City Secretary

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RESOLUTION 2023-03-001

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DIBOLL CANCELLING THE MAY 6, 2023 MUNICIPAL ELECTION IN ACCORDANCE WITH SECTION 2.053 (a) OF THE TEXAS ELECTION CODE.

WHEREAS, there are no unopposed candidates for the May 6, 2023 municipal election; and

WHEREAS, when candidates are unopposed, section 2.053 (a) of the Texas Municipal Election Code allows for cancellation of said election.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Diboll, Texas, that:

1. The May 6, 2023 municipal election is hereby cancelled.

2. The Mayor is authorized to sign all related documents.

3. This Resolution is effective upon passage.

PASSED AND APPROVED at a regular meeting of the City Council of Diboll, Texas this the 14th day of March, 2023.

_____
Trey Wilkerson, Mayor

ATTEST BY:

_____
Rosa Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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AW12-1
Prescribed by Secretary of State
Section 2.051 – 2.053, Texas Election Code
2/14

ORDER OF CANCELLATION
FOR THE CITY OF DIBOLL GENERAL ELECTION
ORDEN DE CANCELACIÓN
PARA LA ELECION GENERAL DE LA CIUDAD DE DIBOLL

The City of Diboll Councilmember hereby cancels the election scheduled to be held on May 6, 2023 in accordance with Section 2.053(a) of the Texas Election Code. The following candidates have been certified as unopposed and are hereby elected as follows:

El Consejo Municipal de la Ciudad de Diboll por la presente cancela la elección que, de lo contrario, se hubiera celebrado el dia 6 de Mayo, 2023 de conformidad, con la Sección 2.053(a) del Código de Elecciones de Texas. Los siguientes candidatos han sido certificados como candidatos únicos y por la presente quedan elegidos como se haya indicado a continuación:

Candidates(s) *Candidato(s)*	**Office Sought (***Cargo al que presenta candidatura)*
Jana A. Coulter	**Councilman for District 1** *Consejo municipal para Distrito nº 1*
Nora L. Munoz	**Councilman for District 3** *Consejo municipal para Distrito nº 3*
Juan Ruben Terrazas	**Councilman At Large Place 5** *Consejo municipal para Lugar Grande nº 5*

A copy of this order will be posted on Election Day at each polling place that would have been used in the election.

El Dia de las Elecciones se exhibirá una copia de esta orden en todas las mesas electorales que se hubieranutilizado en la ellección.

_____

President *(Presidente)*

_____

Secretary *(Secretaria)*

(seal) *(sello)*

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AW12-1
Prescribed by Secretary of State
Section 2.051 – 2.053, Texas Election Code
2/14

CERTIFICATION OF UNOPPOSED CANDIDATES FOR THE CITY OF DIBOLL GENERAL ELECTION

CERTIFICACIÓN DE CANDIDATOS ÚNICOS PARA LA ELECION GENERAL DE LA CIUDAD DE DIBOLL

To: Presiding Officer of Governing Body – Mayor Trey Wilkerson, City of Diboll
Al: Presidente de la entidad gobernante – Alcalde Trey Wilkerson, ciudad de Diboll

As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the election scheduled to be held on May 6, 2023.
Como autoridad a cargo de la preparación de la boleta de votación oficial, por la presente certifico que los siguientes candidatos son candidatos únicos para elección para un cargo en la elección que se llevará a cabo el día 6 de Mayo, 2023.

List offices and names of candidates:
Lista de cargos y nombres de los candidatos:

Office(s) *Cargo(s)*	**Candidates(s)** *Candidato(s)*
Councilman for District 1 *Consejo municipal para Distrito n° 1*	**Jana A. Coulter**
Councilman for District 3 *Consejo municipal para Distrito n° 3*	**Nora L. Munoz**
Councilman at Large Place 5 *Consejo municipal para Lugar Grande n° 5*	**Juan R. Terrazas**

Rosa M. Olvera
Signature ***(Firma)***

Rosa Olvera
Printed name ***(Nombre en latra de molde)***

City Secretary
Title ***(Puesto)***

2/22/2023
Date of Signature ***(Fecha de firma)***

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RESOLUTION NO. 2023-03-002

A RESOLUTION PROVIDING FOR THE CALLING AND ORDERING OF A SPECIAL ELECTION FOR THE CITY OF DIBOLL, TEXAS TO BE HELD ON MAY 6, 2023 BETWEEN THE HOURS OF 7:00 A.M. AND 7:00 P.M. FOR THE PURPOSE OF AMENDING THE CHARTER OF THE CITY OF DIBOLL; PROVIDING FOR THE NECESSARY NOTICES AND FIXING THE DATE.

WHEREAS, the City Council is desirous of holding an Election as provided in said Charter of the City of Diboll, Texas, as recommended by the Home Rule Charter Commission calls for a Special Election to amend the Charter:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS:

(1) That a Special Election be held in the City of Diboll, Texas on May 6, 2023 to amend the Charter in the following aspects:

PROPOSED AMENDMENT NO. 1

Amend Article I, Section 1.03 (Boundaries) of the City Charter of the City of Diboll, Texas to read:

Section 1.03 Boundaries.

"The bounds and limits of the City shall be those established in the original incorporation proceedings of the City, filed of record, in the office of the County Clerk of Angelina County, Texas, and those boundaries established and changed after that date by annexation ordinances and proceedings of the City."

And repealing the following provisions of Article I, Section 1.03 of the City Charter of the City of Diboll:

~~"The bounds and limits of the City shall be those established in the original incorporation proceedings of the City, filed of record, in the office of the County Clerk of Angelina County, Texas, and those boundaries established and changed after that date by annexation ordinances and proceedings of the City. Article II of this Charter sets out the powers the City of Diboll may use in the administration of City business."~~

PROPOSED AMENDMENT NO. 2

Amend Article I, Section 1.04 (Extension of Boundaries or Extraterritorial Jurisdiction) of the City Charter of the City of Diboll, Texas to read:

Section 1.04 Extension of Boundaries or Extraterritorial Jurisdiction.

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"The boundaries of the City may be enlarged and extended by the annexation of additional territory, regardless of size or configuration, in any of the following ways:

1. By annexing territory adjacent to the City and located within its extraterritorial jurisdiction, with or without the consent of the residents or owners of the territory annexed, according to the procedures prescribed by Texas Local Government Code §43.052 and§ 43.053 or any other applicable State statutes.

2. By acting on the petition of area landowners in sparsely occupied areas according to the procedures prescribed by Texas Local Government Code§ 43.028.

3. By any other manner and procedure now provided by law or as may be provided by law in the future or in any manner provided by ordinance of the City.

Before the City may annex an area or extend its extraterritorial jurisdiction, the City Manager must present a written report regarding the financial impact of the proposed annexation or extension. The City Manager shall also propose a service plan to the Planning and Zoning Commission and City Council regarding any property proposed to be annexed. On the effective date of any ordinance to annex an area, the area shall become a part of the City and the inhabitants of the area shall become entitled to the rights and privileges of other citizens of the City and be bound by the acts and ordinances adopted by the City."

And repealing the following provisions of Article I, Section 1.04 of the City Charter of the City of Diboll:

~~"The boundaries of the City may be enlarged and extended by the annexation of additional territory, regardless of size or configuration, in any of the following ways:~~

~~1. By annexing territory adjacent to the City and located within its extraterritorial jurisdiction, with or without the consent of the residents or owners of the territory annexed, according to the procedures prescribed by Texas Local Government Code §43.052 and§ 43.053 or any other applicable State statutes.~~

~~2. By acting on the petition of area landowners in sparsely occupied areas according to the procedures prescribed by Texas Local Government Code§ 43.028.~~

~~3. By amending the City charter.~~

~~4. By any other manner and procedure now provided by law or as may be provided by law in the future or in any manner provided by ordinance of the City.~~

~~Before the City may annex an area or extend its extraterritorial jurisdiction, the City Manager must present a written report regarding the financial impact of the proposed annexation or extension. The City Manager shall also propose a service plan to the Planning and Zoning Commission and City Council regarding any property proposed to be annexed. On the effective date of any ordinance to annex an area, the area shall become a part of the City and the inhabitants of the area shall become entitled to the rights and privileges of other citizens of the City and be bound by the acts and ordinances adopted by the City."~~

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PROPOSED AMENDMENT NO. 3

Amend Article III, Section 3.01 (Number, Selection and Term) of the City Charter of the City of Diboll, Texas to read:

Section 3.01 Number, Selection and Term.

"The "City Council" shall be composed of a "Mayor" and six (6) "Council Members" elected as follows:

1. Four (4) Council Members shall be elected under the Place System, with there being Places 1, 2, 3, and 4, and two (2) Council Members who shall hold Places 5 and 6 and, together with the Mayor, shall be elected at large. The places of the four (4) Council Members in this place system shall hereafter be known as District 1, District 2, District 3 and District 4.

2. The Mayor (unless sooner removed under the provisions of this Charter) shall serve a term of two (2) years or until a successor has been elected or selected and duly qualified.

3. The six (6) Council Members shall serve a term of two (2) years each unless a successor has been duly elected or selected and duly qualified.

4. Those current Council Members whose term expire in even numbered years shall be places 2 and 4. Place 6 is added by this Charter and shall have its term commence and expire in even numbered years as well. The position of Mayor shall also commence and expire in even numbered years. Those Council Members whose terms commence and expire in odd numbered years shall be places 1, 3, and 5. Upon passage of this Charter the City Council shall name four (4) of the existing Council Members as representing the four (4) districts and one (1) Council Member to be at large. As stated above, the new Council Member for Place 6 shall be elected by the City at large.

5. All of the City Council Members holding office at the time of passage and adoption of this Charter shall hold their respective office until their respective term of office for which they were elected expires. All Council Members representing a District shall be elected by the votes in their respective Districts. Council Members representing Places 5 & 6, as well as the Mayor, shall be elected by the City at large by a plurality of the vote. All Council Members and Mayoral candidates shall run for office nonpartisan with no listing of party affiliation. Unless the context clearly requires otherwise, the terms "City Council" or "Council" or "Council Member" when used in this Charter shall mean the Mayor and all Council persons."

And repealing the following provisions of Article III, Section 3.01 of the City Charter of the City of Diboll:

~~*"The "City Council" shall be composed of a "Mayor" and six (6) "Council Members" elected as follows:*~~

~~*1. Four (4) Council Members shall be elected under the Place System, with there being Places 1, 2, 3, and 4, and two (2) Council Members who shall hold Places 5 and 6 and, together with the Mayor, shall be elected at large. The places of the four (4) Council Members in this place system shall hereafter be known as District 1, District 2, District 3 and District 4.*~~

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~~*2. The Mayor (unless sooner removed under the provisions of this Charter) shall serve a term of two (2) years or until a successor has been elected or selected and duly qualified.*~~

~~*3. The six (6) Council Members shall serve a term of two (2) years each unless a successor has been duly elected or selected and duly qualified.*~~

~~*4. Those current Council Members whose term expire in even numbered years shall be places 2 and 4. Place 6 is added by this Charter and shall have its term commence and expire in even numbered years as well. The position of Mayor shall also commence and expire in even numbered years. Those Council Members whose terms commence and expire in odd numbered years shall be places 1, 3, and 5. Upon passage of this Charter the City Council shall name four (4) of the existing Council Members as representing the four (4) districts and one (1) Council Member to be at large. As stated above, the new Council Member for Place 6 shall be elected by the City at large.*~~

~~*5. The City of Diboll, Texas shall initially be divided into four Single Member Districts. These districts are reflected at this time by the map (as marked) which is attached hereto as Exhibit "A" which is made a part of for any and all purposes as if repeated verbatim herein. The Council shall from time to time create and describe by ordinance election districts known as Districts 1, 2, 3, and 4 so that each will contain, as nearly as possible, a population equivalent to the others according to the latest census data.*~~

~~*6. All of the City Council Members holding office at the time of passage and adoption of this Charter shall hold their respective office until their respective term of office for which they were elected expires. All Council Members representing a District shall be elected by the votes in their respective Districts. Council Members representing Places 5 & 6, as well as the Mayor, shall be elected by the City at large by a plurality of the vote. All Council Members and Mayoral candidates shall run for office nonpartisan with no listing of party affiliation. Unless the context clearly requires otherwise, the terms "City Council" or "Council" or "Council Member" when used in this Charter shall mean the Mayor and all Council persons."*~~

PROPOSED AMENDMENT NO. 4

Amend Article III, Section 3.04 (Compensation) of the City Charter of the City of Diboll, Texas to read:

Section 3.04 Compensation.

"Members of the City Council shall serve without compensation but shall be entitled to payment of or reimbursement for all necessary expenses incurred in the performance of official duties, upon approval by the City Manager."

And repealing the following provisions of Article III, Section 3.04 of the City Charter of the City of Diboll:

~~"Members of the City Council shall serve without compensation but shall be entitled to payment of or reimbursement for all necessary expenses incurred in the performance of official duties, upon approval by the City Council."~~

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PROPOSED AMENDMENT NO. 5

Amend Article III, Section 3.13 (Voting) of the City Charter of the City of Diboll, Texas to read:

Section 3.13 Voting.

"Voting on all motions regarding official actions of the Council shall be by roll call or show of hands, and each member's vote shall be recorded in the minutes. Except as prohibited by conflict-of-interest laws or this Charter, all members of the City Council shall vote "yes" or "no" on every action, resolution, or ordinance requiring a vote. The nature of the specific conflict of interest requiring recusal on the issue and abstention from voting shall be concisely stated in the minutes."

And repealing the following provisions of Article III, Section 3.04 of the City Charter of the City of Diboll:

~~"Voting on all motions regarding official actions of the Council shall be by roll call, and each member's vote shall be recorded in the minutes. Except as prohibited by conflict-of-interest laws or this Charter, all members of the City Council shall vote "yes" or "no" on every action, resolution, or ordinance requiring a vote. The nature of the specific conflict of interest requiring recusal on the issue and abstention from voting shall be concisely stated in the minutes."~~

PROPOSED AMENDMENT NO. 6

Amend Article V, Section 5.04 (Canvassing) of the City Charter of the City of Diboll, Texas to read:

Section 5.04 Canvassing.

"The returns of any municipal election shall be delivered from the election judges to the City Secretary not later than twelve hours after the polls are closed, and the City Council shall canvass the returns and declare the results in accordance with state election law. The returns of every municipal election shall be recorded in the minutes of the meeting at which the vote is canvassed by totals for each candidate or "for" and " against" each issue submitted."

And repealing the following provisions of Article V, Section 5.04 of the City Charter of the City of Diboll:

~~"The returns of any municipal election shall be delivered from the election judges to the City Secretary and the Mayor at City Hall not later than twelve hours after the polls are closed, and the City Council shall canvass the returns and declare the results in accordance with state election law. The returns of every municipal election shall be recorded in the minutes of the meeting at which the vote is canvassed by totals for each candidate or "for" and " against" each issue submitted."~~

PROPOSED AMENDMENT NO. 7

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Amend Article V, Section 5.05 (Election) of the City Charter of the City of Diboll, Texas to read:

Section 5.05 Election.

"To be elected as a Council Member or Mayor, a plurality is required. In the event of a tie between two or more candidates running for the same at large position, the Council shall call a runoff election in accordance with the Texas Election Code."

And repealing the following provisions of Article V, Section 5.05 of the City Charter of the City of Diboll:

~~"To be elected as a Council Member to Places 1, 2, 3 or 4, a candidate must receive a number of votes greater than one-half of the total number of valid ballots cast by the voters in that particular district for the candidate running in that particular district. If no candidate receives a majority vote, or if there is a tie vote, the Council shall call a runoff election between the two candidates who received the greatest number of votes to be held according to the requirements of the Texas Election Code.~~

~~To be elected as a Council Member to Place 5 or 6 (at-large places), a plurality is required. In the event of a tie between two or more candidates running for the same at large position, the Council shall call a runoff election in accordance with the Texas Election Code."~~

PROPOSED AMENDMENT NO. 8

Amend Article VII, Section 7.04(a) (Determining Sufficiency of Position) of the City Charter of the City of Diboll, Texas to read:

Section 7.04(a) Determining Sufficiency of Petition.

"Certificate of City Secretary: Within twenty (20) days after a petition is filed, the City Secretary shall complete a certificate as to its sufficiency. If the petition is found to be insufficient, the certificate shall specify the particulars of its defects. When the certification is complete, the City Secretary shall immediately send a copy of the certificate to each member of the petitioners' committee by certified mail."

And repealing the following provisions of Article VII, Section 7.04(a) of the City Charter of the City of Diboll:

~~"Certificate of City Secretary: Within ten (10) days after a petition is filed, the City Secretary shall complete a certificate as to its sufficiency. If the petition is found to be insufficient, the certificate shall specify the particulars of its defects. When the certification is complete, the City Secretary shall immediately send a copy of the certificate to each member of the petitioners' committee by certified mail."~~

PROPOSED AMENDMENT NO. 9

Amend Article VIII, Section 8.05 (Vacancies) of the City Charter of the City of Diboll, Texas to read:

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Section 8.05 Vacancies.

"All candidates of Boards or Commissions shall meet eligibility standards as stated in Section 5.02. Filing for Office (a). In addition to attendance requirements, members of Boards or Commissions shall be held to standards in Section 3.08. Removal from Office (a) 2 and 3."

And repealing the following provisions of Article VIII, Section 8.05 of the City Charter of the City of Diboll:

~~"Board or commission members shall actively participate in the commission's activities, and any member who is absent twenty five percent (25%) of the scheduled and called meetings without valid excuse, as determined by the board or commission, shall automatically be dismissed from membership. The membership shall at once notify the Council that a vacancy exists. Any vacancy on the board or commission, for any reason, shall be filled for the unexpired term by Council appointment within thirty (30) days of the vacancy."~~

PROPOSED AMENDMENT NO. 10

Amend Article VIII, Section 8.10 (Parks and Recreation Board) of the City Charter of the City of Diboll, Texas to read:

Section 8.10 Parks and Recreation Board.

Remove Completely

And repealing the following provisions of Article VIII, Section 8.10 of the City Charter of the City of Diboll:

~~(a) Composition and term: The City Council shall appoint a Parks and Recreation Board consisting of five (5) members to serve two-year terms. The City Council shall also appoint an alternate member who may vote if a regular member is absent.~~

~~(b) Rules of procedure: The commission shall establish rules of procedure consistent with City ordinances, resolutions, and regulations. The commission shall meet at least monthly, and absence from three (3) consecutive meetings without valid excuse, as determined by the Board, shall result in automatic removal from office.~~

~~(c) Powers and duties: The commission shall exercise the following powers:~~

~~1. Annually report to the City Council and City Manager, at least one hundred twenty (120) days before the beginning of the budget year concerning the conditions and needs of the existing parks. The report should list and outline projects in order of preference with a recommendation for the year of construction or renovation for each project.~~

~~2. Make recommendations to the City Council and City Manager concerning the management, maintenance, use or improvement of all parks and public recreational facilities owned or controlled by the City.~~

~~3. Make recommendations to the City Council and City Manager concerning taking and holding any real property that may be needed for carrying out the Board's purposes by purchase, devise, bequest, or otherwise, and instituting~~

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~~condemnation proceedings for parks and recreation purposes whenever it determines that private property should be taken in the name of the City.~~
~~4. Make recommendations to the City Council and City Manager concerning receipt of donations, legacies, or bequests for the improvement or maintenance of public parks or for the acquisition of new parks.~~
~~5. Any other matters designated by City ordinance."~~

PROPOSED AMENDMENT NO. 11

Amend Article VIII, Section 8.11 (Municipal Library) of the City Charter of the City of Diboll, Texas to read:

Section 8.11 Municipal Library.

Remove Completely

And repealing the following provisions of Article VIII, Section 8.11 of the City Charter of the City of Diboll:

~~"The City owns the land and building out of which the library currently operates. The City may from time to time make appropriations for the upkeep of its real property and the efficient operation of the library as the Council may decide.~~
~~Further, the City Manager or his designee shall serve on the library board as long as the library operates from City owned facilities."~~

PROPOSED AMENDMENT NO. 12

Amend Article IX, Section 9.03(b) (Annual Budget) of the City Charter of the City of Diboll, Texas to read:

Section 9.03(b) Annual Budget.

"Submission: On or before the fifteenth day of August of each year, the manager shall submit to the Council a proposed budget. The Council shall review the proposed budget and revise it as the Council deems appropriate prior to general circulation for public hearing."

And repealing the following provisions of Article IX, Section 9.03(b) of the City Charter of the City of Diboll:

~~"Submission: On or before the fifteenth day of August of each year, the manager shall submit to the Council a proposed budget and an accompanying message. The Council shall review the proposed budget and revise it as the Council deems appropriate prior to general circulation for public hearing."~~

PROPOSED AMENDMENT NO. 13

Amend Article XI, Section 11.08 (Charter Construction) of the City Charter of the City of Diboll, Texas to read:

Section 11.08 Charter Construction.

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"General rule: This Charter shall be construed as a general grant of power and as a limitation of power on the government of the City in the same manner as the Constitution of Texas is construed as a limitation on the powers of the Legislature. Except as expressly prohibited by this Charter, each and every power under the Constitution of Texas which would be competent for the people of Diboll to expressly grant to the City shall be construed to be granted to the City by this Charter."

And repealing the following provisions of Article XI, Section 11.08 of the City Charter of the City of Diboll:

~~"(a) General rule: This Charter shall be construed as a general grant of power and as a limitation of power on the government of the City in the same manner as the Constitution of Texas is construed as a limitation on the powers of the Legislature. Except as expressly prohibited by this Charter, each and every power under the Constitution of Texas which would be competent for the people of Diboll to expressly grant to the City shall be construed to be granted to the City by this Charter.~~

~~(b) Internal references: In this Charter, a reference to section without further identification is a reference to a section of this Charter, and a reference to a subsection, subdivision, or paragraph without further identification is a reference to a unit of the next larger unit of the section in which the reference appears. A reference to a statute is a reference to all re-enactments, revisions, or amendments of the statute.~~

PROPOSED AMENDMENT NO. 14

Amend Article XI, Section 11.13 (Conforming Ordinances) of the City Charter of the City of Diboll, Texas to read:

Section 11.13 Conforming Ordinances.

Remove Completely

And repealing the following provisions of Article XI, Section 11.13 of the City Charter of the City of Diboll:

~~"The City Council shall adopt, amend, or repeal ordinances as necessary to conform to the requirements of this Charter within twelve (12) months after this Charter is adopted and effective."~~

(2) That the Mayor be, and he is hereby authorized to call said election, at the time, place and in the manner as provided in the Charter of the said City of Diboll, Texas.

(3) That said election is to be on Saturday, May 6, 2023 between the hours of 7:00 a.m. and 7:00 p.m. at polling places. The polling place at said Elections shall be as follows: Diboll City Hall Chamber Room, 400 Kenly.

(4) Notice of such election, is to be given by causing notice to be published in the official newspaper of the City and posted on the City bulletin board and website that

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the polls shall be open to voters within the City who shall be entitled to vote in said election.

(5) Joint early voting shall be conducted by personal appearance and by mail. The period for early voting by personal appearance shall be April 24th through May 2, 2023. Early voting by personal appearance shall be conducted jointly at Diboll City Hall Chamber Room, 400 Kenly. The Early Voting Clerk for said elections shall be the City Secretary, who will be responsible for hiring and training of election workers as needed.

(6) Early voting by mail ballot shall be conducted in accordance with the applicable provisions of the Texas Election Code. The addresses of 400 Kenley, Diboll, Texas 75941 and/or P.O. Box 340, Diboll, Texas 75941 shall be the Early Voting Clerk's address to which ballot applications and ballots voted by mail may be sent to the City.

(7) The election will be held in accordance with applicable provisions of the City of Diboll Charter, Ordinances of the City of Diboll and the laws of the State of Texas.

(8) This Resolution shall become effective from and after passage thereof, in accordance with the Charter of the City of Diboll, Texas.

PASSED AND APPROVED by the City Council of the City of Diboll, Texas, on this the 14th day of March 2023.

_____
Trey Wilkerson, Mayor

ATTEST:

_____
Rosa M. Olvera, City Secretary

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ORDER OF SPECIAL ELECTION

ORDEN DE ELECIÓN ESPECIAL

An election is hereby ordered to be held on May 6, 2023 for the purpose voting on proposed amendments to the City of Diboll Home Rule Charter.
[*Por la presente se ordena que se llevará a cabo una elección el 6 de mayo, 2023 con el propósito de votación a propuestos enmiendas a la carta de autonomía de la Ciudad de Diboll.]*

Early Voting by Personal Appearance will be conducted each weekday at the main early voting site as follows:
[La votación adelantado en persona se llevará a cabo de Lunes a Viernes en el lugar asignado]:

Diboll City Hall
400 Kenley
Diboll, Texas

Monday, April 24, 2023 between the hours of 7:00 a.m. and 7:00 p.m.
Lunes, Dia 24 de Abril, 2023 entre 7:00 de la mañana y las 7:00 de la tarde

Tuesday, April 25, 2023 between the hours of 7:00 a.m. and 7:00 p.m.
Martes, Dia 25 de Abril, 2023 entre 7:00 de la mañana y las 7:00 de la tarde

Wednesday, April 26, 2023 between the hours of 8:00 a.m. and 5:00 p.m.
Miercoles, Dia 26 de Abril, 2023 entre 8:00 de la mañana y las 5:00 de la tarde

Thursday, April 27, 2023 between the hours of 8:00 a.m. and 5:00 p.m.
Jueves, Dia 27 de Abril, 2023 entre 8:00 de la mañana y las 5:00 de la tarde

Friday, April 28, 2023 between the hours of 8:00 a.m. and 5:00 p.m.
Viernes, Dia 28 de Abril, 2023 entre 8:00 de la mañana y las 5:00 de la tarde

Monday, May 1, 2023 between the hours of 8:00 a.m. and 5:00 p.m.
Lunes, Dia 1 de Mayo, 2023 entre 8:00 de la mañana y las 5:00 de la tarde

Tuesday, May 2, 2023 between the hours of 8:00 a.m. and 5:00 p.m.
Martes, Dia 2 de Mayo, 2023 entre 8:00 de la mañana y las 5:00 de la tarde

Applications for a ballot by mail shall be mailed to:
[Las solictudes para boletas que se votarán en ausencia por correo deberán enviarse a]:

Rosa M. Olvera, Early Voting Clerk- City of Diboll
[*Secretaria de la Votación Adelantada de la Ciudad de Diboll]*
P.O. Box 340
Diboll, Texas 75941

Applications for a ballot by mail must be received no later than the close of business on Monday, April 24, 2023.
[Las solicitudes para boletas que se votarán en ausencia por correo deberán recibirse para el fin de las horas de negocio el Dia 24 de abril, 2023.]

Issued this the 14th day of March, 2023. [Emitida este dia 14 de marzo, 2023.]

_____
Trey Wilkerson, Mayor of City of Diboll [Alcalde de la ciudad de Diboll]

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RESOLUTION NO. 2023-03-003

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS, APPROVING A JOINT AGREEMENT BETWEEN THE CITY OF DIBOLL AND DIBOLL INDEPENDENT SCHOOL DISTRICT FOR THE MAY 6, 2023 GENERAL ELECTION FOR DIBOLL TEXAS, ATTACHED AS EXHIBIT A; AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Diboll ("the City") has called a Special Election for Saturday, May 6,2023; and

WHEREAS, the Diboll Independent School District ("the DISD") has also called an election for Saturday, May 6, 2023; and

WHEREAS, the DISD has expressed its desire for a joint election with the City; and

WHEREAS, state law allows local governments holding elections on the same day to do so jointly, thereby making voting more convenient; and

WHEREAS, the Angelina County Elections Administrator will provide all election machines and services for the City and the DISD, as agreed upon by the Angelina County Elections Administrator and each entity through separate contract; and

WHEREAS, it is necessary to authorize an agreement in accordance with Section 271.002 of the Texas Election Code, whereby the City and the DISD agree to hold a joint election on May 6, 2023.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS:

Section 1. The City Council of the City of Diboll hereby authorizes that the May 6, 2023 Special Election be held jointly with the Diboll Independent School District.

Section 2. The Mayor is hereby authorized to execute an agreement with the Diboll Independent School District for a joint election on Saturday May 6, 2023. The agreement is attached hereto as Exhibit A.

Section 3: That this Resolution shall take effect immediately upon its passage, and it is so resolved.

PASSED AND APPROVED this 14th day of March 2023.

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_____
Trey Wilkerson, Mayor

ATTEST:

_____
Rosa Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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EXHIBIT A:

AGREEMENT TO CONDUCT JOINT ELECTIONS BETWEEN DIBOLL INDEPENDENT SCHOOL DISTRICT AND THE CITY OF DIBOLL FOR MAY 6, 2023 ELECTIONS

WHEREAS:

1. The Diboll Independent School District, ("District") and the City of Diboll ("City") will lawfully order and hold a joint election on May 6, 2023; and

2. Texas Government Code, Chapter 791, authorizes local governments to contract with one another and with agencies of the state for various governmental functions including those in which the contracting parties are mutually interested; and

3. Pursuant to Section 271.002, Texas Election Code, political subdivisions of the State of Texas are authorized to hold elections jointly in voting precincts that can be served by common polling places if elections are ordered by the authorities of two or more political subdivisions to be held on the same day in all or part of the same territory; and

4. A provision of the Texas Education Code, Section 11.0581, requires the District to hold its general trustee elections jointly with a municipality located wholly or partially within the boundaries of the District on the May uniform election date, or jointly with the county (ies) in which the District is located on the November uniform election date effective with the November general trustee election; and

5. It would encourage greater voter participation and be convenient to the voters for the District and the City, (collectively referred to hereinafter as the "Entities" or "Participating Entities"), to hold a joint election in the election precincts that can be served by common polling places insofar as possible.

NOW, THEREFORE, pursuant to Chapter 31, and Sections 271.002, and 271.003, Texas Election Code, Texas Education Code Section 11.0581 and Chapter 791 of the Texas Government Code, the Joint Election Agreement set forth below is entered into by and between the Participating Entities acting by and through their respective governing bodies, agree as follows:

I. Scope of the Election Agreement

A. The District and the City will share common Election Day and main early voting polling locations for the May 6, 2023 joint election as follows:

Joint Election Day Polling:
Diboll City Hall
400 Kenley Street
Diboll, Texas

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Main Joint Early Voting Polling:
Diboll City Hall
400 Kenley Street
Diboll, Texas

The entities will jointly administer the election and each party will bear 50% of the costs as outlined in this Agreement.

Each entity will maintain the option to conduct branch early voting at different times and/or locations apart from the main early voting location.

B. Each of the Entities shall be individually responsible for the preparation and/or publication of election ballots, orders, resolutions, notices and other pertinent documents for adoption or execution by its own respective governing board as required by law.

C. Each of the Entities shall be individually responsible for obtaining appropriate preclearance, if necessary, from the United Stated Department of Justice. Each of the Entities shall be individually responsible for posting and publishing its election notices and for maintaining its election records.

D. The entities shall bear their costs for compliant voting system which will be used by the entities in the joint elections.

II. Election Judge, Officer, and Clerks

A. The Entities shall appoint the same Joint Election Judge, Joint Alternate Election Judge, and Joint Early Voting Clerk.

III. Early Voting

A. The District and the City will share a common early voting polling location and will share a common early voting clerk as provided in this agreement.

Main Joint Early Voting Polling:
Diboll City Hall
400 Kenley Street
Diboll, Texas

Each entity will maintain the option to conduct their own branch early voting at different times and/or locations apart from the main early voting location.

The entities will jointly administer the election and each party will bear their respective costs as outlined in this Agreement.

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IV. Election Day

A. The District and the City will share a common election-day voting location and will share common election officials as provided in this Agreement.

Joint Election Day Polling:
Diboll City Hall
400 Kenley Street
Diboll, Texas

Tabulation of election results and records from the election shall be maintained separately by the election judge and delivered to each entity separately.

The entities will jointly administer the election and each party will bear their respective Costs as outlined in this Agreement.

V. Joint Election Costs: Payment

A. Costs. The City will provide the District access to the common Election Day polling location set out herein at no charge. However, each Entity remains responsible for 50% of all other costs associated with the joint election as described in this agreement.

Any cost associated with branch early voting by only one entity exercising its option for branch early voting will be borne by that entity and not included in the shared costs. However, if both entities participate in branch early voting using the same branch early voting polling places and times, then the costs will be shared equally.

All funds expended by each Entity will be from current revenues.

B. Cancellation. In the event any of the Participating Entities cancels their election because of unopposed candidates under Subchapter C of Title I of the Texas Election Code, the remaining Entity shall be responsible for 100% of the election costs incurred after the date of cancellation.

VII. General Provisions

A. Communications. Throughout the term of this Agreement, the Participating Entities will engage in ongoing communications concerning the conduct of the Joint Election, including securing qualified individuals to serve as election judges, securing locations and facilities where voting is to be held, securing election materials and supplies, and participating in the ballot language preparation and programming of the DRE voting machines to be used in the election.

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Participating entities will discuss and resolve any problems which might arise regarding the Joint Election.

B. Effective Date. This Agreement takes effect upon the complete execution of this Agreement by all Participating Entities.

C. Custodian of Records. Each Participating Entity will serve as their individual custodian for purposes of election records as required by law. Each Participating Entity shall appoint a qualified person to act as Custodian of Records for the Entity to perform the duties imposed by the Election Code on the custodian of records for its respective entity.

VIII. Miscellaneous Provisions

A. Venue and Choice of Law. The Entities agree that venue for any dispute arising under this Agreement will lie in the appropriate courts of Angelina County, Texas. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and the United States of America.

B. Entire Agreement. This Agreement contains the entire agreement of the parties relating to the rights herein granted and the obligations herein assumed and supersede all prior agreements, including prior election services contracts relating to each Entity's May 6, 2023 election. Any prior agreements, promises, negotiations, or representations not expressly contained in this Agreement are of no force and effect. Any oral representations or modifications concerning this Agreement shall be of no force or effect, excepting a subsequent modification in writing as provided herein.

C. Severability. If any provision of this Agreement is found to be invalid, illegal or unenforceable by a court of competent jurisdiction, such invalidity, illegality or unenforceability shall not affect the remaining provisions of this Agreement; and, parties to this Agreement shall perform their obligations under this Agreement in accordance with the intent of the parties to this Agreement as expressed in the terms and provisions of this Agreement.

D. Breach. In the event that any Participating Entity or County breaches any of its obligations under this Agreement, the non-breaching party shall be entitled to pursue any and all rights and remedies allowed by law. Nothing in this Agreement shall be construed as a waiver of any immunity or defense to which any Participating Entity is entitled under statutory or common law.

E. Other Instruments. The Entities agree that they will execute other and further instruments or any documents as may become necessary or convenient to effectuate and carry out the purposes of this Agreement.

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F. Mediation. When mediation is acceptable to both parties in resolving a dispute arising under this Agreement, the parties agree to use a mutually agreed upon mediator, or a person appointed by a court of competent jurisdiction, for mediation as described in Section 154.023 of the Texas Civil Practice and Remedies Code. Unless both parties are satisfied with the result of the mediation, the mediation will not constitute a final and binding resolution of the dispute. All communications within the scope of the mediation shall remain confidential as described in Section 154.023 of the Texas Civil Practice and Remedies Code unless both parties agree, in writing, to waive the confidentiality. Notwithstanding the foregoing, the parties intend to fully comply with the Texas Open Meetings Act and the Texas Public Information Act whenever applicable. The term "confidential" as used in this Agreement has the same meanings as defined and construed under the Texas Public Information Act and the Texas Open Meetings Act.

G. Amendment/Modification. Except as otherwise provided, this Agreement may not be amended, modified, or changed in any respect whatsoever, except by a further Agreement in writing, duly executed by the parties hereto. No official, representative, agent, or employee of any Participating Entity has any authority to modify this Agreement except pursuant to such expressed authorization as may be granted by the governing body of the respective Participating Entity.

H. Counterparts. This Agreement may be executed in multiple counterparts, all of which shall be deemed originals and with the same effect as if all parties hereto had signed the same document. All of such counterparts shall be construed together and shall constitute one and the same Agreement.

IN TESTIMONY WHEREOF, the Participating Entities have executed this Agreement in multiple copies, each of equal dignity, on this 14th day of March ,2023.

_____ _____

Mrs. Vicki Thomas, Superintendent Date
on behalf of the Diboll ISD

_____ _____

Trey Wilkerson, Mayor Date
on behalf of the City of Diboll

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City of Diboll Volunteer Fire Department

2023 February Council Report

Feb 7th

- Pledge
- Incident Reports
- Business meeting
- SCBA training
- Clean up at station

  Firemen present (11)

Feb 14th

- Pledge
- Incident reports
- Run fire trucks
- Clean station

  Fireman present (8)

Feb 21st

- Pledge
- Incident Reports
- Discussion on Livingston fire training
- Powered up all fire trucks
- Cleaned out fire stations

  Fireman present (13)

Feb 28th

- Pledge
- Incident reports
- Discussions on fire calls

  Fireman Present (13)

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City of Diboll Volunteer Fire Department

February Emergency Incidents (10)

Feb 1st 16:41

- **Call # 2300000011**
  Diboll Depot
  10/50
  In City
  Trucks 54
  Diboll Fire personnel responded (12)
  7805,7813,7814,7815,7818,7820,7821,7822,7823,7825,7835,7836

Feb 2nd 19:17

- **Call # 2300000012**
  711 pinewood
  Smoke smell in house
  In City
  Diboll Fire personnel responded (7)
  7801,7814,7815,7819,7822,7825,7835

Feb 10th 13:00

- **Call # 23000000**
  195 Memory lane
  Assist med unit with lift
  In City
  Diboll Fire personnel responded (2)
  7819,7835

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City of Diboll Volunteer Fire Department

Feb 10th 17:26

- **Call # 2300000013**
  200 Avalon
  Gas smell in house
  In City
  Trucks 54
  Diboll Fire personnel responded (4)
  7801, 7805,7820,7822

Feb 11th 8:46

- **Call # 23000000**
  205 Fuller st
  Tree down on street
  In City
  Diboll Fire personnel responded (3)
  7815,7819,7835

Feb 22nd 10:00

- **Call # 23000000014**
  2467 Mockingbird lane
  Lift assist
  In City
  Diboll Fire personnel responded (2)
  7805, 7835

Feb 23rd 7:00

- **Call # 23000000**
  400 Kenly st
  Traffic control
  In City
  Trucks 55
  Diboll Fire personnel responded (2)
  7835,7836

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City of Diboll Volunteer Fire Department

Feb 25th 19:57

- **Call # 2300000015**
  601 Dennis street
  Alarm 10/22
  In City
  Diboll Fire personnel responded (5)
  7815,7820,7822,7827,7836

Feb 26th 14:15

- **Call # 2300000022**
  1186 Benton Drive
  Grass fire Mutual Aid
  Out of City
  Trucks 54,56,63
  Diboll Fire personnel responded (7)
  7805,7814,7815,7819,7821,7825,7827

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Diboll Police Department

Monthly DEPT. STATS

February 2023

CALLS FOR SERVICE	
INCIDENT REPORTS	57
CRASH REPORTS	12
EXTRA PATROLS/ PATROL REQUESTS	
TRAFFIC STOPS	271
TOTAL ARRESTS	11
• MISD. ARREST	
• FELONY ARREST	11

400 Kenley · P.O. Box 340 · Diboll, Texas 75941 · (936) 829-5586 · Fax (936) 829-5436 · nwilliams@cityofdiboll.com

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Public Works Director Project Status Report – March 2023

City of Diboll PSI Project

UCRM-1 City Hall/Safety Center: Punch list item work ongoing for roofing, siding, painting, fencing. Punch list items for building siding, painting completed. Contractors have repaired a pitch pocket on the safety center roof that continues to leak. They have also re-routed a vent pipe that was found to be rusted out. Watershed testing will be performed on 12/8/2022 to determine if the leak is fixed. The extra gate remote controllers were received and programmed. Council chamber doors are scheduled to be installed on 12/8/2022. The doors on the southside of the building will be replaced. The doors on the north entrance will be reconditioned. The council chamber doors were installed. The contractors had problems with the alignment on the doors and the color of stain did not turn out correct. They are in the process of fixing the alignment issues along with sanding and re-staining them. Chamber doors alignment issue has been corrected. Contractor has also ordered another door closer to replace the malfunctioning one. The stain color match did not turn out as well as we would have liked on the doors. The contractor has agreed to paint all interior doors and handrails to an agreed upon color at his cost. The safety center leak was present after repairs were completed. The contractor traced the leak and found out the flashing on top of the roof was the cause. The flashing has been replaced and has not leaked since the repairs were made. They will paint the new flashing as soon as the weather permits. Painters will be in Diboll on Tuesday morning. Painters will tape, prep, sand, strip, and putty etc. all day on Wednesday. Thursday they will continue working prepping, sanding, etc. moving to putty and texture as needed then on to primer and paint. Friday they will continue work. Monday paint and final touch ups. Tuesday buffer Day for final touch ups as needed.

Scope:

Paint 9 total door slabs

3 Double Wood-Stained doors.

1 Single Wood-Stained door.

2 HVAC single doors

2 alcove ceilings

2 sheetrock walls in a single alcove

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2 Wood trim boards above HVAC doors

2 handrails

The door closer will be changed, but that is a different guy than the painter. The metal trim on the safety center roof repair is painted red already. Replace 2 cases (16 total tiles) worth of 2x4 ceiling tiles in the Police station back room.

Estimated completion date of 3/14/23.

Status: 95% Complete

UCRM-2 SCADA Upgrades: SCADA procurement underway. Some items face very long lead times. Scada procurement and remote programming started. The control panels have a six-month lead time of production. This will put the Scada installation of hardware around 6/10/2023. Scada elevated storage tank hardware scheduled for late January. Scada contractor will be making site visits over the next few weeks. Scope review meeting scheduled at WWTP on 2/15 at 1:30 PM. The scope review meeting went very well. We discussed automated process control based on defined set-points. We then discussed programming to perform certain control decisions based on the parameters received from connected sensors on our equipment. Control functions include turning power on or off, increasing or decreasing speed and flow, raising, or lowering levels in tanks. Flowmeters and data loggers are installed in strategic locations to send data to remote terminal units, then send their collected data to the treatment plant operators. With this data, the operators have an opportunity to see problems like leaks, overflows, or chemical imbalance. Access to up-to-date information on these potential problems gives water operations a chance to fix these issues in advance, reducing downtime.

Estimated completion date of 8/1/23.

Status: 30% Complete

Urcm-4 HVAC/BAS Upgrades: City Hall and safety center HVAC complete. Civic Center HVAC will start in December. Contractors have prepped the building for unit installation. Full install to start 1/25/2023. City staff needs to clean out maintenance and mechanical rooms the week prior to installation. Mechanical room has been cleaned out. HVAC work in ongoing. Install should be completed 2/20/22. Startup and commissioning to be scheduled for 2/13/2023. All HVAC systems have been installed at all locations. BAS integration is ongoing. BAS is a network that connects and controls all your facility's utilities, such as mechanical and electrical systems as well as heating, ventilating, and air conditioning.

Estimated completion date of 6/15/2022.

Status: 95% complete

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UCRM-5 Water Meter AMI: Neptune AMI Meter System

Timeline has been moved back to March of 2023 due to delay in meter production. Meter boxes and lids have been received at the warehouse. We have started receiving shipments of antennas for the meters. PSI will have proofs of the mailers and door hangers ready for review on 2/8/2023. Conex container delivered and prepped for continued receiving of meters and antennas. Door tags and mailer proofs were delayed and expected to be available for review by the end of March. Expected meter delivery dates on chart below.

Description	Part Number	Quantity	Expected Delivery Date
R900 CELL PIT NICOR 6'	.13966-600	70.00	1/13/2023
11/2 X 13 ULTRASONIC	EU2A1G1SG71	12.00	1/13/2023
2 X 17 ULTRASONIC	EU2E1G1SG71	41.00	1/13/2023
3 FLG 17 LEN ULTRA/MACH	EU3B1G1SG72	1.00	1/13/2023
4 FLG 14 LEN ULTRA/MACH	EU3C1G1SG72	9.00	1/13/2023
8 FLG 20 LEN ULTRA/MACH	EU4A1G1SG72	1.00	1/13/2023
R900 CELL PIT NICOR 6'	.13966-600	50.00	1/13/2023
6 FLG 18 LEN ULTRA/MACH	EU3E1G1SG73	6.00	1/13/2023
R900 CELL PIT NICOR 6'	.13966-600	20.00	4/28/2023
1 ULTRASONIC	EU1F1G1SG71	20.00	4/28/2023
R900 CELL PIT NICOR 6'	.13966-600	1373.00	6/9/2023
5/8X3/4 ULTRASONIC	EU1B1G1SG71	1373.00	6/9/2023

Estimated completion date of 9/1/2023.

Status: 5% Complete

WWTP/TWBD Project

We are still working on the environmental clearance with TWDB. KSA is working on map exhibits and some other documents for the environmental study and should have that to them this week along with the engineering report. The engineering report will be submitted to TWDB by 12/8/2022. This will contain certain information/exhibits that are required for the environmental review to move forward at TWDB. We plan to begin the preliminary design phase (construction plans and specifications) in January. This will run concurrently with TWDB review of the engineering report and environmental to speed up the schedule. The engineering report and environmental documents are under review by TWDB. I do not know what their current backlog is but will be reaching out to them for an update. I would expect to begin preparing design plans/specifications in March. The project is under review by TWDB staff. They have the Engineering Feasibility Report and the environmental documents. These reviews run concurrently, but the environmental must be approved before the engineering report can be approved. TWDB requested some supplemental environmental information that was submitted at the end of January. Including the 30-day public comment period, I would expect to have

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environmental approval by the end of April. This is based upon my last conversation with our environmental reviewer. The engineering report approval will follow shortly thereafter.

Estimated completion date of 6/1/2024.

Status: 25% Complete

Neil Pickett Drive Sanitary Sewer Line Replacement

The sewer collection system that serves the residents on Neil Pickett Drive is made up of old, vitrified clay tile pipe and brick manholes. This system has outlived is useful life and is the result of frequent maintenance issues and infiltration an inflow problem. Construction shall replace sewer lines with approximately 1500 linear feet of new eight-inch sewer pipe, three (3) four feet (4') diameter manholes, and all associated appurtenances. Site visit and plan overview held on 2/2/2023.

Estimated completion date TBD.

Status: 5% complete

ARPA Project

Plans on the Lumberjack Drive are ready for review. Meeting with KSA 11-10-2022 to complete the preliminary design phase. We found the last easement/ROW document and have confirmed a complete ROW from the existing Lumberjack Drive to the TxDOT bypass. With this final ROW we are making one alignment change to avoid a road crossing within the TxDOT ROW and should be complete by 12/16/2023. Once we have the final plans, we can submit them to TxDOT for permit approval. We have received the required ARPA contract provisions from Grant Works and are incorporating it into our contract documents. Our estimate for completion of all plans, contract, specifications, and permitting is 1/1/2023. We are currently reviewing the sample construction contract sent to us by Grant Works. It is unlike anything we have seen from them before. We are reviewing it against more standard construction contracts we use and/or have seen in our industry. This is high on the priority list and I'm targeting to complete the review by 2/10/23. Danny from KSA will be putting together the final construction contract documents this week. He anticipates advertising for bids within the next couple of weeks.

Estimated completion date of 8/1/2023.

Status: 30% Complete

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Sanitary Sewer Overflow Program Project

Scheduled demos for manhole rehab with Fuquay and Southern Trenchless. We Attended project demonstration for manhole and pipe rehabilitation on 12/1/2023 with Fuquay Inc. We were very impressed with the professionalism and quality of work they demonstrated. We will be starting our manhole lining for phase one of our five-year project beginning in January. Contractors will be onsite beginning 1/16/2023 to begin review and implementation of phase one of the SSO plan.

Estimated completion date of 6/1/2027.

Status: 15% Complete

Department Projects

City Hall

The court clerk waiting room has been sheetrock textured and painted. The utility billing office has been repainted. All visible interior doors and hallways have been painted. Interior brick has been painted. We will be replacing the interior kitchen door as well.

Estimated completion date of 3/10/23.

Status: 95% Complete

Well 1 Distribution 1ine

During the construction of the new bypass SACYR construction damaged an 8inch valve and 6inch tap. This was the main distribution line leading form well 1 to the new elevated storage tank. We were able to replace the valve and tap without disruption to the system.

Status 100% complete

Lumberjack Watermain Break

On February 9th we had an unexpected 10inch water main break on Lumberjack Drive in front of the golf course. The tap feeding the golf course had a flange blow out. Crews worked through the night and finished the repairs February 10th around 10 am. Due to the low water pressure we issued a boil water notice. After flushing affected watermains in the area, bacterial grab samples were collected and processed at the laboratory. Saturday morning, we were able to lift the boil water notice as the samples tested were absent of bacteria. Extra hard flanges and dressers for this size line have been ordered to keep on hand.

Status 100% complete

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1inch Tap Lumberjack.

The 1-inch tap that feeds the golf course maintenance barn deteriorated and began leaking. After excavation of the site, we determined that we would need to clamp the 10inch line in the original tap location. After the clamp was installed, the area was dressed up. The local distributors did not have the correct size tapping saddle on hand. The estimated delivery time was 6-7 days. The Tyler warehouse had one in stock. Once the tapping saddle was picked up, the site was re-excavated and the new tap installed. A new service line was installed to the existing meter. City staff were able to make the repair without disruption to the water system.

Status 100% complete

6-inch Leak Birdsong

The 6-inch watermain at 411 Birdsong developed a leak. The repair was able to be fixed with a full circle clamp without any disruption to the water system.

Status 100% complete

2-inch Leak WWTP

The water feed for the WWTP developed a leak in the creek crossing before it entered the plant. This location was very difficult to access and covered with riprap to prevent erosion. A new pvc tee was installed.

Status 100% complete

Chlorine Feed

Chlorine levels were becoming hard to maintain from water being distributed out of the new elevated tank. All chlorine injectors were serviced. All chlorine feed tubing replaced.

Status 100% complete

59 Light Replacement

10 nonfunctioning led streetlights in the median were replaced. 1 street light pole and fixtures that were damaged in a wreck were removed from the median. A replacement pole and fixtures have been ordered.

Estimated completion date of 4/30/2023.

Status 90% complete

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Fire Hydrant replacement High School

Valve location underway and materials in stock. Valves have been located. We ordered a tool to remove the internal parts for replacement without having to replace the entire fire hydrant. Scheduled to begin repair on 12-19-2022. The school still has fire protection with multiple hydrants located on the property. The tools we ordered have still not arrived. The vendor expects to receive them by mid-January. Repairs will begin when tools arrive. Tools and parts arrived in mid-January as expected. The water department dug up the hydrant and disassembled it. We have ordered the parts needed to rebuild the hydrant. We are expecting the sockets for the stem jams nuts on the hydrant to arrive next week.

Estimated completion date of 3/21/2023.

Status: 50% Complete

Replacement of inner fence at ground storage

Planned start 11/21/2022. We have removed the rubbish and brush from the inner fence to gain access for repairs. We plan to start removal of old fence on 1/2/2023. We have made the necessary repairs to keep the fence secure. We are in the process of ordering new lumber and installation. This project has been put on hold until we finish the reconstruction of field 4 at the baseball complex.

Estimated completion date of 6/30/2023.

Status: 25% Complete

Roof repairs at Service center

Ordering materials. We have made point repairs on leaking overlaps in the metal on the roof. We are now sourcing bids for new sky light replacements.

Estimated completion date of 5/19/23.

Status: 50% Complete

Locate all valves on 8-inch water line Arrington and Westchester

Located one valve with pothole machine. This will be a slow moving and time-consuming project. The valves we are trying to locate are covered with years of sediment and in most of the back yards of property owners. We have been able to locate three more vales and have two more to find.

Estimated completion date of 4/15/2023.

Status: 60% Complete

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City of Diboll Welcome Banner Frame

We have currently procured the materials for building the new frame for the signs. Measurements have been made and materials cut. We are ready to start welding the frame. We will resume work on the frame once we complete the dugout/score box canopy replacements.

Estimated completion date of 4/5/2023.

Status: 20% Complete

Implementation of street grading system

We plan to start grading all streets within the city limits of Diboll. Once this is completed, we will present the conditions of our road system to the city council. We have moved up the completion date from 5/31/2023 to 4/3/2023. We should finish surveying all streets by 3/7/2023. Once completed we will compile all data and have a report for council to review.

Estimated completion date of 4/3/2023.

Status: 75% Complete

#18 Golf Course Bridge

The water line has started leaking in another spot. Repairs were delayed. Waiting on parts to replace a 1/12 sprinkler valve on the front nine pump house. Repairs to bridge scheduled. Planning to install sprinkler valve 12/13/2023. Sprinkler valve was received and installation complete. Bridge crossing repairs were delayed due to weather. Due to weather and other project prioritization we have moved the completion date of this project.

Estimated completion date of 3/31/2023.

Status: 65%Complete

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Repaint Park Bridges

We will be repainting the four bridges in Old Orchard Park. Two of the bridges will require us to remove all the rust before painting will begin. We have started sourcing materials. Rust remover has been delivered. The parks department will be working on the bridges throughout the month as the weather permits. We will resume painting the bridges once the baseball complex project is completed.

Estimated completion date of 6/30/2023.

Status: 15% complete

Field 3 Renovation

The parks department will be excavating field 3 infield. We will replace the grass with select fill and infield conditioner. Then we will add new roofs for the dugouts. Materials have been ordered and work will be ongoing, weather permitting. All 4 dugout roofs have been replaced with new corrugated panels and trim. We are starting to replace the dug out covers too. They should be completed by 3/10/2023. We removed all grass/infield dirt on field 4. We extended the infield radius to allow for larger/multiple base path configurations. We replaced the grass removed with 16 loads of dandy clay mix. We have started grading and compaction process. Next, we will add field conditioner and grade to playing height. We transported and spread to grade the removed dirt to field 3 outfield in the low areas. This part of the field has held water for some time. The new pitcher mound was ordered and installed. All new bases anchors/home plate have arrived.

Estimated completion date of 3/20/2023.

Status: 75% complete

Floating Food Dispensers and Benches

We are ordering two new park benches to replace those past the point of repair. We are also adding floating food dispensers at the fishing pier will provide another opportunity for all to enjoy the park. The floating food will be good for fish, ducks and geese.

Estimated completion date of 4/12/2023.

Status: 5% Complete

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Ditch excavation and culvert replacement:

Edge of Pavement repairs

A street and North Hendrick intersections were eroding on the edge of the pavement from the tractor trailer traffic in that area. 2-inch riprap were placed in the drop-offs. After this area is packed down from traffic we will level again and dress up the drainage. The intersections of North First and East Borden will be repaired the same.

Estimated completion date of 4/19/2023.

Status 50% complete

308 Pine Storm Drain Catch Basin

The culvert collapsed exiting the catch basin blocking the drainage in the ditch on Pine Street. The collapsed concrete culvert was removed and replaced with HDPE corrugated approximately 20 foot in length. The area was backfilled and covered with road base.

Status 100% complete

Lawrence Street- Removal of 7 culverts and re-set to grade. Excavate 1310 feet of ditch line. Locates have been called in and marked. Work to begin on 12/12/2023. We have removed and replaced 4 culverts and set to grade. We have excavated approximately 380 feet of ditch line as well. We have experienced delays due to weather.

Estimated completion date of 4/30/2023.

Status: 40% Complete

Cozy Circle - Removal of 6 culverts and re-set to grade. Excavate 410 feet of ditch line.

OC Scott and Lynn- Benita Duffield asked me to investigate the drainage issue at this location. It appears that Lynn St. catches all the drainage from Ash St. and the housing authority. I suggest that we cut a ditch behind the houses on Lynn St. and try to divert the drainage toward Maynard.

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Work Order Report

02/06/2023 - 03/07/2023

Request #	Request Date	Work Address/Location	Work Type	Description
601337916	2/27/2023	605 Box Factory	Other	Not a backup she thinks sewage is running into the road. Or it may be a water leak.
601312646	2/27/2023	1410 N Hendrix Ave	Water leak	City side leak.
601284127	2/27/2023	1410 N Hendrick	Water leak	water leak in between 2 Houses
601274741	2/27/2023	165 Largent St	Water leak	Reporting a water leak.
601245500	2/27/2023	818 Wells St	Sewer backup	Sewer backup.
600958505	2/24/2023	106 Hines St	Meter - Cut Off	Closing account.
600926015	2/24/2023	729 Booker St	Meter - Turn On	Reconnect.
600896774	2/24/2023	1107 red oak lane	Other	water and sewer line locates.
600846956	2/23/2023	100 E Borden	Other	6" sewer tap is $430.00 and 2" water tap with meter $2,540.00 she said she spoke with josh and jason and was told that was her option for her business. She also requested if this could be done asap.

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600772229	2/23/2023	608 Holubec St	Street Maintenance	Lawrence, Holubec garbage dumping.
600617360	2/23/2023	South First St	Street Maintenance	Undriveable road.
600605808	2/23/2023	712 Pinewood St	Other	Flooded backyard.
600414839	2/22/2023	1106 N temple	Other	wants to tap into sewer line. please mark sewer line to see if it is doable. Please call him to let him know you are there.
600156363	2/21/2023	407 Park St.	Other	Manhole leaking.
600150226	2/21/2023	716 Ashford St	Meter - Turn On	New account.
599896443	2/21/2023	105 Pine St	Meter - Turn On	New account.
599440139	2/17/2023	910 Willow Oak St	Water leak	Meter leak.
599439417	2/17/2023	301 Farrington	Meter - Turn On	New account.
599360358	2/17/2023	910 Willow Oak St	Water leak	One of the water meters in the ground next to our house appears to be leaking. I believe this has happened in the past and I was told it belonged to the city. I don't think it's ours at 910 Willow Oak.
599093579	2/16/2023	302 Rutland St	Water leak	City side leak.

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598147037	2/13/2023	NELSON	Water leak	behind her house on nelson she notice the ground is wet.
598145593	2/13/2023	706 cypress	Other	could be drainage issues, But she would like to find out if city can do something about it, she claims water is coming from behind the church into her mother yard and is causing her house to sink.
598124655	2/13/2023	165 Largent	Water leak	Meter leak on the city side.
598082418	2/13/2023	103 N Temple Dr	Meter - Turn On	New account. Get a reading.
597676293	2/9/2023	509 carter	Meter - Turn On	Reconnect
597668351	2/9/2023	411 Birdsong	Other	Waiting for dirt.
597579545	2/9/2023	595 Arrington	Other	She called a few weeks and said her bill is very high and she claims she doesn't use up all that water all day. She does work from home. Please check for leaks and please let me or her know about it.

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597570881	2/9/2023	1211 Lynn	Other	Please check meter For leak and let him know what is going on. Also make sure that the meter registration is correct. He claim he doesn't have a leak.
597401211	2/8/2023	103 O.C. Scott	Other	Meter check.
597198329	2/8/2023	1209 Willie Massey	Other	Meter check.
596995808	2/7/2023	506 Carter Dr	Other	Meter lid broke.
596994003	2/7/2023	501 N Second St	Street Maintenance	Potholes.
596975592	2/7/2023	1407 Ryan Chapel Rd	Other	Meter check
596940575	2/7/2023	503 S temple	Sewer backup	Lines are backp up.
596602679	2/6/2023	618 s temple	Meter - Turn On	Turn meter on get reading
596590405	2/6/2023	500 Carter	Meter - Turn On	New connection turn on get reading
596589322	2/6/2023	104 N temple	Other	Can Someone give him a call he has questions about the sewer lines/manholes behind the bank.

Total Records: 37 **3/7/2023**

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Code Compliance

Monthly Report - February 2023

Mail and Bank Deposit – Daily

New Construction – 1001 Lynn Street Duplex Apartment 100 & 200. 1003 Lynn Street Duplex Apartment 100 & 200. 1005 Lynn Street Apartment 100 & 200.

Planning and Zoning – 106 Magnolia neighbor emailed me that he had no issues with the variance request with the setback discrepancy at 106 Magnolia Drive in the Deer Trace Subdivision. PNZ meeting 4 members out of 8 showed up. Approved Alcohol permit for 1605 N Temple Drive.

PNZ Letters Received – 6 out 7 have received letter for Lynn. 2 Out 7 have received letters for Magnolia

911 Addressing – Changed 201 Largent to 205 Largent due to 911 issues. 158 FM 1818 Changed to 158 VFW Road.

Inspections – 1108 Cypress Electrical Rough, Plumbing Top Out, HVAC Rough, Building Framing. 500 Carter Electrical Service.

Fence Permit – 106 Magnolia

Carport Permit – 300 Fuller Street, 303 Fuller Street

Electric Permit – 500 Carter

Substandard Structure Certified Letters – 2381 Mockingbird

Substandard Structure Certified Letters – 2381 Mockingbird February 6, 2023

Dog Complaints – Resident at 722 Dennis Street called about dog across the street that was dropped off. Resident on Box Factory called about an aggressive dog I seen. 6 dogs only caught 1 because we are only allowed to take 1 animal per day to Lufkin shelter. Lady called on N Hendricks apartment to come get her daughters 2 dogs. I let her know we have a surrender fee and paper work for her to fill out. I recommend for her to take them shelter herself. Dennis lady called about an Aggressive dog found and took to shelter.

Cat Complaints – Lady called about cats everywhere took her a trap.

Stray Dog pick up – 3 Aggressive Dogs Box Factory,.

Miscellaneous – reread water meters with Public Works.

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Samantha Durham
Director of Finance

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Email: sdurham@cityofdiboll.com

CITY OF DIBOLL

Interoffice Memorandum

DATE: **March 14, 2023**

TO: **Mayor and Council Members**

THRU: **Jason Arnold**
City Manager

SUBJ: **Finance Department Reports**

FINANCE

Including February 2023 Financials for you review.

MUNICIPAL COURT

Operations are good, nothing to report.

PROJECT STATUS REPORT

Incode 10 Software Conversion

The City of Diboll relies heavily on its IT Infrastructure in order to provide services to our community and maintain financial transparency. Our current system includes software packages form FAST, IWORQ, Paychex, Smartsheet, Blackboard, and USTI. Each system manages a separate component including Core Financials, Accounts Payable, Purchasing, Payroll, Time & Attendance, Employee Management, Utility Billing, Municipal Court, Permitting, Budgeting, Cemetery Management, Credit Card Processing, and Customer Engagement. The City of Diboll is in the process of converting all of these system components into an all-in-one ERP system, Incode 10 by Tyler Technologies.

Core Financials Component
Estimated Completion Date: January 2023
Status: 100% Complete

Accounts Payable Component

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Estimated Completion Date: January 2023
Status: 100% Complete

Purchasing Component
Estimated Completion Date: January 2023
Status: 100% Complete

Credit Card Processing Component
Estimated Completion Date: March 2023
Status: 50% Complete

Budget / Project Accounting Component
Estimated Completion Date: February 2023
Status: 100% Complete

Employee / Payroll Component
Estimated Completion Date: February 2023
Status: 100% Complete

Employee ESS & Time and Attendance
Estimated Completion Date: March 2023
Status: 50% Complete

Utility Billing Component
Estimated Completion Date: March 2023
Status: 100% Complete

Customer Engagement Component
Estimated Completion Date: March 2023
Status: 50% Complete

Municipal Court Component
Estimated Completion Date: April 2023
Status: 0% Complete

Permitting Component
Estimated Completion Date: April 2023
Status: 0% Complete

Cemetery Management Component
Estimated Completion Date: April 2023
Status: 0% Complete

Fond regards,

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Sam

DIBOLL, TX MUNICIPAL COURT

Fees and Fines Collection & Activity Report

As of February 28, 2023

LINEBARGER
ATTORNEYS AT LAW

Linebarger Goggan Blair & Sampson, LLP

PROPRIETARY AND CONFIDENTIAL INFORMATION

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Collections & Activity Summary

Collection Disposition Summary - February 2023	
Citations Assigned	0
Amount Assigned	$0
Citations Collected	58
Amount Collected	$16,319
Citations Cancelled	21
Amount Cancelled	$7,302
Citations Resolved	79
Amount Resolved	$23,621

Collection Disposition Summary - Contract to Date	
Citations Assigned	28,780
Amount Assigned	$9,933,751
Citations Adjusted	1,641
Amount Adjusted	($67,275)
Citations Collected	5,652
Amount Collected	$1,861,800
Citations Cancelled	1,099
Amount Cancelled	$389,986
Citations Resolved	6,751
Amount Resolved	$2,251,785
Dollar Resolution Rate	23.3%

Collection Activity - February 2023		
Letters		6,426
Address/Phone Updated		542
Phone Activity	Inbound	9
	Outbound	499

Collection Activity - Contract to Date		
Letters		66,674
Address/Phone Updated		12,702
Phone Activity	Inbound	3,902
	Outbound	205,189

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Status of Open Accounts

Status	Count	Amount
ACT - Active Account	21,744	$7,455,729
ATT - Attorney Contact Only	5	$1,437
BKR - Bankruptcy	2	$712
CAD - Cease And Desist Demand	3	$1,244
DEC - Deceased No Estate Or Beyond Claim	112	$36,500
DIS - Disputed	20	$6,475
INC - Incarcerated	83	$27,620
PRM - Promise Payment	106	$34,934
REF - Refuse To Pay	11	$3,678
SKP - Skip Tracing for Phone	21	$6,960
SWC - Stop Work Per Client	160	$38,688
SWF - Stop Work Per Firm	1	$432
Total	**22,268**	**$7,614,409**

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Monthly Collection Activity
Last 24 Months

Year	Month	Letters Mailed	Address/Phone Updated	Phone Activity		Dollars Collected
				Inbound	Outbound	
2023	February	6,426	542	9	499	$16,319
	January	191	49	10	562	$2,789
2022	December	4	17	2	841	$10,546
	November	2	16	0	626	$8,042
	October	8	30	4	708	$14,962
	September	654	41	15	727	$15,982
	August	440	105	16	775	$17,419
	July	9	28	6	1,066	$18,665
	June	92	18	11	1,407	$26,432
	May	5	30	11	1,328	$30,224
	April	181	24	20	1,365	$67,268
	March	53	15	70	1,601	$25,600
	February	6,283	8	100	1,292	$27,011
	January	519	407	47	1,564	$12,779
2021	December	115	25	14	2,079	$26,162
	November	215	41	39	2,685	$43,323
	October	588	82	76	1,577	$0
	September	2,352	126	60	1,152	$24,620
	August	972	310	63	1,185	$21,128
	July	71	169	45	1,664	$34,447
	June	883	234	114	1,522	$78,143
	May	165	32	10	1,495	$0
	April	202	32	11	1,099	$108,963
	March	327	39	144	874	$26,018
	February	4,375	288	44	752	$21,216
Total*		**25,132**	**2,708**	**941**	**30,445**	**$678,059**

***Total Amounts noted represent the last 24 months & not contract to date.**

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Portfolio Analysis
Outstanding Placements

	Accounts	Dollars	Acct. Pct.	Dollar Pct.	Average Balance
ALL ACCOUNTS	22,268	$7,614,408.63	100.00%	100.00%	$341.94
ADDRESSES					
No Mailing Address	28	$9,408.20	0.13%	0.12%	$336.01
Returned Mail	2,596	$842,288.76	11.66%	11.06%	$324.46
Good Address	19,644	$6,762,711.67	88.22%	88.81%	$344.26
OFFENSE AGE					
One Year or Less	301	$125,777.70	1.35%	1.65%	$417.87
1-2 Years	2,089	$821,957.07	9.38%	10.79%	$393.47
2-3 Years	738	$296,094.97	3.31%	3.89%	$401.21
+3 Years	19,140	$6,370,578.89	85.95%	83.66%	$332.84
PLACEMENT AGE					
One Year or Less	1,340	$533,047.57	6.02%	7.00%	$397.80
1-2 Years	1,287	$510,107.30	5.78%	6.70%	$396.35
2-3 Years	1,146	$448,419.62	5.15%	5.89%	$391.29
+3 Years	18,495	$6,122,834.14	83.06%	80.41%	$331.05

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Offense Age of Placements
Last 13 Months

	2016 & PRIOR	2017	2018	2019	2020	2021	2022	2023	Total Placements
February 2023	-	-	-	-	-	-	-	-	0
January 2023	-	-	-	-	-	-	-	-	0
December 2022	-	-	-	-	-	-	-	-	0
November 2022	-	-	-	-	-	-	-	-	0
October 2022	-	-	-	-	-	-	-	-	0
September 2022	-	-	-	-	-	34 6.88%	460 93.12%	-	494
August 2022	-	-	-	-	-	-	131 100.00%	-	131
July 2022	-	-	-	-	1 0.25%	275 68.58%	125 31.17%	-	401
June 2022	-	-	-	-	-	-	-	-	0
May 2022	-	-	-	-	-	-	-	-	0
April 2022	-	-	-	-	-	79 100.00 %	-	-	79
March 2022	-	-	-	-	-	261 96.31%	10 3.69%	-	271
February 2022	-	-	-	-	-	-	-	-	0

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Placement Activity Summary
Contract to Date

Year	Month	Count #	Orig Placement $	Cancelled $	Adjustment $	Net Placement $	Collected $	Collected %
	February	0	$0	$0	$0	$0	$0	0.00%
	January	0	$0	$0	$0	$0	$0	0.00%
2023 Summary		**0**	**$0**	**$0**	**$0**	**$0**	**$0**	**#Error**
	December	0	$0	$0	$0	$0	$0	0.00%
	November	0	$0	$0	$0	$0	$0	0.00%
	October	0	$0	$0	$0	$0	$0	0.00%
	September	494	$198,064	$875	$0	$197,189	$837	0.42%
	August	131	$52,798	$0	$15	$52,813	$883	1.67%
	July	401	$158,509	$1,570	($119)	$156,820	$4,353	2.78%
	June	0	$0	$0	$0	$0	$0	0.00%
	May	0	$0	$0	$0	$0	$0	0.00%
	April	79	$31,857	$0	$0	$31,857	$828	2.60%
	March	271	$107,470	$2,665	$0	$104,805	$3,535	3.37%
	February	0	$0	$0	$0	$0	$0	0.00%
	January	0	$0	$0	$0	$0	$0	0.00%
2022 Summary		**1,376**	**$548,697**	**$5,110**	**($104)**	**$543,483**	**$10,436**	**1.92%**
	December	28	$10,825	$0	$0	$10,825	$1,240	11.46%
	November	152	$59,088	$1,218	($486)	$57,383	$6,145	10.71%
	October	275	$108,759	$371	($122)	$108,266	$8,219	7.59%
	September	233	$92,817	$1,565	($808)	$90,445	$11,493	12.71%
	August	302	$121,429	$1,323	($454)	$119,651	$11,306	9.45%
	July	186	$73,659	$438	($796)	$72,426	$5,501	7.60%
	June	7	$2,955	$438	$30	$2,547	$1,738	68.25%
	May	8	$3,154	$438	$0	$2,716	$309	11.39%
	April	45	$18,702	$0	$0	$18,702	$402	2.15%
	March	238	$95,372	$425	($222)	$94,725	$11,838	12.50%
	February	134	$54,116	$324	($212)	$53,581	$6,535	12.20%
2021 Summary		**1,749**	**$697,027**	**$6,978**	**($3,766)**	**$686,283**	**$76,312**	**11.12%**
2020 Summary		**1,370**	**$533,385**	**$12,466**	**($4,671)**	**$516,248**	**$100,793**	**19.52%**
2019 Summary		**2,114**	**$792,156**	**$17,576**	**($8,968)**	**$765,613**	**$179,244**	**23.41%**
2018 Summary		**878**	**$331,523**	**$12,290**	**($3,283)**	**$315,950**	**$99,776**	**31.58%**
Prior Years		**21,293**	**$7,030,961**	**$335,565**	**($46,482)**	**$6,648,914**	**$1,395,239**	**20.98%**

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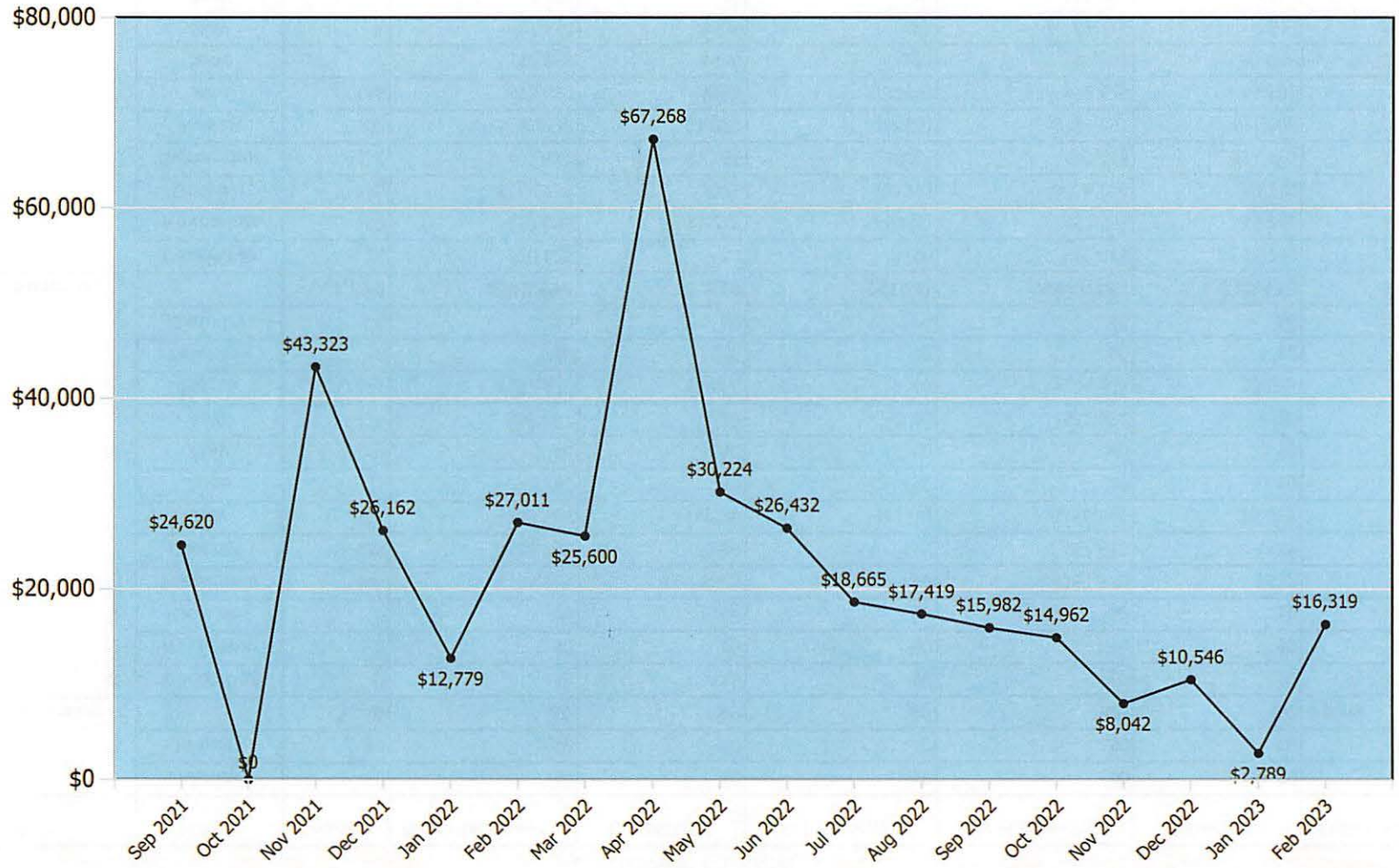
Monthly Collections
Last 18 Months



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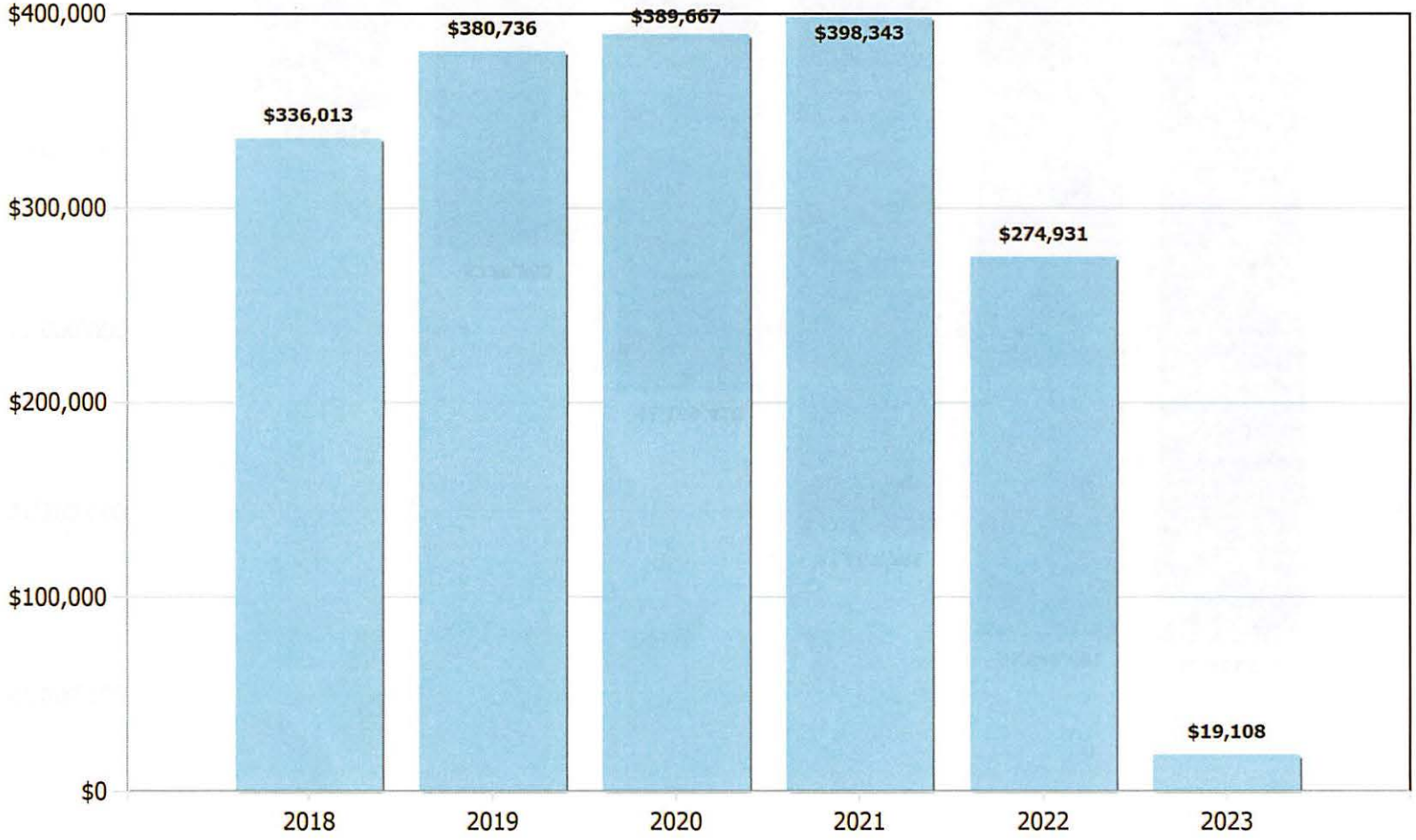
Delinquent Court Fees & Fines Annual Collections
Last 6 Years



***Current Year as of Reporting Month
***First Placement : June 2017

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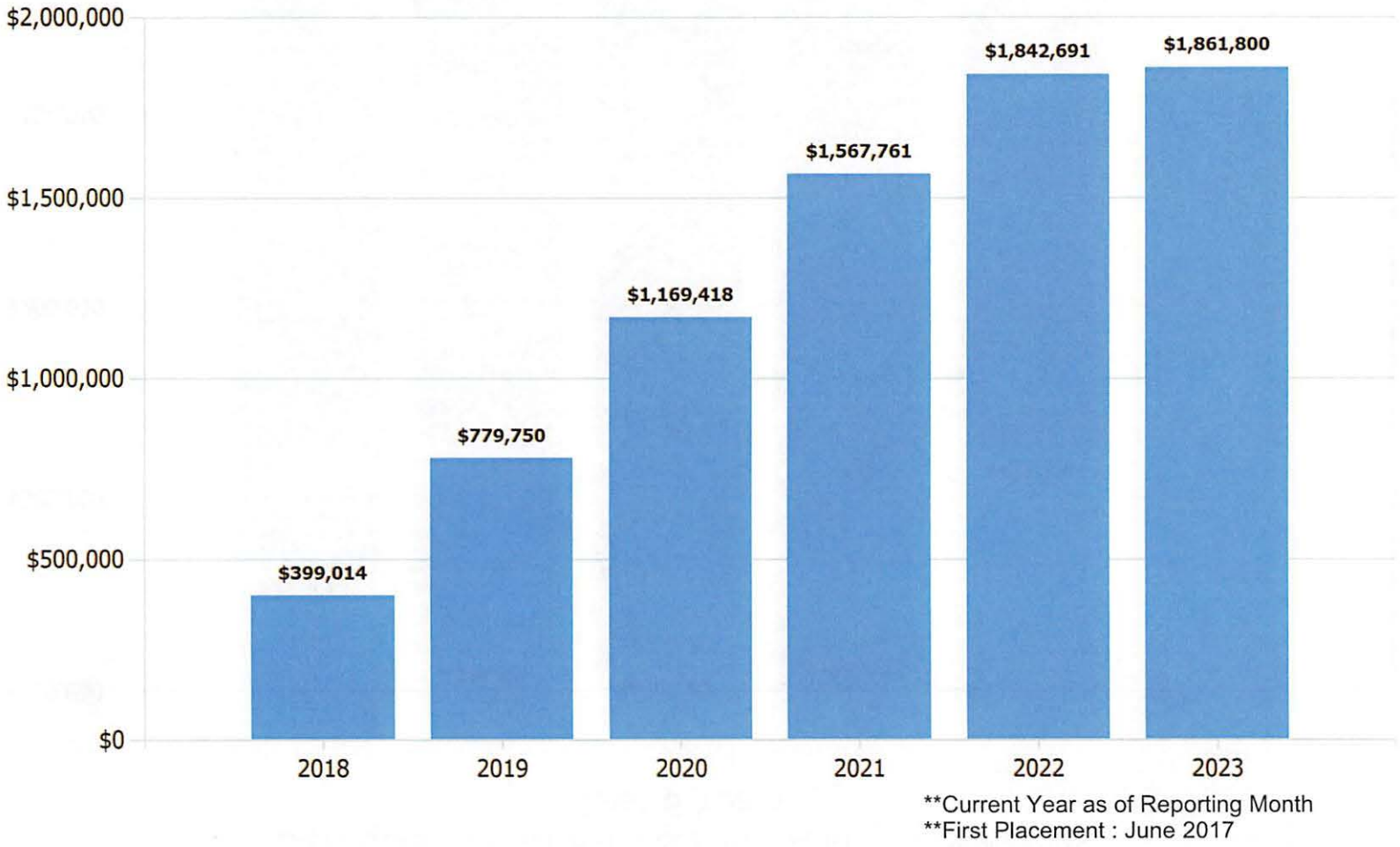
Delinquent Fees & Fines Cumulative Collections



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MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS REGULAR SESSION MEETING ON TUESDAY, MARCH 14, 2023, AT 5:15 P.M., IN THE DIBOLL CITY HALL CHAMBERS.

COUNCIL PRESENT

Mayor Trey Wilkerson, Mayor Pro Tem Daniel Lopez, Councilmembers Benita Sheffield Duffield, Brian Moreno, Luis Maldonado, Ray Williams, Jr. and Ruben Terrazas. (Ruben Terrazas arrived during presentation of Item 2)

COUNCIL ABSENT

STAFF PRESENT

City Manager Jason A. Arnold, City Secretary Rosa Olvera, Finance Director Sam Durham, Public Works Director Joshua Richard, Code Compliance Official Tino Lopez, Fire Chief Aaron Smith and Officer Felix Estrada.

Call to Order: Mayor Trey Wilkerson called the meeting to order at 5:15p.m.

Mayor Trey Wilkerson gave the invocation, then led the Pledge of Allegiance which was recited by those in attendance.

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Public Participation: Resident at LBJ Street expressed concern regarding speeding in the area.

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

a. Minutes from February 14, 2023, Regular Session Meeting
b. Financial Statement for February 2023
c. 12-Month Attendance Record for February 2023

Daniel Lopez made a motion to approve and Luis Maldonado second.
All in Favor, none opposed, motion carries.

Item #2: Oath of office administered to newly hired Police Officer.

Officer Felix Estrada introduced Officer Archer and Mayor Trey Wilkerson administered the Oath of Office.

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Item #3: Consideration and possible action to approve Ordinance 2023-03-001 for the third (3rd) amendment to the 2022-2023 Operating Budget.

Luis Maldonado made a motion to approve and Daniel Lopez second.
All in Favor, none opposed, motion carries.

Item #4: Consideration and possible action to approve Resolution 2023-03-001; cancelling of the May 6, 2023 general election due to no opposition for District 1, District 3, At Large Place 5

Brian Moreno made a motion to approve and Luis Maldonado second.
All in Favor, none opposed, motion carries.

Item #5: Consideration and possible action to approve Resolution 2023-03-002 of the City of Diboll, Texas providing for the calling and ordering of Special Election to be held on May 6th, 2023, for the purpose of voting on proposed amendments to the Home Rule Charter providing for the necessary notices and fixing the date.

Brian Moreno made a motion to approve and Daniel Lopez second.
All in Favor, none opposed, motion carries.

Item #6: Consideration and possible action to approve Resolution 2023-03-003; a contract agreement between the City of Diboll and Diboll ISD to hold a joint election on May 6, 2023.

Daniel Lopez made a motion to approve and Luis Maldonado second.
All in Favor, none opposed, motion carries.

Item #7: DEPARTMENT HEAD REPORTS

a. Fire Department Report
b. Police Department Report
c. Public Works Report
d. Code Compliance Report
e. Finance & Court Report
f. City Manager Report

Adjournment

Mayor Wilkerson called to adjourn at 5:27p.m.

Minutes of the March 14, 2023 Regular Session Meeting approved by council on this the 11th day of April, 2023.

Trey Wilkerson, Mayor

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ATTEST BY:

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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NOTICE OF MEETING
OF THE
CITY OF DIBOLL CITY COUNCIL

The City Council will meet in a regular session meeting in the City Hall Council Chambers, located at 400 Kenley, Diboll, Texas, on Tuesday, April 11, 2023 at 5:15p.m.

Call to Order

Invocation

Pledge of Allegiance

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

a. Minutes from March 14, 2023, Regular Session Meeting
b. Financial Statement for March 2023
c. 12-Month Attendance Record for March 2023
d. Investment Report for Quarter ending March 2023

Item #2: Consideration and possible action to approve proposed Interlocal Agreement, between Angelina County and the City of Diboll, regarding repair and maintenance work on streets and roads located within the corporate limits of the City of Diboll.

Item #3: Consideration and possible action to approve Ordinance 2023-04-001 prohibiting smoking and tobacco use, including e-cigarettes and vapes, in all municipal buildings, the municipal golf course, Old Orchard Park and municipal vehicles in the city of Diboll, Texas.

Item #4: Consideration and possible action to approve Street Overlay Program for 2023.

Item #5: DEPARTMENT HEAD REPORTS

a. Fire Department Report
b. Police Department Report
c. Public Works Report
d. Code Compliance Report
e. Finance & Court Report
f. City Manager Report

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Adjournment

Note: Mayor and Council Reports on Items of Community Interest- Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; (6) announcements involving imminent threat to public health and safety.

I certify that this Notice of Meeting was posted in a glass-enclosed case in front of City Hall at 400 Kenley Street, Diboll, Texas, and available for viewing by the public prior to 5:15 p.m. on April 7, 2023, as well as at the City's website.

Rosa M. Olvera

Rosa M. Olvera - City Secretary
Posted: 4/7/2023

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MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS REGULAR SESSION MEETING ON TUESDAY, MARCH 14, 2023, AT 5:15 P.M., IN THE DIBOLL CITY HALL CHAMBERS.

COUNCIL PRESENT

Mayor Trey Wilkerson, Mayor Pro Tem Daniel Lopez, Councilmembers Benita Sheffield Duffield, Brian Moreno, Luis Maldonado, Ray Williams, Jr. and Ruben Terrazas. (Ruben Terrazas arrived during presentation of Item 2)

COUNCIL ABSENT

STAFF PRESENT

City Manager Jason A. Arnold, City Secretary Rosa Olvera, Finance Director Sam Durham, Public Works Director Joshua Richard, Code Compliance Official Tino Lopez, Fire Chief Aaron Smith and Officer Felix Estrada.

Call to Order: Mayor Trey Wilkerson called the meeting to order at 5:15p.m.

Mayor Trey Wilkerson gave the invocation, then led the Pledge of Allegiance which was recited by those in attendance.

CITIZENS PRESENTATION: (Limited to 3 minutes)
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All in Favor, none opposed, motion carries.

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Officer Felix Estrada introduced Officer Archer and Mayor Trey Wilkerson administered the Oath of Office.

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b. Police Department Report
c. Public Works Report
d. Code Compliance Report
e. Finance & Court Report
f. City Manager Report

Adjournment

Mayor Wilkerson called to adjourn at 5:27p.m.

Minutes of the March 14, 2023 Regular Session Meeting approved by council on this the 11th day of April, 2023.

_____

Trey Wilkerson, Mayor

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ATTEST BY:

_____

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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City of Diboll

Financial Report

Group Summary

For Fiscal: 2022-2023 Period Ending: 03/31/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 01 - General Fund						
Revenue						
3100 - Charges for Service	5,000.00	5,000.00	2,000.00	3,500.00	3,500.00	1,500.00
3130 - Penalties & Interest	0.00	0.00	163.89	0.00	0.00	0.00
3200 - Fines and Fees	485,500.00	485,500.00	38,910.36	141,604.42	141,604.42	343,895.58
3210 - Licenses & Permits	15,119.41	15,119.41	240.00	12,304.18	12,304.18	2,815.23
3500 - Franchise Tax	399,969.77	399,969.77	6,741.49	77,968.10	77,968.10	322,001.67
3550 - Property Tax	1,293,593.32	1,293,593.32	18,899.20	1,283,915.72	1,283,915.72	9,677.60
3700 - Sales Tax	616,909.05	616,909.05	58,931.63	382,654.28	382,654.28	234,254.77
3800 - Interest	2,500.00	2,500.00	1,607.66	9,356.48	9,356.48	-6,856.48
3805 - Miscellaneous	1,000.00	1,000.00	760.57	2,466.02	2,466.02	-1,466.02
3940 - Contributions & Grants	10,400.00	26,783.00	8,015.35	10,815.35	10,815.35	15,967.65
3960 - Donations	0.00	3,000.00	0.00	3,000.00	3,000.00	0.00
Revenue Total:	**2,829,991.55**	**2,849,374.55**	**136,270.15**	**1,927,584.55**	**1,927,584.55**	**921,790.00**
Expense						
4000 - Insurance	69,193.10	69,193.10	0.00	56,219.97	56,219.97	12,973.13
4010 - Grant Expense	13,000.00	29,383.00	0.00	0.00	0.00	29,383.00
4030 - Fines & Fees	450.00	450.00	0.00	39.00	39.00	411.00
4040 - Administrative	262,101.00	264,101.00	93,922.94	237,903.45	239,542.88	24,558.12
4080 - Capital Purchase	127,500.00	132,628.00	0.00	19,290.00	36,034.15	96,593.85
4100 - Contractual & Professional Services	244,659.00	244,659.00	7,271.90	101,953.08	102,128.08	142,530.92
4110 - Intergov't Contracts	169,751.94	169,751.94	1,750.00	23,951.06	23,951.06	145,800.88
4210 - Project Expense	0.00	0.00	1,009.06	1,009.06	1,009.06	-1,009.06
4300 - Utility	79,372.00	79,372.00	4,202.58	52,180.77	52,180.77	27,191.23
4400 - Repairs & Maintenance	226,600.00	238,855.00	24,400.64	68,963.14	78,964.95	159,890.05
4460 - Materials & Supplies	198,070.53	202,870.53	10,081.25	53,671.16	74,743.96	128,126.57
4500 - Miscellaneous	3,500.00	11,400.00	3,987.71	6,702.22	7,342.37	4,057.63
4800 - Payroll Expense	2,084,115.94	2,084,115.94	144,673.73	1,102,534.99	1,102,534.99	981,580.95
4860 - Personnel	39,950.00	39,950.00	40.00	9,251.89	9,701.89	30,248.11
9999 - Transfers	-698,972.00	-698,972.00	0.00	0.00	0.00	-698,972.00
Expense Total:	**2,819,291.51**	**2,867,757.51**	**291,339.81**	**1,733,669.79**	**1,784,393.13**	**1,083,364.38**
Fund: 01 - General Fund Surplus (Deficit):	**10,700.04**	**-18,382.96**	**-155,069.66**	**193,914.76**	**143,191.42**	**-161,574.38**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 03/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 02 - Utility Fund						
Revenue						
3100 - Charges for Service	3,309,117.00	3,309,117.00	573,146.24	1,607,600.26	1,607,600.26	1,701,516.74
3130 - Penalties & Interest	25,000.00	25,000.00	45,499.21	166,940.43	166,940.43	-141,940.43
3200 - Fines and Fees	1,000.00	1,000.00	0.00	3,492.70	3,492.70	-2,492.70
3800 - Interest	300.00	300.00	0.00	6,483.08	6,483.08	-6,183.08
3805 - Miscellaneous	0.00	0.00	2,531.13	8,714.61	8,714.61	-8,714.61
3940 - Contributions & Grants	0.00	0.00	34,500.00	34,500.00	34,500.00	-34,500.00
Revenue Total:	**3,335,417.00**	**3,335,417.00**	**655,676.58**	**1,827,731.08**	**1,827,731.08**	**1,507,685.92**
Expense						
4000 - Insurance	26,335.98	26,335.98	0.00	27,328.66	27,328.66	-992.68
4030 - Fines & Fees	9,360.00	9,360.00	779.71	5,333.37	5,333.37	4,026.63
4040 - Administrative	60,922.00	62,522.00	20,499.10	44,675.22	45,212.69	17,309.31
4080 - Capital Purchase	26,000.00	94,738.00	829.99	4,110.62	82,507.82	12,230.18
4100 - Contractual & Professional Services	889,850.00	901,050.00	6,105.22	410,473.31	442,186.37	458,863.63
4110 - Intergov't Contracts	15,000.00	15,000.00	41.49	2,879.23	2,879.23	12,120.77
4300 - Utility	150,180.00	150,180.00	12,659.25	69,530.52	69,530.52	80,649.48
4400 - Repairs & Maintenance	273,000.00	260,200.00	12,017.04	54,400.40	71,193.33	189,006.67
4460 - Materials & Supplies	191,040.00	191,040.00	19,280.16	82,913.59	89,524.50	101,515.50
4800 - Payroll Expense	568,353.74	568,353.74	41,189.40	288,203.82	288,203.82	280,149.92
4860 - Personnel	5,100.00	5,100.00	337.50	731.43	1,131.43	3,968.57
9999 - Transfers	1,116,149.50	1,116,149.50	0.00	0.00	0.00	1,116,149.50
Expense Total:	**3,331,291.22**	**3,400,029.22**	**113,738.86**	**990,580.17**	**1,125,031.74**	**2,274,997.48**
Fund: 02 - Utility Fund Surplus (Deficit):	**4,125.78**	**-64,612.22**	**541,937.72**	**837,150.91**	**702,699.34**	**-767,311.56**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 03/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 03 - Recreation Fund						
Revenue						
3100 - Charges for Service	0.00	0.00	107.50	547.50	547.50	-547.50
3900 - Rentals & Leases	58,100.00	58,100.00	5,569.99	30,903.67	30,903.67	27,196.33
3960 - Donations	0.00	7,700.00	0.00	7,700.00	7,700.00	0.00
Revenue Total:	**58,100.00**	**65,800.00**	**5,677.49**	**39,151.17**	**39,151.17**	**26,648.83**
Expense						
4000 - Insurance	630.13	630.13	0.00	675.93	675.93	-45.80
4040 - Administrative	3,310.00	3,310.00	0.00	341.11	556.11	2,753.89
4100 - Contractual & Professional Services	4,550.00	4,550.00	0.00	460.00	460.00	4,090.00
4300 - Utility	53,247.40	53,247.40	4,077.04	28,280.48	28,280.48	24,966.92
4400 - Repairs & Maintenance	34,800.00	41,500.00	6,999.30	15,775.39	17,070.00	24,430.00
4460 - Materials & Supplies	400.00	1,400.00	0.00	0.00	0.00	1,400.00
4800 - Payroll Expense	42,624.40	42,624.40	0.00	10,543.53	10,543.53	32,080.87
9999 - Transfers	-82,200.00	-82,200.00	0.00	0.00	0.00	-82,200.00
Expense Total:	**57,361.93**	**65,061.93**	**11,076.34**	**56,076.44**	**57,586.05**	**7,475.88**
Fund: 03 - Recreation Fund Surplus (Deficit):	**738.07**	**738.07**	**-5,398.85**	**-16,925.27**	**-18,434.88**	**19,172.95**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 03/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 05 - Restricted Fund						
Revenue						
3805 - Miscellaneous	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00
3940 - Contributions & Grants	0.00	0.00	0.00	1,281.31	1,281.31	-1,281.31
Revenue Total:	**1,200.00**	**1,200.00**	**0.00**	**1,281.31**	**1,281.31**	**-81.31**
Expense						
4010 - Grant Expense	60,000.00	78,937.36	285.00	32,624.26	32,624.26	46,313.10
4210 - Project Expense	1,200.00	2,403.93	0.00	0.00	0.00	2,403.93
Expense Total:	**61,200.00**	**81,341.29**	**285.00**	**32,624.26**	**32,624.26**	**48,717.03**
Fund: 05 - Restricted Fund Surplus (Deficit):	**-60,000.00**	**-80,141.29**	**-285.00**	**-31,342.95**	**-31,342.95**	**-48,798.34**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 03/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 06 - Hotel/Motel Tax Fund						
Revenue						
3400 - Hotel Motel Tax	20,000.00	20,000.00	0.00	6,972.63	6,972.63	13,027.37
Revenue Total:	**20,000.00**	**20,000.00**	**0.00**	**6,972.63**	**6,972.63**	**13,027.37**
Expense						
4040 - Administrative	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00
9999 - Transfers	66,000.00	66,000.00	0.00	0.00	0.00	66,000.00
Expense Total:	**70,000.00**	**70,000.00**	**0.00**	**0.00**	**0.00**	**70,000.00**
Fund: 06 - Hotel/Motel Tax Fund Surplus (Deficit):	**-50,000.00**	**-50,000.00**	**0.00**	**6,972.63**	**6,972.63**	**-56,972.63**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 03/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 07 - Seized Fund						
Revenue						
3800 - Interest	0.00	0.00	0.00	4.54	4.54	-4.54
Revenue Total:	**0.00**	**0.00**	**0.00**	**4.54**	**4.54**	**-4.54**
Fund: 07 - Seized Fund Total:	**0.00**	**0.00**	**0.00**	**4.54**	**4.54**	**-4.54**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 03/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 09 - MC Security Fund						
Revenue						
3200 - Fines and Fees	7,000.00	7,000.00	702.47	3,262.23	3,262.23	3,737.77
Revenue Total:	**7,000.00**	**7,000.00**	**702.47**	**3,262.23**	**3,262.23**	**3,737.77**
Expense						
9999 - Transfers	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00
Expense Total:	**7,000.00**	**7,000.00**	**0.00**	**0.00**	**0.00**	**7,000.00**
Fund: 09 - MC Security Fund Surplus (Deficit):	**0.00**	**0.00**	**702.47**	**3,262.23**	**3,262.23**	**-3,262.23**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 03/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 10 - MC Tech Fund						
Revenue						
3200 - Fines and Fees	7,000.00	7,000.00	921.78	3,480.48	3,480.48	3,519.52
Revenue Total:	**7,000.00**	**7,000.00**	**921.78**	**3,480.48**	**3,480.48**	**3,519.52**
Expense						
4300 - Utility	5,070.00	5,070.00	239.10	731.18	731.18	4,338.82
Expense Total:	**5,070.00**	**5,070.00**	**239.10**	**731.18**	**731.18**	**4,338.82**
Fund: 10 - MC Tech Fund Surplus (Deficit):	**1,930.00**	**1,930.00**	**682.68**	**2,749.30**	**2,749.30**	**-819.30**

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 11 - PEG Fund						
Revenue						
3500 - Franchise Tax	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00
Revenue Total:	**4,000.00**	**4,000.00**	**0.00**	**0.00**	**0.00**	**4,000.00**
Fund: 11 - PEG Fund Total:	**4,000.00**	**4,000.00**	**0.00**	**0.00**	**0.00**	**4,000.00**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 03/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 12 - Red Light Fund						
Revenue						
3800 - Interest	0.00	0.00	0.00	102.32	102.32	-102.32
Revenue Total:	**0.00**	**0.00**	**0.00**	**102.32**	**102.32**	**-102.32**
Expense						
9999 - Transfers	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00
Expense Total:	**25,000.00**	**25,000.00**	**0.00**	**0.00**	**0.00**	**25,000.00**
Fund: 12 - Red Light Fund Surplus (Deficit):	**-25,000.00**	**-25,000.00**	**0.00**	**102.32**	**102.32**	**-25,102.32**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 03/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 13 - Debt Service Fund						
Revenue						
3550 - Property Tax	145,318.75	145,318.75	1,324.08	139,978.86	139,978.86	5,339.89
3800 - Interest	0.00	0.00	0.00	279.72	279.72	-279.72
Revenue Total:	**145,318.75**	**145,318.75**	**1,324.08**	**140,258.58**	**140,258.58**	**5,060.17**
Expense						
4015 - Bond Expense	605,268.25	605,268.25	0.00	506,610.38	506,610.38	98,657.87
4020 - Note Expense	22,978.00	22,978.00	0.00	0.00	0.00	22,978.00
4030 - Fines & Fees	1,500.00	1,500.00	0.00	475.00	475.00	1,025.00
9999 - Transfers	-434,427.50	-434,427.50	0.00	0.00	0.00	-434,427.50
Expense Total:	**195,318.75**	**195,318.75**	**0.00**	**507,085.38**	**507,085.38**	**-311,766.63**
Fund: 13 - Debt Service Fund Surplus (Deficit):	**-50,000.00**	**-50,000.00**	**1,324.08**	**-366,826.80**	**-366,826.80**	**316,826.80**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 03/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 14 - Endowment Fund						
Revenue						
3800 - Interest	8,050.00	8,050.00	0.00	0.00	0.00	8,050.00
Revenue Total:	**8,050.00**	**8,050.00**	**0.00**	**0.00**	**0.00**	**8,050.00**
Expense						
9999 - Transfers	8,050.00	8,050.00	0.00	0.00	0.00	8,050.00
Expense Total:	**8,050.00**	**8,050.00**	**0.00**	**0.00**	**0.00**	**8,050.00**
Fund: 14 - Endowment Fund Surplus (Deficit):	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 03/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 15 - Restricted Project Fund						
Expense						
9999 - Transfers	-83,009.13	-83,009.13	0.00	0.00	0.00	-83,009.13
Expense Total:	**-83,009.13**	**-83,009.13**	**0.00**	**0.00**	**0.00**	**-83,009.13**
Fund: 15 - Restricted Project Fund Total:	**-83,009.13**	**-83,009.13**	**0.00**	**0.00**	**0.00**	**-83,009.13**

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 16 - MC Local Truancy Prevention & Diversion Fund						
Revenue						
3200 - Fines and Fees	8,000.00	8,000.00	716.82	3,179.83	3,179.83	4,820.17
Revenue Total:	**8,000.00**	**8,000.00**	**716.82**	**3,179.83**	**3,179.83**	**4,820.17**
Fund: 16 - MC Local Truancy Prevention & Diversion Fund Total:	**8,000.00**	**8,000.00**	**716.82**	**3,179.83**	**3,179.83**	**4,820.17**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 03/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 17 - MC Municipal Jury Fund						
Revenue						
3200 - Fines and Fees	150.00	150.00	14.35	63.51	63.51	86.49
Revenue Total:	**150.00**	**150.00**	**14.35**	**63.51**	**63.51**	**86.49**
Expense						
9999 - Transfers	400.00	400.00	0.00	0.00	0.00	400.00
Expense Total:	**400.00**	**400.00**	**0.00**	**0.00**	**0.00**	**400.00**
Fund: 17 - MC Municipal Jury Fund Surplus (Deficit):	**-250.00**	**-250.00**	**14.35**	**63.51**	**63.51**	**-313.51**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 03/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 18 - Keep Diboll Beautiful Fund						
Revenue						
3960 - Donations	0.00	0.00	90.30	97.30	97.30	-97.30
Revenue Total:	**0.00**	**0.00**	**90.30**	**97.30**	**97.30**	**-97.30**
Expense						
4210 - Project Expense	34,841.38	26,780.69	0.00	6,387.57	6,387.57	20,393.12
Expense Total:	**34,841.38**	**26,780.69**	**0.00**	**6,387.57**	**6,387.57**	**20,393.12**
Fund: 18 - Keep Diboll Beautiful Fund Surplus (Deficit):	**-34,841.38**	**-26,780.69**	**90.30**	**-6,290.27**	**-6,290.27**	**-20,490.42**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 03/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 19 - Street Project Fund						
Revenue						
3800 - Interest	0.00	0.00	0.00	352.70	352.70	-352.70
Revenue Total:	**0.00**	**0.00**	**0.00**	**352.70**	**352.70**	**-352.70**
Fund: 19 - Street Project Fund Total:	**0.00**	**0.00**	**0.00**	**352.70**	**352.70**	**-352.70**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 03/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 20 - ARPA Fund						
Revenue						
3800 - Interest	0.00	0.00	0.00	2,558.78	2,558.78	-2,558.78
Revenue Total:	**0.00**	**0.00**	**0.00**	**2,558.78**	**2,558.78**	**-2,558.78**
Expense						
4210 - Project Expense	0.00	0.00	14,714.00	51,749.19	51,749.19	-51,749.19
Expense Total:	**0.00**	**0.00**	**14,714.00**	**51,749.19**	**51,749.19**	**-51,749.19**
Fund: 20 - ARPA Fund Surplus (Deficit):	**0.00**	**0.00**	**-14,714.00**	**-49,190.41**	**-49,190.41**	**49,190.41**
Total Surplus (Deficit):	**-107,588.36**	**-217,489.96**	**370,000.91**	**577,177.03**	**390,492.51**	

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Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
01 - General Fund	10,700.04	-18,382.96	-155,069.66	193,914.76	143,191.42	-161,574.38
02 - Utility Fund	4,125.78	-64,612.22	541,937.72	837,150.91	702,699.34	-767,311.56
03 - Recreation Fund	738.07	738.07	-5,398.85	-16,925.27	-18,434.88	19,172.95
05 - Restricted Fund	-60,000.00	-80,141.29	-285.00	-31,342.95	-31,342.95	-48,798.34
06 - Hotel/Motel Tax Fund	-50,000.00	-50,000.00	0.00	6,972.63	6,972.63	-56,972.63
07 - Seized Fund	0.00	0.00	0.00	4.54	4.54	-4.54
09 - MC Security Fund	0.00	0.00	702.47	3,262.23	3,262.23	-3,262.23
10 - MC Tech Fund	1,930.00	1,930.00	682.68	2,749.30	2,749.30	-819.30
11 - PEG Fund	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00
12 - Red Light Fund	-25,000.00	-25,000.00	0.00	102.32	102.32	-25,102.32
13 - Debt Service Fund	-50,000.00	-50,000.00	1,324.08	-366,826.80	-366,826.80	316,826.80
14 - Endowment Fund	0.00	0.00	0.00	0.00	0.00	0.00
15 - Restricted Project Fund	83,009.13	83,009.13	0.00	0.00	0.00	83,009.13
16 - MC Local Truancy Prevent…	8,000.00	8,000.00	716.82	3,179.83	3,179.83	4,820.17
17 - MC Municipal Jury Fund	-250.00	-250.00	14.35	63.51	63.51	-313.51
18 - Keep Diboll Beautiful Fund	-34,841.38	-26,780.69	90.30	-6,290.27	-6,290.27	-20,490.42
19 - Street Project Fund	0.00	0.00	0.00	352.70	352.70	-352.70
20 - ARPA Fund	0.00	0.00	-14,714.00	-49,190.41	-49,190.41	49,190.41
Total Surplus (Deficit):	**-107,588.36**	**-217,489.96**	**370,000.91**	**577,177.03**	**390,492.51**	

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DIBOLL CITY COUNCIL
12-MONTH ATTENDANCE RECORD

Council Member	9/21/2021	9/30/2021	10/6/2021	10/12/2021	11/9/2021	12/14/2021	1/11/2022	2/8/2022	3/8/2022	4/12/2022	5/18/2022	5/10/2022
Brian Moreno										0	0	0
Ruben Terrazas										0	1	0
Daniel Lopez										0	0	0
Ray Williams, Jr.											0	0
Benita Sheffield Duffield										0	0	0
Luis Maldonado										0	0	0
Trey Wilkerson										0	0	0
Total Absences										**0**	**1**	**0**

Council Member	6/14/2022	6/21/2022	7/12/2022	8/9/2022	9/13/2022	10/11/2022	11/15/2022	12/13/2022	1/10/2023	2/14/2023	3/14/2023	TOTAL TO-DATE
Brian Moreno	0	0	0	0	0	0	1	0	0	1	0	**2**
Ruben Terrazas	0	0	1	0	0	1	0	0	0	0	0	**3**
Daniel Lopez	0	0	1	0	0	0	0	0	0	0	0	**1**
Ray Williams, Jr.	0	0	0	0	0	0	0	0	1	0	0	**1**
Benita Sheffield Duffield	0	0	0	0	0	0	1	0	0	1	0	**2**
Luis Maldonado	1	0	0	0	0	0	1	0	0	1	0	**3**
Trey Wilkerson	0	0	0	0	0	0	0	0	0	0	0	**0**
Total Absences	**1**	**0**	**2**	**0**	**0**	**1**	**3**	**0**	**1**	**3**	**0**	**12**

Rosa M. Olvera - City Secretary

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Investment Report for the Quarter Ending March 31, 2023

INVESTMENT STRATEGY: The City intends to pursue a passive portfolio management philosophy. While the financial market will be monitored by investment officials and the City will purchase investments based on the parameters for liquidity and based on market conditions, investment officials do not intend to actively sell investments. Market and credit risk shall be minimized by diversification by investment instrument, by financial institution, and by maturity scheduling.

This report is in compliance with the Act, Chapter 2256 of the Local Government Code and the City of Diboll Investment Policy and Strategies

Respectfully Submitted: Sam Dunham

Dated: 04/11/2023

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City of Diboll
Endowment Investment Detail
through 03/31/2023

Money Market/Pooled Investments	Rate	Balance	Type	Description
Southside Trust Money Market - Investment Custody	7.1900%	56,310.12	Restricted	General Fund - Endowments
Total Pool and Money Market		56,310.12		

Endowment Investments

Principal may never be spent. Interest is used to fund operations of civic center, library, park and cemeteries.

Issuer	Purchase Date	Maturity Dates	Rate	Life (days)	Par Value	FMV	Previous Qtr FMV	Change in Mkt from last Qtr
US Treasury Bond	4/30/2021	4/30/2026	0.75%	1,122	170,000	155,337.50	152,150.00	3,187.50
Austin Telco Federal Credit Union	2/15/2023	2/26/2027	4.75%	1,424	100,000	99,448.00	-	99,448.00
Federal Home Loan Bank	1/13/2022	12/20/2024	1.05%	626	250,000	236,737.50	233,552.50	3,185.00
Capital One Bank	4/21/2022	4/21/2025	2.75%	748	246,000	235,328.52	235,894.32	(565.80)
Total Endowment Investments					766,000.00	726,851.52	621,596.82	105,254.70

Purchases / Redemptions

Issuer	*Purchase Date*	*Redemption Date*	*Rate*	*Par Value*	*Purchases/ Redemptions*
Ally Bank UTAH CD	1/30/2020	1/30/2023	1.80%	***85000***	***85000***

Due From (+) / To(-)	*Description*	
Southside Trust Money Market - Library		(56,140.35)
Southside Trust Money Market - Library (Annual Interest 2022-2023)		(1,170.95)
Southside Trust Money Market - City of Diboll		(13,688.70)
Southside Trust Money Market - City of Diboll (Annual Interest 2023-2023)		(6,967.15)
		(77,967.15)

Transfer From (+) / To(-)	*Description*	*Transfer Date*	*Transfer Amount*

SSB Trust Endowment Returns	Endow Amt (in $1,000)	%	Current Period 01/01/2023 thru 03/31/2023	YTD 10/1/22 thru 9/30/23	NOTES 10/1/22 thru 9/30/23
Civc Center	100	14%	295.19	1,170.95	Transfer to City
Forest haven	50	7%	147.59	585.47	Transfer to City
Library	100	14%	295.19	1,170.95	Transfer to Library
Park	20	3%	59.04	234.19	Transfer to City
Temple	425	61%	1,254.54	4,976.54	Transfer $5,100 per yr expenses + 15% remaining
Total	695	100%	2,051.55	8,138.10	
Total Fees			260.69	519.43	
Total Dividends/Interest			1,790.86	7,618.67	7,899.47

Year to Date Interest Earnings*		
** Interest is reflected net of bank service fees*		
Endowment - General Fund	14-01-3803	5,562.01
Endowment - Park	14-10-3803	234.19
Endowment - Civic Center	14-11-3803	1,170.95
Total interest earned		6967.15

TOTAL ENDOWMENT INVESTMENTS	Balance
CASH EQUIVILENTS	56,310.12
FIXED INCOME SECURITIES	726,851.52
TOTAL ENDOWMENT INVESTMENTS	783,161.64

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City of Diboll
City Investment Detail
through 03/31/2023

Money Market/Pooled Investments	Rate	Balance	Type	Description
Southside Trust Money Market - City of Diboll	6.4900%	6,432.32	Unrestricted	General Fund
Commercial Bank	3.0400%	254,321.19	Unrestricted	General Fund
Texpool Contingency Account	4.6108%	261,451.01	Unrestricted	General Fund
Texpool Meter Deposit Account	4.6108%	106,775.55	Restricted	Water and Sewer Fund - Meter Deposits
Logic Contingency Account	4.8163%	284,390.95	Unrestricted	Water and Sewer Fund
Bank OZK	4.2000%	3,174,904.62	Restricted	General Fund - PSI Projects
BOK Financial	4.5200%	3,902,079.53	Restricted	Utility Fund - TWDB Loan Proceeds
Total Pool and Money Market		7,990,355.17		

Investments								
Issuer	Purchase Date	Maturity Dates	Rate	Life (days)	Par Value	FMV	Previous Qtr FMV	Change in Mkt from last Qtr
Morgan Stanley Bank CD	6/5/2018	5/31/2023	3.25%	57	93,000	92752.62	92,622.42	130.20
Total Endowment Investments					93,000.00	92,622.42		130.20

Purchases / Redemptions					
Issuer	*Purchase Date*	*Redemption Date*	*Rate*	*Par Value*	*Purchases/ Redemptions*
Due From (+) / To(-)		*Description*			
Southside Trust Money Market - Investment Custody				13,688.70	
Southside Trust Money Market - City of Diboll (Annual Interest 2022-2023)				6,967.15	
Transfer From (+) / To(-)		*Description*		*Transfer Date*	*Transfer Amount*

Year to Date Interest Earnings*		
** Interest is reflected net of bank service fees*		
General Fund	01-01-3800	9,356.56
Utility Fund	02-09-3800	6,483.08
Utility Fund - Investments	02-09-3803	
Seized Fund	07-03-3800	5.83
Red Light Fund	12-01-3800	127.93
Debt Service Fund	13-01-3800	306.74
Street Project Fund	19-07-3800	438.88
ARP Fund	55-01-3800	3,155.23
Total interest earned		19,874.25

SSB Trust Returns	YTD
	10/1/22 thru 9/30/23
Total	1,683.06
Total Fees	66.16
Total Dividends/Interest	1,616.90

TOTAL ENDOWMENT INVESTMENTS	
	Balance
CASH EQUIVILENTS	7,990,355.17
FIXED INCOME SECURITIES	92,622.42
TOTAL ENDOWMENT INVESTMENTS	8,082,977.59

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City of Diboll
Cash Detail
through 03/31/2023

Cash Balances

Restricted funds may only be used for the items described, Consolidated Cash Report

Account Name	Fund Description	Balance	Type	Description
Consolidated Cash	General	807,750.02	Unrestricted	General Fund Operations
Consolidated Cash	Utility	638,752.30	Unrestricted	Water and Sewer Fund Operations
Consolidated Cash	Recreation	5,403.94	Unrestricted	Recreation Fun Operations
Consolidated Cash	Equipment	356.27	Unrestricted	Funds from sale of equipment
Consolidated Cash	Restricted	119,550.72	Restricted	Donated funds for specific projects
Consolidated Cash	Hotel/Motel	82,416.80	Restricted	Hotel taxes are deposited in this account
Consolidated Cash	Municipal Court Security	16,757.99	Restricted	Funds to be used to enhance the security of the court
Consolidated Cash	Municipal Court Technology	8,441.26	Restricted	Funds to be used to enhance the technology of the court
Consolidated Cash	Debt Service	(314,165.12)	Restricted	Property taxes designated for the payment of debt are deposited in this account
Consolidated Cash	Retricted Project Fund	292,600.00	Restricted	Funds retricted to be used for Council Approved Projects
Consolidated Cash	MC Local Trueancy Prevention	23,705.59	Restricted	Funds to be used to finance a juvenile case manager
Consolidated Cash	MC Municipal Jury Fund	474.67	Restricted	Funds to be used for jury services
Consolidated Cash	Keep Diboll Beautiful	20,490.42	Restricted	Funds to be used for beautification of Diboll
	Total Consolidated Cash	1,702,534.86		
Operations	General Fund	500.53	Unrestricted	Funds to be used for the purpose of accounts payable processing
PEG	PEG Fund	57,602.51	Restricted	Fees received from cable franchise for use in public television capital projects
Seized Funds	Siezed Fund	7,603.21	Restricted	Funds siezed from drug arrests are deposited in this account
Debt Service	Water and Sewer Fund	80,088.06	Restricted	Restricted to the payment of Debt Service
ARP	General Fund	1,160,896.28	Restricted	American Rescue Plan Grant Proceeds - restricted to approved projects
SIB	General Fund	225,560.40	Restricted	State Infrastructure Bank Loan proceeds - For the Contruction of Road
Red Light Revenue	General Fund	75,389.34	Restricted	Red Light Cameras no longer producing revenue, partial balance to fund pending litigation
	Total Other Cash	1,607,640.33		

Total Cash Balances	$	3,310,175.19

Accounts Closed

Bank	*Description*	*Notes*
None		

Accounts Opened

Bank	*Description*	*Notes*
None		

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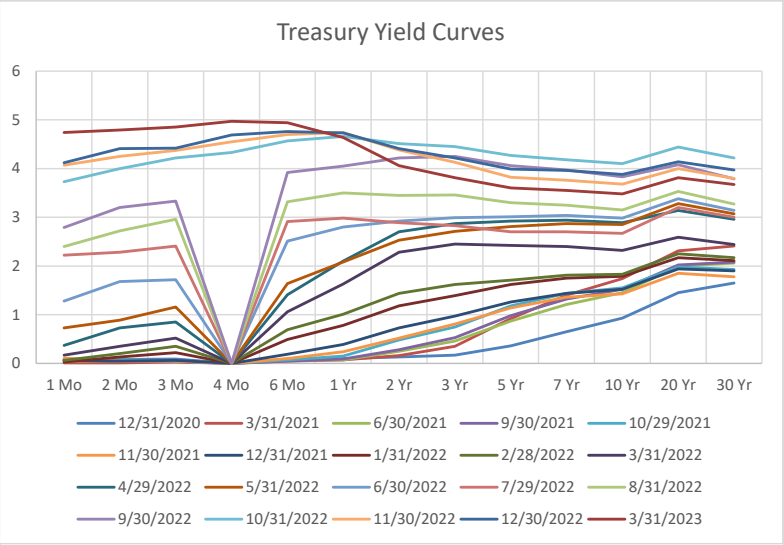
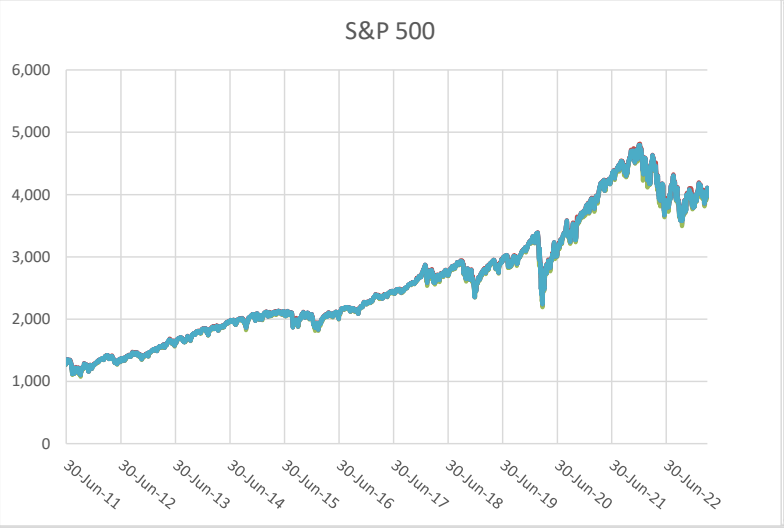
City of Diboll
Market Detail
through 03/31/2022





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INTERLOCAL AGREEMENT

WHEREAS, Chapter 791 of the Texas Government Code, known as the Texas Interlocal Cooperation Act, allows local governmental entities to contract with one another to perform governmental functions and services;

WHEREAS, the City of Diboll, a municipality located within the County of Angelina and the State of Texas, and the County of Angelina, a political subdivision of the State of Texas, desire to enter into such an interlocal agreement for the provision of work and maintenance services on the streets and roads located within the City of Diboll:

NOW, THEREFORE, for and in consideration of the mutual benefit to each governmental entity and its citizens, the City of Diboll and the County of Angelina, Texas hereby covenant and agree as follows:

1. Angelina County, acting by and through the County Road Department, subject to the conditions of this agreement, will furnish labor and equipment to work on and maintain streets and roads located within the corporate limits of the City of Diboll.

2. The City of Diboll agrees to Angelina County working on the streets and roads located within the corporate limits of the City of Diboll. The City of Diboll further agrees to furnish and supply any and all materials necessary for such work and services.

3. The purpose of the work to be performed under this agreement is to supplement regular maintenance work and repairs on city streets and roads located within the City of Diboll. The primary responsibility for maintaining and repairing the city streets and roads remains with the City of Diboll.

4. The Angelina County Commissioners Court, in its sole discretion, will determine when and to what extent labor and equipment will be provided by Angelina County for maintenance, repairs or other work to streets and roads located within the City of Diboll.

5. Any project to construct, improve, or repair a road or other public facility under this agreement, for which payment will be made by the City of Diboll to the County of Angelina, shall be approved by the Commissioners Court of Angelina County, in a separate written document, prior to commencement of said project, all as required by Section 791.014 of the Texas Government Code.

6. Each party paying for the performance of governmental functions or services under this agreement will make those payments from current revenues available to the paying party, as required by Section 791.011(d)(3) of the Texas Government Code.

7. This agreement will commence on May 1, 2023 and will remain in effect through April 30, 2024.

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8. This agreement may be terminated at any time by either party hereto, without cause, with thirty (30) days written notice to the other party.

9. This agreement, unless terminated earlier as provided herein, will automatically renew for an additional one year term, beginning on May 1, 2024 and ending on April 30, 2025. It will then automatically renew each year thereafter, for an additional one year term, unless and until terminated.

10. This agreement represents the entire and integrated agreement between the parties hereto and supersedes all prior negotiations, representations, or agreements, either oral or written.

11. This agreement may be amended only by written instrument signed and approved by the governing body of each governmental entity which is a party to this agreement.

Approved and executed by the City of Diboll on this _____ day of April 2023, at a regularly scheduled meeting of the Diboll City Council, with a quorum present and voting.

For the City of Diboll, Texas:

_____
Trey Wilkerson
Mayor

Attest:

_____
Rosa Olvera
City Secretary

Approved and executed by the County of Angelina on this _____ day of April 2023, at a regularly scheduled meeting of the Angelina County Commissioners Court, with a quorum present and voting.

For Angelina County, Texas:

_____
Keith Wright
County Judge

Attest:

_____
Amy Fincher
County Clerk

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ORDINANCE NO. 2023-04-001

AN ORDINANCE PROHIBITING SMOKING AND TOBACCO USE, INCLUDING E-CIGARETTES AND VAPES, IN ALL MUNICIPAL BUILDINGS, THE MUNICIPAL GOLF COURSE, OLD ORCHARD PARK AND MUNICIPAL VEHICLES IN THE CITY OF DIBOLL, TEXAS

WHEREAS, the City of Diboll has a vested interest in the public health, safety and welfare of its residents; and

WHEREAS, the City of Diboll City Council adopted Tobacco ordinances to prohibit the use of tobacco in municipal buildings, municipal vehicles, within fifty (50) feet of the fenced area of Youth Baseball Complex and within fifty (50) feet of the fenced area of the High School Baseball Complex; and

WHEREAS, the City of Diboll City Council finds that to protect the health, safety, and welfare of its residents, it is desirable to regulate other forms of smoking, including e-cigarettes and vaping devices; and

WHEREAS, the City of Diboll City Council desires to amend and restate the Tobacco Ordinances to encompass these smoking devices.

WHEREAS, the City of Diboll City Council find that it is in the best interest of its residents effectuate and extend its Tobacco Ordinances to encompass Old Orchard Park in its entirety.

NOW THEREFORE, LET IT BE ORDAINED BY THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS:

SECTION I

The following words and phrases, whenever used in this ordinance, shall be construed as defined in this section:

Municipal building means any building or structure owned by the City of Diboll.

Municipal vehicle means any motor vehicle (car or truck) owned by the City of Diboll. Equipment shall be excluded from this definition.

Tobacco means any and all forms of tobacco for human consumption including, but not limited to, cigars, cigarettes, e-cigarettes, vapes and pipes.

E-cigarette means any electronic oral device, such as one composed of a heating element, battery, and/or electronic circuit, which provides a vapor of nicotine or any other substances, and

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the use or inhalation of which simulates smoking. The term shall include any such device, whether manufactured, distributed, marketed, or sold as an e-cigarette, e-cigar, e-pipe, or under any other product name or descriptor.

Smoking and Tobacco Use means inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, or pipe, or any other lighted or heated tobacco or plant product intended for inhalation, in any manner or in any form. “Smoking” also includes the use of an e-cigarette which creates a vapor, in any manner or in any form, or the use of any oral smoking device for the purpose of circumventing the prohibition of smoking in this division.

SECTION II

Smoking and Tobacco Use, including the use of an e-cigarette or vape, shall be prohibited in all municipal buildings as well as certain enumerated places within the City of Diboll, Texas, where "No Smoking or Tobacco Use" signs are posted, including, but not limited to, the buildings and places listed below:

(1) City Hall;
(2) Library;
(3) Civic Center;
(4) Fire Department;
(5) Police Station;
(6) Diboll City Golf Course, Club House;
(7) Maintenance Shops and Buildings;
(8) Old Orchard Park.

SECTION III

Smoking and Tobacco Use, including the of an e-cigarette or vape, shall be prohibited inside all municipal vehicles.

SECTION III

(a) Enforcement of this article shall be implemented by the Diboll Police Department.

(b) Any citizen who desires to register a complaint under this article may initiate enforcement with the Diboll Police Department.

(c) Notwithstanding any other provision of this article, any private citizen may file complaints with the Diboll Police Department.

(d) The Diboll Police Department may investigate complaints and issue warnings and/or citations to individuals violating this article.

SECTION IV

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All ordinances or portions of ordinances in conflict herewith are hereby appealed. This ordinance shall become effective following a final affirmativevote of the City Council and the publishing of the caption, which shall summarize the purpose ofthe ordinance, and penalty of violating the ordinance has been published one time in the City's official newspaper.

SECTION V

(a) It shall be unlawful for any person to smoke or use tobacco, including an e-cigarette or vape, in any area where such use is prohibited by the provisions of this ordinance.

(b) Any person who violates any provision of this ordinance shall be guilty of an infraction, with the penalty to be assessed in accordance with the penalty provided in the City of Diboll Code of Ordinances.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Diboll, Texas, on this the 11th dayof April 2023.

_____

Trey Wilkerson, Mayor

ATTEST:

_____

Rosa Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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2023 CITY OF DIBOLL STREET OVERLAY LIST

STREET	CONDITION RATING	CLASS	LENGTH: MILES	WIDTH: FEET	LENGTH: FEET	SQUARE YARDS	TONS: ASPHALT	ESTIMATED COST
A Street	71	Collector	0.2	24	1056	2816.00	396.62	$43,628.17
Birdsong Lane	74	Local	0.1	24	528	1408.00	198.31	$21,814.08
							TOTAL	$65,442.25
*Hackberry Street	76	Collector	0.1	22	528	1290.67	181.78	$19,996.24

*If funds are available.

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STREET	CONDITION RATING	CLASS	LENGTH: MILES	WIDTH: FEET	LENGTH: FEET	SQUARE YARDS	TONS: ASPHALT	ESTIMATED COST
Mockingbird Lane	41	Local	1	20	5280	11733.33	1652.58	$181,784.04
Eddins Street	60	Local	0.2	20	1056	2346.67	330.52	$36,356.81
Shaw Street	65	Local	0.2	20	1056	2346.67	330.52	$36,356.81
A Street	**71**	**Collector**	**0.2**	**24**	**1056**	**2816.00**	**396.62**	**$43,628.17**
Birdsong Lane	74	Local	0.1	24	528	1408.00	198.31	$21,814.08
Mulberry Street	74	Local	0.2	20	1056	2346.67	330.52	$36,356.81
1st Street North	**76**	**Collector**	**0.9**	**24**	**4752**	**12672.00**	**1784.79**	**$196,326.76**
Hackberry Street	**76**	**Collector**	**0.1**	**22**	**528**	**1290.67**	**181.78**	**$19,996.24**
Office Street	**76**	**Collector**	**0.4**	**24**	**2112**	**5632.00**	**793.24**	**$87,256.34**
Lawrence Street	**77**	**Collector**	**0.9**	**22**	**4752**	**11616.00**	**1636.06**	**$179,966.20**
Booker Street	**78**	**Collector**	**0.8**	**24**	**4224**	**11264.00**	**1586.48**	**$174,512.68**
Pine Valley Road	**78**	**Collector**	**0.3**	**20**	**1584**	**3520.00**	**495.77**	**$54,535.21**
Holubec	**79**	**Collector**	**0.4**	**24**	**2112**	**5632.00**	**793.24**	**$87,256.34**
Lynn Street	79	Local	0.5	16	2640	4693.33	661.03	$72,713.62
North Hendrick Avenue	**79**	**Collector**	**2.6**	**24**	**13728**	**36608.00**	**5156.06**	**$567,166.20**
Persimmon Street	79	Local	0.2	12	1056	1408.00	198.31	$21,814.08
Pinewood Street	79	Local	0.2	22	1056	2581.33	363.57	$39,992.49
Box Factory Road	80	Local	0.5	24	2640	7040.00	991.55	$109,070.42
Hines	**80**	**Collector**	**0.5**	**20**	**2640**	**5866.67**	**826.29**	**$90,892.02**
Ryan Lake Road	**80**	**Collector**	**0.1**	**20**	**528**	**1173.33**	**165.26**	**$18,178.40**
Ward Street	80	Local	0.05	22	264	645.33	90.89	$9,998.12
Church Street	81	Local	0.2	24	1056	2816.00	396.62	$43,628.17
Neil Pickett Drive	81	Local	1.1	24	5808	15488.00	2181.41	$239,954.93
Rutland Street	81	Local	0.6	20	3168	7040.00	991.55	$109,070.42
South First Street	**81**	**Collector**	**1.5**	**24**	**7920**	**21120.00**	**2974.65**	**$327,211.27**
Weber Street	**81**	**Collector**	**0.1**	**24**	**528**	**1408.00**	**198.31**	**$21,814.08**
Wells Street	81	Local	0.2	24	1056	2816.00	396.62	$43,628.17
West Borden Drive	**81**	**Collector**	**0.7**	**26**	**3696**	**10677.33**	**1503.85**	**$165,423.47**

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Dale Street	**82**	**Collector**	**0.4**	**24**	**2112**	**5632.00**	**793.24**	**$87,256.34**
Justice Clark	82	Local	0.1	24	528	1408.00	198.31	$21,814.08
Martin Luther King Jr Street	**82**	**Collector**	**0.3**	**30**	**1584**	**5280.00**	**743.66**	**$81,802.82**
Nelson Drive	82	Local	0.7	26	3696	10677.33	1503.85	$165,423.47
Westchester Street	82	Local	0.2	24	1056	2816.00	396.62	$43,628.17
White Oak Street	82	Local	0.1	20	528	1173.33	165.26	$18,178.40
AS Davis Lane	83	Local	0.1	22	528	1290.67	181.78	$19,996.24
Beech Street	83	Local	0.2	20	1056	2346.67	330.52	$36,356.81
Cypress Street	83	Local	0.5	24	2640	7040.00	991.55	$109,070.42
Burke Street	84	Local	0.5	24	2640	7040.00	991.55	$109,070.42
Charles Hunt	84	Local	0.1	16	528	938.67	132.21	$14,542.72
Corrine Drive	84	Local	0.1	16	528	938.67	132.21	$14,542.72
Fuller	84	Local	0.3	16	1584	2816.00	396.62	$43,628.17
Harris Street	**84**	**Collector**	**0.1**	**24**	**528**	**1408.00**	**198.31**	**$21,814.08**
Hickory	84	Local	0.1	24	528	1408.00	198.31	$21,814.08
Lumberjack Drive	**84**	**Collector**	**1.5**	**36**	**7920**	**31680.00**	**4461.97**	**$490,816.90**
Oak Street	84	Local	0.1	20	528	1173.33	165.26	$18,178.40
Pine Street	84	Local	0.2	20	1056	2346.67	330.52	$36,356.81
Walnut Street	84	Local	0.1	24	528	1408.00	198.31	$21,814.08
Willie Massey Street	84	Local	0.1	24	528	1408.00	198.31	$21,814.08
Ash Street	85	Local	0.1	24	528	1408.00	198.31	$21,814.08
Burkhalter Drive	85	Local	0.2	24	1056	2816.00	396.62	$43,628.17
Chandler Street	85	Local	0.2	16	1056	1877.33	264.41	$29,085.45
Denman Street	85	Local	0.4	24	2112	5632.00	793.24	$87,256.34
Devereaux Street	85	Local	0.5	24	2640	7040.00	991.55	$109,070.42
Hall Street	**85**	**Collector**	**0.7**	**24**	**3696**	**9856.00**	**1388.17**	**$152,698.59**
Pinecrest Street	85	Local	0.1	24	528	1408.00	198.31	$21,814.08
South Meadows Street	85	Local	0.4	24	2112	5632.00	793.24	$87,256.34
Stubblefield Drive	**85**	**Collector**	**0.2**	**22**	**1056**	**2581.33**	**363.57**	**$39,992.49**
Thompson Street	**85**	**Collector**	**0.2**	**24**	**1056**	**2816.00**	**396.62**	**$43,628.17**
Fairchild Drive	86	Local	0.3	24	1584	4224.00	594.93	$65,442.25
Locust	86	Local	0.1	24	528	1408.00	198.31	$21,814.08

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Oakhollow Place	86	Local	0.5	24	2640	7040.00	991.55	$109,070.42
Park Street	86	Local	0.1	28	528	1642.67	231.36	$25,449.77
Robert Nash Street	**86**	**Collector**	**0.2**	**20**	**1056**	**2346.67**	**330.52**	**$36,356.81**
Ashford Street	87	Local	0.1	18	528	1056.00	148.73	$16,360.56
B Street	87	Local	0.1	16	528	938.67	132.21	$14,542.72
Ballenger	87	Local	0.2	24	1056	2816.00	396.62	$43,628.17
C Street	87	Local	0.2	16	1056	1877.33	264.41	$29,085.45
Hamner	87	Local	0.1	16	528	938.67	132.21	$14,542.72
North 2nd Street	87	Local	0.2	24	1056	2816.00	396.62	$43,628.17
Red Oak Lane	87	Local	0.3	24	1584	4224.00	594.93	$65,442.25
Rhone Street	87	Local	0.2	20	1056	2346.67	330.52	$36,356.81
Winder Street	**87**	**Collector**	**0.2**	**20**	**1056**	**2346.67**	**330.52**	**$36,356.81**
Wood Street	87	Local	0.1	24	528	1408.00	198.31	$21,814.08
April Lane	88	Local	0.08	24	422.4	1126.40	158.65	$17,451.27
Arrington Road	**88**	**Collector**	**0.8**	**24**	**4224**	**11264.00**	**1586.48**	**$174,512.68**
Durham Street	**88**	**Collector**	**0.2**	**22**	**1056**	**2581.33**	**363.57**	**$39,992.49**
Farrington Street	**88**	**Collector**	**1.8**	**24**	**9504**	**25344.00**	**3569.58**	**$392,653.52**
Fogg Street	88	Local	0.1	16	528	938.67	132.21	$14,542.72
Frankens Street	88	Local	0.2	24	1056	2816.00	396.62	$43,628.17
Gandy Street	88	Local	0.4	24	2112	5632.00	793.24	$87,256.34
Lindsey Street	88	Local	0.2	24	1056	2816.00	396.62	$43,628.17
Jackson	89	Local	0.4	20	2112	4693.33	661.03	$72,713.62
OC Scott	**89**	**Collector**	**0.3**	**24**	**1584**	**4224.00**	**594.93**	**$65,442.25**
Robert Williams Street	89	Local	0.2	24	1056	2816.00	396.62	$43,628.17
Saxton Street	89	Local	0.1	16	528	938.67	132.21	$14,542.72
Willie D. Jones Street	89	Local	0.2	24	1056	2816.00	396.62	$43,628.17
Ashworth Street	90	Local	0.1	24	528	1408.00	198.31	$21,814.08
Cross Street	90	Local	0.1	16	528	938.67	132.21	$14,542.72
Elm Street	90	Local	0.12	24	633.6	1689.60	237.97	$26,176.90
Judd Street	**90**	**Collector**	**0.2**	**24**	**1056**	**2816.00**	**396.62**	**$43,628.17**
Kenley Street	**90**	**Collector**	**0.2**	**24**	**1056**	**2816.00**	**396.62**	**$43,628.17**
Margie Harrell	90	Local	0.08	24	422.4	1126.40	158.65	$17,451.27

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Maynard Street	**90**	**Collector**	**0.5**	**26**	**2640**	**7626.67**	**1074.18**	**$118,159.62**
Carter Drive	91	Local	0.3	24	1584	4224.00	594.93	$65,442.25
Dennis Street	**91**	**Collector**	**0.9**	**30**	**4752**	**15840.00**	**2230.99**	**$245,408.45**
Glass Street	91	Local	0.2	24	1056	2816.00	396.62	$43,628.17
North 3rd Street	91	Local	0.1	20	528	1173.33	165.26	$18,178.40
Parker Lane	91	Local	0.1	16	528	938.67	132.21	$14,542.72
Shady Lane	91	Local	0.1	24	528	1408.00	198.31	$21,814.08
Lyndon B Johnson	92	Local	0.2	22	1056	2581.33	363.57	$39,992.49
South Hendrick Avenue	**92**	**Collector**	**0.02**	**22**	**105.6**	**258.13**	**36.36**	**$3,999.25**
Cooper Street	93	Local	0.1	14	528	821.33	115.68	$12,724.88
East Borden Drive	**93**	**Collector**	**0.1**	**26**	**528**	**1525.33**	**214.84**	**$23,631.92**
Avalon Street	94	Local	0.3	26	1584	4576.00	644.51	$70,895.77
Brown Street	94	Local	0.1	24	528	1408.00	198.31	$21,814.08
Nogle Street	**94**	**Collector**	**0.1**	**16**	**528**	**938.67**	**132.21**	**$14,542.72**
Ohara Street	**94**	**Collector**	**0.1**	**16**	**528**	**938.67**	**132.21**	**$14,542.72**
Peachtree Street	**94**	**Collector**	**0.1**	**24**	**528**	**1408.00**	**198.31**	**$21,814.08**
Ryan Chapel Road	**94**	**Collector**	**0.5**	**30**	**2640**	**8800.00**	**1239.44**	**$136,338.03**
Banks Street	95	Local	0.7	24	3696	9856.00	1388.17	$152,698.59
Weeks Street	95	Local	0.5	24	2640	7040.00	991.55	$109,070.42
Elm Court	96	Local	0.08	26	422.4	1220.27	171.87	$18,905.54
Willow Oak Street	97	Local	0.1	24	528	1408.00	198.31	$21,814.08
Red Bud Lane	98	Local	0.7	28	3696	11498.67	1619.53	$178,148.36
Dogwood Ridge Drive	99	Local	0.3	24	1584	4224.00	594.93	$65,442.25
Magnolia Drive	99	Local	0.1	24	528	1408.00	198.31	$21,814.08
Chancellor Boulevard	100	Local	0.08	20	422.4	938.67	132.21	$14,542.72
Deer Trace Boulevard	100	Local	0.3	28	1584	4928.00	694.08	$76,349.30

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City of Diboll Volunteer Fire Department

March 2023 Council Report

March 7th

- Pledge
- Incident Reports
- Inspect air packs/PASS alarms
- Clean up at station
  Firemen present (15)

March 14th

- Pledge
- Incident reports
- Discussed equipping firemen with bullet proof vest
- Prepare station for artic blast
- Clean station
  Fireman present (11)

March 21st

- Pledge
- Incident Reports
- Discussion over fire calls and mutual aid response
- Powered up all fire trucks
- Cleaned out fire stations
  Fireman present (11)

March 28th

- Pledge
- Incident reports
- Discussions on fire calls
- Run fire trucks 63 and 58
- Repair bay door 3
  Fireman Present (12)

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City of Diboll Volunteer Fire Department

March 2023 Emergency Incidents ( )

March 3, 2023 18:54

- **Call # 2300000017**
  Lawrence/Holubec
  Brush fire
  In City
  Trucks 63
  Diboll Fire personnel responded (9)
  7801,7813,7815,7819,7822,7827,7829,7835,7836

March 5, 2023 14:58

- **Call # 2300000018**
  Kenley St. @ North Temple
  10-50 Motorcycle accident
  In City
  Trucks 54
  Diboll Fire personnel responded (9)
  7801,7808,7815,7819,7822,7825,7827,7835,7836

March 7, 2023 18:11

- **Call # 2300000021**
  HWY 59 & 2108
  10-50 Traffic Control
  Out of City
  Trucks 54
  Diboll Fire personnel responded (15)
  7801,7805,7810,7813,7814,7815,7819,7820,7821,7822,7825,7827,7832,7835
  7836

March 13, 2023 19:31

- **Call # 2300000021**
  Warner Dr/1818
  10-50 Vehicle / Pedestrian
  Out of City

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Trucks 54
Diboll Fire personnel responded (11)
7801,7805,7810,7814,7819,7822,7825,7827,7829,7835,7836

March 14, 2023 18:35

- **Call # 2300000022**
  303 Locust St.
  Structure fire
  In City
  Trucks
  Diboll Fire personnel responded ()

March 14, 2023 20:27

- **Call # 2300000023**
  315 Tidwell Rd
  Barn Fire
  Out of City
  Trucks 54 & 55
  Diboll Fire personnel responded (11)
  7810,7814,7815,7819,7820,7822,7825,7827,7829,7835,7836

March 21, 2023 09:49

- **Call # 23000000027**
  154 John Kolb Rd
  Mutual Aid /Moffett Fire Department
  Out of City
  Trucks 56
  Diboll Fire personnel responded (2)
  7825, 7829

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City of Diboll Volunteer Fire Department

March 23, 2023 21:43

- **Call # 2300000026**
  1405 Old Diboll Hwy
  Garage on fire
  Out of city
  Trucks 54,62
  Diboll Fire personnel responded (10)
  7810,7814,7815,7819,7820,7822,7825,7827,7835,7836

March 23rd 12:46

- **Call # 2300000031**
  58 & Plantation Dr
  Control burn
  Out of city
  Diboll Fire personnel responded (4)
  7814,7825,7827,7829

March 28th 1:00

- **Call # 2300004850**
  59 @ Diboll Inn
  10/50 traffic control
  In city
  Diboll Fire personnel responded (1)
  7835

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Diboll Police Department

Monthly DEPT. STATS

March 2023

CALLS FOR SERVICE	490
INCIDENT REPORTS	27
CRASH REPORTS	4
EXTRA PATROLS/ PATROL REQUESTS	6
TRAFFIC STOPS	230
TOTAL ARRESTS	3
• MISD. ARREST	2
• FELONY ARREST	1

400 Kenley · P.O. Box 340 · Diboll, Texas 75941 · (936) 829-5586 · Fax (936) 829-5436 · nwilliams@cityofdiboll.com

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Public Works Director Project Status Report – April 2023

City of Diboll PSI Project

UCRM-1 City Hall/Safety Center: Punch list item work ongoing for roofing, siding, painting, fencing. Punch list items for building siding, painting completed. Contractors have repaired a pitch pocket on the safety center roof that continues to leak. They have also re-routed a vent pipe that was found to be rusted out. Watershed testing will be performed on 12/8/2022 to determine if the leak is fixed. The extra gate remote controllers were received and programmed. Council chamber doors are scheduled to be installed on 12/8/2022. The doors on the southside of the building will be replaced. The doors on the north entrance will be reconditioned. The council chamber doors were installed. The contractors had problems with the alignment on the doors and the color of stain did not turn out correct. They are in the process of fixing the alignment issues along with sanding and re-staining them. Chamber doors alignment issue has been corrected. Contractor has also ordered another door closer to replace the malfunctioning one. The stain color match did not turn out as well as we would have liked on the doors. The contractor has agreed to paint all interior doors and handrails to an agreed upon color at his cost. The safety center leak was present after repairs were completed. The contractor traced the leak and found out the flashing on top of the roof was the cause. The flashing has been replaced and has not leaked since the repairs were made. They will paint the new flashing as soon as the weather permits. Painters will be in Diboll on Tuesday morning. Painters will tape, prep, sand, strip, and putty etc. all day on Wednesday. Thursday they will continue working prepping, sanding, etc. moving to putty and texture as needed then on to primer and paint. Friday they will continue work. Monday paint and final touch ups. Tuesday buffer Day for final touch ups as needed.

Scope:

Paint 9 total door slabs

3 Double Wood-Stained doors.

1 Single Wood-Stained door.

2 HVAC single doors

2 alcove ceilings

2 sheetrock walls in a single alcove

2 Wood trim boards above HVAC doors

2 handrails

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The door closer will be changed, but that is a different guy than the painter. The metal trim on the safety center roof repair is painted red already. Replace 2 cases (16 total tiles) worth of 2x4 ceiling tiles in the Police station back room.

Estimated completion date of 3/14/23.

Status: 100% Complete

UCRM-2 SCADA Upgrades: SCADA procurement underway. Some items face very long lead times. Scada procurement and remote programming started. The control panels have a six-month lead time of production. This will put the Scada installation of hardware around 6/10/2023. Scada elevated storage tank hardware scheduled for late January. Scada contractor will be making site visits over the next few weeks. Scope review meeting scheduled at WWTP on 2/15 at 1:30 PM. The scope review meeting went very well. We discussed automated process control based on defined set-points. We then discussed programming to perform certain control decisions based on the parameters received from connected sensors on our equipment. Control functions include turning power on or off, increasing or decreasing speed and flow, raising, or lowering levels in tanks. Flowmeters and data loggers are installed in strategic locations to send data to remote terminal units, then send their collected data to the treatment plant operators. With this data, the operators have an opportunity to see problems like leaks, overflows, or chemical imbalance. Access to up-to-date information on these potential problems gives water operations a chance to fix these issues in advance, reducing downtime. Scada ongoing. Radio tower schedule below.

1 WWTP* 100ft Tower Install Radios & Antennas 22-Mar, Duration 2 days.

2 OEST Install Radios & Sector Antennas on tower rails 24-Mar, Duration 2 days.

3 North Pump Station Install Radio & Antenna on existing 60 ft tower 27-Mar, Duration 1 days.

4 NEST Install Radio & Antenna on tower rails 6-Apr, Duration 2 days.

5 Well 1 Install 20ft tower extension, Radio and Antenna 28-Mar, Duration 1 days.

6 Well 2 Install 20ft tower extension, Radio and Antenna 29-Mar, Duration 1 days.

7 Well 3 Install 20ft tower extension, Radio and Antenna 30-Mar, Duration 1 days.

8 Well 4 Install 20ft tower extension, Radio and Antenna 31-Mar, Duration 1 days.

9 Well 5 Install new 60ft tower, Radio and Antenna 22-Mar, Duration 10 days.

10 Prison LS Install Radio & Antenna on Existing tower 3-Apr, Duration 2 days.

11 Lynn LS Install new 40ft tower, Radio and Antenna 23-Mar, Duration 10 days.

12 Neil Pickett LS Install Radio & Antenna on Existing tower 4-Apr, Duration 2 days.

13 AS Davis LS Install Radio & Antenna on Existing tower 5-Apr, Duration 2 days.

14 Lumberjack LS Install new 40ft tower, Radio and Antenna 23-Mar, Duration 10 days.

Estimated completion date of 8/1/23.

Status: 40% Complete

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Urcm-4 HVAC/BAS Upgrades: City Hall and safety center HVAC complete. Civic Center HVAC will start in December. Contractors have prepped the building for unit installation. Full install to start 1/25/2023. City staff needs to clean out maintenance and mechanical rooms the week prior to installation. Mechanical room has been cleaned out. HVAC work in ongoing. Install should be completed 2/20/22. Startup and commissioning to be scheduled for 2/13/2023. All HVAC systems have been installed at all locations. BAS integration is ongoing. BAS is a network that connects and controls all your facility's utilities, such as mechanical and electrical systems as well as heating, ventilating, and air conditioning.

HVAC BAS and integration ongoing. Building Automation Systems (BAS) City Hall, Safety Center, Civic Center, Northside Pump Station, Wastewater Treatment Plant Office

Estimated completion date of 6/15/2022.

Status: 95% complete

UCRM-5 Water Meter AMI: Neptune AMI Meter System

Timeline has been moved back to March of 2023 due to delay in meter production. Meter boxes and lids have been received at the warehouse. We have started receiving shipments of antennas for the meters. PSI will have proofs of the mailers and door hangers ready for review on 2/8/2023. Conex container delivered and prepped for continued receiving of meters and antennas. Door tags and mailer proofs were delayed and expected to be available for review by the end of March. Expected meter delivery dates on chart below.

Door tags and mailers proof is ongoing. The Neptune Customer portal is new, and PSI is having to develop that marketing material for the door tags. Meters trickling in. Looks like all the endpoints have been delivered. 5/8x3/4 meters still tracking first week of June.

Description	Part Number	Quantity	Expected Delivery Date
R900 CELL PIT NICOR 6'	.13966-600	70.00	1/13/2023
11/2 X 13 ULTRASONIC	EU2A1G1SG71	12.00	1/13/2023
2 X 17 ULTRASONIC	EU2E1G1SG71	41.00	1/13/2023
3 FLG 17 LEN ULTRA/MACH	EU3B1G1SG72	1.00	1/13/2023
4 FLG 14 LEN ULTRA/MACH	EU3C1G1SG72	9.00	1/13/2023
8 FLG 20 LEN ULTRA/MACH	EU4A1G1SG72	1.00	1/13/2023
R900 CELL PIT NICOR 6'	.13966-600	50.00	1/13/2023
6 FLG 18 LEN ULTRA/MACH	EU3E1G1SG73	6.00	1/13/2023
R900 CELL PIT NICOR 6'	.13966-600	20.00	4/28/2023
1 ULTRASONIC	EU1F1G1SG71	20.00	4/28/2023
R900 CELL PIT NICOR 6'	.13966-600	1373.00	6/9/2023
5/8X3/4 ULTRASONIC	EU1B1G1SG71	1373.00	6/9/2023

Estimated completion date of 9/1/2023.

Status: 10% Complete

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WWTP/TWBD Project

We are still working on the environmental clearance with TWDB. KSA is working on map exhibits and some other documents for the environmental study and should have that to them this week along with the engineering report. The engineering report will be submitted to TWDB by 12/8/2022. This will contain certain information/exhibits that are required for the environmental review to move forward at TWDB. We plan to begin the preliminary design phase (construction plans and specifications) in January. This will run concurrently with TWDB review of the engineering report and environmental to speed up the schedule. The engineering report and environmental documents are under review by TWDB. I do not know what their current backlog is but will be reaching out to them for an update. I would expect to begin preparing design plans/specifications in March. The project is under review by TWDB staff. They have the Engineering Feasibility Report and the environmental documents. These reviews run concurrently, but the environmental must be approved before the engineering report can be approved. TWDB requested some supplemental environmental information that was submitted at the end of January. Including the 30-day public comment period, I would expect to have environmental approval by the end of April. This is based upon my last conversation with our environmental reviewer. The engineering report approval will follow shortly thereafter. The TWDB is still reviewing the engineering report on the WWTP project. Based on the email below, KSA should have comments by the end of next week. They should know more about the environmental status early next week.

Good morning Mr. Hays,

I had started to review the EFR but had to prioritize a few other deadlines so I will need to get back to that review and finish it. I plan to send you review comments or to let you know that the EFR satisfies TWDB requirements before the end of next week.

I know Gayla has a few environmental reviews that she is working on currently and one of those should be for the City of Diboll. I will have a meeting with her on this coming Monday to get an update then one of us will report back to you on the environmental status.

Please feel free to reach out to our team with any questions on this project or any others. I would also like to thank you for your patience with us as we work through our heavy workloads.

Thanks,

Cody

Estimated completion date of 6/1/2024.

Status: 25% Complete

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Neil Pickett Drive Sanitary Sewer Line Replacement

The sewer collection system that serves the residents on Neil Pickett Drive is made up of old, vitrified clay tile pipe and brick manholes. This system has outlived is useful life and is the result of frequent maintenance issues and infiltration an inflow problem. Construction shall replace sewer lines with approximately 1500 linear feet of new eight-inch sewer pipe, three (3) four feet (4') diameter manholes, and all associated appurtenances. Site visit and plan overview held on 2/2/2023.

Estimated completion date TBD.

Status: 5% complete

ARPA Project

Plans on the Lumberjack Drive are ready for review. Meeting with KSA 11-10-2022 to complete the preliminary design phase. We found the last easement/ROW document and have confirmed a complete ROW from the existing Lumberjack Drive to the TxDOT bypass. With this final ROW we are making one alignment change to avoid a road crossing within the TxDOT ROW and should be complete by 12/16/2023. Once we have the final plans, we can submit them to TxDOT for permit approval. We have received the required ARPA contract provisions from Grant Works and are incorporating it into our contract documents. Our estimate for completion of all plans, contract, specifications, and permitting is 1/1/2023. We are currently reviewing the sample construction contract sent to us by Grant Works. It is unlike anything we have seen from them before. We are reviewing it against more standard construction contracts we use and/or have seen in our industry. This is high on the priority list and I'm targeting to complete the review by 2/10/23. Danny from KSA will be putting together the final construction contract documents this week. He anticipates advertising for bids within the next couple of weeks. KSA is working with grant works to sort out bid advertisement requirements.

Estimated completion date of 8/1/2023.

Status: 30% Complete

Sanitary Sewer Overflow Program Project

Scheduled demos for manhole rehab with Fuquay and Southern Trenchless. We Attended project demonstration for manhole and pipe rehabilitation on 12/1/2023 with Fuquay Inc. We were very impressed with the professionalism and quality of work they demonstrated. We will be starting our manhole lining for phase one of our five-year project beginning in January. Contractors will be onsite beginning 1/16/2023 to begin review and implementation of phase one of the SSO plan. We are working with the division manager of JD Fuquay on schedule. First thing we will do is visit each of the manholes in section C and see what needs to be done on them and then figure out which crews we need to start actual work.

Estimated completion date of 6/1/2027.

Status: 15% Complete

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Department Projects

LBJ Signs

At our last council meeting we had a request for mph and children at play signs placed on LBJ street. We installed a 10 mph sign on 3-17-2023. We have ordered the children at play signs and will install them as soon as they arrive.

Estimated completion date of 5-4-2023.

Status: 50% complete

Ryan Chapel and Gandy Service Road

We will be placing a small rock driveway service access entry at this sewer main location. We have trouble accessing our manholes and main line in this area during wet conditions. This is a clay tile line that is very prone to blockages and hard to access. The installation should take no more than 4 hours.

Estimated completion date of 5-10-2023.

Status 0% complete

TCEQ Water Inspection

We were notified on 3-23-2023 That TCEQ would be doing our state inspection on 3-30-2023. All preparations for the inspection were completed at all well sites and city facilities. All documents and reports including:

Daily and Weekly Monitoring Record, Sampling locations, Well Flow Meter Readings, Disinfectant Residual Readings, Amount of Water and Chemical(s) used, Coliform Sampling Results, Flushing Events Records, Flush Dead-End Mains, Length of Flushing, Volume of Water Flushed, Beginning and Ending Residual, Quarterly Operating Records, Data on your Disinfectant Residual Analyzers, Copies of Disinfectant Level Quarterly Operating Reports, Annual Operating Records, Tank Inspection Records, Copies of Water Operator Notice forms, Update Operator Information, Well Meter Calibration Records, Consumer Confidence Reports, Lead and Copper Records, Chemical Analysis Results, Public Notice Records, Maintenance Records, Facility Cleaning Logs, Distribution Maps, Monitoring Plans, Sample Siting Plans, Plans and Specifications, Engineering Reports, Well Completion Data, NSF Certifications, Plumbing Ordinance/Service Agreements, Backflow Prevention Assembly Records, Customer Service Inspection Reports, Purchase Water Contract, Notices of Violation and Corrective Actions Taken, Sanitary Survey, Compliance Records, Groundwater Rule Compliance Records, Revised Total Coliform Rule Records, Drought Contingency Plan, Emergency Preparedness Plan, Complaints

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The inspection went very well. We should receive a copy of any potential violations by 4-10-2023. We will have 30 days to correct any issues.

Estimated completion date of 5-10-2023.

Status: 75% complete

Baseball Complex Restrooms

The restrooms at the baseball fields have ductile iron pipes. Over the years these lines have corroded and are in need of being replaced. We have had several sewer backups as a result. With the lines in poor condition and continued flushing of excessive amounts of paper towels we will continue to have problems. We plan to get several quotes on replacing the lines and installing hand blowers instead of continuing to use paper towels. We have placed temporary portable restrooms at this location until permanent repairs can be made.

Estimated completion date TBD

Status 10% complete

Fire Hydrant Replacement High School

Valve location underway and materials in stock. Valves have been located. We ordered a tool to remove the internal parts for replacement without having to replace the entire fire hydrant. Scheduled to begin repair on 12-19-2022. The school still has fire protection with multiple hydrants located on the property. The tools we ordered have still not arrived. The vendor expects to receive them by mid-January. Repairs will begin when tools arrive. Tools and parts arrived in mid-January as expected. The water department dug up the hydrant and disassembled it. We have ordered the parts needed to rebuild the hydrant. We are expecting the sockets for the stem jams nuts on the hydrant to arrive next week. The hydrant ended up being corroded for repairs. We ordered the correct hydrant for the flange fitment and installed over spring break while school was out.

Estimated completion date of 4/5/2023.

Status: 100% Complete

Main Water Line Break

3-26-2023 a main break was reported on 59 North. The entire water department came in on Sunday to make the repair. Repairs were completed without any disruption to the water system.

Estimated completion date of 3-26-2023.

Status: 100% complete

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Air Conditioning Baseball Complex

Both mini split units at the concession stands needed repair. We had to replace 1 fan and 2 condensers. Then we replaced the Eastside window unit too. We noticed that the fire suppression system had not been inspected since 2015. We were able to have the system tested and all A/C repairs made before opening day of ball season.

Estimated completion date 3-24-2023.

Status 100% complete

Replacement of Inner Fence at Ground Storage

Planned start 11/21/2022. We have removed the rubbish and brush from the inner fence to gain access for repairs. We plan to start removal of old fence on 1/2/2023. We have made the necessary repairs to keep the fence secure. We are in the process of ordering new lumber and installation. This project has been put on hold until we finish the reconstruction of field 4 at the baseball complex.

Estimated completion date of 6/30/2023.

Status: 25% Complete

Roof repairs at Service center

Ordering materials. We have made point repairs on leaking overlaps in the metal on the roof. We are now sourcing bids for new sky light replacements.

Estimated completion date of 5/19/23.

Status: 50% Complete

Locate all valves on 8-inch water line Arrington and Westchester

Located one valve with pothole machine. This will be a slow moving and time-consuming project. The valves we are trying to locate are covered with years of sediment and in most of the back yards of property owners. We have been able to locate three more vales and have two more to find. We were able to locate another valve on Arrington and Lumberjack.

Estimated completion date of 4/15/2023.

Status: 85% Complete

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City of Diboll Welcome Banner Frame

We have currently procured the materials for building the new frame for the signs. Measurements have been made and materials cut. We are ready to start welding the frame. We will resume work on the frame once we complete the dugout/score box canopy replacements.

Estimated completion date of 4/21/2023.

Status: 20% Complete

Implementation of street grading system

We plan to start grading all streets within the city limits of Diboll. Once this is completed, we will present the conditions of our road system to the city council. We have moved up the completion date from 5/31/2023 to 4/3/2023. We should finish surveying all streets by 3/7/2023. Once completed we will compile all data and have a report for the council to review. to council on April 10, 2023

Estimated completion date of 4/3/2023.

Status: 100% Complete

#18 Golf Course Bridge

The water line has started leaking in another spot. Repairs were delayed. Waiting on parts to replace a 1/12 sprinkler valve on the front nine pump house. Repairs to bridge scheduled. Planning to install sprinkler valve 12/13/2023. Sprinkler valve was received and installation complete. Bridge crossing repairs were delayed due to weather. Due to weather and other project prioritization we have moved the completion date of this project.

Estimated completion date of 3/31/2023.

Status: 65%Complete

Repaint Park Bridges

We will be repainting the four bridges in Old Orchard Park. Two of the bridges will require us to remove all the rust before painting will begin. We have started sourcing materials. Rust remover has been delivered. The parks department will be working on the bridges throughout the month as the weather permits. We will resume painting the bridges once the baseball complex project is completed.

Estimated completion date of 6/30/2023.

Status: 15% complete

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Field 3 Renovation

The parks department will be excavating field 3 infield. We will replace the grass with select fill and infield conditioner. Then we will add new roofs for the dugouts. Materials have been ordered and work will be ongoing, weather permitting. All 4 dugout roofs have been replaced with new corrugated panels and trim. We are starting to replace the dug out covers too. They should be completed by 3/10/2023. We removed all grass/infield dirt on field 4. We extended the infield radius to allow for larger/multiple base path configurations. We replaced the grass removed with 16 loads of dandy clay mix. We have started grading and compaction process. Next, we will add field conditioner and grade to playing height. We transported and spread to grade the removed dirt to field 3 outfield in the low areas. This part of the field has held water for some time. The new pitcher mound was ordered and installed. All new bases anchors/home plate have arrived. We also installed a new electrical service at the batting cages for pitching machines.

Estimated completion date of 3/20/2023.

Status: 100% complete

Floating Food Dispensers and Benches

We are ordering two new park benches to replace those past the point of repair. We are also adding floating food dispensers at the fishing pier will provide another opportunity for all to enjoy the park. The floating food will be good for fish, ducks and geese.

Estimated completion date of 4/12/2023.

Status: 5% Complete

Ditch excavation and culvert replacement:

Edge of Pavement repairs

A street and North Hendrick intersections were eroding on the edge of the pavement from the tractor trailer traffic in that area. 2-inch riprap were placed in the drop-offs. After this area is packed down from traffic we will level again and dress up the drainage. The intersections of North First and East Borden will be repaired the same.

Estimated completion date of 4/19/2023.

Status 100% complete

Lawrence Street- Removal of 7 culverts and re-set to grade. Excavate 1310 feet of ditch line. Locates have been called in and marked. Work to begin on 12/12/2023. We have removed and replaced 4 culverts and set to grade. We have excavated approximately 380 feet of ditch line as well. We have experienced delays due to weather. We resumed work on 4/4/2020 and installed the reaming culverts.

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Estimated completion date of 4/30/2023.

Status: 75% Complete

Cozy Circle - Removal of 6 culverts and re-set to grade. Excavate 410 feet of ditch line.

OC Scott and Lynn- Benita Duffield asked me to investigate the drainage issue at this location. It appears that Lynn St. catches all the drainage from Ash St. and the housing authority. I suggest that we cut a ditch behind the houses on Lynn St. and try to divert the drainage toward Maynard.

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Work Order Report

2/14/2023 – 04/4/2023

Service Order #	Service Address	Job Date	Completion Date	Job Code	Job Type	Status	Staff	Group	Account Number	Last Edited User	Last Edited Date
SO0000131	310 S FIRST	4/17/2023		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-000890-00	ARomero	03/16/2023 04:30 PM
SO0000271	1412 RYAN CHAPEL RD	4/4/2023		Misc	Miscellaneous	Open		Public Works	02-000459-00	ARomero	04/04/2023 09:45 AM
SO0000272	705 PINEWOOD	4/4/2023		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001374-00	ROlvera	04/04/2023 09:45 AM
SO0000274	LUMBERJACK DR (UNDER SIGN) SPRINKLER	4/4/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	02-001773-00	ARomero	04/04/2023 10:03 AM
SO0000277	618 S TEMPLE	4/4/2023		Occupant Change	Occupant Change	Open	WATER	Public Works	01-001321-03	ARomero	04/04/2023 10:43 AM
SO0000278	604 COOPER	4/4/2023		Street Repair/Maint	Miscellaneous	Open	STREET	Public Works	02-001245-00	ROlvera	04/04/2023 12:14 PM
SO0000235	291 FM 1818	4/3/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	01-000750-00	ARomero	04/03/2023 07:49 AM
SO0000236	1412 RYAN CHAPEL RD	4/3/2023	4/3/2023	Reinstate	Reinstate	Completed	WATER	Public Works	02-000459-00	ARomero	04/03/2023 08:13 AM
SO0000237	512 BOOKER	4/3/2023		Misc	Miscellaneous	Open		Public Works	01-001167-00	ARomero	04/03/2023 08:26 AM
SO0000238	1431 RYAN CHAPEL RD	4/3/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	02-000488-00	ARomero	04/03/2023 08:51 AM
SO0000239	217 RHONE # A	4/3/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	03-000719-00	ARomero	04/03/2023 09:16 AM

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Work Order Report

2/14/2023 – 04/4/2023

SO0000240	1407 FAIRCHILD	4/3/2023	Reinstate	Reinstate	New	WATER	Public Works	02-000434-02		04/03/2023 09:26 AM
SO0000241	814 WELLS	4/3/2023	Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001540-11	ARomero	04/03/2023 10:02 AM
SO0000262	1500 N HENDRICK F 2	4/3/2023	Occupant Change	Occupant Change	Open	WATER	Public Works	02-000528-13	ARomero	04/03/2023 11:25 AM
SO0000263	1200 CYPRESS	4/3/2023	Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-000288-00	ARomero	04/03/2023 11:46 AM
SO0000264	608 MULBERRY	4/3/2023	Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001289-00	ARomero	04/03/2023 11:51 AM
SO0000265	702 NELSON	4/3/2023	Disconnect	Disconnect	Open	WATER	Public Works	01-001349-13	ARomero	04/03/2023 12:51 PM
SO0000266	500 HACKBERRY	4/3/2023	Connect	Connect	Open	WATER	Public Works	01-001068-02	ROlvera	04/03/2023 01:49 PM
SO0000267	305 BOX FACTORY	4/3/2023	Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-000841-00	ROlvera	04/03/2023 03:05 PM
SO0000268	607 MULBERRY	4/3/2023	Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	01-001281-00	ROlvera	04/03/2023 03:30 PM
SO0000269	607 MULBERRY	4/3/2023	Street Repair/Maint	Miscellaneous	Open	STREET	Public Works	01-001281-00	ROlvera	04/03/2023 03:34 PM
SO0000270	302 S NEAL PICKETT	4/3/2023	Misc	Miscellaneous	Open		Public Works	03-000802-00	ARomero	04/03/2023 04:44 PM
SO0000223	1500 N HENDRICK B 4	4/1/2023	Occupant Change	Occupant Change	Open	WATER	Public Works	02-000521-30	SDurham	03/29/2023 04:55 PM

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Work Order Report

2/14/2023 – 04/4/2023

SO0000224	400 KENLEY CITY HALL	3/30/2023	Misc	Miscellaneous	Open	WATER	Public Works	99-000942-00	ROlvera	03/30/2023 08:15 AM
SO0000225	307 THOMPSON	3/30/2023	Misc	Miscellaneous	Open		Public Works	01-000874-01	SDurham	03/30/2023 09:11 AM
SO0000226	306 OFFICE	3/30/2023	Misc	Miscellaneous	Open	WATER	Public Works	01-000859-00	ROlvera	03/30/2023 12:52 PM
SO0000227	208 S BEECH	3/30/2023	Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-000683-00	ROlvera	03/30/2023 01:32 PM
SO0000231	1487 MOCKINGBIRD LN	3/30/2023	Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-000503-00	AMaze	03/30/2023 03:27 PM
SO0000232	5020 BELFORD RD	3/30/2023	Misc	Miscellaneous	Open	WATER	Public Works	01-001097-03	ROlvera	03/30/2023 03:37 PM
SO0000233	405 N NEAL PICKETT	3/30/2023	Misc	Miscellaneous	Open	STREET	Public Works	03-000994-00	ROlvera	03/30/2023 04:14 PM
SO0000217	706 DENNIS	3/29/2023	Sewer Repairs/Maint	Miscellaneous	Open	WASTEWATER	Public Works		ARomero	04/03/2023 12:03 PM
SO0000219	1311 GLASS	3/29/2023	Sewer Repairs/Maint	Miscellaneous	Open	WASTEWATER	Public Works		AMaze	03/29/2023 01:59 PM
SO0000220	1500 N HENDRICK A 1	3/29/2023	Misc	Miscellaneous	Open		Public Works		SDurham	03/29/2023 02:19 PM
SO0000221	1413 FROSTY LN	3/29/2023	Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week		ROlvera	03/29/2023 04:02 PM
SO0000211	525 HOLUBEC	3/28/2023	Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	02-001185-00	ARomero	03/28/2023 09:56 AM

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SO0000212	LUMBERJACK DR (UNDER SIGN) SPRINKLER	3/28/2023	Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	02-001773-00	ARomero	04/04/2023 10:05 AM
SO0000215	1113 LAWRENCE	3/28/2023	Street Repair/Maint	Miscellaneous	Open	STREET	Public Works	05-000243-04	ARomero	03/28/2023 01:02 PM
SO0000200	304 OFFICE	3/27/2023	Connect	Connect	Open	WATER	Public Works	01-000833-02	ARomero	03/24/2023 11:29 AM
SO0000201	100 E BORDEN	3/27/2023	Street Repair/Maint	Miscellaneous	Open	STREET	Public Works	02-000007-00	ARomero	03/27/2023 09:27 AM
SO0000203	719 DENNIS	3/27/2023	Misc	Miscellaneous	Open	WATER	Public Works	01-001452-00	ARomero	03/27/2023 11:14 AM
SO0000205	804 WELLS	3/27/2023	Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001507-01	MConcha	03/27/2023 11:20 AM
SO0000206	207 DEVEREAUX	3/27/2023	Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	02-000669-10	ARomero	03/27/2023 11:44 AM
SO0000207	411 BIRDSONG	3/27/2023	Street Repair/Maint	Miscellaneous	Open	STREET	Public Works	01-001040-00	ARomero	03/27/2023 12:22 PM
SO0000208	618 S TEMPLE	3/27/2023	Disconnect	Disconnect	Open	WATER	Public Works	01-001321-03	ARomero	03/27/2023 12:48 PM
SO0000209	510 BOOKER	3/27/2023	Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001156-00	ARomero	03/27/2023 02:57 PM
SO0000198	714 PINEWOOD	3/23/2023	Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001434-02	ARomero	03/23/2023 09:47 AM

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SO0000197	605 N SECOND	3/22/2023		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	05-001264-01	AMaze	03/22/2023 01:11 PM
SO0000141	608 ARRINGTON	3/21/2023	3/23/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001284-04	ARomero	03/23/2023 03:09 PM
SO0000142	215 HAMNER	3/21/2023		Cutoff	Cutoff	New	WATER	Public Works	01-000713-02		
SO0000143	308 PINE	3/21/2023		Cutoff	Cutoff	New	WATER	Public Works	99-000877-00		
SO0000144	1500 N HENDRICK # G	3/21/2023	3/23/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000529-00	ARomero	03/23/2023 04:51 PM
SO0000145	1413 FROSTY LN	3/21/2023	3/21/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000460-04	ARomero	03/21/2023 12:18 PM
SO0000146	103 MAGNOLIA	3/21/2023		Cutoff	Cutoff	New	WATER	Public Works	99-000126-00		
SO0000147	291 MARTIN LUTHER KING JR	3/21/2023	3/21/2023	Cutoff	Cutoff	Completed	WATER	Public Works	99-000751-01	ARomero	03/21/2023 02:23 PM
SO0000148	3832 MOCKINGBIRD LN	3/21/2023		Cutoff	Cutoff	New	WATER	Public Works	01-000931-00		
SO0000149	703 ASHFORD	3/21/2023	3/22/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001355-09	ARomero	03/22/2023 08:43 AM
SO0000150	313 S NEAL PICKETT	3/21/2023	3/23/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000907-00	ARomero	03/23/2023 10:39 AM
SO0000151	903 WILLOW OAK	3/21/2023	3/23/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-001614-02	SDurham	03/23/2023 08:08 AM
SO0000152	1109 REDBUD AVE	3/21/2023	4/3/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-100231-00	ARomero	04/03/2023 08:15 AM
SO0000153	103 PINE	3/21/2023	3/21/2023	Cutoff	Cutoff	Completed	WATER	Public Works	99-000129-03	ARomero	03/21/2023 10:52 AM
SO0000154	1500 N HENDRICK C 2	3/21/2023	3/23/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000524-13	ARomero	03/23/2023 03:10 PM
SO0000155	102 MAGNOLIA	3/21/2023		Cutoff	Cutoff	New	WATER	Public Works	99-000109-00		

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SO0000156	214 HAMNER	3/21/2023	3/28/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000712-02	ARomero	03/28/2023 03:58 PM
SO0000157	401 JACKSON	3/21/2023	3/27/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000953-03	ARomero	03/27/2023 08:10 AM
SO0000158	306 PINE St	3/21/2023		Cutoff	Cutoff	New	WATER	Public Works	99-000860-00		
SO0000159	LIFT STATION/HOLUBEC	3/21/2023	3/28/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-001771-00	ARomero	03/28/2023 03:55 PM
SO0000160	799 WELLS	3/21/2023	3/28/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001485-07	ARomero	03/28/2023 04:08 PM
SO0000161	423 FROSTY LN	3/21/2023		Cutoff	Cutoff	New	WATER	Public Works	03-001057-01		
SO0000162	711 PINEWOOD	3/21/2023	3/21/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001416-14	ARomero	03/21/2023 10:21 AM
SO0000163	310 WHITE OAK	3/21/2023	3/23/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000892-00	ARomero	03/23/2023 10:47 AM
SO0000164	406 BOX FACTORY	3/21/2023	3/23/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-001004-01	ARomero	03/23/2023 08:32 AM
SO0000165	102 HENDRICK	3/21/2023	3/23/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000107-01	ARomero	03/23/2023 09:38 AM
SO0000166	206 RHONE	3/21/2023	3/21/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000663-06	ARomero	03/21/2023 03:17 PM
SO0000167	1000 S FIRST	3/21/2023	3/23/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000023-00	ARomero	03/23/2023 10:53 AM
SO0000168	200 DEVEREAUX	3/21/2023		Cutoff	Cutoff	New	WATER	Public Works	02-000568-08		
SO0000169	1501 N TEMPLE	3/21/2023		Cutoff	Cutoff	New	WATER	Public Works	02-000541-05		
SO0000170	1013 S FIRST	3/21/2023	3/30/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000090-03	SDurham	03/30/2023 03:29 PM
SO0000171	709 DENNIS	3/21/2023	3/23/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001402-00	ARomero	03/23/2023 09:30 AM
SO0000172	1407 FAIRCHILD	3/21/2023		Cutoff	Cutoff	New	WATER	Public Works	02-000434-02		
SO0000173	510 WESTCHESTER	3/21/2023	3/22/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001161-02	ARomero	03/22/2023 08:06 AM
SO0000174	1001 MAYNARD	3/21/2023		Cutoff	Cutoff	New	WATER	Public Works	03-000025-01		

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SO00000175	1211 LYNN	3/21/2023	3/23/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000317-01	ARomero	03/23/2023 10:26 AM
SO00000176	306 WHITE OAK	3/21/2023	3/21/2023	Cutoff	Cutoff	Completed	WATER	Public Works	99-000865-05	ARomero	03/21/2023 03:24 PM
SO00000177	711 DENNIS	3/21/2023	3/21/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001412-10	ARomero	03/21/2023 10:17 AM
SO00000178	301 SAXTON	3/21/2023	3/21/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000792-01	ARomero	03/21/2023 02:19 PM
SO00000179	709 ARRINGTON	3/21/2023	4/3/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001397-02	ARomero	04/03/2023 08:16 AM
SO00000180	804 WELLS	3/21/2023		Cutoff	Cutoff	New	WATER	Public Works	01-001507-01		
SO00000181	1419 RYAN CHAPEL RD	3/21/2023	3/23/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000475-00	ARomero	03/23/2023 09:49 AM
SO00000183	707 CYPRESS	3/21/2023	3/21/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-001383-00	ARomero	03/21/2023 05:07 PM
SO00000184	608 N SECOND	3/21/2023		Cutoff	Cutoff	New	WATER	Public Works	05-001291-11		
SO00000185	802 ASH	3/21/2023		Cutoff	Cutoff	New	WATER	Public Works	99-001495-03		
SO00000186	404 ARRINGTON	3/21/2023	4/3/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000981-04	ARomero	04/03/2023 03:54 PM
SO00000187	1500 N HENDRICK A 4	3/21/2023		Cutoff	Cutoff	New	WATER	Public Works	05-000513-22		
SO00000188	208 RHONE	3/21/2023	4/3/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000681-00	ARomero	04/03/2023 08:17 AM
SO00000189	1110 LAWRENCE	3/21/2023		Cutoff	Cutoff	New	WATER	Public Works	02-000234-03		
SO00000190	301 FARRINGTON	3/21/2023		Cutoff	Cutoff	New	WATER	Public Works	02-000782-09		
SO00000191	1399 N TEMPLE	3/21/2023		Cutoff	Cutoff	New	WATER	Public Works	02-000408-00		
SO00000192	416 BIRDSONG	3/21/2023		Cutoff	Cutoff	New	WATER	Public Works	01-001055-04		
SO00000193	211 DEVEREAUX	3/21/2023		Cutoff	Cutoff	New	WATER	Public Works	02-000699-03		

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SO0000195	711 DENNIS	3/21/2023	3/21/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-001412-10	ARomero	03/21/2023 10:16 AM
SO0000196	301 SAXTON	3/21/2023		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-000792-01	MConcha	03/21/2023 01:45 PM
SO0000135	912 DOGWOOD RIDGE Dr	3/20/2023		Water Repairs/Maint	Miscellaneous	Open	WATER		02-001660-06	MConcha	03/20/2023 08:05 AM
SO0000136	203 DEVEREAUX	3/20/2023		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	02-000618-00	MConcha	03/20/2023 09:39 AM
SO0000137	1205 CYPRESS	3/20/2023	3/20/2023	Misc	Miscellaneous	Completed	WATER	Public Works	99-000300-00	RRoberts	03/20/2023 12:22 PM
SO0000138	102 MAGNOLIA	3/20/2023	3/20/2023	Misc	Miscellaneous	Completed	WATER	Public Works	99-000109-00	RRoberts	03/20/2023 01:26 PM
SO0000139	505 BOOKER	3/20/2023		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001120-02	ARomero	03/20/2023 10:28 AM
SO0000140	1413 GANDY	3/20/2023		Connect	Connect	Open	WATER	Public Works	02-000461-14	ARomero	03/20/2023 12:40 PM
SO0000133	1112 LAWRENCE	3/17/2023	3/21/2023	Inactivate	Inactivate	Open	WATER	Public Works	02-000241-13	RRoberts	03/21/2023 08:24 AM
SO0000134	712 PINE VALLEY Rd # west	3/17/2023		Street Repair/Maint	Miscellaneous	Open	STREET	Public Works	03-001422-00	MConcha	03/17/2023 10:36 AM
SO0000114	1500 N HENDRICK B 4	3/16/2023		Connect	Connect	Open	WATER	Public Works	02-000521-30	ARomero	03/24/2023 10:22 AM
SO0000125	708 DENNIS	3/16/2023		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001392-00	ARomero	03/16/2023 07:57 AM

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SO0000126	209 DALE	3/16/2023		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-000686-00	ARomero	03/16/2023 07:58 AM
SO0000127	106 MAGNOLIA	3/16/2023	3/16/2023	Service Action	Service Action	Completed	WATER	Public Works	99-000160-01	ARomero	03/16/2023 10:17 AM
SO0000128	611 S TEMPLE	3/16/2023		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	05-001309-05	ARomero	03/16/2023 12:27 PM
SO0000129	106 HINES	3/16/2023		Misc	Miscellaneous	New		Public Works	02-000159-00		03/16/2023 01:50 PM
SO0000090	106 MAGNOLIA	3/16/2023		Service Action	Service Action	Open	WATER	Public Works	99-000160-01	ARomero	03/24/2023 10:10 AM
SO0000118	1500 N HENDRICK B 4	3/15/2023	3/15/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	02-000521-29	ARomero	03/15/2023 07:53 AM
SO0000119	400 KENLEY CITY HALL	3/15/2023		Water Repairs/Maint	Miscellaneous	New	WATER	Public Works	99-000942-00		03/15/2023 09:16 AM
SO0000120	L B J	3/15/2023		Water Repairs/Maint	Miscellaneous	New	WATER	Public Works	01-001766-00	JRichard	03/16/2023 10:17 AM
SO0000121	1306 RYAN CHAPEL RD	3/15/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	02-000369-00	JRichard	03/15/2023 09:25 AM
SO0000122	1306 RYAN CHAPEL RD	3/15/2023		Water Repairs/Maint	Miscellaneous	New	WATER	Public Works	02-000369-00		03/15/2023 09:30 AM
SO0000123	725 PINEWOOD	3/15/2023	3/30/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001467-00	RRoberts	03/30/2023 10:43 AM
SO0000124	1004 LYNN	3/15/2023	3/17/2023	Disconnect	Disconnect	Completed	WATER	Public Works	03-000036-10	RRoberts	03/17/2023 02:39 PM
SO0000111	1500 N HENDRICK F 2	3/15/2023	3/24/2023	Connect	Connect	Completed	WATER	Public Works	02-000528-13	ARomero	03/24/2023 10:14 AM

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SO0000102	601 DENNIS	3/14/2023	3/16/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001207-00	RRoberts	03/16/2023 03:13 PM
SO0000105	500 S FIRST	3/14/2023	3/14/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	05-001071-09	SDurham	03/14/2023 02:35 PM
SO0000107	500 S FIRST	3/14/2023		Water Repairs/Maint	Miscellaneous	New	WATER	Public Works	05-001071-09		03/14/2023 11:01 AM
SO0000108	500 S FIRST	3/14/2023		Street Repair/Maint	Miscellaneous	New	STREET	Public Works	05-001071-09		03/14/2023 11:10 AM
SO0000109	107 FRANKENS	3/14/2023	3/16/2023	Misc	Miscellaneous	Completed	WATER	Public Works	01-000163-02	RRoberts	03/16/2023 03:08 PM
SO0000110	101 WEBER	3/14/2023		Street Repair/Maint	Miscellaneous	New	STREET	Public Works	02-000073-12		03/14/2023 01:28 PM
SO0000117	904 N HENDRICK	3/14/2023		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	05-001617-08	AMaze	03/14/2023 03:49 PM
SO0000097	826 WELLS	3/13/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	01-001556-02	MConcha	03/13/2023 07:50 AM
SO0000098	112 FRANKENS	3/13/2023		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-000259-00	ARomero	03/13/2023 12:57 PM
SO0000099	706 ASHFORD	3/13/2023	3/15/2023	Street Repair/Maint	Miscellaneous	Completed	STREET	Public Works	01-001375-00	SDurham	03/15/2023 07:28 AM
SO0000100	315 LOCUST	3/13/2023	3/14/2023	Sewer Repairs/Maint	Miscellaneous	Completed	WASTEWATER	Public Works	03-000913-04	SDurham	03/14/2023 02:39 PM
SO0000095	704 DENNIS	3/10/2023		Misc	Miscellaneous	Open		Public Works	01-001364-00	MConcha	03/10/2023 10:40 AM

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SO0000096	733 BOOKER	3/10/2023		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001481-00	MConcha	03/10/2023 10:43 AM
SO0000088	106 MAGNOLIA	3/9/2023	3/10/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	99-000160-00	SDurham	03/10/2023 02:34 PM
SO0000091	805 CYPRESS	3/9/2023		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-001508-00	MConcha	03/09/2023 08:44 AM
SO0000092	1309 GLASS	3/9/2023	3/10/2023	Sewer Repairs/Maint	Miscellaneous	Completed	WASTEWATER	Public Works	02-000375-05	SDurham	03/10/2023 12:44 PM
SO0000093	1125 PINECREST	3/9/2023		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-000268-00	MConcha	03/09/2023 09:48 AM
SO0000094	227 VFW RD	3/9/2023	3/10/2023	Disconnect	Disconnect	Completed	WATER	Public Works	99-000727-00	SDurham	03/10/2023 02:50 PM
SO0000089	1407 GANDY	3/8/2023		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	02-000435-02	ARomero	03/08/2023 03:12 PM
SO0000082	1209 WILLIE MASSEY	3/7/2023		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-000312-02	MConcha	03/07/2023 10:26 AM
SO0000083	1102 CYPRESS	3/7/2023		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-000195-00	MConcha	03/07/2023 10:29 AM
SO0000084	1412 RYAN CHAPEL RD	3/7/2023	3/10/2023	Misc	Miscellaneous	Completed		Public Works	02-000459-00	SDurham	03/10/2023 02:25 PM
SO0000086	601 MULBERRY	3/7/2023	3/10/2023	Street Repair/Maint	Miscellaneous	Completed	STREET	Public Works	01-001211-00	SDurham	03/10/2023 02:17 PM

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SO0000087	207 DALE	3/7/2023	3/10/2023	Misc	Miscellaneous	Completed	STREET	Public Works	01-000668-01	SDurham	03/10/2023 02:55 PM
SO0000077	1313 GLASS	3/6/2023	3/7/2023	Misc	Miscellaneous	Completed	WATER	Public Works	02-000383-01	SDurham	03/07/2023 12:58 PM
SO0000079	405 JACKSON	3/6/2023		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-000993-00	ARomero	03/06/2023 11:17 AM
SO0000080	1412 RYAN CHAPEL RD	3/6/2023	3/10/2023	Misc	Miscellaneous	Completed		Public Works	02-000459-00	SDurham	03/10/2023 03:03 PM
SO0000075	500 BOX FACTORY	3/3/2023		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-001064-00	MConcha	03/03/2023 11:00 AM
SO0000076	1306 RYAN CHAPEL RD	3/3/2023	3/3/2023	Service Action	Service Action	Completed	WATER	Public Works	02-000369-00	ARomero	03/03/2023 11:44 AM
SO0000057	1111 LAWRENCE	3/1/2023	3/3/2023	Misc	Miscellaneous	Completed		Public Works	02-000237-00	SDurham	03/03/2023 12:14 PM
SO0000058	1605 N TEMPLE	3/1/2023	3/3/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000554-01	SDurham	03/03/2023 12:05 PM
SO0000059	1605 N TEMPLE	3/1/2023	3/1/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000554-01	SDurham	03/01/2023 03:27 PM
SO0000060	1413 GANDY	3/1/2023	3/10/2023	Disconnect	Disconnect	Completed	WATER	Public Works	02-000461-13	SDurham	03/10/2023 02:13 PM
SO0000065	1311 GLASS	3/1/2023	3/3/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	02-000379-01	SDurham	03/03/2023 12:12 PM
SO0000066	609 EDDINS	3/1/2023	3/10/2023	Misc	Miscellaneous	Completed		Public Works	02-001298-00	SDurham	03/10/2023 02:23 PM
SO0000067	1207 LYNN	3/1/2023	3/10/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000306-00	SDurham	03/10/2023 02:32 PM

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2/14/2023 – 04/4/2023

SO0000068	1207 LYNN	3/1/2023		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-000306-00	SDurham	03/01/2023 02:37 PM
SO0000069	1123 PINECREST	3/1/2023		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-000265-00	SDurham	03/01/2023 02:38 PM
SO0000070	714 ASHFORD	3/1/2023		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001430-00	SDurham	03/01/2023 02:38 PM
SO0000071	109 FRANKENS	3/1/2023		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-000177-18	SDurham	03/01/2023 02:38 PM
SO0000072	1008 LYNN	3/1/2023		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-000051-08	MConcha	03/01/2023 03:12 PM
SO0000032	101 ARRINGTON	2/28/2023	2/28/2023	Clean Up Week	Miscellaneous	Completed	GENERAL	Public Works	01-000057-02	MConcha	02/28/2023 08:14 AM
SO0000033	300 N TEMPLE (POLICE STATION) meter JUDD	2/28/2023		Service Action	Service Action	Void	WATER	Public Works	99-000767-00	sysadmin	02/28/2023 08:17 AM
SO0000034	300 N TEMPLE (POLICE STATION) meter JUDD	2/28/2023		Misc	Miscellaneous	Void	STREET	Public Works	99-000767-00	sysadmin	02/28/2023 09:34 AM
SO0000035	300 N TEMPLE (POLICE STATION) meter JUDD	2/28/2023		Misc	Miscellaneous	Void	GENERAL	Public Works	99-000767-00	sysadmin	02/28/2023 09:05 AM
SO0000036	300 N TEMPLE (POLICE STATION) meter JUDD	2/28/2023		Misc	Miscellaneous	Void	GENERAL	Public Works	99-000767-00	sysadmin	02/28/2023 09:12 AM

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Work Order Report

2/14/2023 – 04/4/2023

SO0000037	300 N TEMPLE (POLICE STATION) meter JUDD	2/28/2023		Misc	Miscellaneous	Void	STREET	Public Works	99-000767-00	sysadmin	02/28/2023 09:28 AM
SO0000038	300 N TEMPLE (POLICE STATION) meter JUDD	2/28/2023		Misc	Miscellaneous	Void	WASTEWATER	Public Works	99-000767-00	sysadmin	02/28/2023 09:49 AM
SO0000039	300 N TEMPLE (POLICE STATION) meter JUDD	2/28/2023	2/28/2023	Misc	Miscellaneous	Completed	WASTEWATER	Public Works	99-000767-00	sysadmin	02/28/2023 10:55 AM
SO0000040	300 N TEMPLE (POLICE STATION) meter JUDD	2/28/2023		Misc	Miscellaneous	Void		Public Works	99-000767-00	sysadmin	02/28/2023 10:31 AM
SO0000041	300 N TEMPLE (POLICE STATION) meter JUDD	2/28/2023	2/28/2023	Misc	Miscellaneous	Completed		Public Works	99-000767-00	sysadmin	02/28/2023 11:04 AM
SO0000042	300 N TEMPLE (POLICE STATION) meter JUDD	2/28/2023		Misc	Miscellaneous	Void		Public Works	99-000767-00	sysadmin	02/28/2023 12:16 PM
SO0000043	300 N TEMPLE (POLICE STATION) meter JUDD	2/28/2023	2/28/2023	Misc	Miscellaneous	Completed	WASTEWATER	Public Works	99-000767-00	JRichard	02/28/2023 11:06 AM
SO0000044	300 N TEMPLE (POLICE STATION) meter JUDD	2/28/2023		Misc	Miscellaneous	Void		Public Works	99-000767-00	sysadmin	02/28/2023 12:16 PM
SO0000045	300 N TEMPLE (POLICE STATION) meter JUDD	2/28/2023		Misc	Miscellaneous	Void		Public Works	99-000767-00	sysadmin	02/28/2023 12:16 PM

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Work Order Report

2/14/2023 – 04/4/2023

SO0000046	300 N TEMPLE (POLICE STATION) meter JUDD	2/28/2023	3/1/2023	Misc	Miscellaneous	Completed		Public Works	99-000767-00	JRichard	03/01/2023 09:22 AM
SO0000047	300 N TEMPLE (POLICE STATION) meter JUDD	2/28/2023	3/10/2023	Misc	Miscellaneous	Completed	WATER	Public Works	99-000767-00	SDurham	03/10/2023 02:15 PM
SO0000049	109 FRANKENS	2/28/2023	2/28/2023	Clean Up Week	Miscellaneous	Completed	GENERAL	Public Works	01-000177-18	ARomero	02/28/2023 02:10 PM
SO0000050	704 PINEWOOD	2/28/2023	2/28/2023	Clean Up Week	Miscellaneous	Completed	GENERAL	Public Works	01-001367-05	ARomero	02/28/2023 02:16 PM
SO0000051	101 FRANKENS	2/28/2023		Misc	Miscellaneous	Void	WATER	Public Works	01-000063-01	sysadmin	02/28/2023 02:41 PM
SO0000052	106 HINES	2/28/2023	3/3/2023	Disconnect	Disconnect	Completed	WATER	Public Works	02-000159-04	SDurham	03/03/2023 12:10 PM
SO0000030	300 N TEMPLE (POLICE STATION) meter JUDD	2/27/2023	2/27/2023	Misc	Miscellaneous	Completed	URGENT	Public Works	99-000767-00	sysadmin	02/27/2023 08:06 AM
SO0000031	300 N TEMPLE (POLICE STATION) meter JUDD	2/27/2023		Misc	Miscellaneous	Void	WASTEWATER	Public Works	99-000767-00	sysadmin	02/28/2023 09:34 AM
SO0000029	100 E BORDEN	2/23/2023	2/23/2023	Misc	Miscellaneous	Completed	GENERAL	Public Works	02-000007-00	ARomero	02/23/2023 05:00 PM
SO0000020	404 ARRINGTON	2/22/2023	2/22/2023	Inactivate	Inactivate	Completed	WATER	Public Works	01-000981-05	ARomero	02/22/2023 09:43 AM
SO0000012	100 C ST	2/22/2023	2/22/2023	Inactivate	Inactivate	Completed	WATER	Public Works	05-000006-11	ARomero	02/22/2023 08:34 AM
SO0000013	301 FULLER	2/22/2023	2/22/2023	Inactivate	Inactivate	Completed	WATER	Public Works	01-000783-02	ARomero	02/22/2023 08:35 AM
SO0000014	500 CARTER	2/22/2023	2/22/2023	Inactivate	Inactivate	Completed	WATER	Public Works	01-001066-02	ARomero	02/22/2023 08:36 AM
SO0000015	902 S MDWS	2/22/2023	2/22/2023	Inactivate	Inactivate	Completed	WATER	Public Works	01-001607-07	ARomero	02/22/2023 08:37 AM
SO0000009	1217 LYNN	2/21/2023	2/21/2023	Inactivate	Inactivate	Completed	WATER	Public Works	03-000332-07	ARomero	02/21/2023 03:22 PM

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Work Order Report

2/14/2023 – 04/4/2023

SO00000010	609 N NEAL PICKETT	2/21/2023	2/21/2023	Inactivate	Inactivate	Completed	WATER	Public Works	05-001299-09	ARomero	02/21/2023 03:24 PM
SO00000011	303 1/2 N HENDRICK	2/21/2023	2/21/2023	Inactivate	Inactivate	Completed	WATER	Public Works	05-000807-05	ARomero	02/21/2023 03:25 PM
SO00000024	716 ASHFORD	2/21/2023	2/23/2023	Connect	Connect	Completed	WATER	Public Works	01-001439-04	ARomero	02/23/2023 09:45 AM
SO00000025	716 ASHFORD	2/21/2023	2/23/2023	Service Action	Service Action	Completed	WATER	Public Works	01-001439-04	ARomero	02/23/2023 09:49 AM
SO00000026	105 PINE	2/21/2023	2/23/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	99-000153-01	ARomero	02/23/2023 10:14 AM
SO00000053	210 N TEMPLE	2/21/2023	3/1/2023	Disconnect	Disconnect	Completed	WATER	Public Works	05-000694-08	SDurham	03/03/2023 12:00 PM
SO00000023	301 FARRINGTON	2/17/2023	2/22/2023	Connect	Connect	Completed	WATER	Public Works	02-000782-09	ARomero	02/22/2023 02:23 PM
SO00000063	618 S TEMPLE	2/16/2023	3/1/2023	Connect	Connect	Completed	WATER	Public Works	01-001321-03	ARomero	03/01/2023 10:43 AM
SO00000132	305 N HENDRICK	2/15/2023	3/20/2023	Disconnect	Disconnect	Completed	WATER	Public Works	02-000849-07	RRoberts	03/20/2023 12:32 PM
SO00000022	1509 N TEMPLE	2/14/2023	2/22/2023	Disconnect	Disconnect	Completed	WATER	Public Works	02-000543-09	ARomero	02/22/2023 10:34 AM
SO00000017	404 ARRINGTON	2/14/2023	2/22/2023	Service Action	Service Action	Completed	WATER	Public Works		ARomero	02/22/2023 09:28 AM
SO00000019	404 ARRINGTON	2/14/2023	2/22/2023	Service Action	Service Action	Completed	WATER	Public Works	01-000981-04	ARomero	02/22/2023 09:31 AM
SO00000005	601 DENNIS	1/15/2023	2/21/2023	Service Action	Service Action	Completed	WATER	Public Works	01-001207-00		02/21/2023 02:28 PM
SO00000006	1209 CYPRESS	1/15/2023	2/21/2023	Service Action	Service Action	Completed	WATER	Public Works	99-000310-00	ARomero	02/21/2023 02:33 PM
SO00000007	308 PINE	1/15/2023	2/21/2023	Service Action	Service Action	Completed	WATER	Public Works	99-000877-00	ARomero	02/21/2023 02:38 PM

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Code Compliance

Monthly Report

March 2023

Mail and Bank Deposit – Daily

New Construction –

Remodel – 406 Church

Planning and Zoning – Customer came in about putting Manufactured home on property gave him info on what to do. Midway Investments called about building a Mobile Home Park I let know what to do.

PNZ Letters Received –

911 Addressing –

Inspections – 300 Park replacing Siding. Outside City limits inspection for Oncor not required at Pine valley Road because company is outside city limits.

Fence Permit –

Carport Permit –

Storage Building Permit – 205 Rutland Street.

Electric Permit – 204 Thompson Street,

Weed and Grass Certified Letters – 209 Pine Street, 214 Beech Street,

Violation Certified Letters – 709 Cypress Street, 400 Rutland Street

Substandard Structure Certified Letters – 707 Persimmon Street, 406 Deveraux, 2381 Mockingbird Lane, 304 Box Factory.

Code Compliance – Got pictures and letters ready for upcoming meeting. N Temple Business called about selling snacks / food drinks.

Dog Complaints – Oak Hallow resident called about Pitbull's running around. Booker Street Resident called a Pitbull Running Lose. Birdsong resident called about a dog that keeps coming into his back yard. I found owners of 10 dogs on Wells Street gave Warnings to all owners. Ryan Chapel resident called about 4 dogs running loose I let

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him know I would look into it. Resident called about an Abandoned dog at 200 Devereaux Street he looked bad took it to shelter. Few Neighbors complained about a dog running around going thought trash. found dog and owners. I gave resident first and only warning. Resident on Booker Street called a Dog running around street going through trash. Found.... Ryan Chapel resident called about 4 dogs running loose. Found 3 dog owners and gave warning.

Stray Dog pick up – 2 Booker Street, 1 Box Factory, 2 Dogs South First Street,

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Samantha Durham
Director of Finance

400 Kenley
PO Box 340
Diboll TX, 75941
(936)829-4757
Fax: (936)829-1179
Email: sdurham@cityofdiboll.com

CITY OF DIBOLL

Interoffice Memorandum

DATE: **April 11, 2023**

TO: **Mayor and Council Members**

THRU: **Jason Arnold**
City Manager

SUBJ: **Finance Department Reports**

FINANCE

Including March 2023 Financials for you review.

MUNICIPAL COURT

Operations are good, nothing to report.

PROJECT STATUS REPORT

Incode 10 Software Conversion

The City of Diboll relies heavily on its IT Infrastructure in order to provide services to our community and maintain financial transparency. Our current system includes software packages form FAST, IWORQ, Paychex, Smartsheet, Blackboard, and USTI. Each system manages a separate component including Core Financials, Accounts Payable, Purchasing, Payroll, Time & Attendance, Employee Management, Utility Billing, Municipal Court, Permitting, Budgeting, Cemetery Management, Credit Card Processing, and Customer Engagement. The City of Diboll is in the process of converting all of these system components into an all-in-one ERP system, Incode 10 by Tyler Technologies.

Core Financials Component
Estimated Completion Date: January 2023
Status: 100% Complete

Accounts Payable Component

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Estimated Completion Date: January 2023
Status: 100% Complete

Purchasing Component
Estimated Completion Date: January 2023
Status: 100% Complete

Credit Card Processing Component
Estimated Completion Date: April 2023
Status: 50% Complete

Budget / Project Accounting Component
Estimated Completion Date: February 2023
Status: 100% Complete

Employee / Payroll Component
Estimated Completion Date: February 2023
Status: 100% Complete

Employee ESS & Time and Attendance
Estimated Completion Date: May 2023
Status: 50% Complete

Utility Billing Component
Estimated Completion Date: March 2023
Status: 100% Complete

Customer Engagement Component
Estimated Completion Date: March 2023
Status: 100% Complete

Municipal Court Component
Estimated Completion Date: August 2023
Status: 0% Complete

Permitting Component
Estimated Completion Date: April 2023
Status: 0% Complete

Cemetery Management Component
Estimated Completion Date: April 2023
Status: 0% Complete

Fond regards,

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MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS REGULAR SESSION MEETING ON TUESDAY, APRIL 11, 2023, AT 5:15 P.M., IN THE DIBOLL CITY HALL CHAMBERS.

COUNCIL PRESENT

Mayor Trey Wilkerson, Mayor Pro Tem Daniel Lopez, Councilmembers Benita Sheffield Duffield, Brian Moreno, Luis Maldonado, Ruben Terrazas and Ray Williams, Jr. (Ray Williams, Jr. arrived during presentation of Item 4)

COUNCIL ABSENT

None

STAFF PRESENT

City Manager Jason A. Arnold, City Secretary Rosa Olvera, Finance Director Sam Durham, Chief of Police Michael Skillern, Public Works Director Joshua Richard and Fire Chief Aaron Smith.

Call to Order: Mayor Trey Wilkerson called the meeting to order at 5:15p.m.

Mayor Trey Wilkerson gave the invocation, then led the Pledge of Allegiance which was recited by those in attendance.

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Public Participation: NONE

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

a. Minutes from March 14, 2023, Regular Session Meeting
b. Financial Statement for March 2023
c. 12-Month Attendance Record for March 2023
d. Investment Report for Quarter ending March 2023

Daniel Lopez made a motion to approve and Brian Moreno second. All in Favor, none opposed, motion carries.

Item #2: Consideration and possible action to approve proposed Interlocal Agreement, between Angelina County and the City of Diboll, regarding repair and maintenance work on streets and roads located within the corporate limits of the City of Diboll.

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Daniel Lopez made a motion to approve and Brian Moreno second. All in Favor, none opposed, motion carries.

Item #3: Consideration and possible action to approve Ordinance 2023-04-001 prohibiting smoking and tobacco use, including e-cigarettes and vapes, in all municipal buildings, the municipal golf course, Old Orchard Park and municipal vehicles in the city of Diboll, Texas.

Brian Moreno made a motion to approve and Ruben Terrazas second. All in Favor, none opposed, motion carries.

Item #4: Consideration and possible action to approve Street Overlay Program for 2023.

Brian Moreno made a motion to approve and Luis Maldonado second. All in Favor, none opposed, motion carries.

Item #5: DEPARTMENT HEAD REPORTS

a. Fire Department Report
b. Police Department Report
c. Public Works Report
d. Code Compliance Report
e. Finance & Court Report
f. City Manager Report

Adjournment

Mayor Wilkerson called to adjourn at 5:15p.m.

Minutes of the April 11, 2023 Regular Session Meeting approved by council on this the 9th day of May, 2023.

Trey Wilkerson, Mayor

ATTEST BY:

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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NOTICE OF MEETING
OF THE
CITY OF DIBOLL
BUILDING STANDARD COMMISSION

The City Council will meet in a special called meeting of the City of Diboll Building Standards Commission in the City Hall Council Chambers, located at 400 Kenley, Diboll, Texas, on Tuesday, April 11, 2023, following the City Council Regular Session being at 5:15p.m.

Call to Order

Item #1: Conduct a Public Hearing for Building Standards Commission Cases located at:

- **2381 Mockingbird Lane Diboll, Texas 75941**
- **707 Persimmon Diboll, Texas 75941**
- **304 Box Factory Road Diboll, Texas 75941**
- **406 Devereaux Street Diboll, Texas 75941**

Item #2: Consider taking action for possible Order of Demolition on Building Standards Commission Case located at 2381 Mockingbird Lane.

Item #3: Consider taking action for possible Order of Demolition on Building Standards Commission Case located at 707 Persimmon.

Item #4: Consider taking action for possible Order of Demolition on Building Standards Commission Case located at 304 Box Factory Road.

Item #5: Consider taking action for possible Order of Demolition on Building Standards Commission Case located at 406 Devereaux Street.

Adjournment

Note: Mayor and Council Reports on Items of Community Interest- Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; (6) announcements involving imminent threat to public health and safety.

I certify that this Notice of Meeting was posted in a glass-enclosed case in front of City Hall at 400 Kenley Street, Diboll, Texas, and available for viewing by the public prior to 5:30 p.m. on April 7, 2023, as well as at the City's website.

Rosa M. Olvera

Rosa M. Olvera - City Secretary
Posted: 4/7/2023

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FILED
AT 11:13 O'CLOCK A M
MAR 23 2023
AMY FINCHER
County Clerk, County Court at Law
Angelina County, Texas
By

NOTICE OF PUBLIC HEARING

City of Diboll Building Standards Commission
Public Hearing to be Held April 11, 2023
Council Chambers, Diboll City Hall
400 Kenley, Diboll, Texas 75941

The City of Diboll Building Standards Commission will conduct a Public Hearing on April 11, 2023. This Commission meeting will begin immediately following the Regular City Council Meeting scheduled for 5:15 p.m. on April 11, 2023.

The Public Hearing will be conducted to determine compliance with City of Diboll Ordinance Number 2021-09-004.

Properties to be discussed include:

- **2381 Mockingbird Lane Diboll, Texas 75941;** Property ID: 12477; Legal Description: ABS 0010 CHAVANO J. R., TRACT 14, ACRES 1.0, LE/WASHINGTON CHARLES E
- **707 Persimmon Diboll, Texas 75941;** Property ID: 12413; Legal Description: ABS 0009 CHAVANO A., TRACT 127, ACRES .31
- **304 Box Factory Road Diboll, Texas 75941;** Property ID: 50699; Legal Description: 4691 LAKE #2 BLK 2 LOT 3
- **406 Devereaux Street Diboll, Texas 75941;** Property ID: 60315; Legal Description: 6630 WATSON WALKER BLK 7 LOT 2

Filed this 23rd day of March, 2023, in the Real Property Records of Angelina County Texas.

Rosa M. Olvera

Rosa Olvera
City Secretary
City of Diboll

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Jason A. Arnold, MPA
City Manager, City of Diboll

400 Kenley Street
P.O. Box 340
Diboll, Texas 75941
(936)-829-6800
jarnold@cityofdiboll.com

April 4, 2023

Building Standards Commission

RE: Structure Condemnation Recommendation, 2381 Mockingbird Lane

Code Compliance Official Tino Lopez inspected the structure located at 2381 Mockingbird Lane in Diboll, TX on February 3, 2023 and again on March 8, 2023. The structure is heavily damaged from a leaking roof and is a public hazard and nuisance in accordance with the Dangerous Building Abatement Ordinance 2021-09-004, Section 3.6.

The structure is uninhabitable, a public hazard and a nuisance. Staff recommends the Building Standards Commission approve the attached Order of Demolition.

The following items were completed in accordance with the Dangerous Building Abatement Ordinance 2021-09-004.

- February 3, 2023: A certified letter was sent to the listed owner (Angelina County Appraisal District) Patsy Washington, 8110 Rockford Road, Houston, Texas.
- March 8, 2023: A second certified letter was sent to the listed owner (Angelina County Appraisal District) Patsy Washington, 8110 Rockford Road, Houston, Texas.
- March 23, 2023: Notice of the Public Hearing on April 11, 2023 was published.
- March 23, 2023: A copy of the Public Notice was filed in the Angelina County Real Property Records with the County Clerk.

Respectfully,

Jason A. Arnold, MPA
City Manager
City of Diboll

Attached: Photos of the structure

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ORDER OF DEMOLITION

During the Commission Public Hearing and Meeting held on April 11, 2023, the Commission determined the property listed below to be in violation of Ordinance 2021-09-004, and the Commission ordered that, pursuant to Section 3.6 of the above Ordinance, the building below be demolished by the City and a lien be placed on the property, for the cost of the abatement and demolition, in the Real Property Records of Angelina County:

2381 Mockingbird Lane Diboll, Texas 75941; Property ID: 12477; Legal Description: ABS 0010 CHAVANO J. R., TRACT 14, ACRES 1.0, LE/WASHINGTON CHARLES E

Should the Owner, lienholder or mortgagee wish to appeal the decision of the Commission, they may file an appeal with the Angelina County District Court within thirty (30) days of this notice. A complete copy of the Order of Demolition for the property may be obtained from the City of Diboll City Secretary, 400 Kenley, Diboll, Texas (936) 829-4757.

Issued this 11th day of April, 2023

Rosa Olvera
City Secretary

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Jason A. Arnold, MPA
City Manager, City of Diboll

400 Kenley Street
P.O. Box 340
Diboll, Texas 75941
(936)-829-6800
jarnold@cityofdiboll.com

April 4, 2023

Building Standards Commission

RE: Structure Condemnation Recommendation, 707 Persimmon Street

Code Compliance Official Tino Lopez inspected the structure located at 707 Persimmon Street in Diboll, TX on November 15, 2022 and again on March 8, 2023. The structure is heavily damaged from a leaking roof and is a public hazard and nuisance in accordance with the Dangerous Building Abatement Ordinance 2021-09-004, Section 3.6.

The structure is uninhabitable, a public hazard and a nuisance. Staff recommends the Building Standards Commission approve the attached Order of Demolition.

The following items were completed in accordance with the Dangerous Building Abatement Ordinance 2021-09-004.

- November 15, 2022: A certified letter was sent to the listed owner (Angelina County Appraisal District) Mary B B Phipps, 280 Fern Street, Diboll, Texas.
- March 8, 2023: A second certified letter was sent to the listed owner (Angelina County Appraisal District) Mary B B Phipps, 280 Fern Street, Diboll, Texas.
- March 23, 2023: Notice of the Public Hearing on April 11, 2023 was published.
- March 23, 2023: A copy of the Public Notice was filed in the Angelina County Real Property Records with the County Clerk.

Respectfully,

Jason A. Arnold, MPA
City Manager
City of Diboll

Attached: Photos of the structure

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ORDER OF DEMOLITION

During the Commission Public Hearing and Meeting held on April 11, 2023, the Commission determined the property listed below to be in violation of Ordinance 2021-09-004, and the Commission ordered that, pursuant to Section 3.6 of the above Ordinance, the building below be demolished by the City and a lien be placed on the property, for the cost of the abatement and demolition, in the Real Property Records of Angelina County:

707 Persimmon Diboll, Texas 75941; Property ID: 12413; Legal Description: ABS 0009 CHAVANO A., TRACT 127, ACRES .31

Should the Owner, lienholder or mortgagee wish to appeal the decision of the Commission, they may file an appeal with the Angelina County District Court within thirty (30) days of this notice. A complete copy of the Order of Demolition for the property may be obtained from the City of Diboll City Secretary, 400 Kenley, Diboll, Texas (936) 829-4757.

Issued this 11th day of April, 2023

Rosa Olvera
City Secretary

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Jason A. Arnold, MPA
City Manager, City of Diboll

400 Kenley Street
P.O. Box 340
Diboll, Texas 75941
(936)-829-6800
jarnold@cityofdiboll.com

April 4, 2023

Building Standards Commission

RE: Structure Condemnation Recommendation, 304 Box Factory

Code Compliance Official Tino Lopez inspected the structure located at 304 Box Factory in Diboll, TX on November 10, 2022 and again on March 8, 2023. The structure is heavily damaged and is a public hazard and nuisance in accordance with the Dangerous Building Abatement Ordinance 2021-09-004, Section 3.6.

The structure is uninhabitable, a public hazard and a nuisance. Staff recommends the Building Standards Commission approve the attached Order of Demolition.

The following items were completed in accordance with the Dangerous Building Abatement Ordinance 2021-09-004.

- November 10, 2022: A certified letter was sent to the listed owner (Angelina County Appraisal District) Roy & Rosa Ramos, 410 Box Factory Road, Diboll, Texas.
- March 8, 2023: A second certified letter was sent to the listed owner (Angelina County Appraisal District) Roy & Rosa Ramos, 410 Box Factory Road, Diboll, Texas.
- March 23, 2023: Notice of the Public Hearing on April 11, 2023 was published.
- March 23, 2023: A copy of the Public Notice was filed in the Angelina County Real Property Records with the County Clerk.

Respectfully,

Jason A. Arnold, MPA
City Manager
City of Diboll

Attached: Photos of the structure

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ORDER OF DEMOLITION

During the Commission Public Hearing and Meeting held on April 11, 2023, the Commission determined the property listed below to be in violation of Ordinance 2021-09-004, and the Commission ordered that, pursuant to Section 3.6 of the above Ordinance, the building below be demolished by the City and a lien be placed on the property, for the cost of the abatement and demolition, in the Real Property Records of Angelina County:

304 Box Factory Road Diboll, Texas 75941; Property ID: 50699; Legal Description: 4691 LAKE #2 BLK 2 LOT 3

Should the Owner, lienholder or mortgagee wish to appeal the decision of the Commission, they may file an appeal with the Angelina County District Court within thirty (30) days of this notice. A complete copy of the Order of Demolition for the property may be obtained from the City of Diboll City Secretary, 400 Kenley, Diboll, Texas (936) 829-4757.

Issued this 11th day of April, 2023

Rosa Olvera
City Secretary

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City of Diboll
400 Kenley, P.O. Box 340
Diboll, TX 67941
TEL 936-829-4757 · FAX 936-829-1179

2022-2023 City of Diboll Permit

Issued to: Rosa & Roy Ramos
Address:
Phone:

Site Address: 304 Box Factory Diboll, TX 75941
Value:
Square Ft.

Permit #: 23-00022-01

Application Date: 3/14/2023
Issue Date: 3/15/2023
Expiration Date: 3/15/2024

THIS PERMIT MUST BE DISPLAYED ON SITE DURING CONSTRUCTION AND VISIBLE FROM STREET

THIS PERMIT BECOMES NULL AND VOID IF WORK ON CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 90 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 60 DAYS AT ANY TIME AFTER WORK IS COMMENCED.

Permit Total: $100.00
Balance Due: $0.00

Issued By: Sam Pierham

Signature

Date: 3/15/2023

Permit holder must contact Code Compliance Official for Inspection Services:

Faustino Lopez
City of Diboll
Code Compliance Official
936-829-6808
flopez@cityofdiboll.com

Print Date: 3/28/2023

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Jason A. Arnold, MPA
City Manager, City of Diboll

400 Kenley Street
P.O. Box 340
Diboll, Texas 75941
(936)-829-6800
jarnold@cityofdiboll.com

April 4, 2023

Building Standards Commission

RE: Structure Condemnation Recommendation, 406 Deveraux Street

Code Compliance Official Tino Lopez inspected the structure located at 406 Deveraux Street in Diboll, TX on November 15, 2022 and again on March 8, 2023. The structure is heavily damaged from a leaking roof and is a public hazard and nuisance in accordance with the Dangerous Building Abatement Ordinance 2021-09-004, Section 3.6.

The structure is uninhabitable, a public hazard and a nuisance. Staff recommends the Building Standards Commission approve the attached Order of Demolition.

The following items were completed in accordance with the Dangerous Building Abatement Ordinance 2021-09-004.

- November 15, 2022: A certified letter was sent to the listed owner (Angelina County Appraisal District) Jose M. Cruz, 305 Fuller Street, Diboll, Texas.
- March 8, 2023: A second certified letter was sent to the listed owner (Angelina County Appraisal District) Jose M. Cruz, 305 Fuller Street, Diboll, Texas.
- March 23, 2023: Notice of the Public Hearing on April 11, 2023 was published.
- March 23, 2023: A copy of the Public Notice was filed in the Angelina County Real Property Records with the County Clerk.

Respectfully,

Jason A. Arnold, MPA
City Manager
City of Diboll

Attached: Photos of the structure

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ORDER OF DEMOLITION

During the Commission Public Hearing and Meeting held on April 11, 2023, the Commission determined the property listed below to be in violation of Ordinance 2021-09-004, and the Commission ordered that, pursuant to Section 3.6 of the above Ordinance, the building below be demolished by the City and a lien be placed on the property, for the cost of the abatement and demolition, in the Real Property Records of Angelina County:

406 Devereaux Street Diboll, Texas 75941; Property ID: 60315; Legal Description: 6630 WATSON WALKER BLK 7 LOT 2

Should the Owner, lienholder or mortgagee wish to appeal the decision of the Commission, they may file an appeal with the Angelina County District Court within thirty (30) days of this notice. A complete copy of the Order of Demolition for the property may be obtained from the City of Diboll City Secretary, 400 Kenley, Diboll, Texas (936) 829-4757.

Issued this 11th day of April, 2023

Rosa Olvera
City Secretary

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NOTICE OF MEETING
OF THE
CITY OF DIBOLL CITY COUNCIL

The City Council will meet in a regular session meeting in the City Hall Council Chambers, located at 400 Kenley, Diboll, Texas, on Tuesday, May 9, 2023 at 5:15p.m.

Call to Order

Invocation

Pledge of Allegiance

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

a. Minutes from April 11, 2023, Regular Session Meeting
b. Financial Statement for April 2023
c. 12-Month Attendance Record for April 2023

Item #2: Mayor Trey Wilkerson to present the Oath of Office to unopposed City Council Member Juan Ruben Terrazas - At Large Place 5.

Item #3: Presentation of plaque to outgoing City Council Member Benita Sheffield Duffield. She has 4 years of dedicated service to the City of Diboll.

Item #4: Mayor Trey Wilkerson to present the Oath of Office to unopposed City Council Member Nora L. Munoz - District 3.

Item #5: Presentation of plaque to outgoing City Council Member Brian Moreno. He has 2 years of dedicated service to the City of Diboll.

Item #6: Mayor Trey Wilkerson to present the Oath of Office to unopposed City Council Member Jana A. Coulter - District 1

Item #7: Consideration and possible action to approve a package containing resolutions, policies, proclamations and plans as required by the Texas Department of Agriculture related to TxCDBG Contract No. CDV21-0352.

Item #8: Consideration and possible action to approve Ordinance 2023-05-001 for the fourth (4^{th}) amendment to the 2022-2023 Operating Budget.

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Item #9: DEPARTMENT HEAD REPORTS

a. Fire Department Report
b. Police Department Report
c. Public Works Report
d. Code Compliance Report
e. Finance & Court Report
f. City Manager Report

Adjournment

Note: Mayor and Council Reports on Items of Community Interest- Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; (6) announcements involving imminent threat to public health and safety.

I certify that this Notice of Meeting was posted in a glass-enclosed case in front of City Hall at 400 Kenley Street, Diboll, Texas, and available for viewing by the public prior to 5:15 p.m. on May 5, 2023, as well as at the City's website.

Rosa M. Olvera

Rosa M. Olvera - City Secretary
Posted: 5/5/2023

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MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS REGULAR SESSION MEETING ON TUESDAY, APRIL 11, 2023, AT 5:15 P.M., IN THE DIBOLL CITY HALL CHAMBERS.

COUNCIL PRESENT

Mayor Trey Wilkerson, Mayor Pro Tem Daniel Lopez, Councilmembers Benita Sheffield Duffield, Brian Moreno, Luis Maldonado, Ruben Terrazas and Ray Williams, Jr. (Ray Williams, Jr. arrived during presentation of Item 4)

COUNCIL ABSENT

None

STAFF PRESENT

City Manager Jason A. Arnold, City Secretary Rosa Olvera, Finance Director Sam Durham, Chief of Police Michael Skillern, Public Works Director Joshua Richard and Fire Chief Aaron Smith.

Call to Order: Mayor Trey Wilkerson called the meeting to order at 5:15p.m.

Mayor Trey Wilkerson gave the invocation, then led the Pledge of Allegiance which was recited by those in attendance.

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Public Participation: NONE

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

a. Minutes from March 14, 2023, Regular Session Meeting
b. Financial Statement for March 2023
c. 12-Month Attendance Record for March 2023
d. Investment Report for Quarter ending March 2023

Daniel Lopez made a motion to approve and Brian Moreno second. All in Favor, none opposed, motion carries.

Item #2: Consideration and possible action to approve proposed Interlocal Agreement, between Angelina County and the City of Diboll, regarding repair and maintenance work on streets and roads located within the corporate limits of the City of Diboll.

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Daniel Lopez made a motion to approve and Brian Moreno second. All in Favor, none opposed, motion carries.

Item #3: Consideration and possible action to approve Ordinance 2023-04-001 prohibiting smoking and tobacco use, including e-cigarettes and vapes, in all municipal buildings, the municipal golf course, Old Orchard Park and municipal vehicles in the city of Diboll, Texas.

Brian Moreno made a motion to approve and Ruben Terrazas second. All in Favor, none opposed, motion carries.

Item #4: Consideration and possible action to approve Street Overlay Program for 2023.

Brian Moreno made a motion to approve and Luis Maldonado second. All in Favor, none opposed, motion carries.

Item #5: DEPARTMENT HEAD REPORTS

a. Fire Department Report
b. Police Department Report
c. Public Works Report
d. Code Compliance Report
e. Finance & Court Report
f. City Manager Report

Adjournment

Mayor Wilkerson called to adjourn at 5:15p.m.

Minutes of the April 11, 2023 Regular Session Meeting approved by council on this the 9th day of May, 2023.

_____

Trey Wilkerson, Mayor

ATTEST BY:

_____

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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City of Diboll

Financial Report

Group Summary

For Fiscal: 2022-2023 Period Ending: 04/30/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 01 - General Fund						
Revenue						
3100 - Charges for Service	5,000.00	5,000.00	500.00	4,000.00	4,000.00	1,000.00
3200 - Fines and Fees	485,500.00	485,500.00	18,994.15	160,598.57	160,598.57	324,901.43
3210 - Licenses & Permits	15,119.41	15,119.41	250.96	12,555.14	12,555.14	2,564.27
3500 - Franchise Tax	399,969.77	399,969.77	6,841.39	84,809.49	84,809.49	315,160.28
3550 - Property Tax	1,293,593.32	1,293,593.32	6,680.65	1,292,330.84	1,292,330.84	1,262.48
3700 - Sales Tax	616,909.05	616,909.05	62,906.24	445,560.52	445,560.52	171,348.53
3800 - Interest	2,500.00	2,500.00	1,485.65	11,866.10	11,866.10	-9,366.10
3805 - Miscellaneous	1,000.00	-9,990.00	10,273.55	12,739.57	12,739.57	-22,729.57
3940 - Contributions & Grants	10,400.00	26,783.00	0.00	10,815.35	10,815.35	15,967.65
3960 - Donations	0.00	3,000.00	0.00	3,000.00	3,000.00	0.00
Revenue Total:	**2,829,991.55**	**2,838,384.55**	**107,932.59**	**2,038,275.58**	**2,038,275.58**	**800,108.97**
Expense						
4000 - Insurance	69,193.10	69,193.10	3,377.00	59,596.97	59,596.97	9,596.13
4010 - Grant Expense	13,000.00	29,383.00	0.00	0.00	16,383.00	13,000.00
4030 - Fines & Fees	450.00	450.00	0.00	138.00	138.00	312.00
4040 - Administrative	262,101.00	264,101.00	13,181.35	253,173.33	253,373.05	10,727.95
4080 - Capital Purchase	127,500.00	138,395.00	18,020.15	37,310.15	138,394.15	0.85
4100 - Contractual & Professional Services	244,659.00	244,659.00	20,434.32	122,794.40	122,794.40	121,864.60
4110 - Intergov't Contracts	169,751.94	169,751.94	81,750.00	105,701.06	105,701.06	64,050.88
4210 - Project Expense	0.00	0.00	10,928.75	11,937.81	11,937.81	-11,937.81
4300 - Utility	79,372.00	79,372.00	6,859.81	59,040.58	59,040.58	20,331.42
4400 - Repairs & Maintenance	226,600.00	238,855.00	20,293.74	89,800.83	91,668.78	147,186.22
4460 - Materials & Supplies	198,070.53	202,870.53	8,560.45	69,037.83	90,563.73	112,306.80
4500 - Miscellaneous	3,500.00	11,400.00	908.58	7,108.65	7,321.78	4,078.22
4800 - Payroll Expense	2,084,115.94	2,084,115.94	152,541.84	1,256,912.83	1,256,912.83	827,203.11
4860 - Personnel	39,950.00	39,950.00	518.75	10,479.88	10,479.88	29,470.12
9999 - Transfers	-698,972.00	-698,972.00	0.00	0.00	0.00	-698,972.00
Expense Total:	**2,819,291.51**	**2,873,524.51**	**337,374.74**	**2,083,032.32**	**2,224,306.02**	**649,218.49**
Fund: 01 - General Fund Surplus (Deficit):	**10,700.04**	**-35,139.96**	**-229,442.15**	**-44,756.74**	**-186,030.44**	**150,890.48**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 04/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 02 - Utility Fund						
Revenue						
3100 - Charges for Service	3,309,117.00	3,309,117.00	628,274.39	2,235,874.65	2,235,874.65	1,073,242.35
3130 - Penalties & Interest	25,000.00	25,000.00	49,634.60	216,575.03	216,575.03	-191,575.03
3200 - Fines and Fees	1,000.00	1,000.00	0.00	3,492.70	3,492.70	-2,492.70
3800 - Interest	300.00	300.00	0.00	8,064.53	8,064.53	-7,764.53
3805 - Miscellaneous	0.00	0.00	1,709.30	10,423.91	10,423.91	-10,423.91
3940 - Contributions & Grants	0.00	0.00	0.00	34,500.00	34,500.00	-34,500.00
Revenue Total:	**3,335,417.00**	**3,335,417.00**	**679,618.29**	**2,508,930.82**	**2,508,930.82**	**826,486.18**
Expense						
4000 - Insurance	26,335.98	26,335.98	0.00	27,328.66	27,328.66	-992.68
4030 - Fines & Fees	9,360.00	9,360.00	1,169.18	6,502.55	6,502.55	2,857.45
4040 - Administrative	60,922.00	62,522.00	1,187.50	46,381.91	46,496.50	16,025.50
4080 - Capital Purchase	26,000.00	94,738.00	5,920.00	10,030.62	82,634.93	12,103.07
4100 - Contractual & Professional Services	889,850.00	901,050.00	82,924.72	490,631.34	491,265.68	409,784.32
4110 - Intergov't Contracts	15,000.00	15,000.00	477.79	3,357.02	3,357.02	11,642.98
4300 - Utility	150,180.00	150,180.00	11,676.55	81,465.71	81,465.71	68,714.29
4400 - Repairs & Maintenance	273,000.00	260,200.00	21,566.05	75,966.45	93,389.20	166,810.80
4460 - Materials & Supplies	191,040.00	191,040.00	8,379.05	89,897.04	91,742.73	99,297.27
4800 - Payroll Expense	568,353.74	568,353.74	44,667.30	332,871.12	332,871.12	235,482.62
4860 - Personnel	5,100.00	5,100.00	110.00	1,241.43	1,241.43	3,858.57
9999 - Transfers	1,116,149.50	1,116,149.50	0.00	0.00	0.00	1,116,149.50
Expense Total:	**3,331,291.22**	**3,400,029.22**	**178,078.14**	**1,165,673.85**	**1,258,295.53**	**2,141,733.69**
Fund: 02 - Utility Fund Surplus (Deficit):	**4,125.78**	**-64,612.22**	**501,540.15**	**1,343,256.97**	**1,250,635.29**	**-1,315,247.51**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 04/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 03 - Recreation Fund						
Revenue						
3100 - Charges for Service	0.00	0.00	405.00	952.50	952.50	-952.50
3900 - Rentals & Leases	58,100.00	58,100.00	0.00	30,903.67	30,903.67	27,196.33
3960 - Donations	0.00	7,700.00	0.00	7,700.00	7,700.00	0.00
Revenue Total:	**58,100.00**	**65,800.00**	**405.00**	**39,556.17**	**39,556.17**	**26,243.83**
Expense						
4000 - Insurance	630.13	630.13	0.00	675.93	675.93	-45.80
4040 - Administrative	3,310.00	3,310.00	225.80	566.91	566.91	2,743.09
4100 - Contractual & Professional Services	4,550.00	4,550.00	45.00	645.00	645.00	3,905.00
4300 - Utility	53,247.40	53,247.40	4,719.11	32,999.59	32,999.59	20,247.81
4400 - Repairs & Maintenance	34,800.00	41,500.00	1,173.89	17,543.89	18,043.89	23,456.11
4460 - Materials & Supplies	400.00	1,400.00	0.00	0.00	0.00	1,400.00
4800 - Payroll Expense	42,624.40	42,624.40	1,369.01	11,912.54	11,912.54	30,711.86
9999 - Transfers	-82,200.00	-82,200.00	0.00	0.00	0.00	-82,200.00
Expense Total:	**57,361.93**	**65,061.93**	**7,532.81**	**64,343.86**	**64,843.86**	**218.07**
Fund: 03 - Recreation Fund Surplus (Deficit):	**738.07**	**738.07**	**-7,127.81**	**-24,787.69**	**-25,287.69**	**26,025.76**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 04/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 05 - Restricted Fund						
Revenue						
3805 - Miscellaneous	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00
3940 - Contributions & Grants	0.00	0.00	0.00	1,281.31	1,281.31	-1,281.31
Revenue Total:	**1,200.00**	**1,200.00**	**0.00**	**1,281.31**	**1,281.31**	**-81.31**
Expense						
4010 - Grant Expense	60,000.00	78,937.36	4,088.25	36,712.51	36,712.51	42,224.85
4210 - Project Expense	1,200.00	2,403.93	0.00	0.00	0.00	2,403.93
Expense Total:	**61,200.00**	**81,341.29**	**4,088.25**	**36,712.51**	**36,712.51**	**44,628.78**
Fund: 05 - Restricted Fund Surplus (Deficit):	**-60,000.00**	**-80,141.29**	**-4,088.25**	**-35,431.20**	**-35,431.20**	**-44,710.09**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 04/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 06 - Hotel/Motel Tax Fund						
Revenue						
3400 - Hotel Motel Tax	20,000.00	20,000.00	0.00	6,972.63	6,972.63	13,027.37
Revenue Total:	**20,000.00**	**20,000.00**	**0.00**	**6,972.63**	**6,972.63**	**13,027.37**
Expense						
4040 - Administrative	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00
9999 - Transfers	66,000.00	66,000.00	0.00	0.00	0.00	66,000.00
Expense Total:	**70,000.00**	**70,000.00**	**0.00**	**0.00**	**0.00**	**70,000.00**
Fund: 06 - Hotel/Motel Tax Fund Surplus (Deficit):	**-50,000.00**	**-50,000.00**	**0.00**	**6,972.63**	**6,972.63**	**-56,972.63**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 04/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 07 - Seized Fund						
Revenue						
3800 - Interest	0.00	0.00	1.25	7.08	7.08	-7.08
Revenue Total:	**0.00**	**0.00**	**1.25**	**7.08**	**7.08**	**-7.08**
Fund: 07 - Seized Fund Total:	**0.00**	**0.00**	**1.25**	**7.08**	**7.08**	**-7.08**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 04/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 09 - MC Security Fund						
Revenue						
3200 - Fines and Fees	7,000.00	7,000.00	453.43	3,715.66	3,715.66	3,284.34
Revenue Total:	**7,000.00**	**7,000.00**	**453.43**	**3,715.66**	**3,715.66**	**3,284.34**
Expense						
9999 - Transfers	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00
Expense Total:	**7,000.00**	**7,000.00**	**0.00**	**0.00**	**0.00**	**7,000.00**
Fund: 09 - MC Security Fund Surplus (Deficit):	**0.00**	**0.00**	**453.43**	**3,715.66**	**3,715.66**	**-3,715.66**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 04/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 10 - MC Tech Fund						
Revenue						
3200 - Fines and Fees	7,000.00	7,000.00	478.73	3,959.21	3,959.21	3,040.79
Revenue Total:	**7,000.00**	**7,000.00**	**478.73**	**3,959.21**	**3,959.21**	**3,040.79**
Expense						
4300 - Utility	5,070.00	5,070.00	631.89	1,363.07	1,363.07	3,706.93
Expense Total:	**5,070.00**	**5,070.00**	**631.89**	**1,363.07**	**1,363.07**	**3,706.93**
Fund: 10 - MC Tech Fund Surplus (Deficit):	**1,930.00**	**1,930.00**	**-153.16**	**2,596.14**	**2,596.14**	**-666.14**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 04/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 11 - PEG Fund						
Revenue						
3500 - Franchise Tax	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00
Revenue Total:	**4,000.00**	**4,000.00**	**0.00**	**0.00**	**0.00**	**4,000.00**
Fund: 11 - PEG Fund Total:	**4,000.00**	**4,000.00**	**0.00**	**0.00**	**0.00**	**4,000.00**

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 12 - Red Light Fund						
Revenue						
3800 - Interest	0.00	0.00	24.78	152.71	152.71	-152.71
Revenue Total:	**0.00**	**0.00**	**24.78**	**152.71**	**152.71**	**-152.71**
Expense						
9999 - Transfers	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00
Expense Total:	**25,000.00**	**25,000.00**	**0.00**	**0.00**	**0.00**	**25,000.00**
Fund: 12 - Red Light Fund Surplus (Deficit):	**-25,000.00**	**-25,000.00**	**24.78**	**152.71**	**152.71**	**-25,152.71**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 04/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 13 - Debt Service Fund						
Revenue						
3550 - Property Tax	145,318.75	145,318.75	808.14	140,983.17	140,983.17	4,335.58
3800 - Interest	0.00	0.00	26.51	333.25	333.25	-333.25
Revenue Total:	**145,318.75**	**145,318.75**	**834.65**	**141,316.42**	**141,316.42**	**4,002.33**
Expense						
4015 - Bond Expense	605,268.25	605,268.25	0.00	506,610.38	506,610.38	98,657.87
4020 - Note Expense	22,978.00	22,978.00	0.00	0.00	0.00	22,978.00
4030 - Fines & Fees	1,500.00	1,500.00	0.00	475.00	475.00	1,025.00
9999 - Transfers	-434,427.50	-434,427.50	0.00	0.00	0.00	-434,427.50
Expense Total:	**195,318.75**	**195,318.75**	**0.00**	**507,085.38**	**507,085.38**	**-311,766.63**
Fund: 13 - Debt Service Fund Surplus (Deficit):	**-50,000.00**	**-50,000.00**	**834.65**	**-365,768.96**	**-365,768.96**	**315,768.96**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 04/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 14 - Endowment Fund						
Revenue						
3800 - Interest	8,050.00	8,050.00	0.00	0.00	0.00	8,050.00
Revenue Total:	**8,050.00**	**8,050.00**	**0.00**	**0.00**	**0.00**	**8,050.00**
Expense						
9999 - Transfers	8,050.00	8,050.00	0.00	0.00	0.00	8,050.00
Expense Total:	**8,050.00**	**8,050.00**	**0.00**	**0.00**	**0.00**	**8,050.00**
Fund: 14 - Endowment Fund Surplus (Deficit):	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 04/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 15 - Restricted Project Fund						
Expense						
9999 - Transfers	-83,009.13	-83,009.13	0.00	0.00	0.00	-83,009.13
Expense Total:	**-83,009.13**	**-83,009.13**	**0.00**	**0.00**	**0.00**	**-83,009.13**
Fund: 15 - Restricted Project Fund Total:	**-83,009.13**	**-83,009.13**	**0.00**	**0.00**	**0.00**	**-83,009.13**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 04/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 16 - MC Local Truancy Prevention & Diversion Fund						
Revenue						
3200 - Fines and Fees	8,000.00	8,000.00	462.64	3,642.47	3,642.47	4,357.53
Revenue Total:	**8,000.00**	**8,000.00**	**462.64**	**3,642.47**	**3,642.47**	**4,357.53**
Fund: 16 - MC Local Truancy Prevention & Diversion Fund Total:	**8,000.00**	**8,000.00**	**462.64**	**3,642.47**	**3,642.47**	**4,357.53**

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 17 - MC Municipal Jury Fund						
Revenue						
3200 - Fines and Fees	150.00	150.00	9.25	72.76	72.76	77.24
Revenue Total:	**150.00**	**150.00**	**9.25**	**72.76**	**72.76**	**77.24**
Expense						
9999 - Transfers	400.00	400.00	0.00	0.00	0.00	400.00
Expense Total:	**400.00**	**400.00**	**0.00**	**0.00**	**0.00**	**400.00**
Fund: 17 - MC Municipal Jury Fund Surplus (Deficit):	**-250.00**	**-250.00**	**9.25**	**72.76**	**72.76**	**-322.76**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 04/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 18 - Keep Diboll Beautiful Fund						
Revenue						
3960 - Donations	0.00	0.00	59.39	156.69	156.69	-156.69
Revenue Total:	**0.00**	**0.00**	**59.39**	**156.69**	**156.69**	**-156.69**
Expense						
4210 - Project Expense	34,841.38	26,780.69	0.00	6,387.57	6,387.57	20,393.12
Expense Total:	**34,841.38**	**26,780.69**	**0.00**	**6,387.57**	**6,387.57**	**20,393.12**
Fund: 18 - Keep Diboll Beautiful Fund Surplus (Deficit):	**-34,841.38**	**-26,780.69**	**59.39**	**-6,230.88**	**-6,230.88**	**-20,549.81**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 04/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 19 - Street Project Fund						
Revenue						
3800 - Interest	0.00	0.00	83.42	522.30	522.30	-522.30
Revenue Total:	**0.00**	**0.00**	**83.42**	**522.30**	**522.30**	**-522.30**
Fund: 19 - Street Project Fund Total:	**0.00**	**0.00**	**83.42**	**522.30**	**522.30**	**-522.30**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 04/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 20 - ARPA Fund						
Revenue						
3800 - Interest	0.00	0.00	572.50	3,727.73	3,727.73	-3,727.73
Revenue Total:	**0.00**	**0.00**	**572.50**	**3,727.73**	**3,727.73**	**-3,727.73**
Expense						
4210 - Project Expense	0.00	0.00	7,488.00	59,237.19	59,237.19	-59,237.19
Expense Total:	**0.00**	**0.00**	**7,488.00**	**59,237.19**	**59,237.19**	**-59,237.19**
Fund: 20 - ARPA Fund Surplus (Deficit):	**0.00**	**0.00**	**-6,915.50**	**-55,509.46**	**-55,509.46**	**55,509.46**
Total Surplus (Deficit):	**-107,588.36**	**-234,246.96**	**255,742.09**	**828,453.79**	**594,058.41**	

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Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
01 - General Fund	10,700.04	-35,139.96	-229,442.15	-44,756.74	-186,030.44	150,890.48
02 - Utility Fund	4,125.78	-64,612.22	501,540.15	1,343,256.97	1,250,635.29	-1,315,247.51
03 - Recreation Fund	738.07	738.07	-7,127.81	-24,787.69	-25,287.69	26,025.76
05 - Restricted Fund	-60,000.00	-80,141.29	-4,088.25	-35,431.20	-35,431.20	-44,710.09
06 - Hotel/Motel Tax Fund	-50,000.00	-50,000.00	0.00	6,972.63	6,972.63	-56,972.63
07 - Seized Fund	0.00	0.00	1.25	7.08	7.08	-7.08
09 - MC Security Fund	0.00	0.00	453.43	3,715.66	3,715.66	-3,715.66
10 - MC Tech Fund	1,930.00	1,930.00	-153.16	2,596.14	2,596.14	-666.14
11 - PEG Fund	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00
12 - Red Light Fund	-25,000.00	-25,000.00	24.78	152.71	152.71	-25,152.71
13 - Debt Service Fund	-50,000.00	-50,000.00	834.65	-365,768.96	-365,768.96	315,768.96
14 - Endowment Fund	0.00	0.00	0.00	0.00	0.00	0.00
15 - Restricted Project Fund	83,009.13	83,009.13	0.00	0.00	0.00	83,009.13
16 - MC Local Truancy Prevent…	8,000.00	8,000.00	462.64	3,642.47	3,642.47	4,357.53
17 - MC Municipal Jury Fund	-250.00	-250.00	9.25	72.76	72.76	-322.76
18 - Keep Diboll Beautiful Fund	-34,841.38	-26,780.69	59.39	-6,230.88	-6,230.88	-20,549.81
19 - Street Project Fund	0.00	0.00	83.42	522.30	522.30	-522.30
20 - ARPA Fund	0.00	0.00	-6,915.50	-55,509.46	-55,509.46	55,509.46
Total Surplus (Deficit):	**-107,588.36**	**-234,246.96**	**255,742.09**	**828,453.79**	**594,058.41**	

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DIBOLL CITY COUNCIL
12-MONTH ATTENDANCE RECORD

Council Member	9/30/2021	10/6/2021	10/12/2021	11/9/2021	12/14/2021	1/11/2022	2/8/2022	3/8/2022	4/12/2022	5/18/2022	5/10/2022	6/14/2022
Brian Moreno										0	0	0
Ruben Terrazas										1	0	0
Daniel Lopez										0	0	0
Ray Williams, Jr.										0	0	0
Benita Sheffield Duffield										0	0	0
Luis Maldonado										0	0	1
Trey Wilkerson										0	0	0
Total Absences										**1**	**0**	**1**

Council Member	6/21/2022	7/12/2022	8/9/2022	9/13/2022	10/11/2022	11/15/2022	12/13/2022	1/10/2023	2/14/2023	3/14/2023	4/11/2023	TOTAL TO-DATE
Brian Moreno	0	0	0	0	0	1	0	0	1	0	0	**2**
Ruben Terrazas	0	1	0	0	1	0	0	0	0	0	0	**3**
Daniel Lopez	0	1	0	0	0	0	0	0	0	0	0	**1**
Ray Williams, Jr.	0	0	0	0	0	0	0	1	0	0	0	**1**
Benita Sheffield Duffield	0	0	0	0	0	1	0	0	1	0	0	**2**
Luis Maldonado	0	0	0	0	0	1	0	0	1	0	0	**3**
Trey Wilkerson	0	0	0	0	0	0	0	0	0	0	0	**0**
Total Absences	**0**	**2**	**0**	**0**	**1**	**3**	**0**	**1**	**3**	**0**	**0**	**12**

Rosa M. Olvera - City Secretary

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Form #2204 Rev 9/2017	This space reserved for office use
Submit to: **SECRETARY OF STATE** **Government Filings Section** **P O Box 12887** **Austin, TX 78711-2887** **512-463-6334** **FAX 512-463-5569** **Filing Fee: None**	**OATH OF OFFICE**

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
I, J. Ruben Terrazas , do solemnly swear (or affirm), that I will faithfully execute the duties of the office of Council, At-Large Place 5 for the City of Diboll of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State, so help me God.

Signature of Officer

Certification of Person Authorized to Administer Oath

State of Texas

County of Angelina

Sworn to and subscribed before me on this 9th day of May, 2023.

(Affix Notary Seal, only if oath administered by a notary.)

Signature of Notary Public or
Signature of Other Person Authorized to Administer An Oath

Trey Wilkerson

Printed or Typed Name

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Form #2204 Rev 9/2017 **Submit to:** **SECRETARY OF STATE** **Government Filings Section** **P O Box 12887** **Austin, TX 78711-2887** **512-463-6334** **FAX 512-463-5569** **Filing Fee: None**	**This space reserved for office use** **OATH OF OFFICE**

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
I, Nora L. Munoz , do solemnly swear (or affirm), that I will faithfully execute the duties of the office of Council, District 3 of the City of Diboll of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State, so help me God.

Signature of Officer

Certification of Person Authorized to Administer Oath

State of Texas

County of Angelina

Sworn to and subscribed before me on this 9th day of May, 2023.

(Affix Notary Seal, only if oath administered by a notary.)

Signature of Notary Public or
Signature of Other Person Authorized to Administer An Oath

Trey Wilkerson

Printed or Typed Name

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Form #2204 Rev 9/2017 **Submit to:** **SECRETARY OF STATE** **Government Filings Section** **P O Box 12887** **Austin, TX 78711-2887** **512-463-6334** **FAX 512-463-5569** **Filing Fee: None**	**This space reserved for office use** **OATH OF OFFICE**

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
I, Jana A. Coulter , do solemnly swear (or affirm), that I will faithfully execute the duties of the office of Council, District 1 of the City of Diboll of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State, so help me God.

Signature of Officer

Certification of Person Authorized to Administer Oath

State of Texas

County of Angelina

Sworn to and subscribed before me on this 9th day of May, 2023.

(Affix Notary Seal, only if oath administered by a notary.)

Signature of Notary Public or
Signature of Other Person Authorized to Administer An Oath

Trey Wilkerson
Printed or Typed Name

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RESOLUTION AUTHORIZING SIGNATORIES

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS, DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS, ENVIRONMENTAL REVIEW DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (TxCDBG) CONTRACT NUMBER CDV21-0352.

WHEREAS, the City of Diboll, Texas has received a 2021 Texas Community Development Block Grant award to provide Sewer improvements, and;

WHEREAS, it is necessary to appoint persons to execute contractual documents, environmental review documents and documents for requesting funds from the Texas Department of Agriculture, and;

WHEREAS, the City of Diboll, Texas acknowledges that in the event that an authorized signatory of the City changes (elections, illness, resignations, etc.), the City must provide TxCDBG with the following:

- a resolution stating who the new authorized signatory is (not required if this original resolution names only the title and not the name of the signatory); and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS, AS FOLLOWS:

The Mayor, Mayor Pro-Tem and City Manager shall serve as the City's Chief Executive Officer and Authorized Representative to execute related contractual documents;

The Mayor, Mayor Pro-Tem and City Manager is authorized to execute environmental review documents between the Texas Department of Agriculture and the City; and

The Mayor, Mayor Pro-Tem, City Manager and City Finance Director is authorized to execute the Request for Payment Form documents and/or other forms required for requesting funds to reimburse project costs.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS on **May 9, 2023**.

_____
Trey Wilkerson, Mayor

Attest:

_____
Rosa Olvera, City Secretary

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A1002

CODE OF CONDUCT POLICY

These procedures are intended to serve as guidelines for the procurement of supplies, equipment, construction services and professional services for the Texas Community Development Block Grant (TxCDBG) Program. The regulations related to conflict of interest and nepotism may be found at the Texas Government Code Chapter 573, Texas Local Government Code Chapter 171, Uniform Grant Management Standards by Texas Comptroller, 24 CFR 570.489(g) & (h), and 2 CFR 200.318.

CODE OF CONDUCT

As a Grant Recipient of a TxCDBG contract, CITY OF DIBOLL shall avoid, neutralize or mitigate actual or potential conflicts of interest so as to prevent an unfair competitive advantage or the existence of conflicting roles that might impair the performance of the TxCDBG contract or impact the integrity of the procurement process.

For procurement of goods and services, no employee, officer, or agent of the CITY OF DIBOLL shall participate in the selection, award, or administration of a contract supported by TxCDBG funds if he or she has a real or apparent conflict of interest. Such a conflict could arise if the employee, officer or agent; any member of his/her immediate family; his/her partner; or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No officer, employee, or agent of the CITY OF DIBOLL shall solicit or accept gratuities, favors or anything of monetary value from contractors or firms, potential contractors or firms, or parties to sub-agreements, except where the financial interest is not substantial or the gift is an unsolicited item of nominal intrinsic value.

Contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements.

For all other cases, no employee, agent, consultant, officer, or elected or appointed official of the state, or of a unit of general local government, or of any designated public agencies, or subrecipients which are receiving TxCDBG funds, that has any CDBG function/responsibility, or is in a position to participate in a decision-making process or gain inside information, may obtain a financial interest or benefit from the TxCDBG activity.

The conflict of interest restrictions and procurement requirements identified herein shall apply to a benefitting business, utility provider, or other third party entity that is receiving assistance, directly or indirectly, under a TxCDBG contract or award, or that is required to complete some or all work under the TxCDBG contract in order to meet the National Program Objective.

Any person or entity including any benefitting business, utility provider, or other third party entity that is receiving assistance, directly or indirectly, under a TxCDBG contract or award, or that is required to complete some or all work under the TxCDBG contract in order to meet a National Program Objective, that might potentially receive benefits from TxCDBG awards may not participate in the selection, award, or administration of a contract supported by CDBG funding.

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Any alleged violations of these standards of conduct shall be referred to the CITY OF DIBOLL Attorney. Where violations appear to have occurred, the offending employee, officer or agent shall be subject to disciplinary action, including but not limited to dismissal or transfer; where violations or infractions appear to be substantial in nature, the matter may be referred to the appropriate officials for criminal investigation and possible prosecution.

Passed and approved this 9th day of May, 2023.

_____
Trey Wilkerson, Mayor
City of Diboll

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A1003

Excessive Force Policy

In accordance with 24 CFR 91.325(b)(6), the City of Diboll hereby adopts and will enforce the following policy with respect to the use of excessive force:

1. It is the policy of City of Diboll to prohibit the use of excessive force by the law enforcement agencies within its jurisdiction against any individual engaged in non-violent civil rights demonstrations;

2. It is also the policy of City of Diboll to enforce applicable State and local laws against physically barring entrance to or exit from a facility or location that is the subject of such non-violent civil rights demonstrations within its jurisdiction.

3. City of Diboll will introduce and pass a resolution adopting this policy.

As officers and representatives of City of Diboll, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

_____ **Mayor**_____
Signature Title

5/9/2023
Date

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A1004

Section 504 Policy Against Discrimination based on Handicap and Grievance Procedures

In accordance with 24 CFR Section 8, Nondiscrimination based on Handicap in federally assisted programs and activities of the Department of Housing and Urban Development, Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and Section 109 of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5309), City of Diboll hereby adopts the following policy and grievance procedures:

1. Discrimination prohibited. No otherwise qualified individual with handicaps in the United States shall, solely by reason of his or her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance from the Department of Housing and Urban Development (HUD).

2. City of Diboll does not discriminate on the basis of handicap in admission or access to, or treatment or employment in, its federally assisted programs and activities.

3. City of Diboll's recruitment materials or publications shall include a statement of this policy in 1. above.

4. City of Diboll shall take continuing steps to notify participants, beneficiaries, applicants and employees, including those with impaired vision or hearing, and unions or professional organizations holding collective bargaining or professional agreements with the recipients that it does not discriminate on the basis of handicap in violation of 24 CFR Part 8.

5. For hearing and visually impaired individuals eligible to be served or likely to be affected by the TxCDBG program, City of Diboll shall ensure that they are provided with the information necessary to understand and participate in the TxCDBG program.

6. Grievances and Complaints

   a. Any person who believes she or he has been subjected to discrimination on the basis of disability may file a grievance under this procedure. It is against the law for City of Diboll to retaliate against anyone who files a grievance or cooperates in the investigation of a grievance.

   b. Complaints should be addressed to: Rosa Olvera, City Secretary, 400 Kenley Street, Diboll, TX 75941 and 936-829-4757 or 936-829-6802, who has been designated to coordinate Section 504 compliance efforts.

   c. A complaint should be filed in writing or verbally, contain the name and address of the person filing it, and briefly describe the alleged violation of the regulations.

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d. A complaint should be filed within thirty (30) working days after the complainant becomes aware of the alleged violation.

e. An investigation, as may be appropriate, shall follow a filing of a complaint. The investigation will be conducted by Rosa Olvera, City Secretary**.** Informal but thorough investigations will afford all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint.

f. A written determination as to the validity of the complaint and description of resolution, if any, shall be issued by Rosa Olvera, City Secretary and a copy forwarded to the complainant with fifteen (15) working days after the filing of the complaint where practicable.

g. The Section 504 coordinator shall maintain the files and records of the City of Diboll relating to the complaints files.

h. The complainant can request a reconsideration of the case in instances where he or she is dissatisfied with the determination/resolution as described in f. above. The request for reconsideration should be made to the City of Diboll within ten working days after the receipt of the written determination/resolution.

i. The right of a person to a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as the filing of a Section 504 complaint with the U.S. Department of Housing and Urban Development. Utilization of this grievance procedure is not a prerequisite to the pursuit of other remedies.

j. These procedures shall be construed to protect the substantive rights of interested persons, to meet appropriate due process standards and assure that the City of Diboll complies with Section 504 and HUD regulations.

_____ May 9, 2023

Mayor Date

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A1006

Section 504 Self-Evaluation Form

Grant Recipient: City of Diboll **TxCDBG Contract No.: CDV21-0352**

Brief Description of Project: Sewer Line Replacement Project

1. Identify individual(s) responsible for collecting information for the Section 504 Self-Evaluation Review.

Ms. Rosa Olvera, City Secretary

2. Identify the individual(s) with disabilities and/or organizations (representing persons with disabilities) that were consulted for the self-evaluation review. Describe how they participated in the self-evaluation review.

Not Applicable

3. Describe Section 504 nondiscrimination notification procedures (example: newspaper advertisements, utility inserts, flyers, postings at public facilities).

Newspaper Advertisements and Postings.

4. List policies that may limit participation of individuals with disabilities in Contractor programs, projects, and activities.

1) None

5. Identify and list public facilities that limit accessibility.

1) None

6. Describe contractor in-house procedures for circulating information on Section 504 and procedures for staff training on Section 504.

None Required.

7. Identify Section 504 contractor complaint procedures.

1) The City asks that all complaints be submitted in writing.

2) The Mayor or appointed equal opportunity officer cannot resolve the problem, then they are referred to the next City Council Meeting.

3) If the complaint is not resolved at this time, the matter is referred to the Governing Body as a whole at the next City Council Meeting.

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8. Describe Contractor's efforts to ensure compliance of Section 504 by third party contractors (Construction Contractors, Engineers, Administrators etc.).

City procurement policies require compliance with equal employment opportunity and nondiscrimination of handicapped persons.

9. Describe Contractor's efforts to make documents and publications available to individuals with special needs (examples: large print, audio tape, Braille, computer disks).

Copies of any advertisements by the City and City Council Meeting minutes are available from the Mayor's Office or City Manager's Office. The City does not have an office to in-house Braille, however, documents may and will be read to blind persons.

10. List special information services that are available (examples: telephone listening devices, information sheet on TDD Relay Texas Service Center for the deaf, interpreters, readers, listening devices, audio visual presentations, automated electronic devices, assistive listening devices, documents in Braille etc.).

None

11. List emergency evacuation procedures.

1) All staff and others shall immediately evacuate the building and proceed to the designated evacuation area or at least 500 feet from the affected building(s).

12. How many people does the Grant Recipient employ? 23

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A1007

Fair Housing Month Proclamation
Proclamation of April as Fair Housing Month

WHEREAS Title VIII of the Civil Rights Act of 1968, as amended, prohibits discrimination in housing and declares it a national policy to provide, within constitutional limits, for fair housing in the United States; and

WHEREAS The principle of Fair Housing is not only national law and national policy, but a fundamental human concept and entitlement for all Americans; and

WHEREAS The National Fair Housing Law, during the month of April, provides an opportunity for all Americans to recognize that complete success in the goal of equal housing opportunity can only be accomplished with the help and cooperation of all Americans.

NOW, THEREFORE, WE, the City Council of the City of Diboll, do proclaim April as Fair Housing Month in the City of Diboll and do hereby urge all the citizens of this locality to become aware of and support the Fair Housing law.

IN WITNESS WHEREOF we have affixed our signatures and seal on this the

9th day of May, 2023.

Witness:

_____

Title: Mayor

Witness:

_____

Title: City Secretary

09/01/2020

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A1008

Designation Form for Civil Rights Officer

City: City of Diboll TxCDBG Contract # CDV21-0352

Address: 400 Kenley Street
Diboll, TX 75941

Telephone Number: 936-829-4757

****

I, Trey Wilkerson, do hereby appoint Rosa Olvera, City Secretary, as the Civil Rights Officer for the City of Diboll.

The Civil Rights Officer shall be responsible for the oversight and compliance of fair housing and equal opportunity activities to be performed by the City of Diboll, as required by the Texas Community Development Block Grant Program Contract No. CDV21-0352.

The Civil Rights Officer is responsible for being familiar with and adhering to all civil rights laws and regulations pertaining to the Texas Community Development Block Grant Program, including those described in the TxCDBG Implementation Manual and those listed in the TxCDBG contract.

Civil Rights Officer:_____
(Signature)

Appointed by:_____ Date: _____
(Signature)

09/01/2020

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A1010

Limited English Proficiency Plan

Name Grantee:	City of Diboll
Community Population:	4,089
LEP population:	13.3%
Languages spoken: 1) by more than 5% of the eligible population or beneficiaries and has more than 50 in number; or 2) By more than 5% of the eligible population or beneficiaries but has less than 50 or less in number; or 3) By more than 1,000 individuals in the eligible population in the market area or among current beneficiaries.	English and Spanish

Program activities to be accessible to LEP persons:	
□	Public Notices and hearings regarding applications for grant funding, amendments to project activities, and completion of grant-funded project
□	Publications regarding TxCDBG application, grievance procedures, *complaint procedures, complaint procedures, answers to complaints, notices, notices of rights and disciplinary action*, and other vital hearings, documents, and program requirements
□	Other program documents: _____

Resources available to Grant Recipient:	
□	Translation services: _The City Secretary is able to translate English to Spanish.__ _____
□	Interpreter services: _____ _____
□	Other resources: _____ _____

Language Assistance to be provided:	
□	Translation (oral and/or written) of advertised notices and vital documents for: _____
□	Referrals to community liaisons proficient in the language of LEP persons _____
□	Public meetings conducted in multiple languages: _____
□	Notices to recipients of the availability of LEP services: _____
□	Other services: _____

_____ Date: _____

Signature - Chief Elected Official or Civil Rights Officer

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A1013

THE CITY OF DIBOLL
CITIZEN PARTICIPATION PLAN
TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Note to Grant Recipients regarding Limited English Proficiency (LEP) requirements:

> In accordance with federal law, if there is a significant number of the population who are non-English speaking residents and are affected by the TxCDBG project, such citizens should have 'meaningful access' to all aspects of the TxCDBG project. To provide 'meaningful access', Grant Recipients may need to provide interpreter services at public hearings or provide non-English written materials that are routinely provided in English. Examples of such vital documents may include Citizen Participation notices (e.g., complaint procedures, hearings notices), civil rights notices, and any other published notice that may allow an eligible person with limited English proficiency to participate in discussing proposed CDBG activities.

For more information, see LEP.gov

COMPLAINT PROCEDURES

These complaint procedures comply with the requirements of the Texas Department of Agriculture's Texas Community Development Block Grant (TxCDBG) Program and Local Government Requirements found in 24 CFR §570.486 (Code of Federal Regulations). Citizens can obtain a copy of these procedures at the City of Diboll, 400 Kenley Street, Diboll, TX 75941, 936-829-4757, during regular business hours.

Below are the formal complaint and grievance procedures regarding the services provided under the TxCDBG project.

1. A person who has a complaint or grievance about any services or activities with respect to the TxCDBG project, whether it is a proposed, ongoing, or completed TxCDBG project, may during regular business hours submit such complaint or grievance, in writing to the City of Diboll, 400 Kenley Street, Diboll, TX 75941 or may call 936-829-4757.

2. A copy of the complaint or grievance shall be transmitted by the City of Diboll to the entity that is the subject of the complaint or grievance and to the City Attorney within five (5) working days after the date of the complaint or grievance was received.

3. The City of Diboll shall complete an investigation of the complaint or grievance, if practicable, and provide a timely written answer to person who made the complaint or grievance within ten (10) days.

4. If the investigation cannot be completed within ten (10) working days per 3 above, the person who made the grievance or complaint shall be notified, in writing, within fifteen (15) days where practicable after receipt of the original complaint or grievance and shall detail when the investigation should be completed.

5. If necessary, the grievance and a written copy of the subsequent investigation shall be forwarded to the TxCDBG for their further review and comment.

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6. If appropriate, provide copies of grievance procedures and responses to grievances in both English and Spanish, or other appropriate language.

TECHNICAL ASSISTANCE

When requested, the City shall provide technical assistance to groups that are representative of persons of low- and moderate-income in developing proposals for the use of TxCDBG funds. The City, based upon the specific needs of the community's residents at the time of the request, shall determine the level and type of assistance.

PUBLIC HEARING PROVISIONS

For each public hearing scheduled and conducted by the City, the following public hearing provisions shall be observed:

1. Public notice of all hearings must be published at least seventy-two (72) hours prior to the scheduled hearing. The public notice must be published in a local newspaper. Each public notice must include the date, time, location, and topics to be considered at the public hearing. A published newspaper article can also be used to meet this requirement so long as it meets all content and timing requirements. Notices should also be prominently posted in public buildings and distributed to local Public Housing Authorities and other interested community groups.

2. When a significant number of non-English speaking residents are a part of the potential service area of the TxCDBG project, vital documents such as notices should be published in the predominant language of these non-English speaking citizens.

3. Each public hearing shall be held at a time and location convenient to potential or actual beneficiaries and will include accommodation for persons with disabilities. Persons with disabilities must be able to attend the hearings and the City must make arrangements for individuals who require auxiliary aids or services if contacted at least two days prior to the hearing.

4. A public hearing held prior to the submission of a TxCDBG application must be held after 5:00 PM on a weekday or at a convenient time on a Saturday or Sunday.

5. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City shall comply with the following citizen participation requirements for the preparation and submission of an application for a TxCDBG project:

1. At a minimum, the City shall hold at least one (1) public hearing to prior to submitting the application to the Texas Department of Agriculture.

2. The City shall retain documentation of the hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the proposed use of funds for three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.

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3. The public hearing shall include a discussion with citizens as outlined in the applicable TxCDBG application manual to include, but is not limited to, the development of housing and community development needs, the amount of funding available, all eligible activities under the TxCDBG program, and the use of past TxCDBG contract funds, if applicable. Citizens, with particular emphasis on persons of low- and moderate-income who are residents of slum and blight areas, shall be encouraged to submit their views and proposals regarding community development and housing needs. Citizens shall be made aware of the location where they may submit their views and proposals should they be unable to attend the public hearing.

4. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City must comply with the following citizen participation requirements in the event that the City receives funds from the TxCDBG program:

1. The City shall also hold a public hearing concerning any substantial change, as determined by TxCDBG, proposed to be made in the use of TxCDBG funds from one eligible activity to another again using the preceding notice requirements.

2. Upon completion of the TxCDBG project, the City shall hold a public hearing and review its program performance including the actual use of the TxCDBG funds.

3. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, for either a public hearing concerning substantial change to the TxCDBG project or for the closeout of the TxCDBG project, publish notice in both English and Spanish, or other appropriate language and provide an interpreter at the hearing to accommodate the needs of the non-English speaking residents.

4. The City shall retain documentation of the TxCDBG project, including hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the actual use of funds for a period of three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.

_____ 5/9/2023

Trey Wilkerson, Mayor Date

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LA CIUDAD DE DIBOLL
PLAN DE PARTICIPACIÓN CIUDADANA
PROGRAMA DE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Nota a los receptores de subvención en relación a requisitos de Dominio Limitado del Inglés:

De acuerdo con la ley federal hay un número significativo de población que son residentes y que no hablan inglés y son afectados por el proyecto TxCDBG, estos ciudadanos deben tener "acceso significativo" a todos los aspectos del proyecto TxCDBG . Para proporcionar "acceso significativo", receptores de la subvención pueden ser utilizados para proporcionar servicios de intérpretacion en las audiencias públicas o proporcionar materiales no escritos en inglés que se proporcionan de manera rutinaria en Inglés. Para obtener más información, consulte LEP.gov.

PROCEDIMIENTOS DE QUEJA

Estos procedimientos de queja cumplen con los requisitos del Departamento de Programa de Agricultura de Texas Community Development Block Grant (TxCDBG) y los requisitos del gobierno local de Texas se encuentran en 24 CFR §570.486 (Código de Regulaciones Federales). Los ciudadanos pueden obtener una copia de estos procedimientos en la Ciudad de Diboll, 400 Kenley Street, Diboll, TX 75941, 936-829-4757, en horario de oficina.

A continuación se presentan los procedimientos formales de quejas y quejas relativas a los servicios prestados en el marco del proyecto TxCDBG.

1. Una persona que tiene una queja o reclamación sobre cualquiera de los servicios o actividades en relación con el proyecto TxCDBG, o si se trata de una propuesta, en curso o determinado proyecto TxCDBG, pueden durante las horas regulares presentar dicha queja o reclamo, por escrito a la Ciudad de Diboll, 400 Kenley Street, Diboll, TX 75941 o puede llamar a 936-829-4757.

2. Una copia de la queja o reclamación se transmitirá por el Ciudad de Diboll a la entidad que es encargada de la queja o reclamación y al Abogado de la Ciudad dentro de los cinco (5) días hábiles siguientes a la fecha de la queja o dia que la reclamación fue recibida.

3. El Ciudad de Diboll deberá complir una investigación de la queja o reclamación, si es posible, y dara una respuesta oportuna por escrito a la persona que hizo la denuncia o queja dentro de los diez (10) días.

4. Si la investigación no puede ser completada dentro de los diez (10) días hábiles anteriormente, la persona que hizo la queja o denuncia sera notificada, por escrito, dentro de los quince (15) días cuando sea posible después de la entrega de la queja original o quejas y detallará cuando se debera completar la investigación.

5. Si es necesario, la queja y una copia escrita de la investigación posterior se remitirán a la TxCDBG para su posterior revisión y comentarios.

6. Se proporcionara copias de los procedimientos de queja y las respuestas a las quejas, tanto en Inglés y Español, u otro lenguaje apropiado.

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ASISTENCIA TÉCNICA

Cuando lo solicite, la Ciudad proporcionará asistencia técnica a los grupos que son representantes de las personas de bajos y moderados ingresos en el desarrollo de propuestas para el uso de los fondos TxCDBG. La Ciudad, en base a las necesidades específicas de los residentes de la comunidad en el momento de la solicitud, deberá determinar el nivel y tipo de asistencia.

DISPOSICIONES AUDIENCIA PÚBLICA

Para cada audiencia pública programada y llevada a cabo por la Ciudad, se observarán las disposiciones siguientes de audiencias públicas:

1. Aviso público de todas las audiencias deberá publicarse al menos setenta y dos (72) horas antes de la audiencia programada. El aviso público deberá publicarse en un periódico local. Cada aviso público debe incluir la fecha, hora, lugar y temas a considerar en la audiencia pública. Un artículo periodístico publicado también puede utilizarse para cumplir con este requisito, siempre y cuando cumpla con todos los requisitos de contenido y temporización. Los avisos también deben ser un lugar prominente en los edificios públicos y se distribuyen a las autoridades locales de vivienda pública y otros grupos interesados de la comunidad.

2. Cuando se tenga un número significativo de residentes que no hablan inglés seran una parte de la zona de servicio potencial del proyecto TxCDBG, documentos vitales como las comunicaciones deben ser publicados en el idioma predominante de estos ciudadanos que no hablan ingles.

3. Cada audiencia pública se llevará a cabo en un momento y lugar conveniente para los beneficiarios potenciales o reales e incluirá alojamiento para personas con discapacidad. Las personas con discapacidad deben poder asistir a las audiencias y la Ciudad debe hacer los arreglos para las personas que requieren ayudas o servicios auxiliares en caso de necesitarlo por lo menos dos días antes de la audencia será publica.

4. Una audiencia pública celebrada antes de la presentación de una solicitud TxCDBG debe hacerse después de las 5:00 pm en un día de semana o en un momento conveniente en sábado o domingo.

5. Cuando un número significativo de residentes que no hablan inglés se registra para participar en una audiencia pública, un intérprete debe estar presente para dar cabida a las necesidades de los residentes que no hablan inglés.

La Ciudad deberá cumplir con los siguientes requisitos de participación ciudadana para la elaboración y presentación de una solicitud para un proyecto TxCDBG:

1. Como mínimo, la Ciudad deberá tener por lo menos un (1) audiencia pública antes de presentar la solicitud al Departamento de Agricultura de Texas.

2. La Ciudad conservará la documentación de la convocatoria(s) audiencia, un listado de las personas que asistieron a la audiencia(s) , acta de la vista(s), y cualquier otra documentación relativa a la propuesta de utilizar los fondos para tres (3) años a partir de la liquidación de la subvención para el Estado . Dichos registros se pondrán a disposición del público, de conformidad con el Capítulo 552, Código de Gobierno de Texas.

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3. La audiencia pública deberá incluir una discusión con los ciudadanos como se indica en el manual correspondiente de aplicación TxCDBG, pero no se limita a, el desarrollo de las necesidades de vivienda y desarrollo comunitario, la cantidad de fondos disponibles, todas las actividades elegibles bajo el programa TxCDBG y el uso de fondos últimos contratos TxCDBG, en su caso. Los ciudadanos, con especial énfasis en las personas de bajos y moderados ingresos que son residentes de las zonas de tugurios y tizón, se fomentará a presentar sus opiniones y propuestas sobre el desarrollo de la comunidad y las necesidades de vivienda. Los ciudadanos deben ser conscientes de la ubicación en la que podrán presentar sus puntos de vista y propuestas en caso de que no pueda asistir a la audiencia pública.

4. Cuando un número significativo de residentes que no hablan inglés se registra para participar en una audiencia pública, un intérprete debe estar presente para dar cabida a las necesidades de los residentes que no hablan inglés.

La Ciudad debe cumplir con los siguientes requisitos de participación ciudadana en el caso de que la Ciudad recibe fondos del programa TxCDBG:

1. La Ciudad celebrará una audiencia pública sobre cualquier cambio sustancial, según lo determinado por TxCDBG, se propuso que se hará con el uso de fondos TxCDBG de una actividad elegible a otro utilizando de nuevo los requisitos de notificación

2. Una vez finalizado el proyecto TxCDBG, la Ciudad celebrará una audiencia pública y revisara el desempeño del programa incluyendo el uso real de los fondos TxCDBG.

3. Cuando un número significativo de residentes que no hablan inglés se puede registra para participar en una audiencia pública, ya sea para una audiencia pública sobre el cambio sustancial del proyecto TxCDBG o para la liquidación del proyecto TxCDBG, publicará un aviso en Inglés y Español u otro idioma apropiado y se proporcionara un intérprete en la audiencia para dar cabida a las necesidades de los residentes.

4. La Ciudad conservará la documentación del proyecto TxCDBG, incluyendo aviso de audiencia(s), un listado de las personas que asistieron a la audiencia(s), acta de la vista(s), y cualquier otro registro concerniente al uso real de los fondos por un período de a tres (3) años a partir de la liquidación del proyecto al estado.

Dichos registros se pondrán a disposición del público, de conformidad con el Capítulo 552, Código de Gobierno de

_____ 5/9/2023

Trey Wilkerson, Alcalde de la ciudad Fecha

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A1014

RESOLUTION No. 2023-05-001
Regarding Civil Rights

The City of Diboll,Texas

Whereas, the City of Diboll, Texas, (hereinafter referred to as "City of Diboll") has been awarded TxCDBG funding through a TxCDBG grant from the Texas Department of Agriculture (hereinafter referred to as "TDA");

Whereas, the City of Diboll, in accordance with Section 109 of the Title I of the Housing and Community Development Act. (24 CFR 6); the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107); and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and for construction contracts greater than $10,000, must take actions to ensure that no person or group is denied benefits such as employment, training, housing, and contracts generated by the CDBG activity, on the basis of race, color, religion, sex, national origin, age, or disability;

Whereas, the City of Diboll, in consideration for the receipt and acceptance of federal funding, agrees to comply with all federal rules and regulations including those rules and regulations governing citizen participation and civil rights protections;

Whereas, the City of Diboll, in accordance with Section 3 of the Housing and Urban Development Act of 1968, as amended, and 24 CFR Part 75, is required, to the greatest extent feasible, to provide training and employment opportunities to lower income residents and contract opportunities to businesses in the Section 3 Service Area;

Whereas, the City of Diboll, in accordance with Section 104(1) of the Housing and Community Development Act, as amended, and State's certification requirements at 24 CFR 91.325(b)(6), must adopt an excessive force policy that prohibits the use of excessive force against non-violent civil rights demonstrations;

Whereas, the City of Diboll, in accordance with Executive Order 13166, must take reasonable steps to ensure meaningful access to services in federally assisted programs and activities by persons with limited English proficiency (LEP) and must have an LEP plan in place specific to the locality and beneficiaries for each TxCDBG project;

Whereas, the City of Diboll, in accordance with Section 504 of the Rehabilitation Act of 1973, does not discriminate on the basis of disability and agrees to ensure that qualified individuals with disabilities have access to programs and activities that receive federal funds; and

Whereas, the City of Diboll, in accordance with Section 808(e)(5) of the Fair Housing Act (42 USC 3608(e)(5)) that requires HUD programs and activities be administered in a manner affirmatively to further the policies of the Fair Housing Act, agrees to conduct at least one activity during the contract period of the TxCDBG contract, to affirmatively further fair housing;

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A1014

Whereas, the City of Diboll, agrees to maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS, that:

The City of Diboll reaffirms the following policies:

1. Citizen Participation Plan and Grievance Procedures (Form A1013);
2. Excessive Force Policy (Form A1003);
3. Fair Housing Policy (Form A1015).
4. Section 504 Policy and Grievance Procedures (Form A1004); and
5. Code of Conduct Policy (Form A1002).

The City of Diboll affirms its commitment to conduct a project-specific analysis and take all appropriate action necessary to comply with program requirements for the following:

6. Section 3 economic opportunity;
7. Limited English Proficiency; and
8. Activity to Affirmatively Further Fair Housing choice.

Passed and approved this 9th day of May, 2023.

Signature of Elected Official

Trey Wilkerson, Mayor
Printed Name of Elected Official

City of Diboll

Date 5/9/2023

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A1015

Fair Housing Policy

In accordance with Fair Housing Act, the City of Diboll hereby adopts the following policy with respect to the Affirmatively Furthering Fair Housing:

1. City of Diboll *agrees to* affirmatively further fair housing choice for all seven protected classes (race, color, religion, sex, disability, familial status, and national origin).

2. City of Diboll *agrees to* plan at least one activity during the contract term to affirmatively further fair housing.

3. City of Diboll will introduce and pass a resolution adopting this policy.

As officers and representatives of City of Diboll, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

_____ Mayor_____
Signature Title

5/9/2023
Date

09/01/2020

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ORDINANCE NO. 2023-05-001

AN APPROPRIATIONS ORDINANCE AUTHORIZING AN AMENDMENT TO THE 2022/2023 OPERATING BUDGET (BUDGET AMENDMENT NO. 04), PROVIDING FOR THE SUPPLEMENTAL APPROPRIATION OF FUNDS IN THE GENERAL FUND, UTILITY FUND, RECREATION FUND, HOTEL & MOTEL FUND, PEG FUND, & DEBT SERVICE FUND; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, The City Charter of the City of Diboll requires an Appropriations Ordinance be passed by the City Council each year showing revenue of the City from all sources and the expenditures to the various purposes for the fiscal year;

WHEREAS, City Council approved the 2022/2023 Operating Budget and appropriated the necessary funds out of the General, Utility, Recreation, Hotel Motel, PEG & Debt Service Fund revenues for the maintenance and operation of various offices, departments and agencies of the City; and

WHEREAS, Council has reviewed and approves the report establishing the need to adjust appropriations in the General, Utility, Recreation, Hotel Motel, PEG & Debt Service Funds.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS, THAT:

Section I

The City Council of the City of Diboll, Texas, hereby authorizes and approves an amendment to the 2022/2023 Operating Budget (Budget Amendment No. 04) for the purpose and in the amounts shown in the attached report, the amounts to be appropriated from Fund Balances:

The following are fund summaries of these adjustments for the budget line items that are affected:

General Fund

Current Expenditure Budget -	2,873,524.51
Proposed Expenditure Budget -	2,969,538.17
Decrease to Fund Balance	(96,013.66)
Current Revenue Budget -	2,838,384.55
Proposed Revenue Budget -	2,952,249.28
Increase to Fund Balance	113,864.73
Net effect to fund balance is an increase of	17,851.07

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Utility Fund

Current Expenditure Budget -	3,400,030.23
Proposed Expenditure Budget -	3,429,134.42
Decrease to Fund Balance	(29,105.20)
Current Revenue Budget -	3,335417.00
Proposed Revenue Budget -	3,364,861.70
Increase to Fund Balance	29,444.70
Net effect to fund balance is an increase of	339.50

Recreation Fund

Current Expenditure Budget -	65,061.93
Proposed Expenditure Budget -	64,751.94,
Increase to Fund Balance	309.98
Current Revenue Budget -	65,800.00
Proposed Revenue Budget -	66,452.50
Increase to Fund Balance	652.50
Net effect to fund balance is an increase of	962.48

Hotel & Motel Fund

Current Expenditure Budget -	70,000.00
Proposed Expenditure Budget -	57,000.00
Increase to Fund Balance	13,000.000
Current Revenue Budget -	20,000.00
Proposed Revenue Budget -	14,000.00
Decrease to Fund Balance	(6,000.00)
Net effect to fund balance is an increase of	7,000.00

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PEG Fund

Current Expenditure Budget -	0.00
Proposed Expenditure Budget -	0.00
Increase to Fund Balance	0.00
Current Revenue Budget -	4,000.00
Proposed Revenue Budget -	0.00
Decrease to Fund Balance	(4,000.00)
Net effect to fund balance is a decrease of	(4,000.00)

Debt Service Fund

Current Expenditure Budget -	195,318.75
Proposed Expenditure Budget -	195,318.75
Increase to Fund Balance	0.00
Current Revenue Budget -	145,318.75
Proposed Revenue Budget -	140,966.46
Decrease to Fund Balance	(4,352.29)
Net effect to fund balance is a decrease of	(4,352.29)

Section II

The City Council of the City of Diboll, Texas, hereby amends the 2022/2023 Operating Budget in the General and Recreation Funds, adjusting appropriations as stated in Section 1 above.

Section III

That this ordinance shall be and become effective immediately upon and after its adoption and approval.

PASSED AND APPROVED by the City Council of the City of Diboll, Texas on this the 9th day of May, 2023

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_____
Trey Wilkerson, Mayor

ATTEST:

_____
Rosa Olvera, City Secretary

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City of Diboll

Budget Comparison Report
Account Summary

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2022-2023 MID PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 01 - General Fund								
Department: 01 - General Govt								
Revenue								
01-01-3210	Licenses & Permits	13,322.89	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-3300	Credit Card Fees	0.00	0.00	761.16	0.00	1,000.00	1,000.00	0.00%
01-01-3500	Franchise Tax	400,000.00	399,969.77	84,809.49	399,969.77	399,969.77	0.00	0.00%
01-01-3550	Payments in Lieu of Tax	78,031.46	75,754.05	58,956.26	75,754.05	71,671.97	-4,082.08	-5.39%
01-01-3600	Property Tax - Current	1,142,559.51	1,195,839.27	1,223,016.23	1,195,839.27	1,220,921.99	25,082.72	2.10%
01-01-3610	Property Tax - Delinquent	11,000.00	11,000.00	315.85	11,000.00	0.00	-11,000.00	-100.00%
01-01-3620	Property Tax - Penalties & Intere	11,000.00	11,000.00	10,042.50	11,000.00	9,717.32	-1,282.68	-11.66%
01-01-3700	Sales Tax	629,499.03	616,909.05	445,560.52	616,909.05	714,000.00	97,090.95	15.74%
01-01-3800	Interest Income	2,500.00	2,500.00	10,380.45	2,500.00	16,500.00	14,000.00	560.00%
01-01-3930	Cemetery Lots	5,000.00	5,000.00	4,000.00	5,000.00	4,000.00	-1,000.00	-20.00%
01-01-3940	Grant Proceeds	0.00	0.00	8,015.35	0.00	8,015.35	8,015.35	0.00%
01-01-3950	Miscellaneous	1,000.00	1,000.00	3,682.28	1,000.00	3,890.00	2,890.00	289.00%
01-01-3970	Reimbursements	0.00	0.00	8,370.47	0.00	8,370.47	8,370.47	0.00%
	Total Revenue:	**2,293,912.89**	**2,318,972.14**	**1,857,910.56**	**2,318,972.14**	**2,458,056.87**	**139,084.73**	**6.00%**
Expense								
01-01-4000	Insurance - General Liability	8,643.00	8,920.80	6,552.06	8,920.80	6,552.06	-2,368.74	-26.55%
01-01-4001	Insurance - Property	938.11	965.32	1,057.08	965.32	1,057.08	91.76	9.51%
01-01-4003	Insurance - Public Officials	538.00	553.60	527.24	553.60	527.24	-26.36	-4.76%
01-01-4030	Bank Fees	460.00	450.00	138.00	450.00	120.00	-330.00	-73.33%
01-01-4040	Dues & Associations	4,964.00	4,236.00	2,697.00	4,236.00	4,236.00	0.00	0.00%
01-01-4041	Software & Subscriptions	78,373.00	106,393.00	174,015.18	106,393.00	242,435.00	136,042.00	127.87%
01-01-4043	Office & Janitorial Supplies	6,500.00	6,500.00	2,479.03	6,500.00	6,500.00	0.00	0.00%
01-01-4044	Postage & Shipping	3,798.00	2,803.00	2,759.49	2,803.00	7,500.00	4,697.00	167.57%
01-01-4045	Copy & Printing	2,640.00	2,640.00	937.24	2,640.00	2,640.00	0.00	0.00%
01-01-4046	Legal Notices	3,375.00	6,750.00	827.96	6,750.00	6,750.00	0.00	0.00%
01-01-4047	Elections	11,000.00	15,000.00	0.00	15,000.00	15,000.00	0.00	0.00%
01-01-4048	Meetings	1,000.00	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00%
01-01-4060	Contributions	25,150.00	26,220.00	4,779.56	26,220.00	26,780.00	560.00	2.14%
01-01-4070	Reimbursables	0.00	0.00	2,390.00	0.00	2,390.00	2,390.00	0.00%
01-01-4100	Contractual Services	804.00	904.00	1,979.76	904.00	7,394.00	6,490.00	717.92%

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2022-2023 MID PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
01-01-4110	Intergov't Contract - Ambulance	26,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-4120	Intergov't Contract - Transportat	21,000.00	21,000.00	12,250.00	21,000.00	21,000.00	0.00	0.00%
01-01-4150	Intergov't Contract - County	26,732.00	28,751.94	13,451.06	28,751.94	28,751.94	0.00	0.00%
01-01-4200	Professional Services	400.00	300.00	2,925.00	300.00	6,500.00	6,200.00	2,066.67%
01-01-4201	Professional Services - Legal	15,000.00	25,000.00	172.00	25,000.00	25,000.00	0.00	0.00%
01-01-4202	Professional Services - Finance	17,000.00	17,000.00	9,475.00	17,000.00	18,500.00	1,500.00	8.82%
01-01-4203	Professional Services - Engineer	500.00	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00%
01-01-4204	Professional Services - Equipmer	3,120.00	3,240.00	0.00	3,240.00	0.00	-3,240.00	-100.00%
01-01-4205	Professional Services - Inspectio	4,500.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-4208	Professional Services - IT	2,900.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-4210	Project Expense	0.00	0.00	11,937.81	0.00	12,000.00	12,000.00	0.00%
01-01-4300	Telephone & Internet Services	15,702.00	20,112.00	11,752.73	20,112.00	35,870.00	15,758.00	78.35%
01-01-4310	Utility Services	4,500.00	4,980.00	2,438.06	4,980.00	4,980.00	0.00	0.00%
01-01-4320	Security Services	0.00	0.00	16.19	0.00	16.19	16.19	0.00%
01-01-4400	Building Repairs & Maint.	2,200.00	14,200.00	7,615.54	14,200.00	14,200.00	0.00	0.00%
01-01-4430	Ground Repairs & Maint.	750.00	4,750.00	670.00	4,750.00	4,750.00	0.00	0.00%
01-01-4461	Small Equipment	1,000.00	1,000.00	10.79	1,000.00	1,000.00	0.00	0.00%
01-01-4480	Uniforms	0.00	450.00	0.00	450.00	450.00	0.00	0.00%
01-01-4500	Miscellaneous	0.00	0.00	-373.01	0.00	-533.01	-533.01	0.00%
01-01-4800	Payroll - Salaries	265,136.56	301,361.76	171,959.40	301,361.76	305,000.00	3,638.24	1.21%
01-01-4810	Payroll - Overtime	200.00	161.00	185.68	161.00	300.00	139.00	86.34%
01-01-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-4815	Payroll - Auto Allowance	7,800.00	7,800.00	4,500.00	7,800.00	7,800.00	0.00	0.00%
01-01-4816	Payroll - Certificate & Longevity	2,472.00	4,172.00	4,172.00	4,172.00	4,172.00	0.00	0.00%
01-01-4817	Payroll - Taxes	21,679.58	24,665.40	13,228.02	24,665.40	23,250.00	-1,415.40	-5.74%
01-01-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-4825	Payroll - SUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-4830	Payroll - Retirement Expense	40,414.84	48,772.47	27,284.78	48,772.47	46,975.00	-1,797.47	-3.69%
01-01-4840	Payroll - Health Benefits	20,400.00	21,614.94	9,401.72	21,614.94	25,200.00	3,585.06	16.59%
01-01-4850	Payroll - Workman's Comp	5,365.85	5,789.47	5,789.47	5,789.47	5,789.47	0.00	0.00%
01-01-4855	TX Unemployment	0.00	0.00	724.67	0.00	724.67	724.67	0.00%
01-01-4860	HR Onboarding	13,100.00	160.00	40.00	160.00	160.00	0.00	0.00%
01-01-4865	Personnel Screening	280.00	80.00	120.00	80.00	160.00	80.00	100.00%
01-01-4870	Training	5,800.00	8,780.00	2,290.00	8,780.00	9,400.00	620.00	7.06%
01-01-4880	Travel & Meals	14,300.00	14,880.00	2,598.81	14,880.00	16,400.00	1,520.00	10.22%
01-01-4895	Appreciation / Benevolence	1,000.00	3,500.00	2,923.32	3,500.00	3,500.00	0.00	0.00%

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2022-2023 MID PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
01-01-9999	Transfer / Balance	-215,283.80	-698,572.00	0.00	-698,572.00	-820,772.00	-122,200.00	17.49%
	Total Expense:	**472,152.14**	**68,284.70**	**518,698.64**	**68,284.70**	**132,425.64**	**64,140.94**	**93.93%**
	Total Department: 01 - General Govt:	**1,821,760.75**	**2,250,687.44**	**1,339,211.92**	**2,250,687.44**	**2,325,631.23**	**74,943.79**	**3.33%**
Department: 02 - Municipal Court								
Revenue								
01-02-3200	Fines & Fees	459,866.94	450,000.00	143,954.90	450,000.00	400,000.00	-50,000.00	-11.11%
01-02-3201	Time Payment Reimbursement F	0.00	1,000.00	1,037.51	1,000.00	1,000.00	0.00	0.00%
	Total Revenue:	**459,866.94**	**451,000.00**	**144,992.41**	**451,000.00**	**401,000.00**	**-50,000.00**	**-11.09%**
Expense								
01-02-4040	Dues & Associations	225.00	75.00	0.00	75.00	75.00	0.00	0.00%
01-02-4041	Software & Subscriptions	0.00	9,220.00	9,220.00	9,220.00	9,220.00	0.00	0.00%
01-02-4043	Office & Janitorial Supplies	1,500.00	1,500.00	359.05	1,500.00	1,500.00	0.00	0.00%
01-02-4044	Postage & Shipping	0.00	0.00	5.28	0.00	25.00	25.00	0.00%
01-02-4100	Contractual Services	432.00	1,620.00	36.00	1,620.00	1,620.00	0.00	0.00%
01-02-4200	Professional Services	0.00	0.00	93.15	0.00	7,500.00	7,500.00	0.00%
01-02-4201	Professional Services - Legal	5,000.00	10,000.00	2,662.50	10,000.00	10,000.00	0.00	0.00%
01-02-4208	Professional Services - IT	500.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-02-4300	Telephone & Internet Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-02-4461	Small Equipment	500.00	500.00	0.00	500.00	500.00	0.00	0.00%
01-02-4800	Payroll - Salaries	50,091.72	55,335.00	31,176.06	55,335.00	54,000.00	-1,335.00	-2.41%
01-02-4810	Payroll - Overtime	300.00	232.00	274.13	232.00	232.00	0.00	0.00%
01-02-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-02-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-02-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-02-4816	Payroll - Certificate & Longevity	206.00	254.00	150.00	254.00	150.00	-104.00	-40.94%
01-02-4817	Payroll - Taxes	4,184.36	4,430.91	2,714.19	4,430.91	4,720.00	289.09	6.52%
01-02-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-02-4825	Payroll - SUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-02-4830	Payroll - Retirement Expense	7,675.43	8,761.53	2,948.21	8,761.53	5,100.00	-3,661.53	-41.79%
01-02-4840	Payroll - Health Benefits	5,100.00	7,204.98	3,143.86	7,204.98	5,675.00	-1,529.98	-21.24%
01-02-4850	Payroll - Workman's Comp	1,341.46	2,894.74	2,894.74	2,894.74	2,894.74	0.00	0.00%
01-02-4855	TX Unemployment	0.00	0.00	240.19	0.00	240.19	240.19	0.00%
01-02-4870	Training	1,200.00	350.00	350.00	350.00	350.00	0.00	0.00%
01-02-4880	Travel & Meals	1,600.00	1,200.00	457.25	1,200.00	1,200.00	0.00	0.00%
01-02-9999	Transfer / Balance	0.00	-400.00	0.00	-400.00	-400.00	0.00	0.00%
	Total Expense:	**79,855.97**	**103,178.16**	**56,724.61**	**103,178.16**	**104,601.93**	**1,423.77**	**1.38%**
	Total Department: 02 - Municipal Court:	**380,010.97**	**347,821.84**	**88,267.80**	**347,821.84**	**296,398.07**	**-51,423.77**	**-14.78%**

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Budget Comparison Report

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Department: 03 - Police								
Revenue								
01-03-3940	Grant Proceeds	0.00	26,783.00	2,800.00	26,783.00	29,583.00	2,800.00	10.45%
01-03-3960	Donations	0.00	3,000.00	3,000.00	3,000.00	3,000.00	0.00	0.00%
01-03-3970	Reimbursements	0.00	-10,990.00	0.00	-10,990.00	10,990.00	21,980.00	-200.00%
	Total Revenue:	**0.00**	**18,793.00**	**5,800.00**	**18,793.00**	**43,573.00**	**24,780.00**	**131.86%**
Expense								
01-03-4001	Insurance - Property	3,283.40	3,378.62	3,699.79	3,378.62	3,699.79	321.17	9.51%
01-03-4002	Insurance - Fleet & equipment	7,880.02	8,178.67	6,844.15	8,178.67	6,844.15	-1,334.52	-16.32%
01-03-4005	Insurance - PD	12,517.00	12,879.99	9,119.88	12,879.99	9,119.88	-3,760.11	-29.19%
01-03-4010	Grant Expense	0.00	29,383.00	0.00	29,383.00	18,883.00	-10,500.00	-35.73%
01-03-4040	Dues & Associations	620.00	630.00	285.00	630.00	285.00	-345.00	-54.76%
01-03-4041	Software & Subscriptions	28,039.00	68,009.00	40,610.17	68,009.00	63,000.00	-5,009.00	-7.37%
01-03-4043	Office & Janitorial Supplies	3,000.00	3,500.00	2,381.03	3,500.00	3,500.00	0.00	0.00%
01-03-4044	Postage & Shipping	100.00	100.00	128.78	100.00	250.00	150.00	150.00%
01-03-4045	Copy & Printing	800.00	800.00	0.00	800.00	800.00	0.00	0.00%
01-03-4070	Reimbursables	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4080	Capital Improvements	0.00	121,650.00	20,566.00	121,650.00	121,650.00	0.00	0.00%
01-03-4100	Contractual Services	2,685.00	2,510.00	2,666.75	2,510.00	4,666.75	2,156.75	85.93%
01-03-4170	Intergov't Contract - Dispatch Se	0.00	120,000.00	80,000.00	120,000.00	80,000.00	-40,000.00	-33.33%
01-03-4204	Professional Services - Equipmer	1,150.00	1,350.00	1,159.50	1,350.00	1,350.00	0.00	0.00%
01-03-4208	Professional Services - IT	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4210	Project Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4300	Telephone & Internet Services	27,000.00	12,520.00	17,271.55	12,520.00	29,000.00	16,480.00	131.63%
01-03-4310	Utility Services	3,900.00	3,900.00	2,376.37	3,900.00	3,900.00	0.00	0.00%
01-03-4400	Building Repairs & Maint.	1,000.00	1,000.00	908.17	1,000.00	1,000.00	0.00	0.00%
01-03-4440	Equipment Repairs & Maint.	4,000.00	2,000.00	95.00	2,000.00	2,000.00	0.00	0.00%
01-03-4450	Fleet Repairs & Maint.	12,000.00	12,000.00	7,641.36	12,000.00	12,000.00	0.00	0.00%
01-03-4460	Fleet Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4461	Small Equipment	1,000.00	15,000.00	190.98	15,000.00	15,000.00	0.00	0.00%
01-03-4462	PD Equipment	3,000.00	7,500.00	5,309.84	7,500.00	7,500.00	0.00	0.00%
01-03-4463	PD Firing Range	500.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4464	PD Ammo	2,500.00	3,000.00	0.00	3,000.00	3,000.00	0.00	0.00%
01-03-4471	Fuel	35,000.00	50,000.00	24,227.36	50,000.00	50,000.00	0.00	0.00%
01-03-4480	Uniforms	3,500.00	3,815.00	3,585.17	3,815.00	3,815.00	0.00	0.00%
01-03-4485	Uniform Maintenance	6,600.00	6,600.00	3,850.00	6,600.00	6,600.00	0.00	0.00%
01-03-4500	Miscellaneous	600.00	7,900.00	4,558.34	7,900.00	7,900.00	0.00	0.00%
01-03-4800	Payroll - Salaries	898,171.28	808,367.00	478,775.19	808,367.00	850,000.00	41,633.00	5.15%
01-03-4810	Payroll - Overtime	35,400.00	25,000.00	74,028.25	25,000.00	80,000.00	55,000.00	220.00%

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01-03-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4816	Payroll - Certificate & Longevity	18,748.00	15,352.00	11,946.00	15,352.00	11,946.00	-3,406.00	-22.19%
01-03-4817	Payroll - Taxes	77,652.77	66,452.68	42,957.37	66,452.68	75,000.00	8,547.32	12.86%
01-03-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4825	Payroll - SUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4830	Payroll - Retirement Expense	142,197.27	131,401.14	79,563.70	131,401.14	140,000.00	8,598.86	6.54%
01-03-4840	Payroll - Health Benefits	96,900.00	100,869.72	40,365.89	100,869.72	78,960.00	-21,909.72	-21.72%
01-03-4850	Payroll - Workman's Comp	25,487.80	20,263.16	20,443.97	20,263.16	20,443.89	180.73	0.89%
01-03-4855	TX Unemployment	0.00	0.00	2,532.66	0.00	2,532.66	2,532.66	0.00%
01-03-4860	HR Onboarding	800.00	1,000.00	39.05	1,000.00	1,000.00	0.00	0.00%
01-03-4870	Training	3,500.00	3,500.00	55.00	3,500.00	3,500.00	0.00	0.00%
01-03-4880	Travel & Meals	3,500.00	3,500.00	4,440.77	3,500.00	12,000.00	8,500.00	242.86%
01-03-9999	Transfer / Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Expense:	**1,464,031.54**	**1,673,309.98**	**992,623.04**	**1,673,309.98**	**1,731,146.12**	**57,836.14**	**3.46%**
	Total Department: 03 - Police:	**-1,464,031.54**	**-1,654,516.98**	**-986,823.04**	**-1,654,516.98**	**-1,687,573.12**	**-33,056.14**	**2.00%**
Department: 04 - Code Compliance								
Revenue								
01-04-3210	Licenses & Permits	0.00	15,119.41	12,555.14	15,119.41	15,119.41	0.00	0.00%
	Total Revenue:	**0.00**	**15,119.41**	**12,555.14**	**15,119.41**	**15,119.41**	**0.00**	**0.00%**
Expense								
01-04-4002	Insurance - Fleet & equipment	773.67	803.12	669.68	803.12	803.12	0.00	0.00%
01-04-4041	Software & Subscriptions	1,929.38	3,000.00	7,207.00	3,000.00	7,207.00	4,207.00	140.23%
01-04-4070	Reimbursables	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-04-4200	Professional Services	0.00	30,000.00	535.00	30,000.00	30,000.00	0.00	0.00%
01-04-4205	Professional Services - Inspectio	0.00	5,000.00	5,100.00	5,000.00	5,000.00	0.00	0.00%
01-04-4207	Professional Services - Animal	1,500.00	1,500.00	1,105.00	1,500.00	1,500.00	0.00	0.00%
01-04-4450	Fleet Repairs & Maint.	1,000.00	1,000.00	45.82	1,000.00	1,000.00	0.00	0.00%
01-04-4461	Small Equipment	400.00	400.00	135.98	400.00	400.00	0.00	0.00%
01-04-4470	Materials & Supplies	1,000.00	1,000.00	69.27	1,000.00	1,000.00	0.00	0.00%
01-04-4471	Fuel	1,500.00	1,800.00	1,151.60	1,800.00	1,800.00	0.00	0.00%
01-04-4480	Uniforms	300.00	200.00	0.00	200.00	200.00	0.00	0.00%
01-04-4800	Payroll - Salaries	27,989.65	37,128.00	21,921.31	37,128.00	38,700.00	1,572.00	4.23%
01-04-4810	Payroll - Overtime	0.00	229.00	274.02	229.00	300.00	71.00	31.00%
01-04-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-04-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-04-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%

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Budget Comparison Report

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01-04-4816	Payroll - Certificate & Longevity	330.00	150.00	150.00	150.00	150.00	0.00	0.00%
01-04-4817	Payroll - Taxes	2,556.70	2,978.85	1,868.40	2,978.85	3,300.00	321.15	10.78%
01-04-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-04-4825	Payroll - SUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-04-4830	Payroll - Retirement Expense	4,476.50	5,890.26	3,332.12	5,890.26	5,875.00	-15.26	-0.26%
01-04-4840	Payroll - Health Benefits	5,100.00	7,204.98	3,163.86	7,204.98	5,700.00	-1,504.98	-20.89%
01-04-4850	Payroll - Workman's Comp	1,341.46	1,447.37	1,447.37	1,447.37	1,447.37	0.00	0.00%
01-04-4855	TX Unemployment	0.00	0.00	76.27	0.00	76.27	76.27	0.00%
01-04-4870	Training	1,000.00	300.00	0.00	300.00	300.00	0.00	0.00%
01-04-4880	Travel & Meals	1,200.00	900.00	0.00	900.00	900.00	0.00	0.00%
	Total Expense:	**52,397.36**	**100,931.58**	**48,252.70**	**100,931.58**	**105,658.76**	**4,727.18**	**4.68%**
	Total Department: 04 - Code Compliance:	**-52,397.36**	**-85,812.17**	**-35,697.56**	**-85,812.17**	**-90,539.35**	**-4,727.18**	**5.51%**
Department: 05 - Fire								
Expense								
01-05-4001	Insurance - Property	938.11	965.32	1,057.08	965.32	1,057.08	91.76	9.51%
01-05-4002	Insurance - Fleet & equipment	8,653.69	8,981.79	7,513.83	8,981.79	7,513.83	-1,467.96	-16.34%
01-05-4004	Insurance - DVFD	4,757.55	8,222.55	7,281.00	8,222.55	7,300.00	-922.55	-11.22%
01-05-4040	Dues & Associations	1,575.00	1,825.00	0.00	1,825.00	1,825.00	0.00	0.00%
01-05-4100	Contractual Services	41,500.00	50,000.00	49,081.39	50,000.00	56,325.00	6,325.00	12.65%
01-05-4200	Professional Services	1,500.00	1,560.00	0.00	1,560.00	1,560.00	0.00	0.00%
01-05-4205	Professional Services - Inspectio	6,000.00	5,100.00	4,205.45	5,100.00	5,100.00	0.00	0.00%
01-05-4300	Telephone & Internet Services	2,040.00	2,700.00	2,727.48	2,700.00	2,700.00	0.00	0.00%
01-05-4310	Utility Services	5,700.00	5,760.00	2,845.22	5,760.00	5,760.00	0.00	0.00%
01-05-4400	Building Repairs & Maint.	2,000.00	16,000.00	7,565.50	16,000.00	16,000.00	0.00	0.00%
01-05-4410	System & Structure Repairs & M	1,500.00	1,000.00	4,650.00	1,000.00	1,000.00	0.00	0.00%
01-05-4440	Equipment Repairs & Maint.	2,000.00	2,000.00	0.00	2,000.00	2,000.00	0.00	0.00%
01-05-4450	Fleet Repairs & Maint.	5,100.00	5,100.00	1,085.99	5,100.00	5,100.00	0.00	0.00%
01-05-4460	Fleet Equipment	36,315.53	36,315.53	0.00	36,315.53	36,315.53	0.00	0.00%
01-05-4461	Small Equipment	3,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-05-4462	FD Equipment	10,000.00	14,900.00	2,325.39	14,900.00	14,900.00	0.00	0.00%
01-05-4470	Materials & Supplies	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-05-4471	Fuel	2,000.00	3,000.00	1,881.55	3,000.00	3,000.00	0.00	0.00%
01-05-4472	Chemicals	3,500.00	3,500.00	3,439.93	3,500.00	3,500.00	0.00	0.00%
01-05-4480	Uniforms	1,000.00	810.00	0.00	810.00	810.00	0.00	0.00%
01-05-4800	Payroll - Salaries	23,283.15	7,985.25	8,008.19	7,985.25	11,305.00	3,319.75	41.57%
01-05-4817	Payroll - Taxes	2,083.44	636.74	388.26	636.74	730.00	93.26	14.65%
01-05-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-05-4825	Payroll - SUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-05-4835	Fireman's Pension	8,000.00	8,000.00	3,744.00	8,000.00	3,744.00	-4,256.00	-53.20%

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Budget Comparison Report

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01-05-4850	Payroll - Workman's Comp	1,341.46	1,447.37	1,447.37	1,447.37	1,447.37	0.00	0.00%
01-05-4855	TX Unemployment	0.00	0.00	70.29	0.00	70.29	70.29	0.00%
01-05-4870	Training	5,000.00	5,000.00	0.00	5,000.00	2,500.00	-2,500.00	-50.00%
	Total Expense:	**179,787.93**	**190,809.55**	**109,317.92**	**190,809.55**	**191,563.10**	**753.55**	**0.39%**
	Total Department: 05 - Fire:	**179,787.93**	**190,809.55**	**109,317.92**	**190,809.55**	**191,563.10**	**753.55**	**0.39%**
Department: 06 - Parks								
Expense								
01-06-4001	Insurance - Property	7,504.91	7,722.56	8,456.67	7,722.56	8,456.67	734.11	9.51%
01-06-4002	Insurance - Fleet & equipment	2,693.90	2,786.05	2,518.49	2,786.05	2,518.49	-267.56	-9.60%
01-06-4043	Office & Janitorial Supplies	750.00	2,400.00	1,749.53	2,400.00	2,400.00	0.00	0.00%
01-06-4080	Capital Improvements	0.00	16,745.00	16,744.15	16,745.00	16,745.00	0.00	0.00%
01-06-4200	Professional Services	14,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-06-4300	Telephone & Internet Services	13,140.00	12,000.00	8,700.11	12,000.00	12,000.00	0.00	0.00%
01-06-4310	Utility Services	12,000.00	13,200.00	8,634.20	13,200.00	13,200.00	0.00	0.00%
01-06-4400	Building Repairs & Maint.	3,500.00	6,255.00	3,536.46	6,255.00	6,255.00	0.00	0.00%
01-06-4410	System & Structure Repairs & M	2,500.00	2,300.00	2,089.08	2,300.00	2,300.00	0.00	0.00%
01-06-4430	Ground Repairs & Maint.	4,500.00	4,200.00	3,447.76	4,200.00	4,200.00	0.00	0.00%
01-06-4440	Equipment Repairs & Maint.	2,000.00	2,800.00	1,250.98	2,800.00	2,800.00	0.00	0.00%
01-06-4450	Fleet Repairs & Maint.	3,500.00	3,200.00	2,098.45	3,200.00	3,200.00	0.00	0.00%
01-06-4460	Fleet Equipment	0.00	0.00	25.58	0.00	25.58	25.58	0.00%
01-06-4461	Small Equipment	5,600.00	3,180.00	2,459.42	3,180.00	3,180.00	0.00	0.00%
01-06-4470	Materials & Supplies	3,750.00	3,250.00	2,441.28	3,250.00	3,250.00	0.00	0.00%
01-06-4471	Fuel	5,400.00	7,000.00	5,647.94	7,000.00	7,000.00	0.00	0.00%
01-06-4472	Chemicals	3,500.00	5,500.00	2,199.78	5,500.00	5,500.00	0.00	0.00%
01-06-4480	Uniforms	2,000.00	2,425.00	1,099.94	2,425.00	2,425.00	0.00	0.00%
01-06-4800	Payroll - Salaries	49,510.86	87,469.20	48,484.14	87,469.20	85,600.00	-1,869.20	-2.14%
01-06-4810	Payroll - Overtime	800.00	801.00	3,910.00	801.00	5,400.00	4,599.00	574.16%
01-06-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-06-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-06-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-06-4816	Payroll - Certificate & Longevity	1,384.00	1,180.00	1,382.00	1,180.00	1,382.00	202.00	17.12%
01-06-4817	Payroll - Taxes	4,457.09	7,038.67	4,090.64	7,038.67	7,250.00	211.33	3.00%
01-06-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-06-4830	Payroll - Retirement Expense	7,663.12	13,918.00	8,116.90	13,918.00	15,300.00	1,382.00	9.93%
01-06-4840	Payroll - Health Benefits	10,200.00	21,614.94	9,431.58	21,614.94	17,050.00	-4,564.94	-21.12%
01-06-4850	Payroll - Workman's Comp	2,682.93	4,342.11	4,342.11	4,342.11	4,342.11	0.00	0.00%

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01-06-4870	Training	150.00	150.00	89.00	150.00	150.00	0.00	0.00%
	Total Expense:	**163,186.81**	**231,477.53**	**152,946.19**	**231,477.53**	**231,929.85**	**452.32**	**0.20%**
	Total Department: 06 - Parks:	**163,186.81**	**231,477.53**	**152,946.19**	**231,477.53**	**231,929.85**	**452.32**	**0.20%**
Department: 07 - Street								
Revenue								
01-07-3200	Fines & Fees	34,680.00	34,500.00	14,845.00	34,500.00	34,500.00	0.00	0.00%
	Total Revenue:	**34,680.00**	**34,500.00**	**14,845.00**	**34,500.00**	**34,500.00**	**0.00**	**0.00%**
Expense								
01-07-4002	Insurance - Fleet & equipment	4,671.20	4,834.71	4,300.02	4,834.71	4,300.02	-534.69	-11.06%
01-07-4043	Office & Janitorial Supplies	500.00	1,500.00	773.87	1,500.00	1,500.00	0.00	0.00%
01-07-4070	Reimbursables	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-07-4100	Contractual Services	250.00	250.00	0.00	250.00	250.00	0.00	0.00%
01-07-4102	Contractual Services - Lighting	75,000.00	88,325.00	41,597.90	88,325.00	71,600.00	-16,725.00	-18.94%
01-07-4300	Telephone & Internet Services	2,280.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-07-4310	Utility Services	3,900.00	4,200.00	2,278.67	4,200.00	4,200.00	0.00	0.00%
01-07-4400	Building Repairs & Maint.	1,200.00	4,200.00	254.75	4,200.00	4,200.00	0.00	0.00%
01-07-4420	Street Repairs & Maint.	71,139.00	139,200.00	42,978.01	139,200.00	152,525.00	13,325.00	9.57%
01-07-4440	Equipment Repairs & Maint.	8,600.00	10,450.00	1,579.81	10,450.00	10,450.00	0.00	0.00%
01-07-4450	Fleet Repairs & Maint.	7,000.00	7,200.00	2,288.15	7,200.00	7,200.00	0.00	0.00%
01-07-4461	Small Equipment	10,000.00	9,100.00	2,389.08	9,100.00	9,100.00	0.00	0.00%
01-07-4470	Materials & Supplies	9,000.00	10,200.00	613.15	10,200.00	10,200.00	0.00	0.00%
01-07-4471	Fuel	10,000.00	10,000.00	4,974.02	10,000.00	10,000.00	0.00	0.00%
01-07-4480	Uniforms	2,000.00	2,425.00	1,009.78	2,425.00	2,425.00	0.00	0.00%
01-07-4800	Payroll - Salaries	108,524.88	142,214.26	66,195.09	142,214.26	126,500.00	-15,714.26	-11.05%
01-07-4810	Payroll - Overtime	600.00	1,791.00	646.10	1,791.00	1,791.00	0.00	0.00%
01-07-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-07-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-07-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-07-4816	Payroll - Certificate & Longevity	2,652.00	2,142.00	2,142.00	2,142.00	2,142.00	0.00	0.00%
01-07-4817	Payroll - Taxes	9,294.18	11,482.98	5,824.04	11,482.98	11,200.00	-282.98	-2.46%
01-07-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-07-4825	Payroll - SUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-07-4830	Payroll - Retirement Expense	16,621.40	22,706.03	10,388.27	22,706.03	20,200.00	-2,506.03	-11.04%
01-07-4840	Payroll - Health Benefits	15,300.00	28,819.92	10,108.60	28,819.92	17,720.00	-11,099.92	-38.51%
01-07-4850	Payroll - Workman's Comp	4,024.39	4,342.11	4,342.11	4,342.11	4,342.11	0.00	0.00%
01-07-4855	TX Unemployment	0.00	0.00	217.64	0.00	217.64	217.64	0.00%
01-07-4870	Training	950.00	150.00	0.00	150.00	150.00	0.00	0.00%

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01-07-9999	Transfer / Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Expense:	**363,507.05**	**505,533.01**	**204,901.06**	**505,533.01**	**472,212.77**	**-33,320.24**	**-6.59%**
	Total Department: 07 - Street:	**-328,827.05**	**-471,033.01**	**-190,056.06**	**-471,033.01**	**-437,712.77**	**33,320.24**	**-7.07%**
	Total Fund: 01 - General Fund:	**13,541.03**	**-35,139.96**	**-47,361.05**	**-35,139.96**	**-17,288.89**	**17,851.07**	**-50.80%**

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Fund: 02 - Utility Fund								
Department: 08 - Wastewater								
Revenue								
02-08-3110	Utility - Sewer	767,140.00	1,154,201.00	1,330,405.29	1,154,201.00	1,154,201.00	0.00	0.00%
02-08-3970	Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**767,140.00**	**1,154,201.00**	**1,330,405.29**	**1,154,201.00**	**1,154,201.00**	**0.00**	**0.00%**
Expense								
02-08-4001	Insurance - Property	9,381.14	9,653.20	10,570.84	9,653.20	10,570.84	917.64	9.51%
02-08-4002	Insurance - Fleet & equipment	1,690.66	1,753.72	1,486.74	1,753.72	1,486.74	-266.98	-15.22%
02-08-4043	Office & Janitorial Supplies	1,575.00	1,600.00	1,196.10	1,600.00	1,600.00	0.00	0.00%
02-08-4080	Capital Improvements	0.00	79,463.00	4,110.62	79,463.00	79,463.00	0.00	0.00%
02-08-4100	Contractual Services	2,020.00	2,220.00	1,260.00	2,220.00	2,020.00	-200.00	-9.01%
02-08-4200	Professional Services	22,000.00	0.00	269.44	0.00	0.00	0.00	0.00%
02-08-4205	Professional Services - Inspectio	16,000.00	15,510.00	13,909.67	15,510.00	14,419.00	-1,091.00	-7.03%
02-08-4206	Professional Services - Systems M	111,000.00	117,500.00	73,868.08	117,500.00	151,933.00	34,433.00	29.30%
02-08-4208	Professional Services - IT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-08-4300	Telephone & Internet Services	6,000.00	600.00	923.80	600.00	1,700.00	1,100.00	183.33%
02-08-4310	Utility Services	75,600.00	75,600.00	36,397.17	75,600.00	75,600.00	0.00	0.00%
02-08-4400	Building Repairs & Maint.	6,500.00	2,000.00	275.02	2,000.00	2,000.00	0.00	0.00%
02-08-4410	System & Structure Repairs & M	0.00	0.00	22.29	0.00	0.00	0.00	0.00%
02-08-4440	Equipment Repairs & Maint.	1,200.00	2,700.00	727.11	2,700.00	2,700.00	0.00	0.00%
02-08-4450	Fleet Repairs & Maint.	6,600.00	5,800.00	3,154.80	5,800.00	5,800.00	0.00	0.00%
02-08-4460	Fleet Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-08-4461	Small Equipment	2,000.00	3,240.00	479.97	3,240.00	3,240.00	0.00	0.00%
02-08-4470	Materials & Supplies	10,000.00	10,000.00	3,448.02	10,000.00	10,000.00	0.00	0.00%
02-08-4471	Fuel	9,000.00	15,000.00	3,728.79	15,000.00	15,000.00	0.00	0.00%
02-08-4472	Chemicals	50,000.00	65,200.00	30,995.37	65,200.00	75,700.00	10,500.00	16.10%
02-08-4480	Uniforms	2,500.00	3,350.00	938.09	3,350.00	3,350.00	0.00	0.00%
02-08-4800	Payroll - Salaries	111,063.30	124,562.76	70,919.67	124,562.76	125,100.00	537.24	0.43%
02-08-4810	Payroll - Overtime	15,000.00	9,243.00	3,638.12	9,243.00	9,243.00	0.00	0.00%
02-08-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-08-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-08-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-08-4814	Payroll - Comp	0.00	0.00	270.24	0.00	270.24	270.24	0.00%
02-08-4816	Payroll - Certificate & Longevity	3,118.00	3,662.00	3,662.00	3,662.00	3,662.00	0.00	0.00%
02-08-4817	Payroll - Taxes	10,606.91	10,669.67	6,523.69	10,669.67	11,250.00	580.33	5.44%
02-08-4820	Payroll - FICA Expense	0.00	0.00	-10.46	0.00	-10.46	-10.46	0.00%
02-08-4825	Payroll - SUTA Expense	0.00	0.00	10.46	0.00	10.46	10.46	0.00%
02-08-4830	Payroll - Retirement Expense	19,201.38	21,097.82	11,892.17	21,097.82	20,500.00	-597.82	-2.83%

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2022-2023 MID PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
02-08-4840	Payroll - Health Benefits	15,300.00	21,614.94	8,538.74	21,614.94	16,150.00	-5,464.94	-25.28%
02-08-4850	Payroll - Workman's Comp	4,024.39	4,342.11	4,342.11	4,342.11	4,342.11	0.00	0.00%
02-08-4855	TX Unemployment	0.00	0.00	214.65	0.00	214.65	214.65	0.00%
02-08-4860	HR Onboarding	400.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-08-4870	Training	2,100.00	1,650.00	400.00	1,650.00	1,650.00	0.00	0.00%
02-08-4880	Travel & Meals	3,100.00	1,000.00	483.91	1,000.00	1,000.00	0.00	0.00%
	Total Expense:	**516,980.78**	**609,032.22**	**298,647.22**	**609,032.22**	**649,964.58**	**40,932.36**	**6.72%**
	Total Department: 08 - Wastewater:	**250,159.22**	**545,168.78**	**1,031,758.07**	**545,168.78**	**504,236.42**	**-40,932.36**	**-7.51%**
Department: 09 - Utility								
Revenue								
02-09-3100	Utility - Water	1,202,233.00	1,434,916.00	598,332.11	1,434,916.00	1,434,916.00	0.00	0.00%
02-09-3120	Utility - Garbage	720,000.00	720,000.00	307,037.25	720,000.00	720,000.00	0.00	0.00%
02-09-3130	Penalties & Interest	21,750.00	25,000.00	216,575.03	25,000.00	30,000.00	5,000.00	20.00%
02-09-3300	Credit Card Fees	1,000.00	1,000.00	3,492.70	1,000.00	3,492.70	2,492.70	249.27%
02-09-3800	Interest Income	400.00	300.00	8,064.53	300.00	13,500.00	13,200.00	4,400.00%
02-09-3803	Endowment / Investment Intere	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-3945	Loan Proceeds	0.00	0.00	34,500.00	0.00	0.00	0.00	0.00%
02-09-3950	Miscellaneous	0.00	0.00	10,423.91	0.00	8,752.00	8,752.00	0.00%
	Total Revenue:	**1,945,383.00**	**2,181,216.00**	**1,178,425.53**	**2,181,216.00**	**2,210,660.70**	**29,444.70**	**1.35%**
Expense								
02-09-4001	Insurance - Property	10,319.26	10,618.51	11,627.92	10,618.51	11,627.92	1,009.41	9.51%
02-09-4002	Insurance - Fleet & equipment	4,154.99	4,310.55	3,643.16	4,310.55	3,643.16	-667.39	-15.48%
02-09-4020	Note Payable Expense	32,997.45	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4025	Interest Expense	1,440.33	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4030	Bank Fees	6,600.00	9,360.00	6,502.55	9,360.00	11,500.00	2,140.00	22.86%
02-09-4041	Software & Subscriptions	39,000.00	59,322.00	44,379.44	59,322.00	53,000.00	-6,322.00	-10.66%
02-09-4043	Office & Janitorial Supplies	1,500.00	1,600.00	806.37	1,600.00	1,600.00	0.00	0.00%
02-09-4080	Capital Improvements	50,000.00	15,275.00	5,920.00	15,275.00	15,275.00	0.00	0.00%
02-09-4100	Contractual Services	0.00	520.00	45.00	520.00	520.00	0.00	0.00%
02-09-4101	Contractual Services - Garbage	672,000.00	700,000.00	343,267.54	700,000.00	700,000.00	0.00	0.00%
02-09-4130	Intergov't Contract - Utility Purcl	40,000.00	15,000.00	3,357.02	15,000.00	15,000.00	0.00	0.00%
02-09-4200	Professional Services	22,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4203	Professional Services - Engineer	0.00	0.00	30,750.00	0.00	0.00	0.00	0.00%
02-09-4204	Professional Services - Equipmer	6,000.00	15,900.00	8,736.17	15,900.00	15,900.00	0.00	0.00%
02-09-4205	Professional Services - Inspectio	4,000.00	3,800.00	3,618.65	3,800.00	3,618.65	-181.35	-4.77%
02-09-4206	Professional Services - Systems M	8,400.00	45,600.00	14,906.79	45,600.00	45,600.00	0.00	0.00%
02-09-4208	Professional Services - IT	500.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4300	Telephone & Internet Services	5,100.00	8,460.00	7,199.04	8,460.00	9,060.00	600.00	7.09%

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Budget Comparison Report

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02-09-4310	Utility Services	65,520.00	65,520.00	36,945.70	65,520.00	65,520.00	0.00	0.00%
02-09-4400	Building Repairs & Maint.	8,000.00	11,300.00	424.75	11,300.00	11,300.00	0.00	0.00%
02-09-4410	System & Structure Repairs & M	155,000.00	121,200.00	63,327.77	121,200.00	121,200.00	0.00	0.00%
02-09-4411	Sanitary Sewer Overflow (SSO)	0.00	100,000.00	0.00	100,000.00	100,000.00	0.00	0.00%
02-09-4440	Equipment Repairs & Maint.	1,000.00	9,800.00	4,205.84	9,800.00	9,800.00	0.00	0.00%
02-09-4450	Fleet Repairs & Maint.	8,000.00	7,400.00	3,828.87	7,400.00	7,400.00	0.00	0.00%
02-09-4461	Small Equipment	15,000.00	16,000.00	2,623.20	16,000.00	16,000.00	0.00	0.00%
02-09-4470	Materials & Supplies	10,000.00	4,800.00	2,856.89	4,800.00	4,800.00	0.00	0.00%
02-09-4471	Fuel	13,000.00	20,000.00	8,785.29	20,000.00	20,000.00	0.00	0.00%
02-09-4472	Chemicals	42,000.00	49,800.00	34,186.61	49,800.00	71,185.00	21,385.00	42.94%
02-09-4480	Uniforms	2,750.00	3,650.00	1,854.81	3,650.00	3,650.00	0.00	0.00%
02-09-4800	Payroll - Salaries	222,912.31	244,133.40	144,964.50	244,133.40	263,000.00	18,866.60	7.73%
02-09-4810	Payroll - Overtime	14,700.00	11,937.00	7,951.59	11,937.00	11,937.00	0.00	0.00%
02-09-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4814	Payroll - Comp	0.00	0.00	149.42	0.00	0.00	0.00	0.00%
02-09-4816	Payroll - Certificate & Longevity	3,486.00	4,382.00	4,082.00	4,382.00	4,082.00	-300.00	-6.85%
02-09-4817	Payroll - Taxes	20,088.95	20,419.05	12,185.84	20,419.05	22,300.00	1,880.95	9.21%
02-09-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4825	Payroll - SUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4830	Payroll - Retirement Expense	36,192.01	40,375.90	25,655.36	40,375.90	44,300.00	3,924.10	9.72%
02-09-4840	Payroll - Health Benefits	30,600.00	43,229.88	18,576.93	43,229.88	36,300.00	-6,929.88	-16.03%
02-09-4850	Payroll - Workman's Comp	8,048.78	8,684.21	8,684.21	8,684.21	8,684.21	0.00	0.00%
02-09-4855	TX Unemployment	0.00	0.00	619.88	0.00	619.88	619.88	0.00%
02-09-4870	Training	2,100.00	2,350.00	110.00	2,350.00	2,350.00	0.00	0.00%
02-09-4880	Travel & Meals	3,100.00	100.00	247.52	100.00	247.52	147.52	147.52%
02-09-9999	Transfer / Balance	629,975.00	1,116,149.50	0.00	1,116,149.50	1,068,149.50	-48,000.00	-4.30%
	Total Expense:	**2,195,485.08**	**2,790,997.00**	**867,026.63**	**2,790,997.00**	**2,779,169.84**	**-11,827.16**	**-0.42%**
	Total Department: 09 - Utility:	**-250,102.08**	**-609,781.00**	**311,398.90**	**-609,781.00**	**-568,509.14**	**41,271.86**	**-6.77%**
	Total Fund: 02 - Utility Fund:	**57.14**	**-64,612.22**	**1,343,156.97**	**-64,612.22**	**-64,272.72**	**339.50**	**-0.53%**

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Budget Comparison Report

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Fund: 03 - Recreation Fund								
Department: 11 - Civic Center								
Revenue								
03-11-3300	Credit Card Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
03-11-3900	Rental Fees	20,138.29	28,000.00	12,377.05	28,000.00	28,000.00	0.00	0.00%
03-11-3960	Donations	0.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00	0.00%
	Total Revenue:	**20,138.29**	**29,000.00**	**13,377.05**	**29,000.00**	**29,000.00**	**0.00**	**0.00%**
Expense								
03-11-4001	Insurance - Property	469.06	482.66	528.54	482.66	528.54	45.88	9.51%
03-11-4002	Insurance - Fleet & equipment	143.32	147.47	147.39	147.47	147.39	-0.08	-0.05%
03-11-4040	Dues & Associations	225.00	125.00	75.00	125.00	125.00	0.00	0.00%
03-11-4042	Advertising & Promotions	1,700.00	375.00	181.86	375.00	375.00	0.00	0.00%
03-11-4043	Office & Janitorial Supplies	2,500.00	2,810.00	310.05	2,810.00	2,810.00	0.00	0.00%
03-11-4100	Contractual Services	2,560.00	4,550.00	645.00	4,550.00	4,550.00	0.00	0.00%
03-11-4200	Professional Services	15,000.00	0.00	0.00	0.00	1,500.00	1,500.00	0.00%
03-11-4208	Professional Services - IT	250.00	0.00	0.00	0.00	0.00	0.00	0.00%
03-11-4300	Telephone & Internet Services	4,632.00	3,312.00	3,185.30	3,312.00	5,500.00	2,188.00	66.06%
03-11-4310	Utility Services	18,960.00	19,080.00	11,039.62	19,080.00	19,080.00	0.00	0.00%
03-11-4320	Security Services	720.00	855.40	1,714.85	855.40	2,455.00	1,599.60	187.00%
03-11-4400	Building Repairs & Maint.	2,500.00	2,500.00	2,091.41	2,500.00	2,500.00	0.00	0.00%
03-11-4430	Ground Repairs & Maint.	2,000.00	1,000.00	76.23	1,000.00	500.00	-500.00	-50.00%
03-11-4440	Equipment Repairs & Maint.	500.00	0.00	353.15	0.00	353.15	353.15	0.00%
03-11-4450	Fleet Repairs & Maint.	500.00	1,100.00	1,711.03	1,100.00	1,711.03	611.03	55.55%
03-11-4461	Small Equipment	500.00	1,300.00	0.00	1,300.00	1,300.00	0.00	0.00%
03-11-4471	Fuel	0.00	100.00	0.00	100.00	0.00	-100.00	-100.00%
03-11-4800	Payroll - Salaries	25,044.66	26,339.04	6,415.35	26,339.04	6,415.35	-19,923.69	-75.64%
03-11-4810	Payroll - Overtime	300.00	399.00	44.44	399.00	45.00	-354.00	-88.72%
03-11-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
03-11-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
03-11-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
03-11-4816	Payroll - Certificate & Longevity	838.00	886.00	886.00	886.00	886.00	0.00	0.00%
03-11-4817	Payroll - Taxes	2,243.21	2,132.09	516.25	2,132.09	516.25	-1,615.84	-75.79%
03-11-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
03-11-4825	Payroll - SUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
03-11-4830	Payroll - Retirement Expense	3,860.38	4,215.92	1,106.95	4,215.92	1,106.95	-3,108.97	-73.74%
03-11-4840	Payroll - Health Benefits	5,100.00	7,204.98	1,496.26	7,204.98	2,000.00	-5,204.98	-72.24%
03-11-4850	Payroll - Workman's Comp	1,341.46	1,447.37	1,447.29	1,447.37	1,447.29	-0.08	-0.01%
03-11-4855	TX Unemployment	0.00	0.00	0.00	0.00	0.00	0.00	0.00%

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03-11-9999	Transfer / Balance	-86,780.00	-82,200.00	0.00	-82,200.00	-58,000.00	24,200.00	-29.44%
	Total Expense:	**5,107.09**	**-1,838.07**	**33,971.97**	**-1,838.07**	**-2,148.05**	**-309.98**	**16.86%**
	Total Department: 11 - Civic Center:	**15,031.20**	**30,838.07**	**-20,594.92**	**30,838.07**	**31,148.05**	**309.98**	**1.01%**
Department: 12 - Recreation								
Revenue								
03-12-3910	Lease Fees	30,001.00	30,100.00	18,526.62	30,100.00	30,100.00	0.00	0.00%
03-12-3920	Sports Fees	0.00	0.00	952.50	0.00	652.50	652.50	0.00%
03-12-3960	Donations	0.00	6,700.00	6,700.00	6,700.00	6,700.00	0.00	0.00%
	Total Revenue:	**30,001.00**	**36,800.00**	**26,179.12**	**36,800.00**	**37,452.50**	**652.50**	**1.77%**
Expense								
03-12-4310	Utility Services	30,000.00	30,000.00	17,059.82	30,000.00	30,000.00	0.00	0.00%
03-12-4400	Building Repairs & Maint.	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
03-12-4410	System & Structure Repairs & M	14,000.00	36,900.00	13,312.07	36,900.00	36,900.00	0.00	0.00%
	Total Expense:	**45,000.00**	**66,900.00**	**30,371.89**	**66,900.00**	**66,900.00**	**0.00**	**0.00%**
	Total Department: 12 - Recreation:	**-14,999.00**	**-30,100.00**	**-4,192.77**	**-30,100.00**	**-29,447.50**	**652.50**	**-2.17%**
	Total Fund: 03 - Recreation Fund:	**32.20**	**738.07**	**-24,787.69**	**738.07**	**1,700.55**	**962.48**	**130.40%**

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Fund: 06 - Hotel/Motel Tax Fund								
Department: 01 - General Govt								
Revenue								
06-01-3400	Hotel / Motel Tax	20,000.00	20,000.00	6,972.63	20,000.00	14,000.00	-6,000.00	-30.00%
	Total Revenue:	**20,000.00**	**20,000.00**	**6,972.63**	**20,000.00**	**14,000.00**	**-6,000.00**	**-30.00%**
Expense								
06-01-4042	Advertising & Promotions	4,000.00	4,000.00	0.00	4,000.00	0.00	-4,000.00	-100.00%
06-01-9999	Transfer / Balance	16,000.00	66,000.00	0.00	66,000.00	57,000.00	-9,000.00	-13.64%
	Total Expense:	**20,000.00**	**70,000.00**	**0.00**	**70,000.00**	**57,000.00**	**-13,000.00**	**-18.57%**
	Total Department: 01 - General Govt:	**0.00**	**-50,000.00**	**6,972.63**	**-50,000.00**	**-43,000.00**	**7,000.00**	**-14.00%**
	Total Fund: 06 - Hotel/Motel Tax Fund:	**0.00**	**-50,000.00**	**6,972.63**	**-50,000.00**	**-43,000.00**	**7,000.00**	**-14.00%**

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2022-2023 MID PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 11 - PEG Fund								
Department: 01 - General Govt								
Revenue								
11-01-3500	Franchise Tax	3,500.00	4,000.00	0.00	4,000.00	0.00	-4,000.00	-100.00%
	Total Revenue:	**3,500.00**	**4,000.00**	**0.00**	**4,000.00**	**0.00**	**-4,000.00**	**-100.00%**
	Total Department: 01 - General Govt:	**3,500.00**	**4,000.00**	**0.00**	**4,000.00**	**0.00**	**-4,000.00**	**-100.00%**
	Total Fund: 11 - PEG Fund:	**3,500.00**	**4,000.00**	**0.00**	**4,000.00**	**0.00**	**-4,000.00**	**-100.00%**

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2022-2023 MID PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 13 - Debt Service Fund								
Department: 01 - General Govt								
Revenue								
13-01-3600	Property Tax - Current	139,768.76	145,318.75	137,616.71	145,318.75	137,381.00	-7,937.75	-5.46%
13-01-3610	Property Tax - Delinquent	0.00	0.00	577.42	0.00	527.42	527.42	0.00%
13-01-3620	Property Tax - Penalties & Intere	0.00	0.00	2,789.04	0.00	2,751.30	2,751.30	0.00%
13-01-3800	Interest Income	0.00	0.00	306.74	0.00	306.74	306.74	0.00%
	Total Revenue:	**139,768.76**	**145,318.75**	**141,289.91**	**145,318.75**	**140,966.46**	**-4,352.29**	**-2.99%**
Expense								
13-01-4015	Bond Expense	85,000.00	95,000.00	95,000.00	95,000.00	95,000.00	0.00	0.00%
13-01-4016	Bond Interest Expense	54,518.76	50,018.75	26,196.88	50,018.75	50,018.75	0.00	0.00%
13-01-4030	Bank Fees	250.00	600.00	150.00	600.00	600.00	0.00	0.00%
13-01-9999	Transfer / Balance	-378,228.00	-434,427.50	0.00	-434,427.50	-434,427.50	0.00	0.00%
	Total Expense:	**-238,459.24**	**-288,808.75**	**121,346.88**	**-288,808.75**	**-288,808.75**	**0.00**	**0.00%**
	Total Department: 01 - General Govt:	**378,228.00**	**434,127.50**	**19,943.03**	**434,127.50**	**429,775.21**	**-4,352.29**	**-1.00%**
Department: 07 - Street								
Expense								
13-07-4020	Note Payable Expense	22,978.00	22,978.00	0.00	22,978.00	22,978.00	0.00	0.00%
	Total Expense:	**22,978.00**	**22,978.00**	**0.00**	**22,978.00**	**22,978.00**	**0.00**	**0.00%**
	Total Department: 07 - Street:	**22,978.00**	**22,978.00**	**0.00**	**22,978.00**	**22,978.00**	**0.00**	**0.00%**
Department: 09 - Utility								
Expense								
13-09-4015	Bond Expense	190,000.00	305,000.00	305,000.00	305,000.00	305,000.00	0.00	0.00%
13-09-4016	Bond Interest Expense	165,250.00	155,249.50	80,413.50	155,249.50	155,249.50	0.00	0.00%
13-09-4030	Bank Fees	0.00	900.00	325.00	900.00	900.00	0.00	0.00%
	Total Expense:	**355,250.00**	**461,149.50**	**385,738.50**	**461,149.50**	**461,149.50**	**0.00**	**0.00%**
	Total Department: 09 - Utility:	**355,250.00**	**461,149.50**	**385,738.50**	**461,149.50**	**461,149.50**	**0.00**	**0.00%**
	Total Fund: 13 - Debt Service Fund:	**0.00**	**-50,000.00**	**-365,795.47**	**-50,000.00**	**-54,352.29**	**-4,352.29**	**8.70%**
	Report Total:	**17,130.37**	**-195,014.11**	**912,185.39**	**-195,014.11**	**-177,213.35**	**17,800.76**	**-9.13%**

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Budget Comparison Report

Group Summary

Account Typ…	2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2022-2023 MID PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 01 - General Fund							
Department: 01 - General Govt							
Revenue	2,293,912.89	2,318,972.14	1,857,910.56	2,318,972.14	2,458,056.87	139,084.73	6.00%
Expense	472,152.14	68,284.70	518,698.64	68,284.70	132,425.64	64,140.94	93.93%
Total Department: 01 - General Govt:	**1,821,760.75**	**2,250,687.44**	**1,339,211.92**	**2,250,687.44**	**2,325,631.23**	**74,943.79**	**3.33%**
Department: 02 - Municipal Court							
Revenue	459,866.94	451,000.00	144,992.41	451,000.00	401,000.00	-50,000.00	-11.09%
Expense	79,855.97	103,178.16	56,724.61	103,178.16	104,601.93	1,423.77	1.38%
Total Department: 02 - Municipal Court:	**380,010.97**	**347,821.84**	**88,267.80**	**347,821.84**	**296,398.07**	**-51,423.77**	**-14.78%**
Department: 03 - Police							
Revenue	0.00	18,793.00	5,800.00	18,793.00	43,573.00	24,780.00	131.86%
Expense	1,464,031.54	1,673,309.98	992,623.04	1,673,309.98	1,731,146.12	57,836.14	3.46%
Total Department: 03 - Police:	**-1,464,031.54**	**-1,654,516.98**	**-986,823.04**	**-1,654,516.98**	**-1,687,573.12**	**-33,056.14**	**2.00%**
Department: 04 - Code Compliance							
Revenue	0.00	15,119.41	12,555.14	15,119.41	15,119.41	0.00	0.00%
Expense	52,397.36	100,931.58	48,252.70	100,931.58	105,658.76	4,727.18	4.68%
Total Department: 04 - Code Compliance:	**-52,397.36**	**-85,812.17**	**-35,697.56**	**-85,812.17**	**-90,539.35**	**-4,727.18**	**5.51%**
Department: 05 - Fire							
Expense	179,787.93	190,809.55	109,317.92	190,809.55	191,563.10	753.55	0.39%
Total Department: 05 - Fire:	**179,787.93**	**190,809.55**	**109,317.92**	**190,809.55**	**191,563.10**	**753.55**	**0.39%**
Department: 06 - Parks							
Expense	163,186.81	231,477.53	152,946.19	231,477.53	231,929.85	452.32	0.20%
Total Department: 06 - Parks:	**163,186.81**	**231,477.53**	**152,946.19**	**231,477.53**	**231,929.85**	**452.32**	**0.20%**
Department: 07 - Street							
Revenue	34,680.00	34,500.00	14,845.00	34,500.00	34,500.00	0.00	0.00%
Expense	363,507.05	505,533.01	204,901.06	505,533.01	472,212.77	-33,320.24	-6.59%
Total Department: 07 - Street:	**-328,827.05**	**-471,033.01**	**-190,056.06**	**-471,033.01**	**-437,712.77**	**33,320.24**	**-7.07%**
Total Fund: 01 - General Fund:	**13,541.03**	**-35,139.96**	**-47,361.05**	**-35,139.96**	**-17,288.89**	**17,851.07**	**-50.80%**

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Budget Comparison Report

Account Typ…	2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2022-2023 MID PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 02 - Utility Fund							
Department: 08 - Wastewater							
Revenue	767,140.00	1,154,201.00	1,330,405.29	1,154,201.00	1,154,201.00	0.00	0.00%
Expense	516,980.78	609,032.22	298,647.22	609,032.22	649,964.58	40,932.36	6.72%
Total Department: 08 - Wastewater:	**250,159.22**	**545,168.78**	**1,031,758.07**	**545,168.78**	**504,236.42**	**-40,932.36**	**-7.51%**
Department: 09 - Utility							
Revenue	1,945,383.00	2,181,216.00	1,178,425.53	2,181,216.00	2,210,660.70	29,444.70	1.35%
Expense	2,195,485.08	2,790,997.00	867,026.63	2,790,997.00	2,779,169.84	-11,827.16	-0.42%
Total Department: 09 - Utility:	**-250,102.08**	**-609,781.00**	**311,398.90**	**-609,781.00**	**-568,509.14**	**41,271.86**	**-6.77%**
Total Fund: 02 - Utility Fund:	**57.14**	**-64,612.22**	**1,343,156.97**	**-64,612.22**	**-64,272.72**	**339.50**	**-0.53%**

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Budget Comparison Report

Account Typ…	2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2022-2023 MID PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 03 - Recreation Fund							
Department: 11 - Civic Center							
Revenue	20,138.29	29,000.00	13,377.05	29,000.00	29,000.00	0.00	0.00%
Expense	5,107.09	-1,838.07	33,971.97	-1,838.07	-2,148.05	-309.98	16.86%
Total Department: 11 - Civic Center:	**15,031.20**	**30,838.07**	**-20,594.92**	**30,838.07**	**31,148.05**	**309.98**	**1.01%**
Department: 12 - Recreation							
Revenue	30,001.00	36,800.00	26,179.12	36,800.00	37,452.50	652.50	1.77%
Expense	45,000.00	66,900.00	30,371.89	66,900.00	66,900.00	0.00	0.00%
Total Department: 12 - Recreation:	**-14,999.00**	**-30,100.00**	**-4,192.77**	**-30,100.00**	**-29,447.50**	**652.50**	**-2.17%**
Total Fund: 03 - Recreation Fund:	**32.20**	**738.07**	**-24,787.69**	**738.07**	**1,700.55**	**962.48**	**130.40%**

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Budget Comparison Report

Account Typ…	2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2022-2023 MID PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 06 - Hotel/Motel Tax Fund							
Department: 01 - General Govt							
Revenue	20,000.00	20,000.00	6,972.63	20,000.00	14,000.00	-6,000.00	-30.00%
Expense	20,000.00	70,000.00	0.00	70,000.00	57,000.00	-13,000.00	-18.57%
Total Department: 01 - General Govt:	**0.00**	**-50,000.00**	**6,972.63**	**-50,000.00**	**-43,000.00**	**7,000.00**	**-14.00%**
Total Fund: 06 - Hotel/Motel Tax Fund:	**0.00**	**-50,000.00**	**6,972.63**	**-50,000.00**	**-43,000.00**	**7,000.00**	**-14.00%**

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Budget Comparison Report

Account Typ…	2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2022-2023 MID PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 11 - PEG Fund							
Department: 01 - General Govt							
Revenue	3,500.00	4,000.00	0.00	4,000.00	0.00	-4,000.00	-100.00%
Total Department: 01 - General Govt:	**3,500.00**	**4,000.00**	**0.00**	**4,000.00**	**0.00**	**-4,000.00**	**-100.00%**
Total Fund: 11 - PEG Fund:	**3,500.00**	**4,000.00**	**0.00**	**4,000.00**	**0.00**	**-4,000.00**	**-100.00%**

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Budget Comparison Report

Account Typ…	2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2022-2023 MID PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 13 - Debt Service Fund							
Department: 01 - General Govt							
Revenue	139,768.76	145,318.75	141,289.91	145,318.75	140,966.46	-4,352.29	-2.99%
Expense	-238,459.24	-288,808.75	121,346.88	-288,808.75	-288,808.75	0.00	0.00%
Total Department: 01 - General Govt:	**378,228.00**	**434,127.50**	**19,943.03**	**434,127.50**	**429,775.21**	**-4,352.29**	**-1.00%**
Department: 07 - Street							
Expense	22,978.00	22,978.00	0.00	22,978.00	22,978.00	0.00	0.00%
Total Department: 07 - Street:	**22,978.00**	**22,978.00**	**0.00**	**22,978.00**	**22,978.00**	**0.00**	**0.00%**
Department: 09 - Utility							
Expense	355,250.00	461,149.50	385,738.50	461,149.50	461,149.50	0.00	0.00%
Total Department: 09 - Utility:	**355,250.00**	**461,149.50**	**385,738.50**	**461,149.50**	**461,149.50**	**0.00**	**0.00%**
Total Fund: 13 - Debt Service Fund:	**0.00**	**-50,000.00**	**-365,795.47**	**-50,000.00**	**-54,352.29**	**-4,352.29**	**8.70%**
Report Total:	**17,130.37**	**-195,014.11**	**912,185.39**	**-195,014.11**	**-177,213.35**	**17,800.76**	**-9.13%**

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Fund Summary

Fund	2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2022-2023 MID PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
01 - General Fund	13,541.03	-35,139.96	-47,361.05	-35,139.96	-17,288.89	17,851.07	-50.80%
02 - Utility Fund	57.14	-64,612.22	1,343,156.97	-64,612.22	-64,272.72	339.50	-0.53%
03 - Recreation Fund	32.20	738.07	-24,787.69	738.07	1,700.55	962.48	130.40%
06 - Hotel/Motel Tax Fund	0.00	-50,000.00	6,972.63	-50,000.00	-43,000.00	7,000.00	-14.00%
11 - PEG Fund	3,500.00	4,000.00	0.00	4,000.00	0.00	-4,000.00	-100.00%
13 - Debt Service Fund	0.00	-50,000.00	-365,795.47	-50,000.00	-54,352.29	-4,352.29	8.70%
Report Total:	**17,130.37**	**-195,014.11**	**912,185.39**	**-195,014.11**	**-177,213.35**	**17,800.76**	**-9.13%**

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City of Diboll Volunteer Fire Department

April 2023 Council Report

April 4th

- Pledge
- Incident Reports
- Put new foam in main station
- Clean up at station

  Firemen present (13)

April 11th

- Pledge
- Incident reports
- Discussed spring clean-up in Diboll community
- Truck inspections
- Clean station

  Fireman present (13)

April 18th

- Pledge
- Incident Reports
- Discussion of Hexion drill
- Truck and hose inspections
- Cleaned fire station

  Fireman present (13)

April 25th

- Pledge
- Incident reports
- Discussions on fire calls
- Briefing over Hexion drill

  Fireman Present (10)

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City of Diboll Volunteer Fire Department

April 2023 Emergency Incidents (12)

April 1, 2023 - 2130

- **Call # 2300000028**
  601 Dennis
  Smoke Alarm
  In City
  Trucks 54
  Diboll Fire personnel responded (4)
  7805,7814,7815,7822

April 1, 2023 - 2356

- **Call # 2300000030**
  217 Sherwood Forest
  10-50 Automobile accident
  Out of City
  Trucks - None
  Diboll Fire personnel responded (2)
  7814,7836

April 11, 2023 - 2259

- **Call # 2300000035**
  906 Grimes Cemetery Rd
  Assist med unit
  Out of City
  Trucks – None
  Diboll Fire personnel responded (1)
  7836

April 14, 2023 - 2239

- **Call # 2300000035**
  490 Fern St
  Brush fire
  Out of City
  Trucks 54
  Diboll Fire personnel responded (5)
  7820,7822,7829,7835,7836

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City of Diboll Volunteer Fire Department

April 14, 2023 - 2234

- **Call # 2300000035**
  1604 S. First St
  Brush fire
  Out of city
  Trucks 54
  Diboll Fire personnel responded (5)
  7820, 7822, 7829, 7835, 7836

April 14, 2023 - 1120

- **Call # 2300000034**
  101 West Borden
  Fire alarm
  In City
  Trucks – None
  Diboll Fire personnel responded (4)
  7801,7805,7827,7835

April 23, 2023 - 1051

- **Call # 23000000029**
  Lumberjack Drive / HWY 59
  10-50 / 2 Vehicle accident
  In City
  Trucks – None
  Diboll Fire personnel responded (6)
  7805, 7810, 7814, 7815, 7827, 7835

April 26, 2023 - 2129

- **Call # 2300000039**
  1818 and construction sight
  Grass fore
  Out of city
  Trucks 54,63
  Diboll Fire personnel responded (7)
  7801,7808,7814,7819,7820,7822,7836

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City of Diboll Volunteer Fire Department

April 28, 2023 - 2032

- **Call # 2300000040**
  8600 HWY 59 South
  Powerline down
  Out of city
  Trucks 54
  Diboll Fire personnel responded (2)
  7819, 7822

April 28, 2023 - 2057

- **Call # 2300000041**
  590 Sherwood Forest
  Tree limb on power line
  Out of city
  Trucks 54
  Diboll Fire personnel responded (2)
  7819, 7822

April 28, 2023 - 2213

- **Call # 2300000042**
  1818 / R. Hannah Rd
  10-50 / Car vs Tree
  Out of city
  Trucks 54
  Diboll Fire personnel responded (3)
  7819, 7822, 7836

April 29, 2023 - 2028

- **Call # 2300000043**
  601 Dennis St
  Smoke alarm
  In city
  Trucks 54
  Diboll Fire personnel responded (3)
  7805, 7814, 7822

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Diboll Police Department

Monthly DEPT. STATS

April 2023

CALLS FOR SERVICE	172
INCIDENT REPORTS	23
CRASH REPORTS	20
EXTRA PATROLS/ PATROL REQUESTS	7
TRAFFIC STOPS	225
TOTAL ARRESTS	5
• MISD. ARREST	1
• FELONY ARREST	4

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Public Works Director Project Status Report – May 2023

UCRM-2 SCADA Upgrades: SCADA procurement underway. Some items face very long lead times. Scada procurement and remote programming started. The control panels have a six-month lead time of production. This will put the Scada installation of hardware around 6/10/2023. Scada elevated storage tank hardware scheduled for late January. Scada contractor will be making site visits over the next few weeks. Scope review meeting scheduled at WWTP on 2/15 at 1:30 PM. The scope review meeting went very well. We discussed automated process control based on defined set-points. We then discussed programming to perform certain control decisions based on the parameters received from connected sensors on our equipment. Control functions include turning power on or off, increasing or decreasing speed and flow, raising, or lowering levels in tanks. Flowmeters and data loggers are installed in strategic locations to send data to remote terminal units, then send their collected data to the treatment plant operators. With this data, the operators have an opportunity to see problems like leaks, overflows, or chemical imbalance. Access to up-to-date information on these potential problems gives water operations a chance to fix these issues in advance, reducing downtime. Scada ongoing. Radio tower schedule below.

1 WWTP* 100ft Tower Install Radios & Antennas 22-Mar, Duration 2 days.

2 OEST Install Radios & Sector Antennas on tower rails 24-Mar, Duration 2 days.

3 North Pump Station Install Radio & Antenna on existing 60 ft tower 27-Mar, Duration 1 days.

4 NEST Install Radio & Antenna on tower rails 6-Apr, Duration 2 days.

5 Well 1 Install 20ft tower extension, Radio and Antenna 28-Mar, Duration 1 days.

6 Well 2 Install 20ft tower extension, Radio and Antenna 29-Mar, Duration 1 days.

7 Well 3 Install 20ft tower extension, Radio and Antenna 30-Mar, Duration 1 days.

8 Well 4 Install 20ft tower extension, Radio and Antenna 31-Mar, Duration 1 days.

9 Well 5 Install new 60ft tower, Radio and Antenna 22-Mar, Duration 10 days.

10 Prison LS Install Radio & Antenna on Existing tower 3-Apr, Duration 2 days.

11 Lynn LS Install new 40ft tower, Radio and Antenna 23-Mar, Duration 10 days.

12 Neil Pickett LS Install Radio & Antenna on Existing tower 4-Apr, Duration 2 days.

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13 AS Davis LS Install Radio & Antenna on Existing tower 5-Apr, Duration 2 days.

14 Lumberjack LS Install new 40ft tower, Radio and Antenna 23-Mar, Duration 10 days.

Radio tower and equipment installation 80% through 4/7 – has been delayed due to rain. Plan to resume 4/10 and complete installation, radio programming, and testing by 4/14 weather permitting. Radio/Network Items and radio towers all received and dispatched to site. Procurement for all Control Panels ongoing, expected completion 4/30. Assembly of panels planned 4/17 start staging.

Estimated completion date of 8/1/23.

Status: 60% Complete

Urcm-4 HVAC/BAS Upgrades: City Hall and safety center HVAC complete. Civic Center HVAC will start in December. Contractors have prepped the building for unit installation. Full install to start 1/25/2023. City staff needs to clean out maintenance and mechanical rooms the week prior to installation. Mechanical room has been cleaned out. HVAC work in ongoing. Install should be completed 2/20/22. Startup and commissioning to be scheduled for 2/13/2023. All HVAC systems have been installed at all locations. BAS integration is ongoing. BAS is a network that connects and controls all your facility's utilities, such as mechanical and electrical systems as well as heating, ventilating, and air conditioning.

HVAC BAS and integration ongoing. Building Automation Systems (BAS) City Hall, Safety Center, Civic Center, Northside Pump Station, Wastewater Treatment Plant Office.

HVAC BAS and integration ongoing. Scheduled for takeover on 4/19. The contractor will provide training to be able to use the new controls.

Estimated completion date of 6/15/2022.

Status: 95% complete

UCRM-5 Water Meter AMI: Neptune AMI Meter System

Timeline has been moved back to March of 2023 due to delay in meter production. Meter boxes and lids have been received at the warehouse. We have started receiving shipments of antennas for the meters. PSI will have proofs of the mailers and door hangers ready for review on 2/8/2023. Conex container delivered and prepped for continued receiving of meters and antennas. Door tags and mailer proofs were delayed and expected to be available for review by the end of March. Expected meter delivery dates on chart below.

Door tags and mailers proof is ongoing. The Neptune Customer portal is new, and PSI is having to develop that marketing material for the door tags. Meters trickling in. Looks like all the endpoints have been delivered. 5/8x3/4 meters still tracking first week of June.

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Description	Part Number	Quantity	Expected Delivery Date
R900 CELL PIT NICOR 6'	.13966-600	70.00	1/13/2023
11/2 X 13 ULTRASONIC	EU2A1G1SG71	12.00	1/13/2023
2 X 17 ULTRASONIC	EU2E1G1SG71	41.00	1/13/2023
3 FLG 17 LEN ULTRA/MACH	EU3B1G1SG72	1.00	1/13/2023
4 FLG 14 LEN ULTRA/MACH	EU3C1G1SG72	9.00	1/13/2023
8 FLG 20 LEN ULTRA/MACH	EU4A1G1SG72	1.00	1/13/2023
R900 CELL PIT NICOR 6'	.13966-600	50.00	1/13/2023
6 FLG 18 LEN ULTRA/MACH	EU3E1G1SG73	6.00	1/13/2023
R900 CELL PIT NICOR 6'	.13966-600	20.00	4/28/2023
1 ULTRASONIC	EU1F1G1SG71	20.00	4/28/2023
R900 CELL PIT NICOR 6'	.13966-600	1373.00	6/9/2023
5/8X3/4 ULTRASONIC	EU1B1G1SG71	1373.00	6/9/2023

Door tags and mailers proof is ongoing. The Neptune Customer portal is new, and they having to develop that marketing material for the door tags. 5/8x3/4 meters still tracking first week of June.

Estimated completion date of 9/1/2023.

Status: 15% Complete

WWTP/TWBD Project

We are still working on the environmental clearance with TWDB. KSA is working on map exhibits and some other documents for the environmental study and should have that to them this week along with the engineering report. The engineering report will be submitted to TWDB by 12/8/2022. This will contain certain information/exhibits that are required for the environmental review to move forward at TWDB. We plan to begin the preliminary design phase (construction plans and specifications) in January. This will run concurrently with TWDB review of the engineering report and environmental to speed up the schedule. The engineering report and environmental documents are under review by TWDB. I do not know what their current backlog is but will be reaching out to them for an update. I would expect to begin preparing design plans/specifications in March. The project is under review by TWDB staff. They have the Engineering Feasibility Report and the environmental documents. These reviews run concurrently, but the environmental must be approved before the engineering report can be approved. TWDB requested some supplemental environmental information that was submitted at the end of January. Including the 30-day public comment period, I would expect to have environmental approval by the end of April. This is based upon my last conversation with our environmental reviewer. The engineering report approval will follow shortly thereafter. The TWDB is still reviewing the engineering report on the WWTP project. Based on the email below, KSA should have comments by the end of next week. They should know more about the environmental status early next week.

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Good morning Mr. Hays,

I had started to review the EFR but had to prioritize a few other deadlines so I will need to get back to that review and finish it. I plan to send you review comments or to let you know that the EFR satisfies TWDB requirements before the end of next week.

I know Gayla has a few environmental reviews that she is working on currently and one of those should be for the City of Diboll. I will have a meeting with her on this coming Monday to get an update then one of us will report back to you on the environmental status.

Please feel free to reach out to our team with any questions on this project or any others. I would also like to thank you for your patience with us as we work through our heavy workloads.

Thanks,

Cody

KSA have some minor comments to respond to on the engineering report. They have asked for a detailed cost estimate and a statement indicating how we will address any budgetary constraints. Danny's plan for that statement is to indicate that the City will decide between securing additional funding or prioritizing project components to remain within available construction funds. We still have not received any information regarding the environmental approval. The TWDB has all the information we need, and I believe that it is just going through the review and approval process. While things like engineering reports, plans, and specifications can be reviewed and approved by the project team, environmental items go through additional layers of approval as well as a public comment process. We are checking in with them routinely on the environmental but have not yet received a response.

Estimated completion date of 6/1/2024.

Status: 25% Complete

<u>Neil Pickett Drive Sanitary Sewer Line Replacement</u>

The sewer collection system that serves the residents on Neil Pickett Drive is made up of old, vitrified clay tile pipe and brick manholes. This system has outlived is useful life and is the result of frequent maintenance issues and infiltration an inflow problem. Construction shall replace sewer lines with approximately 1500 linear feet of new eight-inch sewer pipe, three (3) four feet (4') diameter manholes, and all associated appurtenances. Site visit and plan overview held on 2/2/2023.

Estimated completion date TBD.

Status: 5% complete

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ARPA Project

Plans on the Lumberjack Drive are ready for review. Meeting with KSA 11-10-2022 to complete the preliminary design phase. We found the last easement/ROW document and have confirmed a complete ROW from the existing Lumberjack Drive to the TxDOT bypass. With this final ROW we are making one alignment change to avoid a road crossing within the TxDOT ROW and should be complete by 12/16/2023. Once we have the final plans, we can submit them to TxDOT for permit approval. We have received the required ARPA contract provisions from Grant Works and are incorporating it into our contract documents. Our estimate for completion of all plans, contract, specifications, and permitting is 1/1/2023. We are currently reviewing the sample construction contract sent to us by Grant Works. It is unlike anything we have seen from them before. We are reviewing it against more standard construction contracts we use and/or have seen in our industry. This is high on the priority list and I'm targeting to complete the review by 2/10/23. Danny from KSA will be putting together the final construction contract documents this week. He anticipates advertising for bids within the next couple of weeks. KSA is working with grant works to sort out bid advertisement requirements.

We have not heard from Grant Works regarding revised language on the Lumberjack Dr. Waterline bid advertisement. Danny has been communicating with Jason on this and we are proceeding with the advertisement beginning this Friday 5/5/2023 in the Lufkin Daily News.

Estimated completion date of 8/1/2023.

Status: 30% Complete

Sanitary Sewer Overflow Program Project

Scheduled demos for manhole rehab with Fuquay and Southern Trenchless. We Attended project demonstration for manhole and pipe rehabilitation on 12/1/2023 with Fuquay Inc. We were very impressed with the professionalism and quality of work they demonstrated. We will be starting our manhole lining for phase one of our five-year project beginning in January. Contractors will be onsite beginning 1/16/2023 to begin review and implementation of phase one of the SSO plan. We are working with the division manager of JD Fuquay on schedule. First thing we will do is visit each of the manholes in section C and see what needs to be done on them and then figure out which crews we need to start actual work. Manholes in section C were accessed on 5-1-2023 thru 5-3/2023. Mr. Kallfelz will have a full report and schedule completed 5/12/2023.

Estimated completion date of TBD.

Status: 20% Complete

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Department Projects

LBJ Signs

At our last council meeting we had a request for mph and children at play signs placed on LBJ street. We installed a 10 mph sign on 3-17-2023. We have ordered the children at play signs and will install them as soon as they arrive.

Estimated completion date of 5-4-2023.

Status: 100% complete

Ryan Chapel and Gandy Service Road

We will be placing a small rock driveway service access entry at this sewer main location. We have trouble accessing our manholes and main line in this area during wet conditions. This is a clay tile line that is very prone to blockages and hard to access. The installation should take no more than 4 hours.

Estimated completion date of 5-10-2023.

Status 0% complete

Ryan Chapel and Gandy Sewer Main Extension

The new construction on Gandy Street required 160ft of sewer main extension and a road bore. Work was completed on 4/17/2023.

Status 100% Complete

TCEQ Water Inspection

We were notified on 3-23-2023 That TCEQ would be doing our state inspection on 3-30-2023. All preparations for the inspection were completed at all well sites and city facilities. All documents and reports including:

Daily and Weekly Monitoring Record, Sampling locations, Well Flow Meter Readings, Disinfectant Residual Readings, Amount of Water and Chemical(s) used, Coliform Sampling Results, Flushing Events Records, Flush Dead-End Mains, Length of Flushing, Volume of Water Flushed, Beginning and Ending Residual, Quarterly Operating Records, Data on your Disinfectant Residual Analyzers, Copies of Disinfectant Level Quarterly Operating Reports, Annual Operating Records, Tank Inspection Records, Copies of Water Operator Notice forms, Update Operator Information, Well Meter Calibration Records, Consumer Confidence Reports, Lead and Copper Records, Chemical Analysis Results, Public Notice Records, Maintenance Records, Facility Cleaning Logs, Distribution Maps, Monitoring Plans, Sample Siting Plans,

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Plans and Specifications, Engineering Reports, Well Completion Data, NSF Certifications, Plumbing Ordinance/Service Agreements, Backflow Prevention Assembly Records, Customer Service Inspection Reports, Purchase Water Contract, Notices of Violation and Corrective Actions Taken, Sanitary Survey, Compliance Records, Groundwater Rule Compliance Records, Revised Total Coliform Rule Records, Drought Contingency Plan, Emergency Preparedness Plan, Complaints

The inspection went very well. We should receive a copy of any potential violations by 4-10-2023. We will have 30 days to correct any issues.

Estimated completion date of 5-10-2023.

Status: 100% complete

Baseball Complex Restrooms

The restrooms at the baseball fields have ductile iron pipes. Over the years these lines have corroded and are in need of being replaced. We have had several sewer backups as a result. With the lines in poor condition and continued flushing of excessive amounts of paper towels we will continue to have problems. We plan to get several quotes on replacing the lines and installing hand blowers instead of continuing to use paper towels. We have placed temporary portable restrooms at this location until permanent repairs can be made.

Estimated completion date TBD.

Status 100% complete

Replacement of Inner Fence at Ground Storage

Planned start 11/21/2022. We have removed the rubbish and brush from the inner fence to gain access for repairs. We plan to start removal of old fence on 1/2/2023. We have made the necessary repairs to keep the fence secure. We are in the process of ordering new lumber and installation. This project has been put on hold until we finish the reconstruction of field 4 at the baseball complex.

Estimated completion date of 6/30/2023.

Status: 25% Complete

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Roof repairs at Service center

Ordering materials. We have made point repairs on leaking overlaps in the metal on the roof. We are now sourcing bids for new sky light replacements.

Estimated completion date of 5/19/23.

Status: 50% Complete

Locate all valves on 8-inch water line Arrington and Westchester

Located one valve with pothole machine. This will be a slow moving and time-consuming project. The valves we are trying to locate are covered with years of sediment and in most of the back yards of property owners. We have been able to locate three more vales and have two more to find. We were able to locate another valve on Arrington and Lumberjack. We located the last valve on Lumberjack drive. We will now be able to better isolate leaks down Jack and Arrington without major disruptions to the water supply system.

Estimated completion date of 4/15/2023.

Status: 100% Complete

City of Diboll Welcome Banner Frame

We have currently procured the materials for building the new frame for the signs. Measurements have been made and materials cut. We are ready to start welding the frame. We will resume work on the frame once we complete the dugout/score box canopy replacements.

Estimated completion date of 4/21/2023.

Status: 20% Complete

#18 Golf Course Bridge

The water line has started leaking in another spot. Repairs were delayed. Waiting on parts to replace a 1/12 sprinkler valve on the front nine pump house. Repairs to bridge scheduled. Planning to install sprinkler valve 12/13/2023. Sprinkler valve was received and installation complete. Bridge crossing repairs were delayed due to weather. Due to weather and other project prioritization we have moved the completion date of this project. The water well on #18 has developed another leak. We plan to completely replace 200ft of supply line from the well head before bridge crossing repairs are made.

Estimated completion date of 6-15-2023.

Status: 65%Complete

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Repaint Park Bridges

We will be repainting the four bridges in Old Orchard Park. Two of the bridges will require us to remove all the rust before painting will begin. We have started sourcing materials. Rust remover has been delivered. The parks department will be working on the bridges throughout the month as the weather permits. We will resume painting the bridges once the baseball complex project is completed.

Estimated completion date of 6/30/2023.

Status: 15% complete

Floating Food Dispensers and Benches

We are ordering two new park benches to replace those past the point of repair. We are also adding floating food dispensers at the fishing pier will provide another opportunity for all to enjoy the park. The floating food will be good for fish, ducks, and geese. The benches and food disperser will be ordered in next year's funding cycle.

Estimated completion date of 3/12/2024.

Status: 5% Complete

Arrington Service Line Repair

The water service line at 606 Arrington continued to develop pin hole leaks. This required 60ft of service line to be replaced along with a road bore. The line for service was completed on 5/2/2023 with a new tap. We received the full circle clamp required to repair the old tap and plan on installing on 5/17/2023. No distributions in service are predicted to complete repairs.

Estimated completion date of 5-12-2023.

Status 75% complete

6inch Water Main Repair Wells and Arrington

The water main developed a leak in the 90-degree joint at this location. We were able to isolate the section of the water system so that only 50 customers service was interrupted. We notified effected customers the evening prior to repairs being made. Once excavation began, we discovered that the knock on 90 had developed a leak. We replaced it with a 90-degree mega lug. All lines were flushed at end points prior to placing this section of water main back in service. Service interruption lasted from 9:00am-12:30pm. Crews backfilled the excavated area and plan to dress up on 5-5-2023.

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Estimated completion date of 5-5-2023.

Status 90% complete

Clean up Week.

The street crews processed over 92 eight-yard dump truck loads of trash from 4/17/2023-5/5/2023. We received several loads of illegal dumping at the staging area. This included 26 tires that will require separate processing/transportation to a recycling center in Cleveland Texas. Animal carcasses and fish cleaning remains dumped near the containers were the cause of foul odor. We have disinfected the area with quatricide disinfectant. The roll offs should be removed on 5/5/2023 and we will disinfect the area again. This is the first year we have experienced these types of issues. We have plans to place the containers in a secure location so we can avoid these types of problems in the future.

Estimated completion date of 5-11-2023.

Status 90% complete

100 E Borden Dr. 2-inch meter and 6-inch Sewer Tap.

Water and sewer mains have been located. We are in the process of requesting quotes for the road bore required under Borden St. Once we receive the quotes, we will schedule an installation date.

Estimated completion date of 5-18-2023.

Status 40% complete

Lynn Street Water and Sewer line Extension/Taps

We will be extending the water main and sewer main on Lynn St. providing service at the newly developed duplexes on the corner of Lynn and Robert Nash. The sewer main will be extended 100ft and taps installed. The water line will require 3 one-inch taps with double bridal meters/boxes.

Estimated completion date of 5-25-2023.

Status 10% complete

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Well Number 1

Well number 1 developed a pump overload fault. Control/operation panels were diagnosed, and no problems were found. We tv inspected the well and found no issues with well screens. The motor was pulled and found to be locked up. We are expecting to receive a quote on 5-10-2023 for repairs.

Estimated completion date of TBD.

Status 50% complete

Ditch excavation and culvert replacement:

Lawrence Street- Removal of 7 culverts and re-set to grade. Excavate 1310 feet of ditch line. Locates have been called in and marked. Work to begin on 12/12/2023. We have removed and replaced 4 culverts and set to grade. We have excavated approximately 380 feet of ditch line as well. We have experienced delays due to weather. We resumed work on 4/4/2020 and installed the reaming culverts. We were delayed due to the water inspection and clean up week. Work was resumed on 5/4/2023.

Estimated completion date of 5/12/2023.

Status: 85% Complete

Cozy Circle - Removal of 6 culverts and re-set to grade. Excavate 410 feet of ditch line.

OC Scott and Lynn- Benita Duffield asked me to investigate the drainage issue at this location. It appears that Lynn St. catches all the drainage from Ash St. and the housing authority. I suggest that we cut a ditch behind the houses on Lynn St. and try to divert the drainage toward Maynard.

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Work Order Report

4/5/2023 – 05/4/2023

SO0000469	906 S MDWS	5/4/2023	5/4/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-101633-00
SO0000470	698 N TEMPLE	5/4/2023	5/4/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	99-001325-01
SO0000471	607 ARRINGTON	5/4/2023	5/4/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001275-00
SO0000463	605 DEVEREAUX	5/3/2023	5/3/2023	Reinstate	Reinstate	Completed	WATER	Public Works	02-001259-02
SO0000464	104 BALLENGER	5/3/2023	5/3/2023	Sewer Repairs/Maint	Miscellaneous	Completed	WASTEWATER	Public Works	02-000135-00
SO0000465	797 WELLS	5/3/2023	5/3/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001484-07
SO0000468	1410 RYAN CHAPEL RD	5/3/2023		Sewer Repairs/Maint	Miscellaneous	Open	WATER	Public Works	02-000452-00
SO0000449	600 CARTER	5/2/2023	5/3/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001198-01
SO0000450	1500 N HENDRICK # G	5/2/2023	5/2/2023	Reinstate	Reinstate	Completed	WATER	Public Works	02-000529-00

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Work Order Report

4/5/2023 – 05/4/2023

SO0000451	303 N NEAL PICKETT	5/2/2023	5/3/2023	Disconnect	Disconnect	Completed	WATER	Public Works	99-000820-00
SO0000452	906 S MDWS	5/2/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	01-101633-00
SO0000444	2381 MOCKINGBIRD LN	5/2/2023		Street Repair/Maint	Miscellaneous	Open	STREET	Public Works	01-000730-02
SO0000447	1207 LYNN	5/2/2023	5/3/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000306-00
SO0000431	265 DEER TRACE BLVD	5/1/2023	5/1/2023	Reinstate	Reinstate	Completed	WATER	Public Works	99-000739-00
SO0000433	500 HACKBERRY	5/1/2023	5/4/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001068-02
SO0000435	1108 CYPRESS	5/1/2023	5/1/2023	Service Action	Service Action	Completed	WATER	Public Works	99-000221-01
SO0000436	601 N SECOND	5/1/2023	5/1/2023	Street Repair/Maint	Miscellaneous	Completed	STREET	Public Works	02-001213-09
SO0000438	302 CHANDLER	5/1/2023	5/1/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-000795-00
SO0000440	511 S TEMPLE	5/1/2023	5/1/2023	Misc	Miscellaneous	Completed		Public Works	01-001165-00

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Work Order Report

4/5/2023 – 05/4/2023

SO0000441	301 DEVEREAUX	5/1/2023	5/1/2023	Reinstate	Reinstate	Completed	WATER	Public Works	02-000780-02
SO0000442	711 PINEWOOD	5/1/2023	5/1/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-001416-14
SO0000443	3832 MOCKINGBIRD LN	5/1/2023	5/3/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-000931-00
SO0000428	407 RUTLAND	########	########	Reinstate	Reinstate	Completed	WATER	Public Works	05-001020-05
SO0000429	1210 PINECREST	########	########	Street Repair/Maint	Miscellaneous	Completed	STREET	Public Works	03-000316-11
SO0000430	400 KENLEY CITY HALL	########		Misc	Miscellaneous	Open	GENERAL	Public Works	99-000942-00
SO0000426	1108 CYPRESS	########	########	Occupant Change	Occupant Change	Completed	WATER	Public Works	99-000221-00
SO0000460	901 WILLOW OAK	########	5/3/2023	Inactivate	Inactivate	Completed	WATER	Public Works	02-001601-03
SO0000427	1302 BROWN	########	########	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000353-00
SO0000448	303 1/2 HINES	########	5/2/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	02-000806-05

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Work Order Report

4/5/2023 – 05/4/2023

SO0000419	510 WESTCHESTER	########	########	Reinstate	Reinstate	Completed	WATER	Public Works	01-001161-02
SO0000420	412 BIRDSONG	########	########	Reinstate	Reinstate	Completed	WATER	Public Works	01-001043-09
SO0000421	412 BIRDSONG	########	########	Misc	Miscellaneous	Completed		Public Works	01-001043-09
SO0000422	3832 MOCKINGBIRD LN	########	########	Reinstate	Reinstate	Completed	WATER	Public Works	01-000931-00
SO0000424	901 WILLOW OAK	########	5/2/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	02-001601-03
SO0000402	707 LYNN	########	########	Reinstate	Reinstate	Completed	WATER	Public Works	03-001385-00
SO0000403	525 LYNN	########	########	Street Repair/Maint	Miscellaneous	Completed	STREET	Public Works	03-001186-00
SO0000404	423 FROSTY LN	########	########	Reinstate	Reinstate	Completed	WATER	Public Works	03-001057-01
SO0000405	295 MARTIN LUTHER KING JR ST	########	########	Reinstate	Reinstate	Completed	WATER	Public Works	99-000753-04
SO0000406	1190 MAYNARD	########	########	Street Repair/Maint	Miscellaneous	Completed	STREET	Public Works	03-000285-06

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Work Order Report

4/5/2023 – 05/4/2023

SO0000408	211 HAMNER	########	########	Reinstate	Reinstate	Completed	WATER	Public Works	01-000700-11
SO0000409	304 PINE St	########	########	Reinstate	Reinstate	Completed	WATER	Public Works	99-000834-01
SO0000410	202 STUBBLEFIELD	########	########	Reinstate	Reinstate	Completed	WATER	Public Works	01-000609-00
SO0000411	416 BIRDSONG	########	########	Reinstate	Reinstate	Completed	WATER	Public Works	01-001055-04
SO0000412	306 PINE St	########	########	Reinstate	Reinstate	Completed	WATER	Public Works	99-000860-00
SO0000413	401 JACKSON	########	########	Reinstate	Reinstate	Completed	WATER	Public Works	01-000953-03
SO0000415	1415 FROSTY LN	########	########	Misc	Miscellaneous	Completed		Public Works	03-000464-01
SO0000416	297 GOSSETT RD	########	########	Misc	Miscellaneous	Completed		Public Works	01-000754-01
SO0000418	1001 MAYNARD	########	########	Reinstate	Reinstate	Completed	WATER	Public Works	03-000025-01
SO0000462	1431 RYAN CHAPEL RD	########	5/3/2023	Service Action	Service Action	Completed	WATER	Public Works	02-000488-00

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Work Order Report

4/5/2023 – 05/4/2023

SO0000366	1500 N HENDRICK # G	########	5/2/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000529-00
SO0000367	301 FARRINGTON	########	########	Cutoff	Cutoff	Completed	WATER	Public Works	02-000782-09
SO0000368	605 DEVEREAUX	########	########	Cutoff	Cutoff	Completed	WATER	Public Works	02-001259-02
SO0000369	423 FROSTY LN	########	########	Cutoff	Cutoff	Completed	WATER	Public Works	03-001057-01
SO0000370	1500 N HENDRICK A 4	########		Cutoff	Cutoff	New	WATER	Public Works	05-000513-22
SO0000371	306 PINE St	########	########	Cutoff	Cutoff	Completed	WATER	Public Works	99-000860-00
SO0000372	700 PINEWOOD	########	########	Cutoff	Cutoff	Completed	WATER	Public Works	01-001336-04
SO0000373	510 WESTCHESTER	########	########	Cutoff	Cutoff	Completed	WATER	Public Works	01-001161-02
SO0000374	202 STUBBLEFIELD	########	########	Cutoff	Cutoff	Completed	WATER	Public Works	01-000609-00
SO0000375	1110 LAWRENCE	########		Cutoff	Cutoff	New	WATER	Public Works	02-000234-03

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Work Order Report

4/5/2023 – 05/4/2023

SO0000376	401 JACKSON	########	########	Cutoff	Cutoff	Completed	WATER	Public Works	01-000953-03
SO0000377	1500 N HENDRICK B 5	########		Cutoff	Cutoff	New	WATER	Public Works	05-000522-29
SO0000378	211 HAMNER	########	########	Cutoff	Cutoff	Completed	WATER	Public Works	01-000700-11
SO0000379	802 ASH	########	########	Cutoff	Cutoff	Completed	WATER	Public Works	99-001495-03
SO0000380	301 DEVEREAUX	########	########	Cutoff	Cutoff	Completed	WATER	Public Works	02-000780-02
SO0000381	3832 MOCKINGBIRD LN	########	########	Cutoff	Cutoff	Completed	WATER	Public Works	01-000931-00
SO0000382	412 BIRDSONG	########	########	Cutoff	Cutoff	Completed	WATER	Public Works	01-001043-09
SO0000383	416 BIRDSONG	########	########	Cutoff	Cutoff	Completed	WATER	Public Works	01-001055-04
SO0000384	102 MAGNOLIA	########		Cutoff	Cutoff	New	WATER	Public Works	99-000109-00
SO0000385	703 ASHFORD	########	########	Cutoff	Cutoff	Completed	WATER	Public Works	01-001355-09

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Work Order Report

4/5/2023 – 05/4/2023

SO0000386	295 MARTIN LUTHER KING JR ST	########	########	Cutoff	Cutoff	Completed	WATER	Public Works	99-000753-04
SO0000387	103 MAGNOLIA	########		Cutoff	Cutoff	New	WATER	Public Works	99-000126-00
SO0000388	308 PINE	########	########	Cutoff	Cutoff	Completed	WATER	Public Works	99-000877-00
SO0000389	1501 N TEMPLE	########		Cutoff	Cutoff	New	WATER	Public Works	02-000541-05
SO0000390	407 RUTLAND	########	########	Cutoff	Cutoff	Completed	WATER	Public Works	05-001020-05
SO0000391	1013 S FIRST	########	########	Cutoff	Cutoff	Completed	WATER	Public Works	03-000090-03
SO0000392	1001 MAYNARD	########	########	Cutoff	Cutoff	Completed	WATER	Public Works	03-000025-01
SO0000393	608 N SECOND	########		Cutoff	Cutoff	New	WATER	Public Works	05-001291-11
SO0000394	311 WHITE OAK	########	########	Cutoff	Cutoff	Completed	WATER	Public Works	03-000899-00
SO0000395	711 PINEWOOD	########	########	Cutoff	Cutoff	Completed	WATER	Public Works	01-001416-14

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Work Order Report

4/5/2023 – 05/4/2023

SO0000396	1407 FAIRCHILD	########		Cutoff	Cutoff	New	WATER	Public Works	02-000434-02
SO0000397	700 PINEWOOD	########	########	Reinstate	Reinstate	Completed	WATER	Public Works	01-001336-04
SO0000398	217 BOX FACTORY	########	########	Disconnect	Disconnect	Completed	WATER	Public Works	03-000717-01
SO0000400	1004 LYNN	########	########	Connect	Connect	Open	WATER	Public Works	03-000036-11
SO0000401	601 DENNIS	########	########	Park Repairs/Maint	Miscellaneous	Completed	PARKS	Public Works	01-001207-00
SO0000365	203 HINES	########	5/1/2023	Connect	Connect	Open	WATER	Public Works	01-000621-01
SO0000359	700 PINEWOOD	########	########	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001336-04
SO0000360	1118 LYNN	########	5/1/2023	Misc	Miscellaneous	Completed		Public Works	03-000255-07
SO0000362	203 HINES	########	########	Disconnect	Disconnect	Completed	WATER	Public Works	01-000621-00
SO0000342	603 S TEMPLE	########	########	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	05-001241-03

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Work Order Report

4/5/2023 – 05/4/2023

SO0000345	606 ARRINGTON	########	########	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001268-01
SO0000346	400 KENLEY CITY HALL	########	########	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	99-000942-00
SO0000348	1005 OAK HOLW	########		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-000039-00
SO0000349	1005 OAK HOLW	########		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-000039-00
SO0000355	908 LYNN	########	########	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-001641-00
SO0000356	291 FM 1818	########	########	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-000750-00
SO0000336	824 WELLS	########		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001554-00
SO0000337	810 S MDWS	########		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001526-00
SO0000338	613 CARTER	########		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001315-03
SO0000339	104 C ST	########		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	02-000136-00

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Work Order Report

4/5/2023 – 05/4/2023

SO0000341	1409 RYAN CHAPEL RD	########	5/1/2023	Service Action	Service Action	Completed	WATER	Public Works	02-000448-02
SO0000331	410 BIRDSONG	########		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001036-00
SO0000332	727 NELSON	########		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001470-00
SO0000333	216 BEECH	########		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-000715-00
SO0000328	315 MARGIE HARREL	########		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-000914-00
SO0000131	310 S FIRST	########		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-000890-00
SO0000334	517 WESTCHESTER	########		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001179-06
SO0000335	214 HAMNER	########		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-000712-02
SO0000321	1409 RYAN CHAPEL RD	########	########	Clean Up Week	Miscellaneous	Completed	GENERAL	Annual Cleanup Week	02-000448-02
SO0000322	407 JACKSON	########		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001016-06

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Work Order Report

4/5/2023 – 05/4/2023

SO0000323	725 PINEWOOD	########		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001467-00
SO0000324	205 DEVEREAUX	########		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	02-000643-05
SO0000325	707 ASHFORD	########		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001381-02
SO0000326	1106 LYNN	########	########	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000213-11
SO0000327	109 BALLENGER	########		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	02-000175-00
SO0000330	408 BOX FACTORY	########		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-001023-00
SO0000310	415 S TEMPLE	########	########	Misc	Miscellaneous	Completed		Public Works	01-001054-02
SO0000311	1124 PINECREST	########		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-000266-00
SO0000312	925 DENMAN	########	########	Sewer Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-001682-02
SO0000313	201 COSEY CIR	########		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-000587-00

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Work Order Report

4/5/2023 – 05/4/2023

SO0000315	505 BOOKER	########		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001120-02
SO0000316	1122 PINECREST	########		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-000264-00
SO0000317	509 CARTER	########		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001150-03
SO0000318	706 ASHFORD	########		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001375-00
SO0000319	106 HINES	########	########	Connect	Connect	Completed	WATER	Public Works	02-000159-05
SO0000320	602 N NEAL PICKETT	########		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-001226-02
SO0000299	200 S FIRST	########	########	Sewer Repairs/Maint	Miscellaneous	Completed	WASTEWATER	Public Works	03-000581-01
SO0000300	1083 LAWRENCE	########		Street Repair/Maint	Miscellaneous	Open	STREET	Public Works	02-000171-02
SO0000302	507 CARTER	########		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001139-00
SO0000303	908 LYNN	########	########	Sewer Repairs/Maint	Miscellaneous	Completed	WASTEWATER	Public Works	03-001641-00

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Work Order Report

4/5/2023 – 05/4/2023

SO0000304	805 CYPRESS	########	########	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-001508-00
SO0000307	208 HAMNER	########		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-000679-00
SO0000308	209 HAMNER	########	5/1/2023	Misc	Miscellaneous	Completed		Public Works	05-000688-02
SO0000309	204 CHANDLER	########		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-000629-00
SO0000291	101 WEBER	########	########	Misc	Miscellaneous	Completed		Public Works	02-000073-12
SO0000292	201 COSEY CIR	########	########	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000587-00
SO0000293	826 WELLS	########		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001556-02
SO0000294	102 OC SCOTT	########	########	Sewer Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000111-00
SO0000295	109 BALLENGER	########		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	02-000175-00
SO0000296	606 ARRINGTON	########		Misc	Miscellaneous	Open		Public Works	01-001268-01

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Work Order Report

4/5/2023 – 05/4/2023

SO0000298	607 N NEAL PICKETT	########		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-001282-00
SO0000288	1605 N TEMPLE	4/6/2023	########	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000554-01
SO0000279	702 NELSON	4/5/2023	########	Connect	Connect	Completed	WATER	Public Works	01-001349-14
SO0000280	712 ASHFORD	4/5/2023	########	Misc	Miscellaneous	Completed		Public Works	01-001417-00
SO0000281	1311 GLASS	4/5/2023	########	Street Repair/Maint	Miscellaneous	Completed	STREET	Public Works	02-000379-02
SO0000283	906 S MDWS	4/5/2023	########	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-101633-00
SO0000284	1419 GANDY	4/5/2023	########	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000474-00
SO0000285	114 HINES	4/5/2023	########	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000277-02
SO0000286	603 N NEAL PICKETT	4/5/2023		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-001237-02
SO0000287	505 WESTCHESTER	4/5/2023		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001125-00

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Work Order Report

4/5/2023 – 05/4/2023

SO0000208	618 S TEMPLE	4/4/2023		Disconnect	Disconnect	Void	WATER	Public Works	01-001321-03
SO0000271	1412 RYAN CHAPEL RD	4/4/2023	########	Misc	Miscellaneous	Completed		Public Works	02-000459-00
SO0000272	705 PINEWOOD	4/4/2023		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001374-00
SO0000274	LUMBERJACK DR (UNDER SIGN) SPRINKLER	4/4/2023	4/4/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-001773-00
SO0000277	618 S TEMPLE	4/4/2023	########	Occupant Change	Occupant Change	Completed	WATER	Public Works	01-001321-03
SO0000278	604 COOPER	4/4/2023	4/4/2023	Street Repair/Maint	Miscellaneous	Completed	STREET	Public Works	02-001245-00

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Code Compliance
Monthly Report
April 2023

Mail and Bank Deposit – Daily

Planning and Zoning – Customer came in about putting Manufactured home on property gave him info on what to do. Midway Investments called about building a Mobile Home Park I let know what to do. 708 N Hendrick Variance to building restrooms for his church. Measurements for restroom cross building line for rear yard. Sent email to PNZ Committee I have only received 1

911 Addressing – 405 S Hines St, 781 Pine valley wanted to verify their address but they are not inside city limits.

Demolition Permit – 1106 N Temple Dr

Inspections – Magnolia Electrical, Plumbing, HVAC, Building. Lynn Plumbing. N Temple Electrical Underground.

Solar Permit – 200 Chandler

Fence Permit – 106 N Hines

Electric Permit – 501 N Temple Dr

Weed and Grass Certified Letters – 200 North Temple, North Temple, 203 Cosey Circle

Code Compliance – 304 Office called about possible Demolition for her mom's house. She wants to meet me there to determine if the house need to be tore down.

Dog Complaints – Booker

Stray Dog pick up – 1 Booker

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Samantha Durham
Director of Finance

400 Kenley
PO Box 340
Diboll TX, 75941
(936)829-4757
Fax: (936)829-1179
Email: sdurham@cityofdiboll.com

CITY OF DIBOLL

Interoffice Memorandum

DATE: **May 9, 2023**

TO: **Mayor and Council Members**

THRU: **Jason Arnold**
City Manager

SUBJ: **Finance Department Reports**

FINANCE

Including April 2023 Financials for you review.

MUNICIPAL COURT

Operations are good, nothing to report.

PROJECT STATUS REPORT

Incode 10 Software Conversion

The City of Diboll relies heavily on its IT Infrastructure in order to provide services to our community and maintain financial transparency. Our current system includes software packages form FAST, IWORQ, Paychex, Smartsheet, Blackboard, and USTI. Each system manages a separate component including Core Financials, Accounts Payable, Purchasing, Payroll, Time & Attendance, Employee Management, Utility Billing, Municipal Court, Permitting, Budgeting, Cemetery Management, Credit Card Processing, and Customer Engagement. The City of Diboll is in the process of converting all of these system components into an all-in-one ERP system, Incode 10 by Tyler Technologies.

Core Financials Component
Estimated Completion Date: January 2023
Status: 100% Complete

Accounts Payable Component

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Estimated Completion Date: January 2023
Status: 100% Complete

Purchasing Component
Estimated Completion Date: January 2023
Status: 100% Complete

Credit Card Processing Component
Estimated Completion Date: September 2023
Status: 95% Complete

Budget / Project Accounting Component
Estimated Completion Date: February 2023
Status: 100% Complete

Employee / Payroll Component
Estimated Completion Date: February 2023
Status: 100% Complete

Employee ESS & Time and Attendance
Estimated Completion Date: July 2023
Status: 60% Complete

Utility Billing Component
Estimated Completion Date: March 2023
Status: 100% Complete

Customer Engagement Component
Estimated Completion Date: March 2023
Status: 100% Complete

Municipal Court Component
Estimated Completion Date: September 2023
Status: 5% Complete

Permitting Component
Estimated Completion Date: July 2023
Status: 0% Complete

Cemetery Management Component
Estimated Completion Date: July 2023
Status: 0% Complete

Fond regards,

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MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS REGULAR SESSION MEETING ON TUESDAY, MAY 9, 2023, AT 5:15 P.M., IN THE DIBOLL CITY HALL CHAMBERS.

COUNCIL PRESENT

Mayor Trey Wilkerson, Mayor Pro Tem Daniel Lopez, Councilmembers Brian Moreno, Luis Maldonado, Benita Sheffield Duffield, Ruben Terrazas and Ray Williams, Jr.

COUNCIL ABSENT

None

SPECIAL GUESTS

Newly elected Council Jana A. Coulter - District 1 and Nora L. Munoz - District 3

STAFF PRESENT

City Manager Jason A. Arnold, City Secretary Rosa Olvera, Finance Director Sam Durham, Chief of Police Michael Skillern, Public Works Director Joshua Richard and Fire Chief Aaron Smith.

Call to Order: Mayor Trey Wilkerson called the meeting to order at 5:15p.m.

Ben Merritt gave the invocation, then Mayor Trey Wilkerson led the Pledge of Allegiance which was recited by those in attendance.

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Public Participation: None

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

a. Minutes from April 11, 2023, Regular Session Meeting
b. Financial Statement for April 2023
c. 12-Month Attendance Record for April 2023

Luis Maldonado made a motion to approve
and Daniel Lopez second. All in Favor, none opposed, motion carries.

Item #2: Mayor Trey Wilkerson to present the Oath of Office to unopposed City Council Member Juan Ruben Terrazas - At Large Place 5.

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Item #3: Presentation of plaque to outgoing City Council Member Benita Sheffield Duffield. She has 4 years of dedicated service to the City of Diboll

Item #4: Mayor Trey Wilkerson to present the Oath of Office to unopposed City Council Member Nora L. Munoz - District 3.

Item #5: Presentation of plaque to outgoing City Council Member Brian Moreno. He has 2 years of dedicated service to the City of Diboll.

Item #6: Mayor Trey Wilkerson to present the Oath of Office to unopposed City Council Member Jana A. Coulter - District 1

Councilmembers Brian Moreno and Benita Sheffield Duffield stepped down after Item 6 and allowed newly elected Council Jana A. Coulter - District 1 and Nora L. Munoz - District 3 to step in for rest of meeting.

Item #7: Consideration and possible action to approve a package containing resolutions, policies, proclamations and plans as required by the Texas Department of Agriculture related to TxCDBG Contract No. CDV21-0352.

Ray Vann spoke briefly regarding project and to answer any questions from Council.
Ray Williams, Jr. made a motion to approve and Luis Maldonado second.
All in Favor, none opposed, motion carries.

Item #8: Consideration and possible action to approve Ordinance 2023-05-001 for the fourth (4th) amendment to the 2022-2023 Operating Budget.

Daniel Lopez made a motion to approve and Luis Maldonado second.
All in Favor, none opposed, motion carries.

Item #9: DEPARTMENT HEAD REPORTS

a. Fire Department Report
b. Police Department Report
c. Public Works Report
d. Code Compliance Report
e. Finance & Court Report
f. City Manager Report

Adjournment

Mayor Wilkerson called to adjourn at 5:38p.m.

Minutes of the April 11, 2023 Regular Session Meeting approved by council on this the 13th day of June, 2023.

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Trey Wilkerson, Mayor

ATTEST BY:

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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NOTICE OF MEETING
OF THE
CITY OF DIBOLL CITY COUNCIL

The City Council will meet in a special called meeting in the City Hall Council Chambers, located at 400 Kenley, Diboll, Texas, on Monday, May 15, 2023, at 5:15p.m.

Call to Order

Invocation

Pledge of Allegiance

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Item #1: Consideration and possible action to adopt Resolution 2023-05-002, approving the canvassing of the May 6, 2023 Special Election, contended by the Canvassing Committee.

Adjournment

Note: Mayor and Council Reports on Items of Community Interest- Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; (6) announcements involving imminent threat to public health and safety.

I certify that this Notice of Meeting was posted in a glass-enclosed case in front of City Hall at 400 Kenley Street, Diboll, Texas, and available for viewing by the public prior to 5:15 p.m. on May 11, 2023, as well as at the City's website.

Rosa M. Olvera

Rosa M. Olvera - City Secretary
Posted: 5/11/2023

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RESOLUTION NO. 2023-05-02

STATE OF TEXAS	**§**	**AN ORDER DECLARING THE**
COUNTY OF ANGELINA	**§**	**RESULTS OF THE CITY OF**
	§	**DIBOLL SPECIAL ELECTION**
		OF MAY 6, 2023

WHEREAS, the City Council of the City of Diboll resolved and ordered that a Special Election held on May 6, 2023 in the City of Diboll, Texas for the purpose of amending the Home Rule Charter;

PROPOSED AMENDMENT A Amend Article I, Section 1.03 (Boundaries) of the City Charter of the City of Diboll

PROPOSED AMENDMENT B Amend Article I, Section 1.04 (Extension of Boundaries or Extraterritorial Jurisdiction) of the City Charter of the City of Diboll

PROPOSED AMENDMENT C Amend Article III, Section 3.01 (Number, Selection and Term) of the City Charter of the City of Diboll

PROPOSED AMENDMENT D Amend Article III, Section 3.04 (Compensation) of the City Charter of the City of Diboll

PROPOSED AMENDMENT E Amend Article III, Section 3.13 (Voting) of the City Charter of the City of Diboll

PROPOSED AMENDMENT F Amend Article V, Section 5.04 (Canvassing) of the City Charter of the City of Diboll

PROPOSED AMENDMENT G Amend Article V, Section 5.05 (Election) of the City Charter of the City of Diboll

PROPOSED AMENDMENT H Amend Article VII, Section 7.04(a) (Determining Sufficiency of Petition) of the City Charter of the City of Diboll

PROPOSED AMENDMENT I Amend Article VIII, Section 8.05 (Vacancies) of the City Charter of the City of Diboll

PROPOSED AMENDMENT J Amend Article VIII, Section 8.10 (Parks and Recreation Board) of the City Charter of the City of Diboll

PROPOSED AMENDMENT K Amend Article VIII, Section 8.11 (Municipal Library) of the City Charter of the City of Diboll

PROPOSED AMENDMENT L Amend Article IX, Section 9.03(b) (Annual Budget) of the City Charter of the City of Diboll

PROPOSED AMENDMENT M Amend Article XI, Section 11.08 (Charter Construction) of the City Charter of the City of Diboll

PROPOSED AMENDMENT N Amend Article XI, Section 11.13 (Conforming Ordinances) of the City Charter of the City of Diboll

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WHEREAS, the City Council has today considered the returns of the Special Election held on May 6, 2023, for the approval of the propositions as set forth above to amend the Home Rule Charter; and

WHEREAS, the City Council finds, that the Canvassing Committee has tabulated the results of said Special Election and certified such tabulation for the City Council, and that there were 332 votes cast at said Special Election, and that such tabulation is correct;

NOW THEREFORE, **BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS:** That all of the findings contained in the preamble of this Resolution are found to be true and are adopted as findings of fact.

The official canvass of the returns of said Special Election are reflected as follows in Exhibit "A".

PASSED, ADOPTED, and APPROVED this **15th day of May, 2023.**

CITY OF DIBOLL, TEXAS

_____
Trey Wilkerson, Mayor

_____
_____, Council Member

ATTEST:

_____
Rosa M. Olvera, City Secretary

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EXHIBIT "A"

CITY OF DIBOLL

HOME RULE CHARTER AMENDMENTS
MAY 6, 2023 SPECIAL ELECTION RESULTS

	Early Voting		Election Day Votes	
	FOR	AGAINST	FOR	AGAINST
AMENDMENT A	93	42	49	7
PASSED	69%	31%	88%	13%
AMENDMENT B	74	58	46	9
PASSED	56%	44%	84%	16%
AMENDMENT C	99	34	45	10
PASSED	74%	26%	82%	18%
AMENDMENT D	105	29	46	9
PASSED	78%	22%	84%	16%
AMENDMENT E	106	27	50	4
PASSED	80%	20%	93%	7%
AMENDMENT F	106	26	48	6
PASSED	80%	20%	89%	11%
AMENDMENT G	105	28	50	4
PASSED	79%	21%	93%	7%
AMENDMENT H	100	30	51	4
PASSED	77%	23%	93%	7%
AMENDMENT I	108	25	50	4
PASSED	81%	19%	93%	7%
AMENDMENT J	100	33	48	6
PASSED	75%	25%	89%	11%
AMENDMENT K	102	32	48	7
PASSED	76%	24%	87%	13%
AMENDMENT L	106	26	51	3
PASSED	80%	20%	94%	6%
AMENDMENT M	90	40	44	9
PASSED	69%	31%	83%	17%
AMENDMENT N	93	38	47	7
PASSED	71%	29%	87%	13%

PERCENT OF VOTES OF RECEIVED

NUMBER OF VOTERS WHO VOTED EARLY	218
NUMBER OF VOTERS ON ELECTION DAY	114
GRAND TOTAL NUMBER OF VOTERS	332
CONTESTED VOTES TOTAL	-

Difference of:

(332)

Rosa M Olvera

Rosa Olvera
City Secretary
5/6/2023

NOTE: Official Canvassing of Votes Approved at 5/15/2023 Special Called Council Meeting

CANVASSING COMMITTEE:

MICHAEL SKILLERN - POLICE CHIEF

Sam Durham

SAMANTHA DURHAM - FINANCE DIRECTOR

Rosa M. Olvera

ROSA OLVERA - CITY SECRETARY

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AW9-2
Prescribed by Secretary of State
Section 67.004, Texas Election Code
3/07

CANVASS OF SPECIAL ELECTION

I, Rosa Olvera (name), City Secretary (office)

of City of Diboll (political subdivision holding election), Texas, met with the Canvassing Committee (body acting as canvassing board)

sitting as the canvassing board to canvass the general election of May 6th, 20 23

on May 11th, 20 ____ at 9:00AM Texas.

I certify that the figures on the tally sheets correspond with the figures on the returns.

Witness my hand this 11th day of May, 20 23.

Rosa M Olvera

Presiding Officer of Canvassing Authority

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MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS SPECIAL-CALLED MEETING ON MONDAY, MAY 15, 2023, AT 5:15 P.M., IN THE DIBOLL CITY HALL CHAMBERS.

COUNCIL PRESENT

Mayor Trey Wilkerson, Mayor Pro Tem Daniel Lopez, Councilmembers Jana Coulter, Nora Munoz, Ruben Terrazas and Ray Williams, Jr.

COUNCIL ABSENT

Councilmember Luis Maldonado

STAFF PRESENT

City Manager Jason A. Arnold, City Secretary Rosa Olvera, Finance Director Sam Durham.

Call to Order: Mayor Trey Wilkerson called the meeting to order at 5:15p.m.

Trey Wilkerson gave the invocation, then led the Pledge of Allegiance which was recited by those in attendance.

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Public Participation: None

Item #1: Consideration and possible action to adopt Resolution 2023-05-002, approving the canvassing of the May 6, 2023 Special Election, contended by the Canvassing Committee.

Ray Williams, Jr. made a motion to approve and Jana Coulter second.
All in Favor, none opposed, motion carries.

Adjournment

Mayor Wilkerson called to adjourn at 5:17p.m.

Minutes of the May 15, 2023 Special Called Meeting approved by council on this the 13th day of June, 2023.

Trey Wilkerson, Mayor

ATTEST BY:

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Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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NOTICE OF MEETING
OF THE
CITY OF DIBOLL CITY COUNCIL

The City Council will meet in a regular session meeting in the City Hall Council Chambers, located at 400 Kenley, Diboll, Texas, on Tuesday, June 13, 2023 at 5:15p.m.

Call to Order

Invocation

Pledge of Allegiance

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

a. Minutes from May 9, 2023, Regular Session Meeting
b. Minutes from May 15, 2022 City Council Special Called Meeting
c. Financial Statement for May 2023
d. 12-Month Attendance Record for May 2023

Item #2: Mayor Trey Wilkerson to present the Oath and Statement of Officer to newly hired Police Officers.

Item #3: Consideration and possible action to approve Ordinance 2023-06-001 changing a zoning variance at 708 N Hendrick Ave, Diboll, Texas as recommended by the Planning and Zoning Commission.

Item #4: Consideration and possible action to approve the Rental Agreement with JC Rentals for the Lottie & Arthur Temple Civic Center.

Item #5: DEPARTMENT HEAD REPORTS

a. Fire Department Report
b. Police Department Report
c. Public Works Report
d. Code Compliance Report
e. Finance & Court Report
f. City Manager Report

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Adjournment

Note: Mayor and Council Reports on Items of Community Interest- Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; (6) announcements involving imminent threat to public health and safety.

I certify that this Notice of Meeting was posted in a glass-enclosed case in front of City Hall at 400 Kenley Street, Diboll, Texas, and available for viewing by the public prior to 5:15 p.m. on June 9, 2023, as well as at the City's website.

Rosa M. Olvera

Rosa M. Olvera - City Secretary
Posted: 6/9/2023

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MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS REGULAR SESSION MEETING ON TUESDAY, MAY 9, 2023, AT 5:15 P.M., IN THE DIBOLL CITY HALL CHAMBERS.

COUNCIL PRESENT

Mayor Trey Wilkerson, Mayor Pro Tem Daniel Lopez, Councilmembers Brian Moreno, Luis Maldonado, Benita Sheffield Duffield, Ruben Terrazas and Ray Williams, Jr.

COUNCIL ABSENT

None

SPECIAL GUESTS

Newly elected Council Jana A. Coulter - District 1 and Nora L. Munoz - District 3

STAFF PRESENT

City Manager Jason A. Arnold, City Secretary Rosa Olvera, Finance Director Sam Durham, Chief of Police Michael Skillern, Public Works Director Joshua Richard and Fire Chief Aaron Smith.

Call to Order: Mayor Trey Wilkerson called the meeting to order at 5:15p.m.

Ben Merritt gave the invocation, then Mayor Trey Wilkerson led the Pledge of Allegiance which was recited by those in attendance.

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Public Participation: None

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

a. Minutes from April 11, 2023, Regular Session Meeting
b. Financial Statement for April 2023
c. 12-Month Attendance Record for April 2023

Luis Maldonado made a motion to approve
and Daniel Lopez second. All in Favor, none opposed, motion carries.

Item #2: Mayor Trey Wilkerson to present the Oath of Office to unopposed City Council Member Juan Ruben Terrazas - At Large Place 5.

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Item #3: Presentation of plaque to outgoing City Council Member Benita Sheffield Duffield. She has 4 years of dedicated service to the City of Diboll

Item #4: Mayor Trey Wilkerson to present the Oath of Office to unopposed City Council Member Nora L. Munoz - District 3.

Item #5: Presentation of plaque to outgoing City Council Member Brian Moreno. He has 2 years of dedicated service to the City of Diboll.

Item #6: Mayor Trey Wilkerson to present the Oath of Office to unopposed City Council Member Jana A. Coulter - District 1

Councilmembers Brian Moreno and Benita Sheffield Duffield stepped down after Item 6 and allowed newly elected Council Jana A. Coulter - District 1 and Nora L. Munoz - District 3 to step in for rest of meeting.

Item #7: Consideration and possible action to approve a package containing resolutions, policies, proclamations and plans as required by the Texas Department of Agriculture related to TxCDBG Contract No. CDV21-0352.

Ray Vann spoke briefly regarding project and to answer any questions from Council.
Ray Williams, Jr. made a motion to approve and Luis Maldonado second.
All in Favor, none opposed, motion carries.

Item #8: Consideration and possible action to approve Ordinance 2023-05-001 for the fourth (4th) amendment to the 2022-2023 Operating Budget.

Daniel Lopez made a motion to approve and Luis Maldonado second.
All in Favor, none opposed, motion carries.

Item #9: DEPARTMENT HEAD REPORTS

a. Fire Department Report
b. Police Department Report
c. Public Works Report
d. Code Compliance Report
e. Finance & Court Report
f. City Manager Report

Adjournment

Mayor Wilkerson called to adjourn at 5:38p.m.

Minutes of the April 11, 2023 Regular Session Meeting approved by council on this the 13th day of June, 2023.

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_____

Trey Wilkerson, Mayor

ATTEST BY:

_____

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS SPECIAL-CALLED MEETING ON MONDAY, MAY 15, 2023, AT 5:15 P.M., IN THE DIBOLL CITY HALL CHAMBERS.

COUNCIL PRESENT

Mayor Trey Wilkerson, Mayor Pro Tem Daniel Lopez, Councilmembers Jana Coulter, Nora Munoz, Ruben Terrazas and Ray Williams, Jr.

COUNCIL ABSENT

Councilmember Luis Maldonado

STAFF PRESENT

City Manager Jason A. Arnold, City Secretary Rosa Olvera, Finance Director Sam Durham.

Call to Order: Mayor Trey Wilkerson called the meeting to order at 5:15p.m.

Trey Wilkerson gave the invocation, then led the Pledge of Allegiance which was recited by those in attendance.

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Public Participation: None

Item #1: Consideration and possible action to adopt Resolution 2023-05-002, approving the canvassing of the May 6, 2023 Special Election, contended by the Canvassing Committee.

Ray Williams, Jr. made a motion to approve and Jana Coulter second.
All in Favor, none opposed, motion carries.

Adjournment

Mayor Wilkerson called to adjourn at 5:17p.m.

Minutes of the May 15, 2023 Special Called Meeting approved by council on this the 13th day of June, 2023.

_____

Trey Wilkerson, Mayor

ATTEST BY:

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_____

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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City of Diboll

Financial Report

Group Summary

For Fiscal: 2022-2023 Period Ending: 05/31/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 01 - General Fund						
Revenue						
3100 - Charges for Service	4,000.00	4,000.00	1,500.00	5,500.00	5,500.00	-1,500.00
3200 - Fines and Fees	436,500.00	436,500.00	19,380.41	181,619.79	181,619.79	254,880.21
3210 - Licenses & Permits	15,119.41	15,119.41	1,606.45	14,161.59	14,161.59	957.82
3500 - Franchise Tax	399,969.77	399,969.77	33,302.62	118,112.11	118,112.11	281,857.66
3550 - Property Tax	1,302,311.28	1,302,311.28	23,521.27	1,317,763.44	1,317,763.44	-15,452.16
3700 - Sales Tax	714,000.00	714,000.00	63,460.17	509,020.69	509,020.69	204,979.31
3800 - Interest	16,500.00	16,500.00	1,556.01	14,457.26	14,457.26	2,042.74
3805 - Miscellaneous	23,250.47	23,250.47	2,510.50	15,250.07	15,250.07	8,000.40
3940 - Contributions & Grants	37,598.35	37,598.35	0.00	10,815.35	10,815.35	26,783.00
3960 - Donations	3,000.00	3,000.00	0.00	3,000.00	3,000.00	0.00
Revenue Total:	**2,952,249.28**	**2,952,249.28**	**146,837.43**	**2,189,700.30**	**2,189,700.30**	**762,548.98**
Expense						
4000 - Insurance	59,749.41	59,749.41	0.00	59,596.97	59,596.97	152.44
4010 - Grant Expense	18,883.00	18,883.00	0.00	0.00	16,383.00	2,500.00
4030 - Fines & Fees	120.00	120.00	0.00	138.00	138.00	-18.00
4040 - Administrative	406,818.00	406,818.00	18,220.56	272,397.56	275,892.76	130,925.24
4080 - Capital Purchase	138,395.00	138,395.00	77,158.00	114,468.15	138,394.15	0.85
4100 - Contractual & Professional Services	254,865.75	254,865.75	13,835.14	137,489.54	137,489.54	117,376.21
4110 - Intergov't Contracts	129,751.94	129,751.94	10,291.85	115,992.91	115,992.91	13,759.03
4210 - Project Expense	12,000.00	12,000.00	0.00	11,937.81	11,937.81	62.19
4300 - Utility	111,626.19	111,626.19	12,725.85	71,766.43	71,766.43	39,859.76
4400 - Repairs & Maintenance	252,180.00	252,180.00	8,007.59	97,808.42	101,575.15	150,604.85
4460 - Materials & Supplies	202,896.11	202,896.11	47,078.33	116,116.16	144,437.74	58,458.37
4500 - Miscellaneous	10,866.99	10,866.99	1,035.95	8,144.60	8,603.55	2,263.44
4800 - Payroll Expense	2,144,387.78	2,144,387.78	142,033.13	1,398,945.96	1,398,945.96	745,441.82
4860 - Personnel	48,170.00	48,170.00	128.39	10,608.27	10,857.27	37,312.73
9999 - Transfers	-821,172.00	-821,172.00	0.00	0.00	0.00	-821,172.00
Expense Total:	**2,969,538.17**	**2,969,538.17**	**330,514.79**	**2,415,410.78**	**2,492,011.24**	**477,526.93**
Fund: 01 - General Fund Surplus (Deficit):	**-17,288.89**	**-17,288.89**	**-183,677.36**	**-225,710.48**	**-302,310.94**	**285,022.05**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 05/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 02 - Utility Fund						
Revenue						
3100 - Charges for Service	3,309,117.00	3,309,117.00	-453,905.99	1,781,968.66	1,781,968.66	1,527,148.34
3130 - Penalties & Interest	30,000.00	30,000.00	50,930.70	267,505.73	267,505.73	-237,505.73
3200 - Fines and Fees	3,492.70	3,492.70	0.00	3,492.70	3,492.70	0.00
3800 - Interest	13,500.00	13,500.00	0.00	9,659.77	9,659.77	3,840.23
3805 - Miscellaneous	8,752.00	8,752.00	2,861.67	13,285.58	13,285.58	-4,533.58
3940 - Contributions & Grants	0.00	0.00	0.00	34,500.00	34,500.00	-34,500.00
Revenue Total:	**3,364,861.70**	**3,364,861.70**	**-400,113.62**	**2,110,412.44**	**2,110,412.44**	**1,254,449.26**
Expense						
4000 - Insurance	27,328.66	27,328.66	0.00	27,328.66	27,328.66	0.00
4030 - Fines & Fees	11,500.00	11,500.00	1,365.20	7,867.75	7,867.75	3,632.25
4040 - Administrative	56,200.00	56,200.00	316.80	46,698.71	46,716.99	9,483.01
4080 - Capital Purchase	94,738.00	94,738.00	25,839.51	35,870.13	82,972.93	11,765.07
4100 - Contractual & Professional Services	934,010.65	934,010.65	58,997.88	607,070.05	631,916.39	302,094.26
4110 - Intergov't Contracts	15,000.00	15,000.00	88.70	3,445.72	3,445.72	11,554.28
4300 - Utility	151,880.00	151,880.00	12,537.25	94,002.96	94,002.96	57,877.04
4400 - Repairs & Maintenance	260,200.00	260,200.00	8,525.56	84,541.50	103,294.89	156,905.11
4460 - Materials & Supplies	222,925.00	222,925.00	24,774.76	114,676.80	117,700.28	105,224.72
4800 - Payroll Expense	581,955.09	581,955.09	35,287.41	368,158.53	368,158.53	213,796.56
4860 - Personnel	5,247.52	5,247.52	1,457.20	2,698.63	4,183.63	1,063.89
9999 - Transfers	1,068,149.50	1,068,149.50	0.00	0.00	0.00	1,068,149.50
Expense Total:	**3,429,134.42**	**3,429,134.42**	**169,190.27**	**1,392,359.44**	**1,487,588.73**	**1,941,545.69**
Fund: 02 - Utility Fund Surplus (Deficit):	**-64,272.72**	**-64,272.72**	**-569,303.89**	**718,053.00**	**622,823.71**	**-687,096.43**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 05/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 03 - Recreation Fund						
Revenue						
3100 - Charges for Service	652.50	652.50	15.00	967.50	967.50	-315.00
3900 - Rentals & Leases	58,100.00	58,100.00	9,436.91	40,340.58	40,340.58	17,759.42
3960 - Donations	7,700.00	7,700.00	0.00	7,700.00	7,700.00	0.00
Revenue Total:	**66,452.50**	**66,452.50**	**9,451.91**	**49,008.08**	**49,008.08**	**17,444.42**
Expense						
4000 - Insurance	675.93	675.93	0.00	675.93	675.93	0.00
4040 - Administrative	3,310.00	3,310.00	142.21	709.12	709.12	2,600.88
4100 - Contractual & Professional Services	6,050.00	6,050.00	220.00	925.00	925.00	5,125.00
4300 - Utility	57,035.00	57,035.00	5,265.24	38,264.83	38,264.83	18,770.17
4400 - Repairs & Maintenance	41,964.18	41,964.18	0.00	17,543.89	18,080.38	23,883.80
4460 - Materials & Supplies	1,300.00	1,300.00	0.00	0.00	0.00	1,300.00
4800 - Payroll Expense	12,416.84	12,416.84	0.00	11,912.54	11,912.54	504.30
9999 - Transfers	-58,000.00	-58,000.00	0.00	0.00	0.00	-58,000.00
Expense Total:	**64,751.95**	**64,751.95**	**5,627.45**	**70,031.31**	**70,567.80**	**-5,815.85**
Fund: 03 - Recreation Fund Surplus (Deficit):	**1,700.55**	**1,700.55**	**3,824.46**	**-21,023.23**	**-21,559.72**	**23,260.27**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 05/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 05 - Restricted Fund						
Revenue						
3940 - Contributions & Grants	1,200.00	1,200.00	0.00	1,281.31	1,281.31	-81.31
Revenue Total:	**1,200.00**	**1,200.00**	**0.00**	**1,281.31**	**1,281.31**	**-81.31**
Expense						
4010 - Grant Expense	78,937.36	78,937.36	0.00	36,712.51	36,712.51	42,224.85
4210 - Project Expense	2,403.93	2,403.93	500.00	500.00	500.00	1,903.93
Expense Total:	**81,341.29**	**81,341.29**	**500.00**	**37,212.51**	**37,212.51**	**44,128.78**
Fund: 05 - Restricted Fund Surplus (Deficit):	**-80,141.29**	**-80,141.29**	**-500.00**	**-35,931.20**	**-35,931.20**	**-44,210.09**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 05/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 06 - Hotel/Motel Tax Fund						
Revenue						
3400 - Hotel Motel Tax	14,000.00	14,000.00	3,752.81	10,725.44	10,725.44	3,274.56
Revenue Total:	**14,000.00**	**14,000.00**	**3,752.81**	**10,725.44**	**10,725.44**	**3,274.56**
Expense						
9999 - Transfers	57,000.00	57,000.00	0.00	0.00	0.00	57,000.00
Expense Total:	**57,000.00**	**57,000.00**	**0.00**	**0.00**	**0.00**	**57,000.00**
Fund: 06 - Hotel/Motel Tax Fund Surplus (Deficit):	**-43,000.00**	**-43,000.00**	**3,752.81**	**10,725.44**	**10,725.44**	**-53,725.44**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 05/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 07 - Seized Fund						
Revenue						
3800 - Interest	0.00	0.00	1.29	8.37	8.37	-8.37
Revenue Total:	**0.00**	**0.00**	**1.29**	**8.37**	**8.37**	**-8.37**
Fund: 07 - Seized Fund Total:	**0.00**	**0.00**	**1.29**	**8.37**	**8.37**	**-8.37**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 05/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 09 - MC Security Fund						
Revenue						
3200 - Fines and Fees	7,000.00	7,000.00	427.86	4,178.94	4,178.94	2,821.06
Revenue Total:	**7,000.00**	**7,000.00**	**427.86**	**4,178.94**	**4,178.94**	**2,821.06**
Expense						
9999 - Transfers	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00
Expense Total:	**7,000.00**	**7,000.00**	**0.00**	**0.00**	**0.00**	**7,000.00**
Fund: 09 - MC Security Fund Surplus (Deficit):	**0.00**	**0.00**	**427.86**	**4,178.94**	**4,178.94**	**-4,178.94**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 05/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 10 - MC Tech Fund						
Revenue						
3200 - Fines and Fees	7,000.00	7,000.00	461.07	4,457.20	4,457.20	2,542.80
Revenue Total:	**7,000.00**	**7,000.00**	**461.07**	**4,457.20**	**4,457.20**	**2,542.80**
Expense						
4300 - Utility	5,070.00	5,070.00	379.95	1,743.02	1,743.02	3,326.98
Expense Total:	**5,070.00**	**5,070.00**	**379.95**	**1,743.02**	**1,743.02**	**3,326.98**
Fund: 10 - MC Tech Fund Surplus (Deficit):	**1,930.00**	**1,930.00**	**81.12**	**2,714.18**	**2,714.18**	**-784.18**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 05/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 12 - Red Light Fund						
Revenue						
3800 - Interest	0.00	0.00	25.62	178.33	178.33	-178.33
Revenue Total:	**0.00**	**0.00**	**25.62**	**178.33**	**178.33**	**-178.33**
Expense						
9999 - Transfers	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00
Expense Total:	**25,000.00**	**25,000.00**	**0.00**	**0.00**	**0.00**	**25,000.00**
Fund: 12 - Red Light Fund Surplus (Deficit):	**-25,000.00**	**-25,000.00**	**25.62**	**178.33**	**178.33**	**-25,178.33**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 05/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 13 - Debt Service Fund						
Revenue						
3550 - Property Tax	140,659.72	140,659.72	1,499.54	142,697.82	142,697.82	-2,038.10
3800 - Interest	306.74	306.74	27.83	361.08	361.08	-54.34
Revenue Total:	**140,966.46**	**140,966.46**	**1,527.37**	**143,058.90**	**143,058.90**	**-2,092.44**
Expense						
4015 - Bond Expense	605,268.25	605,268.25	0.00	506,610.38	506,610.38	98,657.87
4020 - Note Expense	22,978.00	22,978.00	22,978.00	22,978.00	22,978.00	0.00
4030 - Fines & Fees	1,500.00	1,500.00	0.00	475.00	475.00	1,025.00
9999 - Transfers	-434,427.50	-434,427.50	0.00	0.00	0.00	-434,427.50
Expense Total:	**195,318.75**	**195,318.75**	**22,978.00**	**530,063.38**	**530,063.38**	**-334,744.63**
Fund: 13 - Debt Service Fund Surplus (Deficit):	**-54,352.29**	**-54,352.29**	**-21,450.63**	**-387,004.48**	**-387,004.48**	**332,652.19**

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 14 - Endowment Fund						
Revenue						
3800 - Interest	8,050.00	8,050.00	0.00	0.00	0.00	8,050.00
Revenue Total:	**8,050.00**	**8,050.00**	**0.00**	**0.00**	**0.00**	**8,050.00**
Expense						
9999 - Transfers	8,050.00	8,050.00	0.00	0.00	0.00	8,050.00
Expense Total:	**8,050.00**	**8,050.00**	**0.00**	**0.00**	**0.00**	**8,050.00**
Fund: 14 - Endowment Fund Surplus (Deficit):	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 05/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 15 - Restricted Project Fund						
Expense						
9999 - Transfers	-83,009.13	-83,009.13	0.00	0.00	0.00	-83,009.13
Expense Total:	**-83,009.13**	**-83,009.13**	**0.00**	**0.00**	**0.00**	**-83,009.13**
Fund: 15 - Restricted Project Fund Total:	**-83,009.13**	**-83,009.13**	**0.00**	**0.00**	**0.00**	**-83,009.13**

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 16 - MC Local Truancy Prevention & Diversion Fund						
Revenue						
3200 - Fines and Fees	8,000.00	8,000.00	436.65	4,115.26	4,115.26	3,884.74
Revenue Total:	**8,000.00**	**8,000.00**	**436.65**	**4,115.26**	**4,115.26**	**3,884.74**
Fund: 16 - MC Local Truancy Prevention & Diversion Fund Total:	**8,000.00**	**8,000.00**	**436.65**	**4,115.26**	**4,115.26**	**3,884.74**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 05/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 17 - MC Municipal Jury Fund						
Revenue						
3200 - Fines and Fees	150.00	150.00	8.75	82.23	82.23	67.77
Revenue Total:	**150.00**	**150.00**	**8.75**	**82.23**	**82.23**	**67.77**
Expense						
9999 - Transfers	400.00	400.00	0.00	0.00	0.00	400.00
Expense Total:	**400.00**	**400.00**	**0.00**	**0.00**	**0.00**	**400.00**
Fund: 17 - MC Municipal Jury Fund Surplus (Deficit):	**-250.00**	**-250.00**	**8.75**	**82.23**	**82.23**	**-332.23**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 05/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 18 - Keep Diboll Beautiful Fund						
Revenue						
3960 - Donations	0.00	0.00	58.97	215.66	215.66	-215.66
Revenue Total:	**0.00**	**0.00**	**58.97**	**215.66**	**215.66**	**-215.66**
Expense						
4210 - Project Expense	26,780.69	26,780.69	0.00	6,387.57	8,187.57	18,593.12
Expense Total:	**26,780.69**	**26,780.69**	**0.00**	**6,387.57**	**8,187.57**	**18,593.12**
Fund: 18 - Keep Diboll Beautiful Fund Surplus (Deficit):	**-26,780.69**	**-26,780.69**	**58.97**	**-6,171.91**	**-7,971.91**	**-18,808.78**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 05/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 19 - Street Project Fund						
Revenue						
3800 - Interest	0.00	0.00	86.24	608.54	608.54	-608.54
Revenue Total:	**0.00**	**0.00**	**86.24**	**608.54**	**608.54**	**-608.54**
Fund: 19 - Street Project Fund Total:	**0.00**	**0.00**	**86.24**	**608.54**	**608.54**	**-608.54**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 05/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 20 - ARPA Fund						
Revenue						
3800 - Interest	0.00	0.00	591.13	4,318.86	4,318.86	-4,318.86
Revenue Total:	**0.00**	**0.00**	**591.13**	**4,318.86**	**4,318.86**	**-4,318.86**
Expense						
4210 - Project Expense	0.00	0.00	0.00	59,237.19	59,237.19	-59,237.19
Expense Total:	**0.00**	**0.00**	**0.00**	**59,237.19**	**59,237.19**	**-59,237.19**
Fund: 20 - ARPA Fund Surplus (Deficit):	**0.00**	**0.00**	**591.13**	**-54,918.33**	**-54,918.33**	**54,918.33**
Total Surplus (Deficit):	**-216,446.20**	**-216,446.20**	**-765,636.98**	**9,904.66**	**-164,261.58**	

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Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
01 - General Fund	-17,288.89	-17,288.89	-183,677.36	-225,710.48	-302,310.94	285,022.05
02 - Utility Fund	-64,272.72	-64,272.72	-569,303.89	718,053.00	622,823.71	-687,096.43
03 - Recreation Fund	1,700.55	1,700.55	3,824.46	-21,023.23	-21,559.72	23,260.27
05 - Restricted Fund	-80,141.29	-80,141.29	-500.00	-35,931.20	-35,931.20	-44,210.09
06 - Hotel/Motel Tax Fund	-43,000.00	-43,000.00	3,752.81	10,725.44	10,725.44	-53,725.44
07 - Seized Fund	0.00	0.00	1.29	8.37	8.37	-8.37
09 - MC Security Fund	0.00	0.00	427.86	4,178.94	4,178.94	-4,178.94
10 - MC Tech Fund	1,930.00	1,930.00	81.12	2,714.18	2,714.18	-784.18
12 - Red Light Fund	-25,000.00	-25,000.00	25.62	178.33	178.33	-25,178.33
13 - Debt Service Fund	-54,352.29	-54,352.29	-21,450.63	-387,004.48	-387,004.48	332,652.19
14 - Endowment Fund	0.00	0.00	0.00	0.00	0.00	0.00
15 - Restricted Project Fund	83,009.13	83,009.13	0.00	0.00	0.00	83,009.13
16 - MC Local Truancy Prevent…	8,000.00	8,000.00	436.65	4,115.26	4,115.26	3,884.74
17 - MC Municipal Jury Fund	-250.00	-250.00	8.75	82.23	82.23	-332.23
18 - Keep Diboll Beautiful Fund	-26,780.69	-26,780.69	58.97	-6,171.91	-7,971.91	-18,808.78
19 - Street Project Fund	0.00	0.00	86.24	608.54	608.54	-608.54
20 - ARPA Fund	0.00	0.00	591.13	-54,918.33	-54,918.33	54,918.33
Total Surplus (Deficit):	**-216,446.20**	**-216,446.20**	**-765,636.98**	**9,904.66**	**-164,261.58**	

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DIBOLL CITY COUNCIL
12-MONTH ATTENDANCE RECORD

Council Member	6/14/2022	6/21/2022	7/12/2022	8/9/2022	9/13/2022	10/11/2022	11/15/2022
Jana Coulter							
Luis Maldonado	1	0	0	0	0	0	1
Nora Munoz							
Daniel Lopez	0	0	1	0	0	0	0
Ruben Terrazas	0	0	1	0	0	1	0
Ray Williams, Jr.	0	0	0	0	0	0	0
Trey Wilkerson	0	0	0	0	0	0	0
Total Absences	**1**	**0**	**2**	**0**	**0**	**1**	**1**

Council Member	12/13/2022	1/10/2023	2/14/2023	3/14/2023	4/11/2023	5/9/2023	5/15/2023	TOTAL TO-DATE
Jana Coulter								**0**
Luis Maldonado	0	0	1	0	0	0	1	**4**
Nora Munoz								**0**
Daniel Lopez	0	0	0	0	0	0	0	**1**
Ruben Terrazas	0	0	0	0	0	0	0	**2**
Ray Williams, Jr.	0	1	0	0	0	0	0	**1**
Trey Wilkerson	0	0	0	0	0	0	0	**0**
Total Absences	**0**	**1**	**1**	**0**	**0**	**0**	**1**	**8**

Rosa M. Olvera - City Secretary

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ORDINANCE NO. 2023-06-001

AN ORDINANCE OF THE CITY OF DIBOLL, TEXAS AMENDING THE CODE OF ORDINANCE (SEC 24-5 ZONING DISTRICT MAP) OF THE CITY OF DIBOLL, CHANGING THE OFFICIAL ZONING DISTRICT MAP REGUARDING ANGELINA COUNTY PROPERTY ID #18795 CHANGING THE REQUIRED REAR YARD SETBACK FROM 20 FEET TO 5 FEET.

WHEREAS, the City of Diboll Texas is governed by Home Rule Charter; and

WHEREAS, §2.01. Of the Home Rule Charter states that the City has the power to ordain and establish acts, laws, rules, regulations, resolutions and ordinances that are needed for the government, interests, health and welfare, and good order of the City and its inhabitants; and

WHEREAS, the City Planning and Zoning Commission of the City of Diboll, Texas, after due notice and hearing, recommends that the hereinafter described required rear yard setback be changed as stated;

WHEREAS, the City Council of the City of Diboll, Texas, after receiving such recommendation, caused a notice, stating the date, place, and time thereof, of a public hearing on such proposed zone change to be published in the Lufkin Daily News, a newspaper published within the City of Diboll, Texas, such publication being more than fifteen (15) days prior to the date of such hearing which was held in the City Hall in the City of Diboll, Texas, on the 16th day of May 2023; and,

WHEREAS, at such a public hearing each person present and interested in the proposed zone change was given an opportunity to be heard by the City Council; and,

WHEREAS, the City Council of the City of Diboll, Texas, after giving due consideration to the recommendation of the City Planning and Zoning Commission and the statements made and facts brought out at such hearing on such proposed change, and further, after giving due consideration to the orderly growth and development of the City of Diboll, Texas, having decided that it is to the best interest of the citizens of the City such change to the required rear yard setback be granted.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS:

SECTION I. That the rear yard set back be changed from the required 20 feet to 5 feet on property as stated above and shown on the attached Exhibit A.

SECTION II. The Manager is hereby designated and ordered to change the official Zoning Map and records of the City of Diboll to comply with these changes.

PASSED AND APPROVED by the City Council of the City of Diboll, Texas, at its regular meeting this the 13th day of June 2023.

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_____

Trey Wilkerson, Mayor

ATTEST:

_____

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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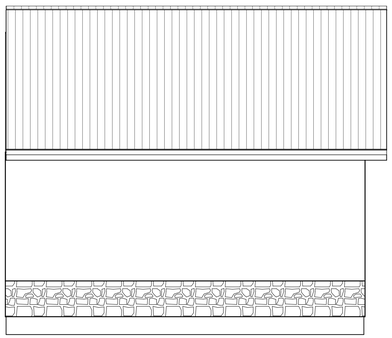
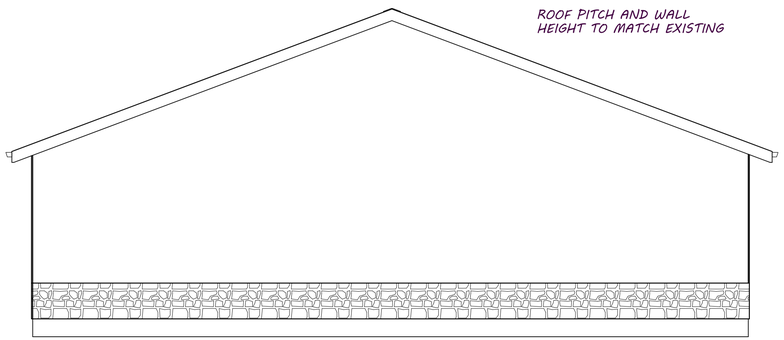
Exhibit A

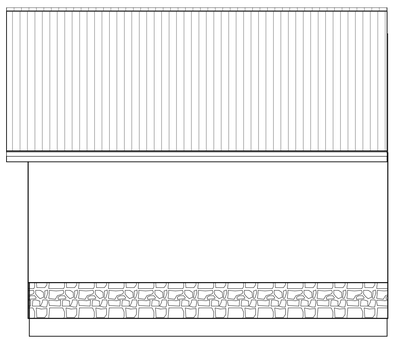


LEFT

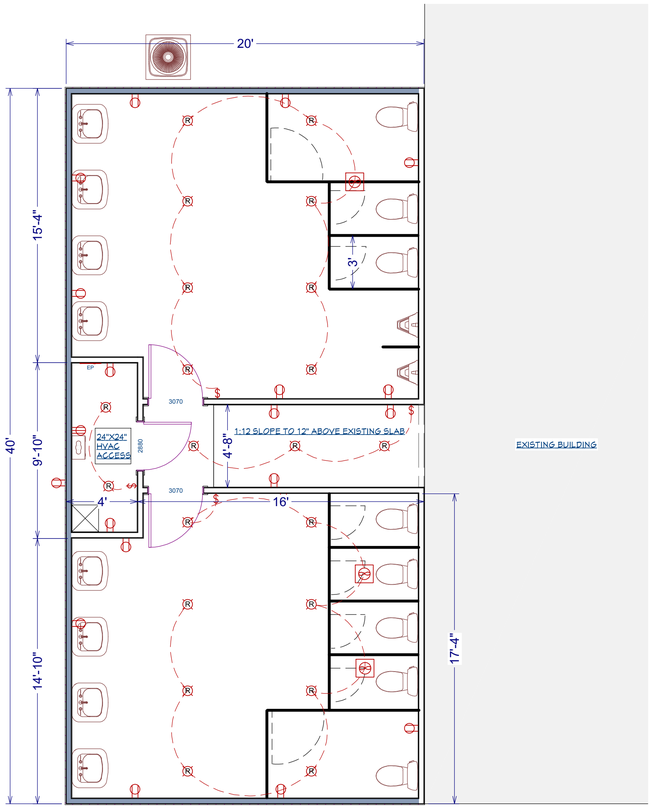


ROOF PITCH AND WALL HEIGHT TO MATCH EXISTING

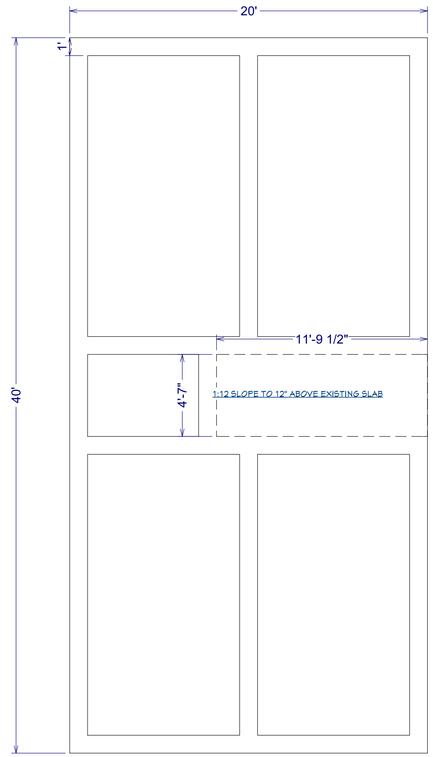
BACK



RIGHT



800 SQFT OF HEATED AREA



12X24" BEAMS WITH 3- 1/2" RE BAR

1/2" REBAR MAT AT 16" OC

3000 PSI MIN CONCRETE

6 MIL WATERPROOFING WITH TERMITE PRETREAT
3/4" REBAR AT 16" OC DOWELED INTO EXISTING SLAB CONNECTING NEW SLAB

THESE BLUE PRINTS ARE PROPERTY OF KYNCEY DEVELOPMENT S LLC·THE USE OF THESE PLANS WITH OUT KYNCEY DEVELOPMENT S LLC WRITTEN CONSENT COULD LEAD TO LEGAL NOTICE·

PROJECT DESCRIPTION:
DIBOLL UPC

KD KYNCEY DEVELOPMENTS llc.
Commercial Construction and Real Estate Development
(936)635-5668 (936)635-8942
1007 LEE AVE LUFKIN, TEXAS 75901

SHEET: A-1

DATE: 5/12/2023
SCALE: 1/4"=1'

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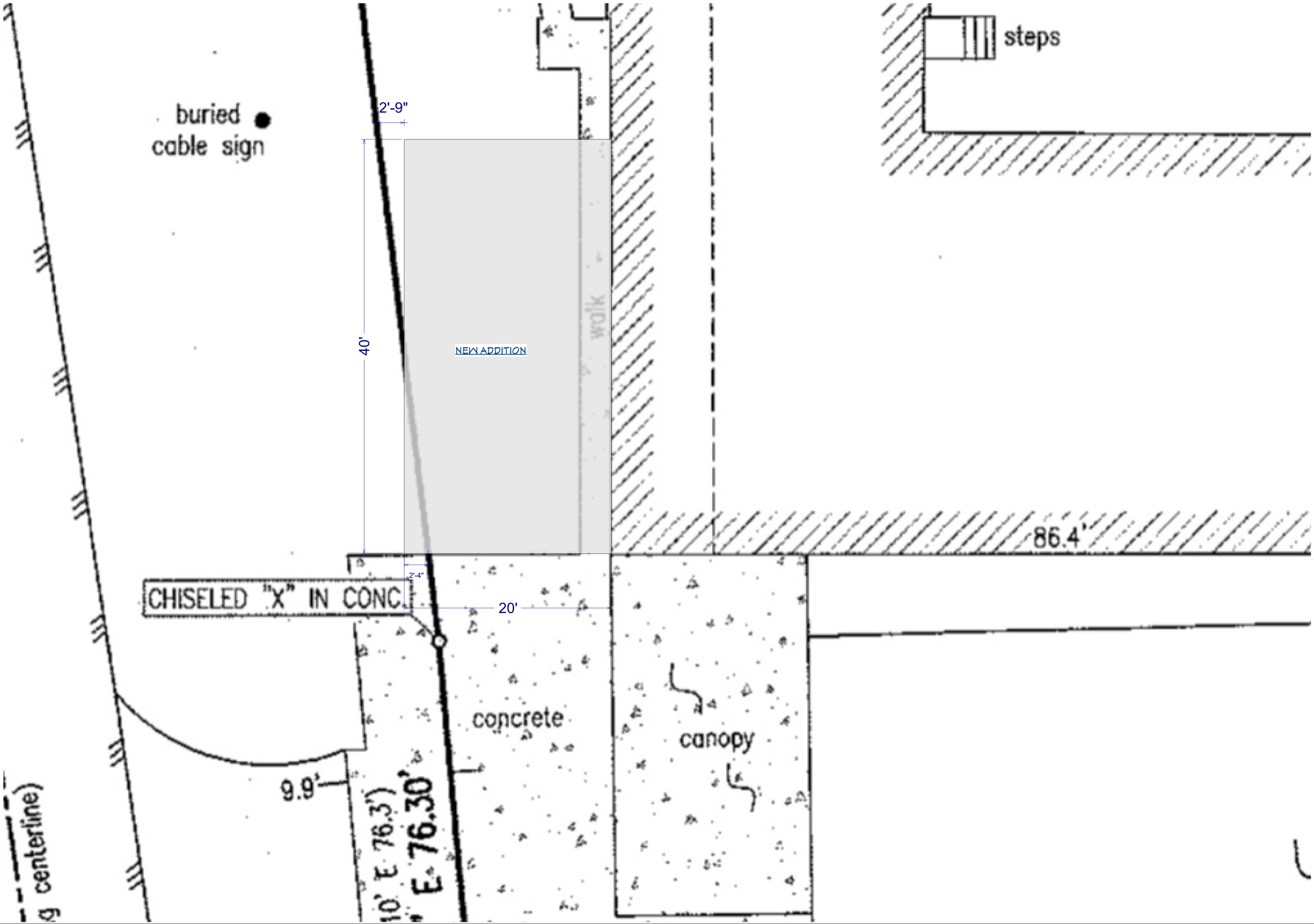

1st Floor

THESE BLUE PRINTS ARE PROPERTY OF KYNCEY DEVELOPMENTS LLC. THE USE OF THESE PLANS WITH OUT KYNCEY DEVELOPMENTS LLC WRITTEN CONSENT COULD LEAD TO LEGAL NOTICE.

PROJECT DESCRIPTION:
DIBOLL UPC

KYNCEY DEVELOPMENTS llc.
Commercial Construction and Real Estate Development
(936)635-5668 (936)635-8942
1007 LEE AVE LUFKIN, TEXAS 75901

SHEET:
A-2

DATE:
5/12/2023
SCALE: 1/4"=1'

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EVERETT GRIFFITH, JR. & ASSOCIATES, INC.

LEGEND

SCALE: 1" = 30'

30 15 0 30

SURVEYOR DID NOT ABSTRACT FOR EASEMENTS NOR DOES SURVEYOR WARRANT TITLE

Texas811.com know what's below. Call before you dig.

408 NORTH THIRD STREET LUFKIN, TX 75901

NO TITLE COMMITMENT AVAILABLE FOR REVIEW OF RESTRICTIONS, EASEMENTS, SETBACKS, ETC

BASIS OF BEARINGS:
THE MOST NORTHERLY EAST BOUNDARY LINE OF THAT CERTAIN 1.493 ACRE TRACT DESCRIBED IN A DEED CONVEYED FROM TEMPLE INDUSTRIES, INC. TO BURL GRIFFIN, ET AL AS TRUSTEES OF THE FIRST UNITED PENTECOSTAL CHURCH OF DIBOLL DATED JUNE 23, 1994 AND RECORDED IN VOLUME 295 ON PAGE 343 OF THE DEED RECORDS OF ANGELINA COUNTY, TEXAS. (DEED CAL. S 20° 15' W AT 236.8 FEET – FOUND 2" IRON PIPE (NEC) AND CONCRETE ROW MONUMENT (ANGLE CORNER) 235.92 FEET APART).

STATE OF TEXAS REGISTERED R.F. FREEMAN 4202 PROFESSIONAL LAND SURVEYOR

EVERETT GRIFFITH, JR. & ASSOCIATES, INC.
Engineering and Surveying

R.F. (Rick Freeman) (Signature in blue ink)
Registered Professional Land Surveyor No. 4202
Texas Surveying Firm No. 10029100
408 North Third Street
Lufkin, Texas 75901
(936) 634-5528
March 22, 2022

ENGINEERS - SURVEYORS
Everett Griffith, Jr. & Associates Inc.
408 NORTH THIRD STREET
LUFKIN, TEXAS, 75901
936-634-5528
TEXAS ENGINEERING FIRM NO. F-1156
TEXAS SURVEYING FIRM NO. 10029100

AS-BUILT SURVEY
FIRST UNITED PENTECOSTAL CHURCH OF DIBOLL
1.493 ACRE TRACT - 1.492 ACRES BY RESURVEY
J. PRADO SURVEY, ABSTRACT NO. 38
ANGELINA COUNTY, TEXAS

Drawing No.

Drawn By:		Calculated By:	EF, FEEMAN	Scale:	1"=30'
Designed By:	LMEEH	Checked By:	EF FEEMAN	Job. No.	250710
Surveyed By:	JR/JN	Save Date:	4-4-25	Fieldbook No:	25-5-42
				Save Name:	FBF3FUC10-0511

Sheet 1 of 1

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FIRST PENTECOSTAL CHURCH OF DIBOLL
FPC

708 Hendrix Ave Diboll TX
606 371-7897
fpcdiboll@outlook.com

05/10/2023

To Whom it may concern

In January at our annual business meeting the church voted unanimously to build some restrooms at the rear of the building facing the Old Diboll Road. We have selected this area simply because we hope to build a new complex within the next 5 years.

Since accepting the pastorate of this church, we have grown from 12 to over 50 in attendance. While we are thankful for this growth and anticipate more, we realize the need to build restrooms to accommodate our current growth rate. Our plan is to build a 20 X 40 structure that will contain 5 stalls for the women and 3 stalls and two urinals for the men.

We recognize that our plans place us beyond the current setback restrictions at the rear of the building. Therefore, we are requesting a relief from the normal 20 feet setback to a 5 feet setback to build the restrooms. This will greatly enhance our ability to accommodate the congregation without hindering city operations.

Thank you for your consideration.

James D. Hogsten Jr

Senior Pastor of Diboll First Pentecostal Church

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Angelina CAD

Property Search > 18795 FIRST UNITED PENTECOSTAL CHURCH for Year 2023

Tax Year: 2023

Property

Account

Property ID:	18795	Legal Description:	ABS 0038 PRADO J. A.,TRACT 107,ACRES 1.493,EXEMPT
Geographic ID:	0038-323-107-000-00	Zoning:	
Type:	Real	Agent Code:	
Property Use Code:			
Property Use Description:			

Protest

Protest Status:	
Informal Date:	
Formal Date:	

Location

Address:		Mapsco:	
Neighborhood:	DIBOLL ISD	Map ID:	323
Neighborhood CD:	SDI		

Owner

Name:	FIRST UNITED PENTECOSTAL CHURCH	Owner ID:	27417
Mailing Address:	302 BROOKWOOD DR DIBOLL, TX 75941-4372	% Ownership:	100.0000000000%
		Exemptions:	EX-XV

Values

(+) Improvement Homesite Value:	+	$0		
(+) Improvement Non-Homesite Value:	+	$594,040		
(+) Land Homesite Value:	+	$0		
(+) Land Non-Homesite Value:	+	$25,910	Ag / Timber Use Value	
(+) Agricultural Market Valuation:	+	$0		$0
(+) Timber Market Valuation:	+	$0		$0

(=) Market Value:	=	$619,950		
(–) Ag or Timber Use Value Reduction:	–	$0		

(=) Appraised Value:	=	$619,950		
(–) HS Cap:	–	$0		

(=) Assessed Value:	=	$619,950		

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Taxing Jurisdiction

Owner: FIRST UNITED PENTECOSTAL CHURCH
% Ownership: 100.0000000000%
Total Value: $619,950

Entity	Description	Tax Rate	Appraised Value	Taxable Value	Estimated Tax
CAD	APPRAISAL DISTRICT	0.000000	$619,950	$0	$0.00
CDI	CITY OF DIBOLL	0.583321	$619,950	$0	$0.00
GAG	ANGELINA COUNTY (FP)	0.427120	$619,950	$0	$0.00
JAG	ANGELINA JR COLLEGE (FP)	0.162380	$619,950	$0	$0.00
SDI	DIBOLL ISD	1.192900	$619,950	$0	$0.00
	Total Tax Rate:	2.365721			
				Taxes w/Current Exemptions:	$0.00
				Taxes w/o Exemptions:	$14,666.29

Improvement / Building

Improvement #1: COMMERCIAL **State Code:** X **Living Area:** 8208.0 sqft **Value:** $594,040

Type	Description	Class CD	Exterior Wall	Year Built	SQFT
MA	MAIN AREA	M4P	BV	2010	8208.0
RC2	CANOPY	7		2010	900.0

Land

#	Type	Description	Acres	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
1	X	EXEMPT	1.4930	65035.08	0.00	0.00	$25,910	$0

Roll Value History

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap	Assessed
2023	$594,040	$25,910	0	619,950	$0	$619,950
2022	$651,290	$17,820	0	669,110	$0	$669,110
2021	$604,360	$17,820	0	622,180	$0	$622,180
2020	$0	$15,290	0	15,290	$0	$15,290
2019	$0	$15,290	0	15,290	$0	$15,290
2018	$0	$15,290	0	15,290	$0	$15,290
2017	$0	$15,290	0	15,290	$0	$15,290
2016	$0	$15,290	0	15,290	$0	$15,290
2015	$0	$15,290	0	15,290	$0	$15,290
2014	$0	$15,290	0	15,290	$0	$15,290

Deed History - (Last 3 Deed Transactions)

#	Deed Date	Type	Description	Grantor	Grantee	Volume	Page	Deed Number
1		Conv	CONVERSION	TEMPLE INDUSTRIES	FIRST UNITED PENTECOSTAL CHURCH	295	343	

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Tax Due

Property Tax Information as of 05/03/2023

Amount Due if Paid on:

Year	Taxing Jurisdiction	Taxable Value	Base Tax	Base Taxes Paid	Base Tax Due	Discount / Penalty & Interest	Attorney Fees	Amount Due

NOTE: Penalty & Interest accrues every month on the unpaid tax and is added to the balance. Attorney fees may also increase your tax liability if not paid by July 1. If you plan to submit payment on a future date, make sure you enter the date and RECALCULATE to obtain the correct total amount due.

Questions Please Call (936) 634-8456

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CITY OF DIBOLL
400 KENLEY
PO BOX 340
DIBOLL, 75941
936-829-4757
fax: 936-829-1179

PLAN APPROVAL	
Planning & Zoning	(DATE)_____
Site Plan Review	(DATE)_____
Building Plan Review	(DATE)_____

PERMIT APPLICATION

ADDRESS 708 N Hendrix Ave DATE

OWNER NAME First United Pentecostal Church James D Hagsten Pastor PHONE 606 371-7897

BUILDER NAME PHONE

BUILDER NAME PHONE

TDLR License #

ELECTRICIAN NAME PHONE

TDLR License #

PLUMBER NAME PHONE

TDLR License #

HVAC NAME PHONE

TDLR License #

Residential – New Single Family and Duplex Construction			
Building	$0.40 per sq. ft. conditioned space	_____	☐
Mechanical	$0.02 per sq. ft. conditioned space	_____	☐
Electrical	$0.04 per sq. ft. conditioned space	_____	☐
Plumbing	$0.06 per sq. ft. conditioned space	_____	☐
Roofing	$50.00 base fee plus $1.25 per square	_____	☐
Residential – Remodeling, Alterations, Additions, and Repairs*			
Building	$50.00 base fee plus $0.25 per sq. ft.	_____	☐
Mechanical	$50.00 base fee plus $0.02 per sq. ft.	_____	☐
Electrical	$50.00 base fee plus $0.04 per sq. ft.	_____	☐
Plumbing	$50.00 base fee plus $0.06 per sq. ft.	_____	☐
Roofing	$50.00 base fee plus $1.25 per square	_____	☐
*sq. ft. based on space subject to the remodel, alteration, addition, or repairs.			
Commercial – New Construction /Apartments			
Building	$300.00 base fee plus $0.45 per sq. ft.	_____	☐
Shell Building	$300.00 base fee plus $0.30 per sq. ft.	_____	☐
Interior Finish Out	$100.00 base fee plus $0.15 per sq. ft.	_____	☐
Mechanical	$50.00 base fee plus $0.03 per sq. ft.	_____	☐
Electrical	$50.00 base fee plus $0.04 per sq. ft.	_____	☐
Plumbing	$50.00 base fee plus $0.06 per sq. ft.	_____	☐
Roofing	$50.00 base fee plus $1.25 per square	_____	☐
Commercial – Remodeling, Alterations, Additions, and Repairs*			
Building	$50.00 base fee plus $0.40 per sq. ft.	_____	☐
Mechanical	$50.00 base fee plus $0.03 per sq. ft.	_____	☐
Electrical	$50.00 base fee plus $0.04 per sq. ft.	_____	☐
Plumbing	$50.00 base fee plus $0.06 per sq. ft.	_____	☐
Roofing	$50.00 base fee plus $1.25 per square	_____	☐
*sq. ft. based on space subject to the remodel, alteration, addition, or repairs.			

*Fees for application only. Permits will be issued once plans have been reviewed and approved.

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Other Permits & Fees

Certificate of Occupancy (per Unit)		$50.00	☐
Signage Permit		$100.00	☐
Demolition Fee		$100.00	☐
Storage Building, Carport, Shed		$50.00	☐
Fence Permit		$40.00	☐
False Alarm Fee*	*Response to alarm site if the city representatives have to secure the premises	$50.00	☐
Construction Plan Review Fee			
Residential	Actual Cost Plus Time & Materials		☐
Commercial	Actual Cost Plus Time & Materials		☐
Plumbing Inspection Fee – Outside City Limits		$50.00	☐
Inspection After Normal Business Hours		$50.00	☐
Re-Inspection Fee		$35.00	☐
Copies (8.5 x 11)	25¢ / sheet		☐
Filing Fees	Actual Cost		☐
Curb Cuts	Actual Cost Plus Time & Materials		☐
Street Cuts	Actual Cost Plus Time & Materials		☐
Water / Sewage Cuts	Actual Cost Plus Time & Materials		☐

PLANNING AND ZONING FEE SCHEDULE

Plats			$250.00	☐
Minor Plats	Preliminary & Final		$250.00	☐
Re-Plats	Preliminary & Final		$250.00	☐
Amended Plats	Preliminary & Final		$250.00	☐
Vacated Plats	Preliminary & Final			
		Less than 10 Acres	$100.00	☐
		10 to 50 Acres	$150.00	☐
		Over 50 Acres	$200.00	☐
Major Plats	Preliminary			
		Less than 10 Acres	$300.00	☐
		10 to 50 Acres	$400.00	☐
		Over 50 Acres	$500.00	☐
Major Plats	Final			
		Less than 10 Acres	$300.00	☐
		10 to 50 Acres	$400.00	☐
		Over 50 Acres	$500.00	☐
Application Fees				
	Rezoning		$200.00	☐
	Variance		$200.00	☑
	Specific Use Permit		$200.00	☐
	Adult Oriented Business		$500.00	☐
Document Fees				
	Comprehensive Plan Zoning Ordinance	Actual Cost		☐
	Engineering	Actual Cost		☐

I acknowledge that fees are for application only and plans must be reviewed before permits are issued:

X _____ Date: 1/9/2023

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PLEASE RUN IN CLASSIFIED/LEGALS AS A STANDARD PUBLIC NOTICE

ONE TIME ONLY

May 8, 2023

AD STARTS HERE:

NOTICE OF PUBLIC HEARINGS FOR AMENDMENTS TO ZONING ORDIANCE

Notice is hereby given that the Planning and Zoning Commission will hold a public hearing starting at 5:00 pm on Tuesday, May 16, 2023 at Diboll City Hall, located at 400 Kenley.

Further notice is given that the Diboll City Council will hold a public hearing starting at 5:15 pm on Tuesday, June 13, 2023 at Diboll City Hall. The Planning and Zoning Commission and the City Council will consider:

Consider recommending a request by property owner for Zoning Variance at 406 Devereaux, Diboll, Texas in which a manufactured home be placed on property.

Consider recommending a request by property owner for Zoning Variance at 708 N Hendrick Ave, Diboll, Texas in which restrooms for the First Pentecostal Church of Diboll be built on property.

Citizens of Diboll, Texas are invited to attend and participate in the public hearings.

For any questions, please contact Rosa Olvera at (936) 829-4757.

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CIVIC CENTER SERVICE CONTRACT AGREEMENT

THIS AGREEMENT, entered into as of June 13, 2023 is entered into between the CITY OF DIBOLL, TEXAS, a Texas home-rule municipality ("City") and JCs Party Rental, a Texas corporation ("JCs Party Rental"). In furtherance of the purposes of the Authorizing Legislation, and in consideration of the mutual covenants in this Agreement, the City and JCs Party Rental agree as follows:

RECITALS

WHEREAS, the City is the owner of the Lottie and Arthur Temple Civic Center ("Civic Center"), which the City operates in an effort to provide the citizens of Diboll and the surrounding areas with a quality event venue in the City; and

WHEREAS, the Civic Center is intended to meet a public purpose; and

WHEREAS, the City lacks the resources to fully operate the Civic Center on evenings and weekends; and

WHEREAS, the City is authorized by Texas Local Government Code, Chapter 2267 to contract with a private organization to manage or supervise programs and activities to meet a public purpose; and

WHEREAS, JCs Party Rental is an entity with a strong community presence, and expertise in promoting events at the Civic Center; and

WHEREAS, the City desires to utilize the expertise and services of JCs Party Rental to schedule and manage the Civic Center in accordance with the provisions hereof.

ARTICLE I

TERM

The term of this Agreement shall be for an initial period of two (2) years commencing on July 1, 2023, with the option for renewal by mutual agreement under the same terms and conditions for a two (2) year period. This Agreement and any renewal are subject to the availability of municipal funds. This Agreement may be terminated by the City of Diboll upon JCs Party Rental's failure to comply with any services or obligations as outlined in Article II. Otherwise, if either party wishes to opt out of this agreement, they must notify in writing the other party no less than sixty (60) days prior to their withdraw. Except as otherwise expressly provided in this Agreement, any written notice or other written communication requested or permitted to be

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given under this Agreement shall be delivered, or sent by United States registered or certified mail, postage prepaid, or by express carrier, to:

JCs Party Rental
966 Traylor Street
Lufkin, TX 75901
ATTN: Owners

City of Diboll
400 Kenley Street
Diboll, Texas 75941
ATTN: City Manager

ARTICLE II

JCS PARTY RENTAL SERVICES AND OBLIGATIONS

2.1 Functioning as an independent contractor and serving as a manager of the Civic Center pursuant to the terms and conditions of this Agreement for all events after 5:00 p.m. on weekdays and all events on weekends, except City events;

2.2 Programming strategy, marketing, promotion, rental, operations, regular building cleaning and staffing for Civic Center events;

2.3 Ensuring that rental agreements, performance agreements, operating policies, fee schedules and other contracts or agreements comply with City ordinances, resolutions and policies applicable to the Civic Center and its use, management, operation and maintenance;

2.4 Preparing a quarterly report and providing such other information as may be requested by the City in relation to the Civic Center and its use, attendance, operation and management;

2.5 Providing reports and meeting with the City Manager or his designee in performing and carrying out City business related to the operation of the Civic Center;

2.6 Assisting in the preparation of the City's budget for the Civic Center;

2.7 Complying with applicable federal laws, state statutes, City of Diboll City ordinances and the Constitution of the United States and the State of Texas;

2.8 Promptly reporting to the proper City officials any furniture, fixtures, or grounds that are damaged, in disrepair, in need of maintenance, and remove from service any unsafe or potentially hazardous conditions immediately;

2.9 Recognizing in published materials, as appropriate, the City's contribution to all Civic Center activities, either financially or otherwise (e.g., sponsorship on behalf of the City of Diboll);

2.10 Staffing all Civic Center events (except City events) with JCs Party Rental staff or volunteers. The City may use the Civic Center for City events, subject to scheduling availability;

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2.11 Assuming expenses and retaining revenues for all Civic Center events, except City events;

2.12 Paying rental fees to the City as outlined in the attached fee schedule, Exhibit A;

2.13 Submit all requested information to the City to comply with criminal background checks for employees.

2.14 Comply with all City of Diboll Facilities Management Policies and Procedures as outlined in Exhibit B

ARTICLE III

CITY SERVICES AND OBLIGATIONS

3.1 City shall be responsible for insurance, utilities, janitorial supplies and building and structural maintenance of the Civic Center during the life of this Agreement.

3.2 The City will provide advice and assistance from its various departments, upon request by JCs Party Rental, regarding responsibilities under this Agreement.

3.3 The City retains the right, but not the obligation, to host public ticketed and/or non-ticketed events, as well as private non-ticketed City events at the Civic Center. JCs Party Rental will have no responsibility whatsoever for events hosted by the City at the Civic Center.

ARTICLE IV

HOLD HARMLESS AND INDEMNIFICATION

Each party shall indemnify, defend, protect, hold harmless, and release the other, its officers, agents, and employees, from and against any and all claims, loss, proceedings, damages, causes of action, liability, costs, or expense (including reasonable attorneys' fees) arising from or in connection with, or caused by any act, omission, or negligence of such indemnifying party or its agents, employees, contractors, subcontractors, or invitees, related to the performance of this Agreement. This indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages or compensation payable to or for the indemnifying party under workers' compensation acts, disability benefit acts, or other employee benefit acts. This indemnity provision survives the Agreement.

ARTICLE V

PUBLIC PURPOSE USE

5.1 It is understood and maintained by each party that the Civic Center is to be operated exclusively for public purposes. Access to the Civic Center must be controlled at all times by either JCs Party Rental or the City of Diboll.

5.2 JCs Party Rental understands and agrees that renters will not be required to utilize JCs Party Rental’s additional services as a provision to rent the Civic Center.

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ARTICLE VI

ASSIGNMENT AND AMENDMENT

6.1 No party to this Agreement may transfer or assign its rights and responsibilities without approval of the other party.

6.2 This Agreement may not be modified except by an instrument in writing signed by the parties hereto.

6.3 If this Agreement is executed in multiple counterparts, all counterparts taken together constitute this Agreement. Copies of signatures to this Agreement are effective as original signatures.

6.4 By entering into this Agreement, JCs Party Rental is not assuming liability for any actions or matters, financial or otherwise, arising at the Civic Center before July 1, 2023 (collectively "Prior Actions"). JCs Party Rental expressly disclaims liability for any Prior Actions.

For the City of Diboll, Texas:

_____
Jason Arnold, City Manager
City of Diboll

For JCs Party Rental:

_____
Viry Cruz, Owner
JCs Party Rental

_____
Ruth Contreras, Owner
JCs Party Rental

Attest:

_____
Rosa Olvera, City Secretary
City of Diboll

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Exhibit A

RENTAL RATES

Standard Rental Rates	Description	JCs Rate Charge	Max Rate Charges Allowed
	Monday – Thursday	$200	
	Friday	$350	
	Saturday	$1,000	
	Sunday	$250	

Non-Profit Rental Rates	Description	JCs Rate Charge	Max Rate Charges Allowed
	Sunday – Friday	$100	$300
	Saturday	$250	$500

Returned Check Fee	$35
False Alarm Fee	$50

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Exhibit B

City of Diboll
Facilities Management
Policies and Procedures

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Introduction

Purpose of Policies and Procedures
Provide a consistent guideline for Event Holders and users and to provide a safe and quality experience while using a City of Diboll Facility.

Purpose of Fees
Generate revenues to offset the operational costs of the facilities and to provide funds for future capital improvements.

Establishment of Fees
Rental fees for City of Diboll Facilities will be reviewed on an annual basis with consideration given to the service needs of the community, the facility target user market, competitive and reasonable rental rates, operational costs and the need for future capital improvements

Definitions

Event - Any activity that takes place on a scheduled date on City of Diboll property

Event Holder - Any individual, organization, company or entity using and/or renting a City of Diboll Facility

Facilities Management – City of Diboll Civic Center Director, City of Diboll City Manager, or designated City of Diboll Civic Center Representative

Rental Agreement - Written agreement between City of Diboll and Event Holder acknowledging use and fee arrangement for any Event held on City of Diboll property.

Payment Policies

Rental Policy
All Event Holders shall be subject to a rental fee and pay a non-refundable security deposit at the time of booking an Event. The security deposit shall be due and payable at the time of booking an Event in order to preserve the requested date. The balance of the rental fee must be paid in full at least thirty (30) days prior to any event. If full payment is not received thirty (30) days prior to event, event will automatically be cancelled and any moneys paid will be forfeited. Money order, cashier's check, personal or corporate check, credit card, or cash will be accepted.

Credit Card Policy
The City of Diboll accepts payment by Visa, MasterCard, Discover, and American Express. Per Local Government Code 130.0046 we assess a 3% fee to each transaction

Bad Check Policy
Any checks returned by the bank for any reason will be subject to a thirty-five ($35.00) returned check fee and will be turned over the County Attorney's office for prosecution.

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Cancellation Policy
All cancellations by Event Holder shall be in writing sixty (60) days prior to the Event and effective upon receipt by City of Diboll Facilities Management. City of Diboll shall not be responsible for any consequences monetary or otherwise due to cancellation by Event Holder. The maximum liability of the City to an Event Holder due to cancellation of an Event by the City, regardless of the reason for cancellation, is limited to the fees paid by the Event Holder. Cancellation outside of sixty (60) days of event are subject to a processing fee. Cancellation within sixty (60) days of event are subject to the total forfeiture of the security deposit.

Security Deposit
The Event Holder shall be held responsible for all damages to and any necessary clean-up of the City of Diboll Facilities and property. The Event Holder may be required to post a booking deposit to defray the cost of repairs and clean up at the sole discretion of the City of Diboll. The final invoice will be reduced by the amount of the booking deposit if the facility and property are left in a clean state, key fob is returned, times not exceeded as specified for the event, all rules and regulations were followed during use of the facility, and there are no damages.

Fee Schedule Categories

Standard Rate
Applies to any for profit individual, organization, company or entity.

Non-Profit Rate
Applies to any organization registered with the State of Texas as a non-profit (501(c)(3)) or similar qualifying non-profit entity. These events are charged a reduced base rental rate, subject to applicable surcharges.

Government Rate
Applies to Angelina County/City Government departments (i.e., Law Enforcement, Elections, etc.). Use of the facility will be free of charge, if available.

General Usage Policies

The City of Diboll retains control and management of City of Diboll Facilities at all times, and shall have the right at all times to enforce all rules and regulations described hereto, and shall have the right to eject all persons who fail or refuse to comply with the rules and regulations.

Access during Events
City of Diboll Facilities Management employees responsible for management and maintenance of the facilities shall have the right to access the facilities at any time during any event.

Advertising
Event holders shall not hang signs, bunting or other advertising materials anywhere on the premises without prior approval of City of Diboll Facilities Management. The City of Diboll does recognize the

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need for event holders to display sponsor advertising, therefore advertising materials and locations will be determined on an event by event basis.

Alcoholic Beverages

Alcohol is strictly prohibited at all City of Diboll Facilities unless the following criteria are met:

1. Alcohol consumption must be outlined in the Rental Agreement and details determined (such as: location, time, security plan) during planning meetings with Facilities Management. If alcohol is to be consumed on the premises of a City of Diboll facility, Event Holder is required to obtain a current liquor license holder for the facility being used. Event Holders will need to schedule at least 30 days in advance with the Facilities Management.
2. If alcohol is to be SERVED, or otherwise made available in any City of Diboll Facility the following requirements must be met:
    a. Provide a Texas Alcoholic Beverage Commission (TABC) certified bartender of Event Holder choice to distribute alcohol. Copy of all licenses and ID's must be provided to Facilities Management thirty (30) days prior to the Event.
    b. Provide certificate of insurance including host liquor liability as described in the insurance section herein. (See Insurance Requirements)
    c. Provide security plan to Facilities Management for final approval a minimum of 30 days prior to scheduled event. (See Security Policy)
    d. If the Event Holder fails to disclose that alcohol is to be served or otherwise made available as described in numbers 1 through 2 above, the Event Holder, participants, spectators and anyone else involved with the event are subject to removal, citation or arrest at the discretion of the City of Diboll Police Department.
3. CIVIC CENTER
    a. Alcohol SALES will be not be permitted.
    b. BYOB events will be permitted, but will follow the rules and limitations set by the Facilities Management. Cooler size will be limited to 48 quart maximum. Coolers will be limited to personal vehicles, or designated booth space for the event.
    c. Alcohol SERVICE will be permitted with limitations. Only the Event Holder may provide this service and will abide by the same security rules stated above.
    d. No alcohol may be consumed outside of the facility building without written approval from Facilities Management.
4. Any event, where a ticket must be purchased to enter the event, and includes the serving of alcohol (at no additional cost to those attending), must make provision for alcohol to also be available outside the room of the event (at no additional charge). This indicates that a purchase of the event ticket is not required for the consumption of alcohol.

Animals

Event Holders utilizing a City of Diboll Facility for any activity, in which animals are used or exhibited, shall comply fully with all applicable government agency statutes, laws, ordinances, rules, regulations, and/or order applicable to the humane care and treatment of animals. Event Holder assumes the full responsibility to meet and satisfy all applicable ordinances, laws, rules, regulations, and/or orders as they relate to the needs and rights of those animals, which are under the Event Holder's care and control.

Event Holder is responsible for removing all animal debris including hay and manure from the premises. Failure to meet this requirement may result in an additional clean-up. All animals must be

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penned, stalled and otherwise confined or under the direct control of owner or handler at all times. Persons keeping animals on the premises must use every care to assure safety of visitors and other facility patrons/personnel. Violation of this policy may result in removal of animals from the premises or Animal Control may be called. As required by Texas Animal Health Commission, negative Coggins certificate must be required for all equines brought into the facility. All other animals must comply with state mandated regulations from the Texas Animal Health Commission.

Animals in the Civic Center Building
No animals will be allowed in the Civic Center building, except service animals, without written permission from Facilities Management.

Candles & Open Flames
Per the International Fire Code Section 308.3, open flames on candles may be used only for a unity candle in religious ceremonies and enclosed tea light candles on table tops. Any other open flame will be allowed at the discretion of the Facilities Management and must comply with Section 308.3. No pyrotechnics inside.

Clean-up Guidelines
Each event differs in clean-up requirements; refer to your contract for details.
Failure to meet the clean-up requirements may result in a clean-up fee or total forfeiture of the security deposit.

Decorations
All decorating plans must be submitted and approved by Facilities Management a minimum of 30 days prior to an event. Regardless of the facility or the type of decorations, the Event Holder must remove all decorating materials immediately following the event. Banners, posters, signs are prohibited for distribution either inside or outside of the facility. No decorations may be hung with nails, thumbtacks, adhesives, or any form of adhesive material on inside walls, woodwork, ceiling, doors, or windows. Nothing may be hung, attached or suspended form any part of the building without express written consent of the Facility Management. Absolutely no glitter or confetti allowed.

Deliveries
Deliveries for Event Holders may not be accepted by City of Diboll employees without prior written approval by Facilities Management.

Event Marketing
City of Diboll Facility Management employees shall not be responsible for event promotion. The City of Diboll Government logo may not be used on any promotional material without the express written consent of City of Diboll.

Event Staffing
Event Holders shall provide all security, ushers, announcers, ticket takers, clean-up crew and other personnel necessary to conduct the activities described in the Rental Agreement. City of Diboll may be able to provide personnel for limited activities. A City of Diboll Facilities Management employee may be on site or on call while facilities are occupied. This will be determined on an event by event basis and finalized during planning meetings.

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Facility Alterations
Event Holders may not undertake any plumbing, electrical, telecommunications, carpentry or mechanical work on any facilities or facility equipment.

Fire Safety Standards
All fire regulations in the Uniform Fire Code as amended and approved by the local jurisdiction shall be strictly observed. The UFC regulates the placement of tables and chairs, decorations, dimensions of all aisles and exits, etc. Facilities Management will work with Event Holder during planning meetings to ensure compliance with the UFC. However, the Event Holder is ultimately responsible for compliance.

Floor / Area Plans
Event Holders shall submit floor / area plans to Facilities Management at least 30 days in advance of event. The plan should include decorations, dimensions of all aisles, booths, table and chair locations, parking areas, loading and unloading areas, etc. Facilities Management will work with each Event Holder on specific needs and requirements to ensure compliance with fire safety standards and facility requirements.

Fog & Smoke Machines
Use of fog or smoke machines is restricted to outside only. Inside use is prohibited.

Food Service / Event Catering
The City of Diboll Facilities Management must be advised of any event which plans to serve food. All food brought into the Civic Center (with the exception of cake) must be catered unless there is prior written approval by Facilities Management. A Cater is defined as an individual or business which has a health certificate and a tax I. D. for serving food. Refer to your contract for details for complete list of kitchen rules and responsibilities. Failure to comply may be subject to the total forfeiture of the security deposit.

General Compliance
Event Holder agrees to comply with all applicable governmental agencies, ordinances and statutes. Event Holder assumes full responsibility for payment of all sales, use, assessments and/or fees in compliance with City of Diboll and the State of Texas.

Glass Containers
Glass drinking containers are not permitted in any City of Diboll Facility or parking lots, with the exception of individual beverage glasses confined to the building the Event Holder has retained

Guns & Gun Show Policy
Firearms and handguns are prohibited in all areas of the civic center except by specific permission from the Civic Center Director. Exhibitors displaying approved firearms must comply with all federal, state and local laws governing the possession and/or sale of such. Firearms may not be loaded or fired in the interior or exterior of the center, including parking areas.

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Individuals possessing a firearm or handgun must leave the premises immediately upon exiting the gun show. Trigger mechanisms must be secured with tie wraps or similar devices. All weapons must be checked at the door before entering and again when exiting the building. This policy does not apply to licensed peace officers or individual licensed under article 2.122 of the Texas Code of Criminal Procedure.

Hazardous Waste

The Event Holder agrees, at all material times Event Holder is on City of Diboll property, not to have in its possession, collect, distribute, dispose, release or otherwise discharge any toxic or hazardous waste as defined by City of Diboll and/ or any applicable laws. In the event the Event Holder shall be in possession of such hazardous or toxic waste, the Event Holder shall immediately notify Facilities Management and the Texas Commission of Environmental Protection as well as the Federal Environmental Protection Agency and such other governmental agency or body as may be required by law, relative to such materials.

Additionally, Event Holder agrees not to dispose of any refuse or empty any fluids on City of Diboll property. In the event the Event Holder, or its agents, vendors, sub licensees, concessionaires or employees dump grease in the facility sewer system, or at locations not authorized by Facilities Management, or shall otherwise violate the provisions of this paragraph, City of Diboll Facilities Management will look to the Event Holder and shall subject the Event Holder to possible fine or penalties, plus any costs incurred by City. Such fine or penalties shall be imposed by Facilities Management for each infraction and Event Holder shall be deemed in material breach of the Rental Agreement and subject to immediate termination of the Rental Agreement and removal from the property.

Health Permit Requirements

When an event involves a temporary food service operation or food demonstration, the Event Holder is responsible for complying with all State Health Department guidelines. The County Health Officer can issue a temporary food service certificate for such events.

Helium Balloons

Helium balloons may not be distributed or sold inside the facility. With prior approval of the Facility Management, helium balloons may be used as decoration when they are permanently attached to other furniture or a display. If helium balloons are released for any reason in the facility, a charge for the removal of the balloons will be assessed to the lessee.

Holiday Restrictions

City of Diboll Facilities are officially closed on the following holidays: Thanksgiving Day and Christmas Day. Additional costs will be incurred for use during City of Diboll scheduled holiday.

Indemnification

To the fullest extent permitted by law, the Event Holder shall indemnify and hold harmless the City of Diboll, its officers, agents, employees and insurers from and against all claims, damages, losses, expenses and demands, including court costs, attorney's fees and expenses, due to injuries, losses or damages arising out of, resulting from, or in any manner connected with the Events Holder's event, pursuant to the Rental Agreement, if any such injury, loss or damage is caused in whole or in part by,

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or is claimed to be caused in whole or in part by, the act, omission, error, mistake negligence, other fault of Event Holder, any officer, employee, representative or agent of the Event Holder, anyone directly or indirectly employed by the Event Holder, or anyone for whose acts the Event Holder may be liable; provided, however, that except for worker's or workmen's compensation, disability benefits or other similar employee benefit claims, Event Holder is not obligated to indemnify the City of Diboll hereunder for that portion of any claims, damages, losses, demands and expenses arising out of or resulting from any grossly negligent act or omission of the City of Diboll, or its officers, agents or employees.

Event Holder's indemnification obligation hereunder shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this section.

With respect to any and all claims against the City of Diboll or any of their officers, employees or agents by any employee of Events Holder or anyone directly or indirectly employed by Event Holder, or anyone for whose acts Event Holder may be liable, the indemnification obligation described above shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Event Holder, under worker's or workmen's compensation acts, disability benefit acts, or other employee benefit acts.

Insurance Requirements

Certificate of Insurance: The Event Holder, depending on the nature of the event, may be required to procure and maintain, at its own expense, insurance with insurers with an A- or better rating as determined by Best's Key Rating Guide, the following policy of insurance: Commercial General Liability Insurance/General Liability Insurance. Said insurance will provide limits as indicated in the contractual agreement for the specific building facility and event.

Intellectual Property

Event Holder will assume all costs, expenses and damages arising from the use of patented, trademarked, franchised or copyrighted music, materials, devices, processes or dramatic rights used at or incorporated in the Event. Event Holder agrees to indemnify, defend and hold City of Diboll, its officers, agents, and employees harmless from any claims or costs, including legal fees, which might arise from use of any such material. The City of Diboll Government logo may not be used on any promotional material without the express written consent of City of Diboll.

Key Fob Distribution

Facility keys distribution will be arranged during event planning meetings. Loss of keys may result in the expense on the Event Holders part to re-key the facility.

Liability Limitations of Parking

City of Diboll shall not be responsible for fire, theft, damage to or loss of vehicles or articles left therein parked on City of Diboll property. Event Holders are responsible for requesting designated parking. Guests of a City of Diboll Facility who park in any non-designated area do so at their own risk and may be ticketed or towed at their own expense.

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Lost or Stolen Articles
City of Diboll shall not be responsible, under any circumstances, for property of the Event Holder while on a City of Diboll Facility premises. City of Diboll Facility Management will accept lost and found articles for distribution during normal business hours.

In addition, City of Diboll Facility Management is not responsible for any loss of articles or equipment left unattended in any facility. The usage of security personnel when such equipment or articles are left in buildings or in a County Facility shall be the responsibility of the Event Holder. All articles, equipment, exhibits, displays or materials shall be brought into the facilities only at such hours as designated by the Rental Agreement. Event Holder assumes all responsibility for any goods or material, which may be placed in County's storage before, during, or after an Event.

No Smoking
Smoking and vaping are prohibited in all enclosed areas without exception. Smoking refers to the use of traditional tobacco products. Vaping refers to the use of electronic nicotine delivery systems or electronic smoking devices. Persons must maintain a distance of 20 feet from all entrances.

Open Carrying of Firearms
The carrying of firearms is pursuant to current Texas Statute.

Parking Lots and Roadways
Multiple Events may be conducted simultaneously at City of Diboll Facilities. It is the Event Holder's responsibility to coordinate with Facilities Management on parking area assignments. Fire lanes must be kept open for police, fire, ambulance and other emergency units as well as for City maintenance workers. Parking lots are subject to availability.

Photos
City of Diboll Facilities Management may take photos of public events held at City of Diboll Facilities. These photos shall be the property of City of Diboll and may be used by City of Diboll Facilities Management for educational or promotional materials.

Planning Meeting
As deemed necessary by Facilities Management, planning meetings will be conducted for certain events. These meetings shall be scheduled on an agreed upon date and time. All planning meetings must take place no later than thirty (30) days prior to Event Holder's scheduled Event.

Reservations
Event Holders must contact City of Diboll Facilities Management to determine date availability and complete a Rental Agreement. There is no guarantee of availability until a signed Rental Agreement is completed and a security deposit paid.

Sales Tax Collection
Event Holders and Event Holder vendors are responsible for payment of all sales, use, assessments and/or fees in compliance with City of Diboll, the State of Texas. It is the Event Holders and/or the Event Holder vendors, responsibility to collect and submit payment.

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Security Policy

City of Diboll Facilities Management has the right to require security at any Event. Facilities Management determine Event security needs. Security is required at all events with alcohol. The Event Holder will be responsible for contracting and paying security. All Event security plans must be submitted and approved by Facilities Management a minimum of thirty (30) days prior to an Event. Security plan must meet the following criteria:

1. Security Officer(s) must be scheduled to arrive thirty (30) minutes prior to the event.
2. One (1) Security Officer is required per fifty (100) guests.
3. Security Officer(s) will remain onsite until the event is complete and all guests have left the property. It is up to the discretion of Security as to the number of officers needed as the event ends and cleanup begins.
4. Security officer(s) must be TCLEOSE certified and have a commission held by a credited agency on a full time basis to work security for any City of Diboll facility. Copy of all licenses and ID's must be provided to Facilities Management thirty (30) days prior to the Event.

Sub-Leasing

Sub-Leasing is not available. If sub-leasing is reported, Event Holder contract will be immediately terminated. Facility Management reserves the right to outsource Facility Management Services at any time.

Time of Events – Operating Hours

The City of Diboll reserves the right to regulate the time, place and manner of proposed activities in its facilities after considering all applicable factors and interests. No event can last longer than one-fifteen (1:15) am and all persons including Event Holder must leave the Facility property at one-fifteen (1:15) am unless otherwise approved by the Facility Management at least thirty (30) days prior to Event.

Use of or Loss of City Equipment

Without prior coordination and agreement of Facilities Management, Event Holders shall not operate City-owned equipment including sound, lighting, or projection equipment without the express written consent of City of Diboll Facilities Management. No equipment from a City of Diboll facility many be rented, loaned or removed. Additionally, Event Holder shall not dispose of in any manner equipment or materials owned by City of Diboll Government.

Use Restrictions

City of Diboll Government and/or City of Diboll Facilities Management may refuse Event bookings when it is their opinion that the Event may cause undue or unusual damage to the facilities or that may violate local, state or federal laws, rules or regulations. City of Diboll Government and/or City of Diboll Facilities Management may refuse Event bookings when it is their opinion that a requested Event conflicts with a similar Event previously scheduled on the premises. Once a Rental Agreement has been signed and executed and deposit has been paid in full to the City of Diboll, the City may, in its sole discretion, agree not to schedule a like Event on any part of the grounds during the same period of time as that scheduled by the Event Holder.

The Facility Management reserves the right to refuse any individual or group the privilege of using the facilities due to abuse of any facility policy, including but not limited to:

1. Past violations of the facility rental contract and/or policies

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2. Past disregard for persons or property while using the facility
3. Past conduct which is deemed to be of an inappropriate manner
4. Failure to make full payment for any and all charges connected with renters use of facility

City of Diboll Facilities Management rental policies and procedures are subject to periodic review. The policies and procedures in place at the time of the Event will govern.

Limitation of Liabilities

Notwithstanding anything herein to the contrary, City of Diboll will not be liable for any indirect, incidental, special, consequential damages, or damages resulting from the use of the City of Diboll facilities, however arising, including failure of voice or data lines, even if City of Diboll has been advised of the possibility of such damages. City of Diboll liability will in no Event exceed the amount received under this agreement for damages arising out of, relating to, or in any way connected with the Rental Agreement. Users of City of Diboll facilities are advised to procure Event cancellation insurance.

City of Diboll will not assume liability for cancellation due to emergencies or unforeseen circumstances. Recovery under such circumstances shall be limited to the amount of rental fees paid under the Rental Agreement.

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City of Diboll Volunteer Fire Department

May 2023 Council Report

May 2nd

- Pledge
- Incident Reports
- Discussed recent calls
- Clean up at station
- Run Trucks at stations

  Firemen present (9)

May 9th

- Pledge
- Incident reports
- Discussed Donation for Norman Williams
- Truck inspections
- Clean station

  Fireman present (11)

May 16th

- Pledge
- Incident Reports
- Discussion on purchasing new equipment.
- Cleaned fire station
- Training on fire truck 56

  Fireman present (14)

May 23rd

- Pledge
- Incident reports
- Discussions on fire calls county systems down
- Clean station

  Fireman Present (14)

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City of Diboll Volunteer Fire Department

May 30th

- Pledge
- Incident reports
- Discussions on fire school at A&M
- Chief truck master switch
- Clean station
- Run fire trucks

  Fireman Present (6)

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City of Diboll Volunteer Fire Department

May 2023 Emergency Incidents (12)

May 5, 2023 - 1245

- **Call # 2300000045**
  3476 Fm 1818
  Fire in building
  Out of City
  Trucks 54,56
  Diboll Fire personnel responded (9)
  7801,7814,7815,7822,7825,7827,7829,7835,7836

May 5, 2023 - 1426

- **Call # 2300000046**
  8532 Us Highway 59 South
  Powerline down
  Out of City
  Trucks 54
  Diboll Fire personnel responded (3)
  7815,7822,7827

May 10, 2023 - 1140

- **Call # 2300000047**
  59 south/ southside bank
  10/50 – 10/22
  In City
  Trucks – None
  Diboll Fire personnel responded (6)
  7805,7815,7822,7825,7827,7836

May 11, 2023 - 1330

- **Call # 2300000048**
  709 Mulberry
  Tree uprooted and damaged gas line
  In City
  Trucks – none
  Diboll Fire personnel responded (1)
  7836

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City of Diboll Volunteer Fire Department

May 14, 2023 - 1751

- **Call # 2300000049**
  129 Blue Jay
  Vehicle 10/50
  Out of city
  Trucks 54
  Diboll Fire personnel responded (6)
  7814, 7820, 7821, 7822, 7825, 7827

May 20, 2023 - 1949

- **Call # N/A**
  1818 Dennis st
  Fire alarm 10/22
  In City
  Trucks – None
  Diboll Fire personnel responded (8)
  7801,7805,7820,7822,7825,7827,7835,7836

May 24, 2023 - 800

- **Call # Public Service**
  HWY 59
  Traffic control city putting up light pole
  In City
  Trucks – 55
  Diboll Fire personnel responded (1)
  7822

May 24, 2023 - 2037

- **Call # 2300000050**
  3600 Old Diboll hwy
  Trash on fire illegal burn
  Out of city
  Trucks 54
  Diboll Fire personnel responded (6)
  7814,7820,7822,7823,7835,7836

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City of Diboll Volunteer Fire Department

May 29, 2023 - 837

- **Call # 2300000051**
  7352 Fm 1818
  10/50 log truck roll over
  Extended call
  Out of city
  Trucks 54
  Diboll Fire personnel responded (8)
  7801,7810,7814,7822,7823,7825,7827,7836

May 29, 2023 - 1814

- **Call # 2300000052**
  Blue Jay st
  Tree limb on power line
  Extended Call
  Out of city
  Trucks 54
  Diboll Fire personnel responded (2)
  7822,7827

May 30, 2023 - 1854

- **Call # 2300000053**
  700 Lumberjack Dr
  Fire alarm
  In city
  Trucks 54
  Diboll Fire personnel responded (2)
  7822, 7827,

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Diboll Police Department

Monthly DEPT. STATS

May 2023

CALLS FOR SERVICE	243
INCIDENT REPORTS	31
CRASH REPORTS	5
EXTRA PATROLS/ PATROL REQUESTS	20
TRAFFIC STOPS	213
TOTAL ARRESTS	5
• MISD. ARREST	3
• FELONY ARREST	2

400 Kenley · P.O. Box 340 · Diboll, Texas 75941 · (936) 829-5586 · Fax (936) 829-5436 · nwilliams@cityofdiboll.com

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Public Works Director Project Status Report – June 2023

UCRM-2 SCADA Upgrades: SCADA procurement underway. Some items face very long lead times. Scada procurement and remote programming started. The control panels have a six-month lead time of production. This will put the Scada installation of hardware around 6/10/2023. Scada elevated storage tank hardware scheduled for late January. Scada contractor will be making site visits over the next few weeks. Scope review meeting scheduled at WWTP on 2/15 at 1:30 PM. The scope review meeting went very well. We discussed automated process control based on defined set-points. We then discussed programming to perform certain control decisions based on the parameters received from connected sensors on our equipment. Control functions include turning power on or off, increasing or decreasing speed and flow, raising, or lowering levels in tanks. Flowmeters and data loggers are installed in strategic locations to send data to remote terminal units, then send their collected data to the treatment plant operators. With this data, the operators have an opportunity to see problems like leaks, overflows, or chemical imbalance. Access to up-to-date information on these potential problems gives water operations a chance to fix these issues in advance, reducing downtime. Scada ongoing. Radio tower schedule below.

1 WWTP* 100ft Tower Install Radios & Antennas 22-Mar, Duration 2 days.

2 OEST Install Radios & Sector Antennas on tower rails 24-Mar, Duration 2 days.

3 North Pump Station Install Radio & Antenna on existing 60 ft tower 27-Mar, Duration 1 days.

4 NEST Install Radio & Antenna on tower rails 6-Apr, Duration 2 days.

5 Well 1 Install 20ft tower extension, Radio and Antenna 28-Mar, Duration 1 days.

6 Well 2 Install 20ft tower extension, Radio and Antenna 29-Mar, Duration 1 days.

7 Well 3 Install 20ft tower extension, Radio and Antenna 30-Mar, Duration 1 days.

8 Well 4 Install 20ft tower extension, Radio and Antenna 31-Mar, Duration 1 days.

9 Well 5 Install new 60ft tower, Radio and Antenna 22-Mar, Duration 10 days.

10 Prison LS Install Radio & Antenna on Existing tower 3-Apr, Duration 2 days.

11 Lynn LS Install new 40ft tower, Radio and Antenna 23-Mar, Duration 10 days.

12 Neil Pickett LS Install Radio & Antenna on Existing tower 4-Apr, Duration 2 days.

13 AS Davis LS Install Radio & Antenna on Existing tower 5-Apr, Duration 2 days.

14 Lumberjack LS Install new 40ft tower, Radio and Antenna 23-Mar, Duration 10 days.

Radio tower and equipment installation 80% through 4/7 – has been delayed due to rain. Plan to resume 4/10 and complete installation, radio programming, and testing by 4/14 weather permitting. Radio/Network Items and radio towers all received and dispatched to site. Procurement for all Control Panels ongoing, expected completion 4/30. Assembly of panels planned 4/17 start staging. Scada-work was ongoing this week at lift stations. Hardware installations and cutover to temporary control panels.

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Estimated completion date of 8/1/23.

Status: 70% Complete

Urcm-4 HVAC/BAS Upgrades: City Hall and safety center HVAC complete. Civic Center HVAC will start in December. Contractors have prepped the building for unit installation. Full install to start 1/25/2023. City staff needs to clean out maintenance and mechanical rooms the week prior to installation. Mechanical room has been cleaned out. HVAC work in ongoing. Install should be completed 2/20/22. Startup and commissioning to be scheduled for 2/13/2023. All HVAC systems have been installed at all locations. BAS integration is ongoing. BAS is a network that connects and controls all your facility's utilities, such as mechanical and electrical systems as well as heating, ventilating, and air conditioning.

HVAC BAS and integration ongoing. Building Automation Systems (BAS) City Hall, Safety Center, Civic Center, Northside Pump Station, Wastewater Treatment Plant Office.

HVAC BAS and integration ongoing. Scheduled for takeover on 4/19. The contractor will provide training to be able to use the new controls.

HVAC BAS integration is complete but will need the server installed at City Hall to get full function.

Estimated completion date of 6/15/2022.

Status: 100% complete

UCRM-5 Water Meter AMI: Neptune AMI Meter System

Timeline has been moved back to March of 2023 due to delay in meter production. Meter boxes and lids have been received at the warehouse. We have started receiving shipments of antennas for the meters. PSI will have proofs of the mailers and door hangers ready for review on 2/8/2023. Conex container delivered and prepped for continued receiving of meters and antennas. Door tags and mailer proofs were delayed and expected to be available for review by the end of March. Expected meter delivery dates on chart below.

Door tags and mailers proof is ongoing. The Neptune Customer portal is new, and PSI is having to develop that marketing material for the door tags. Meters trickling in. Looks like all the endpoints have been delivered. 5/8x3/4 meters still tracking first week of June.

Description	Part Number	Quantity	Expected Delivery Date
R900 CELL PIT NICOR 6'	.13966-600	70.00	1/13/2023
11/2 X 13 ULTRASONIC	EU2A1G1SG71	12.00	1/13/2023
2 X 17 ULTRASONIC	EU2E1G1SG71	41.00	1/13/2023
3 FLG 17 LEN ULTRA/MACH	EU3B1G1SG72	1.00	1/13/2023
4 FLG 14 LEN ULTRA/MACH	EU3C1G1SG72	9.00	1/13/2023
8 FLG 20 LEN ULTRA/MACH	EU4A1G1SG72	1.00	1/13/2023
R900 CELL PIT NICOR 6'	.13966-600	50.00	1/13/2023
6 FLG 18 LEN ULTRA/MACH	EU3E1G1SG73	6.00	1/13/2023
R900 CELL PIT NICOR 6'	.13966-600	20.00	4/28/2023
1 ULTRASONIC	EU1F1G1SG71	20.00	4/28/2023
R900 CELL PIT NICOR 6'	.13966-600	1373.00	6/9/2023
5/8X3/4 ULTRASONIC	EU1B1G1SG71	1373.00	6/9/2023

Door tags and mailers proof is ongoing. The Neptune Customer portal is new, and they having to develop that marketing material for the door tags. 5/8x3/4 meters still tracking first week of June.

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5/8x3/4 meters are at Core and Main in Lufkin. Mailer and Door Tag proofs have been provided for review next week. With delivery set for mid-June. Soft start for meter installs next week, likely mid-week.

Estimated completion date of 9/1/2023.

Status: 15% Complete

WWTP/TWBD Project

We are still working on the environmental clearance with TWDB. KSA is working on map exhibits and some other documents for the environmental study and should have that to them this week along with the engineering report. The engineering report will be submitted to TWDB by 12/8/2022. This will contain certain information/exhibits that are required for the environmental review to move forward at TWDB. We plan to begin the preliminary design phase (construction plans and specifications) in January. This will run concurrently with TWDB review of the engineering report and environmental to speed up the schedule. The engineering report and environmental documents are under review by TWDB. I do not know what their current backlog is but will be reaching out to them for an update. I would expect to begin preparing design plans/specifications in March. The project is under review by TWDB staff. They have the Engineering Feasibility Report and the environmental documents. These reviews run concurrently, but the environmental must be approved before the engineering report can be approved. TWDB requested some supplemental environmental information that was submitted at the end of January. Including the 30-day public comment period, I would expect to have environmental approval by the end of April. This is based upon my last conversation with our environmental reviewer. The engineering report approval will follow shortly thereafter. The TWDB is still reviewing the engineering report on the WWTP project. Based on the email below, KSA should have comments by the end of next week. They should know more about the environmental status early next week.

Good morning Mr. Hays,

I had started to review the EFR but had to prioritize a few other deadlines so I will need to get back to that review and finish it. I plan to send you review comments or to let you know that the EFR satisfies TWDB requirements before the end of next week.

I know Gayla has a few environmental reviews that she is working on currently and one of those should be for the City of Diboll. I will have a meeting with her on this coming Monday to get an update then one of us will report back to you on the environmental status.

Please feel free to reach out to our team with any questions on this project or any others. I would also like to thank you for your patience with us as we work through our heavy workloads.

Thanks,

Cody

KSA have some minor comments to respond to on the engineering report. They have asked for a detailed cost estimate and a statement indicating how we will address any budgetary constraints. Danny's plan for that statement is to indicate that the City will decide between securing additional funding or prioritizing project components to remain within available construction funds. We still have not received any information regarding the environmental approval. The TWDB has all the information we need, and I believe that it is just going through the review and approval process. While things like engineering reports, plans, and specifications can be reviewed and approved by the project team, environmental items go through additional layers of approval as well as a public comment process. We are checking in with them routinely

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on the environmental but have not yet received a response. We are still awaiting the environmental approval that will allow us to move forward. TWDB is significantly backlogged on environmental reviews. I will be checking in with them next week.

Estimated completion date of 6/1/2024.

Status: 25% Complete

Neil Pickett Drive Sanitary Sewer Line Replacement

The sewer collection system that serves the residents on Neil Pickett Drive is made up of old, vitrified clay tile pipe and brick manholes. This system has outlived is useful life and is the result of frequent maintenance issues and infiltration an inflow problem. Construction shall replace sewer lines with approximately 1500 linear feet of new eight-inch sewer pipe, three (3) four feet (4') diameter manholes, and all associated appurtenances. Site visit and plan overview held on 2/2/2023.

KSA will be preparing our engineering agreement for council approval at the July meeting.

Estimated completion date TBD.

Status: 5% complete

ARPA Project

Plans on the Lumberjack Drive are ready for review. Meeting with KSA 11-10-2022 to complete the preliminary design phase. We found the last easement/ROW document and have confirmed a complete ROW from the existing Lumberjack Drive to the TxDOT bypass. With this final ROW we are making one alignment change to avoid a road crossing within the TxDOT ROW and should be complete by 12/16/2023. Once we have the final plans, we can submit them to TxDOT for permit approval. We have received the required ARPA contract provisions from Grant Works and are incorporating it into our contract documents. Our estimate for completion of all plans, contract, specifications, and permitting is 1/1/2023. We are currently reviewing the sample construction contract sent to us by Grant Works. It is unlike anything we have seen from them before. We are reviewing it against more standard construction contracts we use and/or have seen in our industry. This is high on the priority list and I'm targeting to complete the review by 2/10/23. Danny from KSA will be putting together the final construction contract documents this week. He anticipates advertising for bids within the next couple of weeks. KSA is working with grant works to sort out bid advertisement requirements.

We have not heard from Grant Works regarding revised language on the Lumberjack Dr. Waterline bid advertisement. Danny has been communicating with Jason on this and we are proceeding with the advertisement beginning this Friday 5/5/2023 in the Lufkin Daily News.

Danny is updating the contract documents for transmittal to Grant Works per the various discussions held. I anticipate that transmittal to occur this week. We will set the schedule for re-bidding the project once Grant Works completes their review.

Estimated completion date of 12/1/2023.

Status: 30% Complete

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Sanitary Sewer Overflow Program Project

Scheduled demos for manhole rehab with Fuquay and Southern Trenchless. We Attended project demonstration for manhole and pipe rehabilitation on 12/1/2023 with Fuquay Inc. We were very impressed with the professionalism and quality of work they demonstrated. We will be starting our manhole lining for phase one of our five-year project beginning in January. Contractors will be onsite beginning 1/16/2023 to begin review and implementation of phase one of the SSO plan. We are working with the division manager of JD Fuquay on schedule. First thing we will do is visit each of the manholes in section C and see what needs to be done on them and then figure out which crews we need to start actual work. Manholes in section C were accessed on 5-1-2023 thru 5-3/2023. Mr. Kallfelz will have a full report and schedule completed 5/12/2023.

We have replaced 20 EA of the 21 EA to be completed on the project. The insert dishes will be inserted in the 11 EA Manholes in June. Repairing of the sidewalk for Manhole 67 is completed. Interior Rehabilitation 382 SF for Manholes 4,14,119,69 is complete. Manhole Bench & Invert Repair: 4EA for Manholes 4,14,119,69 will begin next week. We have installed 20 EA of the 22 EA Ring Encasements to be completed on the project. There are several manholes we could not find or could not access. We will be assisting crews to find these for future work. The manholes are 3A,10,24,25,30,47,51,58,66,69A,70,70B,75A,77,80A,92,90

Estimated completion date of Phase 1 8/1/2023.

Status: 85% Complete

Department Projects

Ryan Chapel and Gandy Service Road

We will be placing a small rock driveway service access entry at this sewer main location. We have trouble accessing our manholes and main line in this area during wet conditions. This is a clay tile line that is very prone to blockages and hard to access. The installation should take no more than 4 hours.

Estimated completion date 6-10-2023.

Status 0% complete

Replacement of Inner Fence at Ground Storage

Planned start 11/21/2022. We have removed the rubbish and brush from the inner fence to gain access for repairs. We plan to start removal of old fence on 1/2/2023. We have made the necessary repairs to keep the fence secure. We are in the process of ordering new lumber and installation. This project has been put on hold until we finish the reconstruction of field 4 at the baseball complex.

Estimated completion date of 6/30/2023.

Status: 25% Complete

Roof repairs at Service center

Ordering materials. We have made point repairs on leaking overlaps in the metal on the roof. We are now sourcing bids for new sky light replacements.

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Estimated completion date of 5/19/23.

Status: 100% Complete

City of Diboll Welcome Banner Frame

We have currently procured the materials for building the new frame for the signs. Measurements have been made and materials cut. We are ready to start welding the frame. We will resume work on the frame once we complete the dugout/score box canopy replacements.

Estimated completion date of 4/21/2023.

Status: 100% Complete

#18 Golf Course Bridge

The water line has started leaking in another spot. Repairs were delayed. Waiting on parts to replace a 1/12 sprinkler valve on the front nine pump house. Repairs to bridge scheduled. Planning to install sprinkler valve 12/13/2023. Sprinkler valve was received and installation complete. Bridge crossing repairs were delayed due to weather. Due to weather and other project prioritization we have moved the completion date of this project. The water well on #18 has developed another leak. We plan to completely replace 200ft of the supply line from the well head before bridge crossing repairs are made.

We now have 2 bridges that need to be replaced on the golf course. #18 and #12. We are sourcing quotes now.

Estimated completion date of 12-15-2023.

Status: 65%Complete

Repaint Park Bridges

We will be repainting the four bridges in Old Orchard Park. Two of the bridges will require us to remove all the rust before painting will begin. We have started sourcing materials. Rust remover has been delivered. The parks department will be working on the bridges throughout the month as the weather permits. We will resume painting the bridges once the baseball complex project is completed.

Estimated completion date of 6/30/2023.

Status: 15% complete

Floating Food Dispensers and Benches

We are ordering two new park benches to replace those past the point of repair. We are also adding floating food dispensers at the fishing pier will provide another opportunity for all to enjoy the park. The floating food will be good for fish, ducks, and geese. The benches and food disperser will be ordered in next year's funding cycle.

Estimated completion date of 3/12/2024.

Status: 5% Complete

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Arrington Service Line Repair

The water service line at 606 Arrington continued to develop pin hole leaks. This required 60ft of service line to be replaced along with a road bore. The line for service was completed on 5/2/2023 with a new tap. We received the full circle clamp required to repair the old tap and plan on installing on 5/17/2023. No distributions in service are predicted to complete repairs.

Estimated completion date of 5-12-2023.

Status 100% complete

6inch Water Main Repair Wells and Arrington

The water main developed a leak in the 90-degree joint at this location. We were able to isolate the section of the water system so that only 50 customers service was interrupted. We notified effected customers the evening prior to repairs being made. Once excavation began, we discovered that the knock on 90 had developed a leak. We replaced it with a 90-degree mega lug. All lines were flushed at end points prior to placing this section of water main back in service. Service interruption lasted from 9:00am-12:30pm. Crews backfilled the excavated area and plan to dress up on 5-5-2023.

Estimated completion date of 5-5-2023.

Status 100% complete

Clean up Week.

The street crews processed over 92 eight-yard dump truck loads of trash from 4/17/2023-5/5/2023. We received several loads of illegal dumping at the staging area. This included 26 tires that will require separate processing/transportation to a recycling center in Cleveland Texas. Animal carcasses and fish cleaning remains dumped near the containers were the cause of foul odor. We have disinfected the area with quatricide disinfectant. The roll offs should be removed on 5/5/2023 and we will disinfect the area again. This is the first year we have experienced these types of issues. We have plans to place the containers in a secure location so we can avoid these types of problems in the future.

Estimated completion date of 5-11-2023.

Status 100% complete

100 E Borden Dr. 2-inch meter and 6-inch Sewer Tap.

Water and sewer mains have been located. We are in the process of requesting quotes for the road bore required under Borden St. Once we receive the quotes, we will schedule an installation date.

Estimated completion date of 5-18-2023.

Status 100% complete

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Lynn Street Water and Sewer line Extension/Taps

We will be extending the water main and sewer main on Lynn St. providing service at the newly developed duplexes on the corner of Lynn and Robert Nash. The sewer main will be extended 100ft and taps installed. The water line will require 3 one-inch taps with double bridal meters/boxes. All parts have been ordered. Timeline of delivery mid-June.

Estimated completion date of 6-25-2023.

Status 25% complete

Well Number 1

Well number 1 developed a pump overload fault. Control/operation panels were diagnosed, and no problems were found. We tv inspected the well and found no issues with well screens. The motor was pulled and found to be locked up. We are expecting to receive a quote on 5-10-2023 for repairs. Well motor installed, well-treated and is now back in service.

Estimated completion date of TBD.

Status 100% complete

Old Orchard Park Walking Bridge

The ground under the walking bridge has eroded and a new bulkhead will need to be installed. We are sourcing quotes on the scope of work. West side of pedestrian bridge:

1. Remove and replace cement sidewalk due to erosion
2. Installation of two 6" I beam driven minimum of 8'
3. Connect I beams with one 6" I beam cross brace under west end of walk bridge
4. Dig around existing I beams on west end of walk bridge approximately 3' wide by 8' long by 4' deep
5. Build forms for cement around existing I beams 3' wide by

8' long by 4' deep by total of 9' tall (approx. 5' above creek bed) with oval ends front and back.

6. Cement is to have rebar on 6" centers throughout.

Estimated completion of 6-15-2023

Status: 10% complete

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Ditch excavation and culvert replacement:

Lawrence Street- Removal of 7 culverts and re-set to grade. Excavate 1310 feet of ditch line. Locates have been called in and marked. Work to begin on 12/12/2023. We have removed and replaced 4 culverts and set to grade. We have excavated approximately 380 feet of ditch line as well. We have experienced delays due to weather. We resumed work on 4/4/2020 and installed the reaming culverts. All culverts are installed, and ditch fully excavated. We will clean up high spots and jet all culverts.

Estimated completion date of 6/12/2023.

Status: 95% Complete

Cozy Circle - Removal of 6 culverts and re-set to grade. Excavate 410 feet of ditch line.

OC Scott and Lynn- Benita Duffield asked me to investigate the drainage issue at this location.

It appears that Lynn St. catches all the drainage from Ash St. and the housing authority. I

suggest that we cut a ditch behind the houses on Lynn St. and try to divert the drainage toward

Maynard.

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Work Order Report

5/5/2023 – 6/8/2023

Service Order #	Service Address	Job Date	Completion Date	Job Code	Job Type	Status	Staff	Group	Account Number	Last Edited User	Last Edited Date
SO0000750	814 APRIL AVE	6/8/2023	6/8/2023	Misc	Miscellaneous	Completed		Public Works	01-001539-03	JNesbett	06/08/2023 12:38 PM
SO0000747	100 E BORDEN	6/7/2023	6/7/2023	Service Action	Service Action	Completed	WATER	Public Works	02-000007-00	ARomero	06/07/2023 08:04 AM
SO0000748	716 ASHFORD	6/7/2023		Street Repair/Maint	Miscellaneous	New	STREET	Public Works	01-001439-04		06/07/2023 09:49 AM
SO0000749	609 ARRINGTON	6/7/2023	6/7/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-001294-00	ARomero	06/07/2023 12:44 PM
SO0000734	400 JACKSON	6/6/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	01-000941-00	ARomero	06/06/2023 08:50 AM
SO0000735	1107 CYPRESS	6/6/2023	6/6/2023	Disconnect	Disconnect	Completed	WATER	Public Works	99-000217-01	JNesbett	06/06/2023 12:22 PM
SO0000736	1003 LYNN	6/6/2023	6/6/2023	Connect	Connect	Completed	WATER	Public Works	03-101730-00	JNesbett	06/06/2023 12:49 PM
SO0000737	1107 CYPRESS	6/6/2023	6/6/2023	Connect	Connect	Completed	WATER	Public Works	99-000217-02	JNesbett	06/06/2023 12:47 PM
SO0000739	1300 N TEMPLE	6/6/2023	6/6/2023	Misc	Miscellaneous	Completed		Public Works	02-000346-01	ARomero	06/06/2023 01:07 PM
SO0000740	304 RUTLAND	6/6/2023	6/7/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000835-00	JNesbett	06/07/2023 08:58 AM
SO0000741	525 HOLUBEC	6/6/2023		Misc	Miscellaneous	Open		Public Works	02-001185-00	ARomero	06/06/2023 03:21 PM

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5/5/2023 – 6/8/2023

SO0000742	107 BALLENGER	6/6/2023	6/7/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000161-00	JNesbett	06/07/2023 09:01 AM
SO0000743	906 S MDWS	6/6/2023		Street Repair/Maint	Miscellaneous	Open	STREET	Public Works	01-101633-00	ARomero	06/06/2023 04:15 PM
SO0000744	300 THOMPSON	6/6/2023	6/7/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-000774-00	JNesbett	06/07/2023 08:59 AM
SO0000745	111 FRANKENS	6/6/2023	6/7/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-000232-00	JNesbett	06/07/2023 09:15 AM
SO0000724	109 BALLENGER	6/5/2023	6/5/2023	Disconnect	Disconnect	Completed	WATER	Public Works	02-000175-00	JMosley	06/05/2023 02:40 PM
SO0000725	1002 CYPRESS	6/5/2023	6/5/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000028-00	ARomero	06/05/2023 02:51 PM
SO0000727	203 HINES	6/5/2023	6/5/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-000621-01	JMosley	06/05/2023 03:07 PM
SO0000728	1409 FAIRCHILD	6/5/2023	6/5/2023	Disconnect	Disconnect	Completed	WATER	Public Works	02-000444-01	JMosley	06/05/2023 02:52 PM
SO0000730	201 CHURCH	6/5/2023		Misc	Miscellaneous	Open		Public Works	99-000586-02	ICaffery	06/05/2023 03:15 PM
SO0000731	1002 CYPRESS	6/5/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	03-000028-00	ARomero	06/05/2023 03:31 PM
SO0000718	605 DEVEREAUX	6/2/2023	6/2/2023	Reinstate	Reinstate	Completed	WATER	Public Works	02-001259-02	JMosley	06/02/2023 10:13 AM
SO0000719	1408 GANDY	6/2/2023	6/2/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000439-00	ARomero	06/02/2023 09:57 AM

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Work Order Report

5/5/2023 – 6/8/2023

SO0000720	1000 S FIRST	6/2/2023		Street Repair/Maint	Miscellaneous	Open	STREET	Public Works	03-000023-00	ARomero	06/02/2023 09:56 AM
SO0000723	1300 N TEMPLE	6/2/2023	6/2/2023	Connect	Connect	Completed	WATER	Public Works	02-000346-01	JMosley	06/02/2023 12:43 PM
SO0000683	1417 RYAN CHAPEL RD	6/1/2023	5/30/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	02-000471-09	JMosley	05/30/2023 01:51 PM
SO0000699	1113 LYNN	6/1/2023	6/1/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-000244-18	JMosley	06/01/2023 10:09 AM
SO0000701	1108 LAWRENCE	6/1/2023	6/1/2023	Service Action	Service Action	Completed	WATER	Public Works	99-000223-01	ARomero	06/01/2023 10:25 AM
SO0000702	1129 PINECREST	6/1/2023	6/1/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-000272-08	JMosley	06/01/2023 12:12 PM
SO0000703	1000 S FIRST	6/1/2023	6/2/2023	Sewer Repairs/Maint	Miscellaneous	Completed	GENERAL	Public Works	03-000023-00	JMosley	06/02/2023 09:32 AM
SO0000705	400 CHURCH	6/1/2023	6/1/2023	Misc	Miscellaneous	Completed		Public Works	01-000938-00	JMosley	06/05/2023 02:24 PM
SO0000678	1300 N TEMPLE	6/1/2023	5/30/2023	Disconnect	Disconnect	Completed	WATER	Public Works	02-000346-00	JMosley	06/01/2023 10:15 AM
SO0000691	504 WINDER	5/31/2023		Misc	Miscellaneous	Open	GENERAL	Public Works	01-001118-01	ARomero	05/31/2023 11:20 AM
SO0000694	600 ASH	5/31/2023	6/1/2023	Connect	Connect	Completed	WATER	Public Works	05-001197-01	JMosley	06/01/2023 10:13 AM
SO0000695	600 ASH	5/31/2023		Misc	Miscellaneous	Open		Public Works	05-001197-01	ARomero	06/01/2023 03:20 PM

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5/5/2023 – 6/8/2023

SO0000696	1001 MAYNARD	5/31/2023	5/31/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-000025-01	ARomero	05/31/2023 03:14 PM
SO0000689	2381 MOCKINGBIRD LN	5/31/2023	6/5/2023	Street Repair/Maint	Miscellaneous	Completed	STREET	Public Works	01-000730-02	JMosley	06/05/2023 02:17 PM
SO0000684	1111 LAWRENCE	5/30/2023	5/30/2023	Misc	Miscellaneous	Completed		Public Works	02-000237-00	JMosley	05/30/2023 01:28 PM
SO0000685	1107 LAWRENCE	5/30/2023	5/31/2023	Street Repair/Maint	Miscellaneous	Completed	STREET	Public Works	02-000218-00	JMosley	05/31/2023 12:42 PM
SO0000687	1407 FAIRCHILD	5/30/2023	5/30/2023	Reinstate	Reinstate	Completed	WATER	Public Works	02-000434-02	JMosley	05/30/2023 01:56 PM
SO0000688	1108 LAWRENCE	5/30/2023	6/1/2023	Misc	Miscellaneous	Completed		Public Works	99-000223-01	JMosley	06/01/2023 10:02 AM
SO0000679	1107 LAWRENCE	5/30/2023	5/31/2023	Street Repair/Maint	Miscellaneous	Completed	STREET	Public Works	02-000218-00	JMosley	05/31/2023 11:54 AM
SO0000680	1310 BROWN	5/30/2023	5/30/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000376-00	JMosley	06/05/2023 02:25 PM
SO0000681	1108 LAWRENCE	5/30/2023	6/1/2023	Connect	Connect	Completed	WATER	Public Works	99-000223-01	JMosley	06/01/2023 10:03 AM
SO0000682	814 APRIL AVE	5/30/2023	5/30/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001539-03	JMosley	05/30/2023 01:39 PM
SO0000667	804 WELLS	5/25/2023	5/25/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-001507-01	JMosley	05/25/2023 09:30 AM
SO0000668	200 RUTLAND	5/25/2023	5/25/2023	Reinstate	Reinstate	Completed	WATER	Public Works	02-000580-04	JMosley	05/25/2023 09:49 AM

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Work Order Report

5/5/2023 – 6/8/2023

SO0000669	LUMBERJACK DR (UNDER SIGN) SPRINKLER	5/25/2023	5/25/2023	Misc	Miscellaneous	Completed		Public Works	02-001773-00	JMosley	05/25/2023 09:45 AM
SO0000670	1410 RYAN CHAPEL RD	5/25/2023		Street Repair/Maint	Miscellaneous	Open	STREET	Public Works	02-000452-00	BSarver	05/25/2023 11:07 AM
SO0000672	1422 GANDY	5/25/2023	5/25/2023	Connect	Connect	Completed	WATER	Public Works	02-101669-00	ARomero	05/25/2023 11:18 AM
SO0000673	609 N NEAL PICKETT	5/25/2023	5/25/2023	Reinstate	Reinstate	Completed	WATER	Public Works	05-001299-10	JMosley	05/25/2023 01:17 PM
SO0000674	1106 LYNN	5/25/2023	5/25/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-000213-11	JMosley	05/25/2023 03:04 PM
SO0000675	204 THOMPSON	5/25/2023	5/25/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-000638-10	JMosley	05/25/2023 03:14 PM
SO0000676	1110 LAWRENCE	5/25/2023	5/31/2023	Reinstate	Reinstate	Completed	WATER	Public Works	02-000234-03	JMosley	05/31/2023 11:53 AM
SO0000663	510 N SECOND	5/25/2023	5/25/2023	Reinstate	Reinstate	Completed	WATER	Public Works	02-001159-15	JMosley	05/25/2023 07:46 AM
SO0000665	416 BIRDSONG	5/25/2023	5/25/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-001055-04	JMosley	05/25/2023 08:02 AM
SO0000666	1419 RYAN CHAPEL RD	5/24/2023	5/25/2023	Reinstate	Reinstate	Completed	WATER	Public Works	02-000475-00	JMosley	05/25/2023 07:52 AM
SO0000646	1205 CYPRESS	5/24/2023	5/24/2023	Reinstate	Reinstate	Completed	WATER	Public Works	99-000300-00	JMosley	05/24/2023 12:28 PM
SO0000649	705 BOOKER	5/24/2023	5/24/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-001370-01	JMosley	05/24/2023 12:33 PM

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Work Order Report

5/5/2023 – 6/8/2023

SO0000650	1303 BROWN	5/24/2023	5/24/2023	Misc	Miscellaneous	Completed		Public Works	02-000357-00	JMosley	05/24/2023 02:56 PM
SO0000651	202 STUBBLEFIELD	5/24/2023	5/24/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-000609-00	JMosley	05/24/2023 10:01 AM
SO0000652	412 BIRDSONG	5/24/2023	5/24/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-001043-09	JMosley	05/24/2023 12:41 PM
SO0000653	401 JACKSON	5/24/2023	5/24/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-000953-03	JMosley	05/24/2023 12:35 PM
SO0000654	303 S NEAL PICKETT	5/24/2023	5/24/2023	Misc	Miscellaneous	Completed		Public Works	03-000827-01	ICaffery	05/24/2023 01:25 PM
SO0000660	3832 MOCKINGBIRD LN	5/24/2023	5/24/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-000931-00	JMosley	05/24/2023 03:10 PM
SO0000661	106 FRANKENS	5/24/2023	5/24/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-000158-06	JMosley	05/24/2023 03:16 PM
SO0000648	1205 CYPRESS	5/23/2023	5/24/2023	Service Action	Service Action	Completed	WATER	Public Works	99-000300-00	ARomero	05/24/2023 08:51 AM
SO0000690	802 ASH	5/23/2023	5/31/2023	Disconnect	Disconnect	Completed	WATER	Public Works	99-001495-03	ARomero	05/31/2023 10:10 AM
SO0000717	307 BOX FACTORY	5/23/2023	6/1/2023	Disconnect	Disconnect	Completed	WATER	Public Works	03-000866-00	ARomero	06/01/2023 04:42 PM
SO0000609	301 FARRINGTON	5/23/2023	5/23/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000782-09	ARomero	05/23/2023 08:05 AM
SO0000610	200 DEVEREAUX	5/23/2023	5/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000568-08	JMosley	05/24/2023 09:39 AM

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Work Order Report

5/5/2023 – 6/8/2023

SO0000611	106 FRANKENS	5/23/2023	5/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000158-06	JMosley	05/24/2023 09:22 AM
SO0000612	605 DEVEREAUX	5/23/2023	5/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-001259-02	JMosley	05/24/2023 09:42 AM
SO0000613	1129 PINECREST	5/23/2023	5/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000272-08	JMosley	05/24/2023 07:49 AM
SO0000614	200 RUTLAND	5/23/2023	5/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000580-04	JMosley	05/24/2023 09:48 AM
SO0000615	1013 S FIRST	5/23/2023	5/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000090-03	JMosley	05/24/2023 07:43 AM
SO0000616	1407 FAIRCHILD	5/23/2023	5/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000434-02	JMosley	05/24/2023 02:13 PM
SO0000617	1500 N HENDRICK # G	5/23/2023	5/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000529-00	JMosley	05/24/2023 02:03 PM
SO0000618	103 MAGNOLIA	5/23/2023	5/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	99-000126-00	JMosley	05/24/2023 01:35 PM
SO0000619	510 N SECOND	5/23/2023	5/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-001159-15	JMosley	05/24/2023 10:24 AM
SO0000620	1113 LYNN	5/23/2023	5/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000244-18	JMosley	05/24/2023 07:59 AM
SO0000621	608 N SECOND	5/23/2023	5/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	05-001291-11	JMosley	05/24/2023 02:02 PM
SO0000622	401 JACKSON	5/23/2023	5/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000953-03	JMosley	05/24/2023 08:18 AM

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Work Order Report

5/5/2023 – 6/8/2023

SO0000623	416 BIRDSONG	5/23/2023	5/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001055-04	JMosley	05/24/2023 09:31 AM
SO0000624	1106 LYNN	5/23/2023	5/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000213-11	JMosley	05/24/2023 07:56 AM
SO0000625	609 N NEAL PICKETT	5/23/2023	5/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	05-001299-10	JMosley	05/24/2023 01:32 PM
SO0000626	1205 CYPRESS	5/23/2023	5/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	99-000300-00	JMosley	05/24/2023 07:53 AM
SO0000627	1419 RYAN CHAPEL RD	5/23/2023	5/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000475-00	JMosley	05/24/2023 02:22 PM
SO0000628	204 THOMPSON	5/23/2023	5/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000638-10	JMosley	05/24/2023 08:30 AM
SO0000629	703 ASHFORD	5/23/2023	5/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001355-09	JMosley	05/24/2023 08:39 AM
SO0000630	307 BOX FACTORY	5/23/2023	5/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000866-00	JMosley	05/24/2023 01:28 PM
SO0000631	1501 N TEMPLE	5/23/2023	5/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000541-05	JMosley	05/24/2023 02:03 PM
SO0000632	1001 MAYNARD	5/23/2023	5/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000025-01	JMosley	05/24/2023 07:46 AM
SO0000633	802 ASH	5/23/2023	5/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	99-001495-03	JMosley	05/24/2023 01:33 PM
SO0000634	311 WHITE OAK	5/23/2023	5/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000899-00	JMosley	05/24/2023 08:03 AM

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Work Order Report

5/5/2023 – 6/8/2023

SO0000635	412 BIRDSONG	5/23/2023	5/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001043-09	JMosley	05/24/2023 09:32 AM
SO0000636	804 WELLS	5/23/2023	5/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001507-01	JMosley	05/24/2023 09:27 AM
SO0000637	705 BOOKER	5/23/2023	5/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001370-01	JMosley	05/24/2023 08:13 AM
SO0000639	1110 LAWRENCE	5/23/2023	5/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000234-03	JMosley	05/24/2023 01:49 PM
SO0000640	3832 MOCKINGBIRD LN	5/23/2023	5/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000931-00	JMosley	05/24/2023 01:18 PM
SO0000641	202 STUBBLEFIELD	5/23/2023	5/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000609-00	JMosley	05/24/2023 09:36 AM
SO0000642	102 MAGNOLIA	5/23/2023	5/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	99-000109-00	JMosley	05/24/2023 09:56 AM
SO0000643	308 PINE	5/23/2023	5/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	99-000877-00	JMosley	05/24/2023 08:07 AM
SO0000644	301 FARRINGTON	5/23/2023	5/23/2023	Disconnect	Disconnect	Completed	WATER	Public Works	02-000782-09	ARomero	05/23/2023 08:08 AM
SO0000645	610 CARTER	5/23/2023	5/25/2023	Misc	Miscellaneous	Completed		Public Works	01-001302-06	JMosley	05/25/2023 10:36 AM
SO0000601	507 CARTER	5/22/2023	5/22/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-001139-00	ARomero	05/22/2023 07:39 AM
SO0000604	605 N SECOND	5/22/2023	5/22/2023	Reinstate	Reinstate	Completed	WATER	Public Works	05-001264-01	ARomero	05/22/2023 10:17 AM

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Work Order Report

5/5/2023 – 6/8/2023

SO0000605	1000 DOGWOOD RIDGE Dr	5/22/2023	6/1/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000016-00	JMosley	06/05/2023 02:26 PM
SO0000607	300 N TEMPLE (POLICE STATION) meter JUDD	5/22/2023	5/24/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	99-000767-00	JMosley	05/24/2023 03:17 PM
SO0000598	608 ARRINGTON	5/19/2023	5/25/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001284-04	JMosley	05/25/2023 10:38 AM
SO0000599	109 N TEMPLE	5/19/2023	5/22/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-000179-00	JMosley	05/22/2023 11:55 AM
SO0000595	613 CARTER	5/18/2023	5/19/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001315-03	JMosley	05/19/2023 02:46 PM
SO0000596	103 MAGNOLIA	5/18/2023	5/25/2023	Misc	Miscellaneous	Completed		Public Works	99-000126-00	JMosley	05/25/2023 12:23 PM
SO0000597	716 PINEWOOD	5/18/2023	5/19/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001443-06	JMosley	05/19/2023 02:38 PM
SO0000698	1100 LAWRENCE	5/17/2023	5/31/2023	Service Action	Service Action	Completed	WATER	Public Works	99-000188-01	ARomero	05/31/2023 03:24 PM
SO0000584	705 ARRINGTON	5/17/2023	5/19/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001368-00	JNesbett	05/19/2023 02:49 PM
SO0000585	713 MULBERRY	5/17/2023	5/19/2023	Service Action	Service Action	Completed	STREET	Public Works	01-001427-01	JMosley	05/19/2023 02:00 PM
SO0000586	700 HALL	5/17/2023	5/25/2023	Park Repairs/Maint	Miscellaneous	Completed	PARKS	Public Works	02-001329-00	JMosley	05/25/2023 10:41 AM
SO0000587	906 S MDWS	5/17/2023	5/25/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-101633-00	JMosley	05/25/2023 12:43 PM

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Work Order Report

5/5/2023 – 6/8/2023

SO0000588	1100 LAWRENCE	5/17/2023	5/31/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	99-000188-00	JMosley	05/31/2023 11:53 AM
SO0000589	1100 LAWRENCE	5/17/2023	5/25/2023	Service Action	Service Action	Open	WATER	Public Works	99-000188-01	JMosley	05/25/2023 12:24 PM
SO0000592	1409 GANDY	5/17/2023		Misc	Miscellaneous	Open		Public Works	02-000446-02	ARomero	05/17/2023 02:23 PM
SO0000593	105 BALLENGER	5/17/2023	5/19/2023	Misc	Miscellaneous	Completed	WATER	Public Works	02-000146-00	JMosley	05/19/2023 02:44 PM
SO0000594	718 NELSON	5/17/2023	5/17/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	01-001450-00	ARomero	05/17/2023 04:42 PM
SO0000578	311 N FIRST	5/16/2023		Sewer Repairs/Maint	Miscellaneous	Open	WASTE WATER	Public Works	02-000896-01	BSarver	05/16/2023 11:50 AM
SO0000581	708 N HENDRICK	5/16/2023	5/19/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-001394-00	JMosley	05/19/2023 02:41 PM
SO0000582	400 KENLEY CITY HALL	5/16/2023	5/25/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	99-000942-00	JMosley	05/25/2023 10:39 AM
SO0000583	101 W BORDEN	5/16/2023	5/16/2023	Service Action	Service Action	Completed	WATER	Public Works	02-000072-00	ARomero	05/16/2023 04:26 PM
SO0000573	506 RUTLAND	5/15/2023	5/15/2023	Sewer Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-001131-00	JNesbett	05/15/2023 12:50 PM
SO0000574	PINE/MLK 2) 100 MLK	5/15/2023	5/15/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-001794-00	ARomero	05/15/2023 12:04 PM
SO0000575	817 WELLS	5/15/2023	5/15/2023	Misc	Miscellaneous	Completed		Public Works	01-001546-00	ARomero	05/15/2023 02:29 PM

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Work Order Report

5/5/2023 – 6/8/2023

SO0000576	906 S MDWS	5/15/2023	5/15/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-101633-00	JNesbett	05/15/2023 01:56 PM
SO0000577	203 CHANDLER	5/15/2023	5/15/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-000613-05	JNesbett	05/15/2023 02:38 PM
SO0000738	210 RUTLAND	5/15/2023	6/6/2023	Connect	Connect	Completed	WATER	Public Works	02-000696-19	ARomero	06/06/2023 01:02 PM
SO0000481	105 PINE	5/12/2023	5/9/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	99-000153-02	JMosley	05/09/2023 12:45 PM
SO0000492	BORDEN	5/11/2023	5/11/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-101729-00	ARomero	05/11/2023 07:50 AM
SO0000493	315 MARGIE HARREL	5/11/2023	5/11/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-000914-00	ARomero	05/11/2023 07:56 AM
SO0000494	797 WELLS	5/11/2023	5/15/2023	Sewer Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001484-07	ROlvera	06/01/2023 11:17 AM
SO0000495	107 BALLENGER	5/11/2023	5/11/2023	Service Action	Service Action	Completed	WATER	Public Works	02-000161-00	ARomero	05/11/2023 09:42 AM
SO0000497	109 BALLENGER	5/11/2023	5/11/2023	Service Action	Service Action	Completed	WATER	Public Works	02-000175-00	ARomero	05/11/2023 09:52 AM
SO0000498	107 BALLENGER	5/11/2023	5/11/2023	Service Action	Service Action	Completed	WATER	Public Works	02-000161-00	ARomero	05/11/2023 09:57 AM
SO0000562	300 THOMPSON	5/11/2023	5/11/2023	Misc	Miscellaneous	Completed		Public Works	01-000774-00	ARomero	05/11/2023 03:21 PM
SO0000563	102 WILLIE OAKS RD	5/11/2023	5/12/2023	Misc	Miscellaneous	Completed	WATER	Public Works	01-000113-00	ARomero	05/15/2023 09:34 AM

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Work Order Report

5/5/2023 – 6/8/2023

SO0000566	709 ASHFORD	5/11/2023	5/19/2023	Street Repair/Maint	Miscellaneous	Completed	STREET	Public Works	01-001398-00	JMosley	05/19/2023 02:40 PM
SO0000569	801 CYPRESS	5/9/2023	5/12/2023	Disconnect	Disconnect	Completed	WATER	Public Works	03-001493-05	JNesbett	05/12/2023 12:08 PM
SO0000483	1111 LAWRENCE	5/9/2023	5/10/2023	Street Repair/Maint	Miscellaneous	Completed	STREET	Public Works	02-000237-00	JMosley	05/10/2023 02:37 PM
SO0000484	1409 RYAN CHAPEL RD	5/9/2023	5/9/2023	Misc	Miscellaneous	Completed		Public Works	02-000448-02	ARomero	05/09/2023 11:17 AM
SO0000490	1108 CYPRESS	5/9/2023	5/9/2023	Misc	Miscellaneous	Completed		Public Works	99-000221-01	ARomero	05/09/2023 03:22 PM
SO0000491	LUMBERJACK DR (UNDER SIGN) SPRINKLER	5/9/2023	5/9/2023	Service Action	Service Action	Completed	WATER	Public Works	02-001773-00	ARomero	05/09/2023 03:56 PM
SO0000479	212 RHONE	5/8/2023	5/9/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000707-00	JMosley	05/09/2023 09:11 AM
SO0000480	411 HINES	5/8/2023	5/8/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-101042-00	ARomero	05/08/2023 09:48 AM
SO0000482	700 PINEWOOD	5/8/2023	5/9/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001336-04	JMosley	05/09/2023 12:15 PM
SO0000474	510 WESTCHESTER	5/5/2023	5/5/2023	Sewer Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001161-02	JMosley	05/05/2023 12:50 PM
SO0000478	306 S FIRST	5/5/2023	5/5/2023	Sewer Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000862-01	JMosley	05/10/2023 11:43 AM

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Code Compliance

Monthly Report

May 2023

Mail and Bank Deposit – Daily

Planning and Zoning – Customer came in about putting Manufactured home on property gave him info on what to do. 406 Devereaux Street Variance to place manufacture home on property received $200 along with plans of house and site plan. 708 N Hendrick Variance to build restrooms for the First Pentecostal Church of Diboll. Sent letters within 200Ft radius for PNZ 5/16/23 and Council meeting 06/13/23. Texas Surveying Firm called about Set back and Zoning at Holubec, Lawrence and Arrington.

Restaurant – 303 S Temple Dr looked to see what they need.

911 Addressing – 405 S Hines I sent letter but Oncor wants to call and confirm the address.

Remodel Permit – 406 Church

Demolition Permit – 1106 N Temple ATCO Structures & Logistics USA Inc.

Inspections – 103 Magnolia Electrical. 1001,1003 and 1005 Lynn Foundation. 1108 Lawrence Electrical, plumbing top out, Framing Rough, HVAC Rough. 103 Magnolia Sewer. 209 Hamner Electrical

Solar Permit – 607 Booker, 200 Chandler

Fence Permit –

Electric Permit –

Weed, Grass and Rubbish Certified Letters – Cypress Property Id 50167, 1121 Lynn Street, 1118 Lynn Street, 709 Cypress, Lynn and Beech Property ID 48546, 910 Lynn Street, 501 Westchester, 600 N Temple Drive, N Temple Drive Property ID 18801, 1513 N Temple, 204 N Temple Drive, 1097 N Temple Drive, 601 N Temple Drive, Cypress Property Id 50169, 200 Judd Street, 200 Devereaux, 204 Devereaux, 303 Devereaux, 601 Devereaux, 211 Devereaux, 401 Nogel, 608 Hall Street, 717 Dennis, 702 Dennis.

Yards Cut – 700 Cypress, Beech

Code Compliance –

Dog Complaints –

Stray Dog pick up –

Miscellaneous -

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Samantha Durham
Director of Finance

400 Kenley
PO Box 340
Diboll TX, 75941
(936)829-4757
Fax: (936)829-1179
Email: sdurham@cityofdiboll.com

CITY OF DIBOLL

Interoffice Memorandum

DATE: **June 13, 2023**

TO: **Mayor and Council Members**

THRU: **Jason Arnold, City Manager**

SUBJ: **Finance Department Reports**

FINANCE

Including May 2023 Financials for you review.

MUNICIPAL COURT

Operations are good, nothing to report.

PROJECT STATUS REPORT

Incode 10 Software Conversion

The City of Diboll relies heavily on its IT Infrastructure in order to provide services to our community and maintain financial transparency. Our current system includes software packages form FAST, IWORQ, Paychex, Smartsheet, Blackboard, and USTI. Each system manages a separate component including Core Financials, Accounts Payable, Purchasing, Payroll, Time & Attendance, Employee Management, Utility Billing, Municipal Court, Permitting, Budgeting, Cemetery Management, Credit Card Processing, and Customer Engagement. The City of Diboll is in the process of converting all of these system components into an all-in-one ERP system, Incode 10 by Tyler Technologies.

Core Financials Component
Estimated Completion Date: January 2023
Status: 100% Complete

Accounts Payable Component

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Estimated Completion Date: January 2023
Status: 100% Complete

Purchasing Component
Estimated Completion Date: January 2023
Status: 100% Complete

Credit Card Processing Component
Estimated Completion Date: September 2023
Status: 100% Complete

Budget / Project Accounting Component
Estimated Completion Date: February 2023
Status: 100% Complete

Employee / Payroll Component
Estimated Completion Date: February 2023
Status: 100% Complete

Employee ESS & Time and Attendance
Estimated Completion Date: July 2023
Status: 75% Complete

Utility Billing Component
Estimated Completion Date: March 2023
Status: 100% Complete

Customer Engagement Component
Estimated Completion Date: March 2023
Status: 100% Complete

Municipal Court Component
Estimated Completion Date: September 2023
Status: 5% Complete

Permitting Component
Estimated Completion Date: July 2023
Status: 20% Complete

~~Cemetery Management Component~~
~~Estimated Completion Date: July 2023~~
~~Status: 0% Complete~~
Cancelled

Fond regards,

Sam Pursifam

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MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS REGULAR SESSION MEETING ON TUESDAY, JUNE 13, 2023, AT 5:15 P.M., IN THE DIBOLL CITY HALL CHAMBERS.

COUNCIL PRESENT

Mayor Trey Wilkerson, Mayor Pro Tem Daniel Lopez, Councilmembers Jana Coulter, Luis Maldonado, Nora Munoz, Ruben Terrazas and Ray Williams, Jr.

COUNCIL ABSENT

None

STAFF PRESENT

City Manager Jason A. Arnold, City Secretary Rosa Olvera, Finance Director Sam Durham, Chief of Police Michael Skillern, Public Works Director Joshua Richard and Fire Chief Aaron Smith.

Call to Order: Mayor Trey Wilkerson called the meeting to order at 5:15p.m.

Mayor Trey Wilkerson gave the invocation, then led the Pledge of Allegiance which was recited by those in attendance.

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Public Participation:

Resident on Cooper St. expressed concern regarding vehicles parked in narrow street.

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

a. Minutes from May 9, 2023, Regular Session Meeting
b. Minutes from May 15, 2022 City Council Special Called Meeting
c. Financial Statement for May 2023
d. 12-Month Attendance Record for May 2023

Daniel Lopez made a motion to approve and Ray Williams, Jr. second.
All in Favor, none opposed, motion carries.

Item #2: Mayor Trey Wilkerson to present the Oath and Statement of Officer to newly hired Police Officers.

Chief Skillern introduced both Officer Fontenot and Officer Reid and Mayor Trey Wilkerson administered the Oath of Office.

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Item #3: Consideration and possible action to approve Ordinance 2023-06-001 changing a zoning variance at 708 N Hendrick Ave, Diboll, Texas as recommended by the Planning and Zoning Commission.

Jana Coulter made a motion to approve and Luis Maldonado second.
All in Favor, none opposed, motion carries.

Item #4: Consideration and possible action to approve the Rental Agreement with JC Rentals for the Lottie & Arthur Temple Civic Center.

Ray Williams, Jr. made a motion to approve and Nora Munoz second.
All in Favor, none opposed, motion carries.

Item #5: DEPARTMENT HEAD REPORTS

a. Fire Department Report
b. Police Department Report
c. Public Works Report
d. Code Compliance Report
e. Finance & Court Report
f. City Manager Report

Adjournment

Mayor Wilkerson called to adjourn at 5:32p.m.

Minutes of the June 13, 2023 Regular Session Meeting approved by council on this the 11th day of July, 2023.

Trey Wilkerson, Mayor

ATTEST BY:

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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NOTICE OF MEETING
OF THE
CITY OF DIBOLL CITY COUNCIL

The City Council will meet in a regular session meeting in the City Hall Council Chambers, located at 400 Kenley, Diboll, Texas, on Tuesday, July 11, 2023 at 5:15p.m.

Call to Order

Invocation

Pledge of Allegiance

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

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a. Minutes from June 13, 2023, Regular Session Meeting
b. Minutes from June 20, 2023, Budget Workshop
c. Financial Statement for June 2023
d. 12-Month Attendance Record for June 2023

Item #2: Recognition of the Diboll 14U Dixie League State Champions.

Item #3: Consideration and possible action to nominate and vote for a Mayor Pro Tem.

Item #4: Review Mayor's appointments of Council Members to the Finance Committee.

Item #5: Consideration and possible action to appoint a board member for Deep East Texas Council of Governments & Economic Development District (DETCOG) Board.

Item #6: Consideration and possible action to approve nominee for T.L.L. Temple Memorial Library Board.

Item #7: Consideration and possible action to approve Child Safety Ordinance 2023-07-001.

Item #8: Consideration and possible action to approve correction to Minutes of the June 9, 2020 Regular Session Meeting.

Item #9: DEPARTMENT HEAD REPORTS

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a. Fire Department Report
b. Police Department Report
c. Public Works Report
d. Code Compliance Report
e. Finance & Court Report
f. City Manager Report

Adjournment

Note: Mayor and Council Reports on Items of Community Interest- Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; (6) announcements involving imminent threat to public health and safety.

I certify that this Notice of Meeting was posted in a glass-enclosed case in front of City Hall at 400 Kenley Street, Diboll, Texas, and available for viewing by the public prior to 5:15 p.m. on July 7, 2023, as well as at the City's website.

Rosa M. Olvera

Rosa M. Olvera - City Secretary
Posted: 07/07/2023

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MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS REGULAR SESSION MEETING ON TUESDAY, JUNE 13, 2023, AT 5:15 P.M., IN THE DIBOLL CITY HALL CHAMBERS.

COUNCIL PRESENT

Mayor Trey Wilkerson, Mayor Pro Tem Daniel Lopez, Councilmembers Jana Coulter, Luis Maldonado, Nora Munoz, Ruben Terrazas and Ray Williams, Jr.

COUNCIL ABSENT

None

STAFF PRESENT

City Manager Jason A. Arnold, City Secretary Rosa Olvera, Finance Director Sam Durham, Chief of Police Michael Skillern, Public Works Director Joshua Richard and Fire Chief Aaron Smith.

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Daniel Lopez made a motion to approve and Ray Williams, Jr. second.
All in Favor, none opposed, motion carries.

Item #2: Mayor Trey Wilkerson to present the Oath and Statement of Officer to newly hired Police Officers.

Chief Skillern introduced both Officer Fontenot and Officer Reid and Mayor Trey Wilkerson administered the Oath of Office.

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Item #3: Consideration and possible action to approve Ordinance 2023-06-001 changing a zoning variance at 708 N Hendrick Ave, Diboll, Texas as recommended by the Planning and Zoning Commission.

Jana Coulter made a motion to approve and Luis Maldonado second.
All in Favor, none opposed, motion carries.

Item #4: Consideration and possible action to approve the Rental Agreement with JC Rentals for the Lottie & Arthur Temple Civic Center.

Ray Williams, Jr. made a motion to approve and Nora Munoz second.
All in Favor, none opposed, motion carries.

Item #5: DEPARTMENT HEAD REPORTS

a. Fire Department Report
b. Police Department Report
c. Public Works Report
d. Code Compliance Report
e. Finance & Court Report
f. City Manager Report

Adjournment

Mayor Wilkerson called to adjourn at 5:32p.m.

Minutes of the June 13, 2023 Regular Session Meeting approved by council on this the 11th day of July, 2023.

_____

Trey Wilkerson, Mayor

ATTEST BY:

_____
Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS BUDGET WORKSHOP HELD ON TUESDAY, JUNE 20, 2023 AT 10:00 A.M., AT THE SOUTHERN PINE PLAZA.

COUNCIL PRESENT

Mayor Trey Wilkerson, Councilmembers Jana Coulter, Luis Maldonado, Nora Munoz and Ray Williams, Jr.

COUNCIL ABSENT

Mayor Pro Tem Daniel Lopez and Councilmember Ruben Terrazas

STAFF PRESENT

City Manager Jason A. Arnold, City Secretary Rosa Olvera, Finance Director Samantha Durham, Chief of Police Michael Skillern, Public Works Director Joshua Richard.

Call to Order: Mayor Trey Wilkerson called the meeting to order at 10:00a.m.

CITIZENS PRESENTATION: None

Item #1: Council to conduct a Budget Workshop to review and revise the 2023-2024 Fiscal Year Proposed Budget**.**

Mayor, Council and Staff discussed budget; making recommendations to be submitted for approval at future council meeting.

Adjournment

Mayor Wilkerson called to adjourn at 12:02p.m.

Minutes of the July 13, 2022 Budget Workshop approved by council on this the 11th day of July, 2023.

_____

Trey Wilkerson, Mayor

ATTEST BY:

_____

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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City of Diboll

Financial Report

Group Summary

For Fiscal: 2022-2023 Period Ending: 06/30/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 01 - General Fund						
Revenue						
3100 - Charges for Service	4,000.00	4,000.00	0.00	5,500.00	5,500.00	-1,500.00
3200 - Fines and Fees	436,500.00	436,500.00	21,657.32	203,277.11	203,277.11	233,222.89
3210 - Licenses & Permits	15,119.41	15,119.41	773.31	14,934.90	14,934.90	184.51
3500 - Franchise Tax	399,969.77	399,969.77	223,850.88	341,962.99	341,962.99	58,006.78
3550 - Property Tax	1,302,311.28	1,302,311.28	7,691.70	1,325,455.14	1,325,455.14	-23,143.86
3700 - Sales Tax	714,000.00	714,000.00	66,862.72	575,883.41	575,883.41	138,116.59
3800 - Interest	16,500.00	16,500.00	0.08	15,577.12	15,577.12	922.88
3805 - Miscellaneous	23,250.47	23,250.47	12,000.44	27,250.51	27,250.51	-4,000.04
3940 - Contributions & Grants	37,598.35	37,598.35	9,327.50	20,142.85	20,142.85	17,455.50
3960 - Donations	3,000.00	3,000.00	0.00	3,000.00	3,000.00	0.00
Revenue Total:	**2,952,249.28**	**2,952,249.28**	**342,163.95**	**2,532,984.03**	**2,532,984.03**	**419,265.25**
Expense						
4000 - Insurance	59,749.41	59,749.41	0.00	59,596.97	59,596.97	152.44
4010 - Grant Expense	18,883.00	18,883.00	0.00	0.00	16,383.00	2,500.00
4030 - Fines & Fees	120.00	120.00	0.00	138.00	138.00	-18.00
4040 - Administrative	406,818.00	406,818.00	13,726.69	286,124.25	291,346.31	115,471.69
4080 - Capital Purchase	138,395.00	138,395.00	0.00	114,468.15	138,394.15	0.85
4100 - Contractual & Professional Services	254,865.75	254,865.75	13,518.55	151,008.09	159,575.56	95,290.19
4110 - Intergov't Contracts	129,751.94	129,751.94	1,750.00	117,742.91	117,742.91	12,009.03
4210 - Project Expense	12,000.00	12,000.00	0.00	11,937.81	11,937.81	62.19
4300 - Utility	111,626.19	111,626.19	4,352.36	76,118.79	76,118.79	35,507.40
4400 - Repairs & Maintenance	252,180.00	252,180.00	11,393.70	109,202.12	114,472.13	137,707.87
4460 - Materials & Supplies	202,896.11	202,896.11	12,354.05	128,470.21	153,915.04	48,981.07
4500 - Miscellaneous	10,866.99	10,866.99	888.02	9,032.62	9,419.92	1,447.07
4800 - Payroll Expense	2,144,387.78	2,144,387.78	228,482.73	1,627,428.69	1,627,428.69	516,959.09
4860 - Personnel	48,170.00	48,170.00	2,435.38	13,043.65	13,802.95	34,367.05
9999 - Transfers	-821,172.00	-821,172.00	0.00	0.00	0.00	-821,172.00
Expense Total:	**2,969,538.17**	**2,969,538.17**	**288,901.48**	**2,704,312.26**	**2,790,272.23**	**179,265.94**
Fund: 01 - General Fund Surplus (Deficit):	**-17,288.89**	**-17,288.89**	**53,262.47**	**-171,328.23**	**-257,288.20**	**239,999.31**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 06/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 02 - Utility Fund						
Revenue						
3100 - Charges for Service	3,309,117.00	3,309,117.00	231,882.63	2,013,851.29	2,013,851.29	1,295,265.71
3130 - Penalties & Interest	30,000.00	30,000.00	55,602.12	323,107.85	323,107.85	-293,107.85
3200 - Fines and Fees	3,492.70	3,492.70	0.00	3,492.70	3,492.70	0.00
3800 - Interest	13,500.00	13,500.00	0.00	11,380.14	11,380.14	2,119.86
3805 - Miscellaneous	8,752.00	8,752.00	9,759.66	23,045.24	23,045.24	-14,293.24
3940 - Contributions & Grants	0.00	0.00	0.00	34,500.00	34,500.00	-34,500.00
Revenue Total:	**3,364,861.70**	**3,364,861.70**	**297,244.41**	**2,409,377.22**	**2,409,377.22**	**955,484.48**
Expense						
4000 - Insurance	27,328.66	27,328.66	0.00	27,328.66	27,328.66	0.00
4030 - Fines & Fees	11,500.00	11,500.00	300.87	8,168.62	8,168.62	3,331.38
4040 - Administrative	56,200.00	56,200.00	0.00	46,698.71	46,786.94	9,413.06
4080 - Capital Purchase	94,738.00	94,738.00	48,698.00	84,568.13	84,859.12	9,878.88
4100 - Contractual & Professional Services	934,010.65	934,010.65	46,993.80	654,018.85	657,962.88	276,047.77
4110 - Intergov't Contracts	15,000.00	15,000.00	0.00	3,445.72	3,445.72	11,554.28
4300 - Utility	151,880.00	151,880.00	10,197.20	104,200.16	104,200.16	47,679.84
4400 - Repairs & Maintenance	260,200.00	260,200.00	28,032.77	112,574.27	123,835.36	136,364.64
4460 - Materials & Supplies	222,925.00	222,508.00	9,542.58	124,219.38	128,287.39	94,220.61
4800 - Payroll Expense	581,955.09	581,955.09	58,206.09	426,364.62	426,364.62	155,590.47
4860 - Personnel	5,247.52	5,664.52	0.00	2,698.63	5,284.63	379.89
9999 - Transfers	1,068,149.50	1,068,149.50	0.00	0.00	0.00	1,068,149.50
Expense Total:	**3,429,134.42**	**3,429,134.42**	**201,971.31**	**1,594,285.75**	**1,616,524.10**	**1,812,610.32**
Fund: 02 - Utility Fund Surplus (Deficit):	**-64,272.72**	**-64,272.72**	**95,273.10**	**815,091.47**	**792,853.12**	**-857,125.84**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 06/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 03 - Recreation Fund						
Revenue						
3100 - Charges for Service	652.50	652.50	45.00	1,012.50	1,012.50	-360.00
3900 - Rentals & Leases	58,100.00	58,100.00	5,886.92	46,227.50	46,227.50	11,872.50
3960 - Donations	7,700.00	7,700.00	0.00	7,700.00	7,700.00	0.00
Revenue Total:	**66,452.50**	**66,452.50**	**5,931.92**	**54,940.00**	**54,940.00**	**11,512.50**
Expense						
4000 - Insurance	675.93	675.93	0.00	675.93	675.93	0.00
4040 - Administrative	3,310.00	3,310.00	0.00	709.12	709.12	2,600.88
4100 - Contractual & Professional Services	6,050.00	6,050.00	271.15	1,116.15	1,116.15	4,933.85
4300 - Utility	57,035.00	57,035.00	4,028.51	42,293.34	42,293.34	14,741.66
4400 - Repairs & Maintenance	41,964.18	41,964.18	392.58	17,936.47	18,472.96	23,491.22
4460 - Materials & Supplies	1,300.00	1,300.00	0.00	0.00	0.00	1,300.00
4800 - Payroll Expense	12,416.84	12,416.84	0.00	11,912.54	11,912.54	504.30
9999 - Transfers	-58,000.00	-58,000.00	0.00	0.00	0.00	-58,000.00
Expense Total:	**64,751.95**	**64,751.95**	**4,692.24**	**74,643.55**	**75,180.04**	**-10,428.09**
Fund: 03 - Recreation Fund Surplus (Deficit):	**1,700.55**	**1,700.55**	**1,239.68**	**-19,703.55**	**-20,240.04**	**21,940.59**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 06/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 05 - Special Revenue Fund						
Revenue						
3805 - Miscellaneous	0.00	0.00	0.00	0.00	-82.08	82.08
3940 - Contributions & Grants	1,200.00	1,200.00	0.00	1,281.31	1,281.31	-81.31
Revenue Total:	**1,200.00**	**1,200.00**	**0.00**	**1,281.31**	**1,199.23**	**0.77**
Expense						
4010 - Grant Expense	78,937.36	78,937.36	1,440.39	38,152.90	38,152.90	40,784.46
4210 - Project Expense	2,403.93	2,403.93	249.00	749.00	749.00	1,654.93
Expense Total:	**81,341.29**	**81,341.29**	**1,689.39**	**38,901.90**	**38,901.90**	**42,439.39**
Fund: 05 - Special Revenue Fund Surplus (Deficit):	**-80,141.29**	**-80,141.29**	**-1,689.39**	**-37,620.59**	**-37,702.67**	**-42,438.62**

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 06 - Hotel/Motel Tax Fund						
Revenue						
3400 - Hotel Motel Tax	14,000.00	14,000.00	0.00	10,725.44	10,725.44	3,274.56
Revenue Total:	**14,000.00**	**14,000.00**	**0.00**	**10,725.44**	**10,725.44**	**3,274.56**
Expense						
9999 - Transfers	57,000.00	57,000.00	0.00	0.00	0.00	57,000.00
Expense Total:	**57,000.00**	**57,000.00**	**0.00**	**0.00**	**0.00**	**57,000.00**
Fund: 06 - Hotel/Motel Tax Fund Surplus (Deficit):	**-43,000.00**	**-43,000.00**	**0.00**	**10,725.44**	**10,725.44**	**-53,725.44**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 06/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 07 - Seized Fund						
Revenue						
3800 - Interest	0.00	0.00	1.25	9.62	9.62	-9.62
Revenue Total:	**0.00**	**0.00**	**1.25**	**9.62**	**9.62**	**-9.62**
Fund: 07 - Seized Fund Total:	**0.00**	**0.00**	**1.25**	**9.62**	**9.62**	**-9.62**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 06/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 09 - MC Security Fund						
Revenue						
3200 - Fines and Fees	7,000.00	7,000.00	424.58	4,603.52	4,603.52	2,396.48
Revenue Total:	**7,000.00**	**7,000.00**	**424.58**	**4,603.52**	**4,603.52**	**2,396.48**
Expense						
9999 - Transfers	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00
Expense Total:	**7,000.00**	**7,000.00**	**0.00**	**0.00**	**0.00**	**7,000.00**
Fund: 09 - MC Security Fund Surplus (Deficit):	**0.00**	**0.00**	**424.58**	**4,603.52**	**4,603.52**	**-4,603.52**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 06/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 10 - MC Tech Fund						
Revenue						
3200 - Fines and Fees	7,000.00	7,000.00	516.37	4,973.57	4,973.57	2,026.43
Revenue Total:	**7,000.00**	**7,000.00**	**516.37**	**4,973.57**	**4,973.57**	**2,026.43**
Expense						
4300 - Utility	5,070.00	5,070.00	0.00	1,743.02	1,743.02	3,326.98
Expense Total:	**5,070.00**	**5,070.00**	**0.00**	**1,743.02**	**1,743.02**	**3,326.98**
Fund: 10 - MC Tech Fund Surplus (Deficit):	**1,930.00**	**1,930.00**	**516.37**	**3,230.55**	**3,230.55**	**-1,300.55**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 06/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 12 - Red Light Fund						
Revenue						
3800 - Interest	0.00	0.00	24.80	203.13	203.13	-203.13
Revenue Total:	**0.00**	**0.00**	**24.80**	**203.13**	**203.13**	**-203.13**
Expense						
9999 - Transfers	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00
Expense Total:	**25,000.00**	**25,000.00**	**0.00**	**0.00**	**0.00**	**25,000.00**
Fund: 12 - Red Light Fund Surplus (Deficit):	**-25,000.00**	**-25,000.00**	**24.80**	**203.13**	**203.13**	**-25,203.13**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 06/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 13 - Debt Service Fund						
Revenue						
3550 - Property Tax	140,659.72	140,659.72	877.46	143,575.28	143,575.28	-2,915.56
3800 - Interest	306.74	306.74	27.49	388.57	388.57	-81.83
Revenue Total:	**140,966.46**	**140,966.46**	**904.95**	**143,963.85**	**143,963.85**	**-2,997.39**
Expense						
4015 - Bond Expense	605,268.25	605,268.25	0.00	506,610.38	506,610.38	98,657.87
4020 - Note Expense	22,978.00	22,978.00	0.00	22,978.00	22,978.00	0.00
4030 - Fines & Fees	1,500.00	1,500.00	0.00	475.00	475.00	1,025.00
9999 - Transfers	-434,427.50	-434,427.50	0.00	0.00	0.00	-434,427.50
Expense Total:	**195,318.75**	**195,318.75**	**0.00**	**530,063.38**	**530,063.38**	**-334,744.63**
Fund: 13 - Debt Service Fund Surplus (Deficit):	**-54,352.29**	**-54,352.29**	**904.95**	**-386,099.53**	**-386,099.53**	**331,747.24**

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 14 - Endowment Fund						
Revenue						
3800 - Interest	8,050.00	8,050.00	0.00	0.00	0.00	8,050.00
Revenue Total:	**8,050.00**	**8,050.00**	**0.00**	**0.00**	**0.00**	**8,050.00**
Expense						
9999 - Transfers	8,050.00	8,050.00	0.00	0.00	0.00	8,050.00
Expense Total:	**8,050.00**	**8,050.00**	**0.00**	**0.00**	**0.00**	**8,050.00**
Fund: 14 - Endowment Fund Surplus (Deficit):	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 06/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 15 - Restricted Project Fund						
Expense						
9999 - Transfers	-83,009.13	-83,009.13	0.00	0.00	0.00	-83,009.13
Expense Total:	**-83,009.13**	**-83,009.13**	**0.00**	**0.00**	**0.00**	**-83,009.13**
Fund: 15 - Restricted Project Fund Total:	**-83,009.13**	**-83,009.13**	**0.00**	**0.00**	**0.00**	**-83,009.13**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 06/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 16 - MC Local Truancy Prevention & Diversion Fund						
Revenue						
3200 - Fines and Fees	8,000.00	8,000.00	433.23	4,548.49	4,548.49	3,451.51
Revenue Total:	**8,000.00**	**8,000.00**	**433.23**	**4,548.49**	**4,548.49**	**3,451.51**
Fund: 16 - MC Local Truancy Prevention & Diversion Fund Total:	**8,000.00**	**8,000.00**	**433.23**	**4,548.49**	**4,548.49**	**3,451.51**

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 17 - MC Municipal Jury Fund						
Revenue						
3200 - Fines and Fees	150.00	150.00	8.16	90.39	90.39	59.61
Revenue Total:	**150.00**	**150.00**	**8.16**	**90.39**	**90.39**	**59.61**
Expense						
9999 - Transfers	400.00	400.00	0.00	0.00	0.00	400.00
Expense Total:	**400.00**	**400.00**	**0.00**	**0.00**	**0.00**	**400.00**
Fund: 17 - MC Municipal Jury Fund Surplus (Deficit):	**-250.00**	**-250.00**	**8.16**	**90.39**	**90.39**	**-340.39**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 06/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 18 - Keep Diboll Beautiful Fund						
Revenue						
3960 - Donations	0.00	0.00	57.13	272.79	272.79	-272.79
Revenue Total:	**0.00**	**0.00**	**57.13**	**272.79**	**272.79**	**-272.79**
Expense						
4210 - Project Expense	26,780.69	26,780.69	1,818.87	8,206.44	13,424.56	13,356.13
Expense Total:	**26,780.69**	**26,780.69**	**1,818.87**	**8,206.44**	**13,424.56**	**13,356.13**
Fund: 18 - Keep Diboll Beautiful Fund Surplus (Deficit):	**-26,780.69**	**-26,780.69**	**-1,761.74**	**-7,933.65**	**-13,151.77**	**-13,628.92**

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 19 - Street Project Fund						
Revenue						
3800 - Interest	0.00	0.00	83.49	692.03	692.03	-692.03
Revenue Total:	**0.00**	**0.00**	**83.49**	**692.03**	**692.03**	**-692.03**
Fund: 19 - Street Project Fund Total:	**0.00**	**0.00**	**83.49**	**692.03**	**692.03**	**-692.03**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 06/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 20 - ARPA Fund						
Revenue						
3800 - Interest	0.00	0.00	572.15	4,891.01	4,891.01	-4,891.01
Revenue Total:	**0.00**	**0.00**	**572.15**	**4,891.01**	**4,891.01**	**-4,891.01**
Expense						
4210 - Project Expense	0.00	0.00	0.00	59,237.19	59,237.19	-59,237.19
Expense Total:	**0.00**	**0.00**	**0.00**	**59,237.19**	**59,237.19**	**-59,237.19**
Fund: 20 - ARPA Fund Surplus (Deficit):	**0.00**	**0.00**	**572.15**	**-54,346.18**	**-54,346.18**	**54,346.18**
Total Surplus (Deficit):	**-216,446.20**	**-216,446.20**	**149,293.10**	**162,162.91**	**48,127.90**	

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Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
01 - General Fund	-17,288.89	-17,288.89	53,262.47	-171,328.23	-257,288.20	239,999.31
02 - Utility Fund	-64,272.72	-64,272.72	95,273.10	815,091.47	792,853.12	-857,125.84
03 - Recreation Fund	1,700.55	1,700.55	1,239.68	-19,703.55	-20,240.04	21,940.59
05 - Special Revenue Fund	-80,141.29	-80,141.29	-1,689.39	-37,620.59	-37,702.67	-42,438.62
06 - Hotel/Motel Tax Fund	-43,000.00	-43,000.00	0.00	10,725.44	10,725.44	-53,725.44
07 - Seized Fund	0.00	0.00	1.25	9.62	9.62	-9.62
09 - MC Security Fund	0.00	0.00	424.58	4,603.52	4,603.52	-4,603.52
10 - MC Tech Fund	1,930.00	1,930.00	516.37	3,230.55	3,230.55	-1,300.55
12 - Red Light Fund	-25,000.00	-25,000.00	24.80	203.13	203.13	-25,203.13
13 - Debt Service Fund	-54,352.29	-54,352.29	904.95	-386,099.53	-386,099.53	331,747.24
14 - Endowment Fund	0.00	0.00	0.00	0.00	0.00	0.00
15 - Restricted Project Fund	83,009.13	83,009.13	0.00	0.00	0.00	83,009.13
16 - MC Local Truancy Prevent…	8,000.00	8,000.00	433.23	4,548.49	4,548.49	3,451.51
17 - MC Municipal Jury Fund	-250.00	-250.00	8.16	90.39	90.39	-340.39
18 - Keep Diboll Beautiful Fund	-26,780.69	-26,780.69	-1,761.74	-7,933.65	-13,151.77	-13,628.92
19 - Street Project Fund	0.00	0.00	83.49	692.03	692.03	-692.03
20 - ARPA Fund	0.00	0.00	572.15	-54,346.18	-54,346.18	54,346.18
Total Surplus (Deficit):	**-216,446.20**	**-216,446.20**	**149,293.10**	**162,162.91**	**48,127.90**	

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DIBOLL CITY COUNCIL
12-MONTH ATTENDANCE RECORD

Council Member	7/12/2022	8/9/2022	9/13/2022	10/11/2022	11/15/2022	12/13/2022	1/10/2023
Jana Coulter							
Luis Maldonado	0	0	0	0	1	0	0
Nora Munoz							
Daniel Lopez	1	0	0	0	0	0	0
Ruben Terrazas	1	0	0	1	0	0	0
Ray Williams, Jr.	0	0	0	0	0	0	1
Trey Wilkerson	0	0	0	0	0	0	0
Total Absences	**2**	**0**	**0**	**1**	**1**	**0**	**1**

Council Member	2/14/2023	3/14/2023	4/11/2023	5/9/2023	5/15/2023	6/13/2023	6/20/2023	TOTAL TO-DATE
Jana Coulter						0	0	**0**
Luis Maldonado	1	0	0	0	1	0	0	**3**
Nora Munoz						0	0	**0**
Daniel Lopez	0	0	0	0	0	0	1	**2**
Ruben Terrazas	0	0	0	0	0	0	1	**3**
Ray Williams, Jr.	0	0	0	0	0	0	0	**1**
Trey Wilkerson	0	0	0	0	0	0	0	**0**
Total Absences	**1**	**0**	**0**	**0**	**1**	**0**	**2**	**9**

Rosa M. Olvera - City Secretary

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City of Diboll

OFFICE OF THE MAYOR

DIBOLL, TEXAS 75941

Proclamation

TREY WILKERSON, MAYOR OF DIBOLL, IS PROUD TO RECOGNIZE DIBOLL 14U DIXIE LEAGUE WORLD SERIES QUALIFIERS

WHEREAS, the Diboll 14u Dixie League Team has won the title of Champions of the State of Texas; and

WHEREAS, the Diboll 14u Dixie League Team will play for the World Series Title at Parker Park in South Hill, Virginia beginning Friday, July 21st; and

WHEREAS, the hard work and dedication of the Diboll 14u Dixie League Team has allowed them to enjoy an undefeated season at the League, District, and State levels; and

WHEREAS, the Diboll 14u Dixie League Team is comprised of #1 Adan Chavis, #3 Zander Arambula, #7 Kevi Davis Dill, #10 Caleb Saucedo, #11 Emilio Lopez, #13 Trace Solis, #16 Aiden Morris, #18 Michael Villanueva, #22 Damian Arambula, #23 Rylie Arambula, #32 Aidan Estrada and coached by Agustin Enriquez, Jr. and Jojo Acevedo; and

WHEREAS, the City of Diboll appreciates these members of the Diboll 14u Dixie League Team for their sportsmanship, positive attitude, and for serving as excellent ambassadors for our community; and

WHEREAS, the City of Diboll commends the Diboll 14u Dixie League Team for their historic season and wishes them success at the World Series!

THEREFORE, LET IT BE KNOWN, I, Trey Wilkerson, Mayor of the City of Diboll, Texas hereby congratulate the Diboll 14u Dixie League Team for their accomplishments and urge all citizens of Diboll to applaud and celebrate this deserving team.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed, the seal of the City of Diboll, this 11th day of July, 2023

Trey Wilkerson – Mayor
City of Diboll, Texas

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DIBOLL CITY COUNCIL
NOMINATIONS FOR MAYOR PRO TEM:

	Name	# of VOTES
1)	_____	_____
2)	_____	_____
3)	_____	_____

_____

Trey Wilkerson, Mayor

July 11, 2023

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DETCOG Board Member Designation Form

(For Cities and Counties)

To the DETCOG Member Addressed:

It's time for your City Council or County Commissioners Court to designate the members who will serve on the DETCOG Board of Directors. The members you designate will serve a one-year term from July 1, 2023 through June 30, 2024. There is no limit on the number of terms a person may serve. The following guidelines are from the DETCOG Bylaws.

Cities: DETCOG Board members are selected by the City Council and must be Mayors or members of the City Council.

Counties: DETCOG Board members are selected by the County Commissioners Court.

Note to Counties: This does NOT include your county's Minority Representative.

Entity: City of Diboll
Number of Members: 1

Current Member(s):
1. Trey Wilkerson
2.
3.
4.

Designation of Members to serve effective July 1, 2023:

☐ ***If there are no changes for the 2023-2024 year, you may check this box and not list everyone's name again.***

Member(s) for 2023-2024

Name:	***Email Address:***	***Phone:***
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

CERTIFICATION: I certify that the information provided above accurately reflects the appointment(s) made by the governing body of _____.

_____	_____	_____
Signature	*Title*	*Date*

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Maureen Hafernik
721 Hoshall Drive
Lufkin, TX 75904
936-676-3328

Education:
SFA University – MBA program 1997
University of Houston – 1979 BBA Finance, minor in math

Boards:
Family Crisis Center of East Texas – 2008 – current
Past President
Currently-Treasurer

Women's Sober House of Lufkin, Inc. – 2018 – present
Secretary-Treasurer

Men's Sober House of Lufkin, Inc. – 202 – present
Secretary-Treasurer

Adoption Center of East Texas – 1997 – 2005

TLL Temple Memorial Library – assisted with annual fund raiser and financial statements

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ORDINANCE NO. 2023-07-001

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS, AMENDING CHAPTER 11, OF THE CODE OF ORDINANCES "OFFENSES - MISCELLANEOUS," BY A NEW ARTICLE ENTITLED "SEX OFFENDER RESIDENCY RESTRICTIONS," MAKING IT UNLAWFUL FOR CERTAIN SEXUAL OFFENDERS TO RESIDE WITHIN 1,500 FEET OF PREMISES WHERE CHILDREN GATHER; PROVIDING DEFINITIONS; PROVIDING FOR THE MEASURING OF DISTANCE REQUIREMENTS; PROVIDING A CRIMINAL OFFENSE; DISPENSING WITH A CULPABLE MENTAL STATE; PROVIDING AFFIRMATIVE DEFENSES; PROVIDING EXEMPTIONS; PROVIDING FOR INJUNCTIVE RELIEF; PROVIDING A SEVERABILITY CLAUSE; AND AN EFFECTIVE DATE.

WHEREAS, it is the intent of the City Council to protect the public health, safety and welfare; and

WHEREAS, municipalities may, under their police powers, enact reasonable regulations not in conflict with Federal or State law to promote the health, safety and welfare of citizens; and

WHEREAS, the City of Diboll is a home-rule municipality acting under its Charter adopted by the electorate pursuant to Article 11, Section 5 of the Texas Constitution and Chapter 9 of the Texas Local Government Code; and

WHEREAS, Texas Local Government Code Section 51.001(1) provides that the governing body of a municipality may adopt, publish, amend, or repeal an ordinance, rule or police regulation that is for the good government, peace, or order of the municipality; and

WHEREAS, Texas Local Government Code Section 51.001(2) provides that the governing body of a municipality may adopt, publish, amend, or repeal an ordinance, rule or police regulation that is necessary or proper for carrying out a power granted by law to the municipality or to an office or department of the municipality; and

WHEREAS, Texas Local Government Code Section 51.072(a) states that a home-rule municipality has full power of local self-government; and

WHEREAS, Texas Local Government Code Section 51.072(b) provides that the grant of powers to a municipality under the Texas Local Government Code does not prevent, by implication or otherwise, the municipality from exercising the authority incident to local self-government; and

WHEREAS, Article II of the Diboll City Charter states that the City of Diboll shall have power to ordain and establish acts, laws, rules and regulations, resolutions and ordinances; and

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WHEREAS, Article II of the Diboll City Charter provides that the City of Diboll may ordain and establish such an ordinance, as shall be needful for the government interests, health, welfare and good order of the city and its inhabitants; and

WHEREAS, Article II of the Diboll City Charter authorizes the City of Diboll to provide for fine or other penalty or establish a rule or regulation subject to a fine or other penalty for its violation; and

WHEREAS, Article II of the Diboll City Charter provides that the City shall have all powers that now are, or hereafter may be granted to municipalities by the constitution or laws of Texas, and that all such powers, whether expressed or implied, shall be exercised and enforced, in the manner prescribed by the Charter, or when not prescribed in the Charter, in such manner as shall be provided by ordinances or resolutions of the City Council; and

WHEREAS, Article II of the Diboll City Charter provides for the enumeration of particular powers by the Charter, but that those enumerated shall not be held or deemed to be exclusive, but in addition to the powers enumerated in the Charter, the City shall have, and may exercise all other powers which, under the constitution and laws of Texas, it would be competent for the Charter specifically to enumerate; and

WHEREAS, Article III of the Diboll City Charter states that pursuant to the provisions of and subject only to the limitations imposed by the State law and the Charter, all powers of the City shall be vested in an elective Council, which shall, among other duties, enact legislation; and

WHEREAS, the City Council of Diboll, Texas finds that sex offenders who prey on children are a serious threat to public safety; and

WHEREAS, the City Council finds that the recidivism rate for released sex offenders is alarmingly high, especially for those who commit crimes against children; and

WHEREAS, a 2003 study by the U.S. Department of Justice, Bureau of Justice Statistics, titled *Recidivism of Sex Offenders Released from Prison in 1994*, found that child molesters who were released from prison were at least six times more likely to be rearrested for another sex crime against a child as compared to a non-sex offender released from prison; and

WHEREAS, the U.S. Court of Appeals for the Fifth Circuit has upheld the constitutionality of an ordinance restricting sex offenders from residing within 1,500 feet of premises where children commonly gather enacted by another home-rule municipality in Texas; and

WHEREAS, the City Council finds that restricting property available for residence of certain sex offenders will provide better protection for children gathering in the City; and

WHEREAS, it is the intent of the City Council to ensure the provision of proper care, protection and supervision of children; and

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WHEREAS, it is important to provide children with a safe, wholesome and enjoyable environment in which to live, attend school, and engage in recreational and other activities; and

WHEREAS, the City Council finds that persons convicted of offenses that involve either physical contact with minors or attempted physical contact with minors are a greater risk to the safety of children who gather near areas where such offenders reside; and

WHEREAS, the City Council finds that establishing regulations that restrict certain sex offenders from residing in areas that are at or near where there is a high concentration of children will provide better protection for children in the City by minimizing immediate access and proximity to children who are at and going to and from schools, parks, playgrounds, libraries, and day care centers; and

WHEREAS, the City Council finds it is in the interest of the public safety and welfare of its citizens to prohibit persons convicted of certain sexual offenses from residing within close proximity to places where children commonly gather;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS:

PART 1. That the findings set forth above are incorporated into the body of this ordinance as if fully set forth herein.

PART 2. That Chapter 11 of the Code of Ordinances of the City of Diboll, Texas, "Offenses -Miscellaneous", is hereby amended by adding a new Article, "Sex Offender Residency Restrictions," to read as follows:

Sex Offender Residency Restrictions

Definitions

Definitions. For purposes of this Article, the following terms, words, and derivations thereof shall have the following meanings:

Child. A person younger than seventeen (17) years of age.

Child Safety Zone. Any premises improved or unimproved, where children commonly gather, that is used as a private or public school, licensed day-care center, or any public park or playground.

Premises. Includes all improved and unimproved areas on the lot.

In this Article, "playground," "premises," and "school," have the meanings assigned by Tex. Health and Safety Code Section 481.134, as amended, or a "day care center", as that term is or may be defined in Chapter 42 of the Texas Human Resources Code, as amended.

Child day care center. Premises for operation of a child day care, as defined in 40 Texas Administrative Code Section 745.33, as amended, but excluding a child day care operation located at the residence of a child day care permit-holder.

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Public park. Any land designated for public recreation or any athletic field that is owned, leased, or maintained by the City, including, but not limited to, areas designated as parks or recreation areas, recreational centers, skate parks, water parks, and public swimming pools.

Database means the Texas Department of Public Safety's Sex Offender Registry Database, and the Dru Sjodin National Sex Offender Registry Database, and the Sex Offender Registration files maintained by the Sex Offender Registration Officer of the Diboll Police Department. (individually or collectively referred to as a "Database").

Reportable conviction or adjudication. Offense and disposition as defined in Texas Code of Criminal Procedure, Art. 62.0001, as amended.

Residence, Permanent. The place within the City that a person registers or verifies under Article 62.152, Texas Code of Criminal Procedure, as the person's residence.

Residence, Temporary. A place where a person abides, lodges, or resides for a period of seven (7) or more days in the aggregate during any calendar year and which is not the person's permanent address, or a place where a person routinely abides, resides, or lodges for a period of four (4) or more consecutive or nonconsecutive days in any month and which is not the person's permanent residence.

Recurring visitor. A person who on at least three (3) occasions during any month spends more than 48 consecutive hours in the City of Diboll.

Sex Offender. An individual who has been convicted of or placed on deferred adjudication for a sexual offense involving a person under seventeen (17) years of age for which the individual is required to register as a sex offender under Chapter 62, Texas Code of Criminal Procedure.

Offense: Residency Requirements.

It is unlawful for a person to establish a Permanent Residence, Temporary Residence, or be a Recurring Visitor, within 1,500 feet of any Child Safety Zone, if the person is required to register on the Texas Department of Public Safety's Sex Offender Registry Database or the Dru Sjodin National Sex Offender Registry Database (individually or collectively referred to as a "Database") because of a reportable conviction or adjudication involving a minor. Any person violating this Section shall be subject to a penalty as set forth in Section 1- 4.

Offense: Halloween.

A Sex Offender shall not on each October 30th and 31st (or any date set by the City for trick-or-treaters) between the hours of 4:00 pm and 11:00 pm leave an exterior porch light on or otherwise invite trick-or-treaters to solicit the premises. Any violation of this Section is unlawful and shall subject the offender to a penalty as set forth in Section 1- 4.

Evidentiary Matters; Measurement.

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a. It shall be prima facie evidence that this Article applies to a person if that person appears on the database and the database indicates that the victim was a minor or the reportable conviction or adjudication was for online solicitation of a minor.

b. For the purposes of determining the distance separation, the requirement shall be measured by following a straight line, without regard to intervening structures or objects, from the outer property line of the permanent residence to the nearest property line of the Child Safety Zone, or in the place of multiple residences on one (1) property, measuring from the nearest property line of the premises to the nearest property line of the Child Safety Zone.

Child Safety Zone map.

The Diboll Police Department will maintain a map illustrating the Child Safety Zones in the City of Diboll. The City shall review the map annually for changes. This map will be available to the public at the Diboll Police Department or available on both the City of Diboll website and the Diboll Police Department website.

Culpable mental state not required.

Neither allegation nor evidence of a culpable mental state is required.

Exemptions.

a. A sex offender who established and consistently maintained a permanent residence or temporary residence located within 1,500 feet of a child safety zone prior to the adoption of this Article is exempt from prosecution under this Article. This exemption applies only to:

1. Areas necessary for the sex offender to have access to and to live in the residence; and

2. The period the sex offender maintains residency in the residence.

Affirmative Defenses.

It is an affirmative defense to prosecution under this Article that a person who has a permanent residence or temporary residence within 1,500 feet of a Child Safety Zone:

a. Is under 18 years of age and:

1. Resides with the person's parent or legal guardian; or

2. Has not been convicted of an offense after the effective date of this Ordinance from which this Article derives that:

i. Requires the person to register under Article 62.001(5), Texas Code of Criminal Procedure; and

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ii. Involves a victim or intended victim under seventeen (17) years of age;

b. Established the permanent residence or temporary residence and complied with all sexual offender registration laws of the State of Texas prior to the effective date of this Article,
and has not been convicted of an offense after the effective date of this Article that:

1. Requires the person to register under Article 62.001(5), Texas Code of Criminal Procedure; and

2. Involves a victim or intended victim under seventeen (17) years of age.

c. Established the permanent residence or temporary residence and complied with all sexual offender registration laws of the State of Texas prior to the date a new Child Safety Zone is established, and has not been convicted of an offense after the effective date of this Ordinance from which this Article derives, or the date the new Child Safety Zone is established, that:

1. Requires the person to register under Article 62.001(5), Texas Code of Criminal Procedure; and

2. Involves a victim or intended victim under seventeen (17) years of age.

d. It is a defense to prosecution under this Article that the person required to register on the Database has been exempted by a court order from registration as a Sex Offender under Chapter 62, Texas Code of Criminal Procedure.

e. It is a defense to prosecution under this Article that the person required to register on the Sex Offender Data base has had the offense for which the Sex Offender registration was required reversed on appeal or pardoned.

f. It is a defense to prosecution under this Article that the person's duty to register on the Sex Offender Database has expired.

g. It is a defense to prosecution under this Article that the information on the Sex Offender Database is incorrect, and the person listed on the Sex Offender Database can provide evidence to show such error.

h. It is not a defense to prosecution under this Article that a person, who is required to register as a Sex Offender under the Texas Code of Criminal Procedure, was allowed by mistake or error of the City to reside in a Permanent Residence or Temporary Residence that is within 1,500 feet of any Child Safety Zone.

Injunctive relief.

Any violation of this Article can be enjoined by a suit filed in the name of the City of Diboll in a court of competent jurisdiction, and this remedy shall be in addition to any penal

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provision in this Code. The City is not required to give bond as a condition to the issuance of injunctive relief.

PART 3: That if any provision or any section of this ordinance shall be held to be void or unconstitutional, such holding shall in no way affect the validity of the remaining provisions or sections of this ordinance, which shall remain in full force and effect.

PART 4: Any person, firm, corporation or entity who shall intentionally, knowingly, recklessly or with criminal negligence violate any provision contained in this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed $500.00. Each day such violation shall continue, or be permitted to continue, shall be deemed a separate offense.

Any violation of this Ordinance may be enjoined by a suit filed in the name of the City of Diboll, Texas in a court of competent jurisdiction, and this remedy shall be in addition to any penal provision in this ordinance or in the Code of Ordinances of the City of Diboll.

The Secretary of the City of Diboll is hereby directed to publish this Ordinance, or its caption and penalty clause, in the official city newspaper, prior to this Ordinance taking effect, in accord with State law.

PASSED AND APPROVED THIS the 11th day of July A. D., 2023.

_____
TREY WILKERSON, MAYOR
OF THE CITY OF DIBOLL, TEXAS

ATTEST:

_____
ROSA OLVERA, CITY SECRETARY

APPROVED AS TO FORM:

_____
SETH C. ELMORE, CITY ATTORNEY

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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1000' 0 1000' 2000'

GRAPHIC SCALE IN FEET

BURKE CITY LIMITS

CHILD SAFETY ZONE LIMITS

DIBOLL CITY LIMITS

LEGEND & LOCATION INDEX

CHILDREN CONGREGATION AREA

1. OLD ORCHARD PARK
2. WALTER ALLEN PARK
3. NECHES PINES GOLF COURSE
4. DIBOLL PRIMARY SCHOOL
5. H.G. TEMPLE ELEMENTARY SCHOOL
6. DIBOLL JUNIOR HIGH SCHOOL
7. DIBOLL HIGH SCHOOL
8. TREEHOUSE ACADEMY
9. KATHERINE SAGE TEMPLE DAY CARE
10. YOUTH FOOTBALL PRACTICE AREA
11. BOYS & GIRLS CLUB
12. T.L.L. TEMPLE LIBRARY

NOTES:

1. BACKGROUND MAPPING OBJECTS REFLECT ANGELINA CAD GIS MAPPING DATA AS OF THE DATE OF PRODUCTION OF THIS MAP.
2. BOUNDARY DATA AND BUFFER ZONES DO NOT REFLECT ACTUAL PROPERTY BOUNDARIES.
3. THE CHILD SAFETY BUFFER ZONE SHOWN IS A COMPOSITE BOUNDARY CREATED USING THE OUTERMOST LIMITS OF A 1,500-FOOT OFFSET OF THE PARCEL BOUNDARIES FOR EACH CHILD CONGREGATION AREA NOTED HEREON.

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MARK	REVISION	DATE

\\KSA-NET\GATEWAY\PROJECTS\DIBOLL\LUF\2023 CITY BASE MAPPING\01 CAD\HB-CITY-BASE-MAP.DWG | LAYOUT1 | 7/10/2023 - 9:18 AM

DRAWING PATH/NAME | LAYOUT | PLOT DATE - TIME

PROJECT TITLE: ---- CITY XX, TEXAS

SHEET NAME:

CHILD SAFETY ZONE BUFFER MAP

PROJECT NAME:

CITY OF DIBOLL
ANGELINA COUNTY, TEXAS

DRAWN BY:	dhays
DESIGNED BY:	CDH
LATEST REVISION:	7/10/23
KSA JOB NO.:	DI-BASE-MAP

KSA
320 North Street, Suite 205
Nacogdoches, Texas 75961
T. 936-317-3237 F. 888-224-9418
www.ksaeng.com

SEAL:
TBPE Firm Registration No. F-1356

SHEET NO.

-

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CORRECTED MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS REGULAR SESSION MEETING ON TUESDAY, JUNE 9, 2020 AT 5:15PM, DIBOLL CITY HALL CHAMBERS

COUNCIL PRESENT

Mayor Lewis Ivey, and Councilmembers Tom Farley, Don Hendrick, Daniel Lopez, Luis Maldonado, and Charles Moses, Sr.

ABSENT

Councilmembers Benita Sheffield Duffield

STAFF PRESENT

City Manager Gerry Boren, Staff Accountant Sam Durham, and Assistant Police Chief Norman Williams

Mayor Ivey called the meeting to order at 5:15 pm and Don Hendrick gave the invocation.

Pledge of Allegiance was recited by those in attendance, led by Mayor Ivey.

NOTICE: We will observe social distancing at city hall chambers for the council meeting due to the COVID-19 pandemic.

CITIZEN PARTICIPATION:

None

Item #1 Consent Agenda: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approving the following reports:

a. Minutes from May 12, 2020 City Council Regular Session Meeting
c. Financial Report for May 2020

Tom Farley made the motion to approve and Daniel Lopez second.

All in Favor, none opposed, motion carries.

Item #2: Consideration and approval, appointment of new Mayor Pro Tem to fill the vacancy after Lewis Ivey was sworn in as Mayor.

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Daniel Lopez was nominated by Tom Farley. There were no other nominations.

Tom Farley made the motion for Daniel Lopez to be the Mayor Pro Tem and Don Hendrick second.

All in Favor, none opposed, motion carries.

Item #3 Discuss and take action to select a grant administrator for the 2021-2022 Texas Community Development Block Grant Fund (TxCDBG).

Don Hendrick made the motion for ***Ray K. Vann & Associates, LLC.*** from Lufkin and Charles Moses, Sr. second.

All in Favor, none opposed, motion carries.

Item #4 Discuss and consideration of timeline options for re-opening of City Hall, which has been closed to the public due to COVID-19.

Charles Moses, Sr. made the motion for the administrative staff to open to visitor by appointment only in the afternoons, one visitor at a time, and court to see visitors by appointment only in the mornings, one person per visit, and Luis Maldonado second.

All in Favor, none opposed, motion carries.

Item #5: CITY MANAGER AND DEPARTMENT HEAD REPORTS
Fire Department Report – Gary Jones, Fire Chief
Police Department Report – Steve Baker, Police Chief
Animal Control Report – Grady Courtney, Animal Control Officer
Street Department Report – Robby Roberts, Jr., Department Head
Water Department Report – Faustino Lopez III, Department Head
Wastewater Department Report – Bridget Sarver, Department Head
Parks Department Report – Patrick Miller, Department Head
Lottie & Arthur Temple Civic Center - Loretta Christmas, Civic Center Director
Finance & Court – Sam Durham, Staff Accountant
City Manager - Gerry Boren

Adjournment

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Charles Moses, Sr. made the motion to adjourn at 6:05 PM and Luis Maldonado second.

All in Favor, none opposed, motion carries.

Minutes of the JUNE 9, 2020 Regular Session Meeting approved by council on this the 14th day of July, 2020 ***were corrected July 11, 2023.***

_____

Trey Wilkerson, Mayor

ATTEST BY:

_____

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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City of Diboll Volunteer Fire Department

June 2023 Council Report

June 6th

- Pledge
- Incident Reports
- Discussed recent calls
- Clean up at station
- Run Trucks at stations

Firemen present (11)

June 13th

- Pledge
- Incident reports
- Discussed Situation awareness
- Truck inspections
- Clean station

Fireman present (12)

June 20th

- Pledge
- Incident Reports
- Discussion on radios and calls
- Cleaned fire station
- Unload water/arranged new fire hose

Fireman present (13)

June 27th

- Pledge
- Incident reports
- Run trucks at stations
- Clean station

Fireman Present (9)

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City of Diboll Volunteer Fire Department

June 2023 Emergency Incidents (12)

June 2, 2023 - 608

- **Call # 2300000064**
  7131 Us 59 South
  Vehicle on fire
  Out of City
  Trucks 55
  Diboll Fire personnel responded (1)
  7835

June 7, 2023 - 1400

- **Call # N/A**
  103 Borden Dr
  Oil spill- pipe broken
  In City
  Trucks - None
  Diboll Fire personnel responded (1)
  7805

June 7, 2023 - 2142

- **Call # 2300000055**
  138 LBJ
  Limbs on powerlines
  In City
  Trucks – 54
  Diboll Fire personnel responded (4)
  7814,7819,7820,7822

June 8, 2023 - 1140

- **Call # 2300000056**
  Fm 1270 @ Saron Rd
  Wreck in Zavalla 10/22
  Out of City
  Trucks – none
  Diboll Fire personnel responded (3)
  7822,7825,7836

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City of Diboll Volunteer Fire Department

June 10, 2023 - 1911

- **Call # 2300000057**
  1408 Glass St
  Limb on powerlines
  In city
  Trucks 54
  Diboll Fire personnel responded (2)
  7822, 7827

June 10, 2023 - 1916

- **Call # 00000058**
  1407 Ryan Chapel
  Limb on powerlines
  In City
  Trucks 54
  Diboll Fire personnel responded (2)
  7822,7827

June 11, 2023 - 1922

- **Call # 00000059**
  Fuller springs Dr
  Mutual aid Fuller springs house fire
  Out of City
  Trucks – 54,56,62
  Diboll Fire personnel responded (6)
  7821,7822,7825,7827,7835,7836

June 12, 2023 - 1116

- **Call # 2300000060**
  59 @ Dennis st
  10/50 2 vehicle wreck
  In city
  Trucks 54
  Diboll Fire personnel responded (7)
  7805,7814,7819,7822,7825,7827,7835

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City of Diboll Volunteer Fire Department

June 16, 2023 - 0000

- **Call # None**
  Manyard & South st
  Small trash fire in ditch
  In city
  Trucks 54
  Diboll Fire personnel responded (2)
  7820,7827

June 18, 2023 - 1023

- **Call # 2300000061**
  1605 N Temple Dr
  10/50 Traffic control
  In city
  Trucks 54
  Diboll Fire personnel responded (5)
  7814,7815,7821.7822,7827

June 18, 2023 - 1445

- **Call # 2300000062**
  59 @ Mcwilliams AC
  Grass fire
  Out of city
  Trucks 54,63
  Diboll Fire personnel responded (7)
  7805, 7808,7814,7821,7822,7827,7835

June 24, 2023 - 0948

- **Call # 2300000063**
  2133 FM 2109
  Vehicle vs Deer
  Out of city
  Trucks 54
  Diboll Fire personnel responded (2)
  7805, 7822

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Diboll Police Department

Monthly DEPT. STATS

June 2023

CALLS FOR SERVICE	244
INCIDENT REPORTS	26
CRASH REPORTS	4
EXTRA PATROLS/ PATROL REQUESTS	20
TRAFFIC STOPS	339
TOTAL ARRESTS	2
• MISD. ARREST	1
• FELONY ARREST	1

400 Kenley · P.O. Box 340 · Diboll, Texas 75941 · (936) 829-5586 · Fax (936) 829-5436 · nwilliams@cityofdiboll.com

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Public Works Director Project Status Report – July 2023

UCRM-2 SCADA Upgrades: SCADA procurement underway. Some items face very long lead times. Scada procurement and remote programming started. The control panels have a six-month lead time of production. This will put the Scada installation of hardware around 6/10/2023. Scada elevated storage tank hardware scheduled for late January. Scada contractor will be making site visits over the next few weeks. Scope review meeting scheduled at WWTP on 2/15 at 1:30 PM. The scope review meeting went very well. We discussed automated process control based on defined set-points. We then discussed programming to perform certain control decisions based on the parameters received from connected sensors on our equipment. Control functions include turning power on or off, increasing or decreasing speed and flow, raising, or lowering levels in tanks. Flowmeters and data loggers are installed in strategic locations to send data to remote terminal units, then send their collected data to the treatment plant operators. With this data, the operators have an opportunity to see problems like leaks, overflows, or chemical imbalance. Access to up-to-date information on these potential problems gives water operations a chance to fix these issues in advance, reducing downtime. Scada ongoing. Radio tower schedule below.

1 WWTP* 100ft Tower Install Radios & Antennas 22-Mar, Duration 2 days.

2 OEST Install Radios & Sector Antennas on tower rails 24-Mar, Duration 2 days.

3 North Pump Station Install Radio & Antenna on existing 60 ft tower 27-Mar, Duration 1 days.

4 NEST Install Radio & Antenna on tower rails 6-Apr, Duration 2 days.

5 Well 1 Install 20ft tower extension, Radio and Antenna 28-Mar, Duration 1 days.

6 Well 2 Install 20ft tower extension, Radio and Antenna 29-Mar, Duration 1 days.

7 Well 3 Install 20ft tower extension, Radio and Antenna 30-Mar, Duration 1 days.

8 Well 4 Install 20ft tower extension, Radio and Antenna 31-Mar, Duration 1 days.

9 Well 5 Install new 60ft tower, Radio and Antenna 22-Mar, Duration 10 days.

10 Prison LS Install Radio & Antenna on Existing tower 3-Apr, Duration 2 days.

11 Lynn LS Install new 40ft tower, Radio and Antenna 23-Mar, Duration 10 days.

12 Neil Pickett LS Install Radio & Antenna on Existing tower 4-Apr, Duration 2 days.

13 AS Davis LS Install Radio & Antenna on Existing tower 5-Apr, Duration 2 days.

14 Lumberjack LS Install new 40ft tower, Radio and Antenna 23-Mar, Duration 10 days.

Radio tower and equipment installation 80% through 4/7 – has been delayed due to rain. Plan to resume 4/10 and complete installation, radio programming, and testing by 4/14 weather permitting. Radio/Network Items and radio towers all received and dispatched to site. Procurement for all Control Panels ongoing, expected completion 4/30. Assembly of panels planned 4/17 start staging. Scada-work was ongoing this week at lift stations. Hardware installations and cutover to temporary control panels. New control panel installation at lift stations completed 7/5.

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Weather stations to be installed this week. Final testing to insure they are working correctly. Work on water well SCADA to begin 7/10

Estimated completion date of 8/1/23.

Status: 80% Complete

UCRM-5 Water Meter AMI: Neptune AMI Meter System

Timeline has been moved back to March of 2023 due to delay in meter production. Meter boxes and lids have been received at the warehouse. We have started receiving shipments of antennas for the meters. PSI will have proofs of the mailers and door hangers ready for review on 2/8/2023. Conex container delivered and prepped for continued receiving of meters and antennas. Door tags and mailer proofs were delayed and expected to be available for review by the end of March. Expected meter delivery dates on chart below.

Door tags and mailers proof is ongoing. The Neptune Customer portal is new, and PSI is having to develop that marketing material for the door tags. Meters trickling in. Looks like all the endpoints have been delivered. 5/8x3/4 meters still tracking first week of June.

Description	Part Number	Quantity	Expected Delivery Date
R900 CELL PIT NICOR 6'	.13966-600	70.00	1/13/2023
11/2 X 13 ULTRASONIC	EU2A1G1SG71	12.00	1/13/2023
2 X 17 ULTRASONIC	EU2E1G1SG71	41.00	1/13/2023
3 FLG 17 LEN ULTRA/MACH	EU3B1G1SG72	1.00	1/13/2023
4 FLG 14 LEN ULTRA/MACH	EU3C1G1SG72	9.00	1/13/2023
8 FLG 20 LEN ULTRA/MACH	EU4A1G1SG72	1.00	1/13/2023
R900 CELL PIT NICOR 6'	.13966-600	50.00	1/13/2023
6 FLG 18 LEN ULTRA/MACH	EU3E1G1SG73	6.00	1/13/2023
R900 CELL PIT NICOR 6'	.13966-600	20.00	4/28/2023
1 ULTRASONIC	EU1F1G1SG71	20.00	4/28/2023
R900 CELL PIT NICOR 6'	.13966-600	1373.00	6/9/2023
5/8X3/4 ULTRASONIC	EU1B1G1SG71	1373.00	6/9/2023

5/8x3/4 meters are at Core and Main in Lufkin. Mailer and Door Tag proofs have been provided for review next week. With delivery set for mid-June. Soft start for meter installs next week, likely mid-week. Door tags and mailers have been approved. They will be distributed to the first group of residents to receive new meters. Soft start scheduled for 7/13.

Estimated completion date of 9/1/2023.

Status: 15% Complete

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WWTP/TWBD Project

We are still working on the environmental clearance with TWDB. KSA is working on map exhibits and some other documents for the environmental study and should have that to them this week along with the engineering report. The engineering report will be submitted to TWDB by 12/8/2022. This will contain certain information/exhibits that are required for the environmental review to move forward at TWDB. We plan to begin the preliminary design phase (construction plans and specifications) in January. This will run concurrently with TWDB review of the engineering report and environmental to speed up the schedule. The engineering report and environmental documents are under review by TWDB. I do not know what their current backlog is but will be reaching out to them for an update. I would expect to begin preparing design plans/specifications in March. The project is under review by TWDB staff. They have the Engineering Feasibility Report and the environmental documents. These reviews run concurrently, but the environmental must be approved before the engineering report can be approved. TWDB requested some supplemental environmental information that was submitted at the end of January. Including the 30-day public comment period, I would expect to have environmental approval by the end of April. This is based upon my last conversation with our environmental reviewer. The engineering report approval will follow shortly thereafter. The TWDB is still reviewing the engineering report on the WWTP project. Based on the email below, KSA should have comments by the end of next week. They should know more about the environmental status early next week.

Good morning Mr. Hays,

I had started to review the EFR but had to prioritize a few other deadlines so I will need to get back to that review and finish it. I plan to send you review comments or to let you know that the EFR satisfies TWDB requirements before the end of next week.

I know Gayla has a few environmental reviews that she is working on currently and one of those should be for the City of Diboll. I will have a meeting with her on this coming Monday to get an update then one of us will report back to you on the environmental status.

Please feel free to reach out to our team with any questions on this project or any others. I would also like to thank you for your patience with us as we work through our heavy workloads.

Thanks,

Cody

KSA have some minor comments to respond to on the engineering report. They have asked for a detailed cost estimate and a statement indicating how we will address any budgetary constraints. Danny's plan for that statement is to indicate that the City will decide between securing additional funding or prioritizing project components to remain within available construction funds. We still have not received any information regarding the environmental approval. The TWDB has all the information we need, and I believe that it is just going through the review and approval process. While things like engineering reports, plans, and specifications can be reviewed and approved by the project team, environmental items go through additional layers of approval as well as a public comment process. We are checking in with them routinely on the environmental but have not yet received a response. We are still awaiting the environmental approval that will allow us to move forward. TWDB is significantly backlogged on environmental reviews. I will be checking in with them next week. The TWDB is going over the engineering plans now. We are waiting on environmental to be processed. TWDB is still backlogged.

Estimated completion date of 6/1/2024.

Status: 25% Complete

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Neil Pickett Drive Sanitary Sewer Line Replacement

The sewer collection system that serves the residents on Neil Pickett Drive is made up of old, vitrified clay tile pipe and brick manholes. This system has outlived is useful life and is the result of frequent maintenance issues and infiltration an inflow problem. Construction shall replace sewer lines with approximately 1500 linear feet of new eight-inch sewer pipe, three (3) four feet (4') diameter manholes, and all associated appurtenances. Site visit and plan overview held on 2/2/2023.

KSA will be preparing our engineering agreement for council approval at the July meeting.

Bob Thurber with KSA said they are waiting for the geotechnical report for this area, due to boring that will be done during this project. Once they have the report, the onsite work should begin.

Estimated completion date TBD.

Status: 5% complete

ARPA Project

Plans on the Lumberjack Drive are ready for review. Meeting with KSA 11-10-2022 to complete the preliminary design phase. We found the last easement/ROW document and have confirmed a complete ROW from the existing Lumberjack Drive to the TxDOT bypass. With this final ROW we are making one alignment change to avoid a road crossing within the TxDOT ROW and should be complete by 12/16/2023. Once we have the final plans, we can submit them to TxDOT for permit approval. We have received the required ARPA contract provisions from Grant Works and are incorporating it into our contract documents. Our estimate for completion of all plans, contract, specifications, and permitting is 1/1/2023. We are currently reviewing the sample construction contract sent to us by Grant Works. It is unlike anything we have seen from them before. We are reviewing it against more standard construction contracts we use and/or have seen in our industry. This is high on the priority list and I'm targeting to complete the review by 2/10/23. Danny from KSA will be putting together the final construction contract documents this week. He anticipates advertising for bids within the next couple of weeks. KSA is working with grant works to sort out bid advertisement requirements.

We have not heard from Grant Works regarding revised language on the Lumberjack Dr. Waterline bid advertisement. Danny has been communicating with Jason on this and we are proceeding with the advertisement beginning this Friday 5/5/2023 in the Lufkin Daily News.

Danny is updating the contract documents for transmittal to Grant Works per the various discussions held. I anticipate that transmittal to occur this week. We will set the schedule for re-bidding the project once Grant Works completes their review. Grant Works is currently reviewing the construction contract. At this time Danny stated there had been no return information from Grant Works.

Estimated completion date of 12/1/2023.

Status: 30% Complete

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Sanitary Sewer Overflow Program Project

Scheduled demos for manhole rehab with Fuquay and Southern Trenchless. We Attended project demonstration for manhole and pipe rehabilitation on 12/1/2023 with Fuquay Inc. We were very impressed with the professionalism and quality of work they demonstrated. We will be starting our manhole lining for phase one of our five-year project beginning in January. Contractors will be onsite beginning 1/16/2023 to begin review and implementation of phase one of the SSO plan. We are working with the division manager of JD Fuquay on schedule. First thing we will do is visit each of the manholes in section C and see what needs to be done on them and then figure out which crews we need to start actual work. Manholes in section C were accessed on 5-1-2023 thru 5-3/2023. Mr. Kallfelz will have a full report and schedule completed 5/12/2023.

We have replaced 20 EA of the 21 EA to be completed on the project. The insert dishes will be inserted in the 11 EA Manholes in June. Repairing of the sidewalk for Manhole 67 is completed. Interior Rehabilitation 382 SF for Manholes 4,14,119,69 is complete. Manhole Bench & Invert Repair: 4EA for Manholes 4,14,119,69 will begin next week. We have installed 20 EA of the 22 EA Ring Encasements to be completed on the project. There are several manholes we could not find or could not access. We will be assisting crews to find these for future work. The manholes are 3A,10,24,25,30,47,51,58,66,69A,70,70B,75A,77,80A,92,90

There are 12 inserts remaining to be installed on manholes this week. Mr. Kallfelz stated the project will be completed this week.

Estimated completion date of Phase 1 7/7/2023.

Status: 99% Complete

Department Projects

Ryan Chapel and Gandy Service Road

We will be placing a small rock driveway service access entry at this sewer main location. We have trouble accessing our manholes and main line in this area during wet conditions. This is a clay tile line that is very prone to blockages and hard to access. The installation should take no more than 4 hours. This project is scheduled for 7/13/2023 and should be completed on the same day.

Estimated completion date 7/13/2023.

Status 0% complete

Replacement of Inner Fence at Ground Storage

Planned start 11/21/2022. We have removed the rubbish and brush from the inner fence to gain access for repairs. We plan to start removal of old fence on 1/2/2023. We have made the necessary repairs to keep the fence secure. We are in the process of ordering new lumber and installation. This project has been put on hold until we finish the reconstruction of field 4 at the baseball complex. The new lumber was received and has been installed.

Estimated completion date of 6/30/2023.

Status: 100% complete

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#18 Golf Course Bridge

The water line has started leaking in another spot. Repairs were delayed. Waiting on parts to replace a 1/12 sprinkler valve on the front nine pump house. Repairs to bridge scheduled. Planning to install sprinkler valve 12/13/2023. Sprinkler valve was received and installation complete. Bridge crossing repairs were delayed due to weather. Due to weather and other project prioritization we have moved the completion date of this project. The water well on #18 has developed another leak. We plan to completely replace 200ft of the supply line from the well head before bridge crossing repairs are made.

We now have 2 bridges that need to be replaced on the golf course. #18 and #12. We are sourcing quotes now.

Estimated completion date of 12-15-2023.

Status: 65%Complete

Repaint Park Bridges

We will be repainting the four bridges in Old Orchard Park. Two of the bridges will require us to remove all the rust before painting will begin. We have started sourcing materials. Rust remover has been delivered. The parks department will be working on the bridges throughout the month as the weather permits. We will resume painting the bridges once the baseball complex project is completed.

Estimated completion date of 7/30/2023.

Status: 15% complete

Floating Food Dispensers and Benches

We are ordering two new park benches to replace those past the point of repair. We are also adding floating food dispensers at the fishing pier will provide another opportunity for all to enjoy the park. The floating food will be good for fish, ducks, and geese. The benches and food disperser will be ordered in next year's funding cycle.

Estimated completion date of 3/12/2024.

Status: 5% Complete

Lynn Street Water and Sewer line Extension/Taps

We will be extending the water main and sewer main on Lynn St. providing service at the newly developed duplexes on the corner of Lynn and Robert Nash. The sewer main will be extended 100ft and taps installed. The water line will require 3 one-inch taps with double bridal meters/boxes. All parts have been ordered. Timeline of delivery mid-June. All parts have been delivered. Installation due to start in 2 weeks.

Estimated completion date of 7/31/2023.

Status 30% complete

Old Orchard Park Walking Bridge

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The ground under the walking bridge has eroded and a new bulkhead will need to be installed. We are sourcing quotes on the scope of work. West side of pedestrian bridge:

1. Remove and replace cement sidewalk due to erosion

2. Installation of two 6" I beam driven minimum of 8'

3. Connect I beams with one 6" I beam cross brace under west end of walk bridge

4. Dig around existing I beams on west end of walk bridge approximately 3' wide by 8' long by 4' deep

5. Build forms for cement around existing I beams 3' wide by

8' long by 4' deep by total of 9' tall (approx. 5' above creek bed) with oval ends front and back.

6. Cement is to have rebar on 6" centers throughout.

We are waiting on the last quote to be turned in. Once we receive the quote, we will move forward with the repair process.

Estimated completion of 7/31/2023

Status: 10% complete

Ditch excavation and culvert replacement:

Lawrence Street- Removal of 7 culverts and re-set to grade. Excavate 1310 feet of ditch line. Locates have been called in and marked. Work to begin on 12/12/2023. We have removed and replaced 4 culverts and set to grade. We have excavated approximately 380 feet of ditch line as well. We have experienced delays due to weather. We resumed work on 4/4/2020 and installed the reaming culverts. All culverts are installed, and ditch fully excavated. We will clean up high spots and jet all culverts. All high spots have been cleaned up and culverts are cleaned out. Concrete repair to one driveway to be completed on 7/7.

Estimated completion date of 7/7/2023.

Status: 99% Complete

Cozy Circle - Removal of 6 culverts and re-set to grade. Excavate 410 feet of ditch line.

OC Scott and Lynn- Benita Duffield asked me to investigate the drainage issue at this location.

It appears that Lynn St. catches all the drainage from Ash St. and the housing authority. I

suggest that we cut a ditch behind the houses on Lynn St. and try to divert the drainage toward

Maynard.

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Work Order Report

6/8/2023 – 7/5/2023

Service Order #	Service Address	Job Date	Completion Date	Job Code	Job Type	Status	Staff	Group	Account Number	Last Edited User	Last Edited Date
SO0000888	609 ARRINGTON	7/5/2023	7/5/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-001294-00	ARomero	07/05/2023 09:10 AM
SO0000889	1318 N TEMPLE	7/5/2023	7/5/2023	Reinstate	Reinstate	Completed	WATER	Public Works	02-000394-14	ARomero	07/05/2023 09:25 AM
SO0000890	204 CHANDLER	7/5/2023	7/5/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-000629-00	ARomero	07/05/2023 10:10 AM
SO0000891	711 MULBERRY	7/5/2023		Connect	Connect	Open	WATER	Public Works	01-001414-01	ARomero	07/05/2023 11:28 AM
SO0000880	1114 REDBUD AVE	7/3/2023	7/3/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	02-000248-01	ARomero	07/03/2023 09:02 AM
SO0000881	1114 REDBUD AVE	7/3/2023	7/3/2023	Misc	Miscellaneous	Completed		Public Works	02-000248-03	ARomero	07/03/2023 09:01 AM
SO0000882	513 WESTCHESTER	7/3/2023	7/3/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	01-001171-00	ARomero	07/03/2023 09:38 AM
SO0000883	513 WESTCHESTER	7/3/2023	7/3/2023	Misc	Miscellaneous	Completed		Public Works	01-001171-01	ARomero	07/03/2023 09:47 AM
SO0000884	1212 S FIRST ST	7/3/2023	7/3/2023	Reinstate	Reinstate	Completed	WATER	Public Works	99-000320-00	ARomero	07/03/2023 11:48 AM
SO0000885	200 DEVEREAUX	7/3/2023	7/3/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	02-000568-08	ARomero	07/03/2023 12:31 PM
SO0000886	200 DEVEREAUX	7/3/2023	7/3/2023	Connect	Connect	Open	WATER	Public Works	02-000568-09	JMosley	07/03/2023 02:20 PM

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Work Order Report

6/8/2023 – 7/5/2023

SO0000887	1500 N HENDRICK C 4	7/3/2023		Reinstate	Reinstate	Open	WATER	Public Works	02-000526-14	ARomero	07/03/2023 02:25 PM
SO0000878	1103 LAWRENCE	6/30/2023	6/30/2023	Reinstate	Reinstate	Completed	WATER	Public Works	02-000199-00	ARomero	06/30/2023 11:03 AM
SO0000879	1181 MAYNARD	6/30/2023	6/30/2023	Reinstate	Reinstate	Completed	WATER	Public Works	99-000282-01	ARomero	06/30/2023 11:41 AM
SO0000133	1112 LAWRENCE	6/30/2023	4/28/2023	Inactivate	Inactivate	Open	WATER	Public Works	02-000241-13	ARomero	05/30/2023 09:45 AM
SO0000872	807 A S DAVIS	6/29/2023	6/29/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001516-00	JMosley	06/29/2023 01:37 PM
SO0000873	1312 BROWN PARSONAGE	6/29/2023	6/29/2023	Misc	Miscellaneous	Completed		Public Works	02-000380-00	JNesbett	06/29/2023 09:38 AM
SO0000875	711 MULBERRY	6/29/2023	6/30/2023	Disconnect	Disconnect	Completed	WATER	Public Works	01-001414-00	JMosley	06/30/2023 02:15 PM
SO0000866	1312 BROWN PARSONAGE	6/28/2023	6/28/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000380-00	JNesbett	06/28/2023 02:12 PM
SO0000867	609 N NEAL PICKETT	6/28/2023	6/28/2023	Reinstate	Reinstate	Completed	WATER	Public Works	05-001299-10	JNesbett	06/28/2023 01:43 PM
SO0000868	302 SAXTON	6/28/2023	6/28/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-000803-00	ARomero	06/28/2023 11:10 AM
SO0000869	600 DENNIS	6/28/2023	6/30/2023	General Maintenance	Miscellaneous	Completed	GENERAL	Public Works	01-001199-00	JMosley	06/30/2023 12:52 PM
SO0000870	103 OC SCOTT	6/28/2023	6/29/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000128-00	JNesbett	06/29/2023 08:22 AM

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Work Order Report

6/8/2023 – 7/5/2023

SO0000871	1127 PINECREST	6/28/2023	6/29/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000271-01	JNesbett	06/29/2023 08:26 AM
SO0000863	214 ARRINGTON	6/27/2023	6/28/2023	Disconnect	Disconnect	Completed	WATER	Public Works	01-000711-05	JNesbett	06/28/2023 02:00 PM
SO0000848	416 BIRDSONG	6/27/2023	6/27/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-001055-04	JMosley	06/27/2023 02:29 PM
SO0000849	423 FROSTY LN	6/27/2023	6/27/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-001057-01	JMosley	06/27/2023 02:30 PM
SO0000850	305 PINE	6/27/2023	6/27/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-000851-01	ARomero	06/27/2023 08:11 AM
SO0000851	1390 N HENDRICK	6/27/2023	6/27/2023	Reinstate	Reinstate	Completed	WATER	Public Works	02-000403-00	JMosley	06/27/2023 02:30 PM
SO0000852	1390 N HENDRICK	6/27/2023	6/27/2023	Reinstate	Reinstate	Completed	WATER	Public Works	02-000403-00	JMosley	06/27/2023 02:30 PM
SO0000853	112 HINES	6/27/2023	6/27/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-000260-00	JMosley	06/27/2023 02:30 PM
SO0000854	1001 MAYNARD	6/27/2023	6/27/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-000025-01	JMosley	06/27/2023 02:30 PM
SO0000855	108 MAGNOLIA	6/27/2023	6/29/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	99-000170-01	JNesbett	06/29/2023 07:23 AM
SO0000856	415 BIRDSONG	6/27/2023	6/27/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-001052-13	JMosley	06/27/2023 02:31 PM
SO0000857	1110 LAWRENCE	6/27/2023	6/27/2023	Reinstate	Reinstate	Completed	WATER	Public Works	02-000234-03	JMosley	06/27/2023 02:31 PM

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Work Order Report

6/8/2023 – 7/5/2023

SO0000858	603 S TEMPLE	6/27/2023	6/29/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	05-001241-03	JMosley	06/29/2023 01:57 PM
SO0000859	406 BOX FACTORY	6/27/2023	6/28/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-001004-01	JNesbett	06/28/2023 01:45 PM
SO0000841	716 ASHFORD	6/26/2023	6/30/2023	Misc	Miscellaneous	Completed		Public Works	01-001439-04	JMosley	06/30/2023 02:07 PM
SO0000842	106 HINES	6/26/2023	6/29/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000159-05	JNesbett	06/29/2023 02:25 PM
SO0000843	401 JACKSON	6/26/2023	6/26/2023	Misc	Miscellaneous	Completed		Public Works	01-000953-01	ARomero	06/26/2023 02:40 PM
SO0000844	799 WELLS	6/26/2023	6/27/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-001485-07	JMosley	06/27/2023 02:31 PM
SO0000845	401 JACKSON	6/26/2023	6/27/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-000953-03	JMosley	06/27/2023 02:32 PM
SO0000846	106 FRANKENS	6/26/2023	6/27/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-000158-06	JMosley	06/27/2023 02:34 PM
SO0000847	1009 HOLUBEC	6/26/2023	6/29/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	99-000054-00	JNesbett	06/29/2023 02:30 PM
SO0000832	727 NELSON	6/23/2023	6/27/2023	Sewer Repairs/Maint	Miscellaneous	Completed	WASTE WATER	Public Works	01-001470-00	JNesbett	06/27/2023 11:52 AM
SO0000833	1129 PINECREST	6/23/2023	6/23/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-000272-08	ARomero	06/23/2023 09:03 AM
SO0000834	901 WILLOW OAK	6/23/2023	6/29/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	02-001601-04	ARomero	06/29/2023 09:17 AM

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6/8/2023 – 7/5/2023

SO0000835	301 N HENDRICK	6/23/2023	6/29/2023	Disconnect	Disconnect	Completed	WATER	Public Works	02-000788-01	JNesbett	06/29/2023 02:22 PM
SO0000837	804 WELLS	6/23/2023	6/23/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-001507-01	ARomero	06/23/2023 12:05 PM
SO0000829	154 WILLIE OAKS Rd	6/22/2023	6/22/2023	Service Action	Service Action	Completed	WATER	Public Works	01-201043-00	ARomero	06/22/2023 07:50 AM
SO0000830	1203 FAIRCHILD	6/22/2023	6/28/2023	Street Repair/Maint	Miscellaneous	Completed	STREET	Public Works	02-000296-00	JMosley	06/28/2023 12:16 PM
SO0000831	727 NELSON	6/22/2023	6/26/2023	Misc	Miscellaneous	Completed	WATER	Public Works	01-001470-00	JNesbett	06/27/2023 11:51 AM
SO0000775	154 WILLIE OAKS Rd	6/21/2023	6/22/2023	Connect	Connect	Completed	WATER	Public Works	01-201043-00	ARomero	06/22/2023 07:49 AM
SO0000784	703 ASHFORD	6/21/2023	6/27/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001355-09	JMosley	06/27/2023 02:35 PM
SO0000785	1013 S FIRST	6/21/2023	6/27/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000090-03	JMosley	06/27/2023 02:36 PM
SO0000786	1110 LAWRENCE	6/21/2023	6/27/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000234-03	JMosley	06/27/2023 02:36 PM
SO0000787	102 MAGNOLIA	6/21/2023	6/26/2023	Cutoff	Cutoff	Completed	WATER	Public Works	99-000109-00	ARomero	06/26/2023 09:06 AM
SO0000788	1390 N HENDRICK	6/21/2023	6/27/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000403-00	ARomero	06/27/2023 08:13 AM
SO0000789	112 HINES	6/21/2023	6/27/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000260-00	ARomero	06/27/2023 08:28 AM

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Work Order Report

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SO0000790	103 MAGNOLIA	6/21/2023	6/27/2023	Cutoff	Cutoff	Completed	WATER	Public Works	99-000126-00	JMosley	06/27/2023 02:36 PM
SO0000791	1129 PINECREST	6/21/2023	6/26/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000272-08	ARomero	06/26/2023 10:54 AM
SO0000792	1029 HOLUBEC	6/21/2023	6/26/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000117-00	ARomero	06/26/2023 10:53 AM
SO0000793	1500 N HENDRICK C 4	6/21/2023	6/27/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000526-14	JMosley	06/27/2023 02:36 PM
SO0000794	1308 GLASS	6/21/2023	6/26/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000373-05	ARomero	06/26/2023 10:53 AM
SO0000795	423 FROSTY LN	6/21/2023	6/27/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-001057-01	ARomero	06/27/2023 08:07 AM
SO0000796	804 WELLS	6/21/2023	6/26/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001507-01	ARomero	06/26/2023 10:53 AM
SO0000797	308 PINE	6/21/2023	6/26/2023	Cutoff	Cutoff	Completed	WATER	Public Works	99-000877-00	ARomero	06/26/2023 10:10 AM
SO0000798	203 HINES	6/21/2023	6/27/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000621-01	JMosley	06/27/2023 02:36 PM
SO0000799	1001 MAYNARD	6/21/2023	6/27/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000025-01	ARomero	06/27/2023 08:38 AM
SO0000800	608 N SECOND	6/21/2023	6/27/2023	Cutoff	Cutoff	Completed	WATER	Public Works	05-001291-11	JMosley	06/27/2023 02:36 PM
SO0000801	1501 N TEMPLE	6/21/2023	6/27/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000541-05	JMosley	06/27/2023 02:37 PM

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Work Order Report

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SO0000802	301 MARGIE HARREL	6/21/2023	6/27/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000787-02	JMosley	06/27/2023 02:37 PM
SO0000803	105 PINE VALLEY Rd	6/21/2023	6/27/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000154-01	JMosley	06/27/2023 02:37 PM
SO0000804	307 LOCUST	6/21/2023	6/27/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000869-01	JMosley	06/27/2023 02:37 PM
SO0000805	605 S TEMPLE	6/21/2023	6/26/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001267-04	ARomero	06/26/2023 10:33 AM
SO0000806	705 BOOKER	6/21/2023	6/26/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001370-01	ARomero	06/26/2023 10:52 AM
SO0000807	311 WHITE OAK	6/21/2023	6/27/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000899-00	JMosley	06/27/2023 02:37 PM
SO0000808	406 BOX FACTORY	6/21/2023	6/27/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-001004-01	ARomero	06/27/2023 02:37 PM
SO0000809	415 BIRDSONG	6/21/2023	6/27/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001052-13	ARomero	06/27/2023 09:14 AM
SO0000810	416 BIRDSONG	6/21/2023	6/27/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001055-04	ARomero	06/27/2023 07:40 AM
SO0000811	1413 FROSTY LN	6/21/2023	6/26/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000460-04	ARomero	06/26/2023 10:54 AM
SO0000812	3832 MOCKINGBIRD LN	6/21/2023	6/21/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000931-00	ARomero	06/21/2023 09:23 AM
SO0000813	620 S TEMPLE	6/21/2023	6/21/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001322-04	ARomero	06/21/2023 01:09 PM

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Work Order Report

6/8/2023 – 7/5/2023

SO0000814	217 RHONE B	6/21/2023	6/26/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000720-00	ARomero	06/26/2023 10:55 AM
SO0000815	200 DEVEREAUX	6/21/2023	6/27/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000568-08	JMosley	06/27/2023 02:38 PM
SO0000816	106 FRANKENS	6/21/2023	6/26/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000158-06	ARomero	06/26/2023 03:17 PM
SO0000817	1500 N HENDRICK C 2	6/21/2023	6/27/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000524-13	JMosley	06/27/2023 02:38 PM
SO0000818	211 HAMNER	6/21/2023	6/26/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000700-11	ARomero	06/26/2023 10:30 AM
SO0000819	4162 MOCKINGBIRD LN	6/21/2023	6/21/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001056-09	ARomero	06/21/2023 08:58 AM
SO0000820	401 JACKSON	6/21/2023	6/26/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000953-03	ARomero	06/26/2023 02:38 PM
SO0000821	609 N NEAL PICKETT	6/21/2023	6/27/2023	Cutoff	Cutoff	Completed	WATER	Public Works	05-001299-10	JMosley	06/27/2023 02:38 PM
SO0000822	799 WELLS	6/21/2023	6/26/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001485-07	ARomero	06/26/2023 02:26 PM
SO0000823	274 WILLIE OAKS RD	6/21/2023	6/21/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-000744-00	JMosley	06/21/2023 02:02 PM
SO0000824	1411 RYAN CHAPEL RD	6/21/2023	6/22/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	02-000457-12	ARomero	06/22/2023 09:27 AM
SO0000826	154 WILLIE OAKS Rd	6/21/2023	6/21/2023	Service Action	Service Action	Completed	WATER	Public Works		ARomero	06/21/2023 01:05 PM

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Work Order Report

6/8/2023 – 7/5/2023

SO0000827	102 MAGNOLIA	6/21/2023	6/28/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	99-000109-00	ARomero	06/28/2023 08:51 AM
SO0000828	698 N TEMPLE	6/21/2023	6/28/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	99-101325-00	JNesbett	06/28/2023 07:14 AM
SO0000865	102 MAGNOLIA	6/21/2023	6/28/2023	Service Action	Service Action	Completed	WATER	Public Works	99-000109-01	ARomero	06/28/2023 08:52 AM
SO0000783	507 CARTER	6/20/2023	6/20/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-001139-00	ARomero	06/20/2023 04:31 PM
SO0000782	109 BALLENGER	6/16/2023	6/16/2023	Service Action	Service Action	Completed	WATER	Public Works		ARomero	06/16/2023 10:01 AM
SO0000776	403 DENNIS	6/15/2023	6/15/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-100969-00	JMosley	06/15/2023 01:23 PM
SO0000777	400 KENLEY CITY HALL	6/15/2023	6/16/2023	Misc	Miscellaneous	Completed		Public Works	99-000942-00	JMosley	06/16/2023 02:32 PM
SO0000589	1100 LAWRENCE	6/15/2023	6/23/2023	Service Action	Service Action	Completed	WATER	Public Works	99-000188-01	ARomero	06/23/2023 10:55 AM
SO0000774	608 ARRINGTON	6/14/2023	6/14/2023	Service Action	Service Action	Completed	WATER	Public Works	01-001284-04	ARomero	06/14/2023 11:53 AM
SO0000861	303 S NEAL PICKETT	6/14/2023	6/28/2023	Connect	Connect	Completed	WATER	Public Works	03-000827-01	ARomero	06/28/2023 08:00 AM
SO0000779	303 S NEAL PICKETT	6/13/2023	6/16/2023	Service Action	Service Action	Completed	WATER	Public Works		ARomero	06/16/2023 09:36 AM
SO0000780	303 S NEAL PICKETT	6/13/2023	6/16/2023	Service Action	Service Action	Completed	WATER	Public Works		ARomero	06/16/2023 09:37 AM

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6/8/2023 – 7/5/2023

SO0000762	601 DENNIS	6/13/2023	6/16/2023	Misc	Miscellaneous	Completed		Public Works	01-001207-00	JMosley	06/16/2023 02:26 PM
SO0000763	203 PINE	6/13/2023	6/16/2023	Misc	Miscellaneous	Completed	WATER	Public Works	03-000623-03	JMosley	06/16/2023 02:31 PM
SO0000771	1113 LYNN	6/13/2023	6/13/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-000244-18	ARomero	06/13/2023 05:07 PM
SO0000772	303 S NEAL PICKETT	6/13/2023	6/13/2023	Reinstate	Reinstate	Completed	WATER	Public Works	99-000820-00	ARomero	06/13/2023 05:08 PM
SO0000773	303 S NEAL PICKETT	6/13/2023	6/13/2023	Reinstate	Reinstate	Completed	WATER	Public Works	99-000820-00	ARomero	06/13/2023 05:08 PM
SO0000755	105 DALE	6/12/2023	6/15/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-000149-05	JMosley	06/15/2023 01:37 PM
SO0000756	807 S MDWS	6/12/2023	6/12/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-001517-02	ARomero	06/12/2023 01:04 PM
SO0000757	807 S MDWS	6/12/2023	6/12/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-001517-02	ARomero	06/12/2023 01:06 PM
SO0000758	605 MULBERRY	6/12/2023	6/15/2023	Connect	Connect	Completed	WATER	Public Works	01-001262-05	JMosley	06/15/2023 01:31 PM
SO0000759	603 ARRINGTON	6/12/2023	6/13/2023	Misc	Miscellaneous	Completed		Public Works	01-001228-04	JMosley	06/13/2023 01:18 PM
SO0000760	1105 LAWRENCE	6/12/2023	6/16/2023	Street Repair/Maint	Miscellaneous	Completed	GENERAL	Public Works	02-000207-00	JMosley	06/16/2023 02:37 PM
SO0000761	707 PERSIMMON	6/12/2023	6/16/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-001387-01	JMosley	06/16/2023 02:57 PM

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6/8/2023 – 7/5/2023

SO0000750	814 APRIL AVE	6/8/2023	6/8/2023	Misc	Miscellaneous	Completed		Public Works	01-001539-03	JNesbett	06/08/2023 12:38 PM
SO0000753	204 RHONE	6/8/2023	6/8/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-000635-00	ARomero	06/08/2023 02:09 PM
SO0000754	111 FRANKENS	6/8/2023	6/9/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-000232-00	JMosley	06/09/2023 12:44 PM

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Code Compliance Report - June 2023

Mail and Bank Deposit – Daily

New Construction – 1009 Holubec Street

Planning and Zoning – Resident called about placing a Mobile Home on property inside City limits I responded with No. Resident called about Setback on Commercial lot.

Certificate Of Occupancy – 1107 Red Oak Lane, 303 South Temple Drive Pine Bough Restaurant, 1300 North Temple Drive Area 51 Motorsports LLC

Restaurant – 303 South Temple Drive Checked grease trap waiting on pump report

911 Addressing – 100 East Borden Drive Suite B for rental

Alteration Permit - Rutland

Demolition Permit – 406 Devereaux I gave Maria Cruz 30 Days for Demolition of the house on Devereaux Street.

Inspections – 100 East Borden Drive Water and Sewer Plumbing,

Signage Permit – 1605 N Temple Drive Noble Romans Pizza

Weed, Grass and Rubbish Certified Letters – 4 on N Temple Drive, Maynard, Box Factory, 5 Devereaux, Nogle, Hall

Non-Responsive Letters Lots Cut– 203 Cosey Circle, 711 Lynn Street, 709 Cypress, 303 Box Factory, 717 Dennis, 200 Judd Street, North Temple Drive Property ID 18694

Dog Complaints – Nelson Aggressive dog in backyard from 725 Booker St. contacted owner he received 3 Citations 1 for each dog that was lose. 2 Dogs lose on Brown Street. Housing Authority called about Dogs running around I let her know I would look into it. Also called about kittens at one of the apartments.

Stray Dog pick up – 1 Dog South Temple Drive, 1 Dog Avalon

Stray Cat Pick Up – 6 Nelson Street, 6 Kittens

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Samantha Durham
Director of Finance

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PO Box 340
Diboll TX, 75941
(936)829-4757
Fax: (936)829-1179
Email: sdurham@cityofdiboll.com

CITY OF DIBOLL

Interoffice Memorandum

DATE: **July 11, 2023**

TO: **Mayor and Council Members**

THRU: **Jason Arnold, City Manager**

SUBJ: **Finance Department Reports**

FINANCE

Including June 2023 Financials for you review.

MUNICIPAL COURT

Operations are good; we are currently in the process of software conversion.

PROJECT STATUS REPORT

Incode 10 Software Conversion

The City of Diboll relies heavily on its IT Infrastructure in order to provide services to our community and maintain financial transparency. Our current system includes software packages form FAST, IWORQ, Paychex, Smartsheet, Blackboard, and USTI. Each system manages a separate component including Core Financials, Accounts Payable, Purchasing, Payroll, Time & Attendance, Employee Management, Utility Billing, Municipal Court, Permitting, Budgeting, Cemetery Management, Credit Card Processing, and Customer Engagement. The City of Diboll is in the process of converting all of these system components into an all-in-one ERP system, Incode 10 by Tyler Technologies.

Core Financials Component
Estimated Completion Date: January 2023
Status: 100% Complete

Accounts Payable Component

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Estimated Completion Date: January 2023
Status: 100% Complete

Purchasing Component
Estimated Completion Date: January 2023
Status: 100% Complete

Credit Card Processing Component
Estimated Completion Date: September 2023
Status: 100% Complete

Budget / Project Accounting Component
Estimated Completion Date: February 2023
Status: 100% Complete

Employee / Payroll Component
Estimated Completion Date: February 2023
Status: 100% Complete

Employee ESS & Time and Attendance
Estimated Completion Date: July 2023
Status: 85% Complete

Utility Billing Component
Estimated Completion Date: March 2023
Status: 100% Complete

Customer Engagement Component
Estimated Completion Date: March 2023
Status: 100% Complete

Municipal Court Component
Estimated Completion Date: September 2023
Status: 5% Complete

Permitting Component
Estimated Completion Date: July 2023
Status: 75% Complete

Socrata Open Finance
Estimated Completion Date: October 2023
Status: 0% Complete

Fond regards,

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MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS REGULAR SESSION MEETING ON TUESDAY, JULY 11, 2023, AT 5:15 P.M., IN THE DIBOLL CITY HALL CHAMBERS.

COUNCIL PRESENT

Mayor Trey Wilkerson, Mayor Pro Tem Daniel Lopez, Councilmembers Jana Coulter, Luis Maldonado, Nora Munoz, Ruben Terrazas and Ray Williams, Jr.

COUNCIL ABSENT

None

STAFF PRESENT

City Manager Jason A. Arnold, City Secretary Rosa Olvera, Finance Director Sam Durham, Assistant Chief of Police Norman Williams and Fire Chief Aaron Smith.

Call to Order: Mayor Trey Wilkerson called the meeting to order at 5:15p.m.

Mayor Trey Wilkerson gave the invocation, then led the Pledge of Allegiance which was recited by those in attendance.

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Public Participation: Citizen requesting information regarding a variance change for a guest house in his back yard. He was informed of the procedures.

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

a. Minutes from June 13, 2023, Regular Session Meeting
b. Minutes from June 20, 2023, Budget Workshop
c. Financial Statement for June 2023
d. 12-Month Attendance Record for June 2023

Nora Munoz made a motion to approve and Luis Maldonado second.
All in Favor, none opposed, motion carries.

Item #2: Recognition of the Diboll 14U Dixie League State Champions.

Mayor, Trey Wilkerson recognized the team and coaches for their accomplishments in front of Council and presented them with a Proclamation.

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Item #3: Consideration and possible action to nominate and vote for a Mayor Pro Tem.

Luis Maldonado nominated and made a motion to approve Daniel Lopez.
Daniel Lopez accepted to continue serving as Mayor Pro Tem.
All in Favor, none opposed, motion carries.

Item #4: Review Mayor's appointments of Council Members to the Finance Committee.

Mayor, Trey Wilkerson appointed Jana Coulter to serve on Finance Committee. Jana Coulter accepted. Daniel Lopez and Trey Wilkerson to continue to serve.
All in Favor, none opposed, motion carries.

Item #5: Consideration and possible action to appoint a board member for Deep East Texas Council of Governments & Economic Development District (DETCOG) Board.

Daniel Lopez nominated and made a motion to appoint Trey Wilkerson.
Trey Wilkerson accepted.
All in Favor, none opposed, motion carries.

Item #6: Consideration and possible action to approve nominee for T.L.L. Temple Memorial Library Board.

Mayor, Trey Wilkerson reviewed nominee, Maureen Hafernik information with Council.
Ray Williams, Jr. made a motion to approve and Daniel Lopez second.
All in Favor, none opposed, motion carries.

Item #7: Consideration and possible action to approve Child Safety Ordinance 2023-07-001.

Jana Coulter made a motion to approve and Ray Williams, Jr. second.
All in Favor, none opposed, motion carries.

Item #8: Consideration and possible action to approve correction to Minutes of the June 9, 2020 Regular Session Meeting.

Daniel Lopez made a motion to approve and Nora Munoz second.
All in Favor, none opposed, motion carries.

Item #5: DEPARTMENT HEAD REPORTS

a. Fire Department Report
b. Police Department Report
c. Public Works Report
d. Code Compliance Report
e. Finance & Court Report
f. City Manager Report

Adjournment

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Mayor Wilkerson called to adjourn at 5:34p.m.

Minutes of the July 11, 2023 Regular Session Meeting approved by council on this the 8th day of August, 2023.

Trey Wilkerson, Mayor

ATTEST BY:

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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NOTICE OF MEETING
OF THE
CITY OF DIBOLL CITY COUNCIL

The City Council will meet in a regular session meeting in the City Hall Council Chambers, located at 400 Kenley, Diboll, Texas, on Tuesday, August 8, 2023 at 5:15p.m.

Call to Order

Invocation

Pledge of Allegiance

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

a. Minutes from July 13, 2023, Regular Session Meeting
b. Financial Statement for July 2023
c. 12-Month Attendance Record for July 2023
d. Investment Report for Quarter ending June 2023

Item #2: Consideration and possible action to approve the City of Diboll Investment Policy.

Item #3: Consideration and possible action to approve Ordinance 2023-08-001 amending Chapter 5 Article I. Sec 5-10. Code Edition and Appendices Schedule of the Code of Ordinances of the City of Diboll and adopting the 2018 Edition of the:

International Building Code (IBC).
International Residential Code (IRC).
International Existing Building Code (IEBC).
International Energy Conservation Code (IECC).
International Mechanical Code (IMC).
International Fuel Gas Code (IFGC).
International Fire Code (IFC).
International Plumbing Code (IPC).
International Property Maintenance Code (IPMC).

Item #4: Consideration and possible action to approve Ordinance 2023-08-002 amending Chapter 5 Article I. Sec 5-10. Code Edition and Appendices Schedule of the Code of Ordinances of the City of Diboll and adopting the 2023 Edition of the:

National Electric Code (NEC) 2023.

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Item #5: Consideration and possible action to approve amendment to Vendor, Peddler, Solicitor Ordinance 2023-08-003.

Item #6: Consideration and possible action to approve City of Diboll Parks User Agreement for Long-Term Vendors.

Item #7: Consideration and possible action to approve Ordinance 2023-08-004 Recreational Vehicle Parking & Storage

Item #8: Consideration and possible action to approve an Amnesty period for Junked Vehicles.

Item #9: DEPARTMENT HEAD REPORTS

a. Fire Department Report
b. Police Department Report
c. Public Works Report
d. Code Compliance Report
e. Finance & Court Report
f. City Manager Report

Adjournment

Note: Mayor and Council Reports on Items of Community Interest- Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; (6) announcements involving imminent threat to public health and safety.

I certify that this Notice of Meeting was posted in a glass-enclosed case in front of City Hall at 400 Kenley Street, Diboll, Texas, and available for viewing by the public prior to 5:15 p.m. on August 4, 2023, as well as at the City's website.

Rosa M. Olvera

Rosa M. Olvera - City Secretary
Posted: 08/04/2023

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MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS REGULAR SESSION MEETING ON TUESDAY, JULY 11, 2023, AT 5:15 P.M., IN THE DIBOLL CITY HALL CHAMBERS.

COUNCIL PRESENT

Mayor Trey Wilkerson, Mayor Pro Tem Daniel Lopez, Councilmembers Jana Coulter, Luis Maldonado, Nora Munoz, Ruben Terrazas and Ray Williams, Jr.

COUNCIL ABSENT

None

STAFF PRESENT

City Manager Jason A. Arnold, City Secretary Rosa Olvera, Finance Director Sam Durham, Assistant Chief of Police Norman Williams and Fire Chief Aaron Smith.

Call to Order: Mayor Trey Wilkerson called the meeting to order at 5:15p.m.

Mayor Trey Wilkerson gave the invocation, then led the Pledge of Allegiance which was recited by those in attendance.

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Public Participation: Citizen requesting information regarding a variance change for a guest house in his back yard. He was informed of the procedures.

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

a. Minutes from June 13, 2023, Regular Session Meeting
b. Minutes from June 20, 2023, Budget Workshop
c. Financial Statement for June 2023
d. 12-Month Attendance Record for June 2023

Nora Munoz made a motion to approve and Luis Maldonado second.
All in Favor, none opposed, motion carries.

Item #2: Recognition of the Diboll 14U Dixie League State Champions.

Mayor, Trey Wilkerson recognized the team and coaches for their accomplishments in front of Council and presented them with a Proclamation.

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Luis Maldonado nominated and made a motion to approve Daniel Lopez.
Daniel Lopez accepted to continue serving as Mayor Pro Tem.
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All in Favor, none opposed, motion carries.

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Mayor, Trey Wilkerson reviewed nominee, Maureen Hafernik information with Council.
Ray Williams, Jr. made a motion to approve and Daniel Lopez second.
All in Favor, none opposed, motion carries.

Item #7: Consideration and possible action to approve Child Safety Ordinance 2023-07-001.

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All in Favor, none opposed, motion carries.

Item #8: Consideration and possible action to approve correction to Minutes of the June 9, 2020 Regular Session Meeting.

Daniel Lopez made a motion to approve and Nora Munoz second.
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Item #5: DEPARTMENT HEAD REPORTS

a. Fire Department Report
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e. Finance & Court Report
f. City Manager Report

Adjournment

Downloaded from original PDFs on Diboll City Hall Website www.thehistorycenteronline.com

Mayor Wilkerson called to adjourn at 5:34p.m.

Minutes of the July 11, 2023 Regular Session Meeting approved by council on this the 8th day of August, 2023.

_____

Trey Wilkerson, Mayor

ATTEST BY:

_____

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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City of Diboll

Financial Report

Group Summary

For Fiscal: 2022-2023 Period Ending: 07/31/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 01 - General Fund						
Revenue						
3100 - Charges for Service	4,000.00	4,000.00	500.00	6,000.00	6,000.00	-2,000.00
3200 - Fines and Fees	436,500.00	436,500.00	24,975.53	228,252.64	228,252.64	208,247.36
3210 - Licenses & Permits	15,119.41	15,119.41	1,980.68	16,965.58	16,965.58	-1,846.17
3500 - Franchise Tax	399,969.77	399,969.77	18,344.79	360,307.78	360,307.78	39,661.99
3550 - Property Tax	1,302,311.28	1,302,311.28	3,765.15	1,329,220.29	1,329,220.29	-26,909.01
3700 - Sales Tax	714,000.00	714,000.00	67,111.10	642,994.51	642,994.51	71,005.49
3800 - Interest	16,500.00	16,500.00	652.95	18,673.48	18,673.48	-2,173.48
3805 - Miscellaneous	23,250.47	27,050.47	4,779.06	32,790.69	32,790.69	-5,740.22
3940 - Contributions & Grants	37,598.35	37,598.35	0.00	20,142.85	20,142.85	17,455.50
3960 - Donations	3,000.00	3,000.00	0.00	3,000.00	3,000.00	0.00
Revenue Total:	**2,952,249.28**	**2,956,049.28**	**122,109.26**	**2,658,347.82**	**2,658,347.82**	**297,701.46**
Expense						
4000 - Insurance	59,749.41	59,749.41	0.00	59,596.97	59,596.97	152.44
4010 - Grant Expense	18,883.00	18,883.00	0.00	0.00	16,383.00	2,500.00
4030 - Fines & Fees	120.00	120.00	0.00	138.00	138.00	-18.00
4040 - Administrative	406,818.00	406,818.00	8,340.97	292,284.07	306,982.47	99,835.53
4080 - Capital Purchase	138,395.00	138,395.00	3,500.00	117,968.15	141,894.15	-3,499.15
4100 - Contractual & Professional Services	254,865.75	254,865.75	20,847.52	171,855.61	171,855.61	83,010.14
4110 - Intergov't Contracts	129,751.94	129,751.94	1,750.00	119,492.91	119,492.91	10,259.03
4210 - Project Expense	12,000.00	12,000.00	0.00	11,937.81	11,937.81	62.19
4300 - Utility	111,626.19	111,626.19	9,964.45	86,083.24	86,083.24	25,542.95
4400 - Repairs & Maintenance	252,180.00	252,860.00	5,137.33	114,339.45	138,393.87	114,466.13
4460 - Materials & Supplies	202,896.11	202,896.11	19,078.11	147,562.99	161,469.66	41,426.45
4500 - Miscellaneous	10,866.99	10,866.99	3,508.49	12,552.51	12,681.32	-1,814.33
4800 - Payroll Expense	2,144,387.78	2,144,387.78	156,333.70	1,794,249.74	1,794,249.74	350,138.04
4860 - Personnel	48,170.00	48,170.00	5,082.82	18,155.72	19,300.02	28,869.98
9999 - Transfers	-821,172.00	-821,172.00	0.00	0.00	0.00	-821,172.00
Expense Total:	**2,969,538.17**	**2,970,218.17**	**233,543.39**	**2,946,217.17**	**3,040,458.77**	**-70,240.60**
Fund: 01 - General Fund Surplus (Deficit):	**-17,288.89**	**-14,168.89**	**-111,434.13**	**-287,869.35**	**-382,110.95**	**367,942.06**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 07/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 02 - Utility Fund						
Revenue						
3100 - Charges for Service	3,309,117.00	3,309,117.00	255,158.42	2,269,009.71	2,269,009.71	1,040,107.29
3130 - Penalties & Interest	30,000.00	30,000.00	61,598.37	384,706.22	384,706.22	-354,706.22
3200 - Fines and Fees	3,492.70	3,492.70	0.00	3,492.70	3,492.70	0.00
3800 - Interest	13,500.00	13,500.00	0.00	13,073.08	13,073.08	426.92
3805 - Miscellaneous	8,752.00	8,752.00	918.34	23,963.58	23,963.58	-15,211.58
3940 - Contributions & Grants	0.00	0.00	0.00	34,500.00	34,500.00	-34,500.00
Revenue Total:	**3,364,861.70**	**3,364,861.70**	**317,675.13**	**2,728,745.29**	**2,728,745.29**	**636,116.41**
Expense						
4000 - Insurance	27,328.66	27,328.66	0.00	27,328.66	27,328.66	0.00
4030 - Fines & Fees	11,500.00	11,500.00	194.06	8,362.68	8,362.68	3,137.32
4040 - Administrative	56,200.00	56,200.00	69.95	46,768.66	46,824.68	9,375.32
4080 - Capital Purchase	94,738.00	94,738.00	290.99	84,859.12	84,859.12	9,878.88
4100 - Contractual & Professional Services	934,010.65	934,010.65	66,753.70	720,772.55	722,856.66	211,153.99
4110 - Intergov't Contracts	15,000.00	15,000.00	12.40	3,458.12	3,458.12	11,541.88
4300 - Utility	151,880.00	151,880.00	12,540.71	116,740.87	116,740.87	35,139.13
4400 - Repairs & Maintenance	260,200.00	260,200.00	3,470.67	115,890.40	222,088.91	38,111.09
4460 - Materials & Supplies	222,925.00	222,508.00	12,578.61	136,803.25	138,660.82	83,847.18
4800 - Payroll Expense	581,955.09	581,955.09	38,069.27	467,057.80	467,057.80	114,897.29
4860 - Personnel	5,247.52	5,864.52	2,077.00	4,792.23	5,398.23	466.29
9999 - Transfers	1,068,149.50	1,068,149.50	0.00	0.00	0.00	1,068,149.50
Expense Total:	**3,429,134.42**	**3,429,334.42**	**136,057.36**	**1,732,834.34**	**1,843,636.55**	**1,585,697.87**
Fund: 02 - Utility Fund Surplus (Deficit):	**-64,272.72**	**-64,472.72**	**181,617.77**	**995,910.95**	**885,108.74**	**-949,581.46**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 07/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 03 - Recreation Fund						
Revenue						
3100 - Charges for Service	652.50	652.50	0.00	1,012.50	1,012.50	-360.00
3900 - Rentals & Leases	58,100.00	58,100.00	9,070.37	55,297.87	55,297.87	2,802.13
3960 - Donations	7,700.00	7,700.00	0.00	7,700.00	7,700.00	0.00
Revenue Total:	**66,452.50**	**66,452.50**	**9,070.37**	**64,010.37**	**64,010.37**	**2,442.13**
Expense						
4000 - Insurance	675.93	675.93	0.00	675.93	675.93	0.00
4040 - Administrative	3,310.00	3,310.00	34.38	743.50	1,290.09	2,019.91
4100 - Contractual & Professional Services	6,050.00	6,050.00	60.00	1,176.15	1,396.15	4,653.85
4300 - Utility	57,035.00	57,035.00	5,660.07	47,893.31	47,893.31	9,141.69
4400 - Repairs & Maintenance	41,964.18	41,964.18	287.92	18,224.39	21,607.74	20,356.44
4460 - Materials & Supplies	1,300.00	1,300.00	0.00	0.00	0.00	1,300.00
4800 - Payroll Expense	12,416.84	12,416.84	0.00	11,916.80	11,916.80	500.04
9999 - Transfers	-58,000.00	-58,000.00	0.00	0.00	0.00	-58,000.00
Expense Total:	**64,751.95**	**64,751.95**	**6,042.37**	**80,630.08**	**84,780.02**	**-20,028.07**
Fund: 03 - Recreation Fund Surplus (Deficit):	**1,700.55**	**1,700.55**	**3,028.00**	**-16,619.71**	**-20,769.65**	**22,470.20**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 07/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 05 - Special Revenue Fund						
Revenue						
3805 - Miscellaneous	0.00	0.00	-82.08	-82.08	-82.08	82.08
3940 - Contributions & Grants	1,200.00	1,200.00	0.00	1,281.31	1,281.31	-81.31
Revenue Total:	**1,200.00**	**1,200.00**	**-82.08**	**1,199.23**	**1,199.23**	**0.77**
Expense						
4010 - Grant Expense	78,937.36	78,937.36	0.00	38,152.90	38,152.90	40,784.46
4210 - Project Expense	2,403.93	2,403.93	0.00	749.00	749.00	1,654.93
Expense Total:	**81,341.29**	**81,341.29**	**0.00**	**38,901.90**	**38,901.90**	**42,439.39**
Fund: 05 - Special Revenue Fund Surplus (Deficit):	**-80,141.29**	**-80,141.29**	**-82.08**	**-37,702.67**	**-37,702.67**	**-42,438.62**

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 06 - Hotel/Motel Tax Fund						
Revenue						
3400 - Hotel Motel Tax	14,000.00	14,000.00	0.00	10,725.44	10,725.44	3,274.56
Revenue Total:	**14,000.00**	**14,000.00**	**0.00**	**10,725.44**	**10,725.44**	**3,274.56**
Expense						
9999 - Transfers	57,000.00	57,000.00	0.00	0.00	0.00	57,000.00
Expense Total:	**57,000.00**	**57,000.00**	**0.00**	**0.00**	**0.00**	**57,000.00**
Fund: 06 - Hotel/Motel Tax Fund Surplus (Deficit):	**-43,000.00**	**-43,000.00**	**0.00**	**10,725.44**	**10,725.44**	**-53,725.44**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 07/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 07 - Seized Fund						
Revenue						
3800 - Interest	0.00	0.00	1.29	10.91	10.91	-10.91
Revenue Total:	**0.00**	**0.00**	**1.29**	**10.91**	**10.91**	**-10.91**
Fund: 07 - Seized Fund Total:	**0.00**	**0.00**	**1.29**	**10.91**	**10.91**	**-10.91**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 07/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 09 - MC Security Fund						
Revenue						
3200 - Fines and Fees	7,000.00	7,000.00	644.88	5,248.40	5,248.40	1,751.60
Revenue Total:	**7,000.00**	**7,000.00**	**644.88**	**5,248.40**	**5,248.40**	**1,751.60**
Expense						
9999 - Transfers	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00
Expense Total:	**7,000.00**	**7,000.00**	**0.00**	**0.00**	**0.00**	**7,000.00**
Fund: 09 - MC Security Fund Surplus (Deficit):	**0.00**	**0.00**	**644.88**	**5,248.40**	**5,248.40**	**-5,248.40**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 07/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 10 - MC Tech Fund						
Revenue						
3200 - Fines and Fees	7,000.00	7,000.00	665.61	5,639.18	5,639.18	1,360.82
Revenue Total:	**7,000.00**	**7,000.00**	**665.61**	**5,639.18**	**5,639.18**	**1,360.82**
Expense						
4300 - Utility	5,070.00	5,070.00	869.38	2,612.40	2,612.40	2,457.60
Expense Total:	**5,070.00**	**5,070.00**	**869.38**	**2,612.40**	**2,612.40**	**2,457.60**
Fund: 10 - MC Tech Fund Surplus (Deficit):	**1,930.00**	**1,930.00**	**-203.77**	**3,026.78**	**3,026.78**	**-1,096.78**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 07/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 12 - Red Light Fund						
Revenue						
3800 - Interest	0.00	0.00	25.64	228.77	228.77	-228.77
Revenue Total:	**0.00**	**0.00**	**25.64**	**228.77**	**228.77**	**-228.77**
Expense						
9999 - Transfers	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00
Expense Total:	**25,000.00**	**25,000.00**	**0.00**	**0.00**	**0.00**	**25,000.00**
Fund: 12 - Red Light Fund Surplus (Deficit):	**-25,000.00**	**-25,000.00**	**25.64**	**228.77**	**228.77**	**-25,228.77**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 07/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 13 - Debt Service Fund						
Revenue						
3550 - Property Tax	140,659.72	140,659.72	433.97	144,009.25	144,009.25	-3,349.53
3800 - Interest	306.74	306.74	22.76	411.33	411.33	-104.59
Revenue Total:	**140,966.46**	**140,966.46**	**456.73**	**144,420.58**	**144,420.58**	**-3,454.12**
Expense						
4015 - Bond Expense	605,268.25	605,268.25	98,657.88	605,268.26	605,268.26	-0.01
4020 - Note Expense	22,978.00	22,978.00	0.00	22,978.00	22,978.00	0.00
4030 - Fines & Fees	1,500.00	1,500.00	475.00	950.00	950.00	550.00
9999 - Transfers	-434,427.50	-434,427.50	0.00	0.00	0.00	-434,427.50
Expense Total:	**195,318.75**	**195,318.75**	**99,132.88**	**629,196.26**	**629,196.26**	**-433,877.51**
Fund: 13 - Debt Service Fund Surplus (Deficit):	**-54,352.29**	**-54,352.29**	**-98,676.15**	**-484,775.68**	**-484,775.68**	**430,423.39**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 07/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 14 - Endowment Fund						
Revenue						
3800 - Interest	8,050.00	8,050.00	0.00	0.00	0.00	8,050.00
Revenue Total:	**8,050.00**	**8,050.00**	**0.00**	**0.00**	**0.00**	**8,050.00**
Expense						
9999 - Transfers	8,050.00	8,050.00	0.00	0.00	0.00	8,050.00
Expense Total:	**8,050.00**	**8,050.00**	**0.00**	**0.00**	**0.00**	**8,050.00**
Fund: 14 - Endowment Fund Surplus (Deficit):	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 07/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 15 - Restricted Project Fund						
Expense						
9999 - Transfers	-83,009.13	-83,009.13	0.00	0.00	0.00	-83,009.13
Expense Total:	**-83,009.13**	**-83,009.13**	**0.00**	**0.00**	**0.00**	**-83,009.13**
Fund: 15 - Restricted Project Fund Total:	**-83,009.13**	**-83,009.13**	**0.00**	**0.00**	**0.00**	**-83,009.13**

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 16 - MC Local Truancy Prevention & Diversion Fund						
Revenue						
3200 - Fines and Fees	8,000.00	8,000.00	658.00	5,206.49	5,206.49	2,793.51
Revenue Total:	**8,000.00**	**8,000.00**	**658.00**	**5,206.49**	**5,206.49**	**2,793.51**
Fund: 16 - MC Local Truancy Prevention & Diversion Fund Total:	**8,000.00**	**8,000.00**	**658.00**	**5,206.49**	**5,206.49**	**2,793.51**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 07/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 17 - MC Municipal Jury Fund						
Revenue						
3200 - Fines and Fees	150.00	150.00	13.14	103.53	103.53	46.47
Revenue Total:	**150.00**	**150.00**	**13.14**	**103.53**	**103.53**	**46.47**
Expense						
9999 - Transfers	400.00	400.00	0.00	0.00	0.00	400.00
Expense Total:	**400.00**	**400.00**	**0.00**	**0.00**	**0.00**	**400.00**
Fund: 17 - MC Municipal Jury Fund Surplus (Deficit):	**-250.00**	**-250.00**	**13.14**	**103.53**	**103.53**	**-353.53**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 07/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 18 - Keep Diboll Beautiful Fund						
Revenue						
3960 - Donations	0.00	0.00	48.41	325.20	325.20	-325.20
Revenue Total:	**0.00**	**0.00**	**48.41**	**325.20**	**325.20**	**-325.20**
Expense						
4210 - Project Expense	26,780.69	26,780.69	1,946.87	10,153.31	15,076.43	11,704.26
Expense Total:	**26,780.69**	**26,780.69**	**1,946.87**	**10,153.31**	**15,076.43**	**11,704.26**
Fund: 18 - Keep Diboll Beautiful Fund Surplus (Deficit):	**-26,780.69**	**-26,780.69**	**-1,898.46**	**-9,828.11**	**-14,751.23**	**-12,029.46**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 07/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 19 - Street Project Fund						
Revenue						
3800 - Interest	0.00	0.00	86.31	778.34	778.34	-778.34
Revenue Total:	**0.00**	**0.00**	**86.31**	**778.34**	**778.34**	**-778.34**
Fund: 19 - Street Project Fund Total:	**0.00**	**0.00**	**86.31**	**778.34**	**778.34**	**-778.34**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 07/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 20 - ARPA Fund						
Revenue						
3800 - Interest	0.00	0.00	591.51	5,482.52	5,482.52	-5,482.52
Revenue Total:	**0.00**	**0.00**	**591.51**	**5,482.52**	**5,482.52**	**-5,482.52**
Expense						
4210 - Project Expense	0.00	0.00	5,054.40	64,291.59	64,291.59	-64,291.59
Expense Total:	**0.00**	**0.00**	**5,054.40**	**64,291.59**	**64,291.59**	**-64,291.59**
Fund: 20 - ARPA Fund Surplus (Deficit):	**0.00**	**0.00**	**-4,462.89**	**-58,809.07**	**-58,809.07**	**58,809.07**
Total Surplus (Deficit):	**-216,446.20**	**-213,526.20**	**-30,682.45**	**125,635.02**	**-88,481.85**	

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Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
01 - General Fund	-17,288.89	-14,168.89	-111,434.13	-287,869.35	-382,110.95	367,942.06
02 - Utility Fund	-64,272.72	-64,472.72	181,617.77	995,910.95	885,108.74	-949,581.46
03 - Recreation Fund	1,700.55	1,700.55	3,028.00	-16,619.71	-20,769.65	22,470.20
05 - Special Revenue Fund	-80,141.29	-80,141.29	-82.08	-37,702.67	-37,702.67	-42,438.62
06 - Hotel/Motel Tax Fund	-43,000.00	-43,000.00	0.00	10,725.44	10,725.44	-53,725.44
07 - Seized Fund	0.00	0.00	1.29	10.91	10.91	-10.91
09 - MC Security Fund	0.00	0.00	644.88	5,248.40	5,248.40	-5,248.40
10 - MC Tech Fund	1,930.00	1,930.00	-203.77	3,026.78	3,026.78	-1,096.78
12 - Red Light Fund	-25,000.00	-25,000.00	25.64	228.77	228.77	-25,228.77
13 - Debt Service Fund	-54,352.29	-54,352.29	-98,676.15	-484,775.68	-484,775.68	430,423.39
14 - Endowment Fund	0.00	0.00	0.00	0.00	0.00	0.00
15 - Restricted Project Fund	83,009.13	83,009.13	0.00	0.00	0.00	83,009.13
16 - MC Local Truancy Prevent…	8,000.00	8,000.00	658.00	5,206.49	5,206.49	2,793.51
17 - MC Municipal Jury Fund	-250.00	-250.00	13.14	103.53	103.53	-353.53
18 - Keep Diboll Beautiful Fund	-26,780.69	-26,780.69	-1,898.46	-9,828.11	-14,751.23	-12,029.46
19 - Street Project Fund	0.00	0.00	86.31	778.34	778.34	-778.34
20 - ARPA Fund	0.00	0.00	-4,462.89	-58,809.07	-58,809.07	58,809.07
Total Surplus (Deficit):	**-216,446.20**	**-213,526.20**	**-30,682.45**	**125,635.02**	**-88,481.85**	

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DIBOLL CITY COUNCIL
12-MONTH ATTENDANCE RECORD

Council Member	8/9/2022	9/13/2022	10/11/2022	11/15/2022	12/13/2022	1/10/2023	2/14/2023
Jana Coulter							
Luis Maldonado	0	0	0	1	0	0	1
Nora Munoz							
Daniel Lopez	0	0	0	0	0	0	0
Ruben Terrazas	0	0	1	0	0	0	0
Ray Williams, Jr.	0	0	0	0	0	1	0
Trey Wilkerson	0	0	0	0	0	0	0
Total Absences	**0**	**0**	**1**	**1**	**0**	**1**	**1**

Council Member	3/14/2023	4/11/2023	5/9/2023	5/15/2023	6/13/2023	6/20/2023	7/11/2023	TOTAL TO-DATE
Jana Coulter					0	0	0	**0**
Luis Maldonado	0	0	0	1	0	0	0	**3**
Nora Munoz					0	0	0	**0**
Daniel Lopez	0	0	0	0	0	1	1	**2**
Ruben Terrazas	0	0	0	0	0	1	1	**3**
Ray Williams, Jr.	0	0	0	0	0	0	0	**1**
Trey Wilkerson	0	0	0	0	0	0	0	**0**
Total Absences	**0**	**0**	**0**	**1**	**0**	**2**	**2**	**9**

Rosa M. Olvera - City Secretary

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Investment Report for the Quarter Ending June 30, 2023

INVESTMENT STRATEGY: The City intends to pursue a passive portfolio management philosophy. While the financial market will be monitored by investment officials and the City will purchase investments based on the parameters for liquidity and based on market conditions, investment officials do not intend to actively sell investments. Market and credit risk shall be minimized by diversification by investment instrument, by financial institution, and by maturity scheduling.

This report is in compliance with the Act, Chapter 2256 of the Local Government Code and the City of Diboll Investment Policy and Strategies

Respectfully Submitted: Sam Dunham

Dated: 07/10/2023

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City of Diboll
Endowment Investment Detail
through 06/30/2023

Money Market/Pooled Investments	Rate	Balance	Type	Description
Southside Trust Money Market - Investment Custody	4.9900%	62,516.46	Restricted	General Fund - Endowments
Total Pool and Money Market		62,516.46		

Endowment Investments

Principal may never be spent. Interest is used to fund operations of civic center, library, park and cemeteries.

Issuer	Purchase Date	Maturity Dates	Rate	Life (days)	Par Value	FMV	Previous Qtr FMV	Change in Mkt from last Qtr
US Treasury Bond	4/30/2021	4/30/2026	0.75%	1,018	170,000	153,079.90	155,337.50	(2,257.60)
Austin Telco Federal Credit Union	2/15/2023	2/26/2027	4.75%	1,320	100,000	98,021.00	99,448.00	(1,427.00)
Federal Home Loan Bank	1/13/2022	12/20/2024	1.05%	522	250,000	235,007.50	236,737.50	(1,730.00)
Capital One Bank	4/21/2022	4/21/2025	2.75%	644	246,000	234,526.56	235,328.52	(801.96)
Total Endowment Investments					766,000.00	720,634.96	726,851.52	(6,216.56)

Purchases / Redemptions

Issuer	*Purchase Date*	*Redemption Date*	*Rate*	*Par Value*	*Purchases/ Redemptions*

Due From (+) / To(-)	*Description*	
Southside Trust Money Market - Library		(56,140.35)
Southside Trust Money Market - Library (Annual Interest 2022-2023)		(2,230.22)
Southside Trust Money Market - City of Diboll		(12,629.43)
Southside Trust Money Market - City of Diboll (Annual Interest 2023-2023)		(13,269.80)
		(84,269.80)

Transfer From (+) / To(-)	*Description*	*Transfer Date*	*Transfer Amount*

SSB Trust Endowment Returns	Endow Amt (in $1,000)	%	Current Period 03/01/2023 thru 06/30/2023	YTD 10/1/22 thru 9/30/23	NOTES 10/1/22 thru 9/30/23
Civc Center	100	14%	1,059.27	2,230.22	Transfer to City
Forest haven	50	7%	529.63	1,115.11	Transfer to City
Library	100	14%	1,059.27	2,230.22	Transfer to Library
Park	20	3%	211.85	446.04	Transfer to City
Temple	425	61%	4,501.89	9,478.43	Transfer $5,100 per yr expenses + 15% remaining
Total	695	100%	7,361.92	15,500.02	
Total Fees			262.72	782.15	
Total Dividends/Interest			7,099.20	14,717.87	7,899.47

Year to Date Interest Earnings*		
** Interest is reflected net of bank service fees*		
Endowment - General Fund	14-01-3803	10,593.54
Endowment - Park	14-10-3803	446.04
Endowment - Civic Center	14-11-3803	2,230.22
Total interest earned		13269.8

TOTAL ENDOWMENT INVESTMENTS	Balance
CASH EQUIVILENTS	62,516.46
FIXED INCOME SECURITIES	720,634.96
TOTAL ENDOWMENT INVESTMENTS	783,151.42

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City of Diboll
City Investment Detail
through 06/30/2023

Money Market/Pooled Investments	Rate	Balance	Type	Description
Southside Trust Money Market -				
City of Diboll	4.9900%	100,957.99	Unrestricted	General Fund
Commercial Bank	3.0400%	256,228.11	Unrestricted	General Fund
Texpool Contingency Account	5.0846%	265,729.17	Unrestricted	General Fund
Texpool Meter Deposit Account	5.0846%	108,522.71	Restricted	Water and Sewer Fund - Meter Deposits
Logic Contingency Account	5.2554%	289,233.79	Unrestricted	Water and Sewer Fund
Bank OZK	4.8000%	2,551,759.54	Restricted	General Fund - PSI Projects
BOK Financial	4.8300%	3,962,514.97	Restricted	Utility Fund - TWDB Loan Proceeds
Total Pool and Money Market		7,534,946.28		

Investments								
Issuer	Purchase Date	Maturity Dates	Rate	Life (days)	Par Value	FMV	Previous Qtr FMV	Change in Mkt from last Qtr
Total Endowment Investments					-	-		-

Purchases / Redemptions							
Issuer	*Purchase Date*	*Redemption Date*	*Rate*			*Par Value*	*Purchases/ Redemptions*
Morgan Stanley Bank CD	6/5/2018	5/31/2023	0.0325	-43	93000		93,000.00

Due From (+) / To(-)	*Description*	
Southside Trust Money Market - Investment Custody		12,629.43
Southside Trust Money Market - City of Diboll (Annual Interest 2022-2023)		13,269.80

Transfer From (+) / To(-)	*Description*	*Transfer Date*	*Transfer Amount*

Year to Date Interest Earnings*		
** Interest is reflected net of bank service fees*		
General Fund	01-01-3800	16,676.46
Utility Fund	02-09-3800	13,073.08
Utility Fund - Investments	02-09-3803	
Seized Fund	07-03-3800	9.62
Red Light Fund	12-01-3800	203.13
Debt Service Fund	13-01-3800	388.57
Street Project Fund	19-07-3800	692.03
ARP Fund	55-01-3800	4,891.01
Total interest earned		35,933.90

SSB Trust Returns	YTD
	10/1/22 thru 9/30/23
Total	3,300.13
Total Fees	99.56
Total Dividends/Interest	3,200.57

TOTAL ENDOWMENT INVESTMENTS	
	Balance
CASH EQUIVILENTS	7,534,946.28
FIXED INCOME SECURITIES	-
TOTAL ENDOWMENT INVESTMENTS	7,534,946.28

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City of Diboll
Cash Detail
through 06/30/2023

Cash Balances				
Restricted funds may only be used for the items described, Consolidated Cash Report				
Account Name	**Fund Description**	**Balance**	**Type**	**Description**
Consolidated Cash	General	454,077.39	Unrestricted	General Fund Operations
Consolidated Cash	Utility	908,923.36	Unrestricted	Water and Sewer Fund Operations
Consolidated Cash	Recreation	3,526.01	Unrestricted	Recreation Fun Operations
Consolidated Cash	Equipment	356.27	Unrestricted	Funds from sale of equipment
Consolidated Cash	Restricted	117,361.33	Restricted	Donated funds for specific projects
Consolidated Cash	Hotel/Motel	86,169.61	Restricted	Hotel taxes are deposited in this account
Consolidated Cash	Municipal Court Security	18,099.28	Restricted	Funds to be used to enhance the security of the court
Consolidated Cash	Municipal Court Technology	8,922.51	Restricted	Funds to be used to enhance the technology of the court
Consolidated Cash	Debt Service	(337,143.12)	Restricted	Property taxes designated for the payment of debt are deposited in this account
Consolidated Cash	Retricted Project Fund	292,600.00	Restricted	Funds retricted to be used for Council Approved Projects
Consolidated Cash	MC Local Trueancy Prevention	25,074.25	Restricted	Funds to be used to finance a juvenile case manager
Consolidated Cash	MC Municipal Jury Fund	501.55	Restricted	Funds to be used for jury services
Consolidated Cash	Keep Diboll Beautiful	18,847.04	Restricted	Funds to be used for beautification of Diboll
	Total Consolidated Cash	1,597,315.48		
Operations	General Fund	500.78	Unrestricted	Funds to be used for the purpose of accounts payable processing
PEG	PEG Fund	57,602.51	Restricted	Fees received from cable franchise for use in public television capital projects
Seized Funds	Siezed Fund	7,607.00	Restricted	Funds siezed from drug arrests are deposited in this account
Debt Service	Water and Sewer Fund	83,976.85	Restricted	Restricted to the payment of Debt Service
ARP	General Fund	1,160,760.06	Restricted	American Rescue Plan Grant Proceeds - restricted to approved projects
SIB	General Fund	225,813.55	Restricted	State Infrastructure Bank Loan proceeds - For the Contruction of Road
Red Light Revenue	General Fund	75,464.54	Restricted	Red Light Cameras no longer producing revenue, partial balance to fund pending litigation
	Total Other Cash	1,611,725.29		
Total Cash Balances		$ 3,209,040.77		

Accounts Closed		
Bank	***Description***	***Notes***
None		

Accounts Opened		
Bank	***Description***	***Notes***
None		

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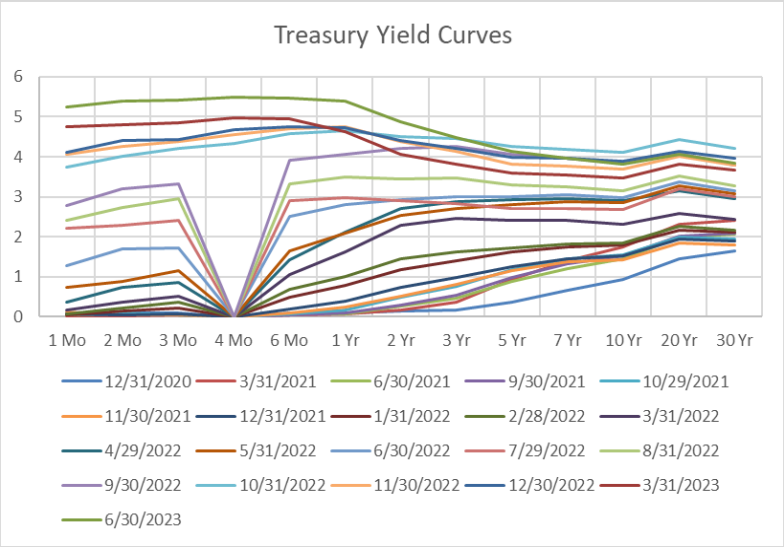
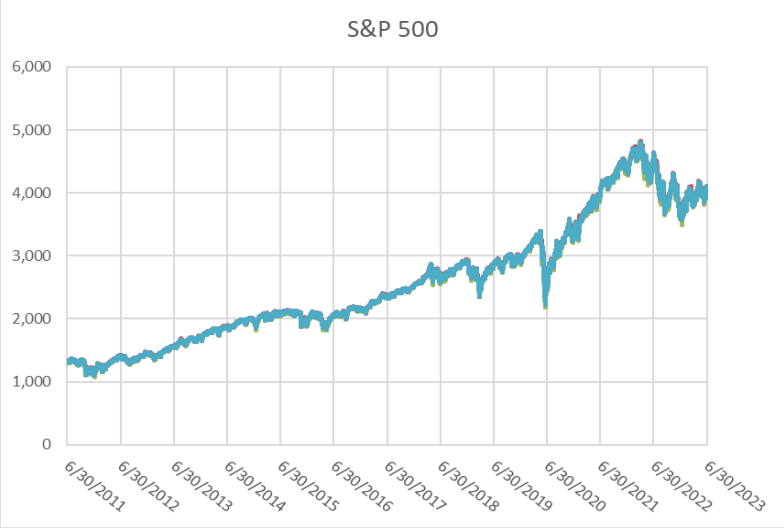
City of Diboll
Market Detail
through 06/30/2023





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CITY OF DIBOLL, TEXAS
INVESTMENT POLICY

August 8, 2023

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I. SCOPE

The Investment Policy applies to the investment activities of the City of Diboll. These policies serve to satisfy the statutory requirement of the Public Finds Investment Act Chapter 2256, Texas Government Code (the "Act"), to define and approve a formal investment policy.

Funds Included. All financial assets of the City, including the General Fund, Water and Sewer Utility Fund, Solid Waste Disposal Fund, Economic Development Fund, Diboll Convention and Visitors Bureau Fund, Capital Projects Funds, Special Revenue Funds, Debt Service Funds, and all other Funds that may be created from time to time, shall be administered in accordance with the provisions of these policies.

Funds Excluded. The Act specifically excludes deferred compensation plans.

II. OBJECTIVES

Safety. Safety of principal is the foremost objective of the City. Investments of the City shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.

Liquidity. The City's investment portfolio will remain sufficiently liquid to enable the City to meet operating requirements that might be reasonably anticipated.

Yield. The yield on investment instruments shall reflect market conditions at time of execution and will achieve the best allowable yield commensurate with the risk criteria of this Policy.

III. RESPONSIBILITY AND CONTROL

Delegation. Management responsibility for the investment program is hereby delegated to theCity Manager.

Finance Committee. A Finance Committee consisting of the City Manager, Director of Finance, City Secretary, and three Council members (appointed by the Mayor) shall monitor the investment activities of the City, select independent training sources, authorize broker/dealer firm, and assist in the development of the investment policies and strategies. The City's Independent Auditor and Investment Advisor shall be non-voting members of the Finance Committee.

Investment Officers. The City Manager and Director of Finance are the "Investment Officers" of the City. As Investment Officers they are authorized to deposit, withdraw, invest, transfer, execute documentation, and otherwise manage the City funds according to this Policy.

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In order to ensure qualified and capable investment management, the Investment Officers shall attend training, sponsored by an independent source approved by the Finance Committee, receiving not less than 10 hours within twelve months of assuming investment responsibilities, and thereafter, receiving not less than 8 hours during a two-year period that begins on the first day of the City's fiscal year and consists of the two consecutive fiscal years after that date.

Management and Internal Controls. The following system of internal controls shall govern all investment transactions. The Finance Committee, City Manager, and the Independent Auditor shall review the internal controls. The controls are designed to reasonably prevent losses of public funds arising from fraud, employee error, and misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the City.

Internal Controls System:

1. Documentation from the Investment Advisor or investment provider;
2. Two Investment Officer Signatures required on all investment transactions;
3. City Manager review of all investment transactions; and
4. Full and complete documentation of investment transactions.

Transaction Authority. Certain signatory responsibilities are required to transact investments. The Investment Officers shall be authorized as depository signatories within guidelines established by the City Manager.

Upon receiving written confirmation from the Investment Advisor or investment provider, the Investment Officers are authorized to transact wire transfers, buy/sell, and trade investments in accord with the goals and objectives of the City's investment strategy and this Policy.

Bonding of all individuals authorized to place, purchase, or sell investment instruments shall be required.

Prudence. Investments shall be made with the exercise of due care, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their own capital as well as the probable income to be derived.

Investment Officers acting in accordance with written procedures and exercising prudence shall be relieved of personal responsibility for an individual instrument's credit risk or market price dangers, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments. The investment portfolio as a whole, and not just a single investment, shall be reviewed when determining whether or not the actions of an Investment Officer are considered prudent.

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IV. ETHICS

Conflicts of Interest. Investment Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

Disclosure. Investment Officers shall disclose to the City Manager, City Council, and the Texas Ethics Commission any financial interests in financial institutions or any relationship within the second degree by affinity or consanguinity to an individual that conducts business with the City. All Investment Officers shall further disclose any large personal financial investment positions that could be related to the performance of the City's portfolio. Investment Officers and employees involved in the investment process shall subordinate their personal investment transactions to those of this jurisdiction, particularly with regard to the timing of purchases and sales.

V. REPORTING

Quarterly Reports. The Investment Officers and the Investment Advisor shall submit quarterly to the City's Finance Committee and City Council an investment report that:

1. Summarizes current strategies and possible risks,
2. Explains recent results by investment category,
3. Discloses the quarter ' s fully accrued interest and compares the interest with budgetary expectations when applicable,
4. Describes in detail the investment position of the City,
5. States the reporting period beginning book and market values and ending book and market values for the period of each pooled fund group,
6. States the reporting period ending book and market value for each investment by asset type and fund type,
7. States the final maturity date of each investment,
8. States the fund for which each investment was purchased, and
9. States the compliance of the investment portfolio with the City's Investment Policy, Investment Strategy Statement, and the Public Funds Investment Act.

The market valuations obtained by the City or the City's Investment Advisor shall be from sources believed to be accurate and representative of the investments' true value. This report shall be prepared jointly by all of the Investment Officers, and each Investment Officer shall signthe report.

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Annual Report. Within sixty (60) days of the end of the fiscal year, the Investment Officers and the Investment Advisor shall present an annual report on the investment program activity to the City ' s Finance Committee for review by the City Council. The annual report may be incorporated into the fourth quarter report and shall include twelve (12) month performance information and shall suggest improvements that might be made in the investment program.

This Investment Policy establishes "weighted average yield to maturity" as the standard portfolio performance measurement.

The City, in conjunction with its annual financial audit, shall perform a compliance audit of management controls on investments and adherence to the City's Investment Policy and Investment Strategy Statements.

Additionally, the City's Independent Auditor shall formally review each quarterly report and that Auditor shall report the result of the review to the City Council.

VI. INVESTMENTS

Active Portfolio Management. The City intends to pursue active versus passive po1tfolio management philosophy. That is, investments may be sold before they mature if market conditions present an opportunity for the City to benefit from the trade. A competitive yield environment shall be achieved by soliciting quotes from multiple investment providers, monitoring comparable investment alternatives, and reviewing general market conditions

Authorized Investments. Financial assets of the government of the City may be invested in:

A. U. S. Treasury securities;

B. Obligations of U. S. Government Agencies and Instruments, including the Federal Home Loan Banks, other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of the United States or its agencies and instrumentalities, and obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States, but excluding principal-only and interest-only mortgage backed securities, collateralized mortgage obligations and real estate mortgage investment conduits;

C. Obligations of the State of Texas or its agencies and instrumentalities, and obligations of counties, cities, and other political subdivisions of this State rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent;

D. Fully insured or collateralized deposits at eligible depositories placed in compliance with this Policy and the Act;

E. Repurchase agreements structured in compliance with the Act. The term includes direct security repurchase agreements entered into by the City and reverse repurchase

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agreements only obtained in connection with investment by the City in an Eligible Investment Pool or Money Market Mutual Fund. All the City repurchase agreement transactions shall be governed in accordance with a written repurchase agreement;

F. Money Market Mutual Funds registered with and regulated by the Securities & Exchange Commission; that fully invest dollar-for-dollar all the City funds without sales commissions or loads; that are categorized as a "Treasury " or "Government " money market fund; and, whose investment objectives include seeking to maintain a stable net asset value of $1.0000 per share. the City may not invest funds under its control in an amount that exceeds 10% of the total assets of any individual money market fund,

G. Eligible Investment Pools as defined by and in compliance with the Act, that have been authorized by the City Council, maintain a rating of a least AAA or Aaa, and whose investment philosophy and strategy seek to maintain a stable net asset value of $1.00.

Investment Maturity Limitations. In order to minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirements of the Funds. Stated final maturity guidelines by Fund are as follows:

A. **Operating Funds.** The weighted average days to maturity for the operating fund portfolio shall be less than 300 days and the maximum allowable maturity shall be two years.

B. **Construction, Bond and Loan Funds.** The investment maturity of construction, bond and loan funds (excluding reserve and debt service funds) shall be limited to the anticipated cash flow requirements of the projects or the "temporary period," as defined by Federal Tax Law, whichever is shorter.

C. **Debt Service Funds.** Debt Service Funds shall be invested in such a manner as not to exceed an "unfunded" debt service date with the maturity of any investment. An unfunded debt service date is defined as a coupon or principal payment date that does not have cash or maturing investment available to satisfy said payment.

D. Bond Reserve Funds. Bond Reserve Fund maturity shall generally not exceed the call provisions of the Bond Resolution, Loan Covenants or Insurance Policy restrictions and shall not exceed the final maturity of the bond issue or five years, whichever is shorter.

E. **The City Internal Investment Pool.** The maximum average days to maturity for the internal investment pool shall be 300 days and the maximum allowable maturity shall be two years.

F. Depreciation Funds. The investment maturity of depreciation funds shall be limited to the anticipated cash flow requirements of the plant or equipment being depreciated, replaced or repaired.

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G. Economic Development Corporation Funds. EDC Funds will be segregated from the Internal Investment Pool and invested as a "non-public unit" as defined by the FDIC. Maturity shall be limited to the anticipated cash flow requirements the Fund.

Investments purchased prior to this Policy's revision that do not meet the revised requirements of this Policy are not required to be liquidated. The Finance Committee shall monitor each investment's status to determine whether it is in the best interest of the City to hold or liquidate the investment.

Any Authorized Investment that requires a minimum rating does not qualify during the period the investment does not have the minimum rating. The City shall monitor the rating of each issuer, as applicable, at least quarterly, and take all prudent measures that are consistent with this Policy to liquidate an investment that does not have the minimum rating.

VII. SELECTION OF DEPOSITORIES AND DEALERS

Bidding Process. A Primary Depository shall be selected through the City's banking services procurement process, which shall include a formal Request for Application (RFA) issued in compliance with applicable State law. This contract can be extended as per the RFA specifications. In selecting a Primary Depository, the credit worthiness of institutions shall be considered, and the Director of Finance shall conduct a comprehensive review of prospective depository's credit characteristics and financial history.

Insurability. Depositories seeking to establish eligibility for the City's competitive certificate of deposit and interest-bearing account purchase program shall submit financial statements, evidence of federal deposit insurance, and any other information as required by the Director of Finance.

Collateralized Deposits. All depository deposits shall be insured or collateralized in compliance with applicable State law. Ledger Balance shall be used to determine the appropriate insurance or collateral level. The City reserves the right, in its sole discretion, to accept or reject any form of insurance or collateralization pledged towards depository deposits. Financial institutions serving as the City Depositories will be required to sign a Depository Agreement with the City. The collateralized deposit portion of the Agreement shall define the City's rights to the collateral in case of default, bankruptcy, or closing and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- the Agreement must be in writing;
- the Agreement has to be executed by the Depository and the City contemporaneously with the acquisition of the asset;
- the Agreement must be approved by the Board of Directors or Designated Committee of the Depository and a copy of the meeting minutes must be delivered to the City; and

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- the Agreement must be part of the Depository's "official record" continuously since its execution.

Investment Advisors and Broker/Dealers. Investment Advisors shall adhere to the spirit, philosophy, and specific term of this Policy and shall invest within the same "Standard of Care". Investment Broker/Dealers shall adhere to the spirit and philosophy of this Policy and shall avoid recommending or suggesting transactions outside that "Standard of Care".

The Finance Committee shall perform selection of Investment Advisors and Broker/Dealers. The Investment Officers shall establish criteria to evaluate Investment Advisors and Broker/Dealers, including:

A. Adherence to the City's policies and strategies;

B. Investment performance and transaction pricing within accepted risk constraints;

C. Responsiveness to the City's request for services, information and open communication;

D. Understanding of the inherent fiduciary responsibility of investing public funds; and

E. Similarity in philosophy and strategy with the City's objectives.

Selected Investment Advisors and Broker/Dealers shall provide timely transaction confirmations and monthly activity reports.

Selected Investment Advisors must be registered under the Investment Advisors Act of 1940 or with the State Securities Board. A contract with an Investment Advisor may not be for a term longer than two years and the City Council must approve any renewal or extension.

Primary Broker/Dealers and Approved List. For Brokers/Dealers of government securities, selection shall be made only from those Broker/Dealers reporting to the Market Reports Division of the Federal Reserve Bank of New York, also known as the "Primary Government Securities Dealers," unless a Broker/Dealer questionnaire and certification reveals that other firms are adequately financed to conduct public business.

The Finance Committee shall review, revise, and adopt a list of qualified Brokers/Dealers at least annually.

Eligible Business Organizations. Business organizations, as defined by the Act, eligible to transact investment business with the City shall be presented a written copy of this Investment Policy. Additionally, the qualified representative of the business organization seeking to transact investment business shall execute a written instrument substantially to the effect that the qualified representative has:

1. Received and thoroughly reviewed this Investment Policy, and

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2. Acknowledged that the organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the City and the organization that are not authorized by the City's Investment Policy, except to the extent that this authorization is dependent on an analysis of the makeup of the City' s entire portfolio, requires an interpretation of subjective investment standards, or relates to investment transactions of the City that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority.

The City shall not enter into an investment transaction with a business organization prior to receiving the written instrument described above.

VIII. SAFEKEEPING AND CUSTODY

Insurance, Pledged Collateral or Purchased Securities. All deposits of the City funds with eligible depositories shall be secured by pledged collateral with a market value equal to or greater than 102% of the deposits plus accrued interest, less any amount insured by the FDIC. Repurchase agreements shall be documented by a specific agreement noting the "purchased securities" in each agreement. Collateral pledged and purchased securities shall be reviewed at least monthly to assure the market value equals or exceeds the related the City investment.

Eligible Securities for Pledged Collateral or Purchased Securities. The City shall accept only the following securities as pledged collateral or purchased securities:

A. U. S. Treasury securities;

B. Obligations of U. S. Government Agencies and Instrumentalities, including letters of credit, but excluding principal-only and interest-only mortgage-backed securities;

C. Federal Deposit Insurance Corporation (FDIC) coverage;

D. Direct or unconditionally guaranteed obligations of the State of Texas;

E. States, agencies, counties, cities, or political subdivisions naturally rated "A" or higher.

A letter of credit of the United States or its agencies or instrumentalities issued to the City with a value equal to or greater than 102% of the deposits plus accrued interest, less any amount insured by the FDIC, and with an expiration date greater than the anticipated term of the deposit is also acceptable to enhance eligible depository deposits.

Subject to Audit. All collateral shall be subject to inspection and audit by the Director of Finance or the City's Independent Auditors.

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Delivery versus Payments. All repurchase agreements and investment security transactions shall be purchased using the Delivery Versus Payment (DVP) method. That is, funds shall not be wired or paid until verification has been made that the City's Agent or Trustee received the security or collateral. The security or collateral shall be held in the account of the City. The Trustee or Agent's records shall assure the notation of the City's ownership of or explicit claim on the security or collateral. The original copy of all safekeeping receipts shall be delivered to the City.

Investment Strategy. The City Council shall adopt an Investment Strategy Statement for each of the City's fund-types and internal investment pools. The Investment Strategy Statement must describe the investment objectives for each particular fund according to the following priorities:

1. Investment suitability,
2. Preservation and safety of principal,
3. Liquidity,
4. Marketability prior to maturity of each investment,
5. Diversification, and
6. Yield.

Review and Amendment. The City Council shall review the Investment Policy and Investment Strategy Statements annually. Amendments must be approved by the Finance Committee and adopted by the City Council. The City Council shall adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed or changed the investment policy and investment.

_____ _____

Jason Arnold, City Manager Trey Wilkerson, Mayor

Date: _____ Date: _____

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ORDINANCE NO. 2023-08-001

AN ORDINANCE OF THE CITY OF DIBOLL, TEXAS, AMENDING CHAPTER 5 ARTICLE I. SEC 5-10, OF THE CODE OF ORDINANCES OF THE CITY OF DIBOLL, "CODE EDITION AND APPENDICES SCHEDULE," AND ADOPTING THE 2018 EDITION OF THE FOLLOWING INTERNATIONAL CODES: BUILDING CODE, RESIDENTIAL CODE, EXISTING BUILDING CODE, ENERGY CONSERVATION CODE, MECHANICAL CODE, FUEL GAS CODE, FIRE CODE, PLUMBING CODE AND PROPERTY MAINTENANCE CODE; REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Diboll, Texas ("City"), after due notice and hearing, that the 2018 Edition of the listed International Codes be adopted as the minimum standards for the City of Diboll:

International Building Code (IBC).
International Residential Code (IRC).
International Existing Building Code (IEBC).
International Energy Conservation Code (IECC).
International Mechanical Code (IMC).
International Fuel Gas Code (IFGC).
International Fire Code (IFC).
International Plumbing Code (IPC).
International Property Maintenance Code (IPMC).

WHEREAS, adoption of the 2018 Edition of these said International Codes, is in the best interest of the citizens of Diboll.

WHEREAS, the City Council of the City of Diboll, Texas, after giving due consideration to the recommendation of Texas Department of Licensing and Regulation (TDLR) of the 2018 Edition of these said International Codes, and further, after giving due consideration to the public health, safety and welfare, having decided that it is to the best interest of the citizens of the City such change be made.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS THAT:

Chapter 5 Article I. SEC 5-10 of the Code of Ordinances of the City of Diboll, in various chapters and sections, as heretofore amended, be and the same hereby is amended as follows:

CHAPTER 5: ARTICLE I. CODE EDITION AND APPENDICES SCHEDULE

The 2018 Edition of the following International Codes: Building Code, Residential Code, Existing Building Code, Energy Conservation Code, Mechanical Code, Fuel Gas Code, Fire Code, Plumbing Code and Property Maintenance Code; in his totality, is hereby adopted by reference, including all appendices, as the rules and regulations to govern and to be observed and followed.

This ordinance shall be in full force and effect on September 1st, 2023.

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REPEAL AND EFFECTIVE DATE. All ordinances or portions of ordinances in conflict herewith are hereby repealed. This ordinance shall become effective following a final affirmative vote of the City Council.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Diboll, Texas, on this the 8th day of August, 2023.

_____
TREY WILKERSON, MAYOR

ATTEST:

_____
ROSA OLVERA, CITY SECRETARY

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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ORDINANCE NO. 2023-08-002

AN ORDINANCE OF THE CITY OF DIBOLL, TEXAS, AMENDING CHAPTER 5 ARTICLE I. SEC 5-10, OF THE CODE OF ORDINANCES OF THE CITY OF DIBOLL, "CODE EDITION AND APPENDICES SCHEDULE," AND ADOPTING THE 2023 EDITION OF THE NATIONAL ELECTRIC CODE (NEC), REGULATING AND GOVERNING THE DESIGN, CONSTRUCTION, QUALITY OF MATERIALS, ERECTION, INSTALLATION, ALTERATION, REPAIR, LOCATION, RELOCATION, REPLACEMENT, ADDITION TO, USE OR MAINTENANCE OF ELECTRICAL SYSTEMS IN THE CITY OF DIBOLL; REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Texas Electrical Safety and Licensing Act requires the Texas Department of Licensing and Regulation (TDLR) to adopt the 2023 revised National Electric Code (NEC), as the electrical code for the State of Texas.

WHEREAS, the City of Diboll, Texas ("City"), after due notice and hearing, recommends that the 2023 National Electrical Code be adopted as the minimum standards for all electrical work in the City of Diboll.

WHEREAS, adoption of the 2023 Edition of the National Electrical Code is in the best interest of the citizens of Diboll.

WHEREAS, the City Council of the City of Diboll, Texas, after giving due consideration to the recommendation of Texas Department of Licensing and Regulation (TDLR) and the statements made and facts brought out at such hearing on such proposed revised 2023 National Electrical Code, and further, after giving due consideration to the public health, safety and welfare, having decided that it is to the best interest of the citizens of the City such change be made.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS THAT:

Chapter 5 Article I. SEC 5-10 of the Code of Ordinances of the City of Diboll, in various chapters and sections, as heretofore amended, be and the same hereby is amended as follows:

CHAPTER 5: ARTICLE I. CODE EDITION AND APPENDICES SCHEDULE

The 2023 National Electric Code (NEC), in his totality, is hereby adopted by reference, including all appendices, as the rules and regulations to govern and to be observed and followed in all electrical wiring and in all constitution, installation, repairs, alterations, operation and maintenance of electrical wiring systems, apparatus and fixtures.

This ordinance shall be in full force and effect on September 1st, 2023.

REPEAL AND EFFECTIVE DATE. All ordinances or portions of ordinances in conflict herewith are hereby repealed. This ordinance shall become effective following a final affirmative vote of the City Council.

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PASSED, APPROVED AND ADOPTED by the City Council of the City of Diboll, Texas, on this the 8th day of August, 2023.

_____
TREY WILKERSON, MAYOR

ATTEST:

_____
ROSA OLVERA, CITY SECRETARY

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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ORDINANCE NO. 2023-08-003

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS, AMENDING CHAPTER 8 ARTICLE IV., OF THE CODE OF ORDINANCES OF THE CITY OF DIBOLL, "PEDDLERS AND SOLICITORS," BY A NEW ARTICLE ENTITLED "VENDORS, PEDDLERS AND SOLICITORS,"; PROVIDING DEFINITIONS; AND AN EFFECTIVE DATE.

WHEREAS, the City of Diboll is a home rule municipal corporation organized in accordance with the Texas Constitution; and

WHEREAS, the City of Diboll has an interest in protecting its residents' right to privacy in their own homes, in preserving the public peace and order, and in protecting the public safety and welfare; and

WHEREAS, by Ordinance No.2023-08-002 the City Council enacted certain regulations governing the activities of vendors, peddlers and solicitors engaging in business within the City, and requiring registration of persons prior to engaging in such business activities; and

WHEREAS, the City Council finds the regulations adopted by Ordinance No.2023-08-002 have addressed the health, safety and welfare concerns, but that certain revisions to the regulations, as set forth in the amendments herein, are necessary in order to provide a comprehensive regulatory framework that best serves the interests of the City and its residents; and

WHEREAS, the City Council has reviewed such amendments to Ordinance No.2023-08-002, and finds the amendments will further the City's interests, purposes and goals regarding regulation of vendor, peddler and solicitor activity within the City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS:

CHAPTER 8: ARTICLE IV. VENDORS, PEDDLERS AND SOLICITORS

Definitions.

As used in this article:

Authorized permit means a completed permit form issued by the City of Diboll, signed by the City Manager or designee.

Commercial vendor shall mean and be used to collectively refer to door-to-door vendor, temporary vendor and/or transient vendor as defined herein.

Door-to-door solicitor shall mean any person, group, firm, business or organization soliciting donations or sales if items at private residences or generally throughout the city.

Fundraising vendor shall mean any charitable, civic or any group where proceeds will be applied to charity, civic or philanthropic purposes.

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Interstate commerce shall mean soliciting, selling or taking orders for or offering to take orders for any goods, wares, merchandise, photographs, magazines or subscriptions to magazines which, at the time the order is taken, are in or will be produced in any federal district or territory, any commonwealth or any state other than Texas, and shipped or introduced into this city in the fulfilling of such orders.

Itinerant vendor shall mean any all solicitors, peddlers, vendors or merchants who intend to sell merchandise within the city and do not have a business location on a permanent building or structure in full compliance with all zoning, construction and development codes of the city.

Long-term vendor shall mean any solicitors, peddlers, vendors or merchants who have entered into a Parks User Agreement with the City of Diboll to operate within Old Orchard Park for any period of time extending over forty-eight (48) hours.

Temporary vendor shall mean any person or group of people who establishes a temporary, mobile or transient business venture.

Transient vendor means any such business as may be operated or conducted by persons who may or may not have fixed places of business in places other than the city, or who move stocks of goods, wares or merchandise or samples into and away from the city on an intermittent or short-term basis (i.e., special events or weekend sales).

Vendor, solicitor, or peddler shall mean any person, firm, company, partnership, corporation or association engaged in any activity mentioned in this ordinance.

Exceptions—Sales to dealers or by authority of law.

The provisions of this article shall not apply to sales made to dealers by commercial travelers or sales agents in the usual course of business, nor to sales made under authority and by order of law.

Exceptions—Interstate commerce.

The provisions of this article, pertaining to licenses and license fees, shall not apply to persons engaged in interstate commerce as that term is herein defined, provided, however, that is shall be unlawful for persons engaged in interstate commerce to go from house to house or place to place in the city without express application for and approval of an authorized permit.

Private premises.

It shall be unlawful for any person to go in and upon the premises of a private residence in the city, unless requested or invited to do so by the owner or occupant of said private residence, for the purpose of soliciting, selling or taking orders for or offering to sell or take orders for any goods, wares, merchandise, services, photographs, magazines or subscriptions to magazines.

Public property.

Authorized permits shall not be issued for vendors, peddlers, or solicitors to conduct or operate their business on any public property except the following:

a. Fundraising vendors;
b. Festivals allowed by the City of Diboll.
c. Long-term vendors who have entered into a Parks User Agreement with the City of Diboll.

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Any person or group who uses public property for the purposes stated in this section shall return the property to its condition on a daily basis.

Permits for on-street solicitations.

a. No person may solicit charitable contributions on a city street or state highway within the city limits without first obtaining an authorized permit.

b. The permit shall define the rules and regulations governing on-street solicitations as follows:

1) Permits shall only be issued to charitable organizations and causes, not for business purposes.

2) Permits shall only be issued to organizations based within the city, that are composed primarily of residents of Diboll, primarily hold meetings or have a physical location within the city.

3) Permits shall only authorize persons over the age of 18 to be on the street for solicitation with the exception of school-related events, under which circumstances persons ages 16 or over may be on the street while under the visual supervision of an adult who is acting as a project sponsor.

4) Permits shall restrict the hours for on-street solicitation to a one-day period between 8:00 am and 6:00 pm.

5) No more than three (3) permits shall be issued to one organization within the same calendar year.

c. The Police Chief or any law enforcement officer representing the City of Diboll shall have the authority to immediately halt on-street solicitations and revoke a permit if either:

1) Conditions or any actions of the permit holder are deemed to cause a safety or traffic hazard; or

2) Upon violation of any authorized permit requirements.

Permit—Required.

It shall be unlawful for any person to conduct business as an itinerant vendor, temporary vendor or transient vendor without having first applied for and obtained an authorized permit to do so from the City Secretary. It shall be unlawful to sell or solicit in the city, as aforesaid, without carrying such license while engaged in such soliciting or selling.

Permit—Application

Any person desiring to conduct business as an itinerant vendor, temporary vendor or transient vendor shall make written application to the City Secretary for an authorized permit to do so. The application shall show the name and address of the applicant, the name and address of the person, if any, that he or she represents and the kind of goods offered for sale, and whether such applicant upon any such sale or order shall demand, accept or receive payment or deposit of money in advance of final delivery and the period of time such applicant wishes to sell or solicit in the city.

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Permit—Fee.
A license for a vendor, solicitor or peddler shall be one hundred dollars ($100.00) per year or five dollars ($5.00) per day. In the event the annual fee is paid, an authorized permit shall be issued that shall be valid for one (1) year from the date of its issuance. However, when any annual permit is issued, the licensee shall notify the City Secretary each day that said permittee is engaged in any activity mentioned herein, and shall register with the City Secretary. Upon payment of the daily permit fee, a daily permit shall be issued that shall be valid for one day.

Refusal of application.
All applications are subject to refusal by the City Manager or designee.

REPEAL AND EFFECTIVE DATE. All ordinances or portions of ordinances in conflict herewith are hereby repealed. This ordinance shall become effective following a final affirmative vote of the City Council.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Diboll, Texas, on this the 8th day of August, 2023.

_____
TREY WILKERSON, MAYOR

ATTEST:

_____
ROSA OLVERA, CITY SECRETARY

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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City of Diboll Parks User Agreement

For Long-Term Vendors

PURPOSE

This policy is intended to guide the City of Diboll in decision making with regards to long-term vendors within Old Orchard Park. This policy recognizes the cooperative relationship between third-party vendors and the City. Participation as a vendor will be influenced and guided by the City Administration's commitment to maintain a high standard of service.

In order to provide the best service to our citizens, the City reserves the right to unilaterally revise, supplement or discontinue any of the standards, guidelines, procedures, and addenda described in this Park User Agreement.

If scheduling conflicts arise among the recognized vendors, priority will be given to the returning vendor in good standing. If necessary, an additional measure will be given to the recognized vendors from Diboll.

PERMITS

Vendors must submit a completed Park User request form. Long-Term Vendor Request forms can be found at the end of this manual or on the City of Diboll website at www.cityofdiboll.com

Applications will be reviewed by the City Manager or his designee. If the City of Diboll can accommodate the request, a permit will be issued to the vendor.

If you are approved as a long-term vendor you will receive a permit for the time period you have access to the park. The City may process annual renewals without significant change in the agreement. Vendors must have this permit with them when utilizing the park for business. City staff will monitor the park and check permits.

TRASH SERVICE

Please be respectful of the parks and the surrounding community by placing trash in the proper receptacle. Vendors will be responsible for placing trash in the proper receptacle provided at the park. Failure to do so will result in:

- First Offense: Warning from City of Diboll.
- Second Offense: Vendors will be charged $35.00 per hour (minimum of one hour) for trash pickup by the City.
- Third Offense: Vendors will be charged $35.00 per hour (minimum of one hour) for trash pickup by the City and a suspension of permit.

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STORAGE BUILDINGS and CONCESSION STAND

Storage buildings located at the ballfields are intended for City use and not that of individual vendors. Vendors may not store equipment in the storage buildings.

The concession stand is intended for City and League use. Vendors may not enter the concession stand without City or League approval.

VENDOR TRAILERS

With permission from the city manager, vendors may park a trailer at Old Orchard Park. Pictures and specifications of the trailer must be provided for preliminary approval. If preliminary approval is obtained, the trailer may be delivered to Old Orchard Park for final approval. Subsequent inspections will be made at the leisure of the City of Diboll.

Spaces are $25 a month. The first three months of rental fees will be due upon final approval of the trailer. The fourth and subsequent month's payments will be due on the 21st of each month. Rental fees will not be prorated.

Vendor Trailers:

1. Must remain in good working order and in a moveable condition at all times.
2. Paint and decals must be fresh and in good taste.
3. The City will not be responsible for damage or theft of any kind.
4. The City reserves the right to move the trailer if necessary.

RULES AND REGULATIONS

1. Alcohol, tobacco and vape use are prohibited in the park.
2. Park rules, regulations, and City ordinances must be adhered to by vendors. This is the responsibility of the permit holder.
3. Alterations to the park is a violation of the permit and can be a cause for immediate termination of the permit with no refunds.
4. Sub-leasing of permit is strictly against the terms and conditions of all permits. Permittees found to be sub-leasing time or space will lose all access as a vendor.
5. Individuals shall NOT use violent, obscene or profane language while on the park grounds nor shall anyone conduct him or herself in a disorderly manner or commit any nuisance that interrupts the normal operations.
6. All trailers must park in designated space. Vehicles will be ticketed and/or towed if parked in non-designated parking areas. Vendors will be liable for any damage to the facility while moving trailers.
7. Vendors will remember and respect that Old Orchard is a public park. Vendors will not bully or coerce others to sell their products or services.
8. Violations of park rules or regulations will be cause for revocation of vendor permits without warning.

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City of Diboll Parks User Agreement

For Long-Term Vendors

Business Name: _____

Owner Name: _____

Phone: _____

Email: _____

Time Frame Requested: _____

I have received a copy of the Parks User Agreement and agree to abide by all therein:

Signature: _____ Date: _____

For Office Use Only:

Paid $75.00: Yes / No

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ORDINANCE NO. 2023-08-004

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF DIBOLL, TEXAS; AMENDING CHAPTER 24, ZONING; ADDING A NEW SECTION 24-30 RECREATIONAL VEHICLE PARKING AND STORAGE, SETTING FORTH REGULATIONS REGARDING THE PARKING AND STORAGE OF RECREATIONAL VEHICLES; CONTAINING FINDINGS AND OTHER PROVISIONS RELATED TO THE SUBJECT; PROVIDING A PENALTY; AND PROVIDING FOR SEVERABILITY.

* * * * *

WHEREAS, the City of Diboll, Texas ("City") is authorized by Chapter 211 of the Texas Local Government Code to promulgate rules and regulations governing land uses and structures;

WHEREAS, the City Council has determined that establishing minimum standards for the parking and storage of recreational vehicles protects and advances the general welfare of the community; and

WHEREAS, the City Council has determined that establishing minimum standards for the parking and storage of recreational vehicles enhances and protects the aesthetic interests of the community; and

WHEREAS, the City Council has determined that establishing minimum standards for the parking and storage of recreational vehicles protects property values and lessens the impact individual residential properties may have on surrounding residential development;

WHEREAS, the City Council of the City finds that the rules and regulations contained herein is in the best interest of the health, safety and welfare of the citizens of the City;

WHEREAS, the City Council further finds that the rules and regulations contained herein are needed to promote the safe, orderly and healthful development of the City;

WHEREAS, the Planning and Zoning Commission of the City, after notice and hearing as required by law, has recommended that the City Council adopt the amendments to the zoning ordinance contained herein; and,

WHEREAS, the City Council, following notice and hearing as required by law, concurs with the recommendation of the Planning and Zoning Commission that such amendment to the zoning ordinance be adopted; now, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS:

Section 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct and fully incorporated herein for all purposes.

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Section 2. The Code of Ordinances of the City of Diboll, Texas is hereby amended by adding a new section 24-30 **Recreational Vehicle Parking and Storage** to Chapter 24, Zoning, with such new section to read as follows:

"**24-30 Recreational Vehicle Parking and Storage**. The long-term parking or storage of any recreational or other special vehicle, as defined in this section, in any residentially zoned district, must meet the following requirements:

a. Vehicle Measurement and Description

1. The length of a vehicle will be measured to include the trailer tongue and other connections, and any overhang of the vehicle or trailer, including the item(s) being transported on the trailer.

2. A recreational or special vehicle is any camper, travel trailer or other trailer (including boats, autos, or any other item stored thereon), designed to be towed on public streets and which exceeds 20 feet in length; or any motor home, coach, bus or other self-propelled vehicle which exceeds 20 feet in length.

b. Vehicle Storage

Storage is defined as the continuous parking of the vehicle for 24 hours or longer.

c. Recreation Vehicle Parking and Storage

1. Only one recreational vehicle, which is defined as a self-propelled vehicle or other vehicle designed to be towed on public streets and which exceeds 20 feet in length, may be stored per lot.

2. All recreational vehicles parked or stored in a residentially zoned district must meet the following requirements.

3. A recreational vehicle:

(a) may not be stored or parked on public property or city street

(b) may not be stored on required off-street parking.

(c) may not extend over a public easement or right-of-way.

(d) may not be used for housekeeping, living, or sleeping quarters.

(e) must be maintained in an operable condition.

(f) must be secured with wheel stops or maintained so as not to present a safety problem to the neighborhoods in which the vehicle is parked.

(g) if stored in front of the front line of the house, recreational vehicles must be stored on an improved driveway or improved parking surface such as concrete, asphalt, paving stones, or brick. The parking surface must be continuous from a driveway or accessible from a rear alley.

(h) Recreational vehicles stored in the side yard or rear yard behind the front building line must be screened from view from adjacent lots and side streets.

4. All recreational vehicles parked in residential areas must have a valid federal or state license and registration if required.

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Section 3. The City Council, upon application duly filed by the applicant and after public hearing, may grant an exception from the terms of this ordinance and the requirements set forth herein upon the affirmative vote of the City Council. The application for an exception shall set forth in specific detail the grounds or reasons upon which such an exception request is being made. The fee for such application shall be paid before the variance is scheduled for consideration.

In granting any exception, the City Council shall determine that all of the following are applicable to the property: (1) that a literal enforcement of these regulations will create an unnecessary hardship or practical difficulty on the applicant; (2) that the situation causing the unnecessary hardship or practical difficulty is unique to the affected property and is not self-imposed; (3) that the variance will not injure and will be wholly compatible with the use and permitted development of adjacent properties; and (4) that the granting of the exception will be in harmony with the spirit and purpose of this Ordinance.

The terms and conditions of the exception, if granted, shall be noted in the minutes of the City Council meeting or be adopted by a resolution of the City Council. In the event that an exception application is denied by the City Council, no other exception of like kind shall be considered or acted upon by the City Council upon the same building or proposed building for a period of six (6) months subsequent to said denial."

Section 4. Any person violating any of the provisions of this ordinance, shall upon conviction, be fined any sum not exceeding one hundred dollars ($100); and each and every day that the provisions of this chapter are violated shall constitute a separate and distinct offense. In addition to the said penalty provided for, the right is hereby conferred and extended upon any property owner owning property in any district, where such property owner may be affected or invaded, by a violation of the terms of the ordinance, to bring suit in such court or courts having jurisdiction thereof and obtain such remedies as may be available at law and equity in the protection of the rights of such property owners.

Section 5. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Diboll, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

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PASSED, APPROVED, AND ADOPTED on this ____ day of _____, 2023.

_____
Trey Wilkerson, Mayor

ATTEST:

_____
Rosa Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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Jason A. Arnold, MPA
City Manager, City of Diboll

400 Kenley Street
P.O. Box 340
Diboll, Texas 75941
(936)-829-6800
jarnold@cityofdiboll.com

August 3, 2023

Honorable Mayor and City Council
City of Diboll

RE: Junked Vehicle Amnesty Program

As Council is aware, the City of Diboll has a junked vehicle ordinance regulating inoperable, abandoned or unregistered vehicles. Council is also aware that our recently established Code Compliance Department has focused on other problematic areas, such as stray animals, livestock concerns, unsafe structures and more. Those areas being addressed appropriately, Mr. Lopez is ready to tackle junked vehicles.

Due to the extended length of time between now and whenever the ordinance was last enforced (current staff is unsure), we believe the fairest approach for our citizens is an amnesty period. The strategy is to identify all junked vehicles and notify the property owners that they are currently out of compliance. We will educate them on how compliance may be achieved. In lieu of issuing citations immediately, we will offer an amnesty period to end November 1, 2023. On November 2, 2023, our Code Compliance Department will issue a complaint in Municipal Court for all property owners who remain out of compliance.

Staff strongly believes this approach will result in a high level of compliance across the City with a minimal amount of violations once the amnesty period ends. Staff recommends Council approve a temporary amnesty period for junked vehicles to end November 1, 2023.

Respectfully,

Jason A. Arnold, MPA
City Manager
City of Diboll

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City of Diboll Volunteer Fire Department

July 2023 Council Report

July 11

- Pledge
- Incident Reports
- Discussed recent calls
- Clean up at station
- Pizza Hut Appreciation
- Run Trucks at stations
- Maintenance on Trucks

Firemen present (11)

July 18

- Pledge
- Incident reports
- Discussed burn ban
- Truck inspections
- Clean station

Fireman present (10)

July 25

- Pledge
- Incident Reports
- Discussion on radios and calls
- Cleaned fire station
- Unload water/arranged new fire hose

Fireman present (8)

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City of Diboll Volunteer Fire Department

July 2023 Emergency Incidents (18)

July 5, 2023 - 1324

- **Call # 2300000064**
  1605 South First St.
  Lawn Mower on fire
  In City
  Trucks 54
  Diboll Fire personnel responded (6)
  7815, 7822, 7825, 7827, 7835, 7836

July 5, 2023 - 1715

- **Call # 2300000065**
  Polk County
  Grass Fire on HWY 59
  Out of City
  Trucks 54
  Diboll Fire personnel responded (10)
  7801, 7805, 7810, 7814, 7815, 7819, 7821, 7822, 7827, 7835

July 6, 2023 - 2329

- **Call # 2300000066**
  101 West Borden Dr
  Fire Alarm Atlas Roofing
  In City
  Trucks – 54
  Diboll Fire personnel responded (5)
  7814,7820,7822, 7825, 7836

July 7, 2023 – 1235

- **Call # 2300000067**
  6883 59 South
  1050 Vehicle Wreck
  Out of City
  Trucks 54
  Diboll Fire personnel responded (6)
  7801, 7805, 7810, 7814, 7822, 7836

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City of Diboll Volunteer Fire Department

July 8, 2023 - 1301

- **Call # 2300000068**
  1413 Ryan Chapel
  Limb on powerlines
  In city
  Trucks 54
  Diboll Fire personnel responded (3)
  7815, 7822, 7827

July 10, 2023 - 1639

- **Call # 00000069**
  101 West Borden
  Fire Alarm
  In City
  Trucks – None
  Diboll Fire personnel responded (7)
  7805, 7815, 7822, 7825, 7827, 7835, 7836

July 14, 2023 - 2111

- **Call # 00000072**
  1528 Mockingbird
  Brush Fire
  In City
  Trucks – 54
  Diboll Fire personnel responded (5)
  7815, 7822, 7823, 7827, 7835

July 14, 2023 - 1338

- **Call # 2300000070**
  100 Werst Borden Hexion
  Fire Alarm 1022
  In city
  Trucks 54
  Diboll Fire personnel responded (5)
  7805,7815. 7820, 7822, 7827

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City of Diboll Volunteer Fire Department

July 14, 2023 - 1542

- **Call # 2300000071**
  FM 2108 / 59 South
  1050 – 18 Wheeler vs Car
  Out of city
  Trucks 54
  Diboll Fire personnel responded (4)
  7820,7822, 7827, 7835

July 18, 2023 - 1426

- **Call # 2300000073**
  306 Peewee Smith Rd
  House Fire / Mutual Aid Fuller Springs
  Out of city
  Trucks 54, 56
  Diboll Fire personnel responded (6)
  7801, 7814, 7815, 7822, 7825, 7827

June 18, 2023 - 1445

- **Call # 2300000062**
  59 @ Mcwilliams AC
  Grass fire
  Out of city
  Trucks 54,63
  Diboll Fire personnel responded (7)
  7805, 7808,7814,7821,7822,7827,7835

June 24, 2023 - 0948

- **Call # 2300000063**
  2133 FM 2109
  Vehicle vs Deer
  Out of city
  Trucks 54
  Diboll Fire personnel responded (2)
  7805, 7822

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City of Diboll Volunteer Fire Department

July 25, 2023 - 1935

- **Call # 2300000085**
  FM 1818 Stoval Creek
  Grass fire in creek
  Out of city
  Trucks 63
  Diboll Fire personnel responded (10)
  7801, 7808, 7814, 7815, 7821, 7822, 7823, 7825, 7827, 7835

July 27, 2023 - 0808

- **Call # 2300000086**
  59 North @ weight station
  Vehicle 10/50
  Out of city
  Trucks 54
  Diboll Fire personnel responded (7)
  7801, 7808, 7822, 7825, 7827, 7835, 7836

July 27, 2023 - 0919

- **Call # 2300000087**
  700 Lumberjack
  Lift assist
  In city
  Trucks N/A
  Diboll Fire personnel responded (4)
  7808, 7822, 7825, 7827

July 29, 2023 - 1438

- **Call # 2300000088**
  200 Stubblefield Rd
  Fire Alarm 10-22
  In city
  Trucks 54
  Diboll Fire personnel responded (6)
  7805, 7814, 7815,7822, 7827, 7836

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City of Diboll Volunteer Fire Department

July 30, 2023 - 1605

- **Call # 2300000089**
  59 North Easy Street
  Grass fire in median and south lane
  Out of city
  Trucks 54, 58, 63
  Diboll Fire personnel responded (9)
  7805, 7808, 7814, 7815, 7823, 7825, 7827, 7835, 7836

July 31, 2023 - 1526

- **Call # 2300000090**
  700 Lumberjack Apt 513
  Fire Alarm
  In city
  Trucks 54
  Diboll Fire personnel responded (5)

7805, 7814, 7815, 7822, 7827,

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Diboll Police Department

Monthly DEPT. STATS

July 2023

CALLS FOR SERVICE	393
INCIDENT REPORTS	16
CRASH REPORTS	2
TRAFFIC STOPS	346
TOTAL ARRESTS	4
• MISD. ARREST	0
• FELONY ARREST	4

400 Kenley · P.O. Box 340 · Diboll, Texas 75941 · (936) 829-5586 · Fax (936) 829-5436 · nwilliams@cityofdiboll.com

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Public Works Director Project Status Report – August 2023

UCRM-2 SCADA Upgrades: SCADA procurement underway. Some items face very long lead times. Scada procurement and remote programming started. The control panels have a six-month lead time of production. This will put the Scada installation of hardware around 6/10/2023. Scada elevated storage tank hardware scheduled for late January. Scada contractor will be making site visits over the next few weeks. Scope review meeting scheduled at WWTP on 2/15 at 1:30 PM. The scope review meeting went very well. We discussed automated process control based on defined set-points. We then discussed programming to perform certain control decisions based on the parameters received from connected sensors on our equipment. Control functions include turning power on or off, increasing or decreasing speed and flow, raising, or lowering levels in tanks. Flowmeters and data loggers are installed in strategic locations to send data to remote terminal units, then send their collected data to the treatment plant operators. With this data, the operators have an opportunity to see problems like leaks, overflows, or chemical imbalance. Access to up-to-date information on these potential problems gives water operations a chance to fix these issues in advance, reducing downtime. Scada ongoing. Radio tower schedule below.

1 WWTP* 100ft Tower Install Radios & Antennas 22-Mar, Duration 2 days.

2 OEST Install Radios & Sector Antennas on tower rails 24-Mar, Duration 2 days.

3 North Pump Station Install Radio & Antenna on existing 60 ft tower 27-Mar, Duration 1 days.

4 NEST Install Radio & Antenna on tower rails 6-Apr, Duration 2 days.

5 Well 1 Install 20ft tower extension, Radio and Antenna 28-Mar, Duration 1 days.

6 Well 2 Install 20ft tower extension, Radio and Antenna 29-Mar, Duration 1 days.

7 Well 3 Install 20ft tower extension, Radio and Antenna 30-Mar, Duration 1 days.

8 Well 4 Install 20ft tower extension, Radio and Antenna 31-Mar, Duration 1 days.

9 Well 5 Install new 60ft tower, Radio and Antenna 22-Mar, Duration 10 days.

10 Prison LS Install Radio & Antenna on Existing tower 3-Apr, Duration 2 days.

11 Lynn LS Install new 40ft tower, Radio and Antenna 23-Mar, Duration 10 days.

12 Neil Pickett LS Install Radio & Antenna on Existing tower 4-Apr, Duration 2 days.

13 AS Davis LS Install Radio & Antenna on Existing tower 5-Apr, Duration 2 days.

14 Lumberjack LS Install new 40ft tower, Radio and Antenna 23-Mar, Duration 10 days.

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Radio tower and equipment installation 80% through 4/7 – has been delayed due to rain. Plan to resume 4/10 and complete installation, radio programming, and testing by 4/14 weather permitting. Radio/Network Items and radio towers all received and dispatched to site. Procurement for all Control Panels ongoing, expected completion 4/30. Assembly of panels planned 4/17 start staging. Scada-work was ongoing this week at lift stations. Hardware installations and cutover to temporary control panels. New control panel installation at lift stations completed 7/5. Weather stations to be installed this week. Final testing to insure they are working correctly. Work on water well SCADA to begin 7/10.

7/31- 8/4 Reconfigure Radio network with new IPS. Will be replacing Water wells 3, 1, 5 and cut over. 8/7 – 8/11 Will be replacing Water wells 4, and NPS and possibly NEST. Also, will be working at the WWTP to trace and label wiring in preparation for the Panel changeout. 8/14 – 8/18 Install Well 2 panel and Convert OEST to new panel. Continue wire identification and Start process of WTP panel replacement and RIO installation.

Estimated completion date of 12/1/23.
Status: 85% Complete

UCRM-5 Water Meter AMI: Neptune AMI Meter System

Timeline has been moved back to March of 2023 due to delay in meter production. Meter boxes and lids have been received at the warehouse. We have started receiving shipments of antennas for the meters. PSI will have proofs of the mailers and door hangers ready for review on 2/8/2023. Conex container delivered and prepped for continued receiving of meters and antennas. Door tags and mailer proofs were delayed and expected to be available for review by the end of March. Expected meter delivery dates on chart below.

Door tags and mailers proof is ongoing. The Neptune Customer portal is new, and PSI is having to develop that marketing material for the door tags. Meters trickling in. Looks like all the endpoints have been delivered. 5/8x3/4 meters still tracking first week of June.

Description	Part Number	Quantity	Expected Delivery Date
R900 CELL PIT NICOR 6'	.13966-600	70.00	1/13/2023
11/2 X 13 ULTRASONIC	EU2A1G1SG71	12.00	1/13/2023
2 X 17 ULTRASONIC	EU2E1G1SG71	41.00	1/13/2023
3 FLG 17 LEN ULTRA/MACH	EU3B1G1SG72	1.00	1/13/2023
4 FLG 14 LEN ULTRA/MACH	EU3C1G1SG72	9.00	1/13/2023
8 FLG 20 LEN ULTRA/MACH	EU4A1G1SG72	1.00	1/13/2023
R900 CELL PIT NICOR 6'	.13966-600	50.00	1/13/2023
6 FLG 18 LEN ULTRA/MACH	EU3E1G1SG73	6.00	1/13/2023
R900 CELL PIT NICOR 6'	.13966-600	20.00	4/28/2023
1 ULTRASONIC	EU1F1G1SG71	20.00	4/28/2023
R900 CELL PIT NICOR 6'	.13966-600	1373.00	6/9/2023
5/8X3/4 ULTRASONIC	EU1B1G1SG71	1373.00	6/9/2023

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Door tags and mailers proof is ongoing. The Neptune Customer portal is new, and they having to develop that marketing material for the door tags. 5/8x3/4 meters still tracking first week of June.

5/8x3/4 meters are at Core and Main in Lufkin. Mailer and Door Tag proofs have been provided for review next week. With delivery set for mid-June. Soft start for meter installs next week, likely mid-week. Door tags and mailers have been approved. They will be distributed to the first group of residents to receive new meters. Soft start scheduled for 7/13. Start was delayed due to a programing issue with Neptune and our system software. We are looking at a start date of August 16,2023.

Estimated completion date of 10/1/2023.
Status: 15% Complete

WWTP/TWBD Project

We are still working on the environmental clearance with TWDB. KSA is working on map exhibits and some other documents for the environmental study and should have that to them this week along with the engineering report. The engineering report will be submitted to TWDB by 12/8/2022. This will contain certain information/exhibits that are required for the environmental review to move forward at TWDB. We plan to begin the preliminary design phase (construction plans and specifications) in January. This will run concurrently with TWDB review of the engineering report and environmental to speed up the schedule. The engineering report and environmental documents are under review by TWDB. I do not know what their current backlog is but will be reaching out to them for an update. I would expect to begin preparing design plans/specifications in March. The project is under review by TWDB staff. They have the Engineering Feasibility Report and the environmental documents. These reviews run concurrently, but the environmental must be approved before the engineering report can be approved. TWDB requested some supplemental environmental information that was submitted at the end of January. Including the 30-day public comment period, I would expect to have environmental approval by the end of April. This is based upon my last conversation with our environmental reviewer. The engineering report approval will follow shortly thereafter. The TWDB is still reviewing the engineering report on the WWTP project. Based on the email below, KSA should have comments by the end of next week. They should know more about the environmental status early next week.

Good morning Mr. Hays,
I had started to review the EFR but had to prioritize a few other deadlines so I will need to get back to that review and finish it. I plan to send you review comments or to let you know that the EFR satisfies TWDB requirements before the end of next week.

I know Gayla has a few environmental reviews that she is working on currently and one of those should be for the City of Diboll. I will have a meeting with her on this coming Monday to get an update then one of us will report back to you on the environmental status.

Please feel free to reach out to our team with any questions on this project or any others. I would also like to thank you for your patience with us as we work through our heavy workloads.

Thanks,
Cody

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KSA have some minor comments to respond to on the engineering report. They have asked for a detailed cost estimate and a statement indicating how we will address any budgetary constraints. Danny's plan for that statement is to indicate that the City will decide between securing additional funding or prioritizing project components to remain within available construction funds. We still have not received any information regarding the environmental approval. The TWDB has all the information we need, and I believe that it is just going through the review and approval process. While things like engineering reports, plans, and specifications can be reviewed and approved by the project team, environmental items go through additional layers of approval as well as a public comment process. We are checking in with them routinely on the environmental but have not yet received a response. We are still awaiting the environmental approval that will allow us to move forward. TWDB is significantly backlogged on environmental reviews. I will be checking in with them next week. The TWDB is going over the engineering plans now. We are waiting on environmental to be processed. TWDB is still backlogged.

We should be receiving approval within the next couple of weeks. Danny will be starting his design team this week on the plans and specifications in advance of that approval.

Estimated completion date of 6/1/2024.
Status: 25% Complete

Neil Pickett Drive Sanitary Sewer Line Replacement

The sewer collection system that serves the residents on Neil Pickett Drive is made up of old, vitrified clay tile pipe and brick manholes. This system has outlived is useful life and is the result of frequent maintenance issues and infiltration an inflow problem. Construction shall replace sewer lines with approximately 1500 linear feet of new eight-inch sewer pipe, three (3) four feet (4') diameter manholes, and all associated appurtenances. Site visit and plan overview held on 2/2/2023.

KSA will be preparing our engineering agreement for council approval at the July meeting.

Bob Thurber with KSA said they are waiting for the geotechnical report for this area, due to boring that will be done during this project. Once they have the report, the onsite work should begin.

Preliminary design is complete. Crews have completed the boring for core samples and we are waiting on the geotechnical report to complete the field design since it involves the recommended pavement section.

Estimated completion date TBD.
Status: 5% complete

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ARPA Project

Plans on the Lumberjack Drive are ready for review. Meeting with KSA 11-10-2022 to complete the preliminary design phase. We found the last easement/ROW document and have confirmed a complete ROW from the existing Lumberjack Drive to the TxDOT bypass. With this final ROW we are making one alignment change to avoid a road crossing within the TxDOT ROW and should be complete by 12/16/2023. Once we have the final plans, we can submit them to TxDOT for permit approval. We have received the required ARPA contract provisions from Grant Works and are incorporating it into our contract documents. Our estimate for completion of all plans, contract, specifications, and permitting is 1/1/2023. We are currently reviewing the sample construction contract sent to us by Grant Works. It is unlike anything we have seen from them before. We are reviewing it against more standard construction contracts we use and/or have seen in our industry. This is high on the priority list and I'm targeting to complete the review by 2/10/23. Danny from KSA will be putting together the final construction contract documents this week. He anticipates advertising for bids within the next couple of weeks. KSA is working with grant works to sort out bid advertisement requirements.

We have not heard from Grant Works regarding revised language on the Lumberjack Dr. Waterline bid advertisement. Danny has been communicating with Jason on this and we are proceeding with the advertisement beginning this Friday 5/5/2023 in the Lufkin Daily News.

Danny is updating the contract documents for transmittal to Grant Works per the various discussions held. I anticipate that transmittal to occur this week. We will set the schedule for re-bidding the project once Grant Works completes their review. Grant Works is currently reviewing the construction contract. At this time Danny stated there had been no return information from Grant Works. Grant Works is reviewing the construction contract.

Estimated completion date of 12/1/2024.
Status: 30% Complete

Sanitary Sewer Overflow Program Project Phase 1

Scheduled demos for manhole rehab with Fuquay and Southern Trenchless. We Attended project demonstration for manhole and pipe rehabilitation on 12/1/2023 with Fuquay Inc. We were very impressed with the professionalism and quality of work they demonstrated. We will be starting our manhole lining for phase one of our five-year project beginning in January. Contractors will be onsite beginning 1/16/2023 to begin review and implementation of phase one of the SSO plan. We are working with the division manager of JD Fuquay on schedule. First thing we will do is visit each of the manholes in section C and see what needs to be done on them and then figure out which crews we need to start actual work. Manholes in section C were accessed on 5-1-2023 thru 5-3/2023. Mr. Kallfelz will have a full report and schedule completed 5/12/2023.

We have replaced 20 EA of the 21 EA to be completed on the project. The insert dishes will be inserted in the 11 EA Manholes in June. Repairing of the sidewalk for Manhole 67 is completed. Interior Rehabilitation 382 SF for Manholes 4,14,119,69 is complete. Manhole Bench & Invert Repair: 4EA for Manholes 4,14,119,69 will begin next week. We have installed 20 EA of the 22 EA Ring Encasements to be completed on the project. There are several manholes we could not

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find or could not access. We will be assisting crews to find these for future work. The manholes are 3A,10,24,25,30,47,51,58,66,69A,70,70B,75A,77,80A,92,90

There are 12 inserts remaining to be installed on manholes this week. Mr. Kallfelz stated the project will be completed this week.

- Removed and replaced standard ring encasements and covers on 19 manholes.
- Removed and replaced bolted ring encasements, covers and reshaped trunks and benches on 3 manholes.
- Installed insert dishes in 11 manholes.
- Full rehab with 1" 250 mil sprayroq protective lining and new benches and inverts on 4 manholes.

Completion date of Phase 1 7/31/2023.
Status: 100% Complete

Department Projects

Ryan Chapel and Gandy Service Road

We will be placing a small rock driveway service access entry at this sewer main location. We have trouble accessing our manholes and main line in this area during wet conditions. This is a clay tile line that is very prone to blockages and hard to access. The installation should take no more than 4 hours.

This project is scheduled for 7/13/2023 and should be completed on the same day.

Completion date 7/18/2023.

Status 100% complete

Replacement of Inner Fence at Ground Storage

Planned start 11/21/2022. We have removed the rubbish and brush from the inner fence to gain access for repairs. We plan to start removal of old fence on 1/2/2023. We have made the necessary repairs to keep the fence secure. We are in the process of ordering new lumber and installation. This project has been put on hold until we finish the reconstruction of field 4 at the baseball complex. The new lumber was received and has been installed.

Estimated completion. on date of 6/30/2023.
Status: 100% Complete

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#18 Golf Course Bridge

The water line has started leaking in another spot. Repairs were delayed. Waiting on parts to replace a 1/12 sprinkler valve on the front nine pump house. Repairs to bridge scheduled. Planning to install sprinkler valve 12/13/2023. Sprinkler valve was received and installation complete. Bridge crossing repairs were delayed due to weather. Due to weather and other project prioritization we have moved the completion date of this project. The water well on #18 has developed another leak. We plan to completely replace 200ft of the supply line from the well head before bridge crossing repairs are made.

We now have 2 bridges that need to be replaced on the golf course. #18 and #12. We are sourcing quotes now.

Estimated completion date of 12-15-2023.
Status: 65%Complete

Repaint Park Bridges

We will be repainting the four bridges in Old Orchard Park. Two of the bridges will require us to remove all the rust before painting will begin. We have started sourcing materials. Rust remover has been delivered. The parks department will be working on the bridges throughout the month as the weather permits. We will resume painting the bridges once the baseball complex project is completed.

Estimated completion date of 6/30/2024.
Status: 15% complete

Floating Food Dispensers and Benches

We are ordering two new park benches to replace those past the point of repair. We are also adding floating food dispensers at the fishing pier will provide another opportunity for all to enjoy the park. The floating food will be good for fish, ducks, and geese. The benches and food disperser will be ordered in next year's funding cycle.

Estimated completion date of 3/12/2024.
Status: 5% Complete

Lynn Street Water and Sewer line Extension/Taps

We will be extending the water main and sewer main on Lynn St. providing service at the newly developed duplexes on the corner of Lynn and Robert Nash. The sewer main will be extended 100ft and taps installed. The water line will require 3 one-inch taps with double bridal meters/boxes. All parts have been ordered. Timeline of delivery mid-June. All parts have been delivered. Installation is due to start in 2 weeks. Installation will begin 8-10-2023.

Estimated completion date of 8/16/2023.
Status 30% complete

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Old Orchard Park Walking Bridge

The ground under the walking bridge has eroded and a new bulkhead will need to be installed. We are sourcing quotes on the scope of work. West side of pedestrian bridge:

1. Remove and replace cement sidewalk due to erosion

2. Installation of two 6" I beam driven minimum of 8'

3. Connect I beams with one 6" I beam cross brace under west end of walk bridge

4. Dig around existing I beams on west end of walk bridge approximately 3' wide by 8' long by 4' deep

5. Build forms for cement around existing I beams 3' wide by

8' long by 4' deep by total of 9' tall (approx. 5' above creek bed) with oval ends front and back.

6. Cement is to have rebar on 6" centers throughout.

We are waiting on the last quote to be turned in. Once we receive the quotes, we will move forward with the repair process.

Blume construction will be completing the repairs on the walking bridge. We have a planned start date of 8/14/2023

Estimated completion of
Status: 20% complete

Water Hydrant Replacement

The fire hydrant in the field by JR'S was damaged in a wreck last year. We were just made aware that it was missing. We will locate the location and order a new one to be installed.

Estimated completion date 9/30/2023
Status: 0% complete

Damaged Enjoy Diboll Billboard

The north bound enjoy Diboll billboard was damaged by a fallen tree. Repairs to the billboard have been completed. A new banner has been ordered and is scheduled to be installed on 8/9/2023.

Estimated completion date 8/10/2023
Status:75% complete

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Street Overlay Project

We are working with the county to help us with our street overlay program. We will be overlaying A Street and Birdsong Street. If enough funds are available, we will also add Hackberry Street. We are currently of the County's Schedule for the last week in September. This could change depending on the completion of their ongoing projects. We will begin to blade level and patch these streets starting in September before we start to overlay.

Completion date of 10/31/2023
Status 10% complete

Lead and Copper Water System Inventory

The new Federal Lead and Copper Rule Revisions (LCRR). While the effective date of the new LCRR is December 16th, 2021, the date water systems are expected to comply is not until October 16th, 2024. This all came down from the EPA. The EPA is doing something called Lead and Copper Rule Improvements (LCRI). It appears this will encompass the strengthening of rules such as the sampling requirements, action and trigger levels, public notice and education, and numerous other aspects of the rule. The big emphasis has been on developing a Lead Service Line Inventory (LSLI), both public and private side service lines. The EPA goal is to "get the lead out" so this inventory list will have to identify all the material, whether PVC, copper, lead, etc.

Inventories must include the following:

All service lines (public and private) are connected to the public water distribution system.

Categorization of each service line, or portion of the service line where ownership is split.

The four categories for service lines in the Inventory are:

"Lead" where the service line is made of lead.

"Galvanized Requiring Replacement" where a galvanized service line is or was at any time downstream of a lead service line or is currently downstream of a "Lead Status Unknown" service line. If the water system is unable to demonstrate that the galvanized service line was never downstream of a lead service line, it must presume there was an upstream lead service line.

"Non-lead" where the service line is determined through an evidence-based record, method, or technique not to be lead or galvanized requiring replacement. The water system may classify the actual material of the service line (i.e., plastic or copper) as an alternative to classifying it as "non-lead."

"Lead Status Unknown" where the service line material is not known to be lead, galvanized requiring replacement, or a non-lead service line, such as where there is no documented evidence supporting material classification.

Completion date of 1/31/24
Status 10% Complete

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Field 4 Renovation

The parks department will be excavating field 4 infield. We will replace the grass with select fill and infield conditioner. We will extend the infield radius to allow for larger/multiple base path configurations. We will remove all grass and replace it with around 16 loads of sandy clay mix. We will spread to grade the removed dirt to the outfield in the low areas. This part of the field has held water for some time. The new pitcher mound will be ordered and installed. All new bases anchors/home plate.

Estimated completion date of 3/20/2024.
Status: 0% complete

Golf Course Front 9 Restrooms

The septic system for this facility needs some repairs. We will pump out the septic tank and replace 200 ft of the field drainage line.

Estimated completion date of 8/31/2023
Status 0% Complete

Ditch excavation and culvert replacement:

Lawrence Street- Removal of 7 culverts and re-set to grade. Excavate 1310 feet of ditch line. Locates have been called in and marked. Work to begin on 12/12/2023. We have removed and replaced 4 culverts and set to grade. We have excavated approximately 380 feet of ditch line as well. We have experienced delays due to weather. We resumed work on 4/4/2020 and installed the reaming culverts. All culverts are installed, and ditch fully excavated. We will clean up high spots and jet all culverts. All high spots have been cleaned up and culverts are cleaned out. Concrete repair to one driveway to be completed on 7/7.

Completion date of 8/4/2023.

Status: 100% Complete

Excavate 340ft of ditch line on Ash Street and install new culvert.

Completion date of 8/1/23
Status: 100% Complete

Excavate 150ft of ditch line on Ashford Street and install 60ft of culvert set to grade.

Completion date of 7/19/2023
Status 100% Complete

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Cozy Circle - Removal of 6 culverts and re-set to grade. Excavate 410 feet of ditch line.

OC Scott and Lynn- Benita Duffield asked me to investigate the drainage issue at this location. It appears that Lynn St. catches all the drainage from Ash St. and the housing authority. I suggest that we cut a ditch behind the houses on Lynn St. and try to divert the drainage toward Maynard.

Bordan and North First- We will be excavating approximately 450ft of dich line that has silted in. This ditch line primarily serves as drainage for the detention pond at Atlas Roofing. We will also be repairing the catch basin at the intersection of Bordan and N First.

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Work Order Report

7/5/2023 – 8/3/2023

Service Order #	Service Address	Job Date	Completion Date	Job Code	Job Type	Status	Staff	Group	Account Number	Last Edited User	Last Edited Date
SO0001049	1011 HOLUBEC	8/3/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	02-000079-17	ICaffery	08/03/2023 07:32 AM
SO0001048	201 N TEMPLE	8/2/2023	8/3/2023	Sewer Repairs/Maint	Miscellaneous	Completed	WASTE WATER	Public Works	01-000590-06	JMosley	08/03/2023 09:23 AM
SO0001033	1500 N HENDRICK C 2	8/2/2023	8/2/2023	Reinstate	Reinstate	Completed	WATER	Public Works	02-000524-13	JMosley	08/02/2023 09:12 AM
SO0001034	412 BIRDSONG	8/2/2023	8/2/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001043-09	JMosley	08/02/2023 12:32 PM
SO0001035	706 DENNIS	8/2/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	01-001377-00	ARomero	08/02/2023 09:31 AM
SO0001036	104 DALE	8/2/2023	8/2/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-000137-03	JMosley	08/02/2023 01:52 PM
SO0001039	1209 WILLIE MASSEY	8/2/2023	8/2/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000312-02	JMosley	08/02/2023 01:49 PM
SO0001040	609 N NEAL PICKETT	8/2/2023	8/2/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	05-001299-10	JMosley	08/02/2023 12:30 PM
SO0001041	1305 GLASS	8/2/2023	8/2/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	02-000364-03	ICaffery	08/02/2023 12:01 PM
SO0001042	1009 HOLUBEC	8/2/2023	8/3/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000053-02	JMosley	08/03/2023 08:33 AM
SO0001043	1227 RYAN CHAPEL RD	8/2/2023	8/3/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000342-00	JMosley	08/03/2023 09:22 AM

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SO0001019	1410 RYAN CHAPEL RD	8/1/2023	8/2/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000452-00	JMosley	08/02/2023 09:31 AM
SO0001020	409 S TEMPLE	8/1/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	01-001035-02	ICaffery	08/01/2023 10:16 AM
SO0001021	716 ASHFORD	8/1/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	01-001439-04	ARomero	08/01/2023 10:57 AM
SO0001022	406 CHURCH	8/1/2023	8/1/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001005-12	JMosley	08/01/2023 01:33 PM
SO0001023	702 NELSON	8/1/2023	8/1/2023	Disconnect	Disconnect	Completed	WATER	Public Works	01-001349-14	JMosley	08/01/2023 01:56 PM
SO0001029	601 RUTLAND	8/1/2023	8/2/2023	Connect	Connect	Completed	WATER	Public Works	02-001216-05	JMosley	08/02/2023 09:40 AM
SO0001010	401 PARK	8/1/2023	8/2/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	02-000954-00	ARomero	08/02/2023 09:09 AM
SO0001011	618 S TEMPLE	7/31/2023	8/1/2023	Street Repair/Maint	Miscellaneous	Completed	STREET	Public Works	01-001321-04	JMosley	08/01/2023 11:43 AM
SO0001012	111 HENDRICK	7/31/2023	7/31/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-000233-06	JMosley	07/31/2023 12:29 PM
SO0001013	1008 HOLUBEC	7/31/2023	7/31/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	99-000050-00	JMosley	07/31/2023 12:37 PM
SO0001015	300 DEER TRACE BLVD	7/31/2023	8/1/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	99-000761-03	JMosley	08/01/2023 08:11 AM
SO0001016	517 WESTCHESTER	7/31/2023	8/1/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001179-06	JMosley	08/01/2023 07:50 AM

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SO0001017	500 S TEMPLE	7/31/2023	8/1/2023	Sewer Repairs/Maint	Miscellaneous	Completed	WASTE WATER	Public Works	01-001072-02	JMosley	08/01/2023 07:51 AM
SO0001018	702 S FIRST/AVALON	7/31/2023	8/1/2023	Street Repair/Maint	Miscellaneous	Completed	STREET	Public Works	03-001352-00	JMosley	08/01/2023 11:48 AM
SO0000133	1112 LAWRENCE	7/31/2023	3/21/2023	Inactivate	Inactivate	Open	WATER	Public Works	02-000241-13	ARomero	07/26/2023 12:05 PM
SO0001005	1001 MAYNARD	7/28/2023	7/31/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-000025-01	JMosley	07/31/2023 08:54 AM
SO0001007	101 MAYNARD	7/28/2023	7/31/2023	General Maintenance	Miscellaneous	Completed	GENERAL	Public Works	03-000064-00	JMosley	07/31/2023 12:38 PM
SO0001008	1113 LYNN	7/28/2023	7/28/2023	Connect	Connect	Completed	WATER	Public Works	03-000244-19	ICaffery	07/28/2023 11:06 AM
SO0001002	1319 N TEMPLE	7/27/2023	7/27/2023	Misc	Miscellaneous	Completed		Public Works	02-000395-00	JMosley	07/27/2023 12:11 PM
SO0001003	103 OC SCOTT	7/27/2023	8/2/2023	Misc	Miscellaneous	Completed		Public Works	03-000128-00	JMosley	08/02/2023 01:53 PM
SO0001004	1502 S FIRST	7/27/2023	7/31/2023	Misc	Miscellaneous	Completed	WATER	Public Works	03-000542-00	JMosley	07/31/2023 01:08 PM
SO0000995	110 FRANKENS	7/26/2023	7/26/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-000185-00	JMosley	07/26/2023 01:31 PM
SO0000997	411 CARTER	7/26/2023	7/26/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001041-01	JMosley	07/26/2023 02:25 PM
SO0000998	301 THOMPSON	7/26/2023	7/27/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-000793-00	JMosley	07/27/2023 01:49 PM

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SO0000999	620 S TEMPLE	7/26/2023	7/31/2023	Street Repair/Maint	Miscellaneous	Completed	STREET	Public Works	01-001322-04	JMosley	07/31/2023 07:42 AM
SO0001000	4162 MOCKINGBIRD LN	7/26/2023	7/26/2023	Disconnect	Disconnect	Completed	WATER	Public Works	01-001056-09	JMosley	08/02/2023 12:54 PM
SO0001001	716 ASHFORD	7/26/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	01-001439-04	ICaffery	07/26/2023 04:45 PM
SO0000986	605 DEVEREAUX	7/25/2023	7/25/2023	Reinstate	Reinstate	Completed	WATER	Public Works	02-001259-02	ARomero	07/25/2023 08:52 AM
SO0000987	1129 PINECREST	7/25/2023	7/25/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-000272-08	JMosley	07/25/2023 10:44 AM
SO0000988	103 MAGNOLIA	7/25/2023	7/25/2023	Reinstate	Reinstate	Completed	WATER	Public Works	99-000126-00	ARomero	07/25/2023 11:25 AM
SO0000989	103 OC SCOTT	7/25/2023		Misc	Miscellaneous	Open		Public Works	03-000128-00	ARomero	07/25/2023 11:39 AM
SO0000990	411 CARTER	7/25/2023	7/25/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001041-01	JMosley	07/25/2023 02:41 PM
SO0000991	804 WELLS	7/25/2023	7/25/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-001507-01	JMosley	07/25/2023 12:15 PM
SO0000992	1106 REDBUD AVE	7/25/2023	7/26/2023	Reinstate	Reinstate	Completed	WATER	Public Works	02-100216-00	JMosley	07/26/2023 01:32 PM
SO0000993	711 MULBERRY	7/25/2023	8/1/2023	Misc	Miscellaneous	Completed	WATER	Public Works	01-001414-01	JMosley	08/01/2023 09:10 AM
SO0000966	700 LUMBERJACK Dr # B	7/25/2023	7/25/2023	Reinstate	Reinstate	Completed	WATER	Public Works	99-101331-00	ARomero	07/25/2023 07:38 AM

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SO0000964	709 DENNIS	7/24/2023	7/27/2023	Misc	Miscellaneous	Completed		Public Works	01-001402-00	JMosley	07/27/2023 01:51 PM
SO0000965	1319 N TEMPLE	7/24/2023	7/26/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000395-00	JMosley	07/26/2023 01:15 PM
SO0000968	605 DEVEREAUX	7/21/2023	7/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-001259-02	JMosley	07/25/2023 10:56 AM
SO0000970	4162 MOCKINGBIRD LN	7/21/2023	7/26/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001056-09	JMosley	07/26/2023 01:36 PM
SO0000971	3832 MOCKINGBIRD LN	7/21/2023	7/26/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000931-00	ARomero	07/26/2023 11:04 AM
SO0000972	1129 PINECREST	7/21/2023	7/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000272-08	JMosley	07/25/2023 10:37 AM
SO0000973	300 S NEAL PICKETT	7/21/2023	7/26/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000773-00	JMosley	07/26/2023 01:33 PM
SO0000974	608 N SECOND	7/21/2023	7/26/2023	Cutoff	Cutoff	Completed	WATER	Public Works	05-001291-11	JMosley	07/26/2023 01:34 PM
SO0000975	1413 FROSTY LN	7/21/2023	7/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000460-04	ARomero	07/25/2023 02:58 PM
SO0000976	703 ASHFORD	7/21/2023	7/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001355-09	JMosley	07/25/2023 12:27 PM
SO0000977	206 ARRINGTON	7/21/2023	7/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000657-22	JMosley	07/25/2023 10:12 AM
SO0000978	1106 REDBUD AVE	7/21/2023	7/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-100216-00	JMosley	07/25/2023 11:05 AM

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SO0000979	1001 MAYNARD	7/21/2023	7/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000025-01	JMosley	07/25/2023 10:26 AM
SO0000980	609 N NEAL PICKETT	7/21/2023	7/26/2023	Cutoff	Cutoff	Completed	WATER	Public Works	05-001299-10	JMosley	07/26/2023 01:34 PM
SO0000982	1500 N HENDRICK C 2	7/21/2023	7/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000524-13	JMosley	07/25/2023 02:01 PM
SO0000983	804 WELLS	7/21/2023	7/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001507-01	JMosley	07/25/2023 09:58 AM
SO0000984	103 MAGNOLIA	7/21/2023	7/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	99-000126-00	ARomero	07/25/2023 01:08 PM
SO0000962	302 RUTLAND	7/21/2023	7/21/2023	Sewer Repairs/Maint	Miscellaneous	Completed	WASTE WATER	Public Works	02-000801-00	JMosley	07/21/2023 12:15 PM
SO0000963	301 SAXTON	7/21/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	01-000792-01	JMosley	07/24/2023 01:43 PM
SO0000958	1113 LYNN	7/20/2023	7/20/2023	Disconnect	Disconnect	Completed	WATER	Public Works	03-000244-18	JMosley	07/20/2023 01:17 PM
SO0000960	101 W BORDEN	7/20/2023	7/20/2023	Service Action	Service Action	Completed	WATER	Public Works	02-000072-00	ARomero	07/20/2023 09:26 AM
SO0000961	213 HAMNER	7/20/2023	7/20/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-000708-13	ARomero	07/20/2023 03:37 PM
SO0000955	1011 HOLUBEC	7/19/2023	7/20/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000079-17	JMosley	07/20/2023 01:56 PM
SO0000956	799 WELLS	7/19/2023	7/19/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-001485-07	ARomero	07/19/2023 12:20 PM

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SO0000944	1415 FROSTY LN	7/18/2023	7/18/2023	Misc	Miscellaneous	Completed		Public Works		JMosley	07/18/2023 12:40 PM
SO0000945	227 VFW RD	7/18/2023	7/18/2023	Misc	Miscellaneous	Completed		Public Works		JMosley	07/18/2023 12:50 PM
SO0000946	406 CHURCH	7/18/2023	7/18/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works		JMosley	07/18/2023 11:59 AM
SO0000947	703 MULBERRY	7/18/2023	7/18/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works		JMosley	07/18/2023 12:15 PM
SO0000948	301 THOMPSON	7/18/2023	7/18/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-000793-00	JMosley	07/18/2023 10:54 AM
SO0000949	1319 N TEMPLE	7/18/2023	7/18/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000395-00	JMosley	07/18/2023 01:02 PM
SO0000950	400 KENLEY CITY HALL	7/18/2023	7/20/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	99-000942-00	JMosley	07/20/2023 12:57 PM
SO0000951	1108 LAWRENCE	7/18/2023	7/20/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	99-000223-01	JMosley	07/20/2023 02:03 PM
SO0000952	911 CYPRESS	7/18/2023	7/20/2023	Street Repair/Maint	Miscellaneous	Completed	STREET	Public Works	03-001654-00	JMosley	07/20/2023 01:21 PM
SO0000933	300 DEER TRACE BLVD	7/17/2023	7/20/2023	Connect	Connect	Completed	WATER	Public Works	99-000761-04	JMosley	07/20/2023 01:43 PM
SO0000934	1102 CYPRESS	7/17/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	03-000195-00	ARomero	07/19/2023 09:43 AM
SO0000935	1319 N TEMPLE	7/17/2023	7/17/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000395-00	JMosley	07/17/2023 02:14 PM

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Work Order Report

7/5/2023 – 8/3/2023

SO0000936	1605 N TEMPLE	7/17/2023	7/18/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000554-01	JMosley	07/18/2023 02:43 PM
SO0000937	1500 N HENDRICK C 4	7/17/2023	7/17/2023	Reinstate	Reinstate	Completed	WATER	Public Works	02-000526-14	ARomero	07/17/2023 02:10 PM
SO0000938	700 LUMBERJACK DR (SPRINKLER) A	7/17/2023	7/17/2023	Reinstate	Reinstate	Completed	WATER	Public Works	99-001332-00	ARomero	07/17/2023 02:22 PM
SO0000939	700 LUMBERJACK Dr # A	7/17/2023	7/17/2023	Reinstate	Reinstate	Completed	WATER	Public Works	99-001330-00	ARomero	07/17/2023 02:24 PM
SO0000940	700 LUMBERJACK Dr # B	7/17/2023	7/17/2023	Reinstate	Reinstate	Completed	WATER	Public Works	99-001331-00	ARomero	07/17/2023 02:26 PM
SO0000941	1205 MAYNARD	7/17/2023	7/21/2023	Misc	Miscellaneous	Completed		Public Works	03-000301-00	JMosley	07/21/2023 01:41 PM
SO0000942	1401 GANDY	7/17/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	02-000411-00	ARomero	07/17/2023 03:41 PM
SO0000927	402 N HENDRICK	7/17/2023	7/17/2023	Reinstate	Reinstate	Completed	WATER	Public Works	02-000961-06	ARomero	07/17/2023 07:29 AM
SO0000928	105 PINE VALLEY Rd	7/17/2023	7/17/2023	Reinstate	Reinstate	Completed	WATER	Public Works	02-000154-01	ARomero	07/17/2023 07:32 AM
SO0000929	620 S TEMPLE	7/17/2023	7/17/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-001322-04	ARomero	07/17/2023 08:05 AM
SO0000924	299 1/2 N HINES	7/14/2023	7/14/2023	Service Action	Service Action	Completed	WATER	Public Works	05-000756-05	ARomero	07/14/2023 08:38 AM
SO0000925	398 N HENDRICK	7/14/2023	7/17/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000936-00	JMosley	07/17/2023 01:32 PM

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Work Order Report

7/5/2023 – 8/3/2023

SO0000926	101 W BORDEN	7/14/2023	7/17/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000072-00	JMosley	07/17/2023 01:31 PM
SO0001045	1300 N TEMPLE	7/14/2023	7/6/2023	Service Action	Service Action	Completed	WATER	Public Works	02-000346-01	ARomero	08/02/2023 04:13 PM
SO0000874	103 OC SCOTT	7/14/2023	6/29/2023	Re-read	Re-Read	Completed	WATER	Public Works	03-000128-00	JNesbett	06/29/2023 09:30 AM
SO0000877	500 BURKE	7/14/2023	6/30/2023	Re-read	Re-Read	Completed	WATER	Public Works	02-001065-03	JMosley	06/30/2023 01:40 PM
SO0000909	103 OC SCOTT	7/14/2023	8/1/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000128-00	JMosley	08/01/2023 11:49 AM
SO0000920	311 WHITE OAK	7/13/2023	7/13/2023	Disconnect	Disconnect	Completed	WATER	Public Works	03-000899-00	ARomero	07/13/2023 09:24 AM
SO0000921	727 NELSON	7/13/2023	7/14/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001470-00	JMosley	07/18/2023 02:11 PM
SO0000922	300 DEER TRACE BLVD	7/13/2023	7/20/2023	Disconnect	Disconnect	Completed	WATER	Public Works	99-000761-03	JMosley	07/20/2023 01:42 PM
SO0000918	1009 HOLUBEC	7/12/2023	7/12/2023	Service Action	Service Action	Completed	WATER	Public Works		ARomero	07/12/2023 11:29 AM
SO0000919	1110 LAWRENCE	7/12/2023	7/12/2023	Reinstate	Reinstate	Completed	WATER	Public Works	02-000234-03	ARomero	07/12/2023 02:50 PM
SO0000902	1009 HOLUBEC	7/12/2023	7/12/2023	Connect	Connect	Completed	WATER	Public Works	02-000053-02	ARomero	07/12/2023 11:32 AM
SO0000915	100 BEECH & CYPRESS	7/11/2023	7/26/2023	Street Repair/Maint	Miscellaneous	Completed	STREET	Public Works	03-000005-00	TTurner	07/26/2023 03:02 PM

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Work Order Report

7/5/2023 – 8/3/2023

SO0000916	308 WHITE OAK	7/11/2023	7/12/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000880-01	JMosley	07/12/2023 11:42 AM
SO0000917	601 DENNIS	7/11/2023		General Maintenance	Miscellaneous	Open	GENERAL	Public Works	01-001207-00	ICaffery	07/11/2023 03:24 PM
SO0000912	804 LYNN	7/10/2023	7/11/2023	Misc	Miscellaneous	Completed		Public Works	03-001506-03	JMosley	07/11/2023 10:02 AM
SO0000913	608 N SECOND	7/10/2023	7/11/2023	Reinstate	Reinstate	Completed	WATER	Public Works	05-001291-11	JMosley	07/11/2023 07:19 AM
SO0000910	1307 GLASS	7/10/2023	7/12/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000371-04	JMosley	07/12/2023 07:19 AM
SO0000911	406 S TEMPLE	7/7/2023	7/12/2023	Disconnect	Disconnect	Completed	WATER	Public Works	01-001013-00	JMosley	07/20/2023 02:09 PM
SO0000905	200 ARRINGTON	7/7/2023	7/11/2023	Disconnect	Disconnect	Completed	WATER	Public Works	01-000564-02	JMosley	07/11/2023 09:20 AM
SO0000906	704 NELSON	7/7/2023	7/10/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001365-00	JMosley	07/10/2023 02:25 PM
SO0000907	201 CHURCH	7/7/2023	7/21/2023	Street Repair/Maint	Miscellaneous	Completed	STREET	Public Works	99-000586-02	JMosley	07/21/2023 01:43 PM
SO0000903	703 DENNIS	7/6/2023	7/25/2023	Connect	Connect	Completed	WATER	Public Works	01-001357-02	JMosley	07/25/2023 07:38 AM
SO0000901	713 ASHFORD	7/6/2023	8/1/2023	Misc	Miscellaneous	Completed		Public Works	01-001424-00	JMosley	08/01/2023 11:45 AM
SO0000888	609 ARRINGTON	7/5/2023	7/5/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-001294-00	ARomero	07/05/2023 09:10 AM

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Work Order Report

7/5/2023 – 8/3/2023

SO0000889	1318 N TEMPLE	7/5/2023	7/5/2023	Reinstate	Reinstate	Completed	WATER	Public Works	02-000394-14	ARomero	07/05/2023 09:25 AM
SO0000890	204 CHANDLER	7/5/2023	7/5/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-000629-00	ARomero	07/05/2023 10:10 AM
SO0000891	711 MULBERRY	7/5/2023	7/11/2023	Connect	Connect	Completed	WATER	Public Works	01-001414-01	JMosley	07/11/2023 07:21 AM
SO0000892	302 FULLER	7/5/2023	7/5/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-000798-00	ARomero	07/05/2023 02:32 PM
SO0000893	601 DENNIS	7/5/2023	7/21/2023	Misc	Miscellaneous	Completed		Public Works	01-001207-00	JMosley	07/21/2023 01:47 PM

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Code Compliance Report - July 2023

Mail and Bank Deposit – Daily

Inspection Services – Gathered information on adopting 2020 Electrical and 2018 Residential, Building, Plumbing, Fuel, Existing Building, Mechanical, and Swimming Pool Codes.

Planning and Zoning – Resident called about building a Guest house I let her know what she needed to have one on her property. Diboll Mobile Home Park new mobile home will be moved in. I gave the manger information he needed for process. Resident called about placing a Modular home in city limits. I let him know there will be a process and a fee.

Solar System – 904 Willow Oak Street

Solicitor Permit – Door to Door selling student education books 1 Year Permit

Demolition Permit – 707 Persimmon house removed on 7/5/2023. 406 Devereaux Street was knocked down 7/3/2023 they need more time to remove debris.

Inspections – 103 Magnolia Street Final Inspection Plumbing and Electrical Failed and requires reinspection and has paid. 1009 Holubec Street Plumbing Rough, Foundation. Diboll Depo 1605 N Temple Drive Pier Inspection. 1108 Lawrence Sewer Line. 1605 N Temple Pier Inspection. Electrical Rough, Plumbing top out. HVAC Rough, Building Frame.

Weed, Grass and Rubbish Certified Letters – 1443 North Temple Drive

Code Compliance – 510 Devereaux has 2 RVs that are occupied. I let home owner know that nobody can live inside RVs and they need to move out. 608 Hall Street Rubbish and Livestock in yard. Resident complaints about City not maintaining mowing of grass around the city. I've investigated and found in the City Ordinance's chapter 11 Offenses – Miscellaneous Article II. Nuisance's Sec. 11-16 Same- Specific conditions. (8) The act by any persons of permitting or allowing any weeds, filth or rubbish of any kind to remain on any sidewalk in front of or at the side of any premises owned by such persons, or in the street, to the middle thereof, in front or at the side of any premises owned or controlled by such person, or upon any alley, that may be at the rear or side of any lots owned or controlled by such person. Resident called about Junk Vehicle parked on Right of way at 304 Rutland. I talked to resident she said car didn't not belong to her. I got ahold of owner and he removed the car.

Stray Dog pick up – 1 Dog Ryan Chapel Road

Stray Cat Pick up – 4 on Nelson Street

Miscellaneous – Located water service for 1009 Holubec Street new construction. I let Adriana know customer does not need water tap just a new meter.

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Samantha Durham
Director of Finance

400 Kenley
PO Box 340
Diboll TX, 75941
(936)829-4757
Fax: (936)829-1179
Email: sdurham@cityofdiboll.com

CITY OF DIBOLL

Interoffice Memorandum

DATE: **August 8, 2023**

TO: **Mayor and Council Members**

THRU: **Jason Arnold, City Manager**

SUBJ: **Finance Department Reports**

FINANCE

Including July 2023 Financials for you review.

MUNICIPAL COURT

Operations are good; we are currently in the process of software conversion.

PROJECT STATUS REPORT

Incode 10 Software Conversion

The City of Diboll relies heavily on its IT Infrastructure in order to provide services to our community and maintain financial transparency. Our current system includes software packages form FAST, IWORQ, Paychex, Smartsheet, Blackboard, and USTI. Each system manages a separate component including Core Financials, Accounts Payable, Purchasing, Payroll, Time & Attendance, Employee Management, Utility Billing, Municipal Court, Permitting, Budgeting, Cemetery Management, Credit Card Processing, and Customer Engagement. The City of Diboll is in the process of converting all of these system components into an all-in-one ERP system, Incode 10 by Tyler Technologies.

Core Financials Component
Estimated Completion Date: January 2023
Status: 100% Complete

Accounts Payable Component

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Estimated Completion Date: January 2023
Status: 100% Complete

Purchasing Component
Estimated Completion Date: January 2023
Status: 100% Complete

Credit Card Processing Component
Estimated Completion Date: September 2023
Status: 100% Complete

Budget / Project Accounting Component
Estimated Completion Date: February 2023
Status: 100% Complete

Employee / Payroll Component
Estimated Completion Date: February 2023
Status: 100% Complete

Employee ESS & Time and Attendance
Estimated Completion Date: July 2023
Status: 100% Complete

Utility Billing Component
Estimated Completion Date: March 2023
Status: 100% Complete

Customer Engagement Component
Estimated Completion Date: March 2023
Status: 100% Complete

Municipal Court Component
Estimated Completion Date: September 2023
Status: 10% Complete

Permitting Component
Estimated Completion Date: July 2023
Status: 75% Complete

Socrata Open Finance
Estimated Completion Date: October 2023
Status: 0% Complete

Fond regards,

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MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS REGULAR SESSION MEETING ON TUESDAY, AUGUST 8, 2023, AT 5:15 P.M., IN THE DIBOLL CITY HALL CHAMBERS.

COUNCIL PRESENT

Mayor Trey Wilkerson, Mayor Pro Tem Daniel Lopez, Councilmembers Jana Coulter, Luis Maldonado, Nora Munoz, Ruben Terrazas and Ray Williams, Jr.

COUNCIL ABSENT

None

STAFF PRESENT

City Manager Jason A. Arnold, City Secretary Rosa Olvera, Finance Director Sam Durham, Chief of Police Michael Skillern and Code Compliance Official Tino Lopez.

Call to Order: Mayor Trey Wilkerson called the meeting to order at 5:15p.m.

Mayor Trey Wilkerson gave the invocation, then led the Pledge of Allegiance which was recited by those in attendance.

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Public Participation: None

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

a. Minutes from July 13, 2023, Regular Session Meeting
b. Financial Statement for July 2023
c. 12-Month Attendance Record for July 2023
d. Investment Report for Quarter ending June 2023

Nora Munoz made a motion to approve and Ray Williams, Jr. second.
All in Favor, none opposed, motion carries.

Item #2: Consideration and possible action to approve the City of Diboll Investment Policy.

Luis Maldonado made a motion to approve and Ray Williams, Jr. second.
All in Favor, none opposed, motion carries.

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Item #3: Consideration and possible action to approve Ordinance 2023-08-001 amending Chapter 5 Article I. Sec 5-10. Code Edition and Appendices Schedule of the Code of Ordinances of the City of Diboll and adopting the 2018 Edition of the:

International Building Code (IBC).
International Residential Code (IRC).
International Existing Building Code (IEBC).
International Energy Conservation Code (IECC).
International Mechanical Code (IMC).
International Fuel Gas Code (IFGC).
International Fire Code (IFC).
International Plumbing Code (IPC).
International Property Maintenance Code (IPMC).

Daniel Lopez made a motion to approve and Luis Maldonado second.
All in Favor, none opposed, motion carries.

Item #4: Consideration and possible action to approve Ordinance 2023-08-002 amending Chapter 5 Article I. Sec 5-10. Code Edition and Appendices Schedule of the Code of Ordinances of the City of Diboll and adopting the 2023 Edition of the:
National Electric Code (NEC) 2023.

Nora Munoz made a motion to approve and Jana Coulter second.
All in Favor, none opposed, motion carries.

Item #5: Consideration and possible action to approve amendment to Vendor, Peddler, Solicitor Ordinance 2023-08-003.

Ray Williams, Jr. made a motion to approve and Luis Maldonado second.
All in Favor, none opposed, motion carries.

Item #6: Consideration and possible action to approve City of Diboll Parks User Agreement for Long-Term Vendors.

Daniel Lopez made a motion to approve and Jana Coulter second.
All in Favor, none opposed, motion carries.

Item #7: Consideration and possible action to approve Ordinance 2023-08-004 Recreational Vehicle Parking & Storage

Daniel Lopez made a motion to approve with edit to omit Sec 2, c3,h and Jana Coulter second. All in Favor, none opposed, motion carries.

Item #8: Consideration and possible action to approve an Amnesty period for Junked Vehicles.

Ray Williams, Jr. made a motion to approve and Daniel Lopez second.
All in Favor, none opposed, motion carries.

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Item #9: DEPARTMENT HEAD REPORTS

a. Fire Department Report
b. Police Department Report
c. Public Works Report
d. Code Compliance Report
e. Finance & Court Report
f. City Manager Report

Adjournment

Mayor Wilkerson called to adjourn at 5:41p.m.

Minutes of the June 13, 2023 Regular Session Meeting approved by council on this the 12th day of September, 2023.

Trey Wilkerson, Mayor

ATTEST BY:

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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NOTICE OF MEETING
OF THE
CITY OF DIBOLL CITY COUNCIL

The City Council will meet in a special called meeting in the City Hall Council Chambers, locatedat 400 Kenley, Diboll, Texas, on Tuesday, September 5, 2023 at 5:15p.m.

Call to Order

Invocation

Pledge of Allegiance

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Item #1: PUBLIC HEARING - 2023 Tax Year Proposed Property Tax Rate for City of Diboll.

Item #2: Consideration and possible action to approve Property Tax Rate Ordinance 2023-09-001.

Item #3: PUBLIC HEARING – First Reading of the Proposed 2023-2024 Fiscal Year Operating Budget for the City of Diboll.

Item #4: Consideration and possible action to approve excluding the prison populations when redrawing Election Districts for the City of Diboll.

Adjournment

Note: Mayor and Council Reports on Items of Community Interest- Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; (6) announcements involving imminent threat to public health and safety.

I certify that this Notice of Meeting was posted in a glass-enclosed case in front of City Hall at 400 Kenley Street, Diboll, Texas, and available for viewing by the public prior to 5:15 p.m. on September 1, 2023, as well as at the City's website.

Rosa M. Olvera

_____

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Rosa M. Olvera - City Secretary
Posted: 09/01/2023

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NOTICE OF PUBLIC HEARING ON TAX INCREASE

A tax rate of $0.583321 per $100 valuation has been proposed by the governing body of CITY OF DIBOLL.

PROPOSED TAX RATE	$0.583321 per $100
NO-NEW-REVENUE TAX RATE	$0.545498 per $100
VOTER-APPROVAL TAX RATE	$0.718945 per $100

The no-new-revenue tax rate is the tax rate for the 2023 tax year that will raise the same amount of property tax revenue for CITY OF DIBOLL from the same properties in both the 2022 tax year and the 2023 tax year.

The voter-approval rate is the highest tax rate that CITY OF DIBOLL may adopt without holding an election to seek voter approval of the rate.

The proposed tax rate is greater than the no-new-revenue tax rate. This means that CITY OF DIBOLL is proposing to increase property taxes for the 2023 tax year.

A PUBLIC HEARING ON THE PROPOSED TAX RATE WILL BE HELD ON September 5, 2023 AT 5:15 pm AT 400 Kenley St, Diboll, TX 75941.

The proposed tax rate is not greater than the voter-approval tax rate. As a result, CITY OF DIBOLL is not required to hold an election at which voters may accept or reject the proposed tax rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the of CITY OF DIBOLL at their offices or by attending the public hearing mentioned above.

YOUR TAXES OWED UNDER ANY OF THE RATES MENTIONED ABOVE CAN BE CALCULATED AS FOLLOWS:

Property tax amount= (tax rate) x (taxable value of your property)/100

FOR the proposal:

AGAINST the proposal:

PRESENT and not voting:

ABSENT:

Visit Texas.gov/PropertyTaxes to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

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The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by CITY OF DIBOLL last year to the taxes proposed to be imposed on the average residence homestead by CITY OF DIBOLL this year.

	2022	2023	Change
Total tax rate (per $100 of value)	$0.583321	$0.583321	increase of 0.000000, or 0.00%
Average homestead taxable value	$108,982	$119,353	increase of 10,371, or 9.52%
Tax on average homestead	$635.71	$696.21	increase of 60.50, or 9.52%
Total tax levy on all properties	$1,430,432	$1,551,397	increase of 120,965, or 8.46%

For assistance with tax calculations, please contact the Angelina County Tax Office at 936-634-8376 or www.angelinacounty.net.

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ORDINANCE No. 2023-09-001

TAX LEVY ORDINANCE OF THE CITY OF DIBOLL, TEXAS

WHEREAS the appraisal roll of the City of Diboll, Texas (the "City") for 2023 has been prepared and certified by the Angelina County Appraisal District; and

WHEREAS, following notice and hearings in accordance with applicable legal requirements and based upon said appraisal roll, the City Council has determined a tax rate to be levied for 2023 sufficient to provide the tax revenues required by the City, and

NOW THEREFORE BE IT ORDAINED BYTHE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS:

1. That there is hereby levied and ordered to be assessed and collected an ad valorem tax rate of $0.583321 on each On Hundred Dollars ($100.00) of assessed valuation for all taxable property located in the City of Diboll on the 1st day of January 2023, and not exempted from taxation by the constitution and laws of the State of Texas to provide for the expenses of the City of Diboll for the Fiscal Year beginning October 1, 2023 and ending September 30, 2024. The said tax is made up of two components, as set forth in Section 2 and Section 3 of this Ordinance.

2. That $0.526595 on each On Hundred Dollars ($100.00) of said taxes shall be for the maintenance and operations of the City of Diboll.

3. That $0.056726 on each On Hundred Dollars ($100.00) of said taxes shall be for the purpose of paying interest and principal on the General Obligation and Certificates of Obligation debt for the City of Diboll.

4. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

5. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 7.15 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $2.28.

6. This ordinance shall be effective as of October 01, 2023 and upon its passage.

PASSED, APPROVED, AND ADOPTED on this 5th day of September, 2023

_____

Trey Wilkerson, Mayor

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ATTEST:

_____

Rosa Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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CITY OF DIBOLL
ANNUAL OPERATING BUDGET

FOR FISCAL YEAR
OCTOBER 1, 2023 - SEPTEMBER 30, 2024

Trey Wilkerson
Mayor

CITY COUNCIL

Jana Coulter	Daniel Lopez
District 1	Mayor Pro Tem, District 4
Luis Maldonado	Ruben Terrazas
District 2	At Large Place 5
Nora Munoz	Ray Williams Jr.
District 3	At Large Place 6

Jason Arnold, City Manager
Sam Durham, Director of Finance

400 Kenley, Diboll TX 75941
phone: 936-829-4757
Fax: 936-829-1179

PROPOSED

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CITY OF DIBOLL

Fiscal Year 2023-2024

S.B. 656 Notice

This budget will raise more revenue from property taxes than last year's budget by an amount of $120,965, which is a 8.46 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $25,255.

The Members of the governing body voted on the Budget as follows: FOR:

AGAINST:

PRESENT

and not voting:

ABSENT:

Property Tax Rare Comparison

	2023-2024	2022-2023
Property Tax Rate:	$0.583321/100	$0.583321/100
No New Revenue Tax Rate:	$0.545498/100	$0.557707/100
No New Revenue Maintenance & Operations	$0.491436/100	$0.502576/100
Voter Approval Rate	$0.718945/100	$0.583321/100
Debt Rate	$0.056726/100	$0.059002/100

Total debt obligation for CITY OF DIBOLL secured by property taxes: $1,565,000

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CITY OF DIBOLL
FY2024 BUDGET
CALENDAR OF EVENTS

DATE	ACTION	RESPOSIBILITY	DESCRIPTION
March 27-31, 2023	Mid-Year FY 22-23 Revenue Estimates and Budget Expenditure Estimates	Finance	Mid-Year FY 22-23 Revenue and Expenditure estimates
April 3-7, 2023	Mid-Year FY 22-23 Budget Expenditure Estimates	Department Heads and Applicable Staff	Mid-Year FY 22-23 Expenditure estimates
April 7, 2023	Mid-Year FY 22-23 Budget Amendment Request Submissions	Department Heads and Applicable Staff	Department Heads and Applicable Staff Mid-Year FY 22-23 Budget Amendment Request Submissions DUE and entered into Budget Mgmt. software.
April 10, 2023	Send Mid-Year Budget Review Schedule to Department Heads	Finance	Schedule of meetings will be developed and sent to department heads.
April 11-14, 2023	Departmental Mid-Year FY 22-23 Budget and Supplemental Request Reviews	Finance City Manager City Secretary Department Heads and Applicable Staff	Finance, City Manager, and City Secretary to meet with each Department Head to review Mid-Year FY 22-23 departmental budgets.
April 24-28, 2023	Review Mid-Year FY 22-23 budget line items.	Finance City Manager	Review of department Mid-Year budget amendment requests for justification and details. Line items reviewed.
April 27, 2023	Receive FY 23-24 Preliminary Property Values	Chief Appraiser Finance	Preliminary Ad Valorem revenue projections for FY 23-24 budget.
May 5, 2023	Finalize Mid-Year 22-23 Draft Budget Amendment for Council Approval	Finance City Secretary	Finalize Mid-Year 22-23 Draft Budget Amendment for Council Approval

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May 9, 2023	Mid-Year 22-23 Budget Amendment Submission to Council	City Manager	Draft Mid-Year 22-23 Budget and transmittal letter submitted to City Council.
May 15-19, 2023	FY 23-24 Revenue Estimates and Budget Expenditure Estimates	Finance	Preliminary FY 23-24 Revenue and Expenditure estimates
May 22-26, 2023	FY 23-24 Revenue Estimates and Budget Expenditure Estimates	Finance City Manager	Review of preliminary FY 23-24 Revenue and Expenditure estimates
May 30- June 2, 2023	FY 23-24 Revenue Estimates and Budget Expenditure Estimates	Department Heads and Applicable Staff	Preliminary FY 23-24 Revenue and Expenditure estimates
June 2, 2023	FY 22-23 Budget Request Submissions	Department Heads and Applicable Staff	Department Heads and Applicable Staff FY 23-24 Budget Request Submissions DUE and entered into Budget Mgmt. software.
June 5, 2023	Send FY 23-24 Budget Review Schedule to Department Heads	Finance	Schedule of meetings will be developed and sent to department heads.
June 6-9, 2023	Departmental FY 23-24 Budget and Supplemental Request Reviews	Finance City Manager City Secretary Department Heads and Applicable Staff	Finance, City Manager, and City Secretary to meet with each Department Head to review FY 23-24 departmental budgets.
June 12-16 2023	Review FY 23-24 budget line items.	Finance City Manager	Review of department FY 23-24 budgets for justification and details. Line items reviewed.
June 16, 2023	Completed FY 23-24 Dept. Budget Pages due to Finance	Department Heads and Applicable staff.	Completed FY 23-24 Departmental Budget Pages due to Finance Dept. including UPDATED Mission Statements. Description of Services, Work Program, and Performance Measures.
June 20, 2023	Council Budget Workshop	City Council Finance	Presentation and Council review of

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		City Manager City Secretary Department Heads and Applicable Staff	Preliminary FY 23-24 Budget, FY 23-24 Fee Schedule, FY 23-24 Tax Rates
July 25, 2023 (by July 31, 2023)	Receive Certified Property Values	Chief Appraiser Finance	Complete Ad Valorem revenue projections for budget.
August 1, 2023	Establish meeting dates for Public hearings, Budget and tax	City Council	Council sets date for public hearings on the proposed budget and on the tax rate.
August 5, 2023	No-new-revenues and voter-approval Tax Rates Published	Tax Assessor/Collector Finance City Secretary	The effective tax rate for fiscal 23-24 is published in the local newspaper and City's website. Tex.Tax Code 26.04 (e).
August 5, 2023	File Draft Budget	Finance City Secretary	A copy of the Draft Budget Book is filed with the municipal clerk and is available for inspection by the public and published on the City's website.
August 25, 2023	Publish notice of budget hearing	Finance City Secretary	Publish notice of budget hearing in local newspaper and on the City's website.
August 25, 2023	Notice of Proposed Tax Rate	Finance City Secretary	1st ¼ Page notice in newspaper and City's Website. Must be published at least 7 days before public hearings.
September 5, 2023	Budget Submission to Council	City Manager	Draft Budget submitted to City Council.

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	Discussion and Vote on Proposed Tax Rate	City Council	Discussion and record vote of Council for the Proposed Tax Rate per Tax Code 26.06 (b-2)
	Public Hearing *	City Council City Secretary	A public hearing is held by Council to receive public input regarding the FY 23-24 Operating Budget. ***** Requires 72 hour Open Meeting Notice
	1st Reading of Budget Ordinance*	City Council	First reading of Budget Ordinance.
	1st Public Hearing on Tax Rate	City Council	First public hearing on proposed tax rate.
	1st Reading of Tax Rate Ordinance	City Council	First reading of Tax Rate Ordinance
	1st Reading Fee Schedule	City Council	First reading of Fee Schedule Ordinance
September 12, 2023	Public Hearing *	City Council City Secretary	A public hearing is held by Council to receive public input regarding the FY 23-24 Operating Budget. ***** Requires 72 hour Open Meeting Notice
	2nd Reading of Budget Ordinance*	City Council	Second reading of Budget Ordinance and adoption.
	2nd Public Hearing on Tax Rate	City Council	Second public hearing on proposed tax rate.
	2nd Reading of Tax Rate Ordinance	City Council	Second reading of Tax Rate Ordinance and adoption.
	2nd Reading of Fee Schedule	City Council	Second reading of Fee Schedule Ordinance and adoption.

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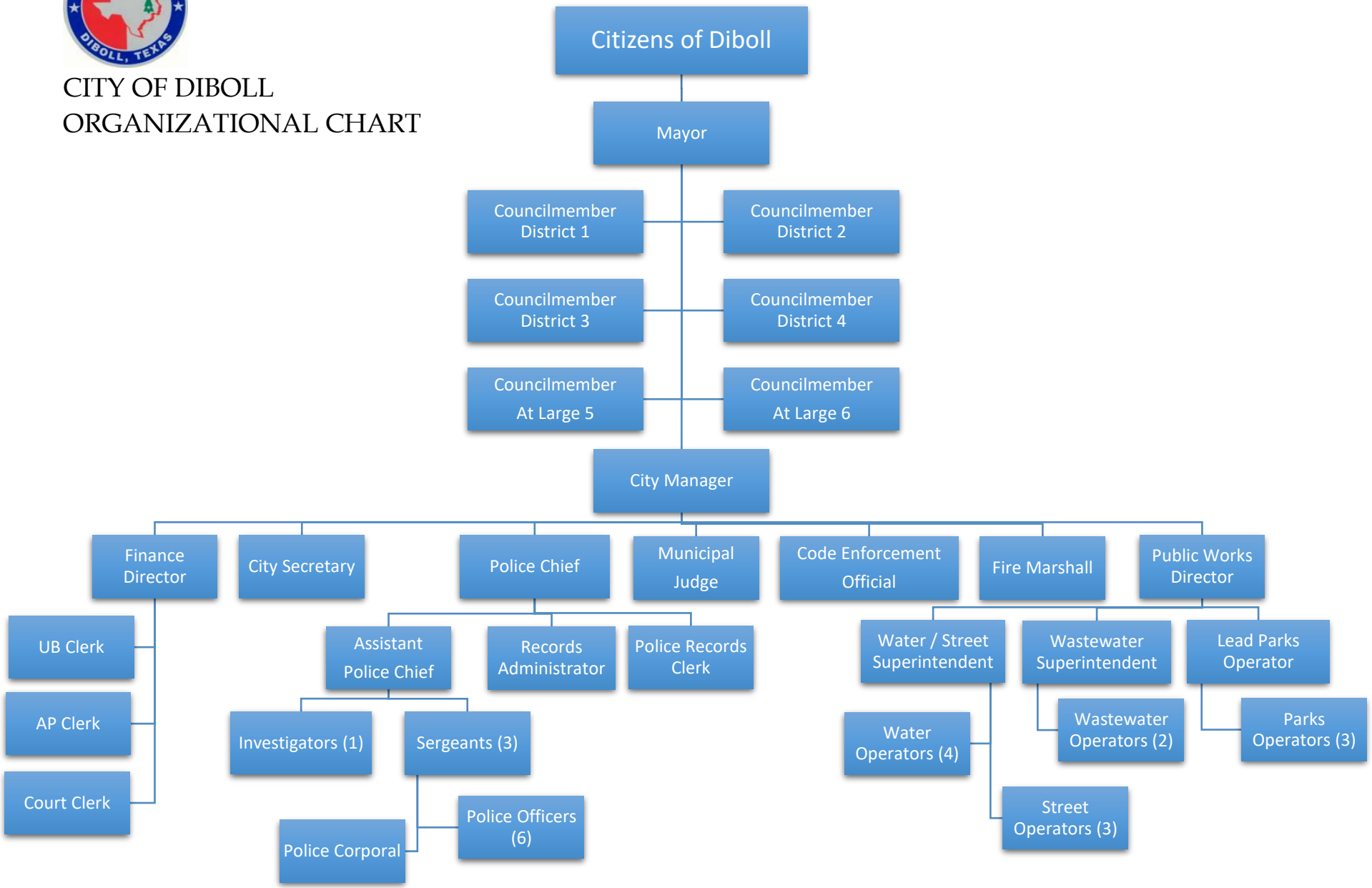
CITY OF DIBOLL
ORGANIZATIONAL CHART



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City of Diboll
FY 2024 Department Declarations

Department: Police

Mission Statement

The mission of the Diboll Police Department is to effectively and efficiently provide for the protection of lives and property, preserve the public peace, and provide needed community services with the highest level of professionalism and ethical standards.

Description of Services

The Diboll Police Department is charged with protecting the citizens and property within the city limits of Diboll. This is accomplished by answering calls for service within the city, proactively patrolling during uncommitted time as well as monitoring traffic and issuing citations when appropriate. Additionally we investigate crimes after the fact in an attempt to bring those responsible to justice. The department also places a high value on community policing, interacting with the citizens and visitors in a non law enforcement setting whenever possible.

FY 2024 Goals

The department plans to achieve and maintain a full staffing level, retaining senior officers to better serve the community. Also, we will continue to engage our officers in real world, scenario based training in an attempt to prepare them for whatever they may encounter. Deescalation training is a large part of this. Continued use of the most current technology and strengthening relationships with our law enforcement partners will be a priority. Lastly, a continued focus on community engagement will be paramount as we move into 2024.

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City of Diboll
FY 2024 Department Declarations

Department: Code Compliance

Mission Statement

The Code Compliance Department mission is to enforce the codes of the city in order to protect the health, safety, and welfare of the community and, where violations occur, to work with our citizens to achieve compliance through an efficient and fair process. ensure commercial building and residential homes constructed, altered or maintained within the City of Diboll's jurisdiction meet recognized standard for quality of life and building safety. In order to facilitate this responsibility we provide a full range of plan review and construction inspection services to support enforcement of the International Code.

Description of Services

Inspection, improvement, and rehabilitation of environmental hazards in public and private premises by determining the presence of fire or health hazards, nuisance violations, unsafe building conditions, and violations of any fire, health, or building regulation, statute, or ordinance. Patrol neighborhoods, Inspect and Identify offenses located on property. Notify property owners and tenants of offensive conditions existing on their property. Educate and cooperate with citizens to remediate offenses. Coordinate with Municipal Court to remediate offenses. Abatement of property maintenance offenses.
Coordinate with other city departments and state agencies. Creation of a new 9-1-1 addrese. Animal control service responding to nuisance complaints. Plan review and construction inspection services to support enforcement of the International Code.

FY 2024 Goals

Safeguard the public health, safety and welfare through comprehensive and timely permit plan reviews, extensive building inspections, issuance of Certificates of Occupancies, in addition to continued education. Focus on grease traps throughout the city. Focus on updating City ordinances and building codes

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City of Diboll
FY 2024 Department Declarations

Department: Street

Mission Statement

To provide a safe, efficient, and affordable system of movement of vehicle traffic through and within the city limits for residents and visitors.

Description of Services

The Street Department strives to improve, to the best of our ability, the quality of services the city provides for its citizens. This includes utilizing our Street Department to ensure our streets are adequately maintained. This also includes the mowing and upkeep of all the City of Diboll Street rights of way and other properties the city owns. The grounds maintenance crew is striving to make Diboll a cleaner and more beautiful place for everyone to live. We do this by patching potholes, installing new culverts and replace deteriorating old culverts, cleaning out ditch's to help with drainage, preparing city streets for inclement weather, keeping catch basins clear of debris and maintaining street lighting and signage.

FY 2024 Goals

Increase employee productivity through proper training and coaching.

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City of Diboll
FY 2024 Department Declarations

Department: Water

Mission Statement

We are committed to providing safe, reliable, and high-quality water and wastewater services to all of our customers, and dedicated to being innovative, collaborative, and fiscally responsible in every aspect of our operations.

Description of Services

The Utility Department enables our community to thrive with clean water done right every time. The utility is responsible for providing drinking water and water service that protects human health and the environment. We Install and repair water mains, fire hydrants, check valves and water service lines, tap water mains, install sewer service taps, performs ground excavation work, manage AMI system for reliable readings and flush dead-end mains to meet TCEQ requirements. We maintain accurate records of all water well pump-age reports and logs of work performed including service orders, and accounting for time and materials used on various jobs. WE complete annual water use survey, water loss audit, consumer confidence reports and quarterly operating reports.

FY 2024 Goals

Customer Service
Financial Viability
Organizational Best Practices
Reliable and Resilient Infrastructure
Employee Development
Collaborative Partnerships

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City of Diboll
FY 2024 Department Declarations

Department: WasteWater

Mission Statement

The mission of the Wastewater Department is to serve the community by treating the wastewater in a safe and cost effective manner. The wastewater department strives to meet all requirements set by TCEQ.

Description of Services

Wastewater is used water. It includes substances such as human waste, food scraps, oils, soaps and chemicals. In homes, this includes water from sinks, showers, bathtubs, toilets, washing machines and dishwashers. Businesses and industries also contribute their share of used water that must be cleaned. The major aim of wastewater treatment is to remove as much of the suspended solids as possible before the remaining water, called effluent, is discharged back to the environment. As solid material decays, it uses up oxygen, which is needed by the plants and animals living in the water. "Primary treatment" removes about 60 percent of suspended solids from wastewater. This treatment also involves aerating (stirring up) the wastewater, to put oxygen back in. Secondary treatment removes more than 90 percent of suspended solids.

FY 2024 Goals

Our goal is to protect the environment from water pollution by removing contaminants such as bacteria, nutrients, chemicals and particulates.

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City of Diboll
FY 2024 Department Declarations

Department: Parks

Mission Statement

The City of Diboll Park and Recreation Departments mission is to champion lifelong recreation and serve as responsible stewards of the city' s parks, trails, and cemeteries.

Description of Services

Just as water, sewer, and public safety are considered essential public services, parks are vitally important to establishing and maintaining the quality of life in a community, ensuring the health of families and youth, and contributing to the economic and environmental well-being of our community. We mow, weed-eat and maintain all the park grounds. Service and repair the restrooms in the park. Maintain the splash pad and pavilions. Repair Park equipment when needed. Pick up trash and empty trash receptacles in the park. Prepare and maintain our ball complex. Maintain Forest Haven Cemetery and Temple Cemetery grounds. Mow and weed-eat City Hall, water wells, median of HWY 59, red light medians, city entrance signs and the Police Department grounds, Civic Center grounds and janitorial duties at City Hall.

FY 2024 Goals

Provide a safe and fun evironment for all citizens in Old Orchard Park. Continue to work on updating the youth baseball complex field number 3. Keep all city properties manicured. Continue partnering with the other city departments to offer additional park enhancements to our citizens.

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City of Diboll
2023-2024 Funds Overview

Fund No.	Fund Description	Type	Description
01	General Fund	Unrestricted Governmental Fund	The general fund is used to account for all financial transactions not properly includable in other funds. The principal sources of revenues include local property taxes, sales and franchise taxes, licenses and permits, fines and forfeitures, and charges for services. Expenditures include general government, public safety, public works, etc.
02	Utility Fund	Unrestricted Enterprise Fund	This fund is used to account for the provision of water, sewer, and garbage services to the residents of the City. Activities of the fund include administration, operations and maintenance of the water production and distribution system, water/garbage collection and treatment systems. The fund also accounts for the accumulation of resources for and the payment of long-term debt. All costs are financed through charges to utility customers.
03	Recreation Fund	Unrestricted Enterprise Fund	This fund is used to account for revenues and expenses for the maintenance, repairs, and upkeep of the City's golf course and Civic Center, as well as sports activated managed by the City.
04	Equipment Fund	Unrestricted Internal Service Fund	This fund is used to account for revenues and expenses related to services provided to the organizations inside the City on a cost reimbursement basis for equipment replacement.
05	Special Revenue Fund	Restricted Fiduciary Fund	This fund accounts for funds received from grants for specific purposes and is restricted to be spent
06	Hotel/Motel Fund	Restricted Nonmajor Governmental Fund	This fund accounts for funds derived from hotel/motel occupancy taxes and is legally restricted to promote tourism within the City.
07	Seized Fund	Restricted Nonmajor Governmental Fund	This fund is used to track drug seizures and related activity necessary for drug seizure operations.
08	Diboll Day Fund	Restricted	This fund is used to account for all financial transactions allocated for the support of the Diboll Booster Club's Biannual Diboll Day Community Fundraiser

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09	Municipal Court Security Fund	Restricted Nonmajor Governmental Fund	This fund accounts for court feed that are legally restricted for court security expenses.
10	Municipal Court Technology Fund	Restricted Nonmajor Governmental Fund	This fund accounts for court fees that are legally restricted for court technology expenses.
11	PEG Fun	Restricted Nonmajor Governmental Fund	This fund accounts for fees received from cable franchises for the restricted use of public access television.
12	Red Light Fund	Unrestricted Nonmajor Governmental Fund	This fund accounts for the public safety activity pertaining to the inactive red light camera citations.
13	Debt Service Fund	Restricted Nonmajor Governmental Fund	This fund is used to account for the payment of interest/principal on all bonds and other long-term debt of governmental funds.
14	Endowment Fund	Restricted Fiduciary Fund	This fund is used to account for endowments invested for the purpose of supporting and maintaining the Lottie & Arthur Temple Civic Center, Forest Haven Cemetery, TLL Temple Library, Old Orchard Park, and the Temple Cemetery
15	Restricted Project Fund	Restricted Nonmajor Governmental Fund	This fund is used to account for all financial transactions for restricted Council Approved Projects.
16	MC Local Truancy Prevention Fund	Restricted Nonmajor Governmental Fund	This fund accounts for the court fees that are legally restricted for truancy prevention expenses.
17	MC Municipal Jury Fund	Restricted Nonmajor Governmental Fund	This fund accounts for the court fees legally restricted for jury expenses.
18	Keep Diboll Beautiful Fund	Restricted Nonmajor Governmental Fund	This fund accounts for grants and contributions restricted to the beautification and promotion of the City.
19	Street Project Fund	Restricted Nonmajor Governmental Fund	This fund accounts for State Infrastructure Bank Loan proceeds for street infrastructure improvements.
20	ARPA Fund	Restricted Nonmajor Governmental Fund	American Rescue Plan Grant fund is used to account for revenues and grant expenditures related to funds received through the federal government's COVID-19 response.

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City of Diboll
2023-2024 Budget Overview

DEPARTMENTAL FUNDS

	2022-2023 Original Budget	2023-2024 Propoased Budget	Difference	% Diff
General Govt	2,242,687.44	2,312,548.00	69,860.56	3.12%
Municipal Court	347,821.84	303,792.00	(44,029.84)	-12.66%
Police	(1,621,476.98)	(1,656,082.00)	(34,605.02)	2.13%
Code Enforcement	(84,012.18)	(80,576.00)	3,436.18	-4.09%
Fire	(180,809.55)	(178,915.00)	1,894.55	-1.05%
Parks	(231,477.52)	(243,489.00)	(12,011.48)	5.19%
Street	(471,033.01)	(457,278.00)	13,755.01	-2.92%
GENERAL FUND	1,700.04	-	(1,700.04)	
Utility	(594,506.01)	(911,487.00)	(316,980.99)	53.32%
Wastewater	598,631.78	911,487.00	312,855.22	52.26%
UTILITY FUND	4,125.77	-	(4,125.77)	
Civic Center	30,838.06	19,900.00	(10,938.06)	-35.47%
Recreation	(30,100.00)	(19,900.00)	10,200.00	-33.89%
RECREATION FUND	738.06	-	(738.06)	

GENERAL BALANCED	1,700.04	-	(1,700.04)
UTILITY BALANCED	4,125.77	-	(4,125.77)
RECREATION BALANCED	738.06	-	(738.06)
TOTAL	6,563.87	-	(6,563.87)

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City of Diboll
2023-2024 Budget Overview

DEPARTMENTAL FUNDS

	Revenues	Expenses	Transfers	To Fund Balance
General Govt	2,461,351.00	(484,100.00)	632,903.00	2,312,548.00
Municipal Court	401,000.00	97,208.00	-	303,792.00
Police	-	1,650,582.00	5,500.00	(1,656,082.00)
Code Enforcement	18,100.00	98,676.00	-	(80,576.00)
Fire	-	178,915.00	-	(178,915.00)
Parks	10,700.00	254,189.00	-	(243,489.00)
Street	34,800.00	515,056.00	(22,978.00)	(457,278.00)
Total General Fund	**2,925,951.00**	**2,310,526.00**	**615,425.00**	**-**
Utility	2,287,846.00	4,699,603.00	(1,500,270.00)	(911,487.00)
Wastewater	1,462,551.00	551,064.00	-	911,487.00
Total Utility Fund	**3,750,397.00**	**5,250,667.00**	**(1,500,270.00)**	**-**
Civic Center	30,000.00	(51,047.00)	61,147.00	19,900.00
Recreation	30,100.00	50,000.00	-	(19,900.00)
Total Recreation Fund	**60,100.00**	**(1,047.00)**	**61,147.00**	**-**
	6,756,100.00	**7,579,798.00**	**(823,698.00)**	**-**

RESTRICTED REVENUE FUNDS

	FY 2023 Est FB	Revenues	Expenses	Transfers	To/From Fund Balance	Est End Fund Balance
Equipment Fund	-	-	-	-	-	-
Special Revenue Fund	169,613.00	1,200.00	111,827.00	-	(110,627.00)	58,986.00
Hotel/Motel Tax Fund	31,000.00	14,000.00	-	35,250.00	(21,250.00)	9,750.00
Seized Fund	7,604.00	-	-	1,500.00	(1,500.00)	6,104.00
Diboll Day Fund	-	-	15,750.00	(15,750.00)	-	-
MC Security Fund	11,211.00	7,168.00	3,168.00	4,000.00	-	11,211.00
MC Tech Fund	7,105.00	7,008.00	7,008.00		-	7,105.00
PEG Fund	57,602.00	-	-	-	-	57,602.00
Red Light Fund	50,414.00	-	-	-	-	50,414.00
Debt Service Fund	80,000.00	145,444.00	(711,304.00)	856,748.00	-	80,000.00
Endowment Fund	-	8,050.00		8,050.00	-	-
Restricted Project Fund	292,600.00	-	-	-	-	292,600.00
MC Local Truency Prevention & Diversion Fund	24,168.00	8,000.00	-	-	8,000.00	32,168.00
MC Municipal Jury Fund	483.00	150.00	-	-	150.00	633.00
Keep Diboll Beautiful Fund	45,572.00	250.00	45,822.00		(45,572.00)	-
Street Project Fund	225,643.00		225,643.00		(225,643.00)	-
ARPA Fund	1,159,596.00		1,159,596.00		(1,159,596.00)	-
	2,162,611.00	**191,270.00**	**857,510.00**	**889,798.00**	**(1,556,038.00)**	**606,573.00**

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City of Diboll

Budget Comparison Report
Account Summary

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 01 - General Fund								
Department: 01 - General Govt								
Revenue								
01-01-3200	Fines & Fees	0.00	0.00	-39.01	0.00	0.00	0.00	0.00%
01-01-3210	Licenses & Permits	13,322.89	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-3300	Credit Card Fees	0.00	0.00	794.44	0.00	0.00	0.00	0.00%
01-01-3500	Franchise Tax	400,000.00	399,969.77	360,549.08	399,969.77	375,000.00	-24,969.77	-6.24%
01-01-3550	Payments in Lieu of Tax	78,031.46	75,754.05	70,494.11	75,754.05	50,842.00	-24,912.05	-32.89%
01-01-3600	Property Tax - Current	1,142,559.51	1,195,839.27	1,240,320.34	1,195,839.27	1,350,176.00	154,336.73	12.91%
01-01-3610	Property Tax - Delinquent	11,000.00	11,000.00	4,077.64	11,000.00	10,000.00	-1,000.00	-9.09%
01-01-3620	Property Tax - Penalties & Intere	11,000.00	11,000.00	14,328.20	11,000.00	10,000.00	-1,000.00	-9.09%
01-01-3700	Sales Tax	629,499.03	616,909.05	642,994.51	616,909.05	648,000.00	31,090.95	5.04%
01-01-3800	Interest Income	2,500.00	2,500.00	20,687.65	2,500.00	12,000.00	9,500.00	380.00%
01-01-3930	Cemetery Lots	5,000.00	5,000.00	8,000.00	5,000.00	2,500.00	-2,500.00	-50.00%
01-01-3940	Grant Proceeds	0.00	0.00	8,015.35	0.00	0.00	0.00	0.00%
01-01-3950	Miscellaneous	1,000.00	1,000.00	21,669.08	1,000.00	2,833.00	1,833.00	183.30%
01-01-3970	Reimbursements	0.00	0.00	8,370.47	0.00	0.00	0.00	0.00%
	Total Revenue:	**2,293,912.89**	**2,318,972.14**	**2,400,261.86**	**2,318,972.14**	**2,461,351.00**	**142,378.86**	**6.14%**
Expense								
01-01-4000	Insurance - General Liability	8,643.00	8,920.80	6,552.06	8,920.80	7,208.00	-1,712.80	-19.20%
01-01-4001	Insurance - Property	938.11	965.32	1,057.08	965.32	1,163.00	197.68	20.48%
01-01-4003	Insurance - Public Officials	538.00	553.60	527.24	553.60	580.00	26.40	4.77%
01-01-4030	Bank Fees	460.00	450.00	138.00	450.00	400.00	-50.00	-11.11%
01-01-4040	Dues & Associations	4,964.00	4,236.00	4,593.00	4,236.00	5,252.00	1,016.00	23.98%
01-01-4041	Software & Subscriptions	78,373.00	106,393.00	181,692.25	106,393.00	60,525.00	-45,868.00	-43.11%
01-01-4043	Office & Janitorial Supplies	6,500.00	6,500.00	4,017.62	6,500.00	5,000.00	-1,500.00	-23.08%
01-01-4044	Postage & Shipping	3,798.00	2,803.00	7,139.48	2,803.00	350.00	-2,453.00	-87.51%
01-01-4045	Copy & Printing	2,640.00	2,640.00	1,572.32	2,640.00	5,196.00	2,556.00	96.82%
01-01-4046	Legal Notices	3,375.00	6,750.00	5,071.27	6,750.00	3,500.00	-3,250.00	-48.15%
01-01-4047	Elections	11,000.00	15,000.00	5,165.59	15,000.00	10,000.00	-5,000.00	-33.33%
01-01-4048	Meetings	1,000.00	1,000.00	172.85	1,000.00	1,000.00	0.00	0.00%
01-01-4060	Contributions	25,150.00	26,220.00	6,075.08	26,220.00	26,930.00	710.00	2.71%
01-01-4070	Reimbursables	0.00	0.00	11,890.00	0.00	0.00	0.00	0.00%

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
01-01-4100	Contractual Services	804.00	904.00	3,953.07	904.00	940.00	36.00	3.98%
01-01-4110	Intergov't Contract - Ambulance	26,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-4120	Intergov't Contract - Transportat	21,000.00	21,000.00	19,250.00	21,000.00	21,000.00	0.00	0.00%
01-01-4150	Intergov't Contract - County	26,732.00	28,751.94	21,992.91	28,751.94	30,000.00	1,248.06	4.34%
01-01-4200	Professional Services	400.00	300.00	3,905.00	300.00	10,502.00	10,202.00	3,400.67%
01-01-4201	Professional Services - Legal	15,000.00	25,000.00	925.00	25,000.00	2,500.00	-22,500.00	-90.00%
01-01-4202	Professional Services - Finance	17,000.00	17,000.00	9,475.00	17,000.00	17,000.00	0.00	0.00%
01-01-4203	Professional Services - Engineer	500.00	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00%
01-01-4204	Professional Services - Equipmer	3,120.00	3,240.00	0.00	3,240.00	800.00	-2,440.00	-75.31%
01-01-4205	Professional Services - Inspectio	4,500.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-4208	Professional Services - IT	2,900.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-4210	Project Expense	0.00	0.00	11,937.81	0.00	59,439.00	59,439.00	0.00%
01-01-4300	Telephone & Internet Services	15,702.00	20,112.00	20,451.24	20,112.00	31,920.00	11,808.00	58.71%
01-01-4310	Utility Services	4,500.00	4,980.00	3,595.85	4,980.00	4,980.00	0.00	0.00%
01-01-4320	Security Services	0.00	0.00	16.19	0.00	0.00	0.00	0.00%
01-01-4400	Building Repairs & Maint.	2,200.00	14,200.00	7,818.90	14,200.00	2,000.00	-12,200.00	-85.92%
01-01-4430	Ground Repairs & Maint.	750.00	4,750.00	670.00	4,750.00	1,000.00	-3,750.00	-78.95%
01-01-4461	Small Equipment	1,000.00	1,000.00	10.79	1,000.00	2,625.00	1,625.00	162.50%
01-01-4480	Uniforms	0.00	450.00	0.00	450.00	600.00	150.00	33.33%
01-01-4500	Miscellaneous	0.00	0.00	3,117.72	0.00	0.00	0.00	0.00%
01-01-4800	Payroll - Salaries	265,136.56	301,361.76	265,715.97	301,361.76	321,944.00	20,582.24	6.83%
01-01-4810	Payroll - Overtime	200.00	161.00	235.13	161.00	800.00	639.00	396.89%
01-01-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-4815	Payroll - Auto Allowance	7,800.00	7,800.00	6,905.10	7,800.00	7,800.00	0.00	0.00%
01-01-4816	Payroll - Certificate & Longevity	2,472.00	4,172.00	4,172.00	4,172.00	3,700.00	-472.00	-11.31%
01-01-4817	Payroll - Taxes	21,679.58	24,665.40	20,112.22	24,665.40	24,397.00	-268.40	-1.09%
01-01-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-4825	Payroll - SUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-4830	Payroll - Retirement Expense	40,414.84	48,772.47	41,588.76	48,772.47	48,638.00	-134.47	-0.28%
01-01-4840	Payroll - Health Benefits	20,400.00	21,614.94	16,528.62	21,614.94	29,313.00	7,698.06	35.61%
01-01-4850	Payroll - Workman's Comp	5,365.85	5,789.47	5,789.47	5,789.47	2,744.00	-3,045.47	-52.60%
01-01-4855	TX Unemployment	0.00	0.00	724.67	0.00	0.00	0.00	0.00%
01-01-4860	HR Onboarding	13,100.00	160.00	160.00	160.00	0.00	-160.00	-100.00%
01-01-4865	Personnel Screening	280.00	80.00	480.00	80.00	0.00	-80.00	-100.00%
01-01-4870	Training	5,800.00	8,780.00	6,290.00	8,780.00	8,780.00	0.00	0.00%
01-01-4880	Travel & Meals	14,300.00	14,880.00	2,738.12	14,880.00	16,680.00	1,800.00	12.10%
01-01-4895	Appreciation / Benevolence	1,000.00	3,500.00	3,061.99	3,500.00	3,500.00	0.00	0.00%

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01-01-9999	Transfer / Balance	-215,283.80	-698,572.00	0.00	-698,572.00	-632,903.00	65,669.00	-9.40%
	Total Expense:	**472,152.14**	**68,284.70**	**716,002.09**	**68,284.70**	**168,455.00**	**100,170.30**	**146.70%**
	Total Department: 01 - General Govt:	**1,821,760.75**	**2,250,687.44**	**1,682,592.80**	**2,250,687.44**	**2,312,548.00**	**61,860.56**	**2.75%**

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Department: 02 - Municipal Court								
Revenue								
01-02-3200	Fines & Fees	459,866.94	450,000.00	202,269.81	450,000.00	400,000.00	-50,000.00	-11.11%
01-02-3201	Time Payment Reimbursement F	0.00	1,000.00	1,583.40	1,000.00	1,000.00	0.00	0.00%
	Total Revenue:	**459,866.94**	**451,000.00**	**203,853.21**	**451,000.00**	**401,000.00**	**-50,000.00**	**-11.09%**
Expense								
01-02-4040	Dues & Associations	225.00	75.00	0.00	75.00	101.00	26.00	34.67%
01-02-4041	Software & Subscriptions	0.00	9,220.00	9,220.00	9,220.00	10,595.00	1,375.00	14.91%
01-02-4043	Office & Janitorial Supplies	1,500.00	1,500.00	359.05	1,500.00	1,500.00	0.00	0.00%
01-02-4044	Postage & Shipping	0.00	0.00	5.28	0.00	0.00	0.00	0.00%
01-02-4046	Legal Notices	0.00	0.00	810.00	0.00	0.00	0.00	0.00%
01-02-4100	Contractual Services	432.00	1,620.00	36.00	1,620.00	1,728.00	108.00	6.67%
01-02-4200	Professional Services	0.00	0.00	7,224.30	0.00	0.00	0.00	0.00%
01-02-4201	Professional Services - Legal	5,000.00	10,000.00	2,812.50	10,000.00	7,500.00	-2,500.00	-25.00%
01-02-4208	Professional Services - IT	500.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-02-4300	Telephone & Internet Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-02-4461	Small Equipment	500.00	500.00	0.00	500.00	500.00	0.00	0.00%
01-02-4800	Payroll - Salaries	50,091.72	55,335.00	45,113.28	55,335.00	56,544.00	1,209.00	2.18%
01-02-4810	Payroll - Overtime	300.00	232.00	469.31	232.00	800.00	568.00	244.83%
01-02-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-02-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-02-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-02-4816	Payroll - Certificate & Longevity	206.00	254.00	150.00	254.00	214.00	-40.00	-15.75%
01-02-4817	Payroll - Taxes	4,184.36	4,430.91	3,827.31	4,430.91	4,911.00	480.09	10.84%
01-02-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-02-4825	Payroll - SUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-02-4830	Payroll - Retirement Expense	7,675.43	8,761.53	4,065.40	8,761.53	5,440.00	-3,321.53	-37.91%
01-02-4840	Payroll - Health Benefits	5,100.00	7,204.98	4,753.16	7,204.98	5,978.00	-1,226.98	-17.03%
01-02-4850	Payroll - Workman's Comp	1,341.46	2,894.74	2,894.74	2,894.74	497.00	-2,397.74	-82.83%
01-02-4855	TX Unemployment	0.00	0.00	240.19	0.00	0.00	0.00	0.00%
01-02-4870	Training	1,200.00	350.00	350.00	350.00	300.00	-50.00	-14.29%
01-02-4880	Travel & Meals	1,600.00	1,200.00	457.25	1,200.00	600.00	-600.00	-50.00%
01-02-9999	Transfer / Balance	0.00	-400.00	0.00	-400.00	0.00	400.00	-100.00%
	Total Expense:	**79,855.97**	**103,178.16**	**82,787.77**	**103,178.16**	**97,208.00**	**-5,970.16**	**-5.79%**
	Total Department: 02 - Municipal Court:	**380,010.97**	**347,821.84**	**121,065.44**	**347,821.84**	**303,792.00**	**-44,029.84**	**-12.66%**

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Department: 03 - Police								
Revenue								
01-03-3940	Grant Proceeds	0.00	26,783.00	12,127.50	26,783.00	0.00	-26,783.00	-100.00%
01-03-3960	Donations	0.00	3,000.00	3,000.00	3,000.00	0.00	-3,000.00	-100.00%
01-03-3970	Reimbursements	0.00	-10,990.00	10,990.00	-10,990.00	0.00	10,990.00	-100.00%
	Total Revenue:	**0.00**	**18,793.00**	**26,117.50**	**18,793.00**	**0.00**	**-18,793.00**	**-100.00%**
Expense								
01-03-4001	Insurance - Property	3,283.40	3,378.62	3,699.79	3,378.62	4,070.00	691.38	20.46%
01-03-4002	Insurance - Fleet & equipment	7,880.02	8,178.67	6,844.15	8,178.67	7,529.00	-649.67	-7.94%
01-03-4005	Insurance - PD	12,517.00	12,879.99	9,119.88	12,879.99	10,032.00	-2,847.99	-22.11%
01-03-4010	Grant Expense	0.00	29,383.00	16,383.00	29,383.00	0.00	-29,383.00	-100.00%
01-03-4040	Dues & Associations	620.00	630.00	285.00	630.00	290.00	-340.00	-53.97%
01-03-4041	Software & Subscriptions	28,039.00	68,009.00	53,341.64	68,009.00	53,970.00	-14,039.00	-20.64%
01-03-4043	Office & Janitorial Supplies	3,000.00	3,500.00	3,079.60	3,500.00	4,800.00	1,300.00	37.14%
01-03-4044	Postage & Shipping	100.00	100.00	128.78	100.00	300.00	200.00	200.00%
01-03-4045	Copy & Printing	800.00	800.00	0.00	800.00	2,540.00	1,740.00	217.50%
01-03-4070	Reimbursables	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4080	Capital Improvements	0.00	121,650.00	101,224.00	121,650.00	1.00	-121,649.00	-100.00%
01-03-4100	Contractual Services	2,685.00	2,510.00	3,935.82	2,510.00	760.00	-1,750.00	-69.72%
01-03-4170	Intergov't Contract - Dispatch Se	0.00	120,000.00	80,000.00	120,000.00	120,000.00	0.00	0.00%
01-03-4204	Professional Services - Equipmer	1,150.00	1,350.00	1,321.97	1,350.00	1,250.00	-100.00	-7.41%
01-03-4208	Professional Services - IT	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4210	Project Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4300	Telephone & Internet Services	27,000.00	12,520.00	27,248.42	12,520.00	24,000.00	11,480.00	91.69%
01-03-4310	Utility Services	3,900.00	3,900.00	3,362.62	3,900.00	5,400.00	1,500.00	38.46%
01-03-4400	Building Repairs & Maint.	1,000.00	1,000.00	953.17	1,000.00	2,200.00	1,200.00	120.00%
01-03-4440	Equipment Repairs & Maint.	4,000.00	2,000.00	338.68	2,000.00	2,000.00	0.00	0.00%
01-03-4450	Fleet Repairs & Maint.	12,000.00	12,000.00	10,284.51	12,000.00	15,500.00	3,500.00	29.17%
01-03-4460	Fleet Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4461	Small Equipment	1,000.00	15,000.00	12,972.50	15,000.00	0.00	-15,000.00	-100.00%
01-03-4462	PD Equipment	3,000.00	7,500.00	5,807.84	7,500.00	9,205.00	1,705.00	22.73%
01-03-4463	PD K9	500.00	0.00	0.00	0.00	2,500.00	2,500.00	0.00%
01-03-4464	PD Ammo	2,500.00	3,000.00	960.00	3,000.00	3,000.00	0.00	0.00%
01-03-4471	Fuel	35,000.00	50,000.00	40,931.42	50,000.00	50,000.00	0.00	0.00%
01-03-4480	Uniforms	3,500.00	3,815.00	3,914.22	3,815.00	3,500.00	-315.00	-8.26%
01-03-4485	Uniform Maintenance	6,600.00	6,600.00	6,050.00	6,600.00	6,600.00	0.00	0.00%
01-03-4495	Community Outreach	0.00	0.00	0.00	0.00	2,000.00	2,000.00	0.00%
01-03-4500	Miscellaneous	600.00	7,900.00	6,892.80	7,900.00	0.00	-7,900.00	-100.00%
01-03-4800	Payroll - Salaries	898,171.28	808,367.00	726,786.01	808,367.00	945,536.00	137,169.00	16.97%

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01-03-4810	Payroll - Overtime	35,400.00	25,000.00	84,296.27	25,000.00	30,500.00	5,500.00	22.00%
01-03-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4816	Payroll - Certificate & Longevity	18,748.00	15,352.00	11,946.00	15,352.00	14,603.00	-749.00	-4.88%
01-03-4817	Payroll - Taxes	77,652.77	66,452.68	61,674.22	66,452.68	73,213.00	6,760.32	10.17%
01-03-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4825	Payroll - SUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4830	Payroll - Retirement Expense	142,197.27	131,401.14	116,566.29	131,401.14	147,044.00	15,642.86	11.90%
01-03-4840	Payroll - Health Benefits	96,900.00	100,869.72	64,137.55	100,869.72	94,456.00	-6,413.72	-6.36%
01-03-4850	Payroll - Workman's Comp	25,487.80	20,263.16	29,913.72	20,263.16	17,783.00	-2,480.16	-12.24%
01-03-4855	TX Unemployment	0.00	0.00	2,532.66	0.00	0.00	0.00	0.00%
01-03-4860	HR Onboarding	800.00	1,000.00	1,039.05	1,000.00	0.00	-1,000.00	-100.00%
01-03-4870	Training	3,500.00	3,500.00	1,215.00	3,500.00	3,500.00	0.00	0.00%
01-03-4880	Travel & Meals	3,500.00	3,500.00	7,056.60	3,500.00	3,500.00	0.00	0.00%
01-03-9999	Transfer / Balance	0.00	0.00	0.00	0.00	-5,500.00	-5,500.00	0.00%
	Total Expense:	**1,464,031.54**	**1,673,309.98**	**1,506,243.18**	**1,673,309.98**	**1,656,082.00**	**-17,227.98**	**-1.03%**
	Total Department: 03 - Police:	**-1,464,031.54**	**-1,654,516.98**	**-1,480,125.68**	**-1,654,516.98**	**-1,656,082.00**	**-1,565.02**	**0.09%**

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Department: 04 - Code Compliance								
Revenue								
01-04-3210	Licenses & Permits	0.00	15,119.41	16,965.58	15,119.41	18,100.00	2,980.59	19.71%
	Total Revenue:	**0.00**	**15,119.41**	**16,965.58**	**15,119.41**	**18,100.00**	**2,980.59**	**19.71%**
Expense								
01-04-4002	Insurance - Fleet & equipment	773.67	803.12	669.68	803.12	737.00	-66.12	-8.23%
01-04-4041	Software & Subscriptions	1,929.38	3,000.00	9,384.50	3,000.00	2,993.00	-7.00	-0.23%
01-04-4043	Office & Janitorial Supplies	0.00	0.00	0.00	0.00	400.00	400.00	0.00%
01-04-4044	Postage & Shipping	0.00	0.00	65.04	0.00	0.00	0.00	0.00%
01-04-4070	Reimbursables	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-04-4200	Professional Services	0.00	30,000.00	10,595.00	30,000.00	20,000.00	-10,000.00	-33.33%
01-04-4205	Professional Services - Inspectio	0.00	5,000.00	7,500.00	5,000.00	11,250.00	6,250.00	125.00%
01-04-4207	Professional Services - Animal	1,500.00	1,500.00	1,819.00	1,500.00	0.00	-1,500.00	-100.00%
01-04-4450	Fleet Repairs & Maint.	1,000.00	1,000.00	142.37	1,000.00	1,770.00	770.00	77.00%
01-04-4461	Small Equipment	400.00	400.00	135.98	400.00	105.00	-295.00	-73.75%
01-04-4470	Materials & Supplies	1,000.00	1,000.00	102.92	1,000.00	200.00	-800.00	-80.00%
01-04-4471	Fuel	1,500.00	1,800.00	1,597.15	1,800.00	2,000.00	200.00	11.11%
01-04-4480	Uniforms	300.00	200.00	0.00	200.00	200.00	0.00	0.00%
01-04-4800	Payroll - Salaries	27,989.65	37,128.00	34,159.38	37,128.00	41,496.00	4,368.00	11.76%
01-04-4810	Payroll - Overtime	0.00	229.00	382.26	229.00	1,100.00	871.00	380.35%
01-04-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-04-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-04-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-04-4816	Payroll - Certificate & Longevity	330.00	150.00	150.00	150.00	238.00	88.00	58.67%
01-04-4817	Payroll - Taxes	2,556.70	2,978.85	2,802.10	2,978.85	3,426.00	447.15	15.01%
01-04-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-04-4825	Payroll - SUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-04-4830	Payroll - Retirement Expense	4,476.50	5,890.26	5,169.01	5,890.26	6,420.00	529.74	8.99%
01-04-4840	Payroll - Health Benefits	5,100.00	7,204.98	5,003.06	7,204.98	5,978.00	-1,226.98	-17.03%
01-04-4850	Payroll - Workman's Comp	1,341.46	1,447.37	1,447.37	1,447.37	363.00	-1,084.37	-74.92%
01-04-4855	TX Unemployment	0.00	0.00	76.27	0.00	0.00	0.00	0.00%
01-04-4870	Training	1,000.00	300.00	0.00	300.00	0.00	-300.00	-100.00%
01-04-4880	Travel & Meals	1,200.00	900.00	0.00	900.00	0.00	-900.00	-100.00%
	Total Expense:	**52,397.36**	**100,931.58**	**81,201.09**	**100,931.58**	**98,676.00**	**-2,255.58**	**-2.23%**
	Total Department: 04 - Code Compliance:	**-52,397.36**	**-85,812.17**	**-64,235.51**	**-85,812.17**	**-80,576.00**	**5,236.17**	**-6.10%**

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Department: 05 - Fire								
Expense								
01-05-4001	Insurance - Property	938.11	965.32	1,057.08	965.32	1,163.00	197.68	20.48%
01-05-4002	Insurance - Fleet & equipment	8,653.69	8,981.79	7,513.83	8,981.79	8,266.00	-715.79	-7.97%
01-05-4004	Insurance - DVFD	4,757.55	8,222.55	7,281.00	8,222.55	7,300.00	-922.55	-11.22%
01-05-4040	Dues & Associations	1,575.00	1,825.00	1,727.50	1,825.00	1,825.00	0.00	0.00%
01-05-4100	Contractual Services	41,500.00	50,000.00	52,702.09	50,000.00	0.00	-50,000.00	-100.00%
01-05-4105	Stipends - Fire Chief	0.00	0.00	0.00	0.00	14,520.00	14,520.00	0.00%
01-05-4106	Stipends - Volunteers	0.00	0.00	0.00	0.00	40,000.00	40,000.00	0.00%
01-05-4200	Professional Services	1,500.00	1,560.00	0.00	1,560.00	1,560.00	0.00	0.00%
01-05-4205	Professional Services - Inspectio	6,000.00	5,100.00	4,590.67	5,100.00	5,100.00	0.00	0.00%
01-05-4300	Telephone & Internet Services	2,040.00	2,700.00	3,996.06	2,700.00	5,640.00	2,940.00	108.89%
01-05-4310	Utility Services	5,700.00	5,760.00	3,839.13	5,760.00	6,540.00	780.00	13.54%
01-05-4400	Building Repairs & Maint.	2,000.00	16,000.00	7,726.00	16,000.00	2,000.00	-14,000.00	-87.50%
01-05-4410	System & Structure Repairs & M	1,500.00	1,000.00	4,650.00	1,000.00	1,000.00	0.00	0.00%
01-05-4440	Equipment Repairs & Maint.	2,000.00	2,000.00	0.00	2,000.00	1,000.00	-1,000.00	-50.00%
01-05-4450	Fleet Repairs & Maint.	5,100.00	5,100.00	1,085.99	5,100.00	4,000.00	-1,100.00	-21.57%
01-05-4460	Fleet Equipment	36,315.53	36,315.53	36,315.53	36,315.53	36,316.00	0.47	0.00%
01-05-4461	Small Equipment	3,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-05-4462	FD Equipment	10,000.00	14,900.00	13,083.39	14,900.00	13,000.00	-1,900.00	-12.75%
01-05-4470	Materials & Supplies	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-05-4471	Fuel	2,000.00	3,000.00	2,720.22	3,000.00	3,000.00	0.00	0.00%
01-05-4472	Chemicals	3,500.00	3,500.00	3,439.93	3,500.00	6,000.00	2,500.00	71.43%
01-05-4480	Uniforms	1,000.00	810.00	0.00	810.00	500.00	-310.00	-38.27%
01-05-4500	Miscellaneous	0.00	0.00	0.00	0.00	2,000.00	2,000.00	0.00%
01-05-4800	Payroll - Salaries	23,283.15	7,985.25	10,495.23	7,985.25	7,986.00	0.75	0.01%
01-05-4817	Payroll - Taxes	2,083.44	636.74	632.82	636.74	834.00	197.26	30.98%
01-05-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-05-4825	Payroll - SUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-05-4835	Fireman's Pension	8,000.00	8,000.00	3,744.00	8,000.00	4,000.00	-4,000.00	-50.00%
01-05-4850	Payroll - Workman's Comp	1,341.46	1,447.37	1,447.37	1,447.37	365.00	-1,082.37	-74.78%
01-05-4855	TX Unemployment	0.00	0.00	70.29	0.00	0.00	0.00	0.00%
01-05-4870	Training	5,000.00	5,000.00	0.00	5,000.00	5,000.00	0.00	0.00%
	Total Expense:	**179,787.93**	**190,809.55**	**168,118.13**	**190,809.55**	**178,915.00**	**-11,894.55**	**-6.23%**
	Total Department: 05 - Fire:	**179,787.93**	**190,809.55**	**168,118.13**	**190,809.55**	**178,915.00**	**-11,894.55**	**-6.23%**

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Budget Comparison Report

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Department: 06 - Parks								
Revenue								
01-06-3960	Donations	0.00	0.00	0.00	0.00	10,700.00	10,700.00	0.00%
	Total Revenue:	**0.00**	**0.00**	**0.00**	**0.00**	**10,700.00**	**10,700.00**	**0.00%**
Expense								
01-06-4001	Insurance - Property	7,504.91	7,722.56	8,456.67	7,722.56	9,303.00	1,580.44	20.47%
01-06-4002	Insurance - Fleet & equipment	2,693.90	2,786.05	2,518.49	2,786.05	2,933.00	146.95	5.27%
01-06-4043	Office & Janitorial Supplies	750.00	2,400.00	2,307.61	2,400.00	1,400.00	-1,000.00	-41.67%
01-06-4080	Capital Improvements	0.00	16,745.00	16,744.15	16,745.00	1.00	-16,744.00	-99.99%
01-06-4200	Professional Services	14,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-06-4210	Project Expense	0.00	0.00	0.00	0.00	10,700.00	10,700.00	0.00%
01-06-4300	Telephone & Internet Services	13,140.00	12,000.00	11,353.01	12,000.00	12,600.00	600.00	5.00%
01-06-4310	Utility Services	12,000.00	13,200.00	13,139.19	13,200.00	19,200.00	6,000.00	45.45%
01-06-4400	Building Repairs & Maint.	3,500.00	6,255.00	6,431.93	6,255.00	2,001.00	-4,254.00	-68.01%
01-06-4410	System & Structure Repairs & M	2,500.00	2,300.00	2,285.89	2,300.00	2,503.00	203.00	8.83%
01-06-4430	Ground Repairs & Maint.	4,500.00	4,200.00	4,034.28	4,200.00	6,400.00	2,200.00	52.38%
01-06-4440	Equipment Repairs & Maint.	2,000.00	2,800.00	1,839.71	2,800.00	6,500.00	3,700.00	132.14%
01-06-4450	Fleet Repairs & Maint.	3,500.00	3,200.00	2,479.99	3,200.00	7,500.00	4,300.00	134.38%
01-06-4460	Fleet Equipment	0.00	0.00	25.58	0.00	0.00	0.00	0.00%
01-06-4461	Small Equipment	5,600.00	3,180.00	2,553.37	3,180.00	2,652.00	-528.00	-16.60%
01-06-4470	Materials & Supplies	3,750.00	3,250.00	3,250.61	3,250.00	7,250.00	4,000.00	123.08%
01-06-4471	Fuel	5,400.00	7,000.00	7,766.32	7,000.00	8,000.00	1,000.00	14.29%
01-06-4472	Chemicals	3,500.00	5,500.00	2,597.69	5,500.00	6,500.00	1,000.00	18.18%
01-06-4480	Uniforms	2,000.00	2,425.00	1,664.33	2,425.00	2,950.00	525.00	21.65%
01-06-4800	Payroll - Salaries	49,510.86	87,469.20	85,339.83	87,469.20	91,858.00	4,388.80	5.02%
01-06-4810	Payroll - Overtime	800.00	801.00	4,662.39	801.00	5,665.00	4,864.00	607.24%
01-06-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-06-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-06-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-06-4816	Payroll - Certificate & Longevity	1,384.00	1,180.00	1,382.00	1,180.00	1,668.00	488.00	41.36%
01-06-4817	Payroll - Taxes	4,457.09	7,038.67	6,809.21	7,038.67	7,088.00	49.33	0.70%
01-06-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-06-4830	Payroll - Retirement Expense	7,663.12	13,918.00	13,448.84	13,918.00	14,701.00	783.00	5.63%
01-06-4840	Payroll - Health Benefits	10,200.00	21,614.94	14,954.94	21,614.94	17,932.00	-3,682.94	-17.04%
01-06-4850	Payroll - Workman's Comp	2,682.93	4,342.11	4,342.11	4,342.11	6,884.00	2,541.89	58.54%
01-06-4870	Training	150.00	150.00	89.00	150.00	0.00	-150.00	-100.00%
	Total Expense:	**163,186.81**	**231,477.53**	**220,477.14**	**231,477.53**	**254,189.00**	**22,711.47**	**9.81%**
	Total Department: 06 - Parks:	**-163,186.81**	**-231,477.53**	**-220,477.14**	**-231,477.53**	**-243,489.00**	**-12,011.47**	**5.19%**

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Budget Comparison Report

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Department: 07 - Street								
Revenue								
01-07-3200	Fines & Fees	34,680.00	34,500.00	23,605.00	34,500.00	34,800.00	300.00	0.87%
	Total Revenue:	**34,680.00**	**34,500.00**	**23,605.00**	**34,500.00**	**34,800.00**	**300.00**	**0.87%**
Expense								
01-07-4002	Insurance - Fleet & equipment	4,671.20	4,834.71	4,300.02	4,834.71	4,730.00	-104.71	-2.17%
01-07-4043	Office & Janitorial Supplies	500.00	1,500.00	898.40	1,500.00	1,250.00	-250.00	-16.67%
01-07-4070	Reimbursables	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-07-4100	Contractual Services	250.00	250.00	5,022.53	250.00	300.00	50.00	20.00%
01-07-4102	Contractual Services - Lighting	75,000.00	88,325.00	58,679.73	88,325.00	73,200.00	-15,125.00	-17.12%
01-07-4300	Telephone & Internet Services	2,280.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-07-4310	Utility Services	3,900.00	4,200.00	3,009.40	4,200.00	4,200.00	0.00	0.00%
01-07-4400	Building Repairs & Maint.	1,200.00	4,200.00	254.75	4,200.00	1.00	-4,199.00	-99.98%
01-07-4420	Street Repairs & Maint.	71,139.00	139,200.00	59,636.35	139,200.00	130,001.00	-9,199.00	-6.61%
01-07-4440	Equipment Repairs & Maint.	8,600.00	10,450.00	4,568.88	10,450.00	8,650.00	-1,800.00	-17.22%
01-07-4450	Fleet Repairs & Maint.	7,000.00	7,200.00	5,157.84	7,200.00	7,900.00	700.00	9.72%
01-07-4461	Small Equipment	10,000.00	9,100.00	2,389.08	9,100.00	1,950.00	-7,150.00	-78.57%
01-07-4470	Materials & Supplies	9,000.00	10,200.00	8,916.27	10,200.00	10,000.00	-200.00	-1.96%
01-07-4471	Fuel	10,000.00	10,000.00	8,462.66	10,000.00	10,000.00	0.00	0.00%
01-07-4480	Uniforms	2,000.00	2,425.00	1,714.37	2,425.00	2,950.00	525.00	21.65%
01-07-4800	Payroll - Salaries	108,524.88	142,214.26	103,427.25	142,214.26	148,747.00	6,532.74	4.59%
01-07-4810	Payroll - Overtime	600.00	1,791.00	1,426.23	1,791.00	3,300.00	1,509.00	84.25%
01-07-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-07-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-07-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-07-4816	Payroll - Certificate & Longevity	2,652.00	2,142.00	2,142.00	2,142.00	1,312.00	-830.00	-38.75%
01-07-4817	Payroll - Taxes	9,294.18	11,482.98	8,779.88	11,482.98	12,387.00	904.02	7.87%
01-07-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-07-4825	Payroll - SUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-07-4830	Payroll - Retirement Expense	16,621.40	22,706.03	15,913.12	22,706.03	22,916.00	209.97	0.92%
01-07-4840	Payroll - Health Benefits	15,300.00	28,819.92	14,240.32	28,819.92	17,935.00	-10,884.92	-37.77%
01-07-4850	Payroll - Workman's Comp	4,024.39	4,342.11	4,342.11	4,342.11	5,871.00	1,528.89	35.21%
01-07-4855	TX Unemployment	0.00	0.00	217.64	0.00	0.00	0.00	0.00%
01-07-4870	Training	950.00	150.00	0.00	150.00	1,000.00	850.00	566.67%
01-07-4880	Travel & Meals	0.00	0.00	0.00	0.00	500.00	500.00	0.00%

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01-07-9999	Transfer / Balance	0.00	0.00	0.00	0.00	22,978.00	22,978.00	0.00%
	Total Expense:	**363,507.05**	**505,533.01**	**313,498.83**	**505,533.01**	**492,078.00**	**-13,455.01**	**-2.66%**
	Total Department: 07 - Street:	**-328,827.05**	**-471,033.01**	**-289,893.83**	**-471,033.01**	**-457,278.00**	**13,755.01**	**-2.92%**
	Total Fund: 01 - General Fund:	**13,541.03**	**-35,139.96**	**-419,192.05**	**-35,139.96**	**0.00**	**35,139.96**	**-100.00%**

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Fund: 02 - Utility Fund								
Department: 08 - Wastewater								
Revenue								
02-08-3110	Utility - Sewer	767,140.00	1,154,201.00	863,511.06	1,154,201.00	1,462,551.00	308,350.00	26.72%
02-08-3970	Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**767,140.00**	**1,154,201.00**	**863,511.06**	**1,154,201.00**	**1,462,551.00**	**308,350.00**	**26.72%**
Expense								
02-08-4001	Insurance - Property	9,381.14	9,653.20	10,570.84	9,653.20	11,628.00	1,974.80	20.46%
02-08-4002	Insurance - Fleet & equipment	1,690.66	1,753.72	1,486.74	1,753.72	1,815.00	61.28	3.49%
02-08-4043	Office & Janitorial Supplies	1,575.00	1,600.00	1,321.57	1,600.00	1,750.00	150.00	9.38%
02-08-4080	Capital Improvements	0.00	79,463.00	78,939.12	79,463.00	0.00	-79,463.00	-100.00%
02-08-4100	Contractual Services	2,020.00	2,220.00	1,680.00	2,220.00	720.00	-1,500.00	-67.57%
02-08-4200	Professional Services	22,000.00	0.00	3,405.89	0.00	0.00	0.00	0.00%
02-08-4204	Professional Services - Equipmer	0.00	0.00	0.00	0.00	25,200.00	25,200.00	0.00%
02-08-4205	Professional Services - Inspectio	16,000.00	15,510.00	14,319.67	15,510.00	35,510.00	20,000.00	128.95%
02-08-4206	Professional Services - Systems M	111,000.00	117,500.00	103,463.86	117,500.00	83,801.00	-33,699.00	-28.68%
02-08-4208	Professional Services - IT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-08-4300	Telephone & Internet Services	6,000.00	600.00	1,311.70	600.00	2,460.00	1,860.00	310.00%
02-08-4310	Utility Services	75,600.00	75,600.00	52,429.63	75,600.00	68,400.00	-7,200.00	-9.52%
02-08-4400	Building Repairs & Maint.	6,500.00	2,000.00	362.29	2,000.00	7,000.00	5,000.00	250.00%
02-08-4410	System & Structure Repairs & M	0.00	0.00	23.15	0.00	0.00	0.00	0.00%
02-08-4440	Equipment Repairs & Maint.	1,200.00	2,700.00	813.72	2,700.00	1,400.00	-1,300.00	-48.15%
02-08-4450	Fleet Repairs & Maint.	6,600.00	5,800.00	3,842.16	5,800.00	1,500.00	-4,300.00	-74.14%
02-08-4460	Fleet Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-08-4461	Small Equipment	2,000.00	3,240.00	974.47	3,240.00	1,600.00	-1,640.00	-50.62%
02-08-4470	Materials & Supplies	10,000.00	10,000.00	6,733.06	10,000.00	16,800.00	6,800.00	68.00%
02-08-4471	Fuel	9,000.00	15,000.00	7,059.56	15,000.00	15,000.00	0.00	0.00%
02-08-4472	Chemicals	50,000.00	65,200.00	47,263.88	65,200.00	76,000.00	10,800.00	16.56%
02-08-4480	Uniforms	2,500.00	3,350.00	1,388.80	3,350.00	2,300.00	-1,050.00	-31.34%
02-08-4800	Payroll - Salaries	111,063.30	124,562.76	105,411.16	124,562.76	130,781.00	6,218.24	4.99%
02-08-4810	Payroll - Overtime	15,000.00	9,243.00	5,258.20	9,243.00	7,250.00	-1,993.00	-21.56%
02-08-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-08-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-08-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-08-4814	Payroll - Comp	0.00	0.00	273.48	0.00	0.00	0.00	0.00%
02-08-4816	Payroll - Certificate & Longevity	3,118.00	3,662.00	3,662.00	3,662.00	3,889.00	227.00	6.20%
02-08-4817	Payroll - Taxes	10,606.91	10,669.67	9,222.20	10,669.67	10,761.00	91.33	0.86%
02-08-4820	Payroll - FICA Expense	0.00	0.00	-10.46	0.00	0.00	0.00	0.00%
02-08-4825	Payroll - SUTA Expense	0.00	0.00	10.46	0.00	0.00	0.00	0.00%

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
02-08-4830	Payroll - Retirement Expense	19,201.38	21,097.82	17,287.08	21,097.82	20,807.00	-290.82	-1.38%
02-08-4840	Payroll - Health Benefits	15,300.00	21,614.94	13,141.92	21,614.94	17,935.00	-3,679.94	-17.02%
02-08-4850	Payroll - Workman's Comp	4,024.39	4,342.11	4,342.11	4,342.11	1,657.00	-2,685.11	-61.84%
02-08-4855	TX Unemployment	0.00	0.00	214.65	0.00	0.00	0.00	0.00%
02-08-4860	HR Onboarding	400.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-08-4870	Training	2,100.00	1,650.00	1,598.00	1,650.00	2,700.00	1,050.00	63.64%
02-08-4880	Travel & Meals	3,100.00	1,000.00	781.46	1,000.00	2,400.00	1,400.00	140.00%
	Total Expense:	**516,980.78**	**609,032.22**	**498,582.37**	**609,032.22**	**551,064.00**	**-57,968.22**	**-9.52%**
	Total Department: 08 - Wastewater:	**250,159.22**	**545,168.78**	**364,928.69**	**545,168.78**	**911,487.00**	**366,318.22**	**67.19%**

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Department: 09 - Utility								
Revenue								
02-09-3100	Utility - Water	1,202,233.00	1,434,916.00	964,607.75	1,434,916.00	1,558,846.00	123,930.00	8.64%
02-09-3120	Utility - Garbage	720,000.00	720,000.00	474,903.34	720,000.00	696,000.00	-24,000.00	-3.33%
02-09-3130	Penalties & Interest	21,750.00	25,000.00	452,122.79	25,000.00	25,000.00	0.00	0.00%
02-09-3300	Credit Card Fees	1,000.00	1,000.00	3,492.70	1,000.00	0.00	-1,000.00	-100.00%
02-09-3800	Interest Income	400.00	300.00	14,374.31	300.00	8,000.00	7,700.00	2,566.67%
02-09-3803	Endowment / Investment Intere	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-3945	Loan Proceeds	0.00	0.00	34,500.00	0.00	0.00	0.00	0.00%
02-09-3950	Miscellaneous	0.00	0.00	24,361.58	0.00	0.00	0.00	0.00%
	Total Revenue:	**1,945,383.00**	**2,181,216.00**	**1,968,362.47**	**2,181,216.00**	**2,287,846.00**	**106,630.00**	**4.89%**
Expense								
02-09-4001	Insurance - Property	10,319.26	10,618.51	11,627.92	10,618.51	12,791.00	2,172.49	20.46%
02-09-4002	Insurance - Fleet & equipment	4,154.99	4,310.55	3,643.16	4,310.55	4,008.00	-302.55	-7.02%
02-09-4020	Note Payable Expense	32,997.45	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4025	Interest Expense	1,440.33	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4030	Bank Fees	6,600.00	9,360.00	8,523.26	9,360.00	2,340.00	-7,020.00	-75.00%
02-09-4041	Software & Subscriptions	39,000.00	59,322.00	44,435.04	59,322.00	40,739.00	-18,583.00	-31.33%
02-09-4043	Office & Janitorial Supplies	1,500.00	1,600.00	1,012.05	1,600.00	1,450.00	-150.00	-9.38%
02-09-4044	Postage & Shipping	0.00	0.00	0.00	0.00	11,490.00	11,490.00	0.00%
02-09-4080	Capital Improvements	50,000.00	15,275.00	5,920.00	15,275.00	0.00	-15,275.00	-100.00%
02-09-4100	Contractual Services	0.00	520.00	45.00	520.00	520.00	0.00	0.00%
02-09-4101	Contractual Services - Garbage	672,000.00	700,000.00	567,465.75	700,000.00	684,000.00	-16,000.00	-2.29%
02-09-4130	Intergov't Contract - Utility Purcl	40,000.00	15,000.00	3,567.89	15,000.00	15,000.00	0.00	0.00%
02-09-4200	Professional Services	22,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4203	Professional Services - Engineer	0.00	0.00	30,750.00	0.00	0.00	0.00	0.00%
02-09-4204	Professional Services - Equipmer	6,000.00	15,900.00	12,398.30	15,900.00	23,500.00	7,600.00	47.80%
02-09-4205	Professional Services - Inspectio	4,000.00	3,800.00	3,618.65	3,800.00	4,000.00	200.00	5.26%
02-09-4206	Professional Services - Systems M	8,400.00	45,600.00	40,868.04	45,600.00	50,600.00	5,000.00	10.96%
02-09-4208	Professional Services - IT	500.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4300	Telephone & Internet Services	5,100.00	8,460.00	12,308.53	8,460.00	10,860.00	2,400.00	28.37%
02-09-4310	Utility Services	65,520.00	65,520.00	51,432.53	65,520.00	65,700.00	180.00	0.27%
02-09-4400	Building Repairs & Maint.	8,000.00	11,300.00	2,593.75	11,300.00	18,000.00	6,700.00	59.29%
02-09-4410	System & Structure Repairs & M	155,000.00	121,200.00	99,398.72	121,200.00	126,000.00	4,800.00	3.96%
02-09-4411	Sanitary Sewer Overflow (SSO)	0.00	100,000.00	0.00	100,000.00	100,000.00	0.00	0.00%
02-09-4440	Equipment Repairs & Maint.	1,000.00	9,800.00	5,447.55	9,800.00	10,000.00	200.00	2.04%
02-09-4450	Fleet Repairs & Maint.	8,000.00	7,400.00	4,084.91	7,400.00	9,125.00	1,725.00	23.31%
02-09-4461	Small Equipment	15,000.00	16,000.00	3,927.79	16,000.00	14,900.00	-1,100.00	-6.88%
02-09-4470	Materials & Supplies	10,000.00	4,800.00	4,691.48	4,800.00	7,300.00	2,500.00	52.08%

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02-09-4471	Fuel	13,000.00	20,000.00	15,727.69	20,000.00	20,000.00	0.00	0.00%
02-09-4472	Chemicals	42,000.00	49,800.00	58,201.91	49,800.00	81,600.00	31,800.00	63.86%
02-09-4480	Uniforms	2,750.00	3,650.00	2,583.99	3,650.00	4,150.00	500.00	13.70%
02-09-4800	Payroll - Salaries	222,912.31	244,133.40	217,907.09	244,133.40	256,329.00	12,195.60	5.00%
02-09-4810	Payroll - Overtime	14,700.00	11,937.00	12,046.15	11,937.00	10,875.00	-1,062.00	-8.90%
02-09-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4814	Payroll - Comp	0.00	0.00	154.30	0.00	0.00	0.00	0.00%
02-09-4816	Payroll - Certificate & Longevity	3,486.00	4,382.00	4,082.00	4,382.00	4,994.00	612.00	13.97%
02-09-4817	Payroll - Taxes	20,088.95	20,419.05	17,548.79	20,419.05	20,426.00	6.95	0.03%
02-09-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4825	Payroll - SUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4830	Payroll - Retirement Expense	36,192.01	40,375.90	36,893.78	40,375.90	40,276.00	-99.90	-0.25%
02-09-4840	Payroll - Health Benefits	30,600.00	43,229.88	28,458.17	43,229.88	35,869.00	-7,360.88	-17.03%
02-09-4850	Payroll - Workman's Comp	8,048.78	8,684.21	8,684.21	8,684.21	7,861.00	-823.21	-9.48%
02-09-4855	TX Unemployment	0.00	0.00	619.88	0.00	0.00	0.00	0.00%
02-09-4870	Training	2,100.00	2,350.00	2,771.25	2,350.00	3,160.00	810.00	34.47%
02-09-4880	Travel & Meals	3,100.00	100.00	247.52	100.00	1,200.00	1,100.00	1,100.00%
02-09-9999	Transfer / Balance	629,975.00	1,116,149.50	0.00	1,116,149.50	1,500,270.00	384,120.50	34.41%
	Total Expense:	**2,195,485.08**	**2,790,997.00**	**1,323,687.05**	**2,790,997.00**	**3,199,333.00**	**408,336.00**	**14.63%**
	Total Department: 09 - Utility:	**-250,102.08**	**-609,781.00**	**644,675.42**	**-609,781.00**	**-911,487.00**	**-301,706.00**	**49.48%**
	Total Fund: 02 - Utility Fund:	**57.14**	**-64,612.22**	**1,009,604.11**	**-64,612.22**	**0.00**	**64,612.22**	**-100.00%**

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Fund: 03 - Recreation Fund								
Department: 11 - Civic Center								
Revenue								
03-11-3300	Credit Card Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
03-11-3900	Rental Fees	20,138.29	28,000.00	35,010.50	28,000.00	30,000.00	2,000.00	7.14%
03-11-3960	Donations	0.00	1,000.00	1,000.00	1,000.00	0.00	-1,000.00	-100.00%
	Total Revenue:	**20,138.29**	**29,000.00**	**36,010.50**	**29,000.00**	**30,000.00**	**1,000.00**	**3.45%**
Expense								
03-11-4001	Insurance - Property	469.06	482.66	528.54	482.66	600.00	117.34	24.31%
03-11-4002	Insurance - Fleet & equipment	143.32	147.47	147.39	147.47	0.00	-147.47	-100.00%
03-11-4040	Dues & Associations	225.00	125.00	75.00	125.00	0.00	-125.00	-100.00%
03-11-4042	Advertising & Promotions	1,700.00	375.00	201.86	375.00	214.00	-161.00	-42.93%
03-11-4043	Office & Janitorial Supplies	2,500.00	2,810.00	993.28	2,810.00	1,200.00	-1,610.00	-57.30%
03-11-4100	Contractual Services	2,560.00	4,550.00	1,176.15	4,550.00	1,450.00	-3,100.00	-68.13%
03-11-4200	Professional Services	15,000.00	0.00	220.00	0.00	0.00	0.00	0.00%
03-11-4208	Professional Services - IT	250.00	0.00	0.00	0.00	0.00	0.00	0.00%
03-11-4300	Telephone & Internet Services	4,632.00	3,312.00	5,125.34	3,312.00	5,496.00	2,184.00	65.94%
03-11-4310	Utility Services	18,960.00	19,080.00	15,714.55	19,080.00	19,080.00	0.00	0.00%
03-11-4320	Security Services	720.00	855.40	2,109.40	855.40	1,760.00	904.60	105.75%
03-11-4400	Building Repairs & Maint.	2,500.00	2,500.00	2,226.41	2,500.00	800.00	-1,700.00	-68.00%
03-11-4430	Ground Repairs & Maint.	2,000.00	1,000.00	76.23	1,000.00	0.00	-1,000.00	-100.00%
03-11-4440	Equipment Repairs & Maint.	500.00	0.00	353.15	0.00	0.00	0.00	0.00%
03-11-4450	Fleet Repairs & Maint.	500.00	1,100.00	1,711.03	1,100.00	0.00	-1,100.00	-100.00%
03-11-4461	Small Equipment	500.00	1,300.00	0.00	1,300.00	0.00	-1,300.00	-100.00%
03-11-4471	Fuel	0.00	100.00	0.00	100.00	0.00	-100.00	-100.00%
03-11-4800	Payroll - Salaries	25,044.66	26,339.04	6,419.61	26,339.04	28,327.00	1,987.96	7.55%
03-11-4810	Payroll - Overtime	300.00	399.00	44.44	399.00	0.00	-399.00	-100.00%
03-11-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
03-11-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
03-11-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
03-11-4816	Payroll - Certificate & Longevity	838.00	886.00	886.00	886.00	0.00	-886.00	-100.00%
03-11-4817	Payroll - Taxes	2,243.21	2,132.09	516.25	2,132.09	2,072.00	-60.09	-2.82%
03-11-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
03-11-4825	Payroll - SUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
03-11-4830	Payroll - Retirement Expense	3,860.38	4,215.92	1,106.95	4,215.92	4,269.00	53.08	1.26%
03-11-4840	Payroll - Health Benefits	5,100.00	7,204.98	1,496.26	7,204.98	5,979.00	-1,225.98	-17.02%
03-11-4850	Payroll - Workman's Comp	1,341.46	1,447.37	1,447.29	1,447.37	0.00	-1,447.37	-100.00%
03-11-4855	TX Unemployment	0.00	0.00	0.00	0.00	0.00	0.00	0.00%

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03-11-9999	Transfer / Balance	-86,780.00	-82,200.00	0.00	-82,200.00	-61,147.00	21,053.00	-25.61%
	Total Expense:	**5,107.09**	**-1,838.07**	**42,575.13**	**-1,838.07**	**10,100.00**	**11,938.07**	**-649.49%**
	Total Department: 11 - Civic Center:	**15,031.20**	**30,838.07**	**-6,564.63**	**30,838.07**	**19,900.00**	**-10,938.07**	**-35.47%**

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Department: 12 - Recreation								
Revenue								
03-12-3910	Lease Fees	30,001.00	30,100.00	28,893.64	30,100.00	30,100.00	0.00	0.00%
03-12-3920	Sports Fees	0.00	0.00	1,012.50	0.00	0.00	0.00	0.00%
03-12-3960	Donations	0.00	6,700.00	6,700.00	6,700.00	0.00	-6,700.00	-100.00%
	Total Revenue:	**30,001.00**	**36,800.00**	**36,606.14**	**36,800.00**	**30,100.00**	**-6,700.00**	**-18.21%**
Expense								
03-12-4310	Utility Services	30,000.00	30,000.00	25,349.97	30,000.00	30,000.00	0.00	0.00%
03-12-4400	Building Repairs & Maint.	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
03-12-4410	System & Structure Repairs & M	14,000.00	36,900.00	16,529.35	36,900.00	20,000.00	-16,900.00	-45.80%
	Total Expense:	**45,000.00**	**66,900.00**	**41,879.32**	**66,900.00**	**50,000.00**	**-16,900.00**	**-25.26%**
	Total Department: 12 - Recreation:	**-14,999.00**	**-30,100.00**	**-5,273.18**	**-30,100.00**	**-19,900.00**	**10,200.00**	**-33.89%**
	Total Fund: 03 - Recreation Fund:	**32.20**	**738.07**	**-11,837.81**	**738.07**	**0.00**	**-738.07**	**-100.00%**

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Fund: 04 - Equipment Fund								
Department: 09 - Utility								
Expense								
04-09-9999	Transfer / Balance	23,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Expense:	**23,000.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Department: 09 - Utility:	**23,000.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Fund: 04 - Equipment Fund:	**23,000.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 05 - Special Revenue Fund								
Department: 01 - General Govt								
Revenue								
05-01-3950	Employee Appreciation Fund	0.00	0.00	-82.08	0.00	0.00	0.00	0.00%
	Total Revenue:	**0.00**	**0.00**	**-82.08**	**0.00**	**0.00**	**0.00**	**0.00%**
Expense								
05-01-4216	Keeler	0.00	626.26	626.26	626.26	0.00	-626.26	-100.00%
	Total Expense:	**0.00**	**626.26**	**626.26**	**626.26**	**0.00**	**-626.26**	**-100.00%**
	Total Department: 01 - General Govt:	**0.00**	**-626.26**	**-708.34**	**-626.26**	**0.00**	**626.26**	**-100.00%**

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Department: 03 - Police								
Revenue								
05-03-3940	Grant Proceeds	0.00	0.00	1,281.31	0.00	0.00	0.00	0.00%
05-03-3950	Miscellaneous	2,400.00	1,200.00	0.00	1,200.00	169,613.00	168,413.00	14,034.42%
05-03-3960	Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**2,400.00**	**1,200.00**	**1,281.31**	**1,200.00**	**169,613.00**	**168,413.00**	**14,034.42%**
Expense								
05-03-4211	PD Project - Calendar	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
05-03-4212	PD Project - LEOSE	1,400.00	2,403.93	749.00	2,403.93	3,603.00	1,199.07	49.88%
	Total Expense:	**2,400.00**	**2,403.93**	**749.00**	**2,403.93**	**3,603.00**	**1,199.07**	**49.88%**
	Total Department: 03 - Police:	**0.00**	**-1,203.93**	**532.31**	**-1,203.93**	**166,010.00**	**167,213.93**	**-13,889.01%**

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Department: 06 - Parks								
Revenue								
05-06-3940	Grant Proceeds	51,900.00	0.00	0.00	0.00	1,200.00	1,200.00	0.00%
	Total Revenue:	**51,900.00**	**0.00**	**0.00**	**0.00**	**1,200.00**	**1,200.00**	**0.00%**
Expense								
05-06-4214	Keeler - Sports Complex	0.00	0.00	0.00	0.00	15,488.00	15,488.00	0.00%
05-06-4217	Keeler - Parks	51,900.00	17,250.00	17,250.00	17,250.00	6,000.00	-11,250.00	-65.22%
05-06-4500	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Expense:	**51,900.00**	**17,250.00**	**17,250.00**	**17,250.00**	**21,488.00**	**4,238.00**	**24.57%**
	Total Department: 06 - Parks:	**0.00**	**-17,250.00**	**-17,250.00**	**-17,250.00**	**-20,288.00**	**-3,038.00**	**17.61%**

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Department: 11 - Civic Center								
Revenue								
05-11-3940	Grant Proceeds	50,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**50,000.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Expense								
05-11-4213	Keeler - Civic Center	50,000.00	53,273.10	17,976.64	53,273.10	86,736.00	33,462.90	62.81%
	Total Expense:	**50,000.00**	**53,273.10**	**17,976.64**	**53,273.10**	**86,736.00**	**33,462.90**	**62.81%**
	Total Department: 11 - Civic Center:	**0.00**	**-53,273.10**	**-17,976.64**	**-53,273.10**	**-86,736.00**	**-33,462.90**	**62.81%**

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Budget Comparison Report

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Department: 12 - Recreation								
Revenue								
05-12-3940	Grant Proceeds	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**10,000.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Expense								
05-12-4215	Keeler - Baseball	10,000.00	7,788.00	2,300.00	7,788.00	0.00	-7,788.00	-100.00%
	Total Expense:	**10,000.00**	**7,788.00**	**2,300.00**	**7,788.00**	**0.00**	**-7,788.00**	**-100.00%**
	Total Department: 12 - Recreation:	**0.00**	**-7,788.00**	**-2,300.00**	**-7,788.00**	**0.00**	**7,788.00**	**-100.00%**
	Total Fund: 05 - Special Revenue Fund:	**0.00**	**-80,141.29**	**-37,702.67**	**-80,141.29**	**58,986.00**	**139,127.29**	**-173.60%**

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Fund: 06 - Hotel/Motel Tax Fund								
Department: 01 - General Govt								
Revenue								
06-01-3400	Hotel / Motel Tax	20,000.00	20,000.00	13,884.90	20,000.00	14,000.00	-6,000.00	-30.00%
06-01-3950	Miscellaneous	0.00	0.00	0.00	0.00	31,000.00	31,000.00	0.00%
	Total Revenue:	**20,000.00**	**20,000.00**	**13,884.90**	**20,000.00**	**45,000.00**	**25,000.00**	**125.00%**
Expense								
06-01-4042	Advertising & Promotions	4,000.00	4,000.00	0.00	4,000.00	0.00	-4,000.00	-100.00%
06-01-9999	Transfer / Balance	16,000.00	66,000.00	0.00	66,000.00	35,250.00	-30,750.00	-46.59%
	Total Expense:	**20,000.00**	**70,000.00**	**0.00**	**70,000.00**	**35,250.00**	**-34,750.00**	**-49.64%**
	Total Department: 01 - General Govt:	**0.00**	**-50,000.00**	**13,884.90**	**-50,000.00**	**9,750.00**	**59,750.00**	**-119.50%**
	Total Fund: 06 - Hotel/Motel Tax Fund:	**0.00**	**-50,000.00**	**13,884.90**	**-50,000.00**	**9,750.00**	**59,750.00**	**-119.50%**

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Fund: 07 - Seized Fund								
Department: 03 - Police								
Revenue								
07-03-3800	Interest Income	0.00	0.00	10.91	0.00	0.00	0.00	0.00%
07-03-3950	Miscellaneous	0.00	0.00	0.00	0.00	7,604.00	7,604.00	0.00%
	Total Revenue:	**0.00**	**0.00**	**10.91**	**0.00**	**7,604.00**	**7,604.00**	**0.00%**
Expense								
07-03-9999	Transfer / Balance	0.00	0.00	0.00	0.00	1,500.00	1,500.00	0.00%
	Total Expense:	**0.00**	**0.00**	**0.00**	**0.00**	**1,500.00**	**1,500.00**	**0.00%**
	Total Department: 03 - Police:	**0.00**	**0.00**	**10.91**	**0.00**	**6,104.00**	**6,104.00**	**0.00%**
	Total Fund: 07 - Seized Fund:	**0.00**	**0.00**	**10.91**	**0.00**	**6,104.00**	**6,104.00**	**0.00%**

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 08 - Diboll Day Fund								
Department: 01 - General Govt								
Expense								
08-01-4043	Office & Janitorial Supplies	0.00	0.00	0.00	0.00	1,500.00	1,500.00	0.00%
08-01-4200	Professional Services	0.00	0.00	0.00	0.00	6,000.00	6,000.00	0.00%
08-01-4470	Materials & Supplies	0.00	0.00	0.00	0.00	5,500.00	5,500.00	0.00%
08-01-4480	Uniforms	0.00	0.00	0.00	0.00	750.00	750.00	0.00%
08-01-4800	Personnel	0.00	0.00	0.00	0.00	2,000.00	2,000.00	0.00%
08-01-9999	Transfer / Balance	0.00	0.00	0.00	0.00	-15,750.00	-15,750.00	0.00%
	Total Expense:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Department: 01 - General Govt:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Fund: 08 - Diboll Day Fund:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**

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Fund: 09 - MC Security Fund								
Department: 02 - Municipal Court								
Revenue								
09-02-3200	Fines & Fees	5,000.00	7,000.00	5,248.40	7,000.00	7,168.00	168.00	2.40%
09-02-3950	Miscellaneous	0.00	0.00	0.00	0.00	11,211.00	11,211.00	0.00%
	Total Revenue:	**5,000.00**	**7,000.00**	**5,248.40**	**7,000.00**	**18,379.00**	**11,379.00**	**162.56%**
Expense								
09-02-4320	Security Services	8,500.00	0.00	0.00	0.00	3,168.00	3,168.00	0.00%
09-02-9999	Transfer / Balance	5,000.00	7,000.00	0.00	7,000.00	4,000.00	-3,000.00	-42.86%
	Total Expense:	**13,500.00**	**7,000.00**	**0.00**	**7,000.00**	**7,168.00**	**168.00**	**2.40%**
	Total Department: 02 - Municipal Court:	**-8,500.00**	**0.00**	**5,248.40**	**0.00**	**11,211.00**	**11,211.00**	**0.00%**
	Total Fund: 09 - MC Security Fund:	**-8,500.00**	**0.00**	**5,248.40**	**0.00**	**11,211.00**	**11,211.00**	**0.00%**

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Fund: 10 - MC Tech Fund								
Department: 02 - Municipal Court								
Revenue								
10-02-3200	Fines & Fees	6,000.00	7,000.00	5,639.18	7,000.00	7,008.00	8.00	0.11%
10-02-3950	Miscellaneous	0.00	0.00	0.00	0.00	7,105.00	7,105.00	0.00%
	Total Revenue:	**6,000.00**	**7,000.00**	**5,639.18**	**7,000.00**	**14,113.00**	**7,113.00**	**101.61%**
Expense								
10-02-4300	Telephone & Internet Services	5,471.00	5,070.00	2,612.40	5,070.00	7,008.00	1,938.00	38.22%
10-02-9999	Transfer / Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Expense:	**5,471.00**	**5,070.00**	**2,612.40**	**5,070.00**	**7,008.00**	**1,938.00**	**38.22%**
	Total Department: 02 - Municipal Court:	**529.00**	**1,930.00**	**3,026.78**	**1,930.00**	**7,105.00**	**5,175.00**	**268.13%**
	Total Fund: 10 - MC Tech Fund:	**529.00**	**1,930.00**	**3,026.78**	**1,930.00**	**7,105.00**	**5,175.00**	**268.13%**

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Fund: 11 - PEG Fund								
Department: 01 - General Govt								
Revenue								
11-01-3500	Franchise Tax	3,500.00	4,000.00	0.00	4,000.00	0.00	-4,000.00	-100.00%
11-01-3950	Miscellaneous	0.00	0.00	0.00	0.00	57,602.00	57,602.00	0.00%
	Total Revenue:	**3,500.00**	**4,000.00**	**0.00**	**4,000.00**	**57,602.00**	**53,602.00**	**1,340.05%**
	Total Department: 01 - General Govt:	**3,500.00**	**4,000.00**	**0.00**	**4,000.00**	**57,602.00**	**53,602.00**	**1,340.05%**
	Total Fund: 11 - PEG Fund:	**3,500.00**	**4,000.00**	**0.00**	**4,000.00**	**57,602.00**	**53,602.00**	**1,340.05%**

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Fund: 12 - Red Light Fund								
Department: 01 - General Govt								
Revenue								
12-01-3800	Interest Income	0.00	0.00	228.77	0.00	0.00	0.00	0.00%
12-01-3950	Miscellaneous	0.00	0.00	0.00	0.00	50,414.00	50,414.00	0.00%
	Total Revenue:	**0.00**	**0.00**	**228.77**	**0.00**	**50,414.00**	**50,414.00**	**0.00%**
Expense								
12-01-9999	Transfer / Balance	0.00	25,000.00	0.00	25,000.00	0.00	-25,000.00	-100.00%
	Total Expense:	**0.00**	**25,000.00**	**0.00**	**25,000.00**	**0.00**	**-25,000.00**	**-100.00%**
	Total Department: 01 - General Govt:	**0.00**	**-25,000.00**	**228.77**	**-25,000.00**	**50,414.00**	**75,414.00**	**-301.66%**
	Total Fund: 12 - Red Light Fund:	**0.00**	**-25,000.00**	**228.77**	**-25,000.00**	**50,414.00**	**75,414.00**	**-301.66%**

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Fund: 13 - Debt Service Fund								
Department: 01 - General Govt								
Revenue								
13-01-3600	Property Tax - Current	139,768.76	145,318.75	139,564.13	145,318.75	145,444.00	125.25	0.09%
13-01-3610	Property Tax - Delinquent	0.00	0.00	1,096.96	0.00	0.00	0.00	0.00%
13-01-3620	Property Tax - Penalties & Intere	0.00	0.00	3,348.16	0.00	0.00	0.00	0.00%
13-01-3800	Interest Income	0.00	0.00	411.33	0.00	0.00	0.00	0.00%
13-01-3950	Miscellaneous	0.00	0.00	0.00	0.00	80,000.00	80,000.00	0.00%
	Total Revenue:	**139,768.76**	**145,318.75**	**144,420.58**	**145,318.75**	**225,444.00**	**80,125.25**	**55.14%**
Expense								
13-01-4015	Bond Expense	85,000.00	95,000.00	95,000.00	95,000.00	100,000.00	5,000.00	5.26%
13-01-4016	Bond Interest Expense	54,518.76	50,018.75	50,018.76	50,018.75	45,144.00	-4,874.75	-9.75%
13-01-4030	Bank Fees	250.00	600.00	300.00	600.00	300.00	-300.00	-50.00%
13-01-9999	Transfer / Balance	-378,228.00	-434,427.50	0.00	-434,427.50	0.00	434,427.50	-100.00%
	Total Expense:	**-238,459.24**	**-288,808.75**	**145,318.76**	**-288,808.75**	**145,444.00**	**434,252.75**	**-150.36%**
	Total Department: 01 - General Govt:	**378,228.00**	**434,127.50**	**-898.18**	**434,127.50**	**80,000.00**	**-354,127.50**	**-81.57%**

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Department: 07 - Street								
Expense								
13-07-4020	Note Payable Expense	22,978.00	22,978.00	22,978.00	22,978.00	22,978.00	0.00	0.00%
13-07-9999	Transfer / Balance	0.00	0.00	0.00	0.00	-22,978.00	-22,978.00	0.00%
	Total Expense:	**22,978.00**	**22,978.00**	**22,978.00**	**22,978.00**	**0.00**	**-22,978.00**	**-100.00%**
	Total Department: 07 - Street:	**22,978.00**	**22,978.00**	**22,978.00**	**22,978.00**	**0.00**	**-22,978.00**	**-100.00%**

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Department: 09 - Utility								
Expense								
13-09-4015	Bond Expense	190,000.00	305,000.00	305,000.00	305,000.00	320,000.00	15,000.00	4.92%
13-09-4016	Bond Interest Expense	165,250.00	155,249.50	155,249.50	155,249.50	143,817.00	-11,432.50	-7.36%
13-09-4020	Note Payable Expense	0.00	0.00	0.00	0.00	369,303.00	369,303.00	0.00%
13-09-4030	Bank Fees	0.00	900.00	650.00	900.00	650.00	-250.00	-27.78%
13-09-9999	Transfer / Balance	0.00	0.00	0.00	0.00	-833,770.00	-833,770.00	0.00%
	Total Expense:	**355,250.00**	**461,149.50**	**460,899.50**	**461,149.50**	**0.00**	**-461,149.50**	**-100.00%**
	Total Department: 09 - Utility:	**355,250.00**	**461,149.50**	**460,899.50**	**461,149.50**	**0.00**	**-461,149.50**	**-100.00%**
	Total Fund: 13 - Debt Service Fund:	**0.00**	**-50,000.00**	**-484,775.68**	**-50,000.00**	**80,000.00**	**130,000.00**	**-260.00%**

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Fund: 14 - Endowment Fund								
Department: 01 - General Govt								
Revenue								
14-01-3800	Interest Income	6,316.80	8,050.00	0.00	8,050.00	8,050.00	0.00	0.00%
14-01-3803	Endowment / Investment Intere	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**6,316.80**	**8,050.00**	**0.00**	**8,050.00**	**8,050.00**	**0.00**	**0.00%**
Expense								
14-01-9999	Transfer / Balance	6,316.80	8,050.00	0.00	8,050.00	8,050.00	0.00	0.00%
	Total Expense:	**6,316.80**	**8,050.00**	**0.00**	**8,050.00**	**8,050.00**	**0.00**	**0.00%**
	Total Department: 01 - General Govt:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Department: 06 - Parks								
Revenue								
14-06-3803	Endowment / Investment Intere	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Department: 06 - Parks:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Department: 11 - Civic Center								
Revenue								
14-11-3803	Endowment / Investment Intere	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Department: 11 - Civic Center:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Fund: 14 - Endowment Fund:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 15 - Restricted Project Fund								
Department: 01 - General Govt								
Revenue								
15-01-3950	Miscellaneous	0.00	0.00	0.00	0.00	292,600.00	292,600.00	0.00%
	Total Revenue:	**0.00**	**0.00**	**0.00**	**0.00**	**292,600.00**	**292,600.00**	**0.00%**
Expense								
15-01-9999	Transfer / Balance	-65,000.00	-153,438.29	0.00	-153,438.29	0.00	153,438.29	-100.00%
	Total Expense:	**-65,000.00**	**-153,438.29**	**0.00**	**-153,438.29**	**0.00**	**153,438.29**	**-100.00%**
	Total Department: 01 - General Govt:	**65,000.00**	**153,438.29**	**0.00**	**153,438.29**	**292,600.00**	**139,161.71**	**90.70%**

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Department: 09 - Utility								
Expense								
15-09-9999	Transfer / Balance	-350,000.00	70,429.16	0.00	70,429.16	0.00	-70,429.16	-100.00%
	Total Expense:	**-350,000.00**	**70,429.16**	**0.00**	**70,429.16**	**0.00**	**-70,429.16**	**-100.00%**
	Total Department: 09 - Utility:	**-350,000.00**	**70,429.16**	**0.00**	**70,429.16**	**0.00**	**-70,429.16**	**-100.00%**
	Total Fund: 15 - Restricted Project Fund:	**415,000.00**	**83,009.13**	**0.00**	**83,009.13**	**292,600.00**	**209,590.87**	**252.49%**

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 16 - MC Local Truancy Prevention & Diversion Fund								
Department: 02 - Municipal Court								
Revenue								
16-02-3200	Fines & Fees	7,000.00	8,000.00	5,206.49	8,000.00	8,000.00	0.00	0.00%
	Total Revenue:	**7,000.00**	**8,000.00**	**5,206.49**	**8,000.00**	**8,000.00**	**0.00**	**0.00%**
Expense								
16-02-4100	Contractual Services	6,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
16-02-4500	Miscellaneous	0.00	0.00	0.00	0.00	-24,168.00	-24,168.00	0.00%
	Total Expense:	**6,000.00**	**0.00**	**0.00**	**0.00**	**-24,168.00**	**-24,168.00**	**0.00%**
	Total Department: 02 - Municipal Court:	**1,000.00**	**8,000.00**	**5,206.49**	**8,000.00**	**32,168.00**	**24,168.00**	**302.10%**
Total Fund: 16 - MC Local Truancy Prevention & Diversion Fund:		**1,000.00**	**8,000.00**	**5,206.49**	**8,000.00**	**32,168.00**	**24,168.00**	**302.10%**

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 17 - MC Municipal Jury Fund								
Department: 02 - Municipal Court								
Revenue								
17-02-3200	Fines & Fees	120.00	150.00	103.53	150.00	150.00	0.00	0.00%
	Total Revenue:	**120.00**	**150.00**	**103.53**	**150.00**	**150.00**	**0.00**	**0.00%**
Expense								
17-02-4500	Miscellaneous	0.00	0.00	0.00	0.00	-483.00	-483.00	0.00%
17-02-9999	Transfer / Balance	0.00	400.00	0.00	400.00	0.00	-400.00	-100.00%
	Total Expense:	**0.00**	**400.00**	**0.00**	**400.00**	**-483.00**	**-883.00**	**-220.75%**
	Total Department: 02 - Municipal Court:	**120.00**	**-250.00**	**103.53**	**-250.00**	**633.00**	**883.00**	**-353.20%**
	Total Fund: 17 - MC Municipal Jury Fund:	**120.00**	**-250.00**	**103.53**	**-250.00**	**633.00**	**883.00**	**-353.20%**

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 18 - Keep Diboll Beautiful Fund								
Department: 01 - General Govt								
Revenue								
18-01-3940	Grant Proceeds	15,952.61	0.00	0.00	0.00	0.00	0.00	0.00%
18-01-3950	Miscellaneous	0.00	0.00	0.00	0.00	45,572.00	45,572.00	0.00%
18-01-3960	Donations	0.00	0.00	368.40	0.00	250.00	250.00	0.00%
	Total Revenue:	**15,952.61**	**0.00**	**368.40**	**0.00**	**45,822.00**	**45,822.00**	**0.00%**
Expense								
18-01-4210	KDB Expense	15,952.61	26,780.69	12,425.43	26,780.69	45,822.00	19,041.31	71.10%
	Total Expense:	**15,952.61**	**26,780.69**	**12,425.43**	**26,780.69**	**45,822.00**	**19,041.31**	**71.10%**
	Total Department: 01 - General Govt:	**0.00**	**-26,780.69**	**-12,057.03**	**-26,780.69**	**0.00**	**26,780.69**	**-100.00%**
	Total Fund: 18 - Keep Diboll Beautiful Fund:	**0.00**	**-26,780.69**	**-12,057.03**	**-26,780.69**	**0.00**	**26,780.69**	**-100.00%**

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 19 - Street Project Fund								
Department: 07 - Street								
Revenue								
19-07-3800	Interest Income	0.00	0.00	778.34	0.00	0.00	0.00	0.00%
19-07-3950	Miscellaneous	0.00	0.00	0.00	0.00	225,643.00	225,643.00	0.00%
	Total Revenue:	**0.00**	**0.00**	**778.34**	**0.00**	**225,643.00**	**225,643.00**	**0.00%**
Expense								
19-07-4210	Project Expense	0.00	0.00	0.00	0.00	225,643.00	225,643.00	0.00%
	Total Expense:	**0.00**	**0.00**	**0.00**	**0.00**	**225,643.00**	**225,643.00**	**0.00%**
	Total Department: 07 - Street:	**0.00**	**0.00**	**778.34**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Fund: 19 - Street Project Fund:	**0.00**	**0.00**	**778.34**	**0.00**	**0.00**	**0.00**	**0.00%**

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 20 - ARPA Fund								
Department: 01 - General Govt								
Revenue								
20-01-3800	Interest Income	0.00	0.00	5,482.52	0.00	0.00	0.00	0.00%
20-01-3940	Grant Proceeds	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
20-01-3950	Miscellaneous	0.00	0.00	0.00	0.00	1,159,596.00	1,159,596.00	0.00%
	Total Revenue:	**0.00**	**0.00**	**5,482.52**	**0.00**	**1,159,596.00**	**1,159,596.00**	**0.00%**
Expense								
20-01-4210	Project Expense	0.00	0.00	64,291.59	0.00	1,159,596.00	1,159,596.00	0.00%
	Total Expense:	**0.00**	**0.00**	**64,291.59**	**0.00**	**1,159,596.00**	**1,159,596.00**	**0.00%**
	Total Department: 01 - General Govt:	**0.00**	**0.00**	**-58,809.07**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Fund: 20 - ARPA Fund:	**0.00**	**0.00**	**-58,809.07**	**0.00**	**0.00**	**0.00**	**0.00%**
	Report Total:	**402,279.37**	**-234,246.96**	**13,717.92**	**-234,246.96**	**606,573.00**	**840,819.96**	**-358.95%**

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Fund Summary

Fund	2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
01 - General Fund	13,541.03	-35,139.96	-419,192.05	-35,139.96	0.00	35,139.96	-100.00%
02 - Utility Fund	57.14	-64,612.22	1,009,604.11	-64,612.22	0.00	64,612.22	-100.00%
03 - Recreation Fund	32.20	738.07	-11,837.81	738.07	0.00	-738.07	-100.00%
04 - Equipment Fund	23,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
05 - Special Revenue Fund	0.00	-80,141.29	-37,702.67	-80,141.29	58,986.00	139,127.29	-173.60%
06 - Hotel/Motel Tax Fund	0.00	-50,000.00	13,884.90	-50,000.00	9,750.00	59,750.00	-119.50%
07 - Seized Fund	0.00	0.00	10.91	0.00	6,104.00	6,104.00	0.00%
08 - Diboll Day Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
09 - MC Security Fund	-8,500.00	0.00	5,248.40	0.00	11,211.00	11,211.00	0.00%
10 - MC Tech Fund	529.00	1,930.00	3,026.78	1,930.00	7,105.00	5,175.00	268.13%
11 - PEG Fund	3,500.00	4,000.00	0.00	4,000.00	57,602.00	53,602.00	1,340.05%
12 - Red Light Fund	0.00	-25,000.00	228.77	-25,000.00	50,414.00	75,414.00	-301.66%
13 - Debt Service Fund	0.00	-50,000.00	-484,775.68	-50,000.00	80,000.00	130,000.00	-260.00%
14 - Endowment Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
15 - Restricted Project Fund	415,000.00	83,009.13	0.00	83,009.13	292,600.00	209,590.87	252.49%
16 - MC Local Truancy Prevention & Diversio...	1,000.00	8,000.00	5,206.49	8,000.00	32,168.00	24,168.00	302.10%
17 - MC Municipal Jury Fund	120.00	-250.00	103.53	-250.00	633.00	883.00	-353.20%
18 - Keep Diboll Beautiful Fund	0.00	-26,780.69	-12,057.03	-26,780.69	0.00	26,780.69	-100.00%
19 - Street Project Fund	0.00	0.00	778.34	0.00	0.00	0.00	0.00%
20 - ARPA Fund	0.00	0.00	-58,809.07	0.00	0.00	0.00	0.00%
Report Total:	**402,279.37**	**-234,246.96**	**13,717.92**	**-234,246.96**	**606,573.00**	**840,819.96**	**-358.95%**

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CITY OF DIBOLL
ANALYSIS OF TAX RATE
2023-2024

Debt Service

Description of Debt	Principal to be paid from Property Taxes	Interest to be paid from Property Taxes	Other Amts to be Paid	Total Payment
Series 2020, GO Refunding	100,000.00	45,143.76	300.00	145,443.76
Total	100,000.00	45,143.76	300.00	145,443.76

NET ADJUSTED TAX BASE 2023 261,629,894

TAX RATE 0.583321 Per $100 Valuation $ 1,526,142

ESTIMATED REVENUE Based on 98% Collections + $ 1,495,619

Prior Year Collections	1,395,830.13	as of May 2023			
Prior Year Taxable Value	234,609,862.00				
Prior Year Revenue	1,446,473.03	% Collections	96%	Prior Year Collections	102%

TAX REVENUE DISTRIBUTION:

	PERCENT	TAX RATE DOLLAR EQUIVALENT		AMOUNT
General Fund Operation & Maintenance	90.28%	0.526595	$	1,350,176
General Fund Debt Service	9.72%	0.056726	$	145,444
	100.00%	0.583321	$	1,495,619

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ANGELINA COUNTY

2023 CERTIFIED TOTALS

CDI - CITY OF DIBOLL

ARB Approved Totals

As of Certification

Property Count: 2,109

8/7/2023 5:44:26PM

Land	Value
Homesite:	16,148,031
Non Homesite:	20,574,140
Ag Market:	1,640,300
Timber Market:	4,680,793

Improvement	Value
Homesite:	99,083,980
Non Homesite:	141,933,520

Non Real	Count	Value
Personal Property:	174	109,615,590
Mineral Property:	0	0
Autos:	1	10

Ag	Non Exempt	Exempt
Total Productivity Market:	6,321,093	0
Ag Use:	40,640	0
Timber Use:	226,116	0
Productivity Loss:	6,054,337	0

Total Land	(+)	43,043,264
Total Improvements	(+)	241,017,500
Total Non Real	(+)	109,615,600
Market Value	=	393,676,364
Productivity Loss	(-)	6,054,337
Appraised Value	=	387,622,027
Homestead Cap	(-)	8,687,815
Assessed Value	=	378,934,212
Total Exemptions Amount (Breakdown on Next Page)	(-)	114,047,290
Net Taxable	=	264,886,922

APPROXIMATE TOTAL LEVY = NET TAXABLE * (TAX RATE / 100)
1,545,141.04 = 264,886,922 * (0.583321 / 100)

Certified Estimate of Market Value:	393,676,364
Certified Estimate of Taxable Value:	264,886,922
Tax Increment Finance Value:	0
Tax Increment Finance Levy:	0.00

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2023 Tax Rate Calculation Worksheet
Taxing Units Other Than School Districts or Water Districts

Form 50-856

CITY OF DIBOLL	936-829-4757
Taxing Unit Name	Phone *(area code and number)*
400 Kenley St, Diboll, TX 75941	https://www.cityofdiboll.com/
Taxing Unit's Address, City, State, ZIP Code	Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per $100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements.*

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet.*

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	**2022 total taxable value.** Enter the amount of 2022 taxable value on the 2022 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17).[1]	$ 243,030,813
2.	**2022 tax ceilings.** Counties, cities and junior college districts. Enter 2022 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2022 or a prior year for homeowners age 65 or older or disabled, use this step.[2]	$ 0
3.	**Preliminary 2022 adjusted taxable value.** Subtract Line 2 from Line 1.	$ 243,030,813
4.	**2022 total adopted tax rate.**	$ 0.583321 /$100
5.	**2022 taxable value lost because court appeals of ARB decisions reduced 2022 appraised value.** **A. Original 2022 ARB values:** $ 0 **B. 2022 values resulting from final court decisions:** - $ 0 **C. 2022 value loss.** Subtract B from A.[3]	$ 0
6.	**2022 taxable value subject to an appeal under Chapter 42, as of July 25.** **A. 2022 ARB certified value:** $ 0 **B. 2022 disputed value:** - $ 0 **C. 2022 undisputed value.** Subtract B from A.[4]	$ 0
7.	**2022 Chapter 42 related adjusted values.** Add Line 5C and Line 6C.	$ 0

[1] Tex. Tax Code §26.012(14)
[2] Tex. Tax Code §26.012(14)
[3] Tex. Tax Code §26.012(13)
[4] Tex. Tax Code §26.012(13)

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Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	**2022 taxable value, adjusted for actual and potential court-ordered adjustments.** Add Line 3 and Line 7.	$ 243,030,813
9.	**2022 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2022.** Enter the 2022 value of property in deannexed territory. [5]	$ 1,598
10.	**2022 taxable value lost because property first qualified for an exemption in 2023.** If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2023 does not create a new exemption or reduce taxable value. **A. Absolute exemptions.** Use 2022 market value: $ 10,290 **B. Partial exemptions.** 2023 exemption amount or 2023 percentage exemption times 2022 value: + $ 544,295 **C. Value loss.** Add A and B. [6]	$ 554,585
11.	**2022 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2023.** Use only properties that qualified in 2023 for the first time; do not use properties that qualified in 2022. **A. 2022 market value:** $ 0 **B. 2023 productivity or special appraised value:** - $ 0 **C. Value loss.** Subtract B from A. [7]	$ 0
12.	**Total adjustments for lost value.** Add Lines 9, 10C and 11C.	$ 556,183
13.	**2022 captured value of property in a TIF.** Enter the total value of 2022 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2022 taxes were deposited into the tax increment fund. [8] If the taxing unit has no captured appraised value in line 18D, enter 0.	$ 0
14.	**2022 total value.** Subtract Line 12 and Line 13 from Line 8.	$ 242,474,630
15.	**Adjusted 2022 total levy.** Multiply Line 4 by Line 14 and divide by $100.	$ 1,414,405
16.	**Taxes refunded for years preceding tax year 2022.** Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2022. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2022. This line applies only to tax years preceding tax year 2022. [9]	$ 12,783
17.	**Adjusted 2022 levy with refunds and TIF adjustment.** Add Lines 15 and 16. [10]	$ 1,427,188
18.	**Total 2023 taxable value on the 2023 certified appraisal roll today.** This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. [11] **A. Certified values:** $ 264,478,792 **B. Counties:** Include railroad rolling stock values certified by the Comptroller's office: + $ **C. Pollution control and energy storage system exemption:** Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: - $ 0 **D. Tax increment financing:** Deduct the 2023 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2023 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below. [12] - $ 0 **E. Total 2023 value.** Add A and B, then subtract C and D.	$ 264,478,792

[5] Tex. Tax Code §26.012(15)
[6] Tex. Tax Code §26.012(15)
[7] Tex. Tax Code §26.012(15)
[8] Tex. Tax Code §26.03(c)
[9] Tex. Tax Code §26.012(13)
[10] Tex. Tax Code §26.012(13)
[11] Tex. Tax Code §26.012, 26.04(c-2)
[12] Tex. Tax Code §26.03(c)

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Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	**Total value of properties under protest or not included on certified appraisal roll.** [13] **A. 2023 taxable value of properties under protest.** The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. [14] ..... $ 1,480,574 **B. 2023 value of properties not under protest or included on certified appraisal roll.** The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. [15] ..... + $ 0 **C. Total value under protest or not certified.** Add A and B.	$ 1,480,574
20.	**2023 tax ceilings.** Counties, cities and junior colleges enter 2023 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2022 or a prior year for homeowners age 65 or older or disabled, use this step.[16]	$ 0
21.	**2023 total taxable value.** Add Lines 18E and 19C. Subtract Line 20. [17]	$ 265,959,366
22.	**Total 2023 taxable value of properties in territory annexed after Jan. 1, 2022.** Include both real and personal property. Enter the 2023 value of property in territory annexed. [18]	$ 0
23.	**Total 2023 taxable value of new improvements and new personal property located in new improvements.** New means the item was not on the appraisal roll in 2022. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2022 and be located in a new improvement. New improvements **do** include property on which a tax abatement agreement has expired for 2023. [19]	$ 4,329,472
24.	**Total adjustments to the 2023 taxable value.** Add Lines 22 and 23.	$ 4,329,472
25.	**Adjusted 2023 taxable value.** Subtract Line 24 from Line 21.	$ 261,629,894
26.	**2023 NNR tax rate.** Divide Line 17 by Line 25 and multiply by $100. [20]	$ 0.545498 /$100
27.	**COUNTIES ONLY.** Add together the NNR tax rates for each type of tax the county levies. The total is the 2023 county NNR tax rate. [21]	$ /$100

SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

1. **Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
2. **Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
28.	**2022 M&O tax rate.** Enter the 2022 M&O tax rate.	$ 0.524319 /$100
29.	**2022 taxable value, adjusted for actual and potential court-ordered adjustments.** Enter the amount in Line 8 of the *No-New-Revenue Tax Rate Worksheet.*	$ 243,030,813

[13] Tex. Tax Code §26.01(c) and (d)
[14] Tex. Tax Code §26.01(c)
[15] Tex. Tax Code §26.01(d)
[16] Tex. Tax Code §26.012(6)(B)
[17] Tex. Tax Code §26.012(6)
[18] Tex. Tax Code §26.012(17)
[19] Tex. Tax Code §26.012(17)
[20] Tex. Tax Code §26.04(c)
[21] Tex. Tax Code §26.04(d)

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Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
30.	**Total 2022 M&O levy.** Multiply Line 28 by Line 29 and divide by $100	$ 1,274,256
31.	**Adjusted 2022 levy for calculating NNR M&O rate.**	
	A. M&O taxes refunded for years preceding tax year 2022. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2022. This line applies only to tax years preceding tax year 2022. + $ 11,490	
	B. 2022 taxes in TIF. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2023 captured appraised value in Line 18D, enter 0. – $ 0	
	C. 2022 transferred function. If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0. +/- $ 0	
	D. 2022 M&O levy adjustments. Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function. $ 11,490	
	E. Add Line 30 to 31D.	$ 1,285,746
32.	**Adjusted 2023 taxable value.** Enter the amount in Line 25 of the *No-New-Revenue Tax Rate Worksheet.*	$ 261,629,894
33.	**2023 NNR M&O rate (unadjusted).** Divide Line 31E by Line 32 and multiply by $100.	$ 0.491436 /$100
34.	**Rate adjustment for state criminal justice mandate.** [23] **If not applicable or less than zero, enter 0.**	
	A. 2023 state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. $ 0	
	B. 2022 state criminal justice mandate. Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies. – $ 0	
	C. Subtract B from A and divide by Line 32 and multiply by $100. $ 0.000000 /$100	
	D. Enter the rate calculated in C. If not applicable, enter 0.	$ 0.000000 /$100
35.	**Rate adjustment for indigent health care expenditures.** [24] **If not applicable or less than zero, enter 0.**	
	A. 2023 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state assistance received for the same purpose. $ 0	
	B. 2022 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state assistance received for the same purpose. – $ 0	
	C. Subtract B from A and divide by Line 32 and multiply by $100. $ 0.000000 /$100	
	D. Enter the rate calculated in C. If not applicable, enter 0.	$ 0.000000 /$100

[22] [Reserved for expansion]
[23] Tex. Tax Code §26.044
[24] Tex. Tax Code §26.0441

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Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
36.	**Rate adjustment for county indigent defense compensation.** [25] **If not applicable or less than zero, enter 0.**	
	A. 2023 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state grants received by the county for the same purpose. $ 0	
	B. 2022 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state grants received by the county for the same purpose. $ 0	
	C. Subtract B from A and divide by Line 32 and multiply by $100. $ 0.000000 /$100	
	D. Multiply B by 0.05 and divide by Line 32 and multiply by $100. $ 0.000000 /$100	
	E. Enter the lesser of C and D. If not applicable, enter 0.	$ 0.000000 /$100
37.	**Rate adjustment for county hospital expenditures.** [26] **If not applicable or less than zero, enter 0.**	
	A. 2023 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2022 and ending on June 30, 2023. $ 0	
	B. 2022 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2021 and ending on June 30, 2022. $ 0	
	C. Subtract B from A and divide by Line 32 and multiply by $100. $ 0.000000 /$100	
	D. Multiply B by 0.08 and divide by Line 32 and multiply by $100. $ 0.000000 /$100	
	E. Enter the lesser of C and D, if applicable. If not applicable, enter 0.	$ 0.000000 /$100
38.	**Rate adjustment for defunding municipality.** This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code Section 26.0444 for more information.	
	A. Amount appropriated for public safety in 2022. Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year $ 0	
	B. Expenditures for public safety in 2022. Enter the amount of money spent by the municipality for public safety during the preceding fiscal year $ 0	
	C. Subtract B from A and divide by Line 32 and multiply by $100 $ 0.000000 /$100	
	D. Enter the rate calculated in C. If not applicable, enter 0.	$ 0.000000 /$100
39.	**Adjusted 2023 NNR M&O rate.** Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.	$ 0.491436 /$100
40.	**Adjustment for 2022 sales tax specifically to reduce property taxes.** Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in 2022 should complete this line. These entities will deduct the sales tax gain rate for 2023 in Section 3. Other taxing units, enter zero.	
	A. Enter the amount of additional sales tax collected and spent on M&O expenses in 2022, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent $ 299,903	
	B. Divide Line 40A by Line 32 and multiply by $100 $ 0.114628 /$100	
	C. Add Line 40B to Line 39.	$ 0.606064 /$100
41.	**2023 voter-approval M&O rate.** Enter the rate as calculated by the appropriate scenario below. **Special Taxing Unit.** If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08. **- or -** **Other Taxing Unit.** If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.	$ 0.627276 /$100

[25] Tex. Tax Code §26.0442
[26] Tex. Tax Code §26.0443

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Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
D41.	***Disaster Line 41 (D41):* 2023 voter-approval M&O rate for taxing unit affected by disaster declaration.** If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of 1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or 2) the third tax year after the tax year in which the disaster occurred If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. [27] If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).	$ 0.000000 /$100
42.	**Total 2023 debt to be paid with property taxes and additional sales tax revenue.** Debt means the interest and principal that will be paid on debts that: **(1)** are paid by property taxes, **(2)** are secured by property taxes, **(3)** are scheduled for payment over a period longer than one year, and **(4)** are not classified in the taxing unit's budget as M&O expenses. **A. Debt** also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here. [28] Enter debt amount $ 145,443 **B.** Subtract **unencumbered fund amount** used to reduce total debt. – $ 0 **C.** Subtract **certified amount spent from sales tax to reduce debt** (enter zero if none) – $ 0 **D.** Subtract **amount paid** from other resources – $ 0 **E. Adjusted debt.** Subtract B, C and D from A.	$ 145,443
43.	**Certified 2022 excess debt collections.** Enter the amount certified by the collector. [29]	$ 0
44.	**Adjusted 2023 debt.** Subtract Line 43 from Line 42E.	$ 145,443
45.	**2023 anticipated collection rate.** **A.** Enter the 2023 anticipated collection rate certified by the collector. [30] 98.00 % **B.** Enter the 2022 actual collection rate. 99.00 % **C.** Enter the 2021 actual collection rate. 98.00 % **D.** Enter the 2020 actual collection rate. 98.00 % **E.** If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. [31]	98.00 %
46.	**2023 debt adjusted for collections.** Divide Line 44 by Line 45E.	$ 148,411
47.	**2023 total taxable value.** Enter the amount on Line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$ 265,959,366
48.	**2023 debt rate.** Divide Line 46 by Line 47 and multiply by $100.	$ 0.055802 /$100
49.	**2023 voter-approval tax rate.** Add Lines 41 and 48.	$ 0.683078 /$100
D49.	***Disaster Line 49 (D49):* 2023 voter-approval tax rate for taxing unit affected by disaster declaration.** Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.	$ /$100

[27] Tex. Tax Code §26.042(a)
[28] Tex. Tax Code §26.012(7)
[29] Tex. Tax Code §26.012(10) and 26.04(b)
[30] Tex. Tax Code §26.04(b)
[31] Tex. Tax Code §§26.04(h), (h-1) and (h-2)

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Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
50.	**COUNTIES ONLY.** Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2023 county voter-approval tax rate.	$ 0.000000 /$100

SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	**Taxable Sales.** For taxing units that adopted the sales tax in November 2022 or May 2023, enter the Comptroller's estimate of taxable sales for the previous four quarters. [32] Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2022, enter 0.	$ 0
52.	**Estimated sales tax revenue.** Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. [33] **Taxing units that adopted the sales tax in November 2022 or in May 2023.** Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. [34] **- or -** **Taxing units that adopted the sales tax before November 2022.** Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	$ 304,709
53.	**2023 total taxable value.** Enter the amount from Line 21 of the *No-New-Revenue Tax Rate Worksheet*.	$ 265,959,366
54.	**Sales tax adjustment rate.** Divide Line 52 by Line 53 and multiply by $100.	$ 0.114570 /$100
55.	**2023 NNR tax rate, unadjusted for sales tax.** [35] Enter the rate from Line 26 or 27, as applicable, on the *No-New-Revenue Tax Rate Worksheet*.	$ 0.545498 /$100
56.	**2023 NNR tax rate, adjusted for sales tax.** **Taxing units that adopted the sales tax in November 2022 or in May 2023.** Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November 2022.	$ 0.545498 /$100
57.	**2023 voter-approval tax rate, unadjusted for sales tax.** [36] Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the *Voter-Approval Tax Rate Worksheet*.	$ 0.683078 /$100
58.	**2023 voter-approval tax rate, adjusted for sales tax.** Subtract Line 54 from Line 57.	$ 0.568508 /$100

SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	**Certified expenses from the Texas Commission on Environmental Quality (TCEQ).** Enter the amount certified in the determination letter from TCEQ. [37] The taxing unit shall provide its tax assessor-collector with a copy of the letter. [38]	$ 0
60.	**2023 total taxable value.** Enter the amount from Line 21 of the *No-New-Revenue Tax Rate Worksheet*.	$ 265,959,366
61.	**Additional rate for pollution control.** Divide Line 59 by Line 60 and multiply by $100.	$ 0.000000 /$100
62.	**2023 voter-approval tax rate, adjusted for pollution control.** Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	$ 0.568508 /$100

[32] Tex. Tax Code §26.041(d)
[33] Tex. Tax Code §26.041(i)
[34] Tex. Tax Code §26.041(d)
[35] Tex. Tax Code §26.04(c)
[36] Tex. Tax Code §26.04(c)
[37] Tex. Tax Code §26.045(d)
[38] Tex. Tax Code §26.045(i)

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SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate adjusted to remove the unused increment rate for the prior three years. [39] In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the portion of the unused increment rate must be backed out of the calculation for that year.

The difference between the adopted tax rate and adjusted voter-approval tax rate is considered zero in the following scenarios:

- a tax year before 2020; [40]
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a); [41] or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval. [42]

Individual components can be negative, but the overall rate would be the greater of zero or the calculated rate.

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit. [43]

Line	Unused Increment Rate Worksheet	Amount/Rate
63.	**Year 3 component.** Subtract the 2022 actual tax rate and the 2022 unused increment rate from the 2022 voter-approval tax rate. **A.** Voter-approval tax rate (Line 67) ..... $ 0.583321 /$100 **B.** Unused increment rate (Line 66) ..... $ 0.000000 /$100 **C.** Subtract B from A ..... $ 0.583321 /$100 **D.** Adopted Tax Rate ..... $ 0.583321 /$100 **E.** Subtract D from C ..... $ 0.000000 /$100	
64.	**Year 2 component.** Subtract the 2021 actual tax rate and the 2021 unused increment rate from the 2021 voter-approval tax rate. **A.** Voter-approval tax rate (Line 67) ..... $ 0.616544 /$100 **B.** Unused increment rate (Line 66) ..... $ 0.000000 /$100 **C.** Subtract B from A ..... $ 0.616544 /$100 **D.** Adopted Tax Rate ..... $ 0.616544 /$100 **E.** Subtract D from C ..... $ 0.000000 /$100	
65.	**Year 1 component.** Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate. **A.** Voter-approval tax rate (Line 65) ..... $ 0.780437 /$100 **B.** Unused increment rate (Line 64) ..... $ 0.000000 /$100 **C.** Subtract B from A ..... $ 0.780437 /$100 **D.** Adopted Tax Rate ..... $ 0.630000 /$100 **E.** Subtract D from C ..... $ 0.150437 /$100	
66.	**2023 unused increment rate.** Add Lines 63E, 64E and 65E.	$ 0.150437 /$100
67.	**Total 2023 voter-approval tax rate, including the unused increment rate.** Add Line 66 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control).	$ 0.718945 /$100

[39] Tex. Tax Code §26.013(a)
[40] Tex. Tax Code §26.013(c)
[41] Tex. Tax Code §§26.0501(a) and (c)
[42] Tex. Local Gov't Code §120.007(d), effective Jan. 1, 2022
[43] Tex. Tax Code §26.063(a)(1)
[44] Tex. Tax Code §26.012(8-a)
[45] Tex. Tax Code §26.063(a)(1)

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SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise $500,000, and the current debt rate for a taxing unit. [44]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. [45]

Line	De Minimis Rate Worksheet	Amount/Rate
68.	**Adjusted 2023 NNR M&O tax rate.** Enter the rate from Line 39 of the *Voter-Approval Tax Rate Worksheet*	$ 0.491436 /$100
69.	**2023 total taxable value.** Enter the amount on Line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$ 265,959,366
70.	**Rate necessary to impose $500,000 in taxes.** Divide $500,000 by Line 69 and multiply by $100.	$ 0.187998 /$100
71.	**2023 debt rate.** Enter the rate from Line 48 of the *Voter-Approval Tax Rate Worksheet.*	$ 0.055802 /$100
72.	**De minimis rate.** Add Lines 68, 70 and 71.	$ 0.735236 /$100

SECTION 7: Voter Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.[46]

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year. [47]

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago. This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
73.	**2022 adopted tax rate.** Enter the rate in Line 4 of the *No-New-Revenue Tax Rate Worksheet.*	$ 0.583321 /$100
74.	**Adjusted 2022 voter-approval tax rate.** Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line. If a disaster occurred in 2022 and the taxing unit calculated its 2022 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2022 worksheet due to a disaster, complete the applicable sections or lines of Form 50-856-a, Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet. **- or -** If a disaster occurred prior to 2022 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2022, complete the separate *Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet* to recalculate the voter-approval tax rate the taxing unit would have calculated in 2022 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster. [48] Enter the final adjusted 2022 voter-approval tax rate from the worksheet. **- or -** If the taxing unit adopted a tax rate above the 2022 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	$ 0.000000 /$100
75.	**Increase in 2022 tax rate due to disaster.** Subtract Line 74 from Line 73.	$ 0.000000 /$100
76.	**Adjusted 2022 taxable value.** Enter the amount in Line 14 of the *No-New-Revenue Tax Rate Worksheet.*	$ 242,474,630
77.	**Emergency revenue.** Multiply Line 75 by Line 76 and divide by $100.	$ 0
78.	**Adjusted 2023 taxable value.** Enter the amount in Line 25 of the *No-New-Revenue Tax Rate Worksheet.*	$ 261,629,894
79.	**Emergency revenue rate.** Divide Line 77 by Line 78 and multiply by $100. [49]	$ 0.000000 /$100

[46] Tex. Tax Code §26.042(b)
[47] Tex. Tax Code §26.042(f)
[48] Tex. Tax Code §26.042(c)
[49] Tex. Tax Code §26.042(b)

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Line	Emergency Revenue Rate Worksheet	Amount/Rate
80.	**2023 voter-approval tax rate, adjusted for emergency revenue.** Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	$ 0.718945 /$100

SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-new-revenue tax rate. ..... $ 0.545498 /$100
As applicable, enter the 2023 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax).
Indicate the line number used: 26

Voter-approval tax rate. ..... $ 0.718945 /$100
As applicable, enter the 2023 voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue).
Indicate the line number used: 67

De minimis rate. ..... $ 0.735236 /$100
If applicable, enter the 2023 de minimis rate from Line 72.

SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in the Tax Code. [50]

print here Billie Page
Printed Name of Taxing Unit Representative

sign here Billie Page
Taxing Unit Representative

8-4-23
Date

Corrected

[50] Tex. Tax Code §§26.04(c-2) and (d-2)

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City of Diboll
2023-2024 Sales Tax Analysis

Year	October	November	December	January	February	March	April	May	June	July	August	September	Total
2023 vs 2024 Estimate (10yr Average)	-28%	-34%	-46%	-28%	-45%	-27%	-37%	1%	-36%	-28%	-24%	-22%	-30%
2023 vs 2022	16%	30%	64%	-21%	32%	16%	21%	2%	-12%	-56%	-27%	-64%	-13%
2024 Estimate (10yr Average - Outliers)	35,577.06	48,085.92	34,974.12	41,319.23	43,589.03	43,035.43	39,402.30	63,934.12	42,617.96	38,556.67	46,464.05	36,414.95	513,970.84
2024 Estimate (10yr Average)	45,443.65	62,754.25	44,865.66	56,438.26	55,713.01	46,547.17	48,791.43	60,910.59	53,558.79	54,467.28	58,936.69	52,875.63	641,302.40
2024 Estimate (Increase Prior Year by 5%)	51,998.00	76,806.44	67,784.89	60,381.66	82,937.83	61,878.21	66,051.55	66,633.18	70,205.86	56,105.36	64,306.76	49,252.12	774,341.85
2024 Estimate (Decrease Prior Year 10%)	44,569.71	65,834.09	58,101.34	51,755.71	71,089.57	53,038.47	56,615.62	57,114.15	60,176.45	48,090.31	55,120.08	42,216.10	663,721.59
2023	49,521.90	73,148.99	64,557.04	57,506.34	78,988.41	58,931.63	62,906.24	63,460.17	66,862.72	**53,433.68**	**61,244.53**	**46,906.78**	737,468.43
2022	42,865.00	56,091.83	39,343.66	72,869.87	60,046.25	50,921.04	52,161.41	62,096.81	76,139.33	122,663.30	84,447.96	131,195.77	850,842.23
2021	44,793.38	51,599.70	46,260.79	60,971.74	58,106.46	35,968.61	61,087.16	76,193.87	55,924.29	48,135.48	71,693.90	46,906.78	657,642.16
2020	28,573.00	49,782.00	47,270.00	35,155.00	50,861.00	42,385.00	49,739.00	53,209.00	53,977.00	53,433.68	61,244.53	48,398.66	574,027.87
2019	43,542.46	104,506.71	40,502.95	54,576.11	68,220.02	68,145.14	41,927.85	59,033.86	75,884.69	44,929.64	49,089.94	33,411.00	683,770.37
2018	70,092.90	93,634.33	39,515.68	33,182.58	42,251.35	59,214.32	48,127.84	63,167.36	60,969.22	42,911.50	61,810.82	39,178.19	654,056.09
2017	41,529.29	47,613.26	34,358.34	36,649.16	43,466.44	33,027.73	30,985.05	45,958.54	33,523.66	46,945.39	47,154.20	54,268.34	495,479.40
2016	48,421.53	62,714.06	50,204.14	42,935.31	53,054.40	34,754.83	37,757.15	59,567.05	41,115.98	36,442.83	40,278.48	37,500.21	544,745.97
2015	38,682.51	46,275.03	36,701.60	118,007.67	54,571.02	35,208.04	55,571.73	58,946.47	40,131.26	37,758.17	43,756.45	49,374.51	614,984.46
2014	46,414.52	42,176.60	49,942.36	52,528.80	47,564.71	46,915.39	47,650.89	67,472.72	57,874.85	53,728.23	56,436.10	41,780.61	610,485.78
2013	50,592.01	60,020.28	42,714.59	49,192.75	60,138.77	58,937.56	35,494.45	49,343.15	40,047.65	57,724.60	73,454.55	46,742.18	624,402.54
2012	78,623.05	46,348.97	28,228.72	29,244.41	48,365.21	48,928.18	31,195.21	45,034.64	37,437.94	45,451.43	47,877.08	106,794.96	593,529.80
2011	51,908.20	8,822.71	45,210.37	36,299.01	44,593.40	27,391.28	29,609.50	159,385.52	32,672.44	37,028.51	46,621.01	33,681.20	553,223.15
2010	37,912.51	44,053.64	32,229.78	32,841.49	43,749.63	31,162.86	29,748.40	41,823.73	29,581.95	30,662.69	47,731.36	21,206.41	422,704.45
2009	33,187.72	42,029.30	30,221.98	42,671.33	46,203.36	26,155.52	26,086.76	43,684.14	30,428.80	28,014.48	15,023.59	32,394.89	396,101.87
2008	16,978.74	72,433.12	48,199.56	27,051.28	63,003.91	28,179.22	20,997.38	50,660.83	34,518.44	29,201.40	50,074.93	43,958.11	485,256.92
2007	43,574.29	43,397.70	39,103.18	37,600.64	49,492.25	43,847.03	38,069.97	58,223.37	28,610.86	50,379.33	46,256.04	26,171.61	504,726.27
2006	31,288.86	46,187.58	30,311.46	52,010.08	51,013.75	39,104.86	34,367.00	49,233.43	50,934.55	40,021.99	64,407.02	35,065.12	523,945.70
2005	32,228.91	38,000.62	30,162.84	28,726.04	50,149.75	37,795.34	27,688.49	59,307.75	34,283.15	32,345.95	53,229.59	40,767.24	464,685.67
2004	34,224.79	55,879.05	24,042.00	29,033.63	63,199.90	25,962.19	23,137.42	53,610.17	40,965.24	34,633.06	49,789.33	30,421.52	464,898.30
2003	55,254.80	51,210.84	31,340.22	29,944.12	51,407.14	33,171.64	33,748.79	48,023.91	32,826.83	28,957.41	42,167.16	34,071.48	472,124.34
2002	48,175.41	53,306.80	52,405.49	43,949.45	53,714.12	41,221.63	43,585.45	48,274.44	41,224.66	49,413.62	57,134.57	29,541.58	561,947.22
2001	49,472.33	69,110.74	46,002.98	42,386.04	52,989.53	44,274.30	39,311.81	65,180.03	39,183.51	39,519.60	65,955.43	51,401.69	604,787.99
2000	46,582.70	62,169.77	22,203.60	51,065.77	61,616.30	43,727.44	41,186.93	65,754.78	23,371.63	45,970.00	85,178.33	53,099.99	601,927.24
1999	57,440.20	76,043.25	68,199.88	51,132.92	81,551.24	78,614.81	82,863.32	87,534.87	53,599.01	53,724.84	79,408.17	46,916.77	817,029.28
1998	69,963.71	85,532.90	58,376.63	44,458.22	42,671.50	64,465.95	45,915.89	47,202.32	41,545.50	58,507.43	74,982.39	56,583.06	690,205.50
1997	40,858.03	57,834.00	43,582.81	56,929.80	71,494.41	27,337.94	22,751.11	75,785.80	39,360.40	45,498.85	58,146.08	48,770.63	588,349.86
1996	41,354.68	61,600.22	38,272.35	47,414.47	71,858.73	42,269.29	35,950.65	59,426.74	47,150.42	44,923.05	53,936.88	47,710.03	591,867.51
1995	45,418.41	66,589.80	46,172.75	39,881.45	62,804.04	50,710.53	42,988.44	69,358.35	45,414.28	42,513.59	63,347.07	32,794.36	607,993.07
1994	41,919.11	61,861.10	47,410.07	53,082.94	62,298.21	37,466.95	34,531.74	53,032.98	40,926.56	44,128.01	56,453.05	52,864.60	585,975.32
1993	25,326.86	31,748.27	35,557.19	33,363.82	63,825.30	35,635.52	56,632.70	61,899.08	50,867.08	42,663.69	60,499.13	38,443.01	536,461.65
1992	32,003.04	91,863.05	31,623.31	41,316.57	79,410.99	33,383.26	46,882.18	50,190.25	39,331.40	42,103.20	44,452.10	36,115.94	568,675.29
1991	38,125.22	59,127.61	37,220.87	33,902.79	67,218.57	32,038.66	30,910.93	55,482.55	30,261.30	40,431.46	60,331.74	37,117.42	522,169.12
1990	28,960.29	35,146.78	20,442.35	45,161.26	43,983.87	167,634.67	48,778.13	66,036.58	50,070.85	44,288.52	62,244.84	36,727.34	649,475.48
1989	15,426.75	26,407.90	29,701.85	13,270.64	29,948.74	17,803.58	15,804.81	28,136.83	22,030.20	20,244.88	30,751.22	23,732.98	273,260.38
1988	11,688.17	34,734.56	13,450.89	17,321.58	31,156.14	17,709.21	23,956.34	25,594.03	18,932.38	18,060.94	27,134.16	30,540.01	270,278.41
1987				15,101.94	33,123.96	20,332.81	13,017.04	46,185.94	18,634.71	32,986.10	31,718.93	25,083.59	236,185.02
35 year average	42,025.70	55,805.64	39,473.45	42,938.84	55,084.13	43,803.62	39,003.38	58,716.54	42,070.67	43,777.85	54,742.23	43,990.23	544,210.84
10 year average	45,443.65	62,754.25	44,865.66	56,438.26	55,713.01	46,547.17	48,791.43	60,910.59	56,240.30	54,038.19	57,715.69	52,892.09	605,312.44
5 year average	41,859.15	67,025.85	47,586.89	56,215.81	63,244.43	51,270.28	53,564.33	62,798.74	65,757.61	64,519.16	65,544.17	61,363.80	612,995.18
	43,109.50	61,861.91	43,975.33	51,864.30	58,013.85	47,207.03	47,119.72	60,808.62	54,689.52	54,111.73	59,334.03	52,748.70	590,415.94

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City of Diboll
2023-2024 Utility Rate Analysis

City of Diboll, Texas
Water and Wastewater Rate Model
Summary of Proposed Rate Performance - Water & Wastewater

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
WATER						
Rate Revenue Requirement	$1,202,233	$1,431,946	$1,462,551	$1,493,583	$1,530,412	$1,562,750
Projected Revenue Under Proposed Rates	1,424,994	1,576,812	1,582,474	1,613,403	1,646,909	1,679,175
Adjusted Over / (Under) Recovery	**$222,761**	**$144,866**	**$119,924**	**$119,820**	**$116,497**	**$116,426**
Adjusted Over / (Under) Recovery (%)	**18.53%**	**10.12%**	**8.20%**	**8.02%**	**7.61%**	**7.45%**
Projected Annual Billed Water Consumption (000's)	244,264	238,349	238,973	238,880	238,715	238,624
WASTEWATER						
Rate Revenue Requirement	$767,140	$1,154,201	$1,189,543	$1,221,151	$1,254,406	$1,294,136
Projected Revenue Under Proposed Rates	948,612	1,070,848	1,128,322	1,162,129	1,195,534	1,230,280
Adjusted Over / (Under) Recovery	**$181,472**	**($83,353)**	**($61,221)**	**($59,021)**	**($58,872)**	**($63,855)**
Adjusted Over / (Under) Recovery (%)	**23.66%**	**(7.22%)**	**(5.15%)**	**(4.83%)**	**(4.69%)**	**(4.93%)**
Projected Annual Billed Flow (000's)	151,842	152,442	153,042	153,642	154,242	154,842
WATER AND WASTEWATER TOTAL						
Rate Revenue Requirement	$1,969,373	$2,586,147	$2,652,094	$2,714,734	$2,784,818	$2,856,885
Projected Revenue Under Proposed Rates	2,373,606	2,647,660	2,710,796	2,775,532	2,842,443	2,909,456
Adjusted Over / (Under) Recovery	**$404,233**	**$61,513**	**$58,703**	**$60,799**	**$57,625**	**$52,570**
Adjusted Over / (Under) Recovery (%)	**20.53%**	**2.38%**	**2.21%**	**2.24%**	**2.07%**	**1.84%**

City of Diboll, Texas
Water and Wastewater Rate Model
Proposed Rates - Water

	Current	2021	2022	2023	2024	2025	2026
Minimum Rate Adjustment		5.00%	8.00%	5.00%	2.00%	2.00%	2.00%
Volumetric Rate Adjustment		5.00%	8.00%	5.00%	2.00%	2.00%	2.00%
Outside Multiplier		2.00	2.00	2.00	2.00	2.00	2.00
Comm./Indust. Min. Multiplier		1.35	1.35	1.35	1.35	1.35	1.35
Comm./Indust. Vol. Multiplier		1.35	1.35	1.35	1.35	1.35	1.35
No Volumes in Minimum		No	No	No	No	No	No
Residential Tier Differential		10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
Comm./Indust. Tier Differential		10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
Change Residential Tier Structure		Yes	No	No	No	No	No

City of Diboll, Texas
Water and Wastewater Rate Model
Proposed Rates - Wastewater

	Current	2021	2022	2023	2024	2025	2026
Minimum Rate Adjustment		5.00%	10.00%	5.00%	2.50%	2.50%	2.50%
Volumetric Rate Adjustment		5.00%	10.00%	5.00%	2.50%	2.50%	2.50%
Outside Multiplier		2.00	2.00	2.00	2.00	2.00	2.00
Comm./Indust. Min. Multiplier		1.35	1.35	1.35	1.35	1.35	1.35
Comm./Indust. Vol. Multiplier		1.35	1.35	1.35	1.35	1.35	1.35
No Volumes in Minimum		No	No	No	No	No	No
2 Tiers Only		Yes	No	No	No	No	No

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CITY OF DIBOLL
APPENDIX A
FEE SCHEDULE

ADMINISTRATIVE FEE SCHEDULE

Notary	$5.00
NSF Returned Check	$35.00

ANIMAL CONTROL FEE SCHEDULE

Impoundment Fee – First Offense	$100.00
Impoundment Fee	$150.00
Surrender Fee	$150.00

CODE ENFORCEMENT FEE SCHEDULE

Administrative Mowing Fee for Code Violation	Actual Cost Plus	$150.00
Code Violation Penalty		Up to $500.00

UTILITY RATES AND FEE SCHEDULE

Sewer System

Residential	
Minimum charge (includes first two thousand (2,000) gallons	$20.89
All over two thousand (2,000) gallons	$5.64/m

Commercial	
Minimum charge (includes first two thousand (2,000) gallons	$28.19
All over two thousand (2,000) gallons	$7.51/m

The rates charged for sewer delivered to nonresidents of the city shall be double the above.

Waterworks System

Residential	
Minimum charge (includes first two thousand (2,000) gallons	$28.52
Next three thousand (3,000) gallons (2,001 to 5,000)	$5.63/m
Next five thousand (5,000) gallons (5,001 to 10,000)	$6.2/m

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Next ten thousand (10,000) gallons (10,001 to 20,000)	$6.81/m
All over twenty thousand (20,000) gallons	$7.50/m

Commercial	
Minimum charge (includes first two thousand (2,000) gallons	$38.51
Next eighteen thousand (18,000) gallons (2,001 to 20,000)	$7.38/m
Next eighty thousand (80,000) gallons (20,001 to 100,000)	$8.36/m
All over one hundred thousand (100,000) gallons	$9.19/m

The rates charged for water delivered to nonresidents of the city shall be double the above.

Turn On / Turn off / Courtesy Call	$15.00
Water Deposit	
Owner	$125.00
Renter	$175.00
New Service Connection Fee	$25.00
Transfer Fee	$25.00
Late Charge, if paid after 10th	10% of total amount due, Min $10.00
Reconnect Fee	$50.00
Plug Meter Charge	$50.00
Pulled Meter Charge	Actual Cost Plus Time & Materials
Meter Repair	Actual Cost Plus Time & Materials

Sewer Taps	
4” Sewer Tap	$410.00
6” Sewer Tap	$430.00
Sewer Tap > 6”	Actual Cost Plus Time & Materials

Water Taps	
¾” Water Tap w/ Meter	$920
1” Water Tap w/ Meter	$1165
1.5” Water Tap w/ Meter	$2075
2” Water Tap w/ Meter	$2540
Water Tap > 2” w/ Meter	Actual Cost Plus Time & Materials

Water Meter Only	
¾” Water Meter	$550
1” Water Meter	$600
1.5” Water Meter	$1050
2” Water Meter	$1200
Water Meter > 2”	Actual Cost Plus Time & Materials

Wholesale Water (per 1,000 gallon)	$3.29
Fire Hydrant Meter Deposit	$1000.00
Fire Hydrant Meter Monthly Rental Fee	$100.00
Fire Hydrant Water Usage (per 1,000 gallons)	$9.08

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Solid Waste

Residential Rate	$16.15

Commercial Rate

Size	Freq/Week	Rate
2 yd	1	$102.97
2 yd	2	$184.96
2 yd	3	$200.83
2 yd	4	$234.94
2 yd	5	$274.93
3 yd	1	$115.47
3 yd	2	$195.45
3 yd	3	$238.69
3 yd	4	$278.68
3 yd	5	$324.92
4 yd	1	$140.96
4 yd	2	$212.95
4 yd	3	$269.93
4 yd	4	$362.90
4 yd	5	$465.56
6 yd	1	$147.96
6 yd	2	$267.94
6 yd	3	$370.42
6 yd	4	$487.89
6 yd	5	$587.87
8 yd	1	$212.95
8 yd	2	$334.17
8 yd	3	$456.14
8 yd	4	$578.61
8 yd	5	$687.33
Hand Account		$22.00

Roll-Offs

Open Top	Rate
20 yd	$513.79
30 yd	$614.47
40 yd	$715.16
42 yd	$768.81

Compactor	Rate
26 yd	$683.40
40 yd	$723.68
42 yd	$777.76

Open Top; no landfill	Rate
20 yd	$340.35
30 yd	$354.29
40 yd	$368.24
42 yd	$404.54

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Compactor; no landfill	Rate
26 yd	$364.44
40 yd	$369.26
42 yd	$405.59

BUILDING AND DEVELOPMENT FEE SCHEDULE

Residential – New Single Family and Duplex Construction	
Building	$0.40 per sq. ft. conditioned space
Mechanical	$0.02 per sq. ft. conditioned space
Electrical	$0.04 per sq. ft. conditioned space
Plumbing	$0.06 per sq. ft. conditioned space
Roofing	$50.00 base fee plus $1.25 per square

Residential – Remodeling, Alterations, Additions, and Repairs*	
Building	$50.00 base fee plus $0.25 per sq. ft.
Mechanical	$50.00 base fee plus $0.02 per sq. ft.
Electrical	$50.00 base fee plus $0.04 per sq. ft.
Plumbing	$50.00 base fee plus $0.06 per sq. ft.
Roofing	$50.00 base fee plus $1.25 per square

*sq. ft. based on space subject to the remodel, alteration, addition, or repairs.

Commercial – New Construction /Apartments	
Building	$300.00 base fee plus $0.45 per sq. ft.
Shell Building	$300.00 base fee plus $0.30 per sq. ft.
Interior Finish Out	$100.00 base fee plus $0.15 per sq. ft.
Mechanical	$50.00 base fee plus $0.03 per sq. ft.
Electrical	$50.00 base fee plus $0.04 per sq. ft.
Plumbing	$50.00 base fee plus $0.06 per sq. ft.
Roofing	$50.00 base fee plus $1.25 per square

Commercial – Remodeling, Alterations, Additions, and Repairs*	
Building	$50.00 base fee plus $0.40 per sq. ft.
Mechanical	$50.00 base fee plus $0.03 per sq. ft.
Electrical	$50.00 base fee plus $0.04 per sq. ft.
Plumbing	$50.00 base fee plus $0.06 per sq. ft.
Roofing	$50.00 base fee plus $1.25 per square

*sq. ft. based on space subject to the remodel, alteration, addition, or repairs.

Other Permits & Fees	
Certificate of Occupancy (per Unit)	$50.00
Vendor Permit	$5.00 / Day or $100 / Year
Signage Permit	$100.00
Demolition Fee	$100.00
Storage Building, Carport, Shed	$50.00
Fence Permit	$40.00
Temporary Electric Pole	$50.00

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False Alarm Fee*	$50.00
*Response to alarm site if the city representatives have to secure the premises	
Construction Plan Review Fee	
Residential	Actual Cost Plus Time & Materials
Commercial	Actual Cost Plus Time & Materials
Plumbing Inspection Fee – Outside City Limits	$50.00
Inspection After Normal Business Hours	$50.00
Re-inspection Fee	$35.00
Any Fee Not Listed	$50.00
Building Permit Violation Penalty Fee*	$200.00 / Day
*Where work for which a permit is required by code is started or proceeded prior to obtaining said permit. The payment of such penalty shall not relieve any persons from fully complying with the code requirements in the execution of the work nor from any other penalties prescribed herein.	
Copies (8.5 x 11)	25¢ / sheet
Filing Fees	Actual Cost
Curb Cuts	Actual Cost Plus Time & Materials
Street Cuts	Actual Cost Plus Time & Materials
Water / Sewage Cuts	Actual Cost Plus Time & Materials

PLANNING AND ZONING FEE SCHEDULE

Plats			$250.00
Minor Plats	Preliminary & Final		$250.00
Re-Plats	Preliminary & Final		$250.00
Amended Plats	Preliminary & Final		$250.00
Vacated Plats	Preliminary & Final		
		Less than 10 Acres	$100.00
		10 to 50 Acres	$150.00
		Over 50 Acres	$200.00
Major Plats	Preliminary		
		Less than 10 Acres	$300.00
		10 to 50 Acres	$400.00
		Over 50 Acres	$500.00
Major Plats	Final		
		Less than 10 Acres	$300.00
		10 to 50 Acres	$400.00
		Over 50 Acres	$500.00
Application Fees			
	Rezoning		$200.00
	Variance		$200.00
	Specific Use Permit		$200.00
	Adult Oriented Business		$500.00
Document Fees			
	Comprehensive Plan Zoning Ordinance		Actual Cost
	Engineering		Actual Cost

PROPOSED

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CEMETERY FEE SCHEDULE

Plot – Adult	$500.00
Plot – Infant	$250.00

PARKS & RECREATION FEE SCHEDULE

Athletic Field

Field Permit*	$15.00 / Player
*Teams charged per player that did not register to play in a Diboll Youth Baseball / Softball League the preceding season	
Park Lights	$10.00 / Hour
Trash Service	$35.00 / Hour
Field Permit Violation	$250.00
Vendor Trailer Space	$25.00 per Month

PROPOSED

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CITY OF DIBOLL
Tax Rate, Debt Service
2023-2024 Budget Analysis

Debt Service Worksheet **2023-2024** **Name of Taxing Unit:** City of Diboll

Schedule A: Unencumbered Fund Balance - The following estimated balances will be left in the unit's property tax accounts at the end of the fiscal year. These will be paid from property tax revenues (or additional sales tax revenues, if applicable).

Fund Type	Balance	Fund Type	Balance
General Fund	650,000.00		
Debt Service Fund	50,000.00		

Schedule B: Debt Service - The unit plans to pay the following amounts for long-term debts that are secured by property taxes. These will be paid from property tax revenues (or additional sales tax revenues, if applicable).

Amount (if any) paid from Schedule A:	145,443.76
Amount (if any) paid from other resources:	856,747.76

Debt Description	Principal	Interest	Other Amount	Total
Series 2019, GO Refunding	210,000.00	81,250.00	300.00	291,550.00
Series 2020, GO Refunding	100,000.00	45,143.76	300.00	145,443.76
Series 2021, TWDB	110,000.00	62,567.00	350.00	172,917.00
SIB LOAN	22,978.00	-	-	22,978.00
PSI Project LOAN	162,990.00	206,312.76		369,302.76

PROPOSED

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CITY OF DIBOLL
Outstanding Loans
2023-2024 Budget Analysis

PSI Project LOAN

Loan Data	
Original Principal	$ 5,606,325.00
Loan Term (Years)	20
Annual Interest Rate	3.68%, 30/360 basis
Payments per Year	1
Payment	Variable

Paid from Utility Fund, Utility

Year	Payment	Interest	Principal	Due Date
0	$ 190,839.30	$ 190,839.30	$ -	6/1/2023
1	$ 369,302.76	$ 206,312.76	$ 162,990.00	6/1/2024
2	$ 372,175.73	$ 200,314.73	$ 171,861.00	6/1/2025
3	$ 377,937.24	$ 193,990.24	$ 183,947.00	6/1/2026
4	$ 383,790.99	$ 187,220.99	$ 196,570.00	6/1/2027
5	$ 389,738.22	$ 179,987.22	$ 209,751.00	6/1/2028
6	$ 395,779.38	$ 172,268.38	$ 223,511.00	6/1/2029
7	$ 401,917.18	$ 164,043.18	$ 237,874.00	6/1/2030
8	$ 408,152.41	$ 155,289.41	$ 252,863.00	6/1/2031
9	$ 414,487.05	$ 145,984.05	$ 268,503.00	6/1/2032
10	$ 414,921.14	$ 136,103.14	$ 278,818.00	6/1/2033
11	$ 414,920.64	$ 125,842.64	$ 289,078.00	6/1/2034
12	$ 414,920.57	$ 115,204.57	$ 299,716.00	6/1/2035
13	$ 414,921.02	$ 104,175.02	$ 310,746.00	6/1/2036
14	$ 414,920.57	$ 92,739.57	$ 322,181.00	6/1/2037
15	$ 414,921.31	$ 80,883.31	$ 334,038.00	6/1/2038
16	$ 414,920.71	$ 68,590.71	$ 346,330.00	6/1/2039
17	$ 414,920.77	$ 55,845.77	$ 359,075.00	6/1/2040
18	$ 414,920.81	$ 42,631.81	$ 372,289.00	6/1/2041
19	$ 414,921.57	$ 28,931.57	$ 385,990.00	6/1/2042
20	$ 414,921.14	$ 14,727.14	$ 400,194.00	6/1/2043

PNCEF - Freightliner Fire Truck

Loan Data			
Original Principal	$ 309,936.00	LOAN NO.	188374000
Loan Term (Years)	10		
Annual Interest Rate	3.37%		
Payments per Year	1		
Payment	$36,315.53		
Additional Principal	$0.00		

Paid from General Fund, Fire

Month	Payment	Interest	Principal	Balance	Due Date
0				309,936.00	2/10/2015
3	36,315.53	10,444.84	25,870.69	277,940.30	7/28/2015
4	36,315.53	9,366.59	26,948.94	250,991.36	7/28/2016
5	36,315.53	8,458.41	27,857.12	223,134.19	7/28/2017
6	36,315.53	7,519.62	28,795.91	194,338.28	7/28/2018
7	36,315.53	6,549.20	29,766.33	164,571.94	7/28/2019
8	36,315.53	5,546.08	30,769.45	133,802.49	7/28/2020
9	36,315.53	4,509.14	31,806.39	101,996.11	7/28/2021
10	36,315.53	3,437.27	32,878.26	69,117.85	7/28/2022
11	36,315.53	2,329.27	33,986.26	35,131.59	7/28/2023
12	36,315.53	1,183.94	35,131.59	(0.00)	7/28/2024

SIB LOAN

Loan Data	
Original Principal	$ 225,000.00
Loan Term (Years)	10
Annual Interest Rate	0-.76%
Payments per Year	1
Payment	$22,978.00
Additional Principal	$0.00

Paid from: General Fund, Street

Month	Payment	Interest	Principal	Balance	Due Date
0				225,000.00	4/23/2021
1	22,978.00	-	22,978.00	202,022.00	4/23/2022
2	22,978.00	-	22,978.00	179,044.00	4/23/2023
3	22,978.00	-	22,978.00	156,066.00	4/23/2024
4	22,978.05	1,186.10	21,791.95	134,274.05	4/23/2025
5	22,978.05	1,020.48	21,957.57	112,316.48	4/23/2026
6	22,978.05	853.61	22,124.44	90,192.04	4/23/2027
7	22,978.05	685.46	22,292.59	67,899.45	4/23/2028
8	22,978.05	516.04	22,462.01	45,437.44	4/23/2029
9	22,978.05	345.32	22,632.73	22,804.71	4/23/2030
10	22,978.05	173.34	22,804.71	-	4/23/2031

PROPOSED

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CITY OF DIBOLL
Outstanding Bonds
2023-2024 Budget Analysis

Series 2019

Paid from Utility Fund

Year	Payment	Interest	Principal	FY
0	$ 291,500.00	$ 91,500.00	$ 200,000.00	2022-2023
1	$ 291,250.00	$ 81,250.00	$ 210,000.00	2023-2024
2	$ 295,375.00	$ 70,375.00	$ 225,000.00	2024-2025
3	$ 293,875.00	$ 58,875.00	$ 235,000.00	2025-2026
4	$ 291,875.00	$ 46,875.00	$ 245,000.00	2026-2027
5	$ 294,250.00	$ 34,250.00	$ 260,000.00	2027-2028
6	$ 291,000.00	$ 21,000.00	$ 270,000.00	2028-2029
7	$ 292,125.00	$ 7,125.00	$ 285,000.00	2029-2030

Series 2020

Paid from General Fund

Year	Payment	Interest	Principal	FY
0	$ 145,018.75	$ 50,018.75	$ 95,000.00	2022-2023
1	$ 145,143.75	$ 45,143.75	$ 100,000.00	2023-2024
2	$ 135,268.75	$ 40,268.75	$ 95,000.00	2024-2025
3	$ 135,393.75	$ 35,393.75	$ 100,000.00	2025-2026
4	$ 135,268.75	$ 30,268.75	$ 105,000.00	2026-2027
5	$ 136,543.75	$ 26,543.75	$ 110,000.00	2027-2028
6	$ 139,293.75	$ 24,293.75	$ 115,000.00	2028-2029
7	$ 141,943.75	$ 21,943.75	$ 120,000.00	2029-2030
8	$ 144,493.75	$ 19,493.75	$ 125,000.00	2030-2031
9	$ 141,915.63	$ 16,915.63	$ 125,000.00	2031-2032
10	$ 144,206.25	$ 14,206.25	$ 130,000.00	2032-2033
11	$ 141,281.25	$ 11,281.25	$ 130,000.00	2033-2034
12	$ 143,134.38	$ 8,134.38	$ 135,000.00	2034-2035
13	$ 139,928.13	$ 4,928.13	$ 135,000.00	2035-2036
14	$ 141,662.50	$ 1,662.50	$ 140,000.00	2036-2037

Series 2021, TWDB

Paid from Utility Fund

Year	Payment	Interest	Principal	FY
0	$ 168,749.50	$ 63,749.50	$ 105,000.00	2022-2023
1	$ 172,567.00	$ 62,567.00	$ 110,000.00	2023-2024
2	$ 176,329.50	$ 61,329.50	$ 115,000.00	2024-2025
3	$ 175,064.50	$ 60,064.50	$ 115,000.00	2025-2026
4	$ 178,772.00	$ 58,772.00	$ 120,000.00	2026-2027
5	$ 177,452.00	$ 57,452.00	$ 120,000.00	2027-2028
6	$ 176,132.00	$ 56,132.00	$ 120,000.00	2028-2029
7	$ 174,812.00	$ 54,812.00	$ 120,000.00	2029-2030
8	$ 178,464.50	$ 53,464.50	$ 125,000.00	2030-2031
9	$ 177,089.50	$ 52,089.50	$ 125,000.00	2031-2032
10	$ 180,687.00	$ 50,687.00	$ 130,000.00	2032-2033
11	$ 179,257.00	$ 49,257.00	$ 130,000.00	2033-2034
12	$ 177,794.50	$ 47,794.50	$ 130,000.00	2034-2035
13	$ 181,183.00	$ 46,183.00	$ 135,000.00	2035-2036
14	$ 179,367.25	$ 44,367.25	$ 135,000.00	2036-2037
15	$ 177,382.75	$ 42,382.75	$ 135,000.00	2037-2038
16	$ 180,209.00	$ 40,209.00	$ 140,000.00	2038-2039
17	$ 177,857.00	$ 37,857.00	$ 140,000.00	2039-2040
18	$ 180,333.75	$ 35,333.75	$ 145,000.00	2040-2041
19	$ 177,658.50	$ 32,658.50	$ 145,000.00	2041-2042
20	$ 179,833.00	$ 29,833.00	$ 150,000.00	2042-2043
21	$ 176,863.00	$ 26,863.00	$ 150,000.00	2043-2044
22	$ 178,751.25	$ 23,751.25	$ 155,000.00	2044-2045
23	$ 180,451.00	$ 20,451.00	$ 160,000.00	2045-2046
24	$ 177,035.00	$ 17,035.00	$ 160,000.00	2046-2047
25	$ 178,508.25	$ 13,508.25	$ 165,000.00	2047-2048
26	$ 179,814.50	$ 9,814.50	$ 170,000.00	2048-2049
27	$ 180,958.75	$ 5,958.75	$ 175,000.00	2049-2050
28	$ 176,995.00	$ 1,995.00	$ 175,000.00	2050-2051

PROPOSED

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ORDINANCE No. 2023-09-001

TAX LEVY ORDINANCE OF THE CITY OF DIBOLL, TEXAS

WHEREAS the appraisal roll of the City of Diboll, Texas (the "City") for 2023 has been prepared and certified by the Angelina County Appraisal District; and

WHEREAS, following notice and hearings in accordance with applicable legal requirements and based upon said appraisal roll, the City Council has determined a tax rate to be levied for 2023 sufficient to provide the tax revenues required by the City, and

NOW THEREFORE BE IT ORDAINED BYTHE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS:

1. That there is hereby levied and ordered to be assessed and collected an ad valorem tax rate of $0.583321 on each On Hundred Dollars ($100.00) of assessed valuation for all taxable property located in the City of Diboll on the 1st day of January 2023, and not exempted from taxation by the constitution and laws of the State of Texas to provide for the expenses of the City of Diboll for the Fiscal Year beginning October 1, 2023 and ending September 30, 2024. The said tax is made up of two components, as set forth in Section 2 and Section 3 of this Ordinance.

2. That $0.526595 on each On Hundred Dollars ($100.00) of said taxes shall be for the maintenance and operations of the City of Diboll.

3. That $0.056726 on each On Hundred Dollars ($100.00) of said taxes shall be for the purpose of paying interest and principal on the General Obligation and Certificates of Obligation debt for the City of Diboll.

4. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

5. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 7.15 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $2.28.

6. This ordinance shall be effective as of October 01, 2023 and upon its passage.

PASSED, APPROVED, AND ADOPTED on this 12th day of September, 2023

_____
Trey Wilkerson, Mayor

PROPOSED

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ATTEST:

_____

Rosa Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

PROPOSED

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ORDINANCE NO. 2023-09-004

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS ADOPTING THE DIBOLL MUNICIPAL OPERATING BUDGET FOR FISCAL YEAR 2023-2024

WHEREAS, heretofore an operating budget for the Fiscal Year of October 01, 2023 through September 30, 2024 has been prepared by the Finance Director and City Manager and submitted to the City Council; and

WHEREAS, the City Council has reviewed, commented, and made changes that were incorporated into the budget through a public workshop held June 20, 2023, as well as public hearings held September 5, 2023 and September 12, 2023; and

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS THAT:

Section 1. The budget for Fiscal Year 2023-2024 is hereby approved.

Section 2. This ordinance shall be effective from October 1, 2023 through September 30, 2024.

PASSED, APPROVED, AND ADOPTED on this 12th day of September, 2023.

_____
Trey Wilkerson, Mayor

ATTEST:

_____
Rosa Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

PROPOSED

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ORDINANCE NO. 2023-09-003

AN ORDINANCE CREATING A FEE SCHEDULE IN THE CODE OF ORDINANCES FOR THE CITY OF DIBOLL, TEXAS ESTABLISHING RATES AND FEES OR CERTAIN ITEMS, SERVICES AND PERMITS PROVIDED FOR IN THE CODE OF ORDINANCES OF THE CITY OF DIBOLL, TEXAS.

WHEREAS, the Code of Ordinances of the City of Diboll, Angelina County, Texas in various chapters and sections, provides for certain rates and fees to be charges for certain items, services and permits; and

WHEREAS, the City Council desires that these rates and fees will supersede all rates and fees previously established in all chapters, articles, and sections of the Code of Ordinances for the City of Diboll, Texas; and

WHEREAS, the City Council desires that those rates and fees shall be set by ordinance and kept on file with the City Secretary of the City of Diboll.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Diboll, Texas, that:

I.

The attached schedule of fees, rates and permits, described as Appendix "A" and incorporated herein for all purposes is hereby adopted in its entirety and the amounts set forth for fees, rated and permits therein shall stand until changed by Ordinance of City Council of the City of Diboll, Texas.

II.

This Ordinance together with its Appendix "A" shall at all times be available for public viewing in the office of the City Secretary of the City of Diboll, Texas.

III.

This Ordinance shall take effect and be in full force and effect on October 1, 2023.

PASSES AND APPROVED this the 12th day of September, 2023

_____

Trey Wilkerson, Mayor

PROPOSED

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ATTEST:

_____

Rosa Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

PROPOSED

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ORDINANCE NO. 2023-09-002

AN ORDINANCE AMENDING CHAPTER 21, ARTICLE II, SECTION 21-17 AND CHAPTER 21, ARTICLE III, SECTION 21-33 OF THE CODE OF ORDINANCES FOR THE CITY OF DIBOLL BY ESTABLISHING RATES CHARGED FOR WATER AND SANITARY SEWER USAGE IN THE CITY OF DIBOLL, TEXAS.

WHEREAS, the Code of Ordinances of the City of Diboll, Angelina County, Texas in various chapters and sections, provides for certain rates and fees to be charges for water and sanitary sewer usage; and

WHEREAS, the City Council desires that these rates and fees will supersede all rates and fees previously established in all chapters, articles, and sections of the Code of Ordinances for the City of Diboll, Texas; and

WHEREAS, the City Council desires that those rates and fees shall be set by ordinance and kept on file with the City Secretary of the City of Diboll.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Diboll, Texas, that:

I.

Chapter 21, Article II, Section 21-17 is hereby amended as follows until changed by Ordinance of City Council of the City of Diboll, Texas:

The following schedule of monthly rates and charges for services furnished by the city's waterworks system is adopted:

Residential	
Minimum charge (includes first two thousand (2,000) gallons	$28.52
Next three thousand (3,000) gallons (2,001 to 5,000)	$5.63/m
Next five thousand (5,000) gallons (5,001 to 10,000)	$6.20/m
Next ten thousand (10,000) gallons (10,001 to 20,000)	$6.81/m
All over twenty thousand (20,000) gallons	$7.50/m

Commercial	
Minimum charge (includes first two thousand (2,000) gallons	$38.51
Next eighteen thousand (18,000) gallons (2,001 to 20,000)	$7.38/m
Next eighty thousand (80,000) gallons (20,001 to 100,000)	$8.36/m
All over one hundred thousand (100,000) gallons	$9.19/m

PROPOSED

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The rates charged for water delivered to nonresidents of the city shall be double the above.

II.

Chapter 21, Article III, Section 21-33 is hereby amended as follows until changed by Ordinance of City Council of the City of Diboll, Texas:

The following schedule of monthly rates and charges for services furnished by the city's sanitary sewer system is adopted:

Residential	
Minimum charge (includes first two thousand (2,000) gallons	$20.89
All over two thousand (2,000) gallons	$5.64/m

Commercial	
Minimum charge (includes first two thousand (2,000) gallons	$28.19
All over two thousand (2,000) gallons	$7.51/m

The rates charged for water delivered to nonresidents of the city shall be double the above.

III.

For industrial users who can substantiate that less than seventy (70) percent of their metered water use is returned to the sewer system, sewer bills may be calculated based upon the actual amount returned to the sewer. The industrial user shall be responsible for accurate measurement of the sewer flows. The industrial user shall obtain city approval of the method of measurement prior to measuring flows. Approval of the method of measurements and the flow measurements shall be solely that of the City of Diboll. For industrial users whose sewer does not meet the definition of normal domestic waste as defined in section 21-46, sewer bills shall be calculated as required in section 21-53.

IV.

This Ordinance shall take effect and be in full force and effect on October 1, 2023.

PASSES AND APPROVED this the 12th day of September, 2023

PROPOSED

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_____

Trey Wilkerson, Mayor

ATTEST:

_____

Rosa Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

PROPOSED

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Jason A. Arnold, MPA
City Manager, City of Diboll

400 Kenley Street
P.O. Box 340
Diboll, Texas 75941
(936)-829-6800
jarnold@cityofdiboll.com

August 31, 2023

Honorable Mayor and City Council
City of Diboll

RE: Election Districts with or without Prison Populations

As Council is aware, the Home Rule Charter dictates, "the Council shall from time to time create and describe by ordinance election districts known as Districts 1, 2, 3, and 4 so that each will contain, as nearly as possible, a population equivalent to the others according to the latest census data." It is time to redraw the election districts to ensure the population densities among the four as similar as possible.

Council has the options of including or excluding the populations of the prisons within the City. I have a few key pieces of information that you may need when considering the matter:

- The current total population for both prisons is 964.
- Excluding the prison population, the average election district population would be 984.
- As the lines are currently drawn, the prisons fall within District Four's boundaries.
- Despite opposing arguments, the National Census data includes prison populations within a City and/or County's total population.
- Prisoners are not allowed to participate in the election process.

Staff requests Council discuss and consider excluding the prison populations when redrawing election districts within the City.

Respectfully,

Jason A. Arnold, MPA
City Manager
City of Diboll

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MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS SPECIAL CALLED MEETING ON TUESDAY, SEPTEMBER 5, 2023, AT 5:15 P.M., IN THE DIBOLL CITY HALL CHAMBERS.

COUNCIL PRESENT

Mayor Trey Wilkerson, Mayor Pro Tem Daniel Lopez, Councilmembers Jana Coulter, Nora Munoz, Ruben Terrazas and Ray Williams, Jr.

COUNCIL ABSENT

Councilmember Luis Maldonado

STAFF PRESENT

City Manager Jason A. Arnold, City Secretary Rosa Olvera and Finance Director Sam Durham.

Call to Order: Mayor Trey Wilkerson called the meeting to order at 5:15p.m.

Mayor Trey Wilkerson gave the invocation, then led the Pledge of Allegiance which was recited by those in attendance.

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Public Participation: None

Item #1: PUBLIC HEARING - 2023 Tax Year Proposed Property Tax Rate for City of Diboll.

Public Participation: None

Item #2: Consideration and possible action to approve Property Tax Rate Ordinance 2023-09-001.

Reading the required language, Daniel Lopez made the motion to approve and Nora Munoz second. All in Favor, none opposed, motion carries.

Item #3: PUBLIC HEARING – First Reading of the Proposed 2023-2024 Fiscal Year Operating Budget for the City of Diboll.

Public Participation: None

Item #4: Consideration and possible action to approve excluding the prison populations when redrawing Election Districts for the City of Diboll.

Nora Munoz made a motion to approve and Daniel Lopez second.
All in Favor, none opposed, motion carries.

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Adjournment

Mayor Wilkerson called to adjourn at 5:24p.m.

Minutes of the September 5, 2023 Special Called Meeting approved by council on this the 12th day of September, 2023.

Trey Wilkerson, Mayor

ATTEST BY:

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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NOTICE OF MEETING
OF THE
CITY OF DIBOLL CITY COUNCIL

The City Council will meet in a regular session meeting in the City Hall Council Chambers, located at 400 Kenley, Diboll, Texas, on Tuesday, September 12, 2023 at 5:15p.m.

Call to Order

Invocation

Pledge of Allegiance

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

a. Minutes from August 8, 2023, Regular Session Meeting
b. Minutes from September 5, 2023, Special Called Meeting
c. Financial Statement for August 2023
d. 12-Month Attendance Record for August 2023

Item #2: Mayor Trey Wilkerson to present the Oath and Statement of Officer to newly hired Police Officer.

Item #3: Consideration and possible action to approve Ordinance 2023-09-002; establishing rates charged for water and sanitary sewer usage in the City of Diboll, Texas.

Item #4: Consideration and possible action to adopt Ordinance 2023-09-003, approving and documenting a revised 2023 fee schedules, combining all categories of fees, for the City of Diboll.

Item #5: PUBLIC HEARING – Second Reading of the Proposed 2023-2024 Fiscal Year Operating Budget for the City of Diboll.

Item #6: Consideration and possible action to adopt Ordinance 2023-09-004, approving proposed 2023-2024 Fiscal Year Operating Budget.

Item #7: Council to receive information from Tim Chambers, Chief Appraiser for (ACAD) Angelina County Appraisal District.

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Item #8: Consideration and possible action to approve Resolution 2023-09-001; purchase of new Real Property/Disbursement of existing ACAD Building.

Item #9: Consideration and possible action to approve Boundaries Map of Election Districts known as Districts 1, 2, 3, and 4 for the City of Diboll.

Item #10: Consideration and possible action to approve Interlocal Agreement for stray Animal Control Services between the City of Lufkin and the City of Diboll.

Item #11: DEPARTMENT HEAD REPORTS

a. Fire Department Report
b. Police Department Report
c. Public Works Report
d. Code Compliance Report
e. Finance & Court Report
f. City Manager Report

Adjournment

Note: Mayor and Council Reports on Items of Community Interest- Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; (6) announcements involving imminent threat to public health and safety.

I certify that this Notice of Meeting was posted in a glass-enclosed case in front of City Hall at 400 Kenley Street, Diboll, Texas, and available for viewing by the public prior to 5:15 p.m. on September 8, 2023, as well as at the City's website.

Rosa M. Olvera

Rosa M. Olvera - City Secretary
Posted: 09/08/2023

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MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS REGULAR SESSION MEETING ON TUESDAY, AUGUST 8, 2023, AT 5:15 P.M., IN THE DIBOLL CITY HALL CHAMBERS.

COUNCIL PRESENT

Mayor Trey Wilkerson, Mayor Pro Tem Daniel Lopez, Councilmembers Jana Coulter, Luis Maldonado, Nora Munoz, Ruben Terrazas and Ray Williams, Jr.

COUNCIL ABSENT

None

STAFF PRESENT

City Manager Jason A. Arnold, City Secretary Rosa Olvera, Finance Director Sam Durham, Chief of Police Michael Skillern and Code Compliance Official Tino Lopez.

Call to Order: Mayor Trey Wilkerson called the meeting to order at 5:15p.m.

Mayor Trey Wilkerson gave the invocation, then led the Pledge of Allegiance which was recited by those in attendance.

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Public Participation: None

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

a. Minutes from July 13, 2023, Regular Session Meeting
b. Financial Statement for July 2023
c. 12-Month Attendance Record for July 2023
d. Investment Report for Quarter ending June 2023

Nora Munoz made a motion to approve and Ray Williams, Jr. second.
All in Favor, none opposed, motion carries.

Item #2: Consideration and possible action to approve the City of Diboll Investment Policy.

Luis Maldonado made a motion to approve and Ray Williams, Jr. second.
All in Favor, none opposed, motion carries.

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Item #3: Consideration and possible action to approve Ordinance 2023-08-001 amending Chapter 5 Article I. Sec 5-10. Code Edition and Appendices Schedule of the Code of Ordinances of the City of Diboll and adopting the 2018 Edition of the:

International Building Code (IBC).
International Residential Code (IRC).
International Existing Building Code (IEBC).
International Energy Conservation Code (IECC).
International Mechanical Code (IMC).
International Fuel Gas Code (IFGC).
International Fire Code (IFC).
International Plumbing Code (IPC).
International Property Maintenance Code (IPMC).

Daniel Lopez made a motion to approve and Luis Maldonado second.
All in Favor, none opposed, motion carries.

Item #4: Consideration and possible action to approve Ordinance 2023-08-002 amending Chapter 5 Article I. Sec 5-10. Code Edition and Appendices Schedule of the Code of Ordinances of the City of Diboll and adopting the 2023 Edition of the:
National Electric Code (NEC) 2023.

Nora Munoz made a motion to approve and Jana Coulter second.
All in Favor, none opposed, motion carries.

Item #5: Consideration and possible action to approve amendment to Vendor, Peddler, Solicitor Ordinance 2023-08-003.

Ray Williams, Jr. made a motion to approve and Luis Maldonado second.
All in Favor, none opposed, motion carries.

Item #6: Consideration and possible action to approve City of Diboll Parks User Agreement for Long-Term Vendors.

Daniel Lopez made a motion to approve and Jana Coulter second.
All in Favor, none opposed, motion carries.

Item #7: Consideration and possible action to approve Ordinance 2023-08-004 Recreational Vehicle Parking & Storage

Daniel Lopez made a motion to approve with edit to omit Sec 2, c3,h and Jana Coulter second. All in Favor, none opposed, motion carries.

Item #8: Consideration and possible action to approve an Amnesty period for Junked Vehicles.

Ray Williams, Jr. made a motion to approve and Daniel Lopez second.
All in Favor, none opposed, motion carries.

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Item #9: DEPARTMENT HEAD REPORTS

a. Fire Department Report
b. Police Department Report
c. Public Works Report
d. Code Compliance Report
e. Finance & Court Report
f. City Manager Report

Adjournment

Mayor Wilkerson called to adjourn at 5:41p.m.

Minutes of the June 13, 2023 Regular Session Meeting approved by council on this the 12th day of September, 2023.

_____

Trey Wilkerson, Mayor

ATTEST BY:

_____

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS SPECIAL CALLED MEETING ON TUESDAY, SEPTEMBER 5, 2023, AT 5:15 P.M., IN THE DIBOLL CITY HALL CHAMBERS.

COUNCIL PRESENT

Mayor Trey Wilkerson, Mayor Pro Tem Daniel Lopez, Councilmembers Jana Coulter, Nora Munoz, Ruben Terrazas and Ray Williams, Jr.

COUNCIL ABSENT

Councilmember Luis Maldonado

STAFF PRESENT

City Manager Jason A. Arnold, City Secretary Rosa Olvera and Finance Director Sam Durham.

Call to Order: Mayor Trey Wilkerson called the meeting to order at 5:15p.m.

Mayor Trey Wilkerson gave the invocation, then led the Pledge of Allegiance which was recited by those in attendance.

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Public Participation: None

Item #1: PUBLIC HEARING - 2023 Tax Year Proposed Property Tax Rate for City of Diboll.

Public Participation: None

Item #2: Consideration and possible action to approve Property Tax Rate Ordinance 2023-09-001.

Reading the required language, Daniel Lopez made the motion to approve and Nora Munoz second. All in Favor, none opposed, motion carries.

Item #3: PUBLIC HEARING – First Reading of the Proposed 2023-2024 Fiscal Year Operating Budget for the City of Diboll.

Public Participation: None

Item #4: Consideration and possible action to approve excluding the prison populations when redrawing Election Districts for the City of Diboll.

Nora Munoz made a motion to approve and Daniel Lopez second.
All in Favor, none opposed, motion carries.

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Adjournment

Mayor Wilkerson called to adjourn at 5:24p.m.

Minutes of the September 5, 2023 Special Called Meeting approved by council on this the 12th day of September, 2023.

_____

Trey Wilkerson, Mayor

ATTEST BY:

_____

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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City of Diboll

Financial Report

Group Summary

For Fiscal: 2022-2023 Period Ending: 08/31/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 01 - General Fund						
Revenue						
3100 - Charges for Service	4,000.00	4,000.00	4,000.00	10,000.00	10,000.00	-6,000.00
3200 - Fines and Fees	436,500.00	436,500.00	23,515.89	251,796.89	251,796.89	184,703.11
3210 - Licenses & Permits	15,119.41	15,119.41	4,052.23	21,017.81	21,017.81	-5,898.40
3500 - Franchise Tax	399,969.77	399,969.77	8,120.04	368,427.82	368,427.82	31,541.95
3550 - Property Tax	1,302,311.28	1,302,311.28	11,458.62	1,340,678.91	1,340,678.91	-38,367.63
3700 - Sales Tax	714,000.00	714,000.00	66,368.30	709,362.81	709,362.81	4,637.19
3800 - Interest	16,500.00	16,500.00	654.60	21,342.25	21,342.25	-4,842.25
3805 - Miscellaneous	23,250.47	27,050.47	543.57	41,377.17	41,377.17	-14,326.70
3940 - Contributions & Grants	37,598.35	37,598.35	0.00	20,142.85	20,142.85	17,455.50
3960 - Donations	3,000.00	3,000.00	0.00	3,000.00	3,000.00	0.00
Revenue Total:	**2,952,249.28**	**2,956,049.28**	**118,713.25**	**2,787,146.51**	**2,787,146.51**	**168,902.77**
Expense						
4000 - Insurance	59,749.41	59,749.41	0.00	59,596.97	59,596.97	152.44
4010 - Grant Expense	18,883.00	18,883.00	16,383.00	16,383.00	16,383.00	2,500.00
4030 - Fines & Fees	120.00	120.00	0.00	138.00	138.00	-18.00
4040 - Administrative	406,818.00	406,818.00	25,113.32	331,643.86	338,099.02	68,718.98
4080 - Capital Purchase	138,395.00	138,395.00	2,100.00	120,068.15	143,994.15	-5,599.15
4100 - Contractual & Professional Services	254,865.75	254,865.75	12,393.26	184,557.91	185,085.94	69,779.81
4110 - Intergov't Contracts	129,751.94	129,751.94	6,725.53	127,968.44	127,968.44	1,783.50
4210 - Project Expense	12,000.00	12,000.00	0.00	11,937.81	11,937.81	62.19
4300 - Utility	111,626.19	111,626.19	7,541.54	93,965.08	93,965.08	17,661.11
4400 - Repairs & Maintenance	252,180.00	252,860.00	10,425.22	124,809.67	148,834.59	104,025.41
4460 - Materials & Supplies	202,896.11	202,896.11	12,390.91	170,386.42	176,931.27	25,964.84
4500 - Miscellaneous	10,866.99	10,866.99	580.00	13,152.51	13,281.32	-2,414.33
4800 - Payroll Expense	2,144,387.78	2,144,387.78	146,787.47	1,940,835.97	1,940,835.97	203,551.81
4860 - Personnel	48,170.00	48,170.00	3,985.10	22,140.82	23,897.42	24,272.58
9999 - Transfers	-821,172.00	-821,172.00	0.00	0.00	0.00	-821,172.00
Expense Total:	**2,969,538.17**	**2,970,218.17**	**244,425.35**	**3,217,584.61**	**3,280,948.98**	**-310,730.81**
Fund: 01 - General Fund Surplus (Deficit):	**-17,288.89**	**-14,168.89**	**-125,712.10**	**-430,438.10**	**-493,802.47**	**479,633.58**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 08/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 02 - Utility Fund						
Revenue						
3100 - Charges for Service	3,309,117.00	3,309,117.00	324,715.28	2,593,724.99	2,593,724.99	715,392.01
3130 - Penalties & Interest	30,000.00	30,000.00	66,949.00	451,655.22	451,655.22	-421,655.22
3200 - Fines and Fees	3,492.70	3,492.70	0.00	3,492.70	3,492.70	0.00
3800 - Interest	13,500.00	13,500.00	0.00	14,846.57	14,846.57	-1,346.57
3805 - Miscellaneous	8,752.00	8,752.00	3,468.27	27,606.85	27,606.85	-18,854.85
3940 - Contributions & Grants	0.00	0.00	0.00	34,500.00	34,500.00	-34,500.00
Revenue Total:	**3,364,861.70**	**3,364,861.70**	**395,132.55**	**3,125,826.33**	**3,125,826.33**	**239,035.37**
Expense						
4000 - Insurance	27,328.66	27,328.66	0.00	27,328.66	27,328.66	0.00
4030 - Fines & Fees	11,500.00	11,500.00	93.18	8,523.26	8,523.26	2,976.74
4040 - Administrative	56,200.00	56,200.00	0.00	46,768.66	46,864.67	9,335.33
4080 - Capital Purchase	94,738.00	94,738.00	0.00	84,859.12	84,859.12	9,878.88
4100 - Contractual & Professional Services	934,010.65	934,010.65	118,823.73	839,596.28	841,646.98	92,363.67
4110 - Intergov't Contracts	15,000.00	15,000.00	199.60	3,767.49	3,767.49	11,232.51
4300 - Utility	151,880.00	151,880.00	12,208.60	128,949.47	128,949.47	22,930.53
4400 - Repairs & Maintenance	260,200.00	260,710.00	101,580.91	217,471.31	232,361.67	28,348.33
4460 - Materials & Supplies	222,925.00	221,748.00	15,530.84	152,334.09	173,678.04	48,069.96
4800 - Payroll Expense	581,955.09	581,955.09	35,348.16	502,405.96	502,405.96	79,549.13
4860 - Personnel	5,247.52	6,114.52	606.00	5,398.23	5,509.23	605.29
9999 - Transfers	1,068,149.50	1,068,149.50	0.00	0.00	0.00	1,068,149.50
Expense Total:	**3,429,134.42**	**3,429,334.42**	**284,391.02**	**2,017,402.53**	**2,055,894.55**	**1,373,439.87**
Fund: 02 - Utility Fund Surplus (Deficit):	**-64,272.72**	**-64,472.72**	**110,741.53**	**1,108,423.80**	**1,069,931.78**	**-1,134,404.50**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 08/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 03 - Recreation Fund						
Revenue						
3100 - Charges for Service	652.50	652.50	0.00	1,012.50	1,012.50	-360.00
3900 - Rentals & Leases	58,100.00	58,100.00	8,606.27	63,904.14	63,904.14	-5,804.14
3960 - Donations	7,700.00	7,700.00	0.00	7,700.00	7,700.00	0.00
Revenue Total:	**66,452.50**	**66,452.50**	**8,606.27**	**72,616.64**	**72,616.64**	**-6,164.14**
Expense						
4000 - Insurance	675.93	675.93	0.00	675.93	675.93	0.00
4040 - Administrative	3,310.00	3,310.00	552.54	1,296.04	1,737.88	1,572.12
4100 - Contractual & Professional Services	6,050.00	6,050.00	360.00	1,536.15	1,536.15	4,513.85
4300 - Utility	57,035.00	57,035.00	6,775.29	54,773.55	54,773.55	2,261.45
4400 - Repairs & Maintenance	41,964.18	41,964.18	5,001.92	23,226.31	27,251.00	14,713.18
4460 - Materials & Supplies	1,300.00	1,300.00	0.00	0.00	0.00	1,300.00
4800 - Payroll Expense	12,416.84	12,416.84	0.00	11,916.80	11,916.80	500.04
9999 - Transfers	-58,000.00	-58,000.00	0.00	0.00	0.00	-58,000.00
Expense Total:	**64,751.95**	**64,751.95**	**12,689.75**	**93,424.78**	**97,891.31**	**-33,139.36**
Fund: 03 - Recreation Fund Surplus (Deficit):	**1,700.55**	**1,700.55**	**-4,083.48**	**-20,808.14**	**-25,274.67**	**26,975.22**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 08/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 05 - Special Revenue Fund						
Revenue						
3805 - Miscellaneous	0.00	0.00	0.00	-82.08	-82.08	82.08
3940 - Contributions & Grants	1,200.00	1,200.00	60,000.00	61,281.31	61,281.31	-60,081.31
Revenue Total:	**1,200.00**	**1,200.00**	**60,000.00**	**61,199.23**	**61,199.23**	**-59,999.23**
Expense						
4010 - Grant Expense	78,937.36	78,937.36	750.00	38,902.90	38,902.90	40,034.46
4210 - Project Expense	2,403.93	2,403.93	0.00	749.00	749.00	1,654.93
Expense Total:	**81,341.29**	**81,341.29**	**750.00**	**39,651.90**	**39,651.90**	**41,689.39**
Fund: 05 - Special Revenue Fund Surplus (Deficit):	**-80,141.29**	**-80,141.29**	**59,250.00**	**21,547.33**	**21,547.33**	**-101,688.62**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 08/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 06 - Hotel/Motel Tax Fund						
Revenue						
3400 - Hotel Motel Tax	14,000.00	14,000.00	3,159.46	13,884.90	13,884.90	115.10
Revenue Total:	**14,000.00**	**14,000.00**	**3,159.46**	**13,884.90**	**13,884.90**	**115.10**
Expense						
9999 - Transfers	57,000.00	57,000.00	0.00	0.00	0.00	57,000.00
Expense Total:	**57,000.00**	**57,000.00**	**0.00**	**0.00**	**0.00**	**57,000.00**
Fund: 06 - Hotel/Motel Tax Fund Surplus (Deficit):	**-43,000.00**	**-43,000.00**	**3,159.46**	**13,884.90**	**13,884.90**	**-56,884.90**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 08/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 07 - Seized Fund						
Revenue						
3800 - Interest	0.00	0.00	1.30	12.21	12.21	-12.21
Revenue Total:	**0.00**	**0.00**	**1.30**	**12.21**	**12.21**	**-12.21**
Fund: 07 - Seized Fund Total:	**0.00**	**0.00**	**1.30**	**12.21**	**12.21**	**-12.21**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 08/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 09 - MC Security Fund						
Revenue						
3200 - Fines and Fees	7,000.00	7,000.00	597.96	5,846.36	5,846.36	1,153.64
Revenue Total:	**7,000.00**	**7,000.00**	**597.96**	**5,846.36**	**5,846.36**	**1,153.64**
Expense						
9999 - Transfers	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00
Expense Total:	**7,000.00**	**7,000.00**	**0.00**	**0.00**	**0.00**	**7,000.00**
Fund: 09 - MC Security Fund Surplus (Deficit):	**0.00**	**0.00**	**597.96**	**5,846.36**	**5,846.36**	**-5,846.36**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 08/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 10 - MC Tech Fund						
Revenue						
3200 - Fines and Fees	7,000.00	7,000.00	588.77	6,227.95	6,227.95	772.05
Revenue Total:	**7,000.00**	**7,000.00**	**588.77**	**6,227.95**	**6,227.95**	**772.05**
Expense						
4300 - Utility	5,070.00	5,070.00	224.29	2,836.69	2,836.69	2,233.31
Expense Total:	**5,070.00**	**5,070.00**	**224.29**	**2,836.69**	**2,836.69**	**2,233.31**
Fund: 10 - MC Tech Fund Surplus (Deficit):	**1,930.00**	**1,930.00**	**364.48**	**3,391.26**	**3,391.26**	**-1,461.26**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 08/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 12 - Red Light Fund						
Revenue						
3800 - Interest	0.00	0.00	25.65	254.42	254.42	-254.42
Revenue Total:	**0.00**	**0.00**	**25.65**	**254.42**	**254.42**	**-254.42**
Expense						
9999 - Transfers	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00
Expense Total:	**25,000.00**	**25,000.00**	**0.00**	**0.00**	**0.00**	**25,000.00**
Fund: 12 - Red Light Fund Surplus (Deficit):	**-25,000.00**	**-25,000.00**	**25.65**	**254.42**	**254.42**	**-25,254.42**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 08/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 13 - Debt Service Fund						
Revenue						
3550 - Property Tax	140,659.72	140,659.72	1,339.57	145,348.82	145,348.82	-4,689.10
3800 - Interest	306.74	306.74	3.01	414.34	414.34	-107.60
Revenue Total:	**140,966.46**	**140,966.46**	**1,342.58**	**145,763.16**	**145,763.16**	**-4,796.70**
Expense						
4015 - Bond Expense	605,268.25	605,268.25	0.00	605,268.26	605,268.26	-0.01
4020 - Note Expense	22,978.00	22,978.00	0.00	22,978.00	22,978.00	0.00
4030 - Fines & Fees	1,500.00	1,500.00	0.00	950.00	950.00	550.00
9999 - Transfers	-434,427.50	-434,427.50	0.00	0.00	0.00	-434,427.50
Expense Total:	**195,318.75**	**195,318.75**	**0.00**	**629,196.26**	**629,196.26**	**-433,877.51**
Fund: 13 - Debt Service Fund Surplus (Deficit):	**-54,352.29**	**-54,352.29**	**1,342.58**	**-483,433.10**	**-483,433.10**	**429,080.81**

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 14 - Endowment Fund						
Revenue						
3800 - Interest	8,050.00	8,050.00	0.00	0.00	0.00	8,050.00
Revenue Total:	**8,050.00**	**8,050.00**	**0.00**	**0.00**	**0.00**	**8,050.00**
Expense						
9999 - Transfers	8,050.00	8,050.00	0.00	0.00	0.00	8,050.00
Expense Total:	**8,050.00**	**8,050.00**	**0.00**	**0.00**	**0.00**	**8,050.00**
Fund: 14 - Endowment Fund Surplus (Deficit):	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 08/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 15 - Restricted Project Fund						
Expense						
9999 - Transfers	-83,009.13	-83,009.13	0.00	0.00	0.00	-83,009.13
Expense Total:	**-83,009.13**	**-83,009.13**	**0.00**	**0.00**	**0.00**	**-83,009.13**
Fund: 15 - Restricted Project Fund Total:	**-83,009.13**	**-83,009.13**	**0.00**	**0.00**	**0.00**	**-83,009.13**

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 16 - MC Local Truancy Prevention & Diversion Fund						
Revenue						
3200 - Fines and Fees	8,000.00	8,000.00	604.02	5,810.51	5,810.51	2,189.49
Revenue Total:	**8,000.00**	**8,000.00**	**604.02**	**5,810.51**	**5,810.51**	**2,189.49**
Fund: 16 - MC Local Truancy Prevention & Diversion Fund Total:	**8,000.00**	**8,000.00**	**604.02**	**5,810.51**	**5,810.51**	**2,189.49**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 08/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 17 - MC Municipal Jury Fund						
Revenue						
3200 - Fines and Fees	150.00	150.00	12.03	115.56	115.56	34.44
Revenue Total:	**150.00**	**150.00**	**12.03**	**115.56**	**115.56**	**34.44**
Expense						
9999 - Transfers	400.00	400.00	0.00	0.00	0.00	400.00
Expense Total:	**400.00**	**400.00**	**0.00**	**0.00**	**0.00**	**400.00**
Fund: 17 - MC Municipal Jury Fund Surplus (Deficit):	**-250.00**	**-250.00**	**12.03**	**115.56**	**115.56**	**-365.56**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 08/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 18 - Keep Diboll Beautiful Fund						
Revenue						
3940 - Contributions & Grants	0.00	0.00	25,000.00	25,000.00	25,000.00	-25,000.00
3960 - Donations	0.00	0.00	55.20	380.40	380.40	-380.40
Revenue Total:	**0.00**	**0.00**	**25,055.20**	**25,380.40**	**25,380.40**	**-25,380.40**
Expense						
4210 - Project Expense	26,780.69	26,780.69	2,272.12	12,425.43	15,366.17	11,414.52
Expense Total:	**26,780.69**	**26,780.69**	**2,272.12**	**12,425.43**	**15,366.17**	**11,414.52**
Fund: 18 - Keep Diboll Beautiful Fund Surplus (Deficit):	**-26,780.69**	**-26,780.69**	**22,783.08**	**12,954.97**	**10,014.23**	**-36,794.92**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 08/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 19 - Street Project Fund						
Revenue						
3800 - Interest	0.00	0.00	86.33	864.67	864.67	-864.67
Revenue Total:	**0.00**	**0.00**	**86.33**	**864.67**	**864.67**	**-864.67**
Fund: 19 - Street Project Fund Total:	**0.00**	**0.00**	**86.33**	**864.67**	**864.67**	**-864.67**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 08/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 20 - ARPA Fund						
Revenue						
3800 - Interest	0.00	0.00	589.24	6,071.76	6,071.76	-6,071.76
Revenue Total:	**0.00**	**0.00**	**589.24**	**6,071.76**	**6,071.76**	**-6,071.76**
Expense						
4210 - Project Expense	0.00	0.00	0.00	64,291.59	64,291.59	-64,291.59
Expense Total:	**0.00**	**0.00**	**0.00**	**64,291.59**	**64,291.59**	**-64,291.59**
Fund: 20 - ARPA Fund Surplus (Deficit):	**0.00**	**0.00**	**589.24**	**-58,219.83**	**-58,219.83**	**58,219.83**
Total Surplus (Deficit):	**-216,446.20**	**-213,526.20**	**69,762.08**	**180,206.82**	**70,943.16**	

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Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
01 - General Fund	-17,288.89	-14,168.89	-125,712.10	-430,438.10	-493,802.47	479,633.58
02 - Utility Fund	-64,272.72	-64,472.72	110,741.53	1,108,423.80	1,069,931.78	-1,134,404.50
03 - Recreation Fund	1,700.55	1,700.55	-4,083.48	-20,808.14	-25,274.67	26,975.22
05 - Special Revenue Fund	-80,141.29	-80,141.29	59,250.00	21,547.33	21,547.33	-101,688.62
06 - Hotel/Motel Tax Fund	-43,000.00	-43,000.00	3,159.46	13,884.90	13,884.90	-56,884.90
07 - Seized Fund	0.00	0.00	1.30	12.21	12.21	-12.21
09 - MC Security Fund	0.00	0.00	597.96	5,846.36	5,846.36	-5,846.36
10 - MC Tech Fund	1,930.00	1,930.00	364.48	3,391.26	3,391.26	-1,461.26
12 - Red Light Fund	-25,000.00	-25,000.00	25.65	254.42	254.42	-25,254.42
13 - Debt Service Fund	-54,352.29	-54,352.29	1,342.58	-483,433.10	-483,433.10	429,080.81
14 - Endowment Fund	0.00	0.00	0.00	0.00	0.00	0.00
15 - Restricted Project Fund	83,009.13	83,009.13	0.00	0.00	0.00	83,009.13
16 - MC Local Truancy Prevent…	8,000.00	8,000.00	604.02	5,810.51	5,810.51	2,189.49
17 - MC Municipal Jury Fund	-250.00	-250.00	12.03	115.56	115.56	-365.56
18 - Keep Diboll Beautiful Fund	-26,780.69	-26,780.69	22,783.08	12,954.97	10,014.23	-36,794.92
19 - Street Project Fund	0.00	0.00	86.33	864.67	864.67	-864.67
20 - ARPA Fund	0.00	0.00	589.24	-58,219.83	-58,219.83	58,219.83
Total Surplus (Deficit):	**-216,446.20**	**-213,526.20**	**69,762.08**	**180,206.82**	**70,943.16**	

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DIBOLL CITY COUNCIL
12-MONTH ATTENDANCE RECORD

Council Member	9/13/2022	10/11/2022	11/15/2022	12/13/2022	1/10/2023	2/14/2023	3/14/2023
Jana Coulter							
Luis Maldonado	0	0	1	0	0	1	0
Nora Munoz							
Daniel Lopez	0	0	0	0	0	0	0
Ruben Terrazas	0	1	0	0	0	0	0
Ray Williams, Jr.	0	0	0	0	1	0	0
Trey Wilkerson	0	0	0	0	0	0	0
Total Absences	**0**	**1**	**1**	**0**	**1**	**1**	**0**

Council Member	4/11/2023	5/9/2023	5/15/2023	6/13/2023	6/20/2023	7/11/2023	8/8/2023	TOTAL TO-DATE
Jana Coulter				0	0	0	0	**0**
Luis Maldonado	0	0	1	0	0	0	0	**3**
Nora Munoz				0	0	0	0	**0**
Daniel Lopez	0	0	0	0	1	0	0	**1**
Ruben Terrazas	0	0	0	0	1	0	0	**2**
Ray Williams, Jr.	0	0	0	0	0	0	0	**1**
Trey Wilkerson	0	0	0	0	0	0	0	**0**
Total Absences	**0**	**0**	**1**	**0**	**2**	**0**	**0**	**7**

Rosa M. Olvera - City Secretary

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Form #2204 Rev 9/2017 **Submit to:** **SECRETARY OF STATE** **Government Filings Section** **P O Box 12887** **Austin, TX 78711-2887** **512-463-6334** **FAX 512-463-5569** **Filing Fee: None**	**This space reserved for office use** **OATH OF OFFICE**

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
I, Detric Murray , do solemnly swear (or affirm), that I will faithfully execute the duties of the office of Police Officer for the City of Diboll of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State, so help me God.

Signature of Officer

Certification of Person Authorized to Administer Oath

State of Texas

County of Angelina

Sworn to and subscribed before me on this 12th day of , September 20 23.

(Affix Notary Seal, only if oath administered by a notary.)

Signature of Notary Public or
Signature of Other Person Authorized to Administer An Oath

Printed or Typed Name

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ORDINANCE NO. 2023-09-002

AN ORDINANCE AMENDING CHAPTER 21, ARTICLE II, SECTION 21-17 AND CHAPTER 21, ARTICLE III, SECTION 21-33 OF THE CODE OF ORDINANCES FOR THE CITY OF DIBOLL BY ESTABLISHING RATES CHARGED FOR WATER AND SANITARY SEWER USAGE IN THE CITY OF DIBOLL, TEXAS.

WHEREAS, the Code of Ordinances of the City of Diboll, Angelina County, Texas in various chapters and sections, provides for certain rates and fees to be charges for water and sanitary sewer usage; and

WHEREAS, the City Council desires that these rates and fees will supersede all rates and fees previously established in all chapters, articles, and sections of the Code of Ordinances for the City of Diboll, Texas; and

WHEREAS, the City Council desires that those rates and fees shall be set by ordinance and kept on file with the City Secretary of the City of Diboll.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Diboll, Texas, that:

I.

Chapter 21, Article II, Section 21-17 is hereby amended as follows until changed by Ordinance of City Council of the City of Diboll, Texas:

The following schedule of monthly rates and charges for services furnished by the city's waterworks system is adopted:

Residential	
Minimum charge (includes first two thousand (2,000) gallons	$28.52
Next three thousand (3,000) gallons (2,001 to 5,000)	$5.63/m
Next five thousand (5,000) gallons (5,001 to 10,000)	$6.20/m
Next ten thousand (10,000) gallons (10,001 to 20,000)	$6.81/m
All over twenty thousand (20,000) gallons	$7.50/m

Commercial	
Minimum charge (includes first two thousand (2,000) gallons	$38.51
Next eighteen thousand (18,000) gallons (2,001 to 20,000)	$7.38/m
Next eighty thousand (80,000) gallons (20,001 to 100,000)	$8.36/m
All over one hundred thousand (100,000) gallons	$9.19/m

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The rates charged for water delivered to nonresidents of the city shall be double the above.

II.

Chapter 21, Article III, Section 21-33 is hereby amended as follows until changed by Ordinance of City Council of the City of Diboll, Texas:

The following schedule of monthly rates and charges for services furnished by the city's sanitary sewer system is adopted:

Residential	
Minimum charge (includes first two thousand (2,000) gallons	$20.89
All over two thousand (2,000) gallons	$5.64/m

Commercial	
Minimum charge (includes first two thousand (2,000) gallons	$28.19
All over two thousand (2,000) gallons	$7.51/m

The rates charged for water delivered to nonresidents of the city shall be double the above.

III.

For industrial users who can substantiate that less than seventy (70) percent of their metered water use is returned to the sewer system, sewer bills may be calculated based upon the actual amount returned to the sewer. The industrial user shall be responsible for accurate measurement of the sewer flows. The industrial user shall obtain city approval of the method of measurement prior to measuring flows. Approval of the method of measurements and the flow measurements shall be solely that of the City of Diboll. For industrial users whose sewer does not meet the definition of normal domestic waste as defined in section 21-46, sewer bills shall be calculated as required in section 21-53.

IV.

This Ordinance shall take effect and be in full force and effect on October 1, 2023.

PASSES AND APPROVED this the 12th day of September, 2023

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_____

Trey Wilkerson, Mayor

ATTEST:

_____

Rosa Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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ORDINANCE NO. 2023-09-003

AN ORDINANCE CREATING A FEE SCHEDULE IN THE CODE OF ORDINANCES FOR THE CITY OF DIBOLL, TEXAS ESTABLISHING RATES AND FEES OR CERTAIN ITEMS, SERVICES AND PERMITS PROVIDED FOR IN THE CODE OF ORDINANCES OF THE CITY OF DIBOLL, TEXAS.

WHEREAS, the Code of Ordinances of the City of Diboll, Angelina County, Texas in various chapters and sections, provides for certain rates and fees to be charges for certain items, services and permits; and

WHEREAS, the City Council desires that these rates and fees will supersede all rates and fees previously established in all chapters, articles, and sections of the Code of Ordinances for the City of Diboll, Texas; and

WHEREAS, the City Council desires that those rates and fees shall be set by ordinance and kept on file with the City Secretary of the City of Diboll.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Diboll, Texas, that:

I.

The attached schedule of fees, rates and permits, described as Appendix "A" and incorporated herein for all purposes is hereby adopted in its entirety and the amounts set forth for fees, rated and permits therein shall stand until changed by Ordinance of City Council of the City of Diboll, Texas.

II.

This Ordinance together with its Appendix "A" shall at all times be available for public viewing in the office of the City Secretary of the City of Diboll, Texas.

III.

This Ordinance shall take effect and be in full force and effect on October 1, 2023.

PASSES AND APPROVED this the 12th day of September, 2023

_____

Trey Wilkerson, Mayor

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ATTEST:

_____

Rosa Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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CITY OF DIBOLL
APPENDIX A
FEE SCHEDULE

ADMINISTRATIVE FEE SCHEDULE

Notary	$5.00
NSF Returned Check	$35.00

ANIMAL CONTROL FEE SCHEDULE

Impoundment Fee – First Offense	$100.00
Impoundment Fee	$150.00
Surrender Fee	$150.00

CODE ENFORCEMENT FEE SCHEDULE

Administrative Mowing Fee for Code Violation	Actual Cost Plus	$150.00
Code Violation Penalty		Up to $500.00

UTILITY RATES AND FEE SCHEDULE

Sewer System

Residential	
Minimum charge (includes first two thousand (2,000) gallons	$20.89
All over two thousand (2,000) gallons	$5.64/m

Commercial	
Minimum charge (includes first two thousand (2,000) gallons	$28.19
All over two thousand (2,000) gallons	$7.51/m

The rates charged for sewer delivered to nonresidents of the city shall be double the above.

Waterworks System

Residential	
Minimum charge (includes first two thousand (2,000) gallons	$28.52
Next three thousand (3,000) gallons (2,001 to 5,000)	$5.63/m
Next five thousand (5,000) gallons (5,001 to 10,000)	$6.2/m

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Next ten thousand (10,000) gallons (10,001 to 20,000)	$6.81/m
All over twenty thousand (20,000) gallons	$7.50/m

Commercial	
Minimum charge (includes first two thousand (2,000) gallons	$38.51
Next eighteen thousand (18,000) gallons (2,001 to 20,000)	$7.38/m
Next eighty thousand (80,000) gallons (20,001 to 100,000)	$8.36/m
All over one hundred thousand (100,000) gallons	$9.19/m

The rates charged for water delivered to nonresidents of the city shall be double the above.

Turn On / Turn off / Courtesy Call	$15.00
Water Deposit	
Owner	$125.00
Renter	$175.00
New Service Connection Fee	$25.00
Transfer Fee	$25.00
Late Charge, if paid after 10th	10% of total amount due, Min $10.00
Reconnect Fee	$50.00
Plug Meter Charge	$50.00
Pulled Meter Charge	Actual Cost Plus Time & Materials
Meter Repair	Actual Cost Plus Time & Materials

Sewer Taps	
4” Sewer Tap	$410.00
6” Sewer Tap	$430.00
Sewer Tap > 6”	Actual Cost Plus Time & Materials

Water Taps	
¾” Water Tap w/ Meter	$920
1” Water Tap w/ Meter	$1165
1.5” Water Tap w/ Meter	$2075
2” Water Tap w/ Meter	$2540
Water Tap > 2” w/ Meter	Actual Cost Plus Time & Materials

Water Meter Only	
¾” Water Meter	$550
1” Water Meter	$600
1.5” Water Meter	$1050
2” Water Meter	$1200
Water Meter > 2”	Actual Cost Plus Time & Materials

Wholesale Water (per 1,000 gallon)	$3.29
Fire Hydrant Meter Deposit	$1000.00
Fire Hydrant Meter Monthly Rental Fee	$100.00
Fire Hydrant Water Usage (per 1,000 gallons)	$9.08

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Solid Waste

Residential Rate	$16.15

Commercial Rate

Size	Freq/Week	Rate
2 yd	1	$102.97
2 yd	2	$184.96
2 yd	3	$200.83
2 yd	4	$234.94
2 yd	5	$274.93
3 yd	1	$115.47
3 yd	2	$195.45
3 yd	3	$238.69
3 yd	4	$278.68
3 yd	5	$324.92
4 yd	1	$140.96
4 yd	2	$212.95
4 yd	3	$269.93
4 yd	4	$362.90
4 yd	5	$465.56
6 yd	1	$147.96
6 yd	2	$267.94
6 yd	3	$370.42
6 yd	4	$487.89
6 yd	5	$587.87
8 yd	1	$212.95
8 yd	2	$334.17
8 yd	3	$456.14
8 yd	4	$578.61
8 yd	5	$687.33
Hand Account		$22.00

Roll-Offs

Open Top	Rate
20 yd	$513.79
30 yd	$614.47
40 yd	$715.16
42 yd	$768.81

Compactor	Rate
26 yd	$683.40
40 yd	$723.68
42 yd	$777.76

Open Top; no landfill	Rate
20 yd	$340.35
30 yd	$354.29
40 yd	$368.24
42 yd	$404.54

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Compactor; no landfill	Rate
26 yd	$364.44
40 yd	$369.26
42 yd	$405.59

BUILDING AND DEVELOPMENT FEE SCHEDULE

Residential – New Single Family and Duplex Construction	
Building	$0.40 per sq. ft. conditioned space
Mechanical	$0.02 per sq. ft. conditioned space
Electrical	$0.04 per sq. ft. conditioned space
Plumbing	$0.06 per sq. ft. conditioned space
Roofing	$50.00 base fee plus $1.25 per square

Residential – Remodeling, Alterations, Additions, and Repairs*	
Building	$50.00 base fee plus $0.25 per sq. ft.
Mechanical	$50.00 base fee plus $0.02 per sq. ft.
Electrical	$50.00 base fee plus $0.04 per sq. ft.
Plumbing	$50.00 base fee plus $0.06 per sq. ft.
Roofing	$50.00 base fee plus $1.25 per square

*sq. ft. based on space subject to the remodel, alteration, addition, or repairs.

Commercial – New Construction /Apartments	
Building	$300.00 base fee plus $0.45 per sq. ft.
Shell Building	$300.00 base fee plus $0.30 per sq. ft.
Interior Finish Out	$100.00 base fee plus $0.15 per sq. ft.
Mechanical	$50.00 base fee plus $0.03 per sq. ft.
Electrical	$50.00 base fee plus $0.04 per sq. ft.
Plumbing	$50.00 base fee plus $0.06 per sq. ft.
Roofing	$50.00 base fee plus $1.25 per square

Commercial – Remodeling, Alterations, Additions, and Repairs*	
Building	$50.00 base fee plus $0.40 per sq. ft.
Mechanical	$50.00 base fee plus $0.03 per sq. ft.
Electrical	$50.00 base fee plus $0.04 per sq. ft.
Plumbing	$50.00 base fee plus $0.06 per sq. ft.
Roofing	$50.00 base fee plus $1.25 per square

*sq. ft. based on space subject to the remodel, alteration, addition, or repairs.

Other Permits & Fees	
Certificate of Occupancy (per Unit)	$50.00
Vendor Permit	$5.00 / Day or $100 / Year
Signage Permit	$100.00
Demolition Fee	$100.00
Storage Building, Carport, Shed	$50.00
Fence Permit	$40.00
Temporary Electric Pole	$50.00

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False Alarm Fee*	$50.00
*Response to alarm site if the city representatives have to secure the premises	
Construction Plan Review Fee	
Residential	Actual Cost Plus Time & Materials
Commercial	Actual Cost Plus Time & Materials
Plumbing Inspection Fee – Outside City Limits	$50.00
Inspection After Normal Business Hours	$50.00
Re-inspection Fee	$35.00
Any Fee Not Listed	$50.00
Building Permit Violation Penalty Fee*	$200.00 / Day
*Where work for which a permit is required by code is started or proceeded prior to obtaining said permit. The payment of such penalty shall not relieve any persons from fully complying with the code requirements in the execution of the work nor from any other penalties prescribed herein.	
Copies (8.5 x 11)	25¢ / sheet
Filing Fees	Actual Cost
Curb Cuts	Actual Cost Plus Time & Materials
Street Cuts	Actual Cost Plus Time & Materials
Water / Sewage Cuts	Actual Cost Plus Time & Materials

PLANNING AND ZONING FEE SCHEDULE

Plats			$250.00
Minor Plats	Preliminary & Final		$250.00
Re-Plats	Preliminary & Final		$250.00
Amended Plats	Preliminary & Final		$250.00
Vacated Plats	Preliminary & Final		
		Less than 10 Acres	$100.00
		10 to 50 Acres	$150.00
		Over 50 Acres	$200.00
Major Plats	Preliminary		
		Less than 10 Acres	$300.00
		10 to 50 Acres	$400.00
		Over 50 Acres	$500.00
Major Plats	Final		
		Less than 10 Acres	$300.00
		10 to 50 Acres	$400.00
		Over 50 Acres	$500.00
Application Fees			
	Rezoning		$200.00
	Variance		$200.00
	Specific Use Permit		$200.00
	Adult Oriented Business		$500.00
Document Fees			
	Comprehensive Plan Zoning Ordinance		Actual Cost
	Engineering		Actual Cost

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CEMETERY FEE SCHEDULE

Plot – Adult	$500.00
Plot – Infant	$250.00

PARKS & RECREATION FEE SCHEDULE

Athletic Field

Field Permit*	$15.00 / Player
*Teams charged per player that did not register to play in a Diboll Youth Baseball / Softball League the preceding season	
Park Lights	$10.00 / Hour
Trash Service	$35.00 / Hour
Field Permit Violation	$250.00
Vendor Trailer Space	$25.00 per Month

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CITY OF DIBOLL
ANNUAL OPERATING BUDGET

FOR FISCAL YEAR
OCTOBER 1, 2023 - SEPTEMBER 30, 2024

Trey Wilkerson
Mayor

CITY COUNCIL

Jana Coulter	Daniel Lopez
District 1	Mayor Pro Tem, District 4
Luis Maldonado	Ruben Terrazas
District 2	At Large Place 5
Nora Munoz	Ray Williams Jr.
District 3	At Large Place 6

Jason Arnold, City Manager
Sam Durham, Director of Finance

400 Kenley, Diboll TX 75941
phone: 936-829-4757
Fax: 936-829-1179

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CITY OF DIBOLL

Fiscal Year 2023-2024

S.B. 656 Notice

This budget will raise more revenue from property taxes than last year's budget by an amount of $120,965, which is a 8.46 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $25,255.

The Members of the governing body voted on the Budget as follows: FOR:

AGAINST:

PRESENT

and not voting:

ABSENT:

Property Tax Rare Comparison

	2023-2024	2022-2023
Property Tax Rate:	$0.583321/100	$0.583321/100
No New Revenue Tax Rate:	$0.545498/100	$0.557707/100
No New Revenue Maintenance & Operations	$0.491436/100	$0.502576/100
Voter Approval Rate	$0.718945/100	$0.583321/100
Debt Rate	$0.056726/100	$0.059002/100

Total debt obligation for CITY OF DIBOLL secured by property taxes: $1,565,000

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CITY OF DIBOLL
FY2024 BUDGET
CALENDAR OF EVENTS

DATE	ACTION	RESPOSIBILITY	DESCRIPTION
March 27-31, 2023	Mid-Year FY 22-23 Revenue Estimates and Budget Expenditure Estimates	Finance	Mid-Year FY 22-23 Revenue and Expenditure estimates
April 3-7, 2023	Mid-Year FY 22-23 Budget Expenditure Estimates	Department Heads and Applicable Staff	Mid-Year FY 22-23 Expenditure estimates
April 7, 2023	Mid-Year FY 22-23 Budget Amendment Request Submissions	Department Heads and Applicable Staff	Department Heads and Applicable Staff Mid-Year FY 22-23 Budget Amendment Request Submissions DUE and entered into Budget Mgmt. software.
April 10, 2023	Send Mid-Year Budget Review Schedule to Department Heads	Finance	Schedule of meetings will be developed and sent to department heads.
April 11-14, 2023	Departmental Mid-Year FY 22-23 Budget and Supplemental Request Reviews	Finance City Manager City Secretary Department Heads and Applicable Staff	Finance, City Manager, and City Secretary to meet with each Department Head to review Mid-Year FY 22-23 departmental budgets.
April 24-28, 2023	Review Mid-Year FY 22-23 budget line items.	Finance City Manager	Review of department Mid-Year budget amendment requests for justification and details. Line items reviewed.
April 27, 2023	Receive FY 23-24 Preliminary Property Values	Chief Appraiser Finance	Preliminary Ad Valorem revenue projections for FY 23-24 budget.
May 5, 2023	Finalize Mid-Year 22-23 Draft Budget Amendment for Council Approval	Finance City Secretary	Finalize Mid-Year 22-23 Draft Budget Amendment for Council Approval

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May 9, 2023	Mid-Year 22-23 Budget Amendment Submission to Council	City Manager	Draft Mid-Year 22-23 Budget and transmittal letter submitted to City Council.
May 15-19, 2023	FY 23-24 Revenue Estimates and Budget Expenditure Estimates	Finance	Preliminary FY 23-24 Revenue and Expenditure estimates
May 22-26, 2023	FY 23-24 Revenue Estimates and Budget Expenditure Estimates	Finance City Manager	Review of preliminary FY 23-24 Revenue and Expenditure estimates
May 30- June 2, 2023	FY 23-24 Revenue Estimates and Budget Expenditure Estimates	Department Heads and Applicable Staff	Preliminary FY 23-24 Revenue and Expenditure estimates
June 2, 2023	FY 22-23 Budget Request Submissions	Department Heads and Applicable Staff	Department Heads and Applicable Staff FY 23-24 Budget Request Submissions DUE and entered into Budget Mgmt. software.
June 5, 2023	Send FY 23-24 Budget Review Schedule to Department Heads	Finance	Schedule of meetings will be developed and sent to department heads.
June 6-9, 2023	Departmental FY 23-24 Budget and Supplemental Request Reviews	Finance City Manager City Secretary Department Heads and Applicable Staff	Finance, City Manager, and City Secretary to meet with each Department Head to review FY 23-24 departmental budgets.
June 12-16 2023	Review FY 23-24 budget line items.	Finance City Manager	Review of department FY 23-24 budgets for justification and details. Line items reviewed.
June 16, 2023	Completed FY 23-24 Dept. Budget Pages due to Finance	Department Heads and Applicable staff.	Completed FY 23-24 Departmental Budget Pages due to Finance Dept. including UPDATED Mission Statements. Description of Services, Work Program, and Performance Measures.
June 20, 2023	Council Budget Workshop	City Council Finance	Presentation and Council review of

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		City Manager City Secretary Department Heads and Applicable Staff	Preliminary FY 23-24 Budget, FY 23-24 Fee Schedule, FY 23-24 Tax Rates
July 25, 2023 (by July 31, 2023)	Receive Certified Property Values	Chief Appraiser Finance	Complete Ad Valorem revenue projections for budget.
August 1, 2023	Establish meeting dates for Public hearings, Budget and tax	City Council	Council sets date for public hearings on the proposed budget and on the tax rate.
August 5, 2023	No-new-revenues and voter-approval Tax Rates Published	Tax Assessor/Collector Finance City Secretary	The effective tax rate for fiscal 23-24 is published in the local newspaper and City's website. Tex.Tax Code 26.04 (e).
August 5, 2023	File Draft Budget	Finance City Secretary	A copy of the Draft Budget Book is filed with the municipal clerk and is available for inspection by the public and published on the City's website.
August 25, 2023	Publish notice of budget hearing	Finance City Secretary	Publish notice of budget hearing in local newspaper and on the City's website.
August 25, 2023	Notice of Proposed Tax Rate	Finance City Secretary	1st ¼ Page notice in newspaper and City's Website. Must be published at least 7 days before public hearings.
September 5, 2023	Budget Submission to Council	City Manager	Draft Budget submitted to City Council.

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	Discussion and Vote on Proposed Tax Rate	City Council	Discussion and record vote of Council for the Proposed Tax Rate per Tax Code 26.06 (b-2)
	Public Hearing *	City Council City Secretary	A public hearing is held by Council to receive public input regarding the FY 23-24 Operating Budget. ***** Requires 72 hour Open Meeting Notice
	1st Reading of Budget Ordinance*	City Council	First reading of Budget Ordinance.
	1st Public Hearing on Tax Rate	City Council	First public hearing on proposed tax rate.
	1st Reading of Tax Rate Ordinance	City Council	First reading of Tax Rate Ordinance
	1st Reading Fee Schedule	City Council	First reading of Fee Schedule Ordinance
September 12, 2023	Public Hearing *	City Council City Secretary	A public hearing is held by Council to receive public input regarding the FY 23-24 Operating Budget. ***** Requires 72 hour Open Meeting Notice
	2nd Reading of Budget Ordinance*	City Council	Second reading of Budget Ordinance and adoption.
	2nd Public Hearing on Tax Rate	City Council	Second public hearing on proposed tax rate.
	2nd Reading of Tax Rate Ordinance	City Council	Second reading of Tax Rate Ordinance and adoption.
	2nd Reading of Fee Schedule	City Council	Second reading of Fee Schedule Ordinance and adoption.

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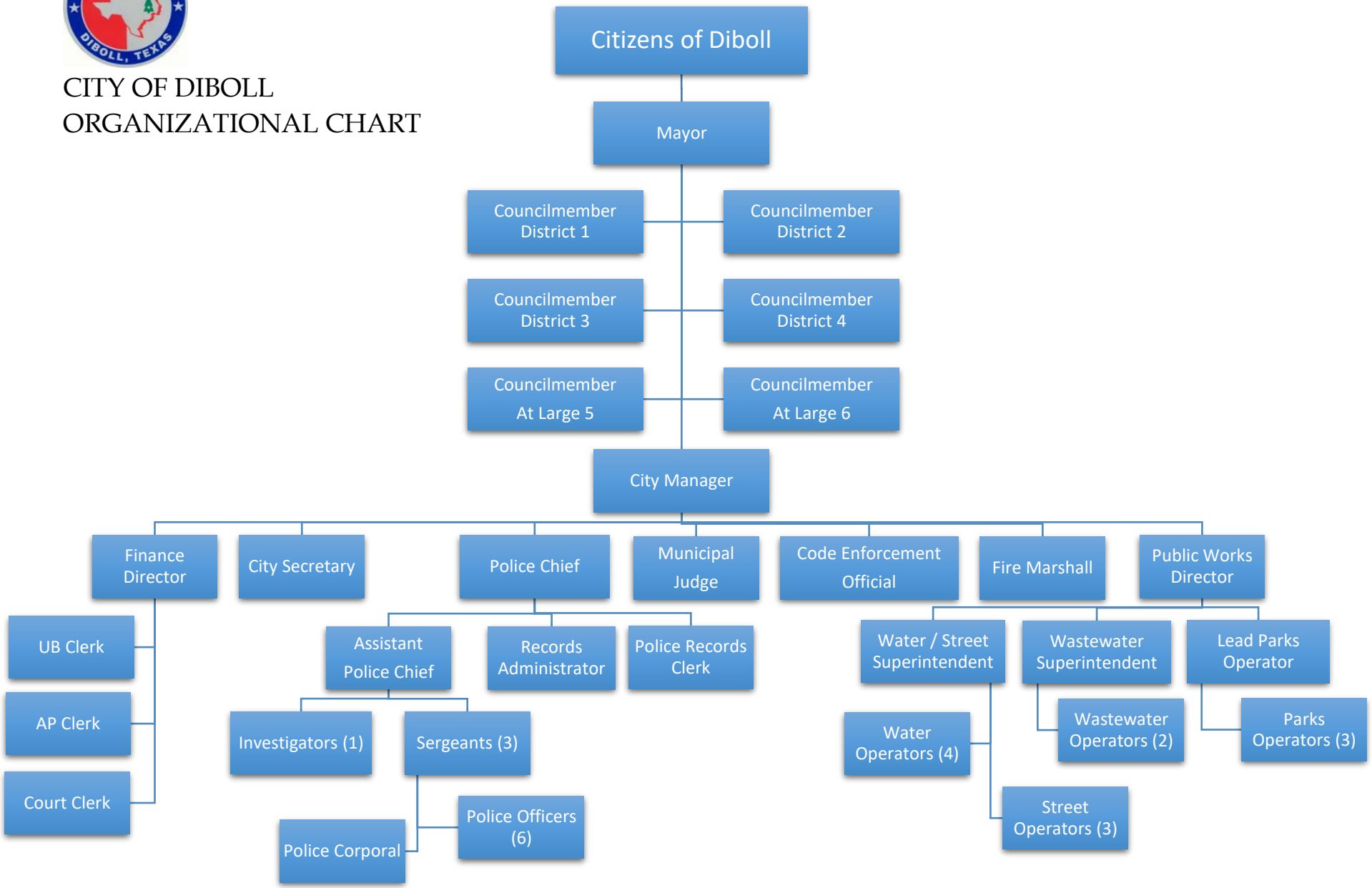
CITY OF DIBOLL
ORGANIZATIONAL CHART



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City of Diboll
FY 2024 Department Declarations

Department: Police

Mission Statement

The mission of the Diboll Police Department is to effectively and efficiently provide for the protection of lives and property, preserve the public peace, and provide needed community services with the highest level of professionalism and ethical standards.

Description of Services

The Diboll Police Department is charged with protecting the citizens and property within the city limits of Diboll. This is accomplished by answering calls for service within the city, proactively patrolling during uncommitted time as well as monitoring traffic and issuing citations when appropriate. Additionally we investigate crimes after the fact in an attempt to bring those responsible to justice. The department also places a high value on community policing, interacting with the citizens and visitors in a non law enforcement setting whenever possible.

FY 2024 Goals

The department plans to achieve and maintain a full staffing level, retaining senior officers to better serve the community. Also, we will continue to engage our officers in real world, scenario based training in an attempt to prepare them for whatever they may encounter. Deescalation training is a large part of this. Continued use of the most current technology and strengthening relationships with our law enforcement partners will be a priority. Lastly, a continued focus on community engagement will be paramount as we move into 2024.

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City of Diboll
FY 2024 Department Declarations

Department: Code Compliance

Mission Statement

The Code Compliance Department mission is to enforce the codes of the city in order to protect the health, safety, and welfare of the community and, where violations occur, to work with our citizens to achieve compliance through an efficient and fair process. ensure commercial building and residential homes constructed, altered or maintained within the City of Diboll's jurisdiction meet recognized standard for quality of life and building safety. In order to facilitate this responsibility we provide a full range of plan review and construction inspection services to support enforcement of the International Code.

Description of Services

Inspection, improvement, and rehabilitation of environmental hazards in public and private premises by determining the presence of fire or health hazards, nuisance violations, unsafe building conditions, and violations of any fire, health, or building regulation, statute, or ordinance. Patrol neighborhoods, Inspect and Identify offenses located on property. Notify property owners and tenants of offensive conditions existing on their property. Educate and cooperate with citizens to remediate offenses. Coordinate with Municipal Court to remediate offenses. Abatement of property maintenance offenses.
Coordinate with other city departments and state agencies. Creation of a new 9-1-1 addrese. Animal control service responding to nuisance complaints. Plan review and construction inspection services to support enforcement of the International Code.

FY 2024 Goals

Safeguard the public health, safety and welfare through comprehensive and timely permit plan reviews, extensive building inspections, issuance of Certificates of Occupancies, in addition to continued education. Focus on grease traps throughout the city. Focus on updating City ordinances and building codes

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City of Diboll
FY 2024 Department Declarations

Department: Street

Mission Statement

To provide a safe, efficient, and affordable system of movement of vehicle traffic through and within the city limits for residents and visitors.

Description of Services

The Street Department strives to improve, to the best of our ability, the quality of services the city provides for its citizens. This includes utilizing our Street Department to ensure our streets are adequately maintained. This also includes the mowing and upkeep of all the City of Diboll Street rights of way and other properties the city owns. The grounds maintenance crew is striving to make Diboll a cleaner and more beautiful place for everyone to live. We do this by patching potholes, installing new culverts and replace deteriorating old culverts, cleaning out ditch's to help with drainage, preparing city streets for inclement weather, keeping catch basins clear of debris and maintaining street lighting and signage.

FY 2024 Goals

Increase employee productivity through proper training and coaching.

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City of Diboll
FY 2024 Department Declarations

Department: Water

Mission Statement

We are committed to providing safe, reliable, and high-quality water and wastewater services to all of our customers, and dedicated to being innovative, collaborative, and fiscally responsible in every aspect of our operations.

Description of Services

The Utility Department enables our community to thrive with clean water done right every time. The utility is responsible for providing drinking water and water service that protects human health and the environment. We Install and repair water mains, fire hydrants, check valves and water service lines, tap water mains, install sewer service taps, performs ground excavation work, manage AMI system for reliable readings and flush dead-end mains to meet TCEQ requirements. We maintain accurate records of all water well pump-age reports and logs of work performed including service orders, and accounting for time and materials used on various jobs. WE complete annual water use survey, water loss audit, consumer confidence reports and quarterly operating reports.

FY 2024 Goals

Customer Service
Financial Viability
Organizational Best Practices
Reliable and Resilient Infrastructure
Employee Development
Collaborative Partnerships

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City of Diboll
FY 2024 Department Declarations

Department: WasteWater

Mission Statement

The mission of the Wastewater Department is to serve the community by treating the wastewater in a safe and cost effective manner. The wastewater department strives to meet all requirements set by TCEQ.

Description of Services

Wastewater is used water. It includes substances such as human waste, food scraps, oils, soaps and chemicals. In homes, this includes water from sinks, showers, bathtubs, toilets, washing machines and dishwashers. Businesses and industries also contribute their share of used water that must be cleaned. The major aim of wastewater treatment is to remove as much of the suspended solids as possible before the remaining water, called effluent, is discharged back to the environment. As solid material decays, it uses up oxygen, which is needed by the plants and animals living in the water. "Primary treatment" removes about 60 percent of suspended solids from wastewater. This treatment also involves aerating (stirring up) the wastewater, to put oxygen back in. Secondary treatment removes more than 90 percent of suspended solids.

FY 2024 Goals

Our goal is to protect the environment from water pollution by removing contaminants such as bacteria, nutrients, chemicals and particulates.

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City of Diboll
FY 2024 Department Declarations

Department: Parks

Mission Statement

The City of Diboll Park and Recreation Departments mission is to champion lifelong recreation and serve as responsible stewards of the city' s parks, trails, and cemeteries.

Description of Services

Just as water, sewer, and public safety are considered essential public services, parks are vitally important to establishing and maintaining the quality of life in a community, ensuring the health of families and youth, and contributing to the economic and environmental well-being of our community. We mow, weed-eat and maintain all the park grounds. Service and repair the restrooms in the park. Maintain the splash pad and pavilions. Repair Park equipment when needed. Pick up trash and empty trash receptacles in the park. Prepare and maintain our ball complex. Maintain Forest Haven Cemetery and Temple Cemetery grounds. Mow and weed-eat City Hall, water wells, median of HWY 59, red light medians, city entrance signs and the Police Department grounds, Civic Center grounds and janitorial duties at City Hall.

FY 2024 Goals

Provide a safe and fun evironment for all citizens in Old Orchard Park. Continue to work on updating the youth baseball complex field number 3. Keep all city properties manicured. Continue partnering with the other city departments to offer additional park enhancements to our citizens.

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City of Diboll
2023-2024 Funds Overview

Fund No.	Fund Description	Type	Description
01	General Fund	Unrestricted Governmental Fund	The general fund is used to account for all financial transactions not properly includable in other funds. The principal sources of revenues include local property taxes, sales and franchise taxes, licenses and permits, fines and forfeitures, and charges for services. Expenditures include general government, public safety, public works, etc.
02	Utility Fund	Unrestricted Enterprise Fund	This fund is used to account for the provision of water, sewer, and garbage services to the residents of the City. Activities of the fund include administration, operations and maintenance of the water production and distribution system, water/garbage collection and treatment systems. The fund also accounts for the accumulation of resources for and the payment of long-term debt. All costs are financed through charges to utility customers.
03	Recreation Fund	Unrestricted Enterprise Fund	This fund is used to account for revenues and expenses for the maintenance, repairs, and upkeep of the City's golf course and Civic Center, as well as sports activated managed by the City.
04	Equipment Fund	Unrestricted Internal Service Fund	This fund is used to account for revenues and expenses related to services provided to the organizations inside the City on a cost reimbursement basis for equipment replacement.
05	Special Revenue Fund	Restricted Fiduciary Fund	This fund accounts for funds received from grants for specific purposes and is restricted to be spent
06	Hotel/Motel Fund	Restricted Nonmajor Governmental Fund	This fund accounts for funds derived from hotel/motel occupancy taxes and is legally restricted to promote tourism within the City.
07	Seized Fund	Restricted Nonmajor Governmental Fund	This fund is used to track drug seizures and related activity necessary for drug seizure operations.
08	Diboll Day Fund	Restricted	This fund is used to account for all financial transactions allocated for the support of the Diboll Booster Club's Biannual Diboll Day Community Fundraiser

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09	Municipal Court Security Fund	Restricted Nonmajor Governmental Fund	This fund accounts for court feed that are legally restricted for court security expenses.
10	Municipal Court Technology Fund	Restricted Nonmajor Governmental Fund	This fund accounts for court fees that are legally restricted for court technology expenses.
11	PEG Fun	Restricted Nonmajor Governmental Fund	This fund accounts for fees received from cable franchises for the restricted use of public access television.
12	Red Light Fund	Unrestricted Nonmajor Governmental Fund	This fund accounts for the public safety activity pertaining to the inactive red light camera citations.
13	Debt Service Fund	Restricted Nonmajor Governmental Fund	This fund is used to account for the payment of interest/principal on all bonds and other long-term debt of governmental funds.
14	Endowment Fund	Restricted Fiduciary Fund	This fund is used to account for endowments invested for the purpose of supporting and maintaining the Lottie & Arthur Temple Civic Center, Forest Haven Cemetery, TLL Temple Library, Old Orchard Park, and the Temple Cemetery
15	Restricted Project Fund	Restricted Nonmajor Governmental Fund	This fund is used to account for all financial transactions for restricted Council Approved Projects.
16	MC Local Truancy Prevention Fund	Restricted Nonmajor Governmental Fund	This fund accounts for the court fees that are legally restricted for truancy prevention expenses.
17	MC Municipal Jury Fund	Restricted Nonmajor Governmental Fund	This fund accounts for the court fees legally restricted for jury expenses.
18	Keep Diboll Beautiful Fund	Restricted Nonmajor Governmental Fund	This fund accounts for grants and contributions restricted to the beautification and promotion of the City.
19	Street Project Fund	Restricted Nonmajor Governmental Fund	This fund accounts for State Infrastructure Bank Loan proceeds for street infrastructure improvements.
20	ARPA Fund	Restricted Nonmajor Governmental Fund	American Rescue Plan Grant fund is used to account for revenues and grant expenditures related to funds received through the federal government's COVID-19 response.

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City of Diboll
2023-2024 Budget Overview

DEPARTMENTAL FUNDS

	2022-2023 Original Budget	2023-2024 Propoased Budget	Difference	% Diff
General Govt	2,242,687.44	2,312,548.00	69,860.56	3.12%
Municipal Court	347,821.84	303,792.00	(44,029.84)	-12.66%
Police	(1,621,476.98)	(1,656,082.00)	(34,605.02)	2.13%
Code Enforcement	(84,012.18)	(80,576.00)	3,436.18	-4.09%
Fire	(180,809.55)	(178,915.00)	1,894.55	-1.05%
Parks	(231,477.52)	(243,489.00)	(12,011.48)	5.19%
Street	(471,033.01)	(457,278.00)	13,755.01	-2.92%
GENERAL FUND	1,700.04	-	(1,700.04)	
Utility	(594,506.01)	(911,487.00)	(316,980.99)	53.32%
Wastewater	598,631.78	911,487.00	312,855.22	52.26%
UTILITY FUND	4,125.77	-	(4,125.77)	
Civic Center	30,838.06	19,900.00	(10,938.06)	-35.47%
Recreation	(30,100.00)	(19,900.00)	10,200.00	-33.89%
RECREATION FUND	738.06	-	(738.06)	

GENERAL BALANCED	1,700.04	-	(1,700.04)
UTILITY BALANCED	4,125.77	-	(4,125.77)
RECREATION BALANCED	738.06	-	(738.06)
TOTAL	6,563.87	-	(6,563.87)

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City of Diboll
2023-2024 Budget Overview

DEPARTMENTAL FUNDS

	Revenues	Expenses	Transfers	To Fund Balance
General Govt	2,461,351.00	(484,100.00)	632,903.00	2,312,548.00
Municipal Court	401,000.00	97,208.00	-	303,792.00
Police	-	1,650,582.00	5,500.00	(1,656,082.00)
Code Enforcement	18,100.00	98,676.00	-	(80,576.00)
Fire	-	178,915.00	-	(178,915.00)
Parks	10,700.00	254,189.00	-	(243,489.00)
Street	34,800.00	515,056.00	(22,978.00)	(457,278.00)
Total General Fund	**2,925,951.00**	**2,310,526.00**	**615,425.00**	**-**
Utility	2,287,846.00	4,699,603.00	(1,500,270.00)	(911,487.00)
Wastewater	1,462,551.00	551,064.00	-	911,487.00
Total Utility Fund	**3,750,397.00**	**5,250,667.00**	**(1,500,270.00)**	**-**
Civic Center	30,000.00	(51,047.00)	61,147.00	19,900.00
Recreation	30,100.00	50,000.00	-	(19,900.00)
Total Recreation Fund	**60,100.00**	**(1,047.00)**	**61,147.00**	**-**
	6,756,100.00	**7,579,798.00**	**(823,698.00)**	**-**

RESTRICTED REVENUE FUNDS

	FY 2023 Est FB	Revenues	Expenses	Transfers	To/From Fund Balance	Est End Fund Balance
Equipment Fund	-	-	-	-	-	-
Special Revenue Fund	169,613.00	1,200.00	111,827.00	-	(110,627.00)	58,986.00
Hotel/Motel Tax Fund	31,000.00	14,000.00	-	35,250.00	(21,250.00)	9,750.00
Seized Fund	7,604.00	-	-	1,500.00	(1,500.00)	6,104.00
Diboll Day Fund	-	-	15,750.00	(15,750.00)	-	-
MC Security Fund	11,211.00	7,168.00	3,168.00	4,000.00	-	11,211.00
MC Tech Fund	7,105.00	7,008.00	7,008.00		-	7,105.00
PEG Fund	57,602.00	-	-	-	-	57,602.00
Red Light Fund	50,414.00	-	-	-	-	50,414.00
Debt Service Fund	80,000.00	145,444.00	(711,304.00)	856,748.00	-	80,000.00
Endowment Fund	-	8,050.00		8,050.00	-	-
Restricted Project Fund	292,600.00	-	-	-	-	292,600.00
MC Local Truency Prevention & Diversion Fund	24,168.00	8,000.00	-	-	8,000.00	32,168.00
MC Municipal Jury Fund	483.00	150.00	-	-	150.00	633.00
Keep Diboll Beautiful Fund	45,572.00	250.00	45,822.00		(45,572.00)	-
Street Project Fund	225,643.00		225,643.00		(225,643.00)	-
ARPA Fund	1,159,596.00		1,159,596.00		(1,159,596.00)	-
	2,162,611.00	**191,270.00**	**857,510.00**	**889,798.00**	**(1,556,038.00)**	**606,573.00**

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City of Diboll

Budget Comparison Report
Account Summary

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 01 - General Fund								
Department: 01 - General Govt								
Revenue								
01-01-3200	Fines & Fees	0.00	0.00	-39.01	0.00	0.00	0.00	0.00%
01-01-3210	Licenses & Permits	13,322.89	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-3300	Credit Card Fees	0.00	0.00	794.44	0.00	0.00	0.00	0.00%
01-01-3500	Franchise Tax	400,000.00	399,969.77	360,549.08	399,969.77	375,000.00	-24,969.77	-6.24%
01-01-3550	Payments in Lieu of Tax	78,031.46	75,754.05	70,494.11	75,754.05	50,842.00	-24,912.05	-32.89%
01-01-3600	Property Tax - Current	1,142,559.51	1,195,839.27	1,240,320.34	1,195,839.27	1,350,176.00	154,336.73	12.91%
01-01-3610	Property Tax - Delinquent	11,000.00	11,000.00	4,077.64	11,000.00	10,000.00	-1,000.00	-9.09%
01-01-3620	Property Tax - Penalties & Intere	11,000.00	11,000.00	14,328.20	11,000.00	10,000.00	-1,000.00	-9.09%
01-01-3700	Sales Tax	629,499.03	616,909.05	642,994.51	616,909.05	648,000.00	31,090.95	5.04%
01-01-3800	Interest Income	2,500.00	2,500.00	20,687.65	2,500.00	12,000.00	9,500.00	380.00%
01-01-3930	Cemetery Lots	5,000.00	5,000.00	8,000.00	5,000.00	2,500.00	-2,500.00	-50.00%
01-01-3940	Grant Proceeds	0.00	0.00	8,015.35	0.00	0.00	0.00	0.00%
01-01-3950	Miscellaneous	1,000.00	1,000.00	21,669.08	1,000.00	2,833.00	1,833.00	183.30%
01-01-3970	Reimbursements	0.00	0.00	8,370.47	0.00	0.00	0.00	0.00%
	Total Revenue:	**2,293,912.89**	**2,318,972.14**	**2,400,261.86**	**2,318,972.14**	**2,461,351.00**	**142,378.86**	**6.14%**
Expense								
01-01-4000	Insurance - General Liability	8,643.00	8,920.80	6,552.06	8,920.80	7,208.00	-1,712.80	-19.20%
01-01-4001	Insurance - Property	938.11	965.32	1,057.08	965.32	1,163.00	197.68	20.48%
01-01-4003	Insurance - Public Officials	538.00	553.60	527.24	553.60	580.00	26.40	4.77%
01-01-4030	Bank Fees	460.00	450.00	138.00	450.00	400.00	-50.00	-11.11%
01-01-4040	Dues & Associations	4,964.00	4,236.00	4,593.00	4,236.00	5,252.00	1,016.00	23.98%
01-01-4041	Software & Subscriptions	78,373.00	106,393.00	181,692.25	106,393.00	60,525.00	-45,868.00	-43.11%
01-01-4043	Office & Janitorial Supplies	6,500.00	6,500.00	4,017.62	6,500.00	5,000.00	-1,500.00	-23.08%
01-01-4044	Postage & Shipping	3,798.00	2,803.00	7,139.48	2,803.00	350.00	-2,453.00	-87.51%
01-01-4045	Copy & Printing	2,640.00	2,640.00	1,572.32	2,640.00	5,196.00	2,556.00	96.82%
01-01-4046	Legal Notices	3,375.00	6,750.00	5,071.27	6,750.00	3,500.00	-3,250.00	-48.15%
01-01-4047	Elections	11,000.00	15,000.00	5,165.59	15,000.00	10,000.00	-5,000.00	-33.33%
01-01-4048	Meetings	1,000.00	1,000.00	172.85	1,000.00	1,000.00	0.00	0.00%
01-01-4060	Contributions	25,150.00	26,220.00	6,075.08	26,220.00	26,930.00	710.00	2.71%
01-01-4070	Reimbursables	0.00	0.00	11,890.00	0.00	0.00	0.00	0.00%

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
01-01-4100	Contractual Services	804.00	904.00	3,953.07	904.00	940.00	36.00	3.98%
01-01-4110	Intergov't Contract - Ambulance	26,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-4120	Intergov't Contract - Transportat	21,000.00	21,000.00	19,250.00	21,000.00	21,000.00	0.00	0.00%
01-01-4150	Intergov't Contract - County	26,732.00	28,751.94	21,992.91	28,751.94	30,000.00	1,248.06	4.34%
01-01-4200	Professional Services	400.00	300.00	3,905.00	300.00	10,502.00	10,202.00	3,400.67%
01-01-4201	Professional Services - Legal	15,000.00	25,000.00	925.00	25,000.00	2,500.00	-22,500.00	-90.00%
01-01-4202	Professional Services - Finance	17,000.00	17,000.00	9,475.00	17,000.00	17,000.00	0.00	0.00%
01-01-4203	Professional Services - Engineer	500.00	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00%
01-01-4204	Professional Services - Equipmer	3,120.00	3,240.00	0.00	3,240.00	800.00	-2,440.00	-75.31%
01-01-4205	Professional Services - Inspectio	4,500.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-4208	Professional Services - IT	2,900.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-4210	Project Expense	0.00	0.00	11,937.81	0.00	59,439.00	59,439.00	0.00%
01-01-4300	Telephone & Internet Services	15,702.00	20,112.00	20,451.24	20,112.00	31,920.00	11,808.00	58.71%
01-01-4310	Utility Services	4,500.00	4,980.00	3,595.85	4,980.00	4,980.00	0.00	0.00%
01-01-4320	Security Services	0.00	0.00	16.19	0.00	0.00	0.00	0.00%
01-01-4400	Building Repairs & Maint.	2,200.00	14,200.00	7,818.90	14,200.00	2,000.00	-12,200.00	-85.92%
01-01-4430	Ground Repairs & Maint.	750.00	4,750.00	670.00	4,750.00	1,000.00	-3,750.00	-78.95%
01-01-4461	Small Equipment	1,000.00	1,000.00	10.79	1,000.00	2,625.00	1,625.00	162.50%
01-01-4480	Uniforms	0.00	450.00	0.00	450.00	600.00	150.00	33.33%
01-01-4500	Miscellaneous	0.00	0.00	3,117.72	0.00	0.00	0.00	0.00%
01-01-4800	Payroll - Salaries	265,136.56	301,361.76	265,715.97	301,361.76	321,944.00	20,582.24	6.83%
01-01-4810	Payroll - Overtime	200.00	161.00	235.13	161.00	800.00	639.00	396.89%
01-01-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-4815	Payroll - Auto Allowance	7,800.00	7,800.00	6,905.10	7,800.00	7,800.00	0.00	0.00%
01-01-4816	Payroll - Certificate & Longevity	2,472.00	4,172.00	4,172.00	4,172.00	3,700.00	-472.00	-11.31%
01-01-4817	Payroll - Taxes	21,679.58	24,665.40	20,112.22	24,665.40	24,397.00	-268.40	-1.09%
01-01-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-4825	Payroll - SUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-4830	Payroll - Retirement Expense	40,414.84	48,772.47	41,588.76	48,772.47	48,638.00	-134.47	-0.28%
01-01-4840	Payroll - Health Benefits	20,400.00	21,614.94	16,528.62	21,614.94	29,313.00	7,698.06	35.61%
01-01-4850	Payroll - Workman's Comp	5,365.85	5,789.47	5,789.47	5,789.47	2,744.00	-3,045.47	-52.60%
01-01-4855	TX Unemployment	0.00	0.00	724.67	0.00	0.00	0.00	0.00%
01-01-4860	HR Onboarding	13,100.00	160.00	160.00	160.00	0.00	-160.00	-100.00%
01-01-4865	Personnel Screening	280.00	80.00	480.00	80.00	0.00	-80.00	-100.00%
01-01-4870	Training	5,800.00	8,780.00	6,290.00	8,780.00	8,780.00	0.00	0.00%
01-01-4880	Travel & Meals	14,300.00	14,880.00	2,738.12	14,880.00	16,680.00	1,800.00	12.10%
01-01-4895	Appreciation / Benevolence	1,000.00	3,500.00	3,061.99	3,500.00	3,500.00	0.00	0.00%

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01-01-9999	Transfer / Balance	-215,283.80	-698,572.00	0.00	-698,572.00	-632,903.00	65,669.00	-9.40%
	Total Expense:	**472,152.14**	**68,284.70**	**716,002.09**	**68,284.70**	**168,455.00**	**100,170.30**	**146.70%**
	Total Department: 01 - General Govt:	**1,821,760.75**	**2,250,687.44**	**1,682,592.80**	**2,250,687.44**	**2,312,548.00**	**61,860.56**	**2.75%**

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Department: 02 - Municipal Court								
Revenue								
01-02-3200	Fines & Fees	459,866.94	450,000.00	202,269.81	450,000.00	400,000.00	-50,000.00	-11.11%
01-02-3201	Time Payment Reimbursement F	0.00	1,000.00	1,583.40	1,000.00	1,000.00	0.00	0.00%
	Total Revenue:	**459,866.94**	**451,000.00**	**203,853.21**	**451,000.00**	**401,000.00**	**-50,000.00**	**-11.09%**
Expense								
01-02-4040	Dues & Associations	225.00	75.00	0.00	75.00	101.00	26.00	34.67%
01-02-4041	Software & Subscriptions	0.00	9,220.00	9,220.00	9,220.00	10,595.00	1,375.00	14.91%
01-02-4043	Office & Janitorial Supplies	1,500.00	1,500.00	359.05	1,500.00	1,500.00	0.00	0.00%
01-02-4044	Postage & Shipping	0.00	0.00	5.28	0.00	0.00	0.00	0.00%
01-02-4046	Legal Notices	0.00	0.00	810.00	0.00	0.00	0.00	0.00%
01-02-4100	Contractual Services	432.00	1,620.00	36.00	1,620.00	1,728.00	108.00	6.67%
01-02-4200	Professional Services	0.00	0.00	7,224.30	0.00	0.00	0.00	0.00%
01-02-4201	Professional Services - Legal	5,000.00	10,000.00	2,812.50	10,000.00	7,500.00	-2,500.00	-25.00%
01-02-4208	Professional Services - IT	500.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-02-4300	Telephone & Internet Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-02-4461	Small Equipment	500.00	500.00	0.00	500.00	500.00	0.00	0.00%
01-02-4800	Payroll - Salaries	50,091.72	55,335.00	45,113.28	55,335.00	56,544.00	1,209.00	2.18%
01-02-4810	Payroll - Overtime	300.00	232.00	469.31	232.00	800.00	568.00	244.83%
01-02-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-02-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-02-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-02-4816	Payroll - Certificate & Longevity	206.00	254.00	150.00	254.00	214.00	-40.00	-15.75%
01-02-4817	Payroll - Taxes	4,184.36	4,430.91	3,827.31	4,430.91	4,911.00	480.09	10.84%
01-02-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-02-4825	Payroll - SUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-02-4830	Payroll - Retirement Expense	7,675.43	8,761.53	4,065.40	8,761.53	5,440.00	-3,321.53	-37.91%
01-02-4840	Payroll - Health Benefits	5,100.00	7,204.98	4,753.16	7,204.98	5,978.00	-1,226.98	-17.03%
01-02-4850	Payroll - Workman's Comp	1,341.46	2,894.74	2,894.74	2,894.74	497.00	-2,397.74	-82.83%
01-02-4855	TX Unemployment	0.00	0.00	240.19	0.00	0.00	0.00	0.00%
01-02-4870	Training	1,200.00	350.00	350.00	350.00	300.00	-50.00	-14.29%
01-02-4880	Travel & Meals	1,600.00	1,200.00	457.25	1,200.00	600.00	-600.00	-50.00%
01-02-9999	Transfer / Balance	0.00	-400.00	0.00	-400.00	0.00	400.00	-100.00%
	Total Expense:	**79,855.97**	**103,178.16**	**82,787.77**	**103,178.16**	**97,208.00**	**-5,970.16**	**-5.79%**
	Total Department: 02 - Municipal Court:	**380,010.97**	**347,821.84**	**121,065.44**	**347,821.84**	**303,792.00**	**-44,029.84**	**-12.66%**

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Department: 03 - Police								
Revenue								
01-03-3940	Grant Proceeds	0.00	26,783.00	12,127.50	26,783.00	0.00	-26,783.00	-100.00%
01-03-3960	Donations	0.00	3,000.00	3,000.00	3,000.00	0.00	-3,000.00	-100.00%
01-03-3970	Reimbursements	0.00	-10,990.00	10,990.00	-10,990.00	0.00	10,990.00	-100.00%
	Total Revenue:	**0.00**	**18,793.00**	**26,117.50**	**18,793.00**	**0.00**	**-18,793.00**	**-100.00%**
Expense								
01-03-4001	Insurance - Property	3,283.40	3,378.62	3,699.79	3,378.62	4,070.00	691.38	20.46%
01-03-4002	Insurance - Fleet & equipment	7,880.02	8,178.67	6,844.15	8,178.67	7,529.00	-649.67	-7.94%
01-03-4005	Insurance - PD	12,517.00	12,879.99	9,119.88	12,879.99	10,032.00	-2,847.99	-22.11%
01-03-4010	Grant Expense	0.00	29,383.00	16,383.00	29,383.00	0.00	-29,383.00	-100.00%
01-03-4040	Dues & Associations	620.00	630.00	285.00	630.00	290.00	-340.00	-53.97%
01-03-4041	Software & Subscriptions	28,039.00	68,009.00	53,341.64	68,009.00	53,970.00	-14,039.00	-20.64%
01-03-4043	Office & Janitorial Supplies	3,000.00	3,500.00	3,079.60	3,500.00	4,800.00	1,300.00	37.14%
01-03-4044	Postage & Shipping	100.00	100.00	128.78	100.00	300.00	200.00	200.00%
01-03-4045	Copy & Printing	800.00	800.00	0.00	800.00	2,540.00	1,740.00	217.50%
01-03-4070	Reimbursables	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4080	Capital Improvements	0.00	121,650.00	101,224.00	121,650.00	1.00	-121,649.00	-100.00%
01-03-4100	Contractual Services	2,685.00	2,510.00	3,935.82	2,510.00	760.00	-1,750.00	-69.72%
01-03-4170	Intergov't Contract - Dispatch Se	0.00	120,000.00	80,000.00	120,000.00	120,000.00	0.00	0.00%
01-03-4204	Professional Services - Equipmer	1,150.00	1,350.00	1,321.97	1,350.00	1,250.00	-100.00	-7.41%
01-03-4208	Professional Services - IT	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4210	Project Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4300	Telephone & Internet Services	27,000.00	12,520.00	27,248.42	12,520.00	24,000.00	11,480.00	91.69%
01-03-4310	Utility Services	3,900.00	3,900.00	3,362.62	3,900.00	5,400.00	1,500.00	38.46%
01-03-4400	Building Repairs & Maint.	1,000.00	1,000.00	953.17	1,000.00	2,200.00	1,200.00	120.00%
01-03-4440	Equipment Repairs & Maint.	4,000.00	2,000.00	338.68	2,000.00	2,000.00	0.00	0.00%
01-03-4450	Fleet Repairs & Maint.	12,000.00	12,000.00	10,284.51	12,000.00	15,500.00	3,500.00	29.17%
01-03-4460	Fleet Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4461	Small Equipment	1,000.00	15,000.00	12,972.50	15,000.00	0.00	-15,000.00	-100.00%
01-03-4462	PD Equipment	3,000.00	7,500.00	5,807.84	7,500.00	9,205.00	1,705.00	22.73%
01-03-4463	PD K9	500.00	0.00	0.00	0.00	2,500.00	2,500.00	0.00%
01-03-4464	PD Ammo	2,500.00	3,000.00	960.00	3,000.00	3,000.00	0.00	0.00%
01-03-4471	Fuel	35,000.00	50,000.00	40,931.42	50,000.00	50,000.00	0.00	0.00%
01-03-4480	Uniforms	3,500.00	3,815.00	3,914.22	3,815.00	3,500.00	-315.00	-8.26%
01-03-4485	Uniform Maintenance	6,600.00	6,600.00	6,050.00	6,600.00	6,600.00	0.00	0.00%
01-03-4495	Community Outreach	0.00	0.00	0.00	0.00	2,000.00	2,000.00	0.00%
01-03-4500	Miscellaneous	600.00	7,900.00	6,892.80	7,900.00	0.00	-7,900.00	-100.00%
01-03-4800	Payroll - Salaries	898,171.28	808,367.00	726,786.01	808,367.00	945,536.00	137,169.00	16.97%

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Budget Comparison Report

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01-03-4810	Payroll - Overtime	35,400.00	25,000.00	84,296.27	25,000.00	30,500.00	5,500.00	22.00%
01-03-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4816	Payroll - Certificate & Longevity	18,748.00	15,352.00	11,946.00	15,352.00	14,603.00	-749.00	-4.88%
01-03-4817	Payroll - Taxes	77,652.77	66,452.68	61,674.22	66,452.68	73,213.00	6,760.32	10.17%
01-03-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4825	Payroll - SUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4830	Payroll - Retirement Expense	142,197.27	131,401.14	116,566.29	131,401.14	147,044.00	15,642.86	11.90%
01-03-4840	Payroll - Health Benefits	96,900.00	100,869.72	64,137.55	100,869.72	94,456.00	-6,413.72	-6.36%
01-03-4850	Payroll - Workman's Comp	25,487.80	20,263.16	29,913.72	20,263.16	17,783.00	-2,480.16	-12.24%
01-03-4855	TX Unemployment	0.00	0.00	2,532.66	0.00	0.00	0.00	0.00%
01-03-4860	HR Onboarding	800.00	1,000.00	1,039.05	1,000.00	0.00	-1,000.00	-100.00%
01-03-4870	Training	3,500.00	3,500.00	1,215.00	3,500.00	3,500.00	0.00	0.00%
01-03-4880	Travel & Meals	3,500.00	3,500.00	7,056.60	3,500.00	3,500.00	0.00	0.00%
01-03-9999	Transfer / Balance	0.00	0.00	0.00	0.00	-5,500.00	-5,500.00	0.00%
	Total Expense:	**1,464,031.54**	**1,673,309.98**	**1,506,243.18**	**1,673,309.98**	**1,656,082.00**	**-17,227.98**	**-1.03%**
	Total Department: 03 - Police:	**-1,464,031.54**	**-1,654,516.98**	**-1,480,125.68**	**-1,654,516.98**	**-1,656,082.00**	**-1,565.02**	**0.09%**

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Department: 04 - Code Compliance								
Revenue								
01-04-3210	Licenses & Permits	0.00	15,119.41	16,965.58	15,119.41	18,100.00	2,980.59	19.71%
	Total Revenue:	**0.00**	**15,119.41**	**16,965.58**	**15,119.41**	**18,100.00**	**2,980.59**	**19.71%**
Expense								
01-04-4002	Insurance - Fleet & equipment	773.67	803.12	669.68	803.12	737.00	-66.12	-8.23%
01-04-4041	Software & Subscriptions	1,929.38	3,000.00	9,384.50	3,000.00	2,993.00	-7.00	-0.23%
01-04-4043	Office & Janitorial Supplies	0.00	0.00	0.00	0.00	400.00	400.00	0.00%
01-04-4044	Postage & Shipping	0.00	0.00	65.04	0.00	0.00	0.00	0.00%
01-04-4070	Reimbursables	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-04-4200	Professional Services	0.00	30,000.00	10,595.00	30,000.00	20,000.00	-10,000.00	-33.33%
01-04-4205	Professional Services - Inspectio	0.00	5,000.00	7,500.00	5,000.00	11,250.00	6,250.00	125.00%
01-04-4207	Professional Services - Animal	1,500.00	1,500.00	1,819.00	1,500.00	0.00	-1,500.00	-100.00%
01-04-4450	Fleet Repairs & Maint.	1,000.00	1,000.00	142.37	1,000.00	1,770.00	770.00	77.00%
01-04-4461	Small Equipment	400.00	400.00	135.98	400.00	105.00	-295.00	-73.75%
01-04-4470	Materials & Supplies	1,000.00	1,000.00	102.92	1,000.00	200.00	-800.00	-80.00%
01-04-4471	Fuel	1,500.00	1,800.00	1,597.15	1,800.00	2,000.00	200.00	11.11%
01-04-4480	Uniforms	300.00	200.00	0.00	200.00	200.00	0.00	0.00%
01-04-4800	Payroll - Salaries	27,989.65	37,128.00	34,159.38	37,128.00	41,496.00	4,368.00	11.76%
01-04-4810	Payroll - Overtime	0.00	229.00	382.26	229.00	1,100.00	871.00	380.35%
01-04-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-04-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-04-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-04-4816	Payroll - Certificate & Longevity	330.00	150.00	150.00	150.00	238.00	88.00	58.67%
01-04-4817	Payroll - Taxes	2,556.70	2,978.85	2,802.10	2,978.85	3,426.00	447.15	15.01%
01-04-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-04-4825	Payroll - SUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-04-4830	Payroll - Retirement Expense	4,476.50	5,890.26	5,169.01	5,890.26	6,420.00	529.74	8.99%
01-04-4840	Payroll - Health Benefits	5,100.00	7,204.98	5,003.06	7,204.98	5,978.00	-1,226.98	-17.03%
01-04-4850	Payroll - Workman's Comp	1,341.46	1,447.37	1,447.37	1,447.37	363.00	-1,084.37	-74.92%
01-04-4855	TX Unemployment	0.00	0.00	76.27	0.00	0.00	0.00	0.00%
01-04-4870	Training	1,000.00	300.00	0.00	300.00	0.00	-300.00	-100.00%
01-04-4880	Travel & Meals	1,200.00	900.00	0.00	900.00	0.00	-900.00	-100.00%
	Total Expense:	**52,397.36**	**100,931.58**	**81,201.09**	**100,931.58**	**98,676.00**	**-2,255.58**	**-2.23%**
	Total Department: 04 - Code Compliance:	**-52,397.36**	**-85,812.17**	**-64,235.51**	**-85,812.17**	**-80,576.00**	**5,236.17**	**-6.10%**

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Budget Comparison Report

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Department: 05 - Fire								
Expense								
01-05-4001	Insurance - Property	938.11	965.32	1,057.08	965.32	1,163.00	197.68	20.48%
01-05-4002	Insurance - Fleet & equipment	8,653.69	8,981.79	7,513.83	8,981.79	8,266.00	-715.79	-7.97%
01-05-4004	Insurance - DVFD	4,757.55	8,222.55	7,281.00	8,222.55	7,300.00	-922.55	-11.22%
01-05-4040	Dues & Associations	1,575.00	1,825.00	1,727.50	1,825.00	1,825.00	0.00	0.00%
01-05-4100	Contractual Services	41,500.00	50,000.00	52,702.09	50,000.00	0.00	-50,000.00	-100.00%
01-05-4105	Stipends - Fire Chief	0.00	0.00	0.00	0.00	14,520.00	14,520.00	0.00%
01-05-4106	Stipends - Volunteers	0.00	0.00	0.00	0.00	40,000.00	40,000.00	0.00%
01-05-4200	Professional Services	1,500.00	1,560.00	0.00	1,560.00	1,560.00	0.00	0.00%
01-05-4205	Professional Services - Inspectio	6,000.00	5,100.00	4,590.67	5,100.00	5,100.00	0.00	0.00%
01-05-4300	Telephone & Internet Services	2,040.00	2,700.00	3,996.06	2,700.00	5,640.00	2,940.00	108.89%
01-05-4310	Utility Services	5,700.00	5,760.00	3,839.13	5,760.00	6,540.00	780.00	13.54%
01-05-4400	Building Repairs & Maint.	2,000.00	16,000.00	7,726.00	16,000.00	2,000.00	-14,000.00	-87.50%
01-05-4410	System & Structure Repairs & M	1,500.00	1,000.00	4,650.00	1,000.00	1,000.00	0.00	0.00%
01-05-4440	Equipment Repairs & Maint.	2,000.00	2,000.00	0.00	2,000.00	1,000.00	-1,000.00	-50.00%
01-05-4450	Fleet Repairs & Maint.	5,100.00	5,100.00	1,085.99	5,100.00	4,000.00	-1,100.00	-21.57%
01-05-4460	Fleet Equipment	36,315.53	36,315.53	36,315.53	36,315.53	36,316.00	0.47	0.00%
01-05-4461	Small Equipment	3,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-05-4462	FD Equipment	10,000.00	14,900.00	13,083.39	14,900.00	13,000.00	-1,900.00	-12.75%
01-05-4470	Materials & Supplies	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-05-4471	Fuel	2,000.00	3,000.00	2,720.22	3,000.00	3,000.00	0.00	0.00%
01-05-4472	Chemicals	3,500.00	3,500.00	3,439.93	3,500.00	6,000.00	2,500.00	71.43%
01-05-4480	Uniforms	1,000.00	810.00	0.00	810.00	500.00	-310.00	-38.27%
01-05-4500	Miscellaneous	0.00	0.00	0.00	0.00	2,000.00	2,000.00	0.00%
01-05-4800	Payroll - Salaries	23,283.15	7,985.25	10,495.23	7,985.25	7,986.00	0.75	0.01%
01-05-4817	Payroll - Taxes	2,083.44	636.74	632.82	636.74	834.00	197.26	30.98%
01-05-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-05-4825	Payroll - SUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-05-4835	Fireman's Pension	8,000.00	8,000.00	3,744.00	8,000.00	4,000.00	-4,000.00	-50.00%
01-05-4850	Payroll - Workman's Comp	1,341.46	1,447.37	1,447.37	1,447.37	365.00	-1,082.37	-74.78%
01-05-4855	TX Unemployment	0.00	0.00	70.29	0.00	0.00	0.00	0.00%
01-05-4870	Training	5,000.00	5,000.00	0.00	5,000.00	5,000.00	0.00	0.00%
	Total Expense:	**179,787.93**	**190,809.55**	**168,118.13**	**190,809.55**	**178,915.00**	**-11,894.55**	**-6.23%**
	Total Department: 05 - Fire:	**179,787.93**	**190,809.55**	**168,118.13**	**190,809.55**	**178,915.00**	**-11,894.55**	**-6.23%**

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Department: 06 - Parks								
Revenue								
01-06-3960	Donations	0.00	0.00	0.00	0.00	10,700.00	10,700.00	0.00%
	Total Revenue:	**0.00**	**0.00**	**0.00**	**0.00**	**10,700.00**	**10,700.00**	**0.00%**
Expense								
01-06-4001	Insurance - Property	7,504.91	7,722.56	8,456.67	7,722.56	9,303.00	1,580.44	20.47%
01-06-4002	Insurance - Fleet & equipment	2,693.90	2,786.05	2,518.49	2,786.05	2,933.00	146.95	5.27%
01-06-4043	Office & Janitorial Supplies	750.00	2,400.00	2,307.61	2,400.00	1,400.00	-1,000.00	-41.67%
01-06-4080	Capital Improvements	0.00	16,745.00	16,744.15	16,745.00	1.00	-16,744.00	-99.99%
01-06-4200	Professional Services	14,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-06-4210	Project Expense	0.00	0.00	0.00	0.00	10,700.00	10,700.00	0.00%
01-06-4300	Telephone & Internet Services	13,140.00	12,000.00	11,353.01	12,000.00	12,600.00	600.00	5.00%
01-06-4310	Utility Services	12,000.00	13,200.00	13,139.19	13,200.00	19,200.00	6,000.00	45.45%
01-06-4400	Building Repairs & Maint.	3,500.00	6,255.00	6,431.93	6,255.00	2,001.00	-4,254.00	-68.01%
01-06-4410	System & Structure Repairs & M	2,500.00	2,300.00	2,285.89	2,300.00	2,503.00	203.00	8.83%
01-06-4430	Ground Repairs & Maint.	4,500.00	4,200.00	4,034.28	4,200.00	6,400.00	2,200.00	52.38%
01-06-4440	Equipment Repairs & Maint.	2,000.00	2,800.00	1,839.71	2,800.00	6,500.00	3,700.00	132.14%
01-06-4450	Fleet Repairs & Maint.	3,500.00	3,200.00	2,479.99	3,200.00	7,500.00	4,300.00	134.38%
01-06-4460	Fleet Equipment	0.00	0.00	25.58	0.00	0.00	0.00	0.00%
01-06-4461	Small Equipment	5,600.00	3,180.00	2,553.37	3,180.00	2,652.00	-528.00	-16.60%
01-06-4470	Materials & Supplies	3,750.00	3,250.00	3,250.61	3,250.00	7,250.00	4,000.00	123.08%
01-06-4471	Fuel	5,400.00	7,000.00	7,766.32	7,000.00	8,000.00	1,000.00	14.29%
01-06-4472	Chemicals	3,500.00	5,500.00	2,597.69	5,500.00	6,500.00	1,000.00	18.18%
01-06-4480	Uniforms	2,000.00	2,425.00	1,664.33	2,425.00	2,950.00	525.00	21.65%
01-06-4800	Payroll - Salaries	49,510.86	87,469.20	85,339.83	87,469.20	91,858.00	4,388.80	5.02%
01-06-4810	Payroll - Overtime	800.00	801.00	4,662.39	801.00	5,665.00	4,864.00	607.24%
01-06-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-06-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-06-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-06-4816	Payroll - Certificate & Longevity	1,384.00	1,180.00	1,382.00	1,180.00	1,668.00	488.00	41.36%
01-06-4817	Payroll - Taxes	4,457.09	7,038.67	6,809.21	7,038.67	7,088.00	49.33	0.70%
01-06-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-06-4830	Payroll - Retirement Expense	7,663.12	13,918.00	13,448.84	13,918.00	14,701.00	783.00	5.63%
01-06-4840	Payroll - Health Benefits	10,200.00	21,614.94	14,954.94	21,614.94	17,932.00	-3,682.94	-17.04%
01-06-4850	Payroll - Workman's Comp	2,682.93	4,342.11	4,342.11	4,342.11	6,884.00	2,541.89	58.54%
01-06-4870	Training	150.00	150.00	89.00	150.00	0.00	-150.00	-100.00%
	Total Expense:	**163,186.81**	**231,477.53**	**220,477.14**	**231,477.53**	**254,189.00**	**22,711.47**	**9.81%**
	Total Department: 06 - Parks:	**-163,186.81**	**-231,477.53**	**-220,477.14**	**-231,477.53**	**-243,489.00**	**-12,011.47**	**5.19%**

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Department: 07 - Street								
Revenue								
01-07-3200	Fines & Fees	34,680.00	34,500.00	23,605.00	34,500.00	34,800.00	300.00	0.87%
	Total Revenue:	**34,680.00**	**34,500.00**	**23,605.00**	**34,500.00**	**34,800.00**	**300.00**	**0.87%**
Expense								
01-07-4002	Insurance - Fleet & equipment	4,671.20	4,834.71	4,300.02	4,834.71	4,730.00	-104.71	-2.17%
01-07-4043	Office & Janitorial Supplies	500.00	1,500.00	898.40	1,500.00	1,250.00	-250.00	-16.67%
01-07-4070	Reimbursables	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-07-4100	Contractual Services	250.00	250.00	5,022.53	250.00	300.00	50.00	20.00%
01-07-4102	Contractual Services - Lighting	75,000.00	88,325.00	58,679.73	88,325.00	73,200.00	-15,125.00	-17.12%
01-07-4300	Telephone & Internet Services	2,280.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-07-4310	Utility Services	3,900.00	4,200.00	3,009.40	4,200.00	4,200.00	0.00	0.00%
01-07-4400	Building Repairs & Maint.	1,200.00	4,200.00	254.75	4,200.00	1.00	-4,199.00	-99.98%
01-07-4420	Street Repairs & Maint.	71,139.00	139,200.00	59,636.35	139,200.00	130,001.00	-9,199.00	-6.61%
01-07-4440	Equipment Repairs & Maint.	8,600.00	10,450.00	4,568.88	10,450.00	8,650.00	-1,800.00	-17.22%
01-07-4450	Fleet Repairs & Maint.	7,000.00	7,200.00	5,157.84	7,200.00	7,900.00	700.00	9.72%
01-07-4461	Small Equipment	10,000.00	9,100.00	2,389.08	9,100.00	1,950.00	-7,150.00	-78.57%
01-07-4470	Materials & Supplies	9,000.00	10,200.00	8,916.27	10,200.00	10,000.00	-200.00	-1.96%
01-07-4471	Fuel	10,000.00	10,000.00	8,462.66	10,000.00	10,000.00	0.00	0.00%
01-07-4480	Uniforms	2,000.00	2,425.00	1,714.37	2,425.00	2,950.00	525.00	21.65%
01-07-4800	Payroll - Salaries	108,524.88	142,214.26	103,427.25	142,214.26	148,747.00	6,532.74	4.59%
01-07-4810	Payroll - Overtime	600.00	1,791.00	1,426.23	1,791.00	3,300.00	1,509.00	84.25%
01-07-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-07-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-07-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-07-4816	Payroll - Certificate & Longevity	2,652.00	2,142.00	2,142.00	2,142.00	1,312.00	-830.00	-38.75%
01-07-4817	Payroll - Taxes	9,294.18	11,482.98	8,779.88	11,482.98	12,387.00	904.02	7.87%
01-07-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-07-4825	Payroll - SUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-07-4830	Payroll - Retirement Expense	16,621.40	22,706.03	15,913.12	22,706.03	22,916.00	209.97	0.92%
01-07-4840	Payroll - Health Benefits	15,300.00	28,819.92	14,240.32	28,819.92	17,935.00	-10,884.92	-37.77%
01-07-4850	Payroll - Workman's Comp	4,024.39	4,342.11	4,342.11	4,342.11	5,871.00	1,528.89	35.21%
01-07-4855	TX Unemployment	0.00	0.00	217.64	0.00	0.00	0.00	0.00%
01-07-4870	Training	950.00	150.00	0.00	150.00	1,000.00	850.00	566.67%
01-07-4880	Travel & Meals	0.00	0.00	0.00	0.00	500.00	500.00	0.00%

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
01-07-9999	Transfer / Balance	0.00	0.00	0.00	0.00	22,978.00	22,978.00	0.00%
	Total Expense:	**363,507.05**	**505,533.01**	**313,498.83**	**505,533.01**	**492,078.00**	**-13,455.01**	**-2.66%**
	Total Department: 07 - Street:	**-328,827.05**	**-471,033.01**	**-289,893.83**	**-471,033.01**	**-457,278.00**	**13,755.01**	**-2.92%**
	Total Fund: 01 - General Fund:	**13,541.03**	**-35,139.96**	**-419,192.05**	**-35,139.96**	**0.00**	**35,139.96**	**-100.00%**

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Fund: 02 - Utility Fund								
Department: 08 - Wastewater								
Revenue								
02-08-3110	Utility - Sewer	767,140.00	1,154,201.00	863,511.06	1,154,201.00	1,462,551.00	308,350.00	26.72%
02-08-3970	Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**767,140.00**	**1,154,201.00**	**863,511.06**	**1,154,201.00**	**1,462,551.00**	**308,350.00**	**26.72%**
Expense								
02-08-4001	Insurance - Property	9,381.14	9,653.20	10,570.84	9,653.20	11,628.00	1,974.80	20.46%
02-08-4002	Insurance - Fleet & equipment	1,690.66	1,753.72	1,486.74	1,753.72	1,815.00	61.28	3.49%
02-08-4043	Office & Janitorial Supplies	1,575.00	1,600.00	1,321.57	1,600.00	1,750.00	150.00	9.38%
02-08-4080	Capital Improvements	0.00	79,463.00	78,939.12	79,463.00	0.00	-79,463.00	-100.00%
02-08-4100	Contractual Services	2,020.00	2,220.00	1,680.00	2,220.00	720.00	-1,500.00	-67.57%
02-08-4200	Professional Services	22,000.00	0.00	3,405.89	0.00	0.00	0.00	0.00%
02-08-4204	Professional Services - Equipmer	0.00	0.00	0.00	0.00	25,200.00	25,200.00	0.00%
02-08-4205	Professional Services - Inspectio	16,000.00	15,510.00	14,319.67	15,510.00	35,510.00	20,000.00	128.95%
02-08-4206	Professional Services - Systems M	111,000.00	117,500.00	103,463.86	117,500.00	83,801.00	-33,699.00	-28.68%
02-08-4208	Professional Services - IT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-08-4300	Telephone & Internet Services	6,000.00	600.00	1,311.70	600.00	2,460.00	1,860.00	310.00%
02-08-4310	Utility Services	75,600.00	75,600.00	52,429.63	75,600.00	68,400.00	-7,200.00	-9.52%
02-08-4400	Building Repairs & Maint.	6,500.00	2,000.00	362.29	2,000.00	7,000.00	5,000.00	250.00%
02-08-4410	System & Structure Repairs & M	0.00	0.00	23.15	0.00	0.00	0.00	0.00%
02-08-4440	Equipment Repairs & Maint.	1,200.00	2,700.00	813.72	2,700.00	1,400.00	-1,300.00	-48.15%
02-08-4450	Fleet Repairs & Maint.	6,600.00	5,800.00	3,842.16	5,800.00	1,500.00	-4,300.00	-74.14%
02-08-4460	Fleet Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-08-4461	Small Equipment	2,000.00	3,240.00	974.47	3,240.00	1,600.00	-1,640.00	-50.62%
02-08-4470	Materials & Supplies	10,000.00	10,000.00	6,733.06	10,000.00	16,800.00	6,800.00	68.00%
02-08-4471	Fuel	9,000.00	15,000.00	7,059.56	15,000.00	15,000.00	0.00	0.00%
02-08-4472	Chemicals	50,000.00	65,200.00	47,263.88	65,200.00	76,000.00	10,800.00	16.56%
02-08-4480	Uniforms	2,500.00	3,350.00	1,388.80	3,350.00	2,300.00	-1,050.00	-31.34%
02-08-4800	Payroll - Salaries	111,063.30	124,562.76	105,411.16	124,562.76	130,781.00	6,218.24	4.99%
02-08-4810	Payroll - Overtime	15,000.00	9,243.00	5,258.20	9,243.00	7,250.00	-1,993.00	-21.56%
02-08-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-08-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-08-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-08-4814	Payroll - Comp	0.00	0.00	273.48	0.00	0.00	0.00	0.00%
02-08-4816	Payroll - Certificate & Longevity	3,118.00	3,662.00	3,662.00	3,662.00	3,889.00	227.00	6.20%
02-08-4817	Payroll - Taxes	10,606.91	10,669.67	9,222.20	10,669.67	10,761.00	91.33	0.86%
02-08-4820	Payroll - FICA Expense	0.00	0.00	-10.46	0.00	0.00	0.00	0.00%
02-08-4825	Payroll - SUTA Expense	0.00	0.00	10.46	0.00	0.00	0.00	0.00%

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02-08-4830	Payroll - Retirement Expense	19,201.38	21,097.82	17,287.08	21,097.82	20,807.00	-290.82	-1.38%
02-08-4840	Payroll - Health Benefits	15,300.00	21,614.94	13,141.92	21,614.94	17,935.00	-3,679.94	-17.02%
02-08-4850	Payroll - Workman's Comp	4,024.39	4,342.11	4,342.11	4,342.11	1,657.00	-2,685.11	-61.84%
02-08-4855	TX Unemployment	0.00	0.00	214.65	0.00	0.00	0.00	0.00%
02-08-4860	HR Onboarding	400.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-08-4870	Training	2,100.00	1,650.00	1,598.00	1,650.00	2,700.00	1,050.00	63.64%
02-08-4880	Travel & Meals	3,100.00	1,000.00	781.46	1,000.00	2,400.00	1,400.00	140.00%
	Total Expense:	**516,980.78**	**609,032.22**	**498,582.37**	**609,032.22**	**551,064.00**	**-57,968.22**	**-9.52%**
	Total Department: 08 - Wastewater:	**250,159.22**	**545,168.78**	**364,928.69**	**545,168.78**	**911,487.00**	**366,318.22**	**67.19%**

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Department: 09 - Utility								
Revenue								
02-09-3100	Utility - Water	1,202,233.00	1,434,916.00	964,607.75	1,434,916.00	1,558,846.00	123,930.00	8.64%
02-09-3120	Utility - Garbage	720,000.00	720,000.00	474,903.34	720,000.00	696,000.00	-24,000.00	-3.33%
02-09-3130	Penalties & Interest	21,750.00	25,000.00	452,122.79	25,000.00	25,000.00	0.00	0.00%
02-09-3300	Credit Card Fees	1,000.00	1,000.00	3,492.70	1,000.00	0.00	-1,000.00	-100.00%
02-09-3800	Interest Income	400.00	300.00	14,374.31	300.00	8,000.00	7,700.00	2,566.67%
02-09-3803	Endowment / Investment Intere	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-3945	Loan Proceeds	0.00	0.00	34,500.00	0.00	0.00	0.00	0.00%
02-09-3950	Miscellaneous	0.00	0.00	24,361.58	0.00	0.00	0.00	0.00%
	Total Revenue:	**1,945,383.00**	**2,181,216.00**	**1,968,362.47**	**2,181,216.00**	**2,287,846.00**	**106,630.00**	**4.89%**
Expense								
02-09-4001	Insurance - Property	10,319.26	10,618.51	11,627.92	10,618.51	12,791.00	2,172.49	20.46%
02-09-4002	Insurance - Fleet & equipment	4,154.99	4,310.55	3,643.16	4,310.55	4,008.00	-302.55	-7.02%
02-09-4020	Note Payable Expense	32,997.45	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4025	Interest Expense	1,440.33	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4030	Bank Fees	6,600.00	9,360.00	8,523.26	9,360.00	2,340.00	-7,020.00	-75.00%
02-09-4041	Software & Subscriptions	39,000.00	59,322.00	44,435.04	59,322.00	40,739.00	-18,583.00	-31.33%
02-09-4043	Office & Janitorial Supplies	1,500.00	1,600.00	1,012.05	1,600.00	1,450.00	-150.00	-9.38%
02-09-4044	Postage & Shipping	0.00	0.00	0.00	0.00	11,490.00	11,490.00	0.00%
02-09-4080	Capital Improvements	50,000.00	15,275.00	5,920.00	15,275.00	0.00	-15,275.00	-100.00%
02-09-4100	Contractual Services	0.00	520.00	45.00	520.00	520.00	0.00	0.00%
02-09-4101	Contractual Services - Garbage	672,000.00	700,000.00	567,465.75	700,000.00	684,000.00	-16,000.00	-2.29%
02-09-4130	Intergov't Contract - Utility Purcl	40,000.00	15,000.00	3,567.89	15,000.00	15,000.00	0.00	0.00%
02-09-4200	Professional Services	22,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4203	Professional Services - Engineer	0.00	0.00	30,750.00	0.00	0.00	0.00	0.00%
02-09-4204	Professional Services - Equipmer	6,000.00	15,900.00	12,398.30	15,900.00	23,500.00	7,600.00	47.80%
02-09-4205	Professional Services - Inspectio	4,000.00	3,800.00	3,618.65	3,800.00	4,000.00	200.00	5.26%
02-09-4206	Professional Services - Systems M	8,400.00	45,600.00	40,868.04	45,600.00	50,600.00	5,000.00	10.96%
02-09-4208	Professional Services - IT	500.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4300	Telephone & Internet Services	5,100.00	8,460.00	12,308.53	8,460.00	10,860.00	2,400.00	28.37%
02-09-4310	Utility Services	65,520.00	65,520.00	51,432.53	65,520.00	65,700.00	180.00	0.27%
02-09-4400	Building Repairs & Maint.	8,000.00	11,300.00	2,593.75	11,300.00	18,000.00	6,700.00	59.29%
02-09-4410	System & Structure Repairs & M	155,000.00	121,200.00	99,398.72	121,200.00	126,000.00	4,800.00	3.96%
02-09-4411	Sanitary Sewer Overflow (SSO)	0.00	100,000.00	0.00	100,000.00	100,000.00	0.00	0.00%
02-09-4440	Equipment Repairs & Maint.	1,000.00	9,800.00	5,447.55	9,800.00	10,000.00	200.00	2.04%
02-09-4450	Fleet Repairs & Maint.	8,000.00	7,400.00	4,084.91	7,400.00	9,125.00	1,725.00	23.31%
02-09-4461	Small Equipment	15,000.00	16,000.00	3,927.79	16,000.00	14,900.00	-1,100.00	-6.88%
02-09-4470	Materials & Supplies	10,000.00	4,800.00	4,691.48	4,800.00	7,300.00	2,500.00	52.08%

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02-09-4471	Fuel	13,000.00	20,000.00	15,727.69	20,000.00	20,000.00	0.00	0.00%
02-09-4472	Chemicals	42,000.00	49,800.00	58,201.91	49,800.00	81,600.00	31,800.00	63.86%
02-09-4480	Uniforms	2,750.00	3,650.00	2,583.99	3,650.00	4,150.00	500.00	13.70%
02-09-4800	Payroll - Salaries	222,912.31	244,133.40	217,907.09	244,133.40	256,329.00	12,195.60	5.00%
02-09-4810	Payroll - Overtime	14,700.00	11,937.00	12,046.15	11,937.00	10,875.00	-1,062.00	-8.90%
02-09-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4814	Payroll - Comp	0.00	0.00	154.30	0.00	0.00	0.00	0.00%
02-09-4816	Payroll - Certificate & Longevity	3,486.00	4,382.00	4,082.00	4,382.00	4,994.00	612.00	13.97%
02-09-4817	Payroll - Taxes	20,088.95	20,419.05	17,548.79	20,419.05	20,426.00	6.95	0.03%
02-09-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4825	Payroll - SUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4830	Payroll - Retirement Expense	36,192.01	40,375.90	36,893.78	40,375.90	40,276.00	-99.90	-0.25%
02-09-4840	Payroll - Health Benefits	30,600.00	43,229.88	28,458.17	43,229.88	35,869.00	-7,360.88	-17.03%
02-09-4850	Payroll - Workman's Comp	8,048.78	8,684.21	8,684.21	8,684.21	7,861.00	-823.21	-9.48%
02-09-4855	TX Unemployment	0.00	0.00	619.88	0.00	0.00	0.00	0.00%
02-09-4870	Training	2,100.00	2,350.00	2,771.25	2,350.00	3,160.00	810.00	34.47%
02-09-4880	Travel & Meals	3,100.00	100.00	247.52	100.00	1,200.00	1,100.00	1,100.00%
02-09-9999	Transfer / Balance	629,975.00	1,116,149.50	0.00	1,116,149.50	1,500,270.00	384,120.50	34.41%
	Total Expense:	**2,195,485.08**	**2,790,997.00**	**1,323,687.05**	**2,790,997.00**	**3,199,333.00**	**408,336.00**	**14.63%**
	Total Department: 09 - Utility:	**-250,102.08**	**-609,781.00**	**644,675.42**	**-609,781.00**	**-911,487.00**	**-301,706.00**	**49.48%**
	Total Fund: 02 - Utility Fund:	**57.14**	**-64,612.22**	**1,009,604.11**	**-64,612.22**	**0.00**	**64,612.22**	**-100.00%**

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Fund: 03 - Recreation Fund								
Department: 11 - Civic Center								
Revenue								
03-11-3300	Credit Card Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
03-11-3900	Rental Fees	20,138.29	28,000.00	35,010.50	28,000.00	30,000.00	2,000.00	7.14%
03-11-3960	Donations	0.00	1,000.00	1,000.00	1,000.00	0.00	-1,000.00	-100.00%
	Total Revenue:	**20,138.29**	**29,000.00**	**36,010.50**	**29,000.00**	**30,000.00**	**1,000.00**	**3.45%**
Expense								
03-11-4001	Insurance - Property	469.06	482.66	528.54	482.66	600.00	117.34	24.31%
03-11-4002	Insurance - Fleet & equipment	143.32	147.47	147.39	147.47	0.00	-147.47	-100.00%
03-11-4040	Dues & Associations	225.00	125.00	75.00	125.00	0.00	-125.00	-100.00%
03-11-4042	Advertising & Promotions	1,700.00	375.00	201.86	375.00	214.00	-161.00	-42.93%
03-11-4043	Office & Janitorial Supplies	2,500.00	2,810.00	993.28	2,810.00	1,200.00	-1,610.00	-57.30%
03-11-4100	Contractual Services	2,560.00	4,550.00	1,176.15	4,550.00	1,450.00	-3,100.00	-68.13%
03-11-4200	Professional Services	15,000.00	0.00	220.00	0.00	0.00	0.00	0.00%
03-11-4208	Professional Services - IT	250.00	0.00	0.00	0.00	0.00	0.00	0.00%
03-11-4300	Telephone & Internet Services	4,632.00	3,312.00	5,125.34	3,312.00	5,496.00	2,184.00	65.94%
03-11-4310	Utility Services	18,960.00	19,080.00	15,714.55	19,080.00	19,080.00	0.00	0.00%
03-11-4320	Security Services	720.00	855.40	2,109.40	855.40	1,760.00	904.60	105.75%
03-11-4400	Building Repairs & Maint.	2,500.00	2,500.00	2,226.41	2,500.00	800.00	-1,700.00	-68.00%
03-11-4430	Ground Repairs & Maint.	2,000.00	1,000.00	76.23	1,000.00	0.00	-1,000.00	-100.00%
03-11-4440	Equipment Repairs & Maint.	500.00	0.00	353.15	0.00	0.00	0.00	0.00%
03-11-4450	Fleet Repairs & Maint.	500.00	1,100.00	1,711.03	1,100.00	0.00	-1,100.00	-100.00%
03-11-4461	Small Equipment	500.00	1,300.00	0.00	1,300.00	0.00	-1,300.00	-100.00%
03-11-4471	Fuel	0.00	100.00	0.00	100.00	0.00	-100.00	-100.00%
03-11-4800	Payroll - Salaries	25,044.66	26,339.04	6,419.61	26,339.04	28,327.00	1,987.96	7.55%
03-11-4810	Payroll - Overtime	300.00	399.00	44.44	399.00	0.00	-399.00	-100.00%
03-11-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
03-11-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
03-11-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
03-11-4816	Payroll - Certificate & Longevity	838.00	886.00	886.00	886.00	0.00	-886.00	-100.00%
03-11-4817	Payroll - Taxes	2,243.21	2,132.09	516.25	2,132.09	2,072.00	-60.09	-2.82%
03-11-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
03-11-4825	Payroll - SUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
03-11-4830	Payroll - Retirement Expense	3,860.38	4,215.92	1,106.95	4,215.92	4,269.00	53.08	1.26%
03-11-4840	Payroll - Health Benefits	5,100.00	7,204.98	1,496.26	7,204.98	5,979.00	-1,225.98	-17.02%
03-11-4850	Payroll - Workman's Comp	1,341.46	1,447.37	1,447.29	1,447.37	0.00	-1,447.37	-100.00%
03-11-4855	TX Unemployment	0.00	0.00	0.00	0.00	0.00	0.00	0.00%

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
03-11-9999	Transfer / Balance	-86,780.00	-82,200.00	0.00	-82,200.00	-61,147.00	21,053.00	-25.61%
	Total Expense:	**5,107.09**	**-1,838.07**	**42,575.13**	**-1,838.07**	**10,100.00**	**11,938.07**	**-649.49%**
	Total Department: 11 - Civic Center:	**15,031.20**	**30,838.07**	**-6,564.63**	**30,838.07**	**19,900.00**	**-10,938.07**	**-35.47%**

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Department: 12 - Recreation								
Revenue								
03-12-3910	Lease Fees	30,001.00	30,100.00	28,893.64	30,100.00	30,100.00	0.00	0.00%
03-12-3920	Sports Fees	0.00	0.00	1,012.50	0.00	0.00	0.00	0.00%
03-12-3960	Donations	0.00	6,700.00	6,700.00	6,700.00	0.00	-6,700.00	-100.00%
	Total Revenue:	**30,001.00**	**36,800.00**	**36,606.14**	**36,800.00**	**30,100.00**	**-6,700.00**	**-18.21%**
Expense								
03-12-4310	Utility Services	30,000.00	30,000.00	25,349.97	30,000.00	30,000.00	0.00	0.00%
03-12-4400	Building Repairs & Maint.	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
03-12-4410	System & Structure Repairs & M	14,000.00	36,900.00	16,529.35	36,900.00	20,000.00	-16,900.00	-45.80%
	Total Expense:	**45,000.00**	**66,900.00**	**41,879.32**	**66,900.00**	**50,000.00**	**-16,900.00**	**-25.26%**
	Total Department: 12 - Recreation:	**-14,999.00**	**-30,100.00**	**-5,273.18**	**-30,100.00**	**-19,900.00**	**10,200.00**	**-33.89%**
	Total Fund: 03 - Recreation Fund:	**32.20**	**738.07**	**-11,837.81**	**738.07**	**0.00**	**-738.07**	**-100.00%**

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Fund: 04 - Equipment Fund								
Department: 09 - Utility								
Expense								
04-09-9999	Transfer / Balance	23,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Expense:	**23,000.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Department: 09 - Utility:	**23,000.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Fund: 04 - Equipment Fund:	**23,000.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 05 - Special Revenue Fund								
Department: 01 - General Govt								
Revenue								
05-01-3950	Employee Appreciation Fund	0.00	0.00	-82.08	0.00	0.00	0.00	0.00%
	Total Revenue:	**0.00**	**0.00**	**-82.08**	**0.00**	**0.00**	**0.00**	**0.00%**
Expense								
05-01-4216	Keeler	0.00	626.26	626.26	626.26	0.00	-626.26	-100.00%
	Total Expense:	**0.00**	**626.26**	**626.26**	**626.26**	**0.00**	**-626.26**	**-100.00%**
	Total Department: 01 - General Govt:	**0.00**	**-626.26**	**-708.34**	**-626.26**	**0.00**	**626.26**	**-100.00%**

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Department: 03 - Police								
Revenue								
05-03-3940	Grant Proceeds	0.00	0.00	1,281.31	0.00	0.00	0.00	0.00%
05-03-3950	Miscellaneous	2,400.00	1,200.00	0.00	1,200.00	169,613.00	168,413.00	14,034.42%
05-03-3960	Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**2,400.00**	**1,200.00**	**1,281.31**	**1,200.00**	**169,613.00**	**168,413.00**	**14,034.42%**
Expense								
05-03-4211	PD Project - Calendar	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
05-03-4212	PD Project - LEOSE	1,400.00	2,403.93	749.00	2,403.93	3,603.00	1,199.07	49.88%
	Total Expense:	**2,400.00**	**2,403.93**	**749.00**	**2,403.93**	**3,603.00**	**1,199.07**	**49.88%**
	Total Department: 03 - Police:	**0.00**	**-1,203.93**	**532.31**	**-1,203.93**	**166,010.00**	**167,213.93**	**-13,889.01%**

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Department: 06 - Parks								
Revenue								
05-06-3940	Grant Proceeds	51,900.00	0.00	0.00	0.00	1,200.00	1,200.00	0.00%
	Total Revenue:	**51,900.00**	**0.00**	**0.00**	**0.00**	**1,200.00**	**1,200.00**	**0.00%**
Expense								
05-06-4214	Keeler - Sports Complex	0.00	0.00	0.00	0.00	15,488.00	15,488.00	0.00%
05-06-4217	Keeler - Parks	51,900.00	17,250.00	17,250.00	17,250.00	6,000.00	-11,250.00	-65.22%
05-06-4500	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Expense:	**51,900.00**	**17,250.00**	**17,250.00**	**17,250.00**	**21,488.00**	**4,238.00**	**24.57%**
	Total Department: 06 - Parks:	**0.00**	**-17,250.00**	**-17,250.00**	**-17,250.00**	**-20,288.00**	**-3,038.00**	**17.61%**

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Department: 11 - Civic Center								
Revenue								
05-11-3940	Grant Proceeds	50,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**50,000.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Expense								
05-11-4213	Keeler - Civic Center	50,000.00	53,273.10	17,976.64	53,273.10	86,736.00	33,462.90	62.81%
	Total Expense:	**50,000.00**	**53,273.10**	**17,976.64**	**53,273.10**	**86,736.00**	**33,462.90**	**62.81%**
	Total Department: 11 - Civic Center:	**0.00**	**-53,273.10**	**-17,976.64**	**-53,273.10**	**-86,736.00**	**-33,462.90**	**62.81%**

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Department: 12 - Recreation								
Revenue								
05-12-3940	Grant Proceeds	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**10,000.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Expense								
05-12-4215	Keeler - Baseball	10,000.00	7,788.00	2,300.00	7,788.00	0.00	-7,788.00	-100.00%
	Total Expense:	**10,000.00**	**7,788.00**	**2,300.00**	**7,788.00**	**0.00**	**-7,788.00**	**-100.00%**
	Total Department: 12 - Recreation:	**0.00**	**-7,788.00**	**-2,300.00**	**-7,788.00**	**0.00**	**7,788.00**	**-100.00%**
	Total Fund: 05 - Special Revenue Fund:	**0.00**	**-80,141.29**	**-37,702.67**	**-80,141.29**	**58,986.00**	**139,127.29**	**-173.60%**

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Fund: 06 - Hotel/Motel Tax Fund								
Department: 01 - General Govt								
Revenue								
06-01-3400	Hotel / Motel Tax	20,000.00	20,000.00	13,884.90	20,000.00	14,000.00	-6,000.00	-30.00%
06-01-3950	Miscellaneous	0.00	0.00	0.00	0.00	31,000.00	31,000.00	0.00%
	Total Revenue:	**20,000.00**	**20,000.00**	**13,884.90**	**20,000.00**	**45,000.00**	**25,000.00**	**125.00%**
Expense								
06-01-4042	Advertising & Promotions	4,000.00	4,000.00	0.00	4,000.00	0.00	-4,000.00	-100.00%
06-01-9999	Transfer / Balance	16,000.00	66,000.00	0.00	66,000.00	35,250.00	-30,750.00	-46.59%
	Total Expense:	**20,000.00**	**70,000.00**	**0.00**	**70,000.00**	**35,250.00**	**-34,750.00**	**-49.64%**
	Total Department: 01 - General Govt:	**0.00**	**-50,000.00**	**13,884.90**	**-50,000.00**	**9,750.00**	**59,750.00**	**-119.50%**
	Total Fund: 06 - Hotel/Motel Tax Fund:	**0.00**	**-50,000.00**	**13,884.90**	**-50,000.00**	**9,750.00**	**59,750.00**	**-119.50%**

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Budget Comparison Report

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Fund: 07 - Seized Fund								
Department: 03 - Police								
Revenue								
07-03-3800	Interest Income	0.00	0.00	10.91	0.00	0.00	0.00	0.00%
07-03-3950	Miscellaneous	0.00	0.00	0.00	0.00	7,604.00	7,604.00	0.00%
	Total Revenue:	**0.00**	**0.00**	**10.91**	**0.00**	**7,604.00**	**7,604.00**	**0.00%**
Expense								
07-03-9999	Transfer / Balance	0.00	0.00	0.00	0.00	1,500.00	1,500.00	0.00%
	Total Expense:	**0.00**	**0.00**	**0.00**	**0.00**	**1,500.00**	**1,500.00**	**0.00%**
	Total Department: 03 - Police:	**0.00**	**0.00**	**10.91**	**0.00**	**6,104.00**	**6,104.00**	**0.00%**
	Total Fund: 07 - Seized Fund:	**0.00**	**0.00**	**10.91**	**0.00**	**6,104.00**	**6,104.00**	**0.00%**

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Fund: 08 - Diboll Day Fund								
Department: 01 - General Govt								
Expense								
08-01-4043	Office & Janitorial Supplies	0.00	0.00	0.00	0.00	1,500.00	1,500.00	0.00%
08-01-4200	Professional Services	0.00	0.00	0.00	0.00	6,000.00	6,000.00	0.00%
08-01-4470	Materials & Supplies	0.00	0.00	0.00	0.00	5,500.00	5,500.00	0.00%
08-01-4480	Uniforms	0.00	0.00	0.00	0.00	750.00	750.00	0.00%
08-01-4800	Personnel	0.00	0.00	0.00	0.00	2,000.00	2,000.00	0.00%
08-01-9999	Transfer / Balance	0.00	0.00	0.00	0.00	-15,750.00	-15,750.00	0.00%
	Total Expense:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Department: 01 - General Govt:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Fund: 08 - Diboll Day Fund:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**

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Fund: 09 - MC Security Fund								
Department: 02 - Municipal Court								
Revenue								
09-02-3200	Fines & Fees	5,000.00	7,000.00	5,248.40	7,000.00	7,168.00	168.00	2.40%
09-02-3950	Miscellaneous	0.00	0.00	0.00	0.00	11,211.00	11,211.00	0.00%
	Total Revenue:	**5,000.00**	**7,000.00**	**5,248.40**	**7,000.00**	**18,379.00**	**11,379.00**	**162.56%**
Expense								
09-02-4320	Security Services	8,500.00	0.00	0.00	0.00	3,168.00	3,168.00	0.00%
09-02-9999	Transfer / Balance	5,000.00	7,000.00	0.00	7,000.00	4,000.00	-3,000.00	-42.86%
	Total Expense:	**13,500.00**	**7,000.00**	**0.00**	**7,000.00**	**7,168.00**	**168.00**	**2.40%**
	Total Department: 02 - Municipal Court:	**-8,500.00**	**0.00**	**5,248.40**	**0.00**	**11,211.00**	**11,211.00**	**0.00%**
	Total Fund: 09 - MC Security Fund:	**-8,500.00**	**0.00**	**5,248.40**	**0.00**	**11,211.00**	**11,211.00**	**0.00%**

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Fund: 10 - MC Tech Fund								
Department: 02 - Municipal Court								
Revenue								
10-02-3200	Fines & Fees	6,000.00	7,000.00	5,639.18	7,000.00	7,008.00	8.00	0.11%
10-02-3950	Miscellaneous	0.00	0.00	0.00	0.00	7,105.00	7,105.00	0.00%
	Total Revenue:	**6,000.00**	**7,000.00**	**5,639.18**	**7,000.00**	**14,113.00**	**7,113.00**	**101.61%**
Expense								
10-02-4300	Telephone & Internet Services	5,471.00	5,070.00	2,612.40	5,070.00	7,008.00	1,938.00	38.22%
10-02-9999	Transfer / Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Expense:	**5,471.00**	**5,070.00**	**2,612.40**	**5,070.00**	**7,008.00**	**1,938.00**	**38.22%**
	Total Department: 02 - Municipal Court:	**529.00**	**1,930.00**	**3,026.78**	**1,930.00**	**7,105.00**	**5,175.00**	**268.13%**
	Total Fund: 10 - MC Tech Fund:	**529.00**	**1,930.00**	**3,026.78**	**1,930.00**	**7,105.00**	**5,175.00**	**268.13%**

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Fund: 11 - PEG Fund								
Department: 01 - General Govt								
Revenue								
11-01-3500	Franchise Tax	3,500.00	4,000.00	0.00	4,000.00	0.00	-4,000.00	-100.00%
11-01-3950	Miscellaneous	0.00	0.00	0.00	0.00	57,602.00	57,602.00	0.00%
	Total Revenue:	**3,500.00**	**4,000.00**	**0.00**	**4,000.00**	**57,602.00**	**53,602.00**	**1,340.05%**
	Total Department: 01 - General Govt:	**3,500.00**	**4,000.00**	**0.00**	**4,000.00**	**57,602.00**	**53,602.00**	**1,340.05%**
	Total Fund: 11 - PEG Fund:	**3,500.00**	**4,000.00**	**0.00**	**4,000.00**	**57,602.00**	**53,602.00**	**1,340.05%**

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Fund: 12 - Red Light Fund								
Department: 01 - General Govt								
Revenue								
12-01-3800	Interest Income	0.00	0.00	228.77	0.00	0.00	0.00	0.00%
12-01-3950	Miscellaneous	0.00	0.00	0.00	0.00	50,414.00	50,414.00	0.00%
	Total Revenue:	**0.00**	**0.00**	**228.77**	**0.00**	**50,414.00**	**50,414.00**	**0.00%**
Expense								
12-01-9999	Transfer / Balance	0.00	25,000.00	0.00	25,000.00	0.00	-25,000.00	-100.00%
	Total Expense:	**0.00**	**25,000.00**	**0.00**	**25,000.00**	**0.00**	**-25,000.00**	**-100.00%**
	Total Department: 01 - General Govt:	**0.00**	**-25,000.00**	**228.77**	**-25,000.00**	**50,414.00**	**75,414.00**	**-301.66%**
	Total Fund: 12 - Red Light Fund:	**0.00**	**-25,000.00**	**228.77**	**-25,000.00**	**50,414.00**	**75,414.00**	**-301.66%**

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 13 - Debt Service Fund								
Department: 01 - General Govt								
Revenue								
13-01-3600	Property Tax - Current	139,768.76	145,318.75	139,564.13	145,318.75	145,444.00	125.25	0.09%
13-01-3610	Property Tax - Delinquent	0.00	0.00	1,096.96	0.00	0.00	0.00	0.00%
13-01-3620	Property Tax - Penalties & Intere	0.00	0.00	3,348.16	0.00	0.00	0.00	0.00%
13-01-3800	Interest Income	0.00	0.00	411.33	0.00	0.00	0.00	0.00%
13-01-3950	Miscellaneous	0.00	0.00	0.00	0.00	80,000.00	80,000.00	0.00%
	Total Revenue:	**139,768.76**	**145,318.75**	**144,420.58**	**145,318.75**	**225,444.00**	**80,125.25**	**55.14%**
Expense								
13-01-4015	Bond Expense	85,000.00	95,000.00	95,000.00	95,000.00	100,000.00	5,000.00	5.26%
13-01-4016	Bond Interest Expense	54,518.76	50,018.75	50,018.76	50,018.75	45,144.00	-4,874.75	-9.75%
13-01-4030	Bank Fees	250.00	600.00	300.00	600.00	300.00	-300.00	-50.00%
13-01-9999	Transfer / Balance	-378,228.00	-434,427.50	0.00	-434,427.50	0.00	434,427.50	-100.00%
	Total Expense:	**-238,459.24**	**-288,808.75**	**145,318.76**	**-288,808.75**	**145,444.00**	**434,252.75**	**-150.36%**
	Total Department: 01 - General Govt:	**378,228.00**	**434,127.50**	**-898.18**	**434,127.50**	**80,000.00**	**-354,127.50**	**-81.57%**

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Department: 07 - Street								
Expense								
13-07-4020	Note Payable Expense	22,978.00	22,978.00	22,978.00	22,978.00	22,978.00	0.00	0.00%
13-07-9999	Transfer / Balance	0.00	0.00	0.00	0.00	-22,978.00	-22,978.00	0.00%
	Total Expense:	**22,978.00**	**22,978.00**	**22,978.00**	**22,978.00**	**0.00**	**-22,978.00**	**-100.00%**
	Total Department: 07 - Street:	**22,978.00**	**22,978.00**	**22,978.00**	**22,978.00**	**0.00**	**-22,978.00**	**-100.00%**

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Department: 09 - Utility								
Expense								
13-09-4015	Bond Expense	190,000.00	305,000.00	305,000.00	305,000.00	320,000.00	15,000.00	4.92%
13-09-4016	Bond Interest Expense	165,250.00	155,249.50	155,249.50	155,249.50	143,817.00	-11,432.50	-7.36%
13-09-4020	Note Payable Expense	0.00	0.00	0.00	0.00	369,303.00	369,303.00	0.00%
13-09-4030	Bank Fees	0.00	900.00	650.00	900.00	650.00	-250.00	-27.78%
13-09-9999	Transfer / Balance	0.00	0.00	0.00	0.00	-833,770.00	-833,770.00	0.00%
	Total Expense:	**355,250.00**	**461,149.50**	**460,899.50**	**461,149.50**	**0.00**	**-461,149.50**	**-100.00%**
	Total Department: 09 - Utility:	**355,250.00**	**461,149.50**	**460,899.50**	**461,149.50**	**0.00**	**-461,149.50**	**-100.00%**
	Total Fund: 13 - Debt Service Fund:	**0.00**	**-50,000.00**	**-484,775.68**	**-50,000.00**	**80,000.00**	**130,000.00**	**-260.00%**

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 14 - Endowment Fund								
Department: 01 - General Govt								
Revenue								
14-01-3800	Interest Income	6,316.80	8,050.00	0.00	8,050.00	8,050.00	0.00	0.00%
14-01-3803	Endowment / Investment Intere	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**6,316.80**	**8,050.00**	**0.00**	**8,050.00**	**8,050.00**	**0.00**	**0.00%**
Expense								
14-01-9999	Transfer / Balance	6,316.80	8,050.00	0.00	8,050.00	8,050.00	0.00	0.00%
	Total Expense:	**6,316.80**	**8,050.00**	**0.00**	**8,050.00**	**8,050.00**	**0.00**	**0.00%**
	Total Department: 01 - General Govt:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Department: 06 - Parks								
Revenue								
14-06-3803	Endowment / Investment Intere	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Department: 06 - Parks:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Department: 11 - Civic Center								
Revenue								
14-11-3803	Endowment / Investment Intere	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Department: 11 - Civic Center:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Fund: 14 - Endowment Fund:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 15 - Restricted Project Fund								
Department: 01 - General Govt								
Revenue								
15-01-3950	Miscellaneous	0.00	0.00	0.00	0.00	292,600.00	292,600.00	0.00%
	Total Revenue:	**0.00**	**0.00**	**0.00**	**0.00**	**292,600.00**	**292,600.00**	**0.00%**
Expense								
15-01-9999	Transfer / Balance	-65,000.00	-153,438.29	0.00	-153,438.29	0.00	153,438.29	-100.00%
	Total Expense:	**-65,000.00**	**-153,438.29**	**0.00**	**-153,438.29**	**0.00**	**153,438.29**	**-100.00%**
	Total Department: 01 - General Govt:	**65,000.00**	**153,438.29**	**0.00**	**153,438.29**	**292,600.00**	**139,161.71**	**90.70%**

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Department: 09 - Utility								
Expense								
15-09-9999	Transfer / Balance	-350,000.00	70,429.16	0.00	70,429.16	0.00	-70,429.16	-100.00%
	Total Expense:	**-350,000.00**	**70,429.16**	**0.00**	**70,429.16**	**0.00**	**-70,429.16**	**-100.00%**
	Total Department: 09 - Utility:	**-350,000.00**	**70,429.16**	**0.00**	**70,429.16**	**0.00**	**-70,429.16**	**-100.00%**
	Total Fund: 15 - Restricted Project Fund:	**415,000.00**	**83,009.13**	**0.00**	**83,009.13**	**292,600.00**	**209,590.87**	**252.49%**

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 16 - MC Local Truancy Prevention & Diversion Fund								
Department: 02 - Municipal Court								
Revenue								
16-02-3200	Fines & Fees	7,000.00	8,000.00	5,206.49	8,000.00	8,000.00	0.00	0.00%
	Total Revenue:	**7,000.00**	**8,000.00**	**5,206.49**	**8,000.00**	**8,000.00**	**0.00**	**0.00%**
Expense								
16-02-4100	Contractual Services	6,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
16-02-4500	Miscellaneous	0.00	0.00	0.00	0.00	-24,168.00	-24,168.00	0.00%
	Total Expense:	**6,000.00**	**0.00**	**0.00**	**0.00**	**-24,168.00**	**-24,168.00**	**0.00%**
	Total Department: 02 - Municipal Court:	**1,000.00**	**8,000.00**	**5,206.49**	**8,000.00**	**32,168.00**	**24,168.00**	**302.10%**
Total Fund: 16 - MC Local Truancy Prevention & Diversion Fund:		**1,000.00**	**8,000.00**	**5,206.49**	**8,000.00**	**32,168.00**	**24,168.00**	**302.10%**

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 17 - MC Municipal Jury Fund								
Department: 02 - Municipal Court								
Revenue								
17-02-3200	Fines & Fees	120.00	150.00	103.53	150.00	150.00	0.00	0.00%
	Total Revenue:	**120.00**	**150.00**	**103.53**	**150.00**	**150.00**	**0.00**	**0.00%**
Expense								
17-02-4500	Miscellaneous	0.00	0.00	0.00	0.00	-483.00	-483.00	0.00%
17-02-9999	Transfer / Balance	0.00	400.00	0.00	400.00	0.00	-400.00	-100.00%
	Total Expense:	**0.00**	**400.00**	**0.00**	**400.00**	**-483.00**	**-883.00**	**-220.75%**
	Total Department: 02 - Municipal Court:	**120.00**	**-250.00**	**103.53**	**-250.00**	**633.00**	**883.00**	**-353.20%**
	Total Fund: 17 - MC Municipal Jury Fund:	**120.00**	**-250.00**	**103.53**	**-250.00**	**633.00**	**883.00**	**-353.20%**

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 18 - Keep Diboll Beautiful Fund								
Department: 01 - General Govt								
Revenue								
18-01-3940	Grant Proceeds	15,952.61	0.00	0.00	0.00	0.00	0.00	0.00%
18-01-3950	Miscellaneous	0.00	0.00	0.00	0.00	45,572.00	45,572.00	0.00%
18-01-3960	Donations	0.00	0.00	368.40	0.00	250.00	250.00	0.00%
	Total Revenue:	**15,952.61**	**0.00**	**368.40**	**0.00**	**45,822.00**	**45,822.00**	**0.00%**
Expense								
18-01-4210	KDB Expense	15,952.61	26,780.69	12,425.43	26,780.69	45,822.00	19,041.31	71.10%
	Total Expense:	**15,952.61**	**26,780.69**	**12,425.43**	**26,780.69**	**45,822.00**	**19,041.31**	**71.10%**
	Total Department: 01 - General Govt:	**0.00**	**-26,780.69**	**-12,057.03**	**-26,780.69**	**0.00**	**26,780.69**	**-100.00%**
	Total Fund: 18 - Keep Diboll Beautiful Fund:	**0.00**	**-26,780.69**	**-12,057.03**	**-26,780.69**	**0.00**	**26,780.69**	**-100.00%**

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 19 - Street Project Fund								
Department: 07 - Street								
Revenue								
19-07-3800	Interest Income	0.00	0.00	778.34	0.00	0.00	0.00	0.00%
19-07-3950	Miscellaneous	0.00	0.00	0.00	0.00	225,643.00	225,643.00	0.00%
	Total Revenue:	**0.00**	**0.00**	**778.34**	**0.00**	**225,643.00**	**225,643.00**	**0.00%**
Expense								
19-07-4210	Project Expense	0.00	0.00	0.00	0.00	225,643.00	225,643.00	0.00%
	Total Expense:	**0.00**	**0.00**	**0.00**	**0.00**	**225,643.00**	**225,643.00**	**0.00%**
	Total Department: 07 - Street:	**0.00**	**0.00**	**778.34**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Fund: 19 - Street Project Fund:	**0.00**	**0.00**	**778.34**	**0.00**	**0.00**	**0.00**	**0.00%**

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Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 20 - ARPA Fund								
Department: 01 - General Govt								
Revenue								
20-01-3800	Interest Income	0.00	0.00	5,482.52	0.00	0.00	0.00	0.00%
20-01-3940	Grant Proceeds	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
20-01-3950	Miscellaneous	0.00	0.00	0.00	0.00	1,159,596.00	1,159,596.00	0.00%
	Total Revenue:	**0.00**	**0.00**	**5,482.52**	**0.00**	**1,159,596.00**	**1,159,596.00**	**0.00%**
Expense								
20-01-4210	Project Expense	0.00	0.00	64,291.59	0.00	1,159,596.00	1,159,596.00	0.00%
	Total Expense:	**0.00**	**0.00**	**64,291.59**	**0.00**	**1,159,596.00**	**1,159,596.00**	**0.00%**
	Total Department: 01 - General Govt:	**0.00**	**0.00**	**-58,809.07**	**0.00**	**0.00**	**0.00**	**0.00%**
	Total Fund: 20 - ARPA Fund:	**0.00**	**0.00**	**-58,809.07**	**0.00**	**0.00**	**0.00**	**0.00%**
	Report Total:	**402,279.37**	**-234,246.96**	**13,717.92**	**-234,246.96**	**606,573.00**	**840,819.96**	**-358.95%**

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Fund Summary

Fund	2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through Aug	Parent Budget 2022-2023 ADOPTED	Comparison 1 Budget 2023-2024 PROPOSED	Comparison 1 to Parent Budget Increase / (Decrease)	%
01 - General Fund	13,541.03	-35,139.96	-419,192.05	-35,139.96	0.00	35,139.96	-100.00%
02 - Utility Fund	57.14	-64,612.22	1,009,604.11	-64,612.22	0.00	64,612.22	-100.00%
03 - Recreation Fund	32.20	738.07	-11,837.81	738.07	0.00	-738.07	-100.00%
04 - Equipment Fund	23,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
05 - Special Revenue Fund	0.00	-80,141.29	-37,702.67	-80,141.29	58,986.00	139,127.29	-173.60%
06 - Hotel/Motel Tax Fund	0.00	-50,000.00	13,884.90	-50,000.00	9,750.00	59,750.00	-119.50%
07 - Seized Fund	0.00	0.00	10.91	0.00	6,104.00	6,104.00	0.00%
08 - Diboll Day Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
09 - MC Security Fund	-8,500.00	0.00	5,248.40	0.00	11,211.00	11,211.00	0.00%
10 - MC Tech Fund	529.00	1,930.00	3,026.78	1,930.00	7,105.00	5,175.00	268.13%
11 - PEG Fund	3,500.00	4,000.00	0.00	4,000.00	57,602.00	53,602.00	1,340.05%
12 - Red Light Fund	0.00	-25,000.00	228.77	-25,000.00	50,414.00	75,414.00	-301.66%
13 - Debt Service Fund	0.00	-50,000.00	-484,775.68	-50,000.00	80,000.00	130,000.00	-260.00%
14 - Endowment Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
15 - Restricted Project Fund	415,000.00	83,009.13	0.00	83,009.13	292,600.00	209,590.87	252.49%
16 - MC Local Truancy Prevention & Diversio...	1,000.00	8,000.00	5,206.49	8,000.00	32,168.00	24,168.00	302.10%
17 - MC Municipal Jury Fund	120.00	-250.00	103.53	-250.00	633.00	883.00	-353.20%
18 - Keep Diboll Beautiful Fund	0.00	-26,780.69	-12,057.03	-26,780.69	0.00	26,780.69	-100.00%
19 - Street Project Fund	0.00	0.00	778.34	0.00	0.00	0.00	0.00%
20 - ARPA Fund	0.00	0.00	-58,809.07	0.00	0.00	0.00	0.00%
Report Total:	**402,279.37**	**-234,246.96**	**13,717.92**	**-234,246.96**	**606,573.00**	**840,819.96**	**-358.95%**

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CITY OF DIBOLL
ANALYSIS OF TAX RATE
2023-2024

Debt Service

Description of Debt	Principal to be paid from Property Taxes	Interest to be paid from Property Taxes	Other Amts to be Paid	Total Payment
Series 2020, GO Refunding	100,000.00	45,143.76	300.00	145,443.76
Total	100,000.00	45,143.76	300.00	145,443.76

NET ADJUSTED TAX BASE 2023 261,629,894

TAX RATE 0.583321 Per $100 Valuation $ 1,526,142

ESTIMATED REVENUE Based on 98% Collections + $ 1,495,619

Prior Year Collections	1,395,830.13	as of May 2023			
Prior Year Taxable Value	234,609,862.00				
Prior Year Revenue	1,446,473.03	% Collections	96%	Prior Year Collections	102%

TAX REVENUE DISTRIBUTION:

	PERCENT	TAX RATE DOLLAR EQUIVALENT		AMOUNT
General Fund Operation & Maintenance	90.28%	0.526595	$	1,350,176
General Fund Debt Service	9.72%	0.056726	$	145,444
	100.00%	0.583321	$	1,495,619

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ANGELINA COUNTY

2023 CERTIFIED TOTALS

CDI - CITY OF DIBOLL

ARB Approved Totals

As of Certification

Property Count: 2,109

8/7/2023 5:44:26PM

Land	Value
Homesite:	16,148,031
Non Homesite:	20,574,140
Ag Market:	1,640,300
Timber Market:	4,680,793

Improvement	Value
Homesite:	99,083,980
Non Homesite:	141,933,520

Non Real	Count	Value
Personal Property:	174	109,615,590
Mineral Property:	0	0
Autos:	1	10

Ag	Non Exempt	Exempt
Total Productivity Market:	6,321,093	0
Ag Use:	40,640	0
Timber Use:	226,116	0
Productivity Loss:	6,054,337	0

Total Land	(+)	43,043,264
Total Improvements	(+)	241,017,500
Total Non Real	(+)	109,615,600
Market Value	=	393,676,364
Productivity Loss	(-)	6,054,337
Appraised Value	=	387,622,027
Homestead Cap	(-)	8,687,815
Assessed Value	=	378,934,212
Total Exemptions Amount (Breakdown on Next Page)	(-)	114,047,290
Net Taxable	=	264,886,922

APPROXIMATE TOTAL LEVY = NET TAXABLE * (TAX RATE / 100)
1,545,141.04 = 264,886,922 * (0.583321 / 100)

Certified Estimate of Market Value:	393,676,364
Certified Estimate of Taxable Value:	264,886,922
Tax Increment Finance Value:	0
Tax Increment Finance Levy:	0.00

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2023 Tax Rate Calculation Worksheet
Taxing Units Other Than School Districts or Water Districts

Form 50-856

CITY OF DIBOLL	936-829-4757
Taxing Unit Name	Phone *(area code and number)*
400 Kenley St, Diboll, TX 75941	https://www.cityofdiboll.com/
Taxing Unit's Address, City, State, ZIP Code	Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per $100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements.*

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet.*

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	**2022 total taxable value.** Enter the amount of 2022 taxable value on the 2022 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17).[1]	$ 243,030,813
2.	**2022 tax ceilings.** Counties, cities and junior college districts. Enter 2022 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2022 or a prior year for homeowners age 65 or older or disabled, use this step.[2]	$ 0
3.	**Preliminary 2022 adjusted taxable value.** Subtract Line 2 from Line 1.	$ 243,030,813
4.	**2022 total adopted tax rate.**	$ 0.583321 /$100
5.	**2022 taxable value lost because court appeals of ARB decisions reduced 2022 appraised value.** **A. Original 2022 ARB values:** $ 0 **B. 2022 values resulting from final court decisions:** - $ 0 **C. 2022 value loss.** Subtract B from A.[3]	$ 0
6.	**2022 taxable value subject to an appeal under Chapter 42, as of July 25.** **A. 2022 ARB certified value:** $ 0 **B. 2022 disputed value:** - $ 0 **C. 2022 undisputed value.** Subtract B from A.[4]	$ 0
7.	**2022 Chapter 42 related adjusted values.** Add Line 5C and Line 6C.	$ 0

[1] Tex. Tax Code §26.012(14)
[2] Tex. Tax Code §26.012(14)
[3] Tex. Tax Code §26.012(13)
[4] Tex. Tax Code §26.012(13)

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Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	**2022 taxable value, adjusted for actual and potential court-ordered adjustments.** Add Line 3 and Line 7.	$ 243,030,813
9.	**2022 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2022.** Enter the 2022 value of property in deannexed territory. [5]	$ 1,598
10.	**2022 taxable value lost because property first qualified for an exemption in 2023.** If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2023 does not create a new exemption or reduce taxable value. **A. Absolute exemptions.** Use 2022 market value: $ 10,290 **B. Partial exemptions.** 2023 exemption amount or 2023 percentage exemption times 2022 value: + $ 544,295 **C. Value loss.** Add A and B. [6]	$ 554,585
11.	**2022 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2023.** Use only properties that qualified in 2023 for the first time; do not use properties that qualified in 2022. **A. 2022 market value:** $ 0 **B. 2023 productivity or special appraised value:** - $ 0 **C. Value loss.** Subtract B from A. [7]	$ 0
12.	**Total adjustments for lost value.** Add Lines 9, 10C and 11C.	$ 556,183
13.	**2022 captured value of property in a TIF.** Enter the total value of 2022 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2022 taxes were deposited into the tax increment fund. [8] If the taxing unit has no captured appraised value in line 18D, enter 0.	$ 0
14.	**2022 total value.** Subtract Line 12 and Line 13 from Line 8.	$ 242,474,630
15.	**Adjusted 2022 total levy.** Multiply Line 4 by Line 14 and divide by $100.	$ 1,414,405
16.	**Taxes refunded for years preceding tax year 2022.** Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2022. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2022. This line applies only to tax years preceding tax year 2022. [9]	$ 12,783
17.	**Adjusted 2022 levy with refunds and TIF adjustment.** Add Lines 15 and 16. [10]	$ 1,427,188
18.	**Total 2023 taxable value on the 2023 certified appraisal roll today.** This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. [11] **A. Certified values:** $ 264,478,792 **B. Counties:** Include railroad rolling stock values certified by the Comptroller's office: + $ **C. Pollution control and energy storage system exemption:** Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: - $ 0 **D. Tax increment financing:** Deduct the 2023 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2023 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below. [12] - $ 0 **E. Total 2023 value.** Add A and B, then subtract C and D.	$ 264,478,792

[5] Tex. Tax Code §26.012(15)
[6] Tex. Tax Code §26.012(15)
[7] Tex. Tax Code §26.012(15)
[8] Tex. Tax Code §26.03(c)
[9] Tex. Tax Code §26.012(13)
[10] Tex. Tax Code §26.012(13)
[11] Tex. Tax Code §26.012, 26.04(c-2)
[12] Tex. Tax Code §26.03(c)

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Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	**Total value of properties under protest or not included on certified appraisal roll.** [13] **A. 2023 taxable value of properties under protest.** The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. [14] ..... $ 1,480,574 **B. 2023 value of properties not under protest or included on certified appraisal roll.** The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. [15] ..... + $ 0 **C. Total value under protest or not certified.** Add A and B.	$ 1,480,574
20.	**2023 tax ceilings.** Counties, cities and junior colleges enter 2023 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2022 or a prior year for homeowners age 65 or older or disabled, use this step.[16]	$ 0
21.	**2023 total taxable value.** Add Lines 18E and 19C. Subtract Line 20. [17]	$ 265,959,366
22.	**Total 2023 taxable value of properties in territory annexed after Jan. 1, 2022.** Include both real and personal property. Enter the 2023 value of property in territory annexed. [18]	$ 0
23.	**Total 2023 taxable value of new improvements and new personal property located in new improvements.** New means the item was not on the appraisal roll in 2022. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2022 and be located in a new improvement. New improvements **do** include property on which a tax abatement agreement has expired for 2023. [19]	$ 4,329,472
24.	**Total adjustments to the 2023 taxable value.** Add Lines 22 and 23.	$ 4,329,472
25.	**Adjusted 2023 taxable value.** Subtract Line 24 from Line 21.	$ 261,629,894
26.	**2023 NNR tax rate.** Divide Line 17 by Line 25 and multiply by $100. [20]	$ 0.545498 /$100
27.	**COUNTIES ONLY.** Add together the NNR tax rates for each type of tax the county levies. The total is the 2023 county NNR tax rate. [21]	$ /$100

SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

1. **Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
2. **Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
28.	**2022 M&O tax rate.** Enter the 2022 M&O tax rate.	$ 0.524319 /$100
29.	**2022 taxable value, adjusted for actual and potential court-ordered adjustments.** Enter the amount in Line 8 of the *No-New-Revenue Tax Rate Worksheet.*	$ 243,030,813

[13] Tex. Tax Code §26.01(c) and (d)
[14] Tex. Tax Code §26.01(c)
[15] Tex. Tax Code §26.01(d)
[16] Tex. Tax Code §26.012(6)(B)
[17] Tex. Tax Code §26.012(6)
[18] Tex. Tax Code §26.012(17)
[19] Tex. Tax Code §26.012(17)
[20] Tex. Tax Code §26.04(c)
[21] Tex. Tax Code §26.04(d)

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Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
30.	**Total 2022 M&O levy.** Multiply Line 28 by Line 29 and divide by $100	$ 1,274,256
31.	**Adjusted 2022 levy for calculating NNR M&O rate.**	
	A. M&O taxes refunded for years preceding tax year 2022. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2022. This line applies only to tax years preceding tax year 2022. + $ 11,490	
	B. 2022 taxes in TIF. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2023 captured appraised value in Line 18D, enter 0. – $ 0	
	C. 2022 transferred function. If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0. +/- $ 0	
	D. 2022 M&O levy adjustments. Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function. $ 11,490	
	E. Add Line 30 to 31D.	$ 1,285,746
32.	**Adjusted 2023 taxable value.** Enter the amount in Line 25 of the *No-New-Revenue Tax Rate Worksheet.*	$ 261,629,894
33.	**2023 NNR M&O rate (unadjusted).** Divide Line 31E by Line 32 and multiply by $100.	$ 0.491436 /$100
34.	**Rate adjustment for state criminal justice mandate.** [23] **If not applicable or less than zero, enter 0.**	
	A. 2023 state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. $ 0	
	B. 2022 state criminal justice mandate. Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies. – $ 0	
	C. Subtract B from A and divide by Line 32 and multiply by $100. $ 0.000000 /$100	
	D. Enter the rate calculated in C. If not applicable, enter 0.	$ 0.000000 /$100
35.	**Rate adjustment for indigent health care expenditures.** [24] **If not applicable or less than zero, enter 0.**	
	A. 2023 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state assistance received for the same purpose. $ 0	
	B. 2022 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state assistance received for the same purpose. – $ 0	
	C. Subtract B from A and divide by Line 32 and multiply by $100. $ 0.000000 /$100	
	D. Enter the rate calculated in C. If not applicable, enter 0.	$ 0.000000 /$100

[22] [Reserved for expansion]
[23] Tex. Tax Code §26.044
[24] Tex. Tax Code §26.0441

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Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
36.	**Rate adjustment for county indigent defense compensation.** [25] **If not applicable or less than zero, enter 0.**	
	A. 2023 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state grants received by the county for the same purpose. $ 0	
	B. 2022 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state grants received by the county for the same purpose. $ 0	
	C. Subtract B from A and divide by Line 32 and multiply by $100. $ 0.000000 /$100	
	D. Multiply B by 0.05 and divide by Line 32 and multiply by $100. $ 0.000000 /$100	
	E. Enter the lesser of C and D. If not applicable, enter 0.	$ 0.000000 /$100
37.	**Rate adjustment for county hospital expenditures.** [26] **If not applicable or less than zero, enter 0.**	
	A. 2023 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2022 and ending on June 30, 2023. $ 0	
	B. 2022 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2021 and ending on June 30, 2022. $ 0	
	C. Subtract B from A and divide by Line 32 and multiply by $100. $ 0.000000 /$100	
	D. Multiply B by 0.08 and divide by Line 32 and multiply by $100. $ 0.000000 /$100	
	E. Enter the lesser of C and D, if applicable. If not applicable, enter 0.	$ 0.000000 /$100
38.	**Rate adjustment for defunding municipality.** This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code Section 26.0444 for more information.	
	A. Amount appropriated for public safety in 2022. Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year $ 0	
	B. Expenditures for public safety in 2022. Enter the amount of money spent by the municipality for public safety during the preceding fiscal year $ 0	
	C. Subtract B from A and divide by Line 32 and multiply by $100 $ 0.000000 /$100	
	D. Enter the rate calculated in C. If not applicable, enter 0.	$ 0.000000 /$100
39.	**Adjusted 2023 NNR M&O rate.** Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.	$ 0.491436 /$100
40.	**Adjustment for 2022 sales tax specifically to reduce property taxes.** Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in 2022 should complete this line. These entities will deduct the sales tax gain rate for 2023 in Section 3. Other taxing units, enter zero.	
	A. Enter the amount of additional sales tax collected and spent on M&O expenses in 2022, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent $ 299,903	
	B. Divide Line 40A by Line 32 and multiply by $100 $ 0.114628 /$100	
	C. Add Line 40B to Line 39.	$ 0.606064 /$100
41.	**2023 voter-approval M&O rate.** Enter the rate as calculated by the appropriate scenario below. **Special Taxing Unit.** If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08. **- or -** **Other Taxing Unit.** If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.	$ 0.627276 /$100

[25] Tex. Tax Code §26.0442
[26] Tex. Tax Code §26.0443

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Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
D41.	***Disaster Line 41 (D41):* 2023 voter-approval M&O rate for taxing unit affected by disaster declaration.** If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of 1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or 2) the third tax year after the tax year in which the disaster occurred If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. [27] If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).	$ 0.000000 /$100
42.	**Total 2023 debt to be paid with property taxes and additional sales tax revenue.** Debt means the interest and principal that will be paid on debts that: **(1)** are paid by property taxes, **(2)** are secured by property taxes, **(3)** are scheduled for payment over a period longer than one year, and **(4)** are not classified in the taxing unit's budget as M&O expenses. **A. Debt** also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here. [28] Enter debt amount $ 145,443 **B.** Subtract **unencumbered fund amount** used to reduce total debt. – $ 0 **C.** Subtract **certified amount spent from sales tax to reduce debt** (enter zero if none) – $ 0 **D.** Subtract **amount paid** from other resources – $ 0 **E. Adjusted debt.** Subtract B, C and D from A.	$ 145,443
43.	**Certified 2022 excess debt collections.** Enter the amount certified by the collector. [29]	$ 0
44.	**Adjusted 2023 debt.** Subtract Line 43 from Line 42E.	$ 145,443
45.	**2023 anticipated collection rate.** **A.** Enter the 2023 anticipated collection rate certified by the collector. [30] 98.00 % **B.** Enter the 2022 actual collection rate. 99.00 % **C.** Enter the 2021 actual collection rate. 98.00 % **D.** Enter the 2020 actual collection rate. 98.00 % **E.** If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. [31]	98.00 %
46.	**2023 debt adjusted for collections.** Divide Line 44 by Line 45E.	$ 148,411
47.	**2023 total taxable value.** Enter the amount on Line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$ 265,959,366
48.	**2023 debt rate.** Divide Line 46 by Line 47 and multiply by $100.	$ 0.055802 /$100
49.	**2023 voter-approval tax rate.** Add Lines 41 and 48.	$ 0.683078 /$100
D49.	***Disaster Line 49 (D49):* 2023 voter-approval tax rate for taxing unit affected by disaster declaration.** Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.	$ /$100

[27] Tex. Tax Code §26.042(a)
[28] Tex. Tax Code §26.012(7)
[29] Tex. Tax Code §26.012(10) and 26.04(b)
[30] Tex. Tax Code §26.04(b)
[31] Tex. Tax Code §§26.04(h), (h-1) and (h-2)

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Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
50.	**COUNTIES ONLY.** Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2023 county voter-approval tax rate.	$ 0.000000 /$100

SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	**Taxable Sales.** For taxing units that adopted the sales tax in November 2022 or May 2023, enter the Comptroller's estimate of taxable sales for the previous four quarters. [32] Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2022, enter 0.	$ 0
52.	**Estimated sales tax revenue.** Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. [33] **Taxing units that adopted the sales tax in November 2022 or in May 2023.** Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. [34] **- or -** **Taxing units that adopted the sales tax before November 2022.** Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	$ 304,709
53.	**2023 total taxable value.** Enter the amount from Line 21 of the *No-New-Revenue Tax Rate Worksheet*.	$ 265,959,366
54.	**Sales tax adjustment rate.** Divide Line 52 by Line 53 and multiply by $100.	$ 0.114570 /$100
55.	**2023 NNR tax rate, unadjusted for sales tax.** [35] Enter the rate from Line 26 or 27, as applicable, on the *No-New-Revenue Tax Rate Worksheet*.	$ 0.545498 /$100
56.	**2023 NNR tax rate, adjusted for sales tax.** **Taxing units that adopted the sales tax in November 2022 or in May 2023.** Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November 2022.	$ 0.545498 /$100
57.	**2023 voter-approval tax rate, unadjusted for sales tax.** [36] Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the *Voter-Approval Tax Rate Worksheet*.	$ 0.683078 /$100
58.	**2023 voter-approval tax rate, adjusted for sales tax.** Subtract Line 54 from Line 57.	$ 0.568508 /$100

SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	**Certified expenses from the Texas Commission on Environmental Quality (TCEQ).** Enter the amount certified in the determination letter from TCEQ. [37] The taxing unit shall provide its tax assessor-collector with a copy of the letter. [38]	$ 0
60.	**2023 total taxable value.** Enter the amount from Line 21 of the *No-New-Revenue Tax Rate Worksheet*.	$ 265,959,366
61.	**Additional rate for pollution control.** Divide Line 59 by Line 60 and multiply by $100.	$ 0.000000 /$100
62.	**2023 voter-approval tax rate, adjusted for pollution control.** Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	$ 0.568508 /$100

[32] Tex. Tax Code §26.041(d)
[33] Tex. Tax Code §26.041(i)
[34] Tex. Tax Code §26.041(d)
[35] Tex. Tax Code §26.04(c)
[36] Tex. Tax Code §26.04(c)
[37] Tex. Tax Code §26.045(d)
[38] Tex. Tax Code §26.045(i)

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SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate adjusted to remove the unused increment rate for the prior three years. [39] In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the portion of the unused increment rate must be backed out of the calculation for that year.

The difference between the adopted tax rate and adjusted voter-approval tax rate is considered zero in the following scenarios:

- a tax year before 2020; [40]
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a); [41] or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval. [42]

Individual components can be negative, but the overall rate would be the greater of zero or the calculated rate.

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit. [43]

Line	Unused Increment Rate Worksheet	Amount/Rate
63.	**Year 3 component.** Subtract the 2022 actual tax rate and the 2022 unused increment rate from the 2022 voter-approval tax rate. **A.** Voter-approval tax rate (Line 67) ..... $ 0.583321 /$100 **B.** Unused increment rate (Line 66) ..... $ 0.000000 /$100 **C.** Subtract B from A ..... $ 0.583321 /$100 **D.** Adopted Tax Rate ..... $ 0.583321 /$100 **E.** Subtract D from C ..... $ 0.000000 /$100	
64.	**Year 2 component.** Subtract the 2021 actual tax rate and the 2021 unused increment rate from the 2021 voter-approval tax rate. **A.** Voter-approval tax rate (Line 67) ..... $ 0.616544 /$100 **B.** Unused increment rate (Line 66) ..... $ 0.000000 /$100 **C.** Subtract B from A ..... $ 0.616544 /$100 **D.** Adopted Tax Rate ..... $ 0.616544 /$100 **E.** Subtract D from C ..... $ 0.000000 /$100	
65.	**Year 1 component.** Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate. **A.** Voter-approval tax rate (Line 65) ..... $ 0.780437 /$100 **B.** Unused increment rate (Line 64) ..... $ 0.000000 /$100 **C.** Subtract B from A ..... $ 0.780437 /$100 **D.** Adopted Tax Rate ..... $ 0.630000 /$100 **E.** Subtract D from C ..... $ 0.150437 /$100	
66.	**2023 unused increment rate.** Add Lines 63E, 64E and 65E.	$ 0.150437 /$100
67.	**Total 2023 voter-approval tax rate, including the unused increment rate.** Add Line 66 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control).	$ 0.718945 /$100

[39] Tex. Tax Code §26.013(a)
[40] Tex. Tax Code §26.013(c)
[41] Tex. Tax Code §§26.0501(a) and (c)
[42] Tex. Local Gov't Code §120.007(d), effective Jan. 1, 2022
[43] Tex. Tax Code §26.063(a)(1)
[44] Tex. Tax Code §26.012(8-a)
[45] Tex. Tax Code §26.063(a)(1)

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SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise $500,000, and the current debt rate for a taxing unit. [44]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. [45]

Line	De Minimis Rate Worksheet	Amount/Rate
68.	**Adjusted 2023 NNR M&O tax rate.** Enter the rate from Line 39 of the *Voter-Approval Tax Rate Worksheet*	$ 0.491436 /$100
69.	**2023 total taxable value.** Enter the amount on Line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$ 265,959,366
70.	**Rate necessary to impose $500,000 in taxes.** Divide $500,000 by Line 69 and multiply by $100.	$ 0.187998 /$100
71.	**2023 debt rate.** Enter the rate from Line 48 of the *Voter-Approval Tax Rate Worksheet.*	$ 0.055802 /$100
72.	**De minimis rate.** Add Lines 68, 70 and 71.	$ 0.735236 /$100

SECTION 7: Voter Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.[46]

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year. [47]

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago. This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
73.	**2022 adopted tax rate.** Enter the rate in Line 4 of the *No-New-Revenue Tax Rate Worksheet.*	$ 0.583321 /$100
74.	**Adjusted 2022 voter-approval tax rate.** Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line. If a disaster occurred in 2022 and the taxing unit calculated its 2022 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2022 worksheet due to a disaster, complete the applicable sections or lines of Form 50-856-a, Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet. **- or -** If a disaster occurred prior to 2022 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2022, complete the separate *Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet* to recalculate the voter-approval tax rate the taxing unit would have calculated in 2022 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster. [48] Enter the final adjusted 2022 voter-approval tax rate from the worksheet. **- or -** If the taxing unit adopted a tax rate above the 2022 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	$ 0.000000 /$100
75.	**Increase in 2022 tax rate due to disaster.** Subtract Line 74 from Line 73.	$ 0.000000 /$100
76.	**Adjusted 2022 taxable value.** Enter the amount in Line 14 of the *No-New-Revenue Tax Rate Worksheet.*	$ 242,474,630
77.	**Emergency revenue.** Multiply Line 75 by Line 76 and divide by $100.	$ 0
78.	**Adjusted 2023 taxable value.** Enter the amount in Line 25 of the *No-New-Revenue Tax Rate Worksheet.*	$ 261,629,894
79.	**Emergency revenue rate.** Divide Line 77 by Line 78 and multiply by $100. [49]	$ 0.000000 /$100

[46] Tex. Tax Code §26.042(b)
[47] Tex. Tax Code §26.042(f)
[48] Tex. Tax Code §26.042(c)
[49] Tex. Tax Code §26.042(b)

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Line	Emergency Revenue Rate Worksheet	Amount/Rate
80.	**2023 voter-approval tax rate, adjusted for emergency revenue.** Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	$ 0.718945 /$100

SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-new-revenue tax rate. ..... $ 0.545498 /$100
As applicable, enter the 2023 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax).
Indicate the line number used: 26

Voter-approval tax rate. ..... $ 0.718945 /$100
As applicable, enter the 2023 voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue).
Indicate the line number used: 67

De minimis rate. ..... $ 0.735236 /$100
If applicable, enter the 2023 de minimis rate from Line 72.

SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in the Tax Code. [50]

print here Billie Page
Printed Name of Taxing Unit Representative

sign here Billie Page
Taxing Unit Representative

8-4-23
Date

Corrected

[50] Tex. Tax Code §§26.04(c-2) and (d-2)

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City of Diboll
2023-2024 Sales Tax Analysis

Year	October	November	December	January	February	March	April	May	June	July	August	September	Total
2023 vs 2024 Estimate (10yr Average)	-28%	-34%	-46%	-28%	-45%	-27%	-37%	1%	-36%	-28%	-24%	-22%	-30%
2023 vs 2022	16%	30%	64%	-21%	32%	16%	21%	2%	-12%	-56%	-27%	-64%	-13%
2024 Estimate (10yr Average - Outliers)	35,577.06	48,085.92	34,974.12	41,319.23	43,589.03	43,035.43	39,402.30	63,934.12	42,617.96	38,556.67	46,464.05	36,414.95	513,970.84
2024 Estimate (10yr Average)	45,443.65	62,754.25	44,865.66	56,438.26	55,713.01	46,547.17	48,791.43	60,910.59	53,558.79	54,467.28	58,936.69	52,875.63	641,302.40
2024 Estimate (Increase Prior Year by 5%)	51,998.00	76,806.44	67,784.89	60,381.66	82,937.83	61,878.21	66,051.55	66,633.18	70,205.86	56,105.36	64,306.76	49,252.12	774,341.85
2024 Estimate (Decrease Prior Year 10%)	44,569.71	65,834.09	58,101.34	51,755.71	71,089.57	53,038.47	56,615.62	57,114.15	60,176.45	48,090.31	55,120.08	42,216.10	663,721.59
2023	49,521.90	73,148.99	64,557.04	57,506.34	78,988.41	58,931.63	62,906.24	63,460.17	66,862.72	**53,433.68**	**61,244.53**	**46,906.78**	737,468.43
2022	42,865.00	56,091.83	39,343.66	72,869.87	60,046.25	50,921.04	52,161.41	62,096.81	76,139.33	122,663.30	84,447.96	131,195.77	850,842.23
2021	44,793.38	51,599.70	46,260.79	60,971.74	58,106.46	35,968.61	61,087.16	76,193.87	55,924.29	48,135.48	71,693.90	46,906.78	657,642.16
2020	28,573.00	49,782.00	47,270.00	35,155.00	50,861.00	42,385.00	49,739.00	53,209.00	53,977.00	53,433.68	61,244.53	48,398.66	574,027.87
2019	43,542.46	104,506.71	40,502.95	54,576.11	68,220.02	68,145.14	41,927.85	59,033.86	75,884.69	44,929.64	49,089.94	33,411.00	683,770.37
2018	70,092.90	93,634.33	39,515.68	33,182.58	42,251.35	59,214.32	48,127.84	63,167.36	60,969.22	42,911.50	61,810.82	39,178.19	654,056.09
2017	41,529.29	47,613.26	34,358.34	36,649.16	43,466.44	33,027.73	30,985.05	45,958.54	33,523.66	46,945.39	47,154.20	54,268.34	495,479.40
2016	48,421.53	62,714.06	50,204.14	42,935.31	53,054.40	34,754.83	37,757.15	59,567.05	41,115.98	36,442.83	40,278.48	37,500.21	544,745.97
2015	38,682.51	46,275.03	36,701.60	118,007.67	54,571.02	35,208.04	55,571.73	58,946.47	40,131.26	37,758.17	43,756.45	49,374.51	614,984.46
2014	46,414.52	42,176.60	49,942.36	52,528.80	47,564.71	46,915.39	47,650.89	67,472.72	57,874.85	53,728.23	56,436.10	41,780.61	610,485.78
2013	50,592.01	60,020.28	42,714.59	49,192.75	60,138.77	58,937.56	35,494.45	49,343.15	40,047.65	57,724.60	73,454.55	46,742.18	624,402.54
2012	78,623.05	46,348.97	28,228.72	29,244.41	48,365.21	48,928.18	31,195.21	45,034.64	37,437.94	45,451.43	47,877.08	106,794.96	593,529.80
2011	51,908.20	8,822.71	45,210.37	36,299.01	44,593.40	27,391.28	29,609.50	159,385.52	32,672.44	37,028.51	46,621.01	33,681.20	553,223.15
2010	37,912.51	44,053.64	32,229.78	32,841.49	43,749.63	31,162.86	29,748.40	41,823.73	29,581.95	30,662.69	47,731.36	21,206.41	422,704.45
2009	33,187.72	42,029.30	30,221.98	42,671.33	46,203.36	26,155.52	26,086.76	43,684.14	30,428.80	28,014.48	15,023.59	32,394.89	396,101.87
2008	16,978.74	72,433.12	48,199.56	27,051.28	63,003.91	28,179.22	20,997.38	50,660.83	34,518.44	29,201.40	50,074.93	43,958.11	485,256.92
2007	43,574.29	43,397.70	39,103.18	37,600.64	49,492.25	43,847.03	38,069.97	58,223.37	28,610.86	50,379.33	46,256.04	26,171.61	504,726.27
2006	31,288.86	46,187.58	30,311.46	52,010.08	51,013.75	39,104.86	34,367.00	49,233.43	50,934.55	40,021.99	64,407.02	35,065.12	523,945.70
2005	32,228.91	38,000.62	30,162.84	28,726.04	50,149.75	37,795.34	27,688.49	59,307.75	34,283.15	32,345.95	53,229.59	40,767.24	464,685.67
2004	34,224.79	55,879.05	24,042.00	29,033.63	63,199.90	25,962.19	23,137.42	53,610.17	40,965.24	34,633.06	49,789.33	30,421.52	464,898.30
2003	55,254.80	51,210.84	31,340.22	29,944.12	51,407.14	33,171.64	33,748.79	48,023.91	32,826.83	28,957.41	42,167.16	34,071.48	472,124.34
2002	48,175.41	53,306.80	52,405.49	43,949.45	53,714.12	41,221.63	43,585.45	48,274.44	41,224.66	49,413.62	57,134.57	29,541.58	561,947.22
2001	49,472.33	69,110.74	46,002.98	42,386.04	52,989.53	44,274.30	39,311.81	65,180.03	39,183.51	39,519.60	65,955.43	51,401.69	604,787.99
2000	46,582.70	62,169.77	22,203.60	51,065.77	61,616.30	43,727.44	41,186.93	65,754.78	23,371.63	45,970.00	85,178.33	53,099.99	601,927.24
1999	57,440.20	76,043.25	68,199.88	51,132.92	81,551.24	78,614.81	82,863.32	87,534.87	53,599.01	53,724.84	79,408.17	46,916.77	817,029.28
1998	69,963.71	85,532.90	58,376.63	44,458.22	42,671.50	64,465.95	45,915.89	47,202.32	41,545.50	58,507.43	74,982.39	56,583.06	690,205.50
1997	40,858.03	57,834.00	43,582.81	56,929.80	71,494.41	27,337.94	22,751.11	75,785.80	39,360.40	45,498.85	58,146.08	48,770.63	588,349.86
1996	41,354.68	61,600.22	38,272.35	47,414.47	71,858.73	42,269.29	35,950.65	59,426.74	47,150.42	44,923.05	53,936.88	47,710.03	591,867.51
1995	45,418.41	66,589.80	46,172.75	39,881.45	62,804.04	50,710.53	42,988.44	69,358.35	45,414.28	42,513.59	63,347.07	32,794.36	607,993.07
1994	41,919.11	61,861.10	47,410.07	53,082.94	62,298.21	37,466.95	34,531.74	53,032.98	40,926.56	44,128.01	56,453.05	52,864.60	585,975.32
1993	25,326.86	31,748.27	35,557.19	33,363.82	63,825.30	35,635.52	56,632.70	61,899.08	50,867.08	42,663.69	60,499.13	38,443.01	536,461.65
1992	32,003.04	91,863.05	31,623.31	41,316.57	79,410.99	33,383.26	46,882.18	50,190.25	39,331.40	42,103.20	44,452.10	36,115.94	568,675.29
1991	38,125.22	59,127.61	37,220.87	33,902.79	67,218.57	32,038.66	30,910.93	55,482.55	30,261.30	40,431.46	60,331.74	37,117.42	522,169.12
1990	28,960.29	35,146.78	20,442.35	45,161.26	43,983.87	167,634.67	48,778.13	66,036.58	50,070.85	44,288.52	62,244.84	36,727.34	649,475.48
1989	15,426.75	26,407.90	29,701.85	13,270.64	29,948.74	17,803.58	15,804.81	28,136.83	22,030.20	20,244.88	30,751.22	23,732.98	273,260.38
1988	11,688.17	34,734.56	13,450.89	17,321.58	31,156.14	17,709.21	23,956.34	25,594.03	18,932.38	18,060.94	27,134.16	30,540.01	270,278.41
1987				15,101.94	33,123.96	20,332.81	13,017.04	46,185.94	18,634.71	32,986.10	31,718.93	25,083.59	236,185.02
35 year average	42,025.70	55,805.64	39,473.45	42,938.84	55,084.13	43,803.62	39,003.38	58,716.54	42,070.67	43,777.85	54,742.23	43,990.23	544,210.84
10 year average	45,443.65	62,754.25	44,865.66	56,438.26	55,713.01	46,547.17	48,791.43	60,910.59	56,240.30	54,038.19	57,715.69	52,892.09	605,312.44
5 year average	41,859.15	67,025.85	47,586.89	56,215.81	63,244.43	51,270.28	53,564.33	62,798.74	65,757.61	64,519.16	65,544.17	61,363.80	612,995.18
	43,109.50	61,861.91	43,975.33	51,864.30	58,013.85	47,207.03	47,119.72	60,808.62	54,689.52	54,111.73	59,334.03	52,748.70	590,415.94

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City of Diboll
2023-2024 Utility Rate Analysis

City of Diboll, Texas
Water and Wastewater Rate Model
Summary of Proposed Rate Performance - Water & Wastewater

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
WATER						
Rate Revenue Requirement	$1,202,233	$1,431,946	$1,462,551	$1,493,583	$1,530,412	$1,562,750
Projected Revenue Under Proposed Rates	1,424,994	1,576,812	1,582,474	1,613,403	1,646,909	1,679,175
Adjusted Over / (Under) Recovery	**$222,761**	**$144,866**	**$119,924**	**$119,820**	**$116,497**	**$116,426**
Adjusted Over / (Under) Recovery (%)	**18.53%**	**10.12%**	**8.20%**	**8.02%**	**7.61%**	**7.45%**
Projected Annual Billed Water Consumption (000's)	244,264	238,349	238,973	238,880	238,715	238,624
WASTEWATER						
Rate Revenue Requirement	$767,140	$1,154,201	$1,189,543	$1,221,151	$1,254,406	$1,294,136
Projected Revenue Under Proposed Rates	948,612	1,070,848	1,128,322	1,162,129	1,195,534	1,230,280
Adjusted Over / (Under) Recovery	**$181,472**	**($83,353)**	**($61,221)**	**($59,021)**	**($58,872)**	**($63,855)**
Adjusted Over / (Under) Recovery (%)	**23.66%**	**(7.22%)**	**(5.15%)**	**(4.83%)**	**(4.69%)**	**(4.93%)**
Projected Annual Billed Flow (000's)	151,842	152,442	153,042	153,642	154,242	154,842
WATER AND WASTEWATER TOTAL						
Rate Revenue Requirement	$1,969,373	$2,586,147	$2,652,094	$2,714,734	$2,784,818	$2,856,885
Projected Revenue Under Proposed Rates	2,373,606	2,647,660	2,710,796	2,775,532	2,842,443	2,909,456
Adjusted Over / (Under) Recovery	**$404,233**	**$61,513**	**$58,703**	**$60,799**	**$57,625**	**$52,570**
Adjusted Over / (Under) Recovery (%)	**20.53%**	**2.38%**	**2.21%**	**2.24%**	**2.07%**	**1.84%**

City of Diboll, Texas
Water and Wastewater Rate Model
Proposed Rates - Water

	Current	2021	2022	2023	2024	2025	2026
Minimum Rate Adjustment		5.00%	8.00%	5.00%	2.00%	2.00%	2.00%
Volumetric Rate Adjustment		5.00%	8.00%	5.00%	2.00%	2.00%	2.00%
Outside Multiplier		2.00	2.00	2.00	2.00	2.00	2.00
Comm./Indust. Min. Multiplier		1.35	1.35	1.35	1.35	1.35	1.35
Comm./Indust. Vol. Multiplier		1.35	1.35	1.35	1.35	1.35	1.35
No Volumes in Minimum		No	No	No	No	No	No
Residential Tier Differential		10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
Comm./Indust. Tier Differential		10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
Change Residential Tier Structure		Yes	No	No	No	No	No

City of Diboll, Texas
Water and Wastewater Rate Model
Proposed Rates - Wastewater

	Current	2021	2022	2023	2024	2025	2026
Minimum Rate Adjustment		5.00%	10.00%	5.00%	2.50%	2.50%	2.50%
Volumetric Rate Adjustment		5.00%	10.00%	5.00%	2.50%	2.50%	2.50%
Outside Multiplier		2.00	2.00	2.00	2.00	2.00	2.00
Comm./Indust. Min. Multiplier		1.35	1.35	1.35	1.35	1.35	1.35
Comm./Indust. Vol. Multiplier		1.35	1.35	1.35	1.35	1.35	1.35
No Volumes in Minimum		No	No	No	No	No	No
2 Tiers Only		Yes	No	No	No	No	No

PROPOSED

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CITY OF DIBOLL
APPENDIX A
FEE SCHEDULE

ADMINISTRATIVE FEE SCHEDULE

Notary	$5.00
NSF Returned Check	$35.00

ANIMAL CONTROL FEE SCHEDULE

Impoundment Fee – First Offense	$100.00
Impoundment Fee	$150.00
Surrender Fee	$150.00

CODE ENFORCEMENT FEE SCHEDULE

Administrative Mowing Fee for Code Violation	Actual Cost Plus	$150.00
Code Violation Penalty		Up to $500.00

UTILITY RATES AND FEE SCHEDULE

Sewer System

Residential	
Minimum charge (includes first two thousand (2,000) gallons	$20.89
All over two thousand (2,000) gallons	$5.64/m

Commercial	
Minimum charge (includes first two thousand (2,000) gallons	$28.19
All over two thousand (2,000) gallons	$7.51/m

The rates charged for sewer delivered to nonresidents of the city shall be double the above.

Waterworks System

Residential	
Minimum charge (includes first two thousand (2,000) gallons	$28.52
Next three thousand (3,000) gallons (2,001 to 5,000)	$5.63/m
Next five thousand (5,000) gallons (5,001 to 10,000)	$6.2/m

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Next ten thousand (10,000) gallons (10,001 to 20,000)	$6.81/m
All over twenty thousand (20,000) gallons	$7.50/m

Commercial	
Minimum charge (includes first two thousand (2,000) gallons	$38.51
Next eighteen thousand (18,000) gallons (2,001 to 20,000)	$7.38/m
Next eighty thousand (80,000) gallons (20,001 to 100,000)	$8.36/m
All over one hundred thousand (100,000) gallons	$9.19/m

The rates charged for water delivered to nonresidents of the city shall be double the above.

Turn On / Turn off / Courtesy Call	$15.00
Water Deposit	
Owner	$125.00
Renter	$175.00
New Service Connection Fee	$25.00
Transfer Fee	$25.00
Late Charge, if paid after 10th	10% of total amount due, Min $10.00
Reconnect Fee	$50.00
Plug Meter Charge	$50.00
Pulled Meter Charge	Actual Cost Plus Time & Materials
Meter Repair	Actual Cost Plus Time & Materials

Sewer Taps	
4” Sewer Tap	$410.00
6” Sewer Tap	$430.00
Sewer Tap > 6”	Actual Cost Plus Time & Materials

Water Taps	
¾” Water Tap w/ Meter	$920
1” Water Tap w/ Meter	$1165
1.5” Water Tap w/ Meter	$2075
2” Water Tap w/ Meter	$2540
Water Tap > 2” w/ Meter	Actual Cost Plus Time & Materials

Water Meter Only	
¾” Water Meter	$550
1” Water Meter	$600
1.5” Water Meter	$1050
2” Water Meter	$1200
Water Meter > 2”	Actual Cost Plus Time & Materials

Wholesale Water (per 1,000 gallon)	$3.29
Fire Hydrant Meter Deposit	$1000.00
Fire Hydrant Meter Monthly Rental Fee	$100.00
Fire Hydrant Water Usage (per 1,000 gallons)	$9.08

PROPOSED

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Solid Waste

Residential Rate	$16.15

Commercial Rate

Size	Freq/Week	Rate
2 yd	1	$102.97
2 yd	2	$184.96
2 yd	3	$200.83
2 yd	4	$234.94
2 yd	5	$274.93
3 yd	1	$115.47
3 yd	2	$195.45
3 yd	3	$238.69
3 yd	4	$278.68
3 yd	5	$324.92
4 yd	1	$140.96
4 yd	2	$212.95
4 yd	3	$269.93
4 yd	4	$362.90
4 yd	5	$465.56
6 yd	1	$147.96
6 yd	2	$267.94
6 yd	3	$370.42
6 yd	4	$487.89
6 yd	5	$587.87
8 yd	1	$212.95
8 yd	2	$334.17
8 yd	3	$456.14
8 yd	4	$578.61
8 yd	5	$687.33
Hand Account		$22.00

Roll-Offs

Open Top	Rate
20 yd	$513.79
30 yd	$614.47
40 yd	$715.16
42 yd	$768.81

Compactor	Rate
26 yd	$683.40
40 yd	$723.68
42 yd	$777.76

Open Top; no landfill	Rate
20 yd	$340.35
30 yd	$354.29
40 yd	$368.24
42 yd	$404.54

PROPOSED

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Compactor; no landfill	Rate
26 yd	$364.44
40 yd	$369.26
42 yd	$405.59

BUILDING AND DEVELOPMENT FEE SCHEDULE

Residential – New Single Family and Duplex Construction	
Building	$0.40 per sq. ft. conditioned space
Mechanical	$0.02 per sq. ft. conditioned space
Electrical	$0.04 per sq. ft. conditioned space
Plumbing	$0.06 per sq. ft. conditioned space
Roofing	$50.00 base fee plus $1.25 per square

Residential – Remodeling, Alterations, Additions, and Repairs*	
Building	$50.00 base fee plus $0.25 per sq. ft.
Mechanical	$50.00 base fee plus $0.02 per sq. ft.
Electrical	$50.00 base fee plus $0.04 per sq. ft.
Plumbing	$50.00 base fee plus $0.06 per sq. ft.
Roofing	$50.00 base fee plus $1.25 per square

*sq. ft. based on space subject to the remodel, alteration, addition, or repairs.

Commercial – New Construction /Apartments	
Building	$300.00 base fee plus $0.45 per sq. ft.
Shell Building	$300.00 base fee plus $0.30 per sq. ft.
Interior Finish Out	$100.00 base fee plus $0.15 per sq. ft.
Mechanical	$50.00 base fee plus $0.03 per sq. ft.
Electrical	$50.00 base fee plus $0.04 per sq. ft.
Plumbing	$50.00 base fee plus $0.06 per sq. ft.
Roofing	$50.00 base fee plus $1.25 per square

Commercial – Remodeling, Alterations, Additions, and Repairs*	
Building	$50.00 base fee plus $0.40 per sq. ft.
Mechanical	$50.00 base fee plus $0.03 per sq. ft.
Electrical	$50.00 base fee plus $0.04 per sq. ft.
Plumbing	$50.00 base fee plus $0.06 per sq. ft.
Roofing	$50.00 base fee plus $1.25 per square

*sq. ft. based on space subject to the remodel, alteration, addition, or repairs.

Other Permits & Fees	
Certificate of Occupancy (per Unit)	$50.00
Vendor Permit	$5.00 / Day or $100 / Year
Signage Permit	$100.00
Demolition Fee	$100.00
Storage Building, Carport, Shed	$50.00
Fence Permit	$40.00
Temporary Electric Pole	$50.00

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False Alarm Fee*	$50.00
*Response to alarm site if the city representatives have to secure the premises	
Construction Plan Review Fee	
Residential	Actual Cost Plus Time & Materials
Commercial	Actual Cost Plus Time & Materials
Plumbing Inspection Fee – Outside City Limits	$50.00
Inspection After Normal Business Hours	$50.00
Re-inspection Fee	$35.00
Any Fee Not Listed	$50.00
Building Permit Violation Penalty Fee*	$200.00 / Day
*Where work for which a permit is required by code is started or proceeded prior to obtaining said permit. The payment of such penalty shall not relieve any persons from fully complying with the code requirements in the execution of the work nor from any other penalties prescribed herein.	
Copies (8.5 x 11)	25¢ / sheet
Filing Fees	Actual Cost
Curb Cuts	Actual Cost Plus Time & Materials
Street Cuts	Actual Cost Plus Time & Materials
Water / Sewage Cuts	Actual Cost Plus Time & Materials

PLANNING AND ZONING FEE SCHEDULE

Plats			$250.00
Minor Plats	Preliminary & Final		$250.00
Re-Plats	Preliminary & Final		$250.00
Amended Plats	Preliminary & Final		$250.00
Vacated Plats	Preliminary & Final		
		Less than 10 Acres	$100.00
		10 to 50 Acres	$150.00
		Over 50 Acres	$200.00
Major Plats	Preliminary		
		Less than 10 Acres	$300.00
		10 to 50 Acres	$400.00
		Over 50 Acres	$500.00
Major Plats	Final		
		Less than 10 Acres	$300.00
		10 to 50 Acres	$400.00
		Over 50 Acres	$500.00
Application Fees			
	Rezoning		$200.00
	Variance		$200.00
	Specific Use Permit		$200.00
	Adult Oriented Business		$500.00
Document Fees			
	Comprehensive Plan Zoning Ordinance		Actual Cost
	Engineering		Actual Cost

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CEMETERY FEE SCHEDULE

Plot – Adult	$500.00
Plot – Infant	$250.00

PARKS & RECREATION FEE SCHEDULE

Athletic Field

Field Permit*	$15.00 / Player
*Teams charged per player that did not register to play in a Diboll Youth Baseball / Softball League the preceding season	
Park Lights	$10.00 / Hour
Trash Service	$35.00 / Hour
Field Permit Violation	$250.00
Vendor Trailer Space	$25.00 per Month

PROPOSED

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CITY OF DIBOLL
Tax Rate, Debt Service
2023-2024 Budget Analysis

Debt Service Worksheet **2023-2024** **Name of Taxing Unit:** City of Diboll

Schedule A: Unencumbered Fund Balance - The following estimated balances will be left in the unit's property tax accounts at the end of the fiscal year. These will be paid from property tax revenues (or additional sales tax revenues, if applicable).

Fund Type	Balance	Fund Type	Balance
General Fund	650,000.00		
Debt Service Fund	50,000.00		

Schedule B: Debt Service - The unit plans to pay the following amounts for long-term debts that are secured by property taxes. These will be paid from property tax revenues (or additional sales tax revenues, if applicable).

Amount (if any) paid from Schedule A:	145,443.76
Amount (if any) paid from other resources:	856,747.76

Debt Description	Principal	Interest	Other Amount	Total
Series 2019, GO Refunding	210,000.00	81,250.00	300.00	291,550.00
Series 2020, GO Refunding	100,000.00	45,143.76	300.00	145,443.76
Series 2021, TWDB	110,000.00	62,567.00	350.00	172,917.00
SIB LOAN	22,978.00	-	-	22,978.00
PSI Project LOAN	162,990.00	206,312.76		369,302.76

PROPOSED

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CITY OF DIBOLL
Outstanding Loans
2023-2024 Budget Analysis

PSI Project LOAN

Loan Data	
Original Principal	$ 5,606,325.00
Loan Term (Years)	20
Annual Interest Rate	3.68%, 30/360 basis
Payments per Year	1
Payment	Variable

Paid from Utility Fund, Utility

Year	Payment	Interest	Principal	Due Date
0	$ 190,839.30	$ 190,839.30	$ -	6/1/2023
1	$ 369,302.76	$ 206,312.76	$ 162,990.00	6/1/2024
2	$ 372,175.73	$ 200,314.73	$ 171,861.00	6/1/2025
3	$ 377,937.24	$ 193,990.24	$ 183,947.00	6/1/2026
4	$ 383,790.99	$ 187,220.99	$ 196,570.00	6/1/2027
5	$ 389,738.22	$ 179,987.22	$ 209,751.00	6/1/2028
6	$ 395,779.38	$ 172,268.38	$ 223,511.00	6/1/2029
7	$ 401,917.18	$ 164,043.18	$ 237,874.00	6/1/2030
8	$ 408,152.41	$ 155,289.41	$ 252,863.00	6/1/2031
9	$ 414,487.05	$ 145,984.05	$ 268,503.00	6/1/2032
10	$ 414,921.14	$ 136,103.14	$ 278,818.00	6/1/2033
11	$ 414,920.64	$ 125,842.64	$ 289,078.00	6/1/2034
12	$ 414,920.57	$ 115,204.57	$ 299,716.00	6/1/2035
13	$ 414,921.02	$ 104,175.02	$ 310,746.00	6/1/2036
14	$ 414,920.57	$ 92,739.57	$ 322,181.00	6/1/2037
15	$ 414,921.31	$ 80,883.31	$ 334,038.00	6/1/2038
16	$ 414,920.71	$ 68,590.71	$ 346,330.00	6/1/2039
17	$ 414,920.77	$ 55,845.77	$ 359,075.00	6/1/2040
18	$ 414,920.81	$ 42,631.81	$ 372,289.00	6/1/2041
19	$ 414,921.57	$ 28,931.57	$ 385,990.00	6/1/2042
20	$ 414,921.14	$ 14,727.14	$ 400,194.00	6/1/2043

PNCEF - Freightliner Fire Truck

Loan Data			
Original Principal	$ 309,936.00	LOAN NO.	188374000
Loan Term (Years)	10		
Annual Interest Rate	3.37%		
Payments per Year	1		
Payment	$36,315.53		
Additional Principal	$0.00		

Paid from General Fund, Fire

Month	Payment	Interest	Principal	Balance	Due Date
0				309,936.00	2/10/2015
3	36,315.53	10,444.84	25,870.69	277,940.30	7/28/2015
4	36,315.53	9,366.59	26,948.94	250,991.36	7/28/2016
5	36,315.53	8,458.41	27,857.12	223,134.19	7/28/2017
6	36,315.53	7,519.62	28,795.91	194,338.28	7/28/2018
7	36,315.53	6,549.20	29,766.33	164,571.94	7/28/2019
8	36,315.53	5,546.08	30,769.45	133,802.49	7/28/2020
9	36,315.53	4,509.14	31,806.39	101,996.11	7/28/2021
10	36,315.53	3,437.27	32,878.26	69,117.85	7/28/2022
11	36,315.53	2,329.27	33,986.26	35,131.59	7/28/2023
12	36,315.53	1,183.94	35,131.59	(0.00)	7/28/2024

SIB LOAN

Loan Data	
Original Principal	$ 225,000.00
Loan Term (Years)	10
Annual Interest Rate	0-.76%
Payments per Year	1
Payment	$22,978.00
Additional Principal	$0.00

Paid from: General Fund, Street

Month	Payment	Interest	Principal	Balance	Due Date
0				225,000.00	4/23/2021
1	22,978.00	-	22,978.00	202,022.00	4/23/2022
2	22,978.00	-	22,978.00	179,044.00	4/23/2023
3	22,978.00	-	22,978.00	156,066.00	4/23/2024
4	22,978.05	1,186.10	21,791.95	134,274.05	4/23/2025
5	22,978.05	1,020.48	21,957.57	112,316.48	4/23/2026
6	22,978.05	853.61	22,124.44	90,192.04	4/23/2027
7	22,978.05	685.46	22,292.59	67,899.45	4/23/2028
8	22,978.05	516.04	22,462.01	45,437.44	4/23/2029
9	22,978.05	345.32	22,632.73	22,804.71	4/23/2030
10	22,978.05	173.34	22,804.71	-	4/23/2031

PROPOSED

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CITY OF DIBOLL
Outstanding Bonds
2023-2024 Budget Analysis

Series 2019

Paid from Utility Fund

Year	Payment	Interest	Principal	FY
0	$ 291,500.00	$ 91,500.00	$ 200,000.00	2022-2023
1	$ 291,250.00	$ 81,250.00	$ 210,000.00	2023-2024
2	$ 295,375.00	$ 70,375.00	$ 225,000.00	2024-2025
3	$ 293,875.00	$ 58,875.00	$ 235,000.00	2025-2026
4	$ 291,875.00	$ 46,875.00	$ 245,000.00	2026-2027
5	$ 294,250.00	$ 34,250.00	$ 260,000.00	2027-2028
6	$ 291,000.00	$ 21,000.00	$ 270,000.00	2028-2029
7	$ 292,125.00	$ 7,125.00	$ 285,000.00	2029-2030

Series 2020

Paid from General Fund

Year	Payment	Interest	Principal	FY
0	$ 145,018.75	$ 50,018.75	$ 95,000.00	2022-2023
1	$ 145,143.75	$ 45,143.75	$ 100,000.00	2023-2024
2	$ 135,268.75	$ 40,268.75	$ 95,000.00	2024-2025
3	$ 135,393.75	$ 35,393.75	$ 100,000.00	2025-2026
4	$ 135,268.75	$ 30,268.75	$ 105,000.00	2026-2027
5	$ 136,543.75	$ 26,543.75	$ 110,000.00	2027-2028
6	$ 139,293.75	$ 24,293.75	$ 115,000.00	2028-2029
7	$ 141,943.75	$ 21,943.75	$ 120,000.00	2029-2030
8	$ 144,493.75	$ 19,493.75	$ 125,000.00	2030-2031
9	$ 141,915.63	$ 16,915.63	$ 125,000.00	2031-2032
10	$ 144,206.25	$ 14,206.25	$ 130,000.00	2032-2033
11	$ 141,281.25	$ 11,281.25	$ 130,000.00	2033-2034
12	$ 143,134.38	$ 8,134.38	$ 135,000.00	2034-2035
13	$ 139,928.13	$ 4,928.13	$ 135,000.00	2035-2036
14	$ 141,662.50	$ 1,662.50	$ 140,000.00	2036-2037

Series 2021, TWDB

Paid from Utility Fund

Year	Payment	Interest	Principal	FY
0	$ 168,749.50	$ 63,749.50	$ 105,000.00	2022-2023
1	$ 172,567.00	$ 62,567.00	$ 110,000.00	2023-2024
2	$ 176,329.50	$ 61,329.50	$ 115,000.00	2024-2025
3	$ 175,064.50	$ 60,064.50	$ 115,000.00	2025-2026
4	$ 178,772.00	$ 58,772.00	$ 120,000.00	2026-2027
5	$ 177,452.00	$ 57,452.00	$ 120,000.00	2027-2028
6	$ 176,132.00	$ 56,132.00	$ 120,000.00	2028-2029
7	$ 174,812.00	$ 54,812.00	$ 120,000.00	2029-2030
8	$ 178,464.50	$ 53,464.50	$ 125,000.00	2030-2031
9	$ 177,089.50	$ 52,089.50	$ 125,000.00	2031-2032
10	$ 180,687.00	$ 50,687.00	$ 130,000.00	2032-2033
11	$ 179,257.00	$ 49,257.00	$ 130,000.00	2033-2034
12	$ 177,794.50	$ 47,794.50	$ 130,000.00	2034-2035
13	$ 181,183.00	$ 46,183.00	$ 135,000.00	2035-2036
14	$ 179,367.25	$ 44,367.25	$ 135,000.00	2036-2037
15	$ 177,382.75	$ 42,382.75	$ 135,000.00	2037-2038
16	$ 180,209.00	$ 40,209.00	$ 140,000.00	2038-2039
17	$ 177,857.00	$ 37,857.00	$ 140,000.00	2039-2040
18	$ 180,333.75	$ 35,333.75	$ 145,000.00	2040-2041
19	$ 177,658.50	$ 32,658.50	$ 145,000.00	2041-2042
20	$ 179,833.00	$ 29,833.00	$ 150,000.00	2042-2043
21	$ 176,863.00	$ 26,863.00	$ 150,000.00	2043-2044
22	$ 178,751.25	$ 23,751.25	$ 155,000.00	2044-2045
23	$ 180,451.00	$ 20,451.00	$ 160,000.00	2045-2046
24	$ 177,035.00	$ 17,035.00	$ 160,000.00	2046-2047
25	$ 178,508.25	$ 13,508.25	$ 165,000.00	2047-2048
26	$ 179,814.50	$ 9,814.50	$ 170,000.00	2048-2049
27	$ 180,958.75	$ 5,958.75	$ 175,000.00	2049-2050
28	$ 176,995.00	$ 1,995.00	$ 175,000.00	2050-2051

PROPOSED

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ORDINANCE No. 2023-09-001

TAX LEVY ORDINANCE OF THE CITY OF DIBOLL, TEXAS

WHEREAS the appraisal roll of the City of Diboll, Texas (the "City") for 2023 has been prepared and certified by the Angelina County Appraisal District; and

WHEREAS, following notice and hearings in accordance with applicable legal requirements and based upon said appraisal roll, the City Council has determined a tax rate to be levied for 2023 sufficient to provide the tax revenues required by the City, and

NOW THEREFORE BE IT ORDAINED BYTHE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS:

1. That there is hereby levied and ordered to be assessed and collected an ad valorem tax rate of $0.583321 on each On Hundred Dollars ($100.00) of assessed valuation for all taxable property located in the City of Diboll on the 1st day of January 2023, and not exempted from taxation by the constitution and laws of the State of Texas to provide for the expenses of the City of Diboll for the Fiscal Year beginning October 1, 2023 and ending September 30, 2024. The said tax is made up of two components, as set forth in Section 2 and Section 3 of this Ordinance.

2. That $0.526595 on each On Hundred Dollars ($100.00) of said taxes shall be for the maintenance and operations of the City of Diboll.

3. That $0.056726 on each On Hundred Dollars ($100.00) of said taxes shall be for the purpose of paying interest and principal on the General Obligation and Certificates of Obligation debt for the City of Diboll.

4. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

5. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 7.15 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $2.28.

6. This ordinance shall be effective as of October 01, 2023 and upon its passage.

PASSED, APPROVED, AND ADOPTED on this 12th day of September, 2023

_____
Trey Wilkerson, Mayor

PROPOSED

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ATTEST:

_____

Rosa Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

PROPOSED

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ORDINANCE NO. 2023-09-004

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS ADOPTING THE DIBOLL MUNICIPAL OPERATING BUDGET FOR FISCAL YEAR 2023-2024

WHEREAS, heretofore an operating budget for the Fiscal Year of October 01, 2023 through September 30, 2024 has been prepared by the Finance Director and City Manager and submitted to the City Council; and

WHEREAS, the City Council has reviewed, commented, and made changes that were incorporated into the budget through a public workshop held June 20, 2023, as well as public hearings held September 5, 2023 and September 12, 2023; and

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS THAT:

Section 1. The budget for Fiscal Year 2023-2024 is hereby approved.

Section 2. This ordinance shall be effective from October 1, 2023 through September 30, 2024.

PASSED, APPROVED, AND ADOPTED on this 12th day of September, 2023.

_____
Trey Wilkerson, Mayor

ATTEST:

_____
Rosa Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

PROPOSED

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ORDINANCE NO. 2023-09-003

AN ORDINANCE CREATING A FEE SCHEDULE IN THE CODE OF ORDINANCES FOR THE CITY OF DIBOLL, TEXAS ESTABLISHING RATES AND FEES OR CERTAIN ITEMS, SERVICES AND PERMITS PROVIDED FOR IN THE CODE OF ORDINANCES OF THE CITY OF DIBOLL, TEXAS.

WHEREAS, the Code of Ordinances of the City of Diboll, Angelina County, Texas in various chapters and sections, provides for certain rates and fees to be charges for certain items, services and permits; and

WHEREAS, the City Council desires that these rates and fees will supersede all rates and fees previously established in all chapters, articles, and sections of the Code of Ordinances for the City of Diboll, Texas; and

WHEREAS, the City Council desires that those rates and fees shall be set by ordinance and kept on file with the City Secretary of the City of Diboll.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Diboll, Texas, that:

I.

The attached schedule of fees, rates and permits, described as Appendix "A" and incorporated herein for all purposes is hereby adopted in its entirety and the amounts set forth for fees, rated and permits therein shall stand until changed by Ordinance of City Council of the City of Diboll, Texas.

II.

This Ordinance together with its Appendix "A" shall at all times be available for public viewing in the office of the City Secretary of the City of Diboll, Texas.

III.

This Ordinance shall take effect and be in full force and effect on October 1, 2023.

PASSES AND APPROVED this the 12th day of September, 2023

_____

Trey Wilkerson, Mayor

PROPOSED

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ATTEST:

_____

Rosa Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

PROPOSED

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ORDINANCE NO. 2023-09-002

AN ORDINANCE AMENDING CHAPTER 21, ARTICLE II, SECTION 21-17 AND CHAPTER 21, ARTICLE III, SECTION 21-33 OF THE CODE OF ORDINANCES FOR THE CITY OF DIBOLL BY ESTABLISHING RATES CHARGED FOR WATER AND SANITARY SEWER USAGE IN THE CITY OF DIBOLL, TEXAS.

WHEREAS, the Code of Ordinances of the City of Diboll, Angelina County, Texas in various chapters and sections, provides for certain rates and fees to be charges for water and sanitary sewer usage; and

WHEREAS, the City Council desires that these rates and fees will supersede all rates and fees previously established in all chapters, articles, and sections of the Code of Ordinances for the City of Diboll, Texas; and

WHEREAS, the City Council desires that those rates and fees shall be set by ordinance and kept on file with the City Secretary of the City of Diboll.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Diboll, Texas, that:

I.

Chapter 21, Article II, Section 21-17 is hereby amended as follows until changed by Ordinance of City Council of the City of Diboll, Texas:

The following schedule of monthly rates and charges for services furnished by the city's waterworks system is adopted:

Residential	
Minimum charge (includes first two thousand (2,000) gallons	$28.52
Next three thousand (3,000) gallons (2,001 to 5,000)	$5.63/m
Next five thousand (5,000) gallons (5,001 to 10,000)	$6.20/m
Next ten thousand (10,000) gallons (10,001 to 20,000)	$6.81/m
All over twenty thousand (20,000) gallons	$7.50/m

Commercial	
Minimum charge (includes first two thousand (2,000) gallons	$38.51
Next eighteen thousand (18,000) gallons (2,001 to 20,000)	$7.38/m
Next eighty thousand (80,000) gallons (20,001 to 100,000)	$8.36/m
All over one hundred thousand (100,000) gallons	$9.19/m

PROPOSED

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The rates charged for water delivered to nonresidents of the city shall be double the above.

II.

Chapter 21, Article III, Section 21-33 is hereby amended as follows until changed by Ordinance of City Council of the City of Diboll, Texas:

The following schedule of monthly rates and charges for services furnished by the city's sanitary sewer system is adopted:

Residential	
Minimum charge (includes first two thousand (2,000) gallons	$20.89
All over two thousand (2,000) gallons	$5.64/m

Commercial	
Minimum charge (includes first two thousand (2,000) gallons	$28.19
All over two thousand (2,000) gallons	$7.51/m

The rates charged for water delivered to nonresidents of the city shall be double the above.

III.

For industrial users who can substantiate that less than seventy (70) percent of their metered water use is returned to the sewer system, sewer bills may be calculated based upon the actual amount returned to the sewer. The industrial user shall be responsible for accurate measurement of the sewer flows. The industrial user shall obtain city approval of the method of measurement prior to measuring flows. Approval of the method of measurements and the flow measurements shall be solely that of the City of Diboll. For industrial users whose sewer does not meet the definition of normal domestic waste as defined in section 21-46, sewer bills shall be calculated as required in section 21-53.

IV.

This Ordinance shall take effect and be in full force and effect on October 1, 2023.

PASSES AND APPROVED this the 12th day of September, 2023

PROPOSED

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_____

Trey Wilkerson, Mayor

ATTEST:

_____

Rosa Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

PROPOSED

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ORDINANCE NO. 2023-09-004

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS ADOPTING THE DIBOLL MUNICIPAL OPERATING BUDGET FOR FISCAL YEAR 2023-2024

WHEREAS, heretofore an operating budget for the Fiscal Year of October 01, 2023 through September 30, 2024 has been prepared by the Finance Director and City Manager and submitted to the City Council; and

WHEREAS, the City Council has reviewed, commented, and made changes that were incorporated into the budget through a public workshop held June 20, 2023, as well as public hearings held September 5, 2023 and September 12, 2023; and

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS THAT:

Section 1. The budget for Fiscal Year 2023-2024 is hereby approved.

Section 2. This ordinance shall be effective from October 1, 2023 through September 30, 2024.

PASSED, APPROVED, AND ADOPTED on this 12th day of September, 2023.

_____
Trey Wilkerson, Mayor

ATTEST:

_____
Rosa Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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Angelina County Appraisal District

P.O. Box 2357, 418 N. Second, Lufkin, Texas 75902-2357 (936) 634-8456
FAX (936) 634-8758
www.angelinacad.org

BOARD OF DIRECTORS

Chairman
Kent Walker

Vice-Chairman
David Box

Secretary
Garland Hawk

Robert Adams
Guessippina Bonner
Mike Terrell
Joe Bridges
Billie Page
Terry Pitts
Larry Kegler

Chief Appraiser
Tim Chambers

September 5, 2023

Jason Arnold
City of Diboll
PO Box 340
Diboll, TX 7541

Re: Acquisition of new office space

Dear Jason Arnold:

Angelina County Appraisal District is in need of new office space due to a mold issue in its current facility and proposes to acquire the property at 3A280 Garden District Shopping Village Phase IV, Rev Block 1, Lot 3B Re-plat of Lot 3, 2nd revision. We anticipate that the cost of the building will be $500,000. The seller will finance $300,000 of the purchase at 6% interest for three years. The appraisal district will apply $200,000 of its existing funds to the purchase. We also anticipate another sum in remodeling costs. Although, we anticipate retiring that loan as soon as the current facility is sold.

The Board of Directors of the Appraisal District has approved the purchase, renovation, and financing of the building, as well as the sale of the district's existing building. A copy of the resolution is enclosed. However, acquisition and remodeling of a new facility, and sale of the old facility, requires the approval of three quarters of the taxing units entitled to vote on the Board of Directors of the Appraisal District. Therefore, the Appraisal District requests that you set this matter on the agenda of your governing body at the earliest possible time. Unless the governing bodies of three quarters of the taxing units approve the purchase within 30 days hereof, the Appraisal District will not be able to purchase the building. In other words, inaction by taxing unit is taken as disapproval. We have drafted a sample resolution for your adaption and consideration.

We look forward to hearing from you. If you would be so kind as to your resolution, or whatever form of approval you think best, within 30 days from today, we would be most grateful. If you need further information, please do not hesitate to contact me. One of our staff would be glad to appear before your governing body if you think it helpful.

Sincerely yours,
Tim Chambers, Chief Appraiser

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FROM: Angelina County Appraisal District

TO: City of Diboll, Jason Arnold

RE: Proposal to Purchase Real Property

DATE: September 1, 2023

This proposal is for the purchase of new real property and the sale of existing real property for the (ACAD) Angelina County Appraisal District.

Under Texas Tax Code Sec. 6.051 the ACAD must attain a (3/4) three fourths majority vote of the Entities Governing the ACAD in favor of the purchase. The ACAD is also required to attain a (3/4) three fourths majority vote of the Entities in favor to sale current property to the highest bidder. Both, the purchase, and the sale, will be addressed separately and must be acknowledged by each Entity in the form of a resolution to purchase and a resolution to sell property.

Through the thought and guidance of the ACAD Board of Directors and the Building Sub-Committee of the ACAD Board of Directors members, several options were considered.

Option 1

Remain in Current Location in Current Building

- For the last several years, the current building has been dealing with extensive cost to provide a safe workable environment for the staff and employees of the ACAD. There have been water issues with the leaks in the roof and drainage seeping into the building. There have been issues with plumbing under the slab that have been tunneled and patched. There have been issues with the slab dropping and having to be lifted as much as 4”-6”.
- The accessed repairs to maintain the building includes a new roof, upgrades to provide ADA and Fire code requirements, repairing and replacing plumbing issues along with slab repair and some remediation. The cost to cure was $450,000 to $565,000 plus another $60,000 to $90,000 for short term rental if available.

Option 2

Remain in Current Location and Build New Construction

- New construction projected cost for 8,000 square feet of office space built with metal frame and simple finish out is $1,700,000 to $2,600,000. In addition, the office would operate for a period of 18 to 24 months of lease space.

Option 3

Lease Office Space

- Lease office space for 24 months while a new building is being built or as a permanent location, or till something else comes along. All the landlords we spoke with wanted long term leases (2 years) at a minimum rate of $1.00 per square foot plus expenses, taxes, and maintenance. Lease office spaces available with 9,000 to 13,000 square feet of office space and ample parking would be a total cost amounting to $135,000 to $174,000 per year for a 2-year total of $270,000 to $348,000.

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Option 4

Purchase Existing Building

- Purchase a building with 7,000 to 9,000 square feet (sq. ft.) with at least 40 to 50 parking spaces to provide room for overflow if needed.
- Several existing buildings have been considered by the ACAD and evaluated. These are the top three (3) buildings that have been considered.
    - **Building 1**
      There is a 3,200 sq. ft. building available for $300,000 but will require an addition $600,000 of renovations.
    - **Building 2**
      There is a 9,000 sq. ft. building which was built in the 1990's and is on US 59 South of loop 287 and is losing half of its parking area to TXDOT within the next several years. Available for $645,000.
    - **Building 3**
      There is a 7,000 sq. ft. building which was built in 2010 and is off the loop accessible from the feeder road. It has concrete parking with plenty of overflow during the day. It will need some minor remodeling and paint. Negotiated cost is $500,000 with an additional $50,000 of renovations.

The ACAD Board of Directors has chosen the Option 4, Building 3, to Purchase Existing Building and to purchase Building 3 of 7,000 sq. ft. for a cost of $500,000.

The funds will come from ACAD reserves (ACAD will be paying $200,000 down), using the proceeds from the sale of current property and the 2024 budget allocation of ($100,000). Any balance will be paid from future budgets. Seller is carrying the balance at 6% interest for no longer that 3 years and is set to close in October of 2023 pending entity approval.

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RESOLUTION 2023-09-001
OF THE CITY OF DIBOLL

WHEREAS, the Angelina County Appraisal District is in need of new office space and proposes to fill that need by acquisition of the property at 3A280 Garden District Shopping Village Phase IV, Rev Block 1, Lot 3B Re-plat of Lot 3, 2nd revision; and

Whereas, the appraisal district will need to sell its existing building; and

Whereas, the City of Diboll finds it to be in the public interest to approve the acquisition and remodeling of the new building, and sale of the old building;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF DIBOLL, THAT:

SECTION ONE: The City of Diboll approves the Angelina County Appraisal District acquisition of a building as proposed by the District by resolution dated September 12, 2023, at an estimated cost of $500,000.

SECTION TWO: The City of Diboll approves the proposed remodeling of that remodeling as proposed in the referenced resolution of the Angelina County Appraisal District, attached as Exhibit A.

SECTION THREE: The City of Diboll further approves the sale of the appraisal district's existing building. All proceeds from the sale of the appraisal district's existing building be applied first to the outstanding debt and then remodeling cost and residual funds to be returned to the taxing entities.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Diboll, Texas, on this the 12th day of September, 2023.

_____
TREY WILKERSON, MAYOR

ATTEST:

_____
ROSA OLVERA, CITY SECRETARY

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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THE GARDEN DISTRICT SHOPPING VILLAGE PHASE IV, REVISED, REPLAT OF LOT 3 - 2ND REVISION

FOR REVIEW PURPOSES ONLY

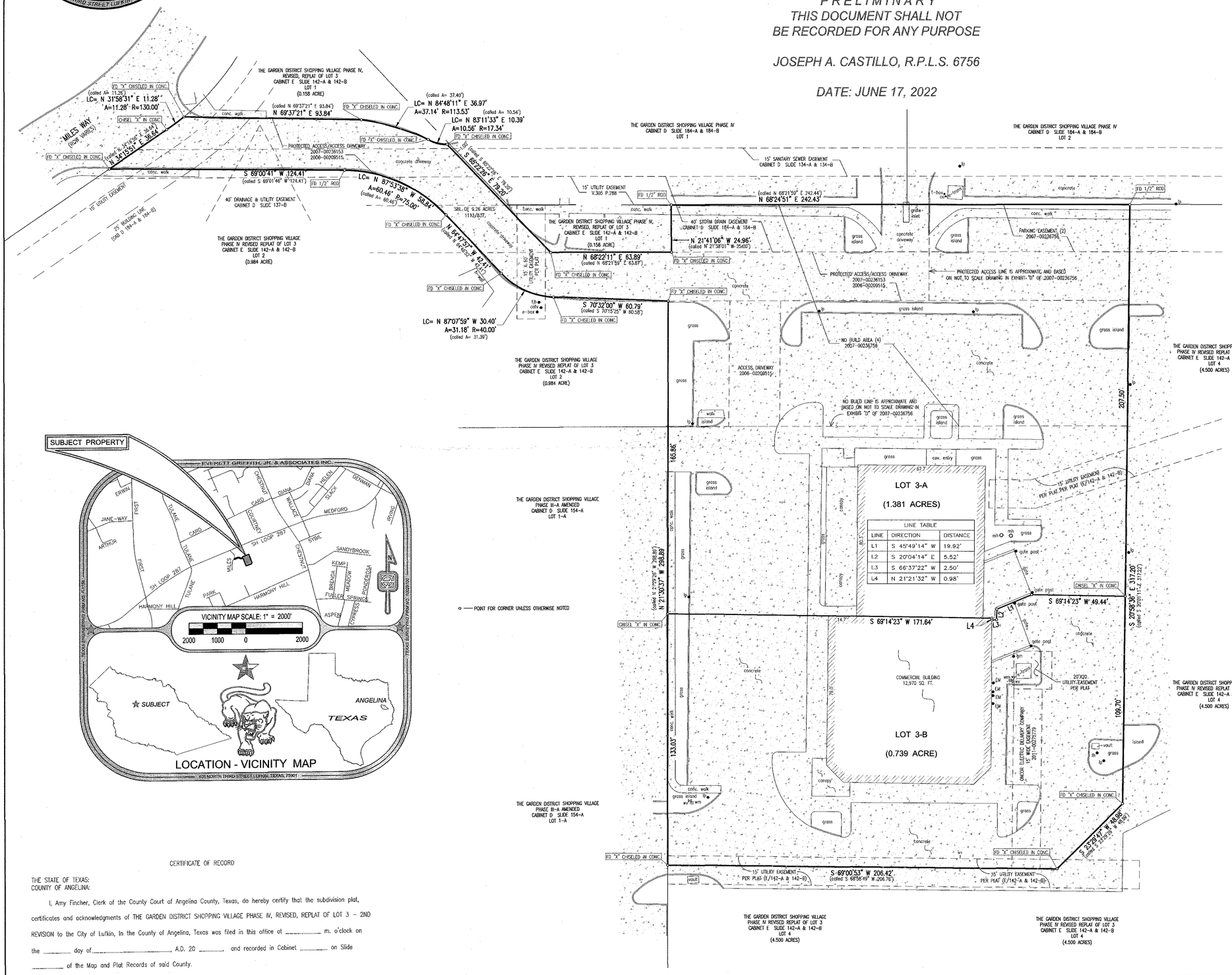
PRELIMINARY
THIS DOCUMENT SHALL NOT
BE RECORDED FOR ANY PURPOSE

JOSEPH A. CASTILLO, R.P.L.S. 6756

DATE: JUNE 17, 2022

EVERETT GRIFFITH, JR. & ASSOCIATES, INC. TEXAS ENGINEERING FIRM NO. F-1156 TEXAS SURVEYING FIRM NO. 10029100 408 NORTH THIRD STREET LUFKIN, TEXAS 75901

SCALE: 1" = 30'
30 15 0 30
SURVEYOR DID NOT ABSTRACT FOR EASEMENTS NOR DOES SURVEYOR WARRANT TITLE



o —— POINT FOR CORNER UNLESS OTHERWISE NOTED

CERTIFICATE OF RECORD

THE STATE OF TEXAS:
COUNTY OF ANGELINA:

I, Amy Fincher, Clerk of the County Court of Angelina County, Texas, do hereby certify that the subdivision plat, certificates and acknowledgments of THE GARDEN DISTRICT SHOPPING VILLAGE PHASE IV, REVISED, REPLAT OF LOT 3 – 2ND REVISION to the City of Lufkin, In the County of Angelina, Texas was filed in this office at _____ m. o'clock on the _____ day of _____, A.D. 20 _____, and recorded in Cabinet _____ on Slide _____ of the Map and Plat Records of said County.

Witness my hand and seal of the County Court at office in Lufkin, Texas, the date and year in this certificate written.

_____
Amy Fincher
Clerk of the County Court
Angelina County, Texas

OWNER'S CERTIFICATE

THE STATE OF TEXAS:
COUNTY OF ANGELINA:

WHEREAS Elliott A. Scott, Trustee of the Scott Family Trust Dated July 26, 2005 is the owner of all that certain tract or parcel of land lying and situated in the City of Lufkin, Angelina County, Texas, out of the CH MCCLUNG SURVEY, ABSTRACT NO. 474 and being all of Lot No. 3 of THE GARDEN DISTRICT SHOPPING VILLAGE PHASE IV, REVISED, REPLAT OF LOT 3, a subdivision in in the City of Lufkin, Angelina County, Texas, as reflected on the plat recorded in Cabinet E on Slides 142–A & 142–B of the Map & Plat Records of Angelina County, Texas.

Basis of Bearings: The South boundary line of a Restricted Reserve (3.649 Acres) of The Garden District Shopping Village Phase IV Revised, a subdivision in the City of Lufkin, Angelina county, Texas, as reflected on the plat recorded in Cabinet E on Slides 43–A and 43–B of the Map & Plat records of Angelina county, Texas. (Subdivision Plat Call – S 68°21'59" W 660.87 feet – Found 1/2" rods 660.74 feet apart.

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS:

That Elliott A. Scott, Trustee of the Scott Family Trust Dated July 26, 2005 does hereby adopt this plat designating the herein above described property as THE GARDEN DISTRICT SHOPPING VILLAGE PHASE IV, REVISED, REPLAT OF LOT 3 – 2ND REVISION, an subdivision to the City of Lufkin, Texas, and does hereby dedicate, in fee simple, to the public use forever, the streets and alleys shown thereon. The streets and alleys are dedicated for street purposes. The Easements and public use areas, as shown, are dedicated, for the public use forever, for the purposes indicated on this plat. No buildings, fences, trees, shrubs or other improvements or growths shall be constructed or placed upon, over or across the Easements as shown, except that landscape improvements may be placed in Landscape Easements, if approved by the City of Lufkin. In addition, Utility Easements may also be used for the mutual use and accommodation of all public utilities desiring to use or using the same unless the easement limits the use to particular utilities, said use by public utilities being subordinate to the Publics and City of Lufkin's use thereof. The City of Lufkin and public utility entities shall have the right to remove and keep removed all or parts of any buildings, fences, trees, shrubs or other improvements or growths which may in any way endanger or interfere with the construction, maintenance, or efficiency of their respective systems in said Easements. The City of Lufkin and public utility entities shall at all times have the full right of Ingress and Egress to or from their respective easements for the purpose of constructing, reconstructing, inspecting, patrolling,maintaining, reading meters, and adding to or removing all or parts of their respective systems without the necessity at any time procuring permission from anyone.

This plat approved subject to all platting ordinances, rules, regulations and resolutions of the City of Lufkin, Texas.

Witness my hand at Lufkin, Texas this _____ day of _____, 20 ___.

_____
Elliott A. Scott, Trustee of the Scott Family Trust
Dated July 26, 2005

THE STATE OF TEXAS:
COUNTY OF ANGELINA:

Before me the undersigned authority, a Notary Public in and for the said County and State, on this day personally appeared Elliott A. Scott, Trustee of the Scott Family Trust Dated July 26, 2005, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purpose and consideration therein expressed.

Given under my hand and seal of office this _____ day of _____, 20 ___.

_____
Notary Public in and for
Angelina County, Texas

SURVEYOR'S CERTIFICATE

THE STATE OF TEXAS:
COUNTY OF ANGELINA:

KNOW ALL MEN BY THESE PRESENTS:

That I, Joseph A. Castillo do hereby certify that I prepared this plat from an actual and accurate survey of the land and that the corner monuments shown thereon were properly placed under my personal supervision in accordance with the Subdivision Ordinance of the City of Lufkin.

_____
Joseph A. Castillo
Registered Professional Land Surveyor No. 6756

THE STATE OF TEXAS:
COUNTY OF ANGELINA:

Before me the undersigned authority, a Notary Public in and for the said County and State, on this day personally appeared Joseph A. Castillo known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledge to me that he executed the same for the purpose and consideration therein stated.

Given under my hand and seal of office, this _____ day of _____, 20 ___.

_____
Notary Public in and for
Angelina County, Texas

CERTIFICATE OF APPROVAL

Approved and accepted for the City of Lufkin this _____ day of _____, 20 ___, by the Planning Department and the Engineering Department of the City of Lufkin, Texas.

_____
Planning Department

_____
Engineering Department

ENGINEERS - SURVEYORS
Everett Griffith, Jr. & Associates Inc.
408 NORTH THIRD STREET
LUFKIN, TEXAS, 75901
936-634-5528
TEXAS ENGINEERING FIRM NO. F-1156 TEXAS SURVEYING FIRM NO. 10029100

FINAL PLAT
THE GARDEN DISTRICT SHOPPING VILLAGE PHASE IV, REVISED, REPLAT OF LOT 3 - 2ND REVISION
A SUBDIVISION OF 2.121 ACRES
OWNER: ELLIOTT A. SCOTT, TRUSTEE OF THE SCOTT FAMILY TRUST DATED JULY 26, 2005
CH MCCLUNG SURVEY, ABSTRACT NO. 474
ANGELINA COUNTY, TEXAS

Sheet 1 of 1

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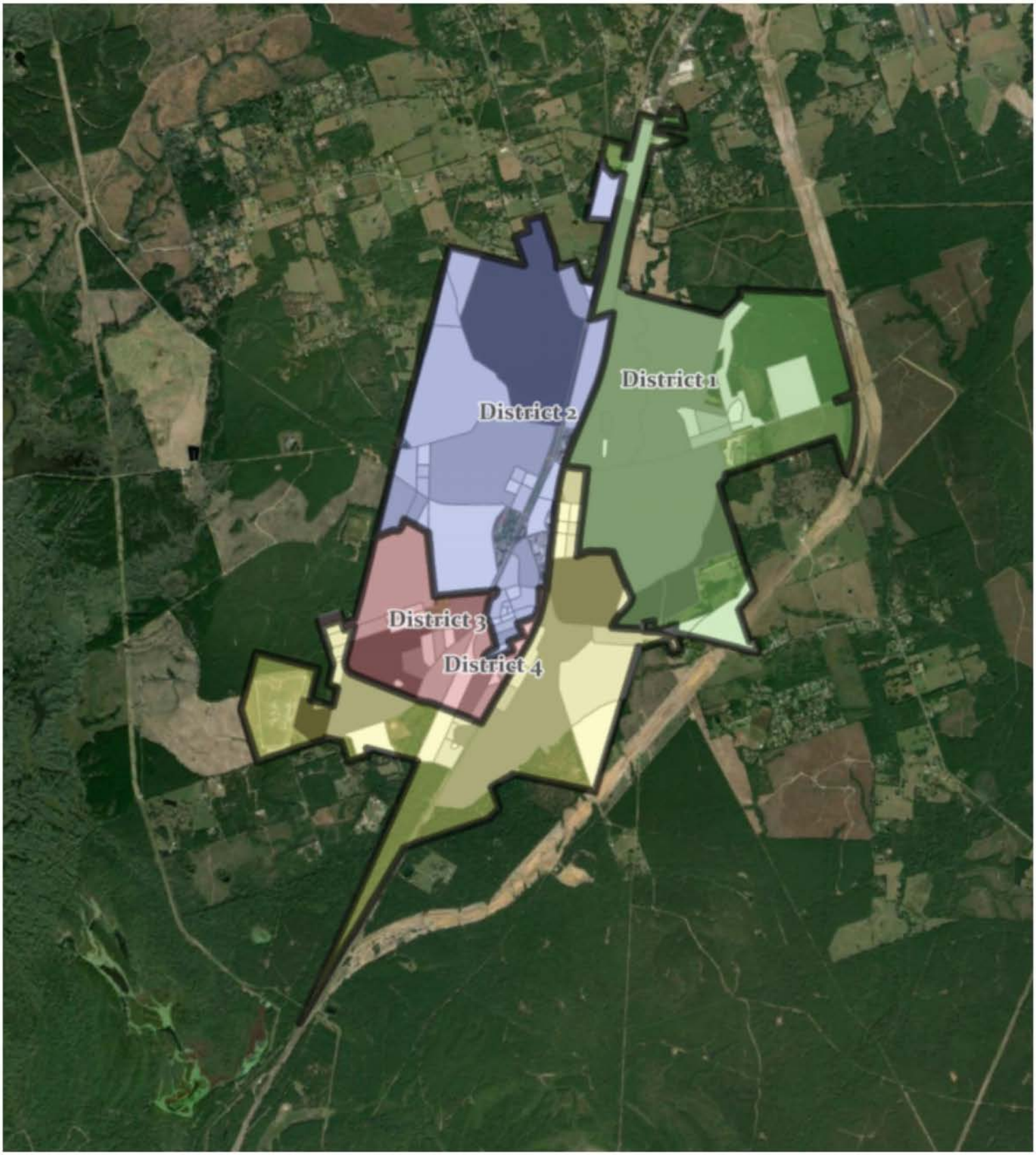

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District	Current Count	Current %	Council Action to Remove Prison Pop	Residents Added to District	Residents Removed from District	Proposed Count	Proposed %
1	1336	30.00%	0	0	350	986	25.05%
2	955	21.45%	0	47	48	954	24.24%
3	1181	26.52%	0	0	171	1010	25.66%
4	981	22.03%	-517	522	0	986	25.05%

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Moving to D4:
504 Burke
500 Burke
303 Farrington
203 Devereaux
205 Devereaux
207 Devereaux
209 Devereaux
211 Devereaux
301 Devereaux
303 Devereaux
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407 Rutland
408 Rutland
409 Rutland
504 Rutland
506 Rutland
510 Rutland
511 Rutland
514 Rutland
516 Rutland
601 Rutland
501 Cooper
608 Hall
Housing Authority on 1818
101 Stubblefield
201 Stubblefield
100 Frankens
101 Frankens
102 Frankens
103 Frankens
104 Frankens
105 Frankens
106 Frankens
107 Frankens
108 Frankens
109 Frankens
110 Frankens
111 Frankens
112 Frankens
113 Frankens
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117 Frankens
119 Frankens
103 Dale
105 Dale
109 Dale
203 Dale
205 Dale
207 Dale
209 Dale
211 Dale
407 S Temple
409 S Temple
413 S Temple
415 S Temple
501 S Temple
503 S Temple
507 S Temple
509 S Temple
511 S Temple
601 S Temple
603 S Temple
605 S Temple
607 S Temple
609 S Temple
611 S Temple
613 S Temple
408 Carter
410 Carter
412 Carter
414 Carter
500 Carter
502 Carter
504 Carter
506 Carter
508 Carter
510 Carter
600 Carter
604 Carter
606 Carter
608 Carter
610 Carter
612 Carter
1208 Pinecrest
1209 Pinecrest
1210 Pinecrest
1211 Pinecrest
1212 Pinecrest
1213 Pinecrest
1214 Pinecrest
1215 Pinecrest
1216 Pinecrest
1200 Lynn
1202 Lynn
1203 Lynn
1206 Lynn
1207 Lynn
1210 Lynn
1211 Lynn
1214 Lynn
1215 Lynn
1217 Lynn
1200 Cypress
1201 Cypress

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1204 Cypress
1206 Cypress
1209 Cypress
1210 Cypress
1214 Cypress
1215 Cypress
1216 Cypress
1221 Cypress
1200 Willie Massey
1201 Willie Massey
1202 Willie Massey
1203 Willie Massey
1204 Willie Massey
1205 Willie Massey
1206 Willie Massey
1207 Willie Massey
1208 Willie Massey
1209 Willie Massey
1210 Willie Massey
1211 Willie Massey
1212 Willie Massey
1213 Willie Massey
1214 Willie Massey
1215 Willie Massey
1216 Willie Massey
1217 Willie Massey
103 Charles Hunt

Moving to District 2:
1085 N Temple
1097 N Temple
1101 N Temple
1125 N Temple
1127 N Temple
1225 N Temple
1229 N Temple
11113 N Temple
200 Largent
165 Largent
904 N Hendrick
906 N Hendrick
908 N Hendrick
910 N Hendrick
1108 N Hendrick
1206 N Hendrick
1210 N Hendrick
1216 N Hendrick
1218 N Hendrick
1101 Ryan Chapel
1103 Ryan Chapel Road

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INTERLOCAL AGREEMENT FOR ANIMAL CONTROL SERVICES

This Interlocal Agreement for stray Animal Control Services ("Agreement") is made and entered by and between the City of Lufkin ("City'), a municipal corporation, and the City of Diboll ("City of Diboll" or "Diboll"), a municipal corporation.

WHEREAS, pursuant to Tex. Local Gov. Code §791.011 et. seq. the City has the authority to enter into agreements for sharing of governmental powers and obligations; and

WHEREAS, the City owns and operates the Kurth Memorial Animal Shelter and the City of Diboll needs the services of the animal shelter facility of the City for its stray animal control services; and

WHEREAS, the City has agreed to provide certain animal control services for the City of Diboll on the following terms and conditions in accordance with this agreement:

1. Initial Term of the Agreement: The initial term of the Agreement is from October 1, 2023 to September 30, 2024.

2. Extension/Renewal: By agreement of the parties, this Agreement shall be renewed on a yearly basis, unless terminated by one of the parties prior to the renewal date.

3. Fees and Billing: The City shall charge a flat rate of eighty and 00/100 Dollars ($80.00) per animal for dogs and cats that are brought in for surrender by Diboll residents or Diboll employees. The rate will be adjusted yearly to conform with actual cost. Diboll residents who own an animal being surrendered will be responsible for paying the surrender fees. The City will attempt to get the name, address, and phone number if available, of the Diboll resident surrendering animals to the shelter. If the City is unable to collect fees from the Diboll resident, then the City of Diboll shall be responsible for paying the surrender fees. This information will be provided in a quarterly report to the City of Diboll. The billing by the City to the City of Diboll will be done quarterly.

4. Rabies Testing: The City will charge an additional fee of one-hundred Dollars ($100.00) for any rabies test for any animal that an employee of the City of Diboll or Diboll resident may bring to the animal shelter.

5. Bite Case Quarantine Fee: The City will charge an additional one-hundred Dollars ($100.00) for animal bite quarantine cases, if brought in by a resident of the City of Diboll or Diboll employee and only if necessary.

6. Animal Hold Time: The City will keep any animal(s) received from the City of Diboll or a Diboll resident for a period of three (3) days (72 hours) from the date the animal arrives at the City facility, except when an animal is involved in a bite case. At the end

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of the three-day period, the City shall have the right to adopt out or euthanize the animals in a manner consistent with its protocols. No animal shall be terminated in a period of less than three (3) days; provided however that it is in such poor health that it is not likely to live for the full three (3) days or is in such and unhealthy condition as to present a health hazard to other animals, then the animal may be euthanized. The decision to euthanize shall be made at the sole discretion of the City, and there shall be no liability, no right to question or appeal any decision of the City to dispose of such an animal.

7. Collection of Fees: The City of Diboll agrees that the City shall have no responsibility or liability to collect fines, fees or other charges due the City of Diboll. The City of Diboll also agrees that the City may charge animal owners additional fees for services when reclaiming their animals from the City.

8. Extension of Animal Hold Time: The City will hold dogs and cats for a longer period upon receiving a written request from the City of Diboll to do so. There will be a ten-Dollar ($10.00) fee per day per dog and/or cat held longer than the agreed upon initial three (3) days. Additionally, the City of Diboll agrees to pay the City any additional cost that may occur from holding any animals for the City of Diboll, such as but not limited to medical expenses.

9. Animals other than Dogs and Cats: The City will not accept animals other than dogs and cats from the City of Diboll or Diboll residents.

10. Termination: This agreement may be terminated at any time for any reason by either party upon thirty (30) days written notice to the other party.

11. No Service Calls Outside City Limits: The City will not respond to, nor be responsible for, field service calls outside the corporate city limits of Lufkin, Texas.

12. Indemnity: The City of Diboll agrees to indemnify and hold harmless the City for any and all claims arising out of the acceptance by the City of animals received from Diboll residents or the City of Diboll to the extent permitted by the Texas Constitution Article XI, Section 7.

13. Payment for Governmental Functions or Services: Each party paying for performance of governmental functions or services under this agreement will make those payments from current revenues available to the paying party, as required by Section 791.011(d)(3) of the Government Code.

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Executed on this the 12th day of September 2023.

City of Lufkin
P.O. Drawer 190
Lufkin, Texas 75902-0190

APPROVED:

_____
Kevin T. Gee, P.E.
City Manager, Lufkin

City of Diboll
400 Kenley St.
Diboll, Texas 75941

APPROVED:

_____
Jason Arnold
City Manager, Diboll

APPROVED AS TO FORM:

_____
Kristi C. Skillern
City Attorney, Lufkin

Attest:

_____
Kara Andrepont
Lufkin City Secretary

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City of Diboll Volunteer Fire Department

August 2023 Council Report

Aug 1

- Pledge
- Incident Reports
- Clean up at station
- Run Trucks at stations
- Maintenance on Trucks

Firemen present (12)

Aug 8

- No meeting due to grass fire
- Fill trucks with water and foam

Fireman present (10)

Aug 15

- Pledge
- Incident Reports
- Discussion on battery operating vehicles
- Cleaned fire station
- Fill all power tools with fuel

Fireman present (12)

Aug 22

- Pledge
- Incident Reports
- One Oak pipeline presentation

Fireman present (12)

Aug 29

- Pledge
- Incident Reports
- Put hose back on 54
- Cleaned fire station

Fireman present (12)

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City of Diboll Volunteer Fire Department

August 2023 Emergency Incidents (22)

Aug 2, 2023 - 1910

- **Call # 2300000091**
  1597 Fm 1818
  Illegal burn / burn ban
  Out of City
  Trucks 54
  Diboll Fire personnel responded (5)
  7801, 7814, 7815, 7822, 7827

Aug 7, 2023 - 1502

- **Call # 2300000092**
  403 Dennis st
  Woods on fire
  In City
  Trucks 54, 63
  Diboll Fire personnel responded (8)
  7801, 7805, 7814, 7815, 7825, 7827, 7835, 7836

Aug 7, 2023 - 1613

- **Call # 2300000093**
  900 South temple dr
  Fire Alarm
  In City
  Trucks N/A
  Diboll Fire personnel responded (8)
  7801, 7805, 7814, 7815, 7822, 7825, 7827, 7835

Aug 8, 2023 – 1703

- **Call # 2300000094**
  1176 Burkhalter hollow
  Grass fire
  Out of City
  Trucks 54, 58, 62, 63
  Diboll Fire personnel responded (10)
  7801, 7805, 7810, 7814, 7819, 7822, 7825, 7827,7835, 7836

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City of Diboll Volunteer Fire Department

Aug 11, 2023 - 0943

- **Call # 2300000095**
  2357 Sanford Rd
  Corrigan Fd called for help 10/22
  Out of city
  Trucks N/A
  Diboll Fire personnel responded (6)
  7801, 7814, 7822, 7825, 7827, 7836

Aug 12, 2023 - 2149

- **Call # 00000097**
  Diboll civic center
  Fire Alarm
  In City
  Trucks 54
  Diboll Fire personnel responded (5)
  7801, 7805, 7814, 7822, 7827

Aug 13, 2023 - 1148

- **Call # 00000098**
  58 & Cotton Thompson rd
  10/50 rollover
  Out of City
  Trucks – 54, 58
  Diboll Fire personnel responded (8)
  7808, 7814, 7815, 7819, 7822, 7825, 7827, 7835

Aug 13, 2023 - 2203

- **Call # 2300000099**
  4053 Benton Dr
  Grass fire 10/22
  Out of city
  Trucks – N/A
  Diboll Fire personnel responded (7)
  7805, 7808, 7814, 7822, 7825, 7827, 7835

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City of Diboll Volunteer Fire Department

Aug 17, 2023 - 1503

- **Call # 2300000100**
  Hwy 103 / fm 842
  Woods on fire
  Out of city
  Trucks 56
  Diboll Fire personnel responded (9)
  7801,7814, 7815, 7822, 7825,7827, 7829, 7835, 7836

Aug 18, 2023 - 1824

- **Call # 2300000101**
  Fm 58 / Fm 1818
  Grass fire
  Out of city
  Trucks 58
  Diboll Fire personnel responded (10)
  7801, 7805, 7808, 7814, 7815, 7821, 7822, 7825, 7827, 7835

Aug 19, 2023 - 1316

- **Call # 2300000103**
  6883 us 59 N
  Vehicle accident
  Out of city
  Trucks 54
  Diboll Fire personnel responded (7)
  7808, 7814, 7820, 7821,7822, 7825, 7827

Aug 19, 2023 - 0232

- **Call # 2300000102**
  1108 North Hendrix
  Vehicle Wreck
  In city
  Trucks 54
  Diboll Fire personnel responded (7)
  7810, 7814, 7820, 7822, 7829,7835, 7836

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City of Diboll Volunteer Fire Department

Aug 20, 2023 - 2133

- **Call # 2300000106**
  2744 Tidwell RD
  Grass fire
  Out of city
  Trucks 54, 63
  Diboll Fire personnel responded (7)
  7814, 7815, 7819, 7822, 7825, 7827, 7835

Aug 20, 2023 - 1554

- **Call # 2300000105**
  Roy Ol Martin
  Wood bin fire
  Out of city
  Trucks 54, 61, 62
  Diboll Fire personnel responded (11)
  7801, 7808, 7814, 7815, 7819, 7821, 7822, 7825, 7827, 7829, 7836

Aug 20, 2023 - 1319

- **Call # 2300000104**
  1965 Fm 819
  Power line arc
  Out of city
  Trucks 54, 58
  Diboll Fire personnel responded (8)
  7808, 7814, 7815, 7819, 7821, 7822, 7827, 7836

Aug 22, 2023 - 1522

- **Call # 2300000107**
  Boggy Slough
  Grass Fire
  Out of city
  Trucks 54, 56, 58, 63
  Diboll Fire personnel responded (8)
  7805, 7808, 7814, 7815, 7822, 7825, 7827, 7836

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City of Diboll Volunteer Fire Department

Aug 25, 2023 - 1941

- **Call # 2300000108**
  Hwy 59 & overpass
  Grass fire side roadway
  Out of city
  Trucks 56
  Diboll Fire personnel responded (8)
  7801, 7814, 7815, 7821, 7825, 7827, 7829, 7835

Aug 25, 2023 - 1806

- **Call # 2300000109**
  105 LBJ
  Tree on Power line
  In city
  Trucks 63
  Diboll Fire personnel responded (3)
  7827, 7835, 7836

Aug 27, 2023 - 1613

- **Call # 2300000110**
  680 Peter Wilkins RD
  Grass Fire
  Out of city
  Trucks 54, 62
  Diboll Fire personnel responded (9)
  7801, 7805, 7808, 7814, 7815, 7819, 7822, 7827, 7836

Aug 27, 2023 - 2133

- **Call # 2300000111**
  207 Devereaux
  Powerline on roadway
  In city
  Trucks 54
  Diboll Fire personnel responded (1)
  7822

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City of Diboll Volunteer Fire Department

Aug 28, 2023 - 1650

- **Call # 2300000112**
  18428 Fm 1818
  Woods on fire near Zavalla
  Out of city
  Trucks 54, 56, 58
  Diboll Fire personnel responded (10)
  7801, 7805, 7808, 7814, 7815, 7821, 7822, 7825, 7827, 7836

Aug 30, 2023 - 1643

- **Call # 2300000148**
  Fm 326 / US Highway 69 S
  Pasture Fire
  Out of city
  Trucks 56, 63
  Diboll Fire personnel responded (3)
  7814, 7825, 7835

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Diboll Police Department

Monthly DEPT. STATS

August 2023

CALLS FOR SERVICE	255
INCIDENT REPORTS	23
CRASH REPORTS	9
EXTRA PATROL/PATROL REQUESTS	103
TRAFFIC STOPS	253
TOTAL ARRESTS	8
• MISD. ARREST	6
• FELONY ARREST	2

400 Kenley · P.O. Box 340 · Diboll, Texas 75941 · (936) 829-5586 · Fax (936) 829-5436 · nwilliams@cityofdiboll.com

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Public Works Director Project Status Report – September 2023

UCRM-2 SCADA Upgrades: SCADA procurement underway. Some items face very long lead times. Scada procurement and remote programming started. The control panels have a six-month lead time of production. This will put the Scada installation of hardware around 6/10/2023. Scada elevated storage tank hardware scheduled for late January. Scada contractor will be making site visits over the next few weeks. Scope review meeting scheduled at WWTP on 2/15 at 1:30 PM. The scope review meeting went very well. We discussed automated process control based on defined set-points. We then discussed programming to perform certain control decisions based on the parameters received from connected sensors on our equipment. Control functions include turning power on or off, increasing or decreasing speed and flow, raising, or lowering levels in tanks. Flowmeters and data loggers are installed in strategic locations to send data to remote terminal units, then send their collected data to the treatment plant operators. With this data, the operators have an opportunity to see problems like leaks, overflows, or chemical imbalance. Access to up-to-date information on these potential problems gives water operations a chance to fix these issues in advance, reducing downtime. Scada ongoing. Radio tower schedule below.

1. WWTP* 100ft Tower Install Radios & Antennas 22-Mar, Duration 2 days.
2. OEST Install Radios & Sector Antennas on tower rails 24-Mar, Duration 2 days.
3. North Pump Station Install Radio & Antenna on existing 60 ft tower 27-Mar, Duration 1 days.
4. NEST Install Radio & Antenna on tower rails 6-Apr, Duration 2 days.
5. Well 1 Install 20ft tower extension, Radio and Antenna 28-Mar, Duration 1 days.
6. Well 2 Install 20ft tower extension, Radio and Antenna 29-Mar, Duration 1 days.
7. Well 3 Install 20ft tower extension, Radio and Antenna 30-Mar, Duration 1 days.
8. Well 4 Install 20ft tower extension, Radio and Antenna 31-Mar, Duration 1 days.
9. Well 5 Install new 60ft tower, Radio and Antenna 22-Mar, Duration 10 days.
10. Prison LS Install Radio & Antenna on Existing tower 3-Apr, Duration 2 days.
11. Lynn LS Install new 40ft tower, Radio and Antenna 23-Mar, Duration 10 days.
12. Neil Pickett LS Install Radio & Antenna on Existing tower 4-Apr, Duration 2 days.
13. AS Davis LS Install Radio & Antenna on Existing tower 5-Apr, Duration 2 days.
14. Lumberjack LS Install new 40ft tower, Radio and Antenna 23-Mar, Duration 10 days.

Radio tower and equipment installation 80% through 4/7 – has been delayed due to rain. Plan to resume 4/10 and complete installation, radio programming, and testing by 4/14 weather permitting. Radio/Network Items and radio towers all received and dispatched to site. Procurement for all Control Panels ongoing, expected completion 4/30. Assembly of panels planned 4/17 start staging. Scada-work was ongoing this week at lift stations. Hardware installations and cutover to temporary control panels. New control panel installation at lift stations completed 7/5. Weather

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stations to be installed this week. Final testing to insure they are working correctly. Work on water well SCADA to begin 7/10.
7/31- 8/4 Reconfigure Radio network with new IPS. Will be replacing Water wells 3, 1, 5 and cut over. 8/7 – 8/11 Will be replacing Water wells 4, and NPS and possibly NEST. Also, will be working at the WWTP to trace and label wiring in preparation for the Panel changeout. 8/14 – 8/18 Install Well 2 panel and Convert OEST to new panel. Continue wire identification and Start process of WTP panel replacement and RIO.

We started to experience communication failures at our well sites on the new SCADA network. This caused a delay of the installation until we were able to diagnose the problem. Our techs boosted our signal strength and coded reboot protocol into the programing. This seems to have fixed the problem. Installation at well 1,5 and old elevated resumed 9/7/2023

Estimated completion date of 12/1/23.

Status: 90% Complete

UCRM-5 Water Meter AMI: Neptune AMI Meter System

Timeline has been moved back to March of 2023 due to delay in meter production. Meter boxes and lids have been received at the warehouse. We have started receiving shipments of antennas for the meters. PSI will have proofs of the mailers and door hangers ready for review on 2/8/2023. Conex container delivered and prepped for continued receiving of meters and antennas. Door tags and mailer proofs were delayed and expected to be available for review by the end of March. Expected meter delivery dates on chart below.

Door tags and mailers proof is ongoing. The Neptune Customer portal is new, and PSI is having to develop that marketing material for the door tags. Meters trickling in. Looks like all the endpoints have been delivered. 5/8x3/4 meters still tracking first week of June.

Description	Part Number	Quantity	Expected Delivery Date
R900 CELL PIT NICOR 6'	.13966-600	70.00	1/13/2023
11/2 X 13 ULTRASONIC	EU2A1G1SG71	12.00	1/13/2023
2 X 17 ULTRASONIC	EU2E1G1SG71	41.00	1/13/2023
3 FLG 17 LEN ULTRA/MACH	EU3B1G1SG72	1.00	1/13/2023
4 FLG 14 LEN ULTRA/MACH	EU3C1G1SG72	9.00	1/13/2023
8 FLG 20 LEN ULTRA/MACH	EU4A1G1SG72	1.00	1/13/2023
R900 CELL PIT NICOR 6'	.13966-600	50.00	1/13/2023
6 FLG 18 LEN ULTRA/MACH	EU3E1G1SG73	6.00	1/13/2023
R900 CELL PIT NICOR 6'	.13966-600	20.00	4/28/2023
1 ULTRASONIC	EU1F1G1SG71	20.00	4/28/2023
R900 CELL PIT NICOR 6'	.13966-600	1373.00	6/9/2023
5/8X3/4 ULTRASONIC	EU1B1G1SG71	1373.00	6/9/2023

Door tags and mailers proof is ongoing. The Neptune Customer portal is new, and they having to develop that marketing material for the door tags. 5/8x3/4 meters still tracking first week of June.

5/8x3/4 meters are at Core and Main in Lufkin. Mailer and Door Tag proofs have been provided for review next week. With delivery set for mid-June. Soft start for meter installs next week, likely

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mid-week. Door tags and mailers have been approved. They will be distributed to the first group of residents to receive new meters. Soft start scheduled for 7/13. Start was delayed due to a programing issue with Neptune and our system software. We are looking at a start date of August 16,2023.

Meters were started installing on 8-28-2003. 474 meters have been installed as of 9/7/2003. The installers are moving fast, and we expect to be completed by the end of the month.

Estimated completion date of 10/1/2023.

Status: 30% Complete

WWTP/TWBD Project

We are still working on the environmental clearance with TWDB. KSA is working on map exhibits and some other documents for the environmental study and should have that to them this week along with the engineering report. The engineering report will be submitted to TWDB by 12/8/2022. This will contain certain information/exhibits that are required for the environmental review to move forward at TWDB. We plan to begin the preliminary design phase (construction plans and specifications) in January. This will run concurrently with TWDB review of the engineering report and environmental to speed up the schedule. The engineering report and environmental documents are under review by TWDB. I do not know what their current backlog is but will be reaching out to them for an update. I would expect to begin preparing design plans/specifications in March. The project is under review by TWDB staff. They have the Engineering Feasibility Report and the environmental documents. These reviews run concurrently, but the environmental must be approved before the engineering report can be approved. TWDB requested some supplemental environmental information that was submitted at the end of January. Including the 30-day public comment period, I would expect to have environmental approval by the end of April. This is based upon my last conversation with our environmental reviewer. The engineering report approval will follow shortly thereafter. The TWDB is still reviewing the engineering report on the WWTP project. Based on the email below, KSA should have comments by the end of next week. They should know more about the environmental status early next week.

Good morning Mr. Hays,

I had started to review the EFR but had to prioritize a few other deadlines so I will need to get back to that review and finish it. I plan to send you review comments or to let you know that the EFR satisfies TWDB requirements before the end of next week.

I know Gayla has a few environmental reviews that she is working on currently and one of those should be for the City of Diboll. I will have a meeting with her on this coming Monday to get an update then one of us will report back to you on the environmental status.

Please feel free to reach out to our team with any questions on this project or any others. I would also like to thank you for your patience with us as we work through our heavy workloads.

Thanks,

Cody

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KSA have some minor comments to respond to on the engineering report. They have asked for a detailed cost estimate and a statement indicating how we will address any budgetary constraints. Danny's plan for that statement is to indicate that the City will decide between securing additional funding or prioritizing project components to remain within available construction funds. We still have not received any information regarding the environmental approval. The TWDB has all the information we need, and I believe that it is just going through the review and approval process. While things like engineering reports, plans, and specifications can be reviewed and approved by the project team, environmental items go through additional layers of approval as well as a public comment process. We are checking in with them routinely on the environmental but have not yet received a response. We are still awaiting the environmental approval that will allow us to move forward. TWDB is significantly backlogged on environmental reviews. I will be checking in with them next week. The TWDB is going over the engineering plans now. We are waiting on environmental to be processed. TWDB is still backlogged.

We should be receiving approval within the next couple of weeks. Danny will be starting his design team this week on the plans and specifications in advance of that approval.

Environmental approval is working through TWDB management. Once we receive the language for the public notice we can publish and submit proof of publication for final environmental and engineering report approval.

Estimated completion date of 6/1/2024.

Status: 25% Complete

Neil Pickett Drive Sanitary Sewer Line Replacement

The sewer collection system that serves the residents on Neil Pickett Drive is made up of old, vitrified clay tile pipe and brick manholes. This system has outlived is useful life and is the result of frequent maintenance issues and infiltration an inflow problem. Construction shall replace sewer lines with approximately 1500 linear feet of new eight-inch sewer pipe, three (3) four feet (4') diameter manholes, and all associated appurtenances. Site visit and plan overview held on 2/2/2023.

KSA will be preparing our engineering agreement for council approval at the July meeting.

Bob Thurber with KSA said they are waiting for the geotechnical report for this area, due to boring that will be done during this project. Once they have the report, the onsite work should begin.

Preliminary design is complete. Crews have completed the boring for core samples and we are waiting on the geotechnical report to complete the field design since it involves the recommended pavement section.

We are preparing the final construction agreement. TDA has recently issued a new implementation manual, so we are incorporating any changes required.

Estimated completion date TBD.

Status: 5% complete

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ARPA Project

Plans on the Lumberjack Drive are ready for review. Meeting with KSA 11-10-2022 to complete the preliminary design phase. We found the last easement/ROW document and have confirmed a complete ROW from the existing Lumberjack Drive to the TxDOT bypass. With this final ROW we are making one alignment change to avoid a road crossing within the TxDOT ROW and should be complete by 12/16/2023. Once we have the final plans, we can submit them to TxDOT for permit approval. We have received the required ARPA contract provisions from Grant Works and are incorporating it into our contract documents. Our estimate for completion of all plans, contract, specifications, and permitting is 1/1/2023. We are currently reviewing the sample construction contract sent to us by Grant Works. It is unlike anything we have seen from them before. We are reviewing it against more standard construction contracts we use and/or have seen in our industry. This is high on the priority list and I'm targeting to complete the review by 2/10/23. Danny from KSA will be putting together the final construction contract documents this week. He anticipates advertising for bids within the next couple of weeks. KSA is working with grant works to sort out bid advertisement requirements.

We have not heard from Grant Works regarding revised language on the Lumberjack Dr. Waterline bid advertisement. Danny has been communicating with Jason on this and we are proceeding with the advertisement beginning this Friday 5/5/2023 in the Lufkin Daily News.

Danny is updating the contract documents for transmittal to Grant Works per the various discussions held. I anticipate that transmittal to occur this week. We will set the schedule for re-bidding the project once Grant Works completes their review. Grant Works is currently reviewing the construction contract. At this time Danny stated there had been no return information from Grant Works. Grant Works is reviewing the construction contract.

Bid opening scheduled for Tuesday the 12th at 2:30 pm. We are currently corresponding with TxDOT for the utility permit.

Estimated completion date of 12/1/2024.

Status: 30% Complete

Department Projects

#18 Golf Course Bridge

The water line has started leaking in another spot. Repairs were delayed. Waiting on parts to replace a 1/12 sprinkler valve on the front nine pump house. Repairs to bridge scheduled. Planning to install sprinkler valve 12/13/2023. Sprinkler valve was received and installation complete. Bridge crossing repairs were delayed due to weather. Due to weather and other project prioritization we have moved the completion date of this project. The water well on #18 has developed another leak. We plan to completely replace 200ft of the supply line from the well head before bridge crossing repairs are made.

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We now have 2 bridges that need to be replaced on the golf course. #18 and #12. We are sourcing quotes now.

Estimated completion date of 12-15-2023.

Status: 65%Complete

Repaint Park Bridges

We will be repainting the four bridges in Old Orchard Park. Two of the bridges will require us to remove all the rust before painting will begin. We have started sourcing materials. Rust remover has been delivered. The parks department will be working on the bridges throughout the month as the weather permits. We will resume painting the bridges once the baseball complex project is completed.

Estimated completion date of 6/30/2024.

Status: 15% complete

Floating Food Dispensers and Benches

We are ordering two new park benches to replace those past the point of repair. We are also adding floating food dispensers at the fishing pier will provide another opportunity for all to enjoy the park. The floating food will be good for fish, ducks, and geese. The benches and food disperser will be ordered in next year's funding cycle.

Estimated completion date of 3/12/2024.

Status: 5% Complete

Lynn Street Water and Sewer line Extension/Taps

We will be extending the water main and sewer main on Lynn St. providing service at the newly developed duplexes on the corner of Lynn and Robert Nash. The sewer main will be extended 100ft and taps installed. The water line will require 3 one-inch taps with double bridal meters/boxes. All parts have been ordered. Timeline of delivery mid-June. All parts have been delivered. Installation is due to start in 2 weeks. Installation will begin 8-10-2023. Completed 8/22/2003.

Estimated completion date of 8/16/2023.

Status 100% complete

Old Orchard Park Walking Bridge

The ground under the walking bridge has eroded and a new bulkhead will need to be installed. We are sourcing quotes on the scope of work. West side of pedestrian bridge:

1. Remove and replace cement sidewalk due to erosion

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2. Installation of two 6" I beam driven minimum of 8'
3. Connect I beams with one 6" I beam cross brace under west end of walk bridge
4. Dig around existing I beams on west end of walk bridge approximately 3' wide by 8' long by 4' deep
5. Build forms for cement around existing I beams 3' wide by
8' long by 4' deep by total of 9' tall (approx. 5' above creek bed) with oval ends front and back.
6. Cement is to have rebar on 6" centers throughout.

We are waiting on the last quote to be turned in. Once we receive the quotes, we will move forward with the repair process.

Blume construction will be completing the repairs on the walking bridge. We have a planned start date of 8/14/2023.

Bulkhead, shoring and concrete base forms completed. Walkway concrete installed. Form boards and final grading to be completed on 9/8/2023.

Estimated completion of 9/8/2023

Status: 100% completed

Water Hydrant Replacement

The fire hydrant in the field by JR'S was damaged in a wreck last year. We were just made aware that it was missing. We will locate the location and order a new one to be installed.

Estimated completion date 9/30/2023

Status: 0% complete

Damaged Enjoy Diboll Billboard

The north bound enjoy Diboll billboard was damaged by a fallen tree. Repairs to the billboard have been completed. A new banner has been ordered and is scheduled to be installed on 8/9/2023.

Estimated completion date 8/10/2023

Status:75% complete

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Street Overlay Project

We are working with the county to help us with our street overlay program. We will be overlaying A Street and Birdsong Street. If enough funds are available, we will also add Hackberry Street. We are currently of the County's Schedule for the last week in September. This could change depending on the completion of their ongoing projects. We will begin to blade level and patch these streets starting in September before we start to overlay.

We have begun blade level up on A street. The county will be here 9/25/2003 to begin the overlay process.

Completion date of 10/31/2023

Status 25% complete

Lead and Copper Water System Inventory

The new Federal Lead and Copper Rule Revisions (LCRR). While the effective date of the new LCRR is December 16th, 2021, the date water systems are expected to comply is not until October 16th, 2024. This all came down from the EPA. The EPA is doing something called Lead and Copper Rule Improvements (LCRI). It appears this will encompass the strengthening of rules such as the sampling requirements, action and trigger levels, public notice and education, and numerous other aspects of the rule. The big emphasis has been on developing a Lead Service Line Inventory (LSLI), both public and private side service lines. The EPA goal is to "get the lead out" so this inventory list will have to identify all the material, whether PVC, copper, lead, etc.

Inventories must include the following:

All service lines (public and private) are connected to the public water distribution system.

Categorization of each service line, or portion of the service line where ownership is split.

The four categories for service lines in the Inventory are:

"Lead" where the service line is made of lead.

"Galvanized Requiring Replacement" where a galvanized service line is or was at any time downstream of a lead service line or is currently downstream of a "Lead Status Unknown" service line. If the water system is unable to demonstrate that the galvanized service line was never downstream of a lead service line, it must presume there was an upstream lead service line.

"Non-lead" where the service line is determined through an evidence-based record, method, or technique not to be lead or galvanized requiring replacement. The water system may classify the actual material of the service line (i.e., plastic or copper) as an alternative to classifying it as "non-lead."

"Lead Status Unknown" where the service line material is not known to be lead, galvanized requiring replacement, or a non-lead service line, such as where there is no documented evidence supporting material classification.

Completion date of 1/31/24

Status 10% Complete

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Field 4 Renovation

The parks department will be excavating field 4 infield. We will replace the grass with select fill and infield conditioner. We will extend the infield radius to allow for larger/multiple base path configurations. We will remove all grass and replace it with around 16 loads of sandy clay mix. We will spread to grade the removed dirt to the outfield in the low areas. This part of the field has held water for some time. The new pitcher mound will be ordered and installed. All new bases anchors/home plate.

Start date scheduled 9/11/2023.

Estimated completion date of 3/20/2024.

Status: 0% complete

Golf Course Front 9 Restrooms

The septic system for this facility needs some repairs. We will pump out the septic tank and replace 200 ft of the field drainage line.

Estimated completion date of 10/31/2023

Status 0% Complete

Old Highway Guard Rail

The south bound guard rail on Old Diboll Highway was damaged in a wreck on 8/19/2023. Repairs begun on 9/7/2023.

Estimated completion date of 9/15/2023

Status 10% complete

Hike and Bike Trail light Replacement

One of the lights and light pole were damaged from a fallen tree on the hike and bike trail on August 19th. We have cleared the trees and debris from the area. The replacement light and pole have been ordered. Scheduled installation date of 9/8/2023

Estimated completion date of 9/15/2023

Status 30% complete

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Storm Debris Clean up and Repairs.

On 8/25/2003 we had severe weather pass through Diboll. This caused 9 down trees in the park and 1 on North Hendricks. The rotary pavilion and swing set were damaged as well. Public works crews have removed all downed debris and are continuing to clear stumps and level out the areas. We are gathering quotes for the damaged buildings and equipment.

Estimated completion date of 9/15/2003

Status 80% complete

Wastewater Plant Aerator Repairs

All 10 units were checked.

1 27"x10' pontoon float replaced.

2 para-flex elements changed.

2 55" belts replaced.

1 gallon each of oil added to 2 aerators.

Currently have 2 bad gearboxes. One pontoon cradle broke, did not have one available on the service truck. Will be replaced next service rotation.

Estimated completion date of 9/5/2003

Status100% complete

Water leaks

With the ground drying out and shifting we have had 4 major leaks this past month.

6 inch on Ryan Chapel

6 inch on Arrington

10 inch on Borden

2 inch on Borden (Caused by 18 wheeler running over valve box)

All repairs were completed without any disruptions to the system.

Ditch excavation and culvert replacement:

Cozy Circle - Removal of 6 culverts and re-set to grade. Excavate 410 feet of ditch line.

OC Scott and Lynn- Benita Duffield asked me to investigate the drainage issue at this location. It appears that Lynn St. catches all the drainage from Ash St. and the housing authority. I suggest that we cut a ditch behind the houses on Lynn St. and try to divert the drainage toward Maynard.

Bordan and North First- We will be excavating approximately 450ft of dich line that has silted in. This ditch line primarily serves as drainage for the detention pond at Atlas Roofing. We will also be repairing the catch basin at the intersection of Bordan and N First.

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Work Order Report

8/3/2023 – 9/7/2023

Service Order #	Service Address	Job Date	Completion Date	Job Code	Job Type	Status	Staff	Group	Account Number	Last Edited User	Last Edited Date
SO0000133	1112 LAWRENCE	10/1/2023	3/21/2023	Inactivate	Inactivate	Open	WATER	Public Works	02-000241-13	ARomero	08/25/2023 10:35 AM
SO0001089	1001 HOLUBEC	10/1/2023		Connect	Connect	Open	WATER	Public Works	02-101670-00	ARomero	08/25/2023 10:35 AM
SO0001194	726 NELSON	9/14/2023	8/31/2023	Re-read	Re-Read	Completed	WATER	Public Works	01-001468-08	JMosley	08/31/2023 09:30 AM
SO0001231	675 FM RD 1818	9/6/2023	9/6/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001324-00	JMosley	09/06/2023 12:09 PM
SO0001232	104 OFFICE	9/6/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	01-000144-00	ARomero	09/06/2023 12:05 PM
SO0001233	510 N SECOND	9/6/2023	9/6/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-001159-15	JMosley	09/06/2023 01:45 PM
SO0001234	1408 GLASS	9/6/2023	9/6/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000441-04	JMosley	09/06/2023 01:55 PM
SO0001235	300 WHITE OAK	9/6/2023		Misc	Miscellaneous	Open		Public Works	03-000776-01	ICaffery	09/06/2023 02:51 PM
SO0001236	1410 N HENDRICK	9/6/2023	9/6/2023	Connect	Connect	Completed	WATER	Public Works	02-000451-01	ARomero	09/06/2023 03:12 PM
SO0001237	1410 N HENDRICK	9/6/2023	9/6/2023	Disconnect	Disconnect	Completed	WATER	Public Works	02-000451-00	ARomero	09/06/2023 03:03 PM
SO0001238	1011 HOLUBEC	9/6/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	02-000079-17	ARomero	09/06/2023 04:18 PM

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SO0001239	408 BIRDSONG	9/6/2023		Connect	Connect	Open	WATER	Public Works	01-001022-07	ARomero	09/06/2023 05:28 PM
SO0001240	627 FM RD 1818	9/6/2023	9/7/2023	Disconnect	Disconnect	Completed	WATER	Public Works	01-001323-00	ARomero	09/07/2023 08:15 AM
SO0001241	675 FM RD 1818	9/6/2023	9/6/2023	Disconnect	Disconnect	Completed	WATER	Public Works	01-001324-00	ARomero	09/07/2023 08:17 AM
SO0001242	948 FM RD 1818	9/6/2023	9/6/2023	Disconnect	Disconnect	Completed	WATER	Public Works	01-001721-00	ARomero	09/07/2023 08:18 AM
SO0001243	286 GOSSETT RD	9/6/2023	9/6/2023	Disconnect	Disconnect	Completed	WATER	Public Works	05-000749-04	ARomero	09/07/2023 08:20 AM
SO0001244	352 GOSSETT RD	9/6/2023	9/7/2023	Disconnect	Disconnect	Completed	WATER	Public Works	01-000929-00	ARomero	09/07/2023 08:21 AM
SO0001225	725 NELSON	9/5/2023	9/5/2023	Misc	Miscellaneous	Completed		Public Works	01-001466-00	JMosley	09/05/2023 10:03 AM
SO0001226	408 BIRDSONG	9/5/2023	9/5/2023	Disconnect	Disconnect	Completed	WATER	Public Works	01-001022-06	JMosley	09/05/2023 12:35 PM
SO0001227	1419 GANDY	9/5/2023		Street Repair/Maint	Miscellaneous	Open	STREET	Public Works	02-000474-00	ICaffery	09/05/2023 11:26 AM
SO0001228	1419 GANDY	9/5/2023		Street Repair/Maint	Miscellaneous	Open	STREET	Public Works	02-000474-00	ARomero	09/05/2023 12:06 PM
SO0001230	525 HOLUBEC	9/5/2023	9/5/2023	Service Action	Service Action	Completed	WATER	Public Works	02-001185-00	ARomero	09/05/2023 03:14 PM
SO0001221	1443 RYAN CHAPEL RD	9/1/2023	9/1/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000496-08	JMosley	09/01/2023 09:25 AM

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SO0001222	303 DEVEREAUX	9/1/2023	9/1/2023	Disconnect	Disconnect	Completed	WATER	Public Works	05-000812-08	JMosley	09/01/2023 09:41 AM
SO0001223	423 FROSTY LN	9/1/2023	9/1/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-001057-01	JMosley	09/01/2023 08:23 AM
SO0001224	105 PINE	9/1/2023	9/5/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	99-000153-02	JMosley	09/05/2023 12:46 PM
SO0001216	1604 S FIRST	9/1/2023	9/6/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	03-000553-01	JMosley	09/06/2023 02:41 PM
SO0001218	300 WHITE OAK	8/31/2023	9/6/2023	Misc	Miscellaneous	Completed		Public Works	03-000776-01	JMosley	09/06/2023 12:11 PM
SO0001219	807 S MDWS	8/31/2023	9/1/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001517-02	JMosley	09/01/2023 08:25 AM
SO0001220	1409 GANDY	8/31/2023	9/1/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000446-02	JMosley	09/01/2023 08:24 AM
SO0001193	1500 N HENDRICK B 5	8/31/2023	8/31/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	05-000522-30	ARomero	08/31/2023 01:02 PM
SO0001214	210 ARRINGTON	8/31/2023	8/31/2023	Disconnect	Disconnect	Completed	WATER	Public Works	01-000691-10	JMosley	08/31/2023 10:29 AM
SO0001200	205 PINE VALLEY Rd	8/30/2023	8/31/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	05-000652-06	JMosley	08/31/2023 09:04 AM
SO0001201	1415 FROSTY LN	8/30/2023	8/31/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000464-01	JMosley	08/31/2023 02:15 PM
SO0001203	200 ARRINGTON	8/30/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	01-000564-02	ARomero	08/30/2023 09:14 AM

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SO0001204	1223 N TEMPLE	8/30/2023	9/1/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000338-01	JMosley	09/01/2023 09:27 AM
SO0001206	600 ASH	8/30/2023	8/30/2023	Service Action	Service Action	Completed	WATER	Public Works	05-001197-01	ARomero	08/30/2023 09:28 AM
SO0001207	103 W BORDEN	8/30/2023	9/6/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000131-00	JMosley	09/06/2023 12:12 PM
SO0001208	313 WHITE OAK	8/30/2023	9/1/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000908-02	JMosley	09/01/2023 09:50 AM
SO0001210	1604 S FIRST	8/30/2023	8/30/2023	Service Action	Service Action	Completed	WATER	Public Works	03-000553-01	ARomero	08/30/2023 03:21 PM
SO0001213	1443 RYAN CHAPEL RD	8/30/2023	8/31/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000496-08	JMosley	08/31/2023 08:46 AM
SO0001185	705 ASHFORD	8/29/2023	9/1/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001369-01	JMosley	09/01/2023 10:23 AM
SO0001186	525 HOLUBEC	8/29/2023	9/5/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-001185-00	JMosley	09/05/2023 12:22 PM
SO0001188	509 N SECOND	8/29/2023	9/6/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-001152-00	JMosley	09/06/2023 12:14 PM
SO0001189	112 HINES	8/29/2023	8/29/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-000260-00	JMosley	08/29/2023 12:42 PM
SO0001190	508 BOOKER	8/29/2023	8/29/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001145-00	JMosley	08/29/2023 01:01 PM
SO0001191	103 OC SCOTT	8/29/2023	9/5/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000128-00	JMosley	09/05/2023 12:53 PM

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SO0001192	1184 MAYNARD	8/29/2023	9/6/2023	Disconnect	Disconnect	Completed	WATER	Public Works	03-000283-10	JMosley	09/06/2023 12:15 PM
SO0001196	1409 GANDY	8/29/2023	9/1/2023	Misc	Miscellaneous	Completed		Public Works	02-000446-02	JMosley	09/01/2023 08:26 AM
SO0001197	307 FULLER	8/29/2023	9/1/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-000868-00	JMosley	09/01/2023 10:07 AM
SO0001198	217 RHONE # A	8/29/2023		Misc	Miscellaneous	Open		Public Works	03-000719-00	ICaffery	08/29/2023 03:34 PM
SO0001199	300 WHITE OAK	8/29/2023	9/6/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000776-01	JMosley	09/06/2023 12:22 PM
SO0001173	1003 LYNN	8/28/2023	9/5/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-101730-00	JMosley	09/05/2023 01:33 PM
SO0001174	1315 GLASS	8/28/2023	8/31/2023	Misc	Miscellaneous	Completed		Public Works	02-000389-00	JMosley	08/31/2023 08:56 AM
SO0001175	1013 HOLUBEC	8/28/2023	8/29/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	99-000086-02	JMosley	08/29/2023 08:20 AM
SO0001176	925 DENMAN	8/28/2023	9/1/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-001682-02	JMosley	09/05/2023 09:33 AM
SO0001177	409 S TEMPLE	8/28/2023	8/29/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001035-02	JMosley	08/29/2023 01:11 PM
SO0001178	300 DEER TRACE BLVD	8/28/2023	9/1/2023	Sewer Repairs/Maint	Miscellaneous	Completed	WASTE WATER	Public Works	99-000761-04	JMosley	09/01/2023 10:26 AM
SO0001179	503 S TEMPLE	8/28/2023	8/31/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001105-02	JMosley	08/31/2023 09:58 AM

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SO0001180	706 DENNIS	8/28/2023	9/1/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001377-00	JMosley	09/01/2023 08:46 AM
SO0001181	118 HINES	8/28/2023	9/5/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000281-00	JMosley	09/05/2023 12:54 PM
SO0001182	608 N SECOND	8/28/2023	8/29/2023	Reinstate	Reinstate	Completed	WATER	Public Works	05-001291-11	JMosley	08/29/2023 12:34 PM
SO0001183	111 HENDRICK	8/28/2023	9/1/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-000233-06	JMosley	09/01/2023 08:52 AM
SO0001184	201 COSEY CIR	8/28/2023	8/31/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000587-00	JMosley	08/31/2023 09:14 AM
SO0001163	105 PINE VALLEY Rd	8/25/2023	8/25/2023	Reinstate	Reinstate	Completed	WATER	Public Works	02-000154-01	ARomero	08/25/2023 07:32 AM
SO0001166	479 ARRINGTON	8/25/2023	8/31/2023	Misc	Miscellaneous	Completed		Public Works		JMosley	08/31/2023 10:19 AM
SO0001167	1412 N HENDRICK	8/25/2023	9/6/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works		JMosley	09/06/2023 12:25 PM
SO0001169	300 SAXTON	8/25/2023	9/6/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works		JMosley	09/06/2023 12:26 PM
SO0001171	703 ASHFORD	8/25/2023	8/25/2023	Connect	Connect	Completed	WATER	Public Works	01-001355-10	JMosley	08/25/2023 01:26 PM
SO0001172	510 DEVEREAUX	8/25/2023	8/25/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-001158-00	JMosley	08/25/2023 03:16 PM
SO0001158	700 HALL	8/24/2023		Misc	Miscellaneous	Open		Public Works	02-001329-00	ICaffery	08/24/2023 08:32 AM

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SO0001159	305 S NEAL PICKETT	8/24/2023	9/6/2023	Misc	Miscellaneous	Completed		Public Works	03-000852-00	JMosley	09/06/2023 12:29 PM
SO0001160	212 HAMNER	8/24/2023	8/24/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-000705-08	TMartin	08/24/2023 01:48 PM
SO0001161	291 FM 1818	8/24/2023	9/6/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-000750-00	JMosley	09/06/2023 12:29 PM
SO0001162	113 FM 1818	8/24/2023	9/6/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-000273-00	JMosley	09/06/2023 01:21 PM
SO0001147	BORDEN	8/23/2023	8/24/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-101729-00	TMartin	08/24/2023 12:53 PM
SO0001148	103 W BORDEN ATLAS ROOFING FIRE POND	8/23/2023	8/24/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-000132-00	TMartin	08/24/2023 12:52 PM
SO0001149	603 MULBERRY	8/23/2023	8/29/2023	Disconnect	Disconnect	Completed	WATER	Public Works	01-001236-01	JMosley	08/29/2023 09:03 AM
SO0001150	1001 HOLUBEC	8/23/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	02-101670-00	ARomero	08/23/2023 11:01 AM
SO0001151	717 PINEWOOD	8/23/2023	8/24/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001449-00	TMartin	08/24/2023 01:21 PM
SO0001152	705 BOOKER	8/23/2023	8/24/2023	Sewer Repairs/Maint	Miscellaneous	Completed	WASTE WATER	Public Works	01-001370-01	TMartin	08/24/2023 12:46 PM
SO0001110	1409 GANDY	8/22/2023	8/31/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000446-02	JMosley	08/31/2023 08:36 AM
SO0001111	707 CYPRESS	8/22/2023	8/28/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-001383-00	ARomero	08/28/2023 12:41 PM

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SO0001112	1005 OAK HOLW	8/22/2023	8/22/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000039-00	ARomero	08/22/2023 08:28 AM
SO0001113	105 PINE VALLEY Rd	8/22/2023	8/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000154-01	ARomero	08/25/2023 07:34 AM
SO0001114	1018 HOLUBEC	8/22/2023	8/22/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000102-15	ARomero	08/22/2023 02:47 PM
SO0001115	605 S TEMPLE	8/22/2023	8/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001267-04	ARomero	08/24/2023 02:16 PM
SO0001116	1001 MAYNARD	8/22/2023	8/28/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000025-01	TMartin	08/28/2023 08:11 AM
SO0001117	112 HINES	8/22/2023	8/28/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000260-00	TMartin	08/28/2023 08:16 AM
SO0001118	3832 MOCKINGBIRD LN	8/22/2023	9/6/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000931-00	JMosley	09/06/2023 12:31 PM
SO0001119	212 HAMNER	8/22/2023	8/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000705-08	ARomero	08/24/2023 02:46 PM
SO0001120	405 BIRDSONG	8/22/2023	8/28/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000990-04	ARomero	08/28/2023 07:32 AM
SO0001121	1413 FROSTY LN	8/22/2023	8/24/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000460-04	ARomero	08/24/2023 03:16 PM
SO0001122	1500 N HENDRICK A 2	8/22/2023	9/6/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000511-18	JMosley	09/06/2023 12:32 PM
SO0001123	804 WELLS	8/22/2023	8/23/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001507-01	ARomero	08/23/2023 07:52 AM

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SO0001124	1106 LYNN	8/22/2023	8/23/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000213-11	ARomero	08/23/2023 07:46 AM
SO0001125	714 DENNIS	8/22/2023	8/22/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001432-02	ARomero	08/22/2023 11:05 AM
SO0001126	814 APRIL AVE	8/22/2023	8/22/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001539-03	ARomero	08/22/2023 10:55 AM
SO0001127	609 N NEAL PICKETT	8/22/2023	9/5/2023	Cutoff	Cutoff	Completed	WATER	Public Works	05-001299-10	JMosley	09/05/2023 09:37 AM
SO0001128	608 N SECOND	8/22/2023	8/28/2023	Cutoff	Cutoff	Completed	WATER	Public Works	05-001291-11	TMartin	08/28/2023 12:46 PM
SO0001129	806 CYPRESS	8/22/2023	8/29/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-001513-02	JMosley	08/29/2023 09:05 AM
SO0001130	308 PINE	8/22/2023	8/28/2023	Cutoff	Cutoff	Completed	WATER	Public Works	99-000877-00	TMartin	08/28/2023 10:13 AM
SO0001131	423 FROSTY LN	8/22/2023	8/29/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-001057-01	JMosley	08/29/2023 12:12 PM
SO0001132	1501 N TEMPLE	8/22/2023	9/5/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000541-05	JMosley	09/05/2023 09:36 AM
SO0001133	510 N SECOND	8/22/2023	8/23/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-001159-15	ARomero	08/23/2023 07:45 AM
SO0001134	202 STUBBLEFIELD	8/22/2023	8/22/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000609-00	ARomero	08/22/2023 11:04 AM
SO0001135	500 HACKBERRY	8/22/2023	8/22/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001068-02	ARomero	08/22/2023 11:30 AM

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Work Order Report

8/3/2023 – 9/7/2023

SO0001136	912 DOGWOOD RIDGE Dr	8/22/2023	8/28/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-001660-06	TMartin	08/28/2023 12:52 PM
SO0001137	299 MARTIN LUTHER KING	8/22/2023	8/28/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000757-02	ARomero	08/28/2023 10:34 AM
SO0001138	300 S NEAL PICKETT	8/22/2023	9/5/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000773-00	JMosley	09/05/2023 09:36 AM
SO0001139	1500 N HENDRICK C 4	8/22/2023	9/1/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000526-14	JMosley	09/01/2023 08:46 AM
SO0001140	1005 OAK HOLW	8/22/2023	8/22/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-000039-00	ARomero	08/22/2023 08:27 AM
SO0001141	606 ARRINGTON	8/22/2023	8/24/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001268-01	TMartin	08/24/2023 01:04 PM
SO0001142	1010 HOLUBEC	8/22/2023	9/6/2023	Street Repair/Maint	Miscellaneous	Completed	STREET	Public Works	02-000074-13	JMosley	09/06/2023 12:32 PM
SO0001146	608 S TEMPLE	8/22/2023		Misc	Miscellaneous	Open		Public Works	01-001293-01	ICaffery	08/22/2023 02:02 PM
SO0001105	313 WHITE OAK	8/21/2023	8/21/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000908-02	JMosley	08/21/2023 01:10 PM
SO0001107	675 FM RD 1818	8/21/2023	8/21/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001324-00	JMosley	08/21/2023 01:13 PM
SO0001108	313 WHITE OAK	8/21/2023	8/21/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000908-02	JMosley	08/21/2023 01:11 PM
SO0001109	708 DENNIS	8/21/2023	8/24/2023	Misc	Miscellaneous	Completed		Public Works	01-001392-00	ARomero	08/24/2023 03:29 PM

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Work Order Report

8/3/2023 – 9/7/2023

SO0001102	601 RUTLAND	8/18/2023	8/21/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-001216-05	JMosley	08/21/2023 01:47 PM
SO0001103	101 W BORDEN	8/18/2023	9/6/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000072-00	JMosley	09/06/2023 12:35 PM
SO0001104	904 N HENDRICK	8/18/2023	8/21/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	05-001617-08	JMosley	08/21/2023 01:14 PM
SO0001101	500 CARTER	8/17/2023	8/17/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	01-001066-03	JMosley	08/17/2023 02:56 PM
SO0001096	1184 MAYNARD	8/16/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	03-000283-10	ARomero	08/16/2023 07:42 AM
SO0001097	200 ARRINGTON	8/16/2023	8/17/2023	Street Repair/Maint	Miscellaneous	Completed	STREET	Public Works	01-000564-01	JMosley	08/17/2023 02:39 PM
SO0001099	400 KENLEY CITY HALL	8/16/2023	8/17/2023	Misc	Miscellaneous	Completed	WATER	Public Works	99-000942-00	JMosley	08/17/2023 02:36 PM
SO0001100	707 MULBERRY	8/16/2023	8/21/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001386-04	JMosley	08/21/2023 01:18 PM
SO0001086	312 S NEAL PICKETT	8/15/2023	9/6/2023	Misc	Miscellaneous	Completed	WATER	Public Works		JMosley	09/06/2023 12:36 PM
SO0001090	821 WELLS	8/15/2023	8/16/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001551-00	JMosley	08/16/2023 01:55 PM
SO0001091	101 W BORDEN	8/15/2023	8/17/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000072-00	JMosley	08/17/2023 02:37 PM
SO0001084	400 KENLEY CITY HALL	8/14/2023	8/14/2023	Service Action	Service Action	Completed	WATER	Public Works	99-000942-00	JMosley	08/14/2023 01:39 PM

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Work Order Report

8/3/2023 – 9/7/2023

SO0001085	1105 LAWRENCE	8/14/2023	9/6/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000207-00	JMosley	09/06/2023 12:37 PM
SO0001156	HYDRANT LUMBERJACK Moved Meter	8/13/2023	8/24/2023	Re-read	Re-Read	Completed	WATER	Public Works		TMartin	08/24/2023 01:29 PM
SO0001157	HYDRANT 59 PROJECT	8/13/2023	8/29/2023	Re-read	Re-Read	Completed	WATER	Public Works		JMosley	08/29/2023 09:10 AM
SO0001081	506 RUTLAND	8/11/2023	8/14/2023	Sewer Repairs/Maint	Miscellaneous	Completed	WASTE WATER	Public Works	02-001131-00	JMosley	08/14/2023 11:53 AM
SO0001082	1408 RYAN CHAPEL RD	8/11/2023	8/14/2023	Disconnect	Disconnect	Completed	WATER	Public Works	02-000443-05	JMosley	08/14/2023 02:17 PM
SO0001083	675 FM RD 1818	8/11/2023	8/14/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001324-00	JMosley	08/14/2023 01:40 PM
SO0001076	105 PINE	8/10/2023	8/10/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	99-000153-03	ARomero	08/10/2023 11:29 AM
SO0001077	304 WHITE OAK	8/10/2023	8/10/2023	Connect	Connect	Completed	WATER	Public Works	99-000839-02	JMosley	08/10/2023 02:45 PM
SO0001078	809 CYPRESS	8/10/2023	8/11/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-001521-00	JMosley	08/11/2023 09:05 AM
SO0001079	566 HOLUBEC	8/10/2023	8/11/2023	Misc	Miscellaneous	Completed		Public Works	02-001189-03	JMosley	08/11/2023 08:31 AM
SO0001080	511 WESTCHESTER	8/10/2023	8/11/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001166-00	JMosley	08/11/2023 08:07 AM
SO0001074	801 CYPRESS	8/9/2023	8/9/2023	Connect	Connect	Completed	WATER	Public Works	03-001493-06	JMosley	08/09/2023 01:19 PM

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Work Order Report

8/3/2023 – 9/7/2023

SO0001072	103 WEBER	8/8/2023	8/9/2023	Misc	Miscellaneous	Completed		Public Works	02-000133-03	JMosley	08/09/2023 01:50 PM
SO0001073	105 CEDAR	8/8/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	05-000148-01	ARomero	08/08/2023 11:52 AM
SO0001065	1417 RYAN CHAPEL RD	8/7/2023	8/7/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	02-000471-10	JMosley	08/07/2023 12:16 PM
SO0001068	1409 FAIRCHILD	8/7/2023	8/7/2023	Connect	Connect	Completed	WATER	Public Works	02-000444-02	JMosley	08/07/2023 03:00 PM
SO0001069	1500 N HENDRICK B 5	8/7/2023	8/7/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	05-000522-29	JMosley	08/07/2023 03:08 PM
SO0001070	304 WHITE OAK	8/7/2023	8/9/2023	Disconnect	Disconnect	Completed	WATER	Public Works	99-000839-01	JMosley	08/09/2023 01:59 PM
SO0001071	713 BOOKER	8/7/2023	9/6/2023	Misc	Miscellaneous	Completed		Public Works	01-001425-00	JMosley	09/06/2023 12:38 PM
SO0001064	811 APRIL AVE	8/4/2023	8/17/2023	General Maintenance	Miscellaneous	Completed	GENERAL	Public Works	01-101528-00	JMosley	08/17/2023 11:44 AM
SO0001061	1119 LYNN	8/3/2023	8/3/2023	Disconnect	Disconnect	Completed	WATER	Public Works	01-000258-03	ARomero	08/03/2023 03:26 PM
SO0001063	1310 N HENDRICK	8/3/2023	9/6/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000377-00	JMosley	09/06/2023 12:39 PM
SO0001049	1011 HOLUBEC	8/3/2023	8/3/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000079-17	JMosley	08/03/2023 01:01 PM
SO0001051	1227 RYAN CHAPEL RD	8/3/2023	8/3/2023	Service Action	Service Action	Completed	WATER	Public Works	02-000342-00	ARomero	08/03/2023 09:34 AM

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Work Order Report

8/3/2023 – 9/7/2023

SO0001052	501 S TEMPLE	8/3/2023	8/3/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001088-03	JMosley	08/03/2023 12:22 PM
SO0001054	704 DENNIS	8/3/2023	8/9/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001364-00	JMosley	08/09/2023 02:01 PM
SO0001055	603 N TEMPLE	8/3/2023	8/7/2023	Street Repair/Maint	Miscellaneous	Completed	STREET	Public Works	02-001239-00	JMosley	08/07/2023 02:41 PM
SO0001057	517 WESTCHESTER	8/3/2023	8/4/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001179-06	JMosley	08/04/2023 11:05 AM
SO0001058	706 DENNIS	8/3/2023	8/3/2023	Service Action	Service Action	Completed	WATER	Public Works	01-001377-00	ARomero	08/03/2023 02:24 PM
SO0001033	1500 N HENDRICK C 2	8/2/2023	8/2/2023	Reinstate	Reinstate	Completed	WATER	Public Works	02-000524-13	JMosley	08/02/2023 09:12 AM
SO0001034	412 BIRDSONG	8/2/2023	8/2/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001043-09	JMosley	08/02/2023 12:32 PM
SO0001035	706 DENNIS	8/2/2023	8/3/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001377-00	JMosley	08/03/2023 01:00 PM
SO0001036	104 DALE	8/2/2023	8/2/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-000137-03	JMosley	08/02/2023 01:52 PM
SO0001039	1209 WILLIE MASSEY	8/2/2023	8/2/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000312-02	JMosley	08/02/2023 01:49 PM
SO0001040	609 N NEAL PICKETT	8/2/2023	8/2/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	05-001299-10	JMosley	08/02/2023 12:30 PM
SO0001041	1305 GLASS	8/2/2023	8/2/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	02-000364-03	ICaffery	08/02/2023 12:01 PM

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Work Order Report

8/3/2023 – 9/7/2023

SO0001042	1009 HOLUBEC	8/2/2023	8/3/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000053-02	JMosley	08/03/2023 08:33 AM
SO0001043	1227 RYAN CHAPEL RD	8/2/2023	8/3/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000342-00	JMosley	08/03/2023 09:22 AM
SO0001048	201 N TEMPLE	8/2/2023	8/3/2023	Sewer Repairs/Maint	Miscellaneous	Completed	WASTE WATER	Public Works	01-000590-06	JMosley	08/03/2023 09:23 AM
SO0001019	1410 RYAN CHAPEL RD	8/1/2023	8/2/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000452-00	JMosley	08/02/2023 09:31 AM
SO0001020	409 S TEMPLE	8/1/2023	8/7/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001035-02	JMosley	08/07/2023 11:51 AM
SO0001021	716 ASHFORD	8/1/2023	8/3/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001439-04	JMosley	08/03/2023 10:29 AM

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Code Compliance Report – August 2023

Mail and Bank Deposit – Daily

New Construction – Duplex 1001 Holubec Street and 1096 Lawrence Street. Met with ATCO Structure's about building an office facility at the location and a break room. After looking at plans I have approved. 312 Neil Pickett called about information about building a house I gave him what he needed. Meeting at Atco Structures 8/16/2023 about plans and what they would need for new office and break room. 1412 N Hendrick requesting information on splitting lots for new build. I have looked into it and figured out that he can as long as he meets set back requirements. 300 White Oak new construction. Michael Parker requested Setbacks for Subdivision I gave him what he needed.

Vendor Permit – Created Vendor/Solicitation Permit Application and Certificate. Sushi food truck called about information about selling food in city limits of Diboll. Shiver Shack one year Permit.

Certificate Of Occupancy – 906 North Temple Drive wants to open business Relax Zone. I gave him all the information he needs to open.

911 Address – Duplex House 1001 Holubec Street and 1096 Lawrence Street. Resident called from Diboll mobile home park requesting an address change. I let her know I changed her address already last December. I told her she needed to get with her park manager.

Planning and Zoning – Zoning map Request.

Solar System – 904 Willow Oak, 608 Mulberry

Driveway Permit – 200 Arrington Drive

Carport Permit – 100 Borden Street

Demolition Permit –

Inspections Services – 1001 Lynn Framing Failed, HVAC Rough, Electrical Rough Failed, Plumbing Top Out. 1003 Lynn Framing Failed, HVAC Rough, Electrical Rough Failed, Plumbing Top Out. 1005 Lynn Framing Failed, HVAC Rough, Electrical Rough Failed, Plumbing Top Out. 406 Church Electrical Rough, Plumbing Rough, HVAC Rough, Building Framing. 807 A.S. Davis Electrical meter inspection. 1605 North Temple Drive Final Electrical inspection. 904 Willow Oak Street Solar Electrical inspection. 1001 Holubec Street Plumbing rough inspection. 1096 Lawrence Street Plumbing rough. 1001 Lynn Reinspection for building framing and Reinspection for Electrical rough. 1003 Lynn Reinspection Building Framing and Reinspection

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Electrical rough. 1005 Lynn Reinspection building framing and reinspection Electrical rough. 1605 n Temple Dr Electrical service for sign. 300 White Oak Street Temp electrical pole inspection.

Weed, Grass and Rubbish Certified Letters – 608 Hall Street, 500 Arrington Drive

Mowing Violation – 1443 North Temple Drive

Affidavit – 1443 North Temple and 608 Hall Street

Junk Or Abandoned Vehicle Certified Letters – 608 Hall Street

Code Compliance – Liquid Environmental Solutions called about Brookshire Brothers grease trap not in Compliance. I went out to verified that they are out of compliance and I have contacted Brookshire Brothers Corporate office and let them know. 608 Hall contacted me about the property he said he does not own it that it belongs to his sister. I have found an address and sent letter. Called 406 Devereaux St about house debris I let her know that if it was not picked up by Friday September 18, 2023, I would hire a contractor to pick up and a lien would be placed on the property. 406 Devereaux Contractor called and said they would pick up debris

Dog Complaints – Ryan Chapel resident called dogs running around his yard wants something done. I drove by I did not see any dogs.

Stray Dog pick up – Picked up a dog in LBJ. Lady had called and said dog was aggressive but I pulled up and she was very playful. Dennis Street dog

Stray Cat Pick up – Nelson Street

Miscellaneous – 702 Dennis want to pay for Demolition and wants to build a Modular home on the property. I let him know all the information he needs to start process. ATCO Structures email me to send them an estimate of how much they need for permits. I gave them what they needed. Changed Flags at City Hall.

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Samantha Durham
Director of Finance

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PO Box 340
Diboll TX, 75941
(936)829-4757
Fax: (936)829-1179
Email: sdurham@cityofdiboll.com

CITY OF DIBOLL

Interoffice Memorandum

DATE: **September 12, 2023**

TO: **Mayor and Council Members**

THRU: **Jason Arnold, City Manager**

SUBJ: **Finance Department Reports**

FINANCE

Including August 2023 Financials for you review.

MUNICIPAL COURT

We are currently nearing the completion of the software conversion. We are also in the process of recruiting a new Municipal Court Clerk after staff resignation; therefore, the Court itself is experiencing delays.

PROJECT STATUS REPORT

Incode 10 Software Conversion

The City of Diboll relies heavily on its IT Infrastructure in order to provide services to our community and maintain financial transparency. Our current system includes software packages form FAST, IWORQ, Paychex, Smartsheet, Blackboard, and USTI. Each system manages a separate component including Core Financials, Accounts Payable, Purchasing, Payroll, Time & Attendance, Employee Management, Utility Billing, Municipal Court, Permitting, Budgeting, Cemetery Management, Credit Card Processing, and Customer Engagement. The City of Diboll is in the process of converting all of these system components into an all-in-one ERP system, Incode 10 by Tyler Technologies.

Core Financials Component
Estimated Completion Date: January 2023
Status: 100% Complete

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Accounts Payable Component
Estimated Completion Date: January 2023
Status: 100% Complete

Purchasing Component
Estimated Completion Date: January 2023
Status: 100% Complete

Credit Card Processing Component
Estimated Completion Date: September 2023
Status: 100% Complete

Budget / Project Accounting Component
Estimated Completion Date: February 2023
Status: 100% Complete

Employee / Payroll Component
Estimated Completion Date: February 2023
Status: 100% Complete

Employee ESS & Time and Attendance
Estimated Completion Date: July 2023
Status: 100% Complete

Utility Billing Component
Estimated Completion Date: March 2023
Status: 100% Complete

Customer Engagement Component
Estimated Completion Date: March 2023
Status: 100% Complete

Municipal Court Component
Estimated Completion Date: September 2023
Status: 85% Complete

Permitting Component
Estimated Completion Date: July 2023
Status: 85% Complete

Socrata Open Finance
Estimated Completion Date: October 2023
Status: 0% Complete

Fond regards,

Sam Putnam

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LINEBARGER
ATTORNEYS AT LAW

2023
TAX ROLL TURNOVER
&
ANALYSIS OF DELINQUENT TAX ROLL

Prepared for:

CITY OF DIBOLL

1316 S. John Redditt Drive
Lufkin, Texas 75904
PH: (936) 639-5040
FAX: (936) 639-5059

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LINEBARGER GOGGAN BLAIR & SAMPSON, LLP
ATTORNEYS AT LAW
1316 S. John Redditt Dr.
P. O. BOX 151704 (75915-1704)
LUFKIN, TEXAS

936/639-5040
FAX 936/639-5059

MEMORANDUM

TO: Trey Wilkerson, Mayor of the City of Diboll
Diboll City Council

FROM: James Guest, Attorney

DATE: August 9, 2023

RE: **2023 Turnover and Analysis of Delinquent Tax Roll**

I am providing you with the following information concerning the **2023 Turnover and Analysis of Delinquent Tax Roll for City of Diboll.** We have initiated our 2023-2024 delinquent collection efforts on behalf of the City and look forward to a successful collection cycle.

JULY, 2023 TURNOVER (2022 TAX YEAR)

Linebarger Goggan Blair & Sampson has received your 2022 delinquent tax roll. **On July 18, 2023, we mailed on 212 accounts that represented $164,028.55 in 2022 and prior year delinquent tax, penalties, and interest due to City of Diboll.** A second mailing will be conducted in August.

The 2022 delinquency turned over to our law firm for collections in July 2023 was as follows:

212 accounts
$39,297.63 base tax

By comparison, the 2021 delinquency that the City of Diboll turned over to our law firm a year ago in July 2022 was:

204 accounts
$34,650.20 base tax

As you know, the "turnover" amount represents the delinquent receivable that has not been collected by the Tax Office between October-June of the same year and is considered the most collectible of the entire delinquent amount due to the City, because it is the most recent.

LINEBARGER
ATTORNEYS AT LAW

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COLLECTION PROCESS

Linebarger Goggan Blair & Sampson believes that a successful delinquent tax collection program must be multifaceted, flexible and tailored to each client's specific needs, and we have built a collection program for the City of Diboll that is both customized and comprehensive. Our collection program merges the disciplines of law and collections with highly sophisticated computer capabilities.

Our efforts are successful largely because of the extent of personal attention we expend in our collection efforts. City of Diboll can be assured that **our law firm has and will always treat your taxpayers with the highest level of courtesy**, while at the same time providing highly effective collection services.

ANALYSIS OF DELINQUENT TAX ROLL

City of Diboll total delinquent tax roll for all years is comprised of:

276 accounts
$139,425.98 base tax

Attached is an Analysis of the Delinquent Tax Roll for City of Diboll. These reports were generated to document the recent July delinquent mailing done on behalf of the District.

The reports included are:

Status of Accounts	Highlights the dollars that are not receiving a demand letter but are involved in lawsuit, bankruptcy and other means of collections, as well as accounts that are uncollectible due to reasons such as exempt, past statute of limitations, etc.
Property Type	Details the dollar range of delinquency by property type.
Work Plan	Collection activities planned for the 2023-2024 Collection Cycle.
Glossary	Definition of terminology.

Our office uses this information to produce a customized work plan to collect your delinquent taxes. We produce this information on a regular basis to monitor our collection program. This information may also be useful to you in budget forecasting and revenue planning projections. If it would be helpful to you to receive this information at other times, please let me know.

As always, we appreciate the opportunity to work with you. If you have any questions, or would like to meet to review this report, please call me at (936) 639-5040 or Janet Freeman, Area Manager at (936) 639-5040, extension 2187.

cc: Ashley Rains, Asst. Area Manager

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ANALYSIS OF DELINQUENT TAX ROLL

City of Diboll

JULY 2023

PREPARED BY:
LINEBARGER GOGGAN BLAIR & SAMPSON, LLP
ATTORNEYS AT LAW
1316 S JOHN REDDIT DRIVE
LUFKIN, TEXAS 75904
(936) 639-5040
FAX (936) 639-5057

LINEBARGER
ATTORNEYS AT LAW

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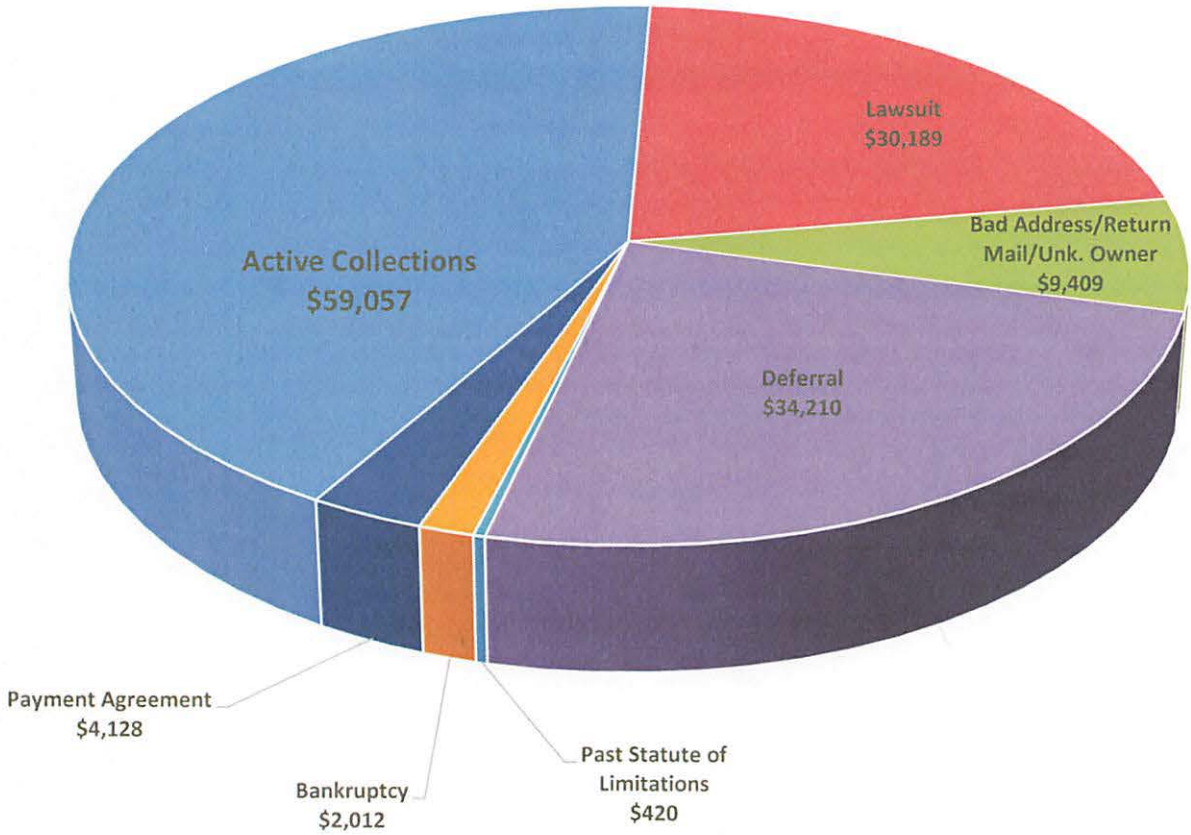
City of Diboll
Status of Accounts (Base Tax Only)



Source: Information taken from data provided by the Angelina County Tax Office to LGBS on July 1, 2023

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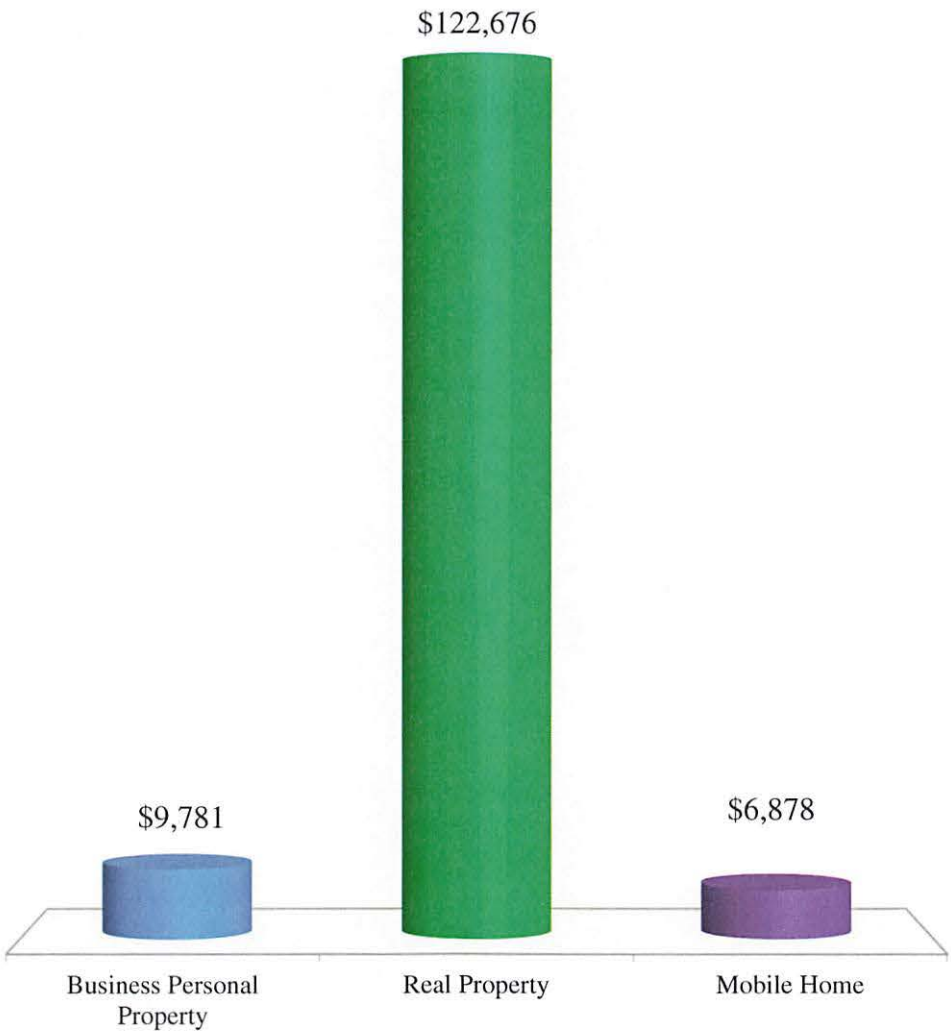
City of Diboll
Property Types (Base Tax Only)



Source: Information taken from data provided by the Angelina County Tax Office to LGBS on July 1, 2023

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Work Plan

Planned Activities for 2022 – 2023 Collection Cycle

1) Continue to mail demand letters to all delinquent taxpayers and increase the number and frequency of those mailings with letters scheduled to go out in April, July, August, September, November and February. Work with constituents on payment agreements and other methods to resolve delinquency.

2) Mail special, individualized Notice of Intent to Sue letters to specific targeted delinquent taxpayers in addition to the demand letters identified above.

3) Make targeted collections calls to delinquent taxpayers to assist them in finding a resolution of their tax debt.

4) File lawsuits against those that fail to respond to the Notice of Intent to Sue letters.

5) Continue to prosecute those lawsuits that are already pending and enforce judgments that are awarded by the Court.

6) Initiate the seizure and sale of business personal property as necessary and will use those seizures as a marketing tool to increase collections against all personal property accounts.

7) Schedule and hold foreclosure sales of properties that have been judicially foreclosed upon. Recovery of the taxes and costs will be sought.

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Glossary

Active Collections – Delinquent Tax accounts without limitations or restrictions.

Filed Petitions – A lawsuit filed with the court seeking to enforce the collection of unpaid delinquent taxes.

Non-Suit - The removal of a petition from the court with or without full payment, ending the suit process. Reasons for removal without full payment may include bankruptcy, assessment problems, over 65 deferrals on homestead, etc.

Title Update Requested - An abstract of title has been requested to verify ownership of the delinquent property and to identify any other person claiming a financial interest in the property through a filed instrument.

Awaiting Service - Notice in the form of a citation must be given to all defendants of a law suit. The sheriff's or constable's office attempts to deliver a citation to each defendant in person.

Judgment - The written final decision of the court in a lawsuit that provides for foreclosure of tax liens and sale of property on courthouse steps if taxes are not paid.

Release of Judgment - A document filed with the clerk of the court stating that the original judgment is no longer in effect, usually because taxes owed have been paid.

Abstract of Judgment - A document filed with the County Clerk that summarizes the court's judgment and attaches a lien to any real property owned by the defendant in the County.

Release of Abstract of Judgment - A document filed with the County Clerk stating the original Abstract of Judgment is no longer in effect, usually because taxes owed have been paid.

Tax Sale - The sheriff or constable conducts a public sale, now at the Real Auction Website, at which a person's real property may be sold to satisfy any delinquent taxes, penalties and interest due as stated in the court's judgment and order of sale.

Sold - The property was sold at the public sale.
Struck Off - The property was not sold at the public sale and was deeded to the taxing units.
Payment Agreement - The property owner entered into a written payment agreement before the sale occurred.
Paid Before Sale - The taxes, court costs and cost of sale were paid before the sale occurred.
Deferral - The owner signed and filed a document with the appraisal district and possibly the court stating that they are at least 65 years of age, the property is their

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homestead, and they wish to suspend payment of all current and delinquent taxes. A deferral abates action on the law suit or tax sale.

Fiscal Year - The period of time used for financial reporting usually beginning on the 1st day of a month and ending on the last day of the 12th succeeding month.

Collection Cycle - The period of time used for tax collection beginning July 1 and ending June 30 of the next calendar year.

Current Year Delinquent - Taxes assessed in the current tax year that remain due during the period of time beginning February 1 and ending June 30. Section 33.01 penalty and interest is accruing during this time, but the 15% 33.07 penalty has not attached to the taxes unless a petition filed to collect older taxes is pending against the property. The 20% 33.07 penalty will attach on July 1 when the taxes are referred to the law firm for collection.

Prior Delinquent - Taxes due from tax years before the current tax year. These taxes have previously been referred to the law firm for collection.

Uncollectible Roll - A listing of accounts from the tax roll that have not been paid and legal action is not possible or would be futile. These accounts are usually personal property that has been removed or destroyed, old accounts for which the owner is not known and cannot be determined and old mineral interests in wells that are no longer producing.

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MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS REGULAR SESSION MEETING ON TUESDAY, SEPTEMBER 12, 2023, AT 5:15 P.M., IN THE DIBOLL CITY HALL CHAMBERS.

COUNCIL PRESENT

Mayor Trey Wilkerson, Mayor Pro Tem Daniel Lopez, Councilmembers Jana Coulter, Luis Maldonado, Nora Munoz and Ruben Terrazas.

COUNCIL ABSENT

Councilmember Ray Williams, Jr.

STAFF PRESENT

City Manager Jason A. Arnold, City Secretary Rosa Olvera, Finance Director Sam Durham, Chief of Police Michael Skillern, Public Works Director Joshua Richard and Fire Chief Aaron Smith.

Call to Order: Mayor Trey Wilkerson called the meeting to order at 5:15p.m.

Mayor Trey Wilkerson gave the invocation, then led the Pledge of Allegiance which was recited by those in attendance.

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Public Participation: NONE

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

a. Minutes from August 8, 2023, Regular Session Meeting
b. Minutes from September 5, 2023, Special Called Meeting
c. Financial Statement for August 2023
d. 12-Month Attendance Record for August 2023

Jana Coulter made a motion to approve and Luis Maldonado second.
All in Favor, none opposed, motion carries.

Item #2: Mayor Trey Wilkerson to present the Oath and Statement of Officer to newly hired Police Officer.

Chief Michael Skillern introduced Officer Murray and Mayor Trey Wilkerson administered the Oath of Office.

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Item #3: Consideration and possible action to approve Ordinance 2023-09-002; establishing rates charged for water and sanitary sewer usage in the City of Diboll, Texas.

Nora Munoz made a motion to approve and Luis Maldonado second.
All in Favor, none opposed, motion carries.

Item #4: Consideration and possible action to adopt Ordinance 2023-09-003, approving and documenting a revised 2023 fee schedules, combining all categories of fees, for the City of Diboll.

Luis Maldonado made a motion to approve and Daniel Lopez second.
All in Favor, none opposed, motion carries.

Item #5: PUBLIC HEARING – Second Reading of the Proposed 2023-2024 Fiscal Year Operating Budget for the City of Diboll.

Public Participation: NONE

Item #6: Consideration and possible action to adopt Ordinance 2023-09-004, approving proposed 2023-2024 Fiscal Year Operating Budget.

Daniel Lopez made a motion to approve and Jana Coulter second.
All in Favor, none opposed, motion carries.

Item #7: Council to receive information from Tim Chambers, Chief Appraiser for (ACAD) Angelina County Appraisal District.

Tim Chambers spoke briefly regarding request and was available to answer questions from Council.

Item #8: Consideration and possible action to approve Resolution 2023-09-001; purchase of new Real Property/Disbursement of existing ACAD Building.

Daniel Lopez made a motion to approve and Nora Munoz second.
All in Favor, none opposed, motion carries.

Item #9: Consideration and possible action to approve Boundaries Map of Election Districts known as Districts 1, 2, 3, and 4 for the City of Diboll.

Jana Coulter made a motion to approve and Ruben Terrazas second.
All in Favor, none opposed, motion carries.

Item #10: Consideration and possible action to approve Interlocal Agreement for stray Animal Control Services between the City of Lufkin and the City of Diboll.

Daniel Lopez made a motion to approve and Luis Maldonado second.
All in Favor, none opposed, motion carries.

Item #11: DEPARTMENT HEAD REPORTS

a. Fire Department Report

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b. Police Department Report
c. Public Works Report
d. Code Compliance Report
e. Finance & Court Report
f. City Manager Report

Adjournment

Mayor Wilkerson called to adjourn at 5:44p.m.

Minutes of the September 12, 2023 Regular Session Meeting approved by council on this the 10th day of October, 2023.

Trey Wilkerson, Mayor

ATTEST BY:

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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NOTICE OF MEETING
OF THE
CITY OF DIBOLL CITY COUNCIL

The City Council will meet in a regular session meeting in the City Hall Council Chambers, located at 400 Kenley, Diboll, Texas, on Tuesday, October 10, 2023 at 5:15p.m.

Call to Order

Invocation

Pledge of Allegiance

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

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b. Financial Statement for September 2023
c. 12-Month Attendance Record for September 2023

Item #2: Consideration and possible action to approve bid results for the Lumberjack Drive Waterline Extension project and award the bid to Terry Black Construction of Alto, Texas.

Item #3: Auditor Presentation: Annual presentation of Audited Financials for the 2021-2022 fiscal year, by Louis Breedlove, Senior Audit Manager with BrooksWatson & Co. PLLC.

Item #4: DEPARTMENT HEAD REPORTS

a. Fire Department Report
b. Police Department Report
c. Public Works Report
d. Code Compliance Report
e. Finance & Court Report
f. City Manager Report

Adjournment

Note: Mayor and Council Reports on Items of Community Interest- Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items (1) expression of

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thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; (6) announcements involving imminent threat to public health and safety.

I certify that this Notice of Meeting was posted in a glass-enclosed case in front of City Hall at 400 Kenley Street, Diboll, Texas, and available for viewing by the public prior to 5:15 p.m. on October 2, 2023, as well as at the City's website.

Rosa M. Olvera

Rosa M. Olvera - City Secretary
Posted: 10/02/2023

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MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS REGULAR SESSION MEETING ON TUESDAY, SEPTEMBER 12, 2023, AT 5:15 P.M., IN THE DIBOLL CITY HALL CHAMBERS.

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Public Participation: NONE

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Minutes of the September 12, 2023 Regular Session Meeting approved by council on this the 10th day of October, 2023.

_____

Trey Wilkerson, Mayor

ATTEST BY:

_____

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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City of Diboll

Financial Report
Group Summary
For Fiscal: 2022-2023 Period Ending: 09/30/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 01 - General Fund						
Revenue						
3100 - Charges for Service	4,000.00	4,000.00	1,500.00	11,500.00	11,500.00	-7,500.00
3200 - Fines and Fees	436,500.00	436,500.00	13,137.31	264,934.20	264,934.20	171,565.80
3210 - Licenses & Permits	15,119.41	15,119.41	228.75	21,246.56	21,246.56	-6,127.15
3500 - Franchise Tax	399,969.77	399,969.77	7,309.10	375,736.92	375,736.92	24,232.85
3550 - Property Tax	1,302,311.28	1,302,311.28	3,744.16	1,344,423.07	1,344,423.07	-42,111.79
3700 - Sales Tax	714,000.00	714,000.00	53,492.08	762,854.89	762,854.89	-48,854.89
3800 - Interest	16,500.00	16,500.00	0.00	22,544.67	22,544.67	-6,044.67
3805 - Miscellaneous	23,250.47	27,050.47	5,764.75	47,141.92	47,141.92	-20,091.45
3940 - Contributions & Grants	37,598.35	37,598.35	0.00	20,142.85	20,142.85	17,455.50
3960 - Donations	3,000.00	3,000.00	0.00	3,000.00	3,000.00	0.00
Revenue Total:	**2,952,249.28**	**2,956,049.28**	**85,176.15**	**2,873,525.08**	**2,873,525.08**	**82,524.20**
Expense						
4000 - Insurance	59,749.41	59,749.41	0.00	59,596.97	59,596.97	152.44
4010 - Grant Expense	18,883.00	18,883.00	0.00	16,383.00	16,383.00	2,500.00
4030 - Fines & Fees	120.00	120.00	0.00	138.00	138.00	-18.00
4040 - Administrative	406,818.00	406,818.00	27,248.84	358,892.70	365,745.18	41,072.82
4080 - Capital Purchase	138,395.00	138,395.00	0.00	120,068.15	143,994.15	-5,599.15
4100 - Contractual & Professional Services	254,865.75	254,865.75	14,265.73	198,823.64	199,323.64	55,542.11
4110 - Intergov't Contracts	129,751.94	129,751.94	1,750.00	129,718.44	129,718.44	33.50
4210 - Project Expense	12,000.00	12,000.00	0.00	11,937.81	11,937.81	62.19
4300 - Utility	111,626.19	111,626.19	7,355.73	101,320.81	101,320.81	10,305.38
4400 - Repairs & Maintenance	252,180.00	252,860.00	33,354.44	158,164.11	162,904.11	89,955.89
4460 - Materials & Supplies	202,896.11	202,896.11	14,554.99	184,941.41	185,283.39	17,612.72
4500 - Miscellaneous	10,866.99	10,866.99	698.94	13,851.45	14,030.26	-3,163.27
4800 - Payroll Expense	2,144,387.78	2,144,387.78	152,043.53	2,092,879.50	2,092,879.50	51,508.28
4860 - Personnel	48,170.00	48,170.00	6,544.60	28,685.42	30,297.10	17,872.90
9999 - Transfers	-821,172.00	-821,172.00	-666,922.00	-666,922.00	-666,922.00	-154,250.00
Expense Total:	**2,969,538.17**	**2,970,218.17**	**-409,105.20**	**2,808,479.41**	**2,846,630.36**	**123,587.81**
Fund: 01 - General Fund Surplus (Deficit):	**-17,288.89**	**-14,168.89**	**494,281.35**	**65,045.67**	**26,894.72**	**-41,063.61**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 09/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 02 - Utility Fund						
Revenue						
3100 - Charges for Service	3,309,117.00	3,309,117.00	-1,502.65	2,592,222.34	2,592,222.34	716,894.66
3130 - Penalties & Interest	30,000.00	30,000.00	72,790.17	524,445.39	524,445.39	-494,445.39
3200 - Fines and Fees	3,492.70	3,492.70	0.00	3,492.70	3,492.70	0.00
3800 - Interest	13,500.00	13,500.00	0.00	16,687.95	16,687.95	-3,187.95
3805 - Miscellaneous	8,752.00	8,752.00	2,063.00	29,643.30	29,643.30	-20,891.30
3940 - Contributions & Grants	0.00	0.00	13,200.00	47,700.00	47,700.00	-47,700.00
Revenue Total:	**3,364,861.70**	**3,364,861.70**	**86,550.52**	**3,214,191.68**	**3,214,191.68**	**150,670.02**
Expense						
4000 - Insurance	27,328.66	27,328.66	0.00	27,328.66	27,328.66	0.00
4010 - Grant Expense	0.00	0.00	13,200.00	13,200.00	13,200.00	-13,200.00
4030 - Fines & Fees	11,500.00	11,500.00	0.00	8,523.26	8,523.26	2,976.74
4040 - Administrative	56,200.00	56,200.00	37.74	46,806.40	46,846.39	9,353.61
4080 - Capital Purchase	94,738.00	94,738.00	0.00	84,859.12	84,859.12	9,878.88
4100 - Contractual & Professional Services	934,010.65	934,010.65	81,588.83	921,185.11	921,185.11	12,825.54
4110 - Intergov't Contracts	15,000.00	15,000.00	151.33	3,918.82	3,918.82	11,081.18
4300 - Utility	151,880.00	151,880.00	12,326.64	141,276.11	141,276.11	10,603.89
4400 - Repairs & Maintenance	260,200.00	260,710.00	9,776.34	227,247.65	237,717.56	22,992.44
4460 - Materials & Supplies	222,925.00	221,748.00	36,059.77	188,393.86	191,483.04	30,264.96
4800 - Payroll Expense	581,955.09	581,955.09	40,628.76	543,034.72	543,034.72	38,920.37
4860 - Personnel	5,247.52	6,114.52	617.25	6,015.48	6,015.48	99.04
9999 - Transfers	1,068,149.50	1,068,149.50	1,116,149.50	1,116,149.50	1,116,149.50	-48,000.00
Expense Total:	**3,429,134.42**	**3,429,334.42**	**1,310,536.16**	**3,327,938.69**	**3,341,537.77**	**87,796.65**
Fund: 02 - Utility Fund Surplus (Deficit):	**-64,272.72**	**-64,472.72**	**-1,223,985.64**	**-113,747.01**	**-127,346.09**	**62,873.37**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 09/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 03 - Recreation Fund						
Revenue						
3100 - Charges for Service	652.50	652.50	1,800.00	2,812.50	2,812.50	-2,160.00
3900 - Rentals & Leases	58,100.00	58,100.00	8,599.04	72,503.18	72,503.18	-14,403.18
3960 - Donations	7,700.00	7,700.00	0.00	7,700.00	7,700.00	0.00
Revenue Total:	**66,452.50**	**66,452.50**	**10,399.04**	**83,015.68**	**83,015.68**	**-16,563.18**
Expense						
4000 - Insurance	675.93	675.93	0.00	675.93	675.93	0.00
4040 - Administrative	3,310.00	3,310.00	369.87	1,665.91	1,737.88	1,572.12
4100 - Contractual & Professional Services	6,050.00	6,050.00	172.49	1,708.64	1,708.64	4,341.36
4300 - Utility	57,035.00	57,035.00	7,138.97	61,912.52	61,912.52	-4,877.52
4400 - Repairs & Maintenance	41,964.18	41,964.18	1,779.18	25,005.49	28,177.68	13,786.50
4460 - Materials & Supplies	1,300.00	1,300.00	0.00	0.00	0.00	1,300.00
4800 - Payroll Expense	12,416.84	12,416.84	0.00	11,916.80	11,916.80	500.04
9999 - Transfers	-58,000.00	-58,000.00	-81,200.00	-81,200.00	-81,200.00	23,200.00
Expense Total:	**64,751.95**	**64,751.95**	**-71,739.49**	**21,685.29**	**24,929.45**	**39,822.50**
Fund: 03 - Recreation Fund Surplus (Deficit):	**1,700.55**	**1,700.55**	**82,138.53**	**61,330.39**	**58,086.23**	**-56,385.68**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 09/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 05 - Special Revenue Fund						
Revenue						
3805 - Miscellaneous	0.00	0.00	0.00	-82.08	-82.08	82.08
3940 - Contributions & Grants	1,200.00	1,200.00	0.00	61,281.31	61,281.31	-60,081.31
Revenue Total:	**1,200.00**	**1,200.00**	**0.00**	**61,199.23**	**61,199.23**	**-59,999.23**
Expense						
4010 - Grant Expense	78,937.36	78,937.36	3,432.07	42,334.97	42,334.97	36,602.39
4210 - Project Expense	2,403.93	2,403.93	0.00	749.00	749.00	1,654.93
Expense Total:	**81,341.29**	**81,341.29**	**3,432.07**	**43,083.97**	**43,083.97**	**38,257.32**
Fund: 05 - Special Revenue Fund Surplus (Deficit):	**-80,141.29**	**-80,141.29**	**-3,432.07**	**18,115.26**	**18,115.26**	**-98,256.55**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 09/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 06 - Hotel/Motel Tax Fund						
Revenue						
3400 - Hotel Motel Tax	14,000.00	14,000.00	0.00	13,884.90	13,884.90	115.10
Revenue Total:	**14,000.00**	**14,000.00**	**0.00**	**13,884.90**	**13,884.90**	**115.10**
Expense						
9999 - Transfers	57,000.00	57,000.00	66,000.00	66,000.00	66,000.00	-9,000.00
Expense Total:	**57,000.00**	**57,000.00**	**66,000.00**	**66,000.00**	**66,000.00**	**-9,000.00**
Fund: 06 - Hotel/Motel Tax Fund Surplus (Deficit):	**-43,000.00**	**-43,000.00**	**-66,000.00**	**-52,115.10**	**-52,115.10**	**9,115.10**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 09/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 07 - Seized Fund						
Revenue						
3800 - Interest	0.00	0.00	0.00	12.21	12.21	-12.21
Revenue Total:	**0.00**	**0.00**	**0.00**	**12.21**	**12.21**	**-12.21**
Fund: 07 - Seized Fund Total:	**0.00**	**0.00**	**0.00**	**12.21**	**12.21**	**-12.21**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 09/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 09 - MC Security Fund						
Revenue						
3200 - Fines and Fees	7,000.00	7,000.00	410.61	6,256.97	6,256.97	743.03
Revenue Total:	**7,000.00**	**7,000.00**	**410.61**	**6,256.97**	**6,256.97**	**743.03**
Expense						
9999 - Transfers	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00
Expense Total:	**7,000.00**	**7,000.00**	**0.00**	**0.00**	**0.00**	**7,000.00**
Fund: 09 - MC Security Fund Surplus (Deficit):	**0.00**	**0.00**	**410.61**	**6,256.97**	**6,256.97**	**-6,256.97**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 09/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 10 - MC Tech Fund						
Revenue						
3200 - Fines and Fees	7,000.00	7,000.00	370.40	6,598.35	6,598.35	401.65
Revenue Total:	**7,000.00**	**7,000.00**	**370.40**	**6,598.35**	**6,598.35**	**401.65**
Expense						
4300 - Utility	5,070.00	5,070.00	236.51	3,073.20	3,073.20	1,996.80
Expense Total:	**5,070.00**	**5,070.00**	**236.51**	**3,073.20**	**3,073.20**	**1,996.80**
Fund: 10 - MC Tech Fund Surplus (Deficit):	**1,930.00**	**1,930.00**	**133.89**	**3,525.15**	**3,525.15**	**-1,595.15**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 09/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 12 - Red Light Fund						
Revenue						
3800 - Interest	0.00	0.00	0.00	254.42	254.42	-254.42
Revenue Total:	**0.00**	**0.00**	**0.00**	**254.42**	**254.42**	**-254.42**
Expense						
9999 - Transfers	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00
Expense Total:	**25,000.00**	**25,000.00**	**0.00**	**0.00**	**0.00**	**25,000.00**
Fund: 12 - Red Light Fund Surplus (Deficit):	**-25,000.00**	**-25,000.00**	**0.00**	**254.42**	**254.42**	**-25,254.42**

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 13 - Debt Service Fund						
Revenue						
3550 - Property Tax	140,659.72	140,659.72	463.74	145,812.56	145,812.56	-5,152.84
3800 - Interest	306.74	306.74	0.00	414.34	414.34	-107.60
Revenue Total:	**140,966.46**	**140,966.46**	**463.74**	**146,226.90**	**146,226.90**	**-5,260.44**
Expense						
4015 - Bond Expense	605,268.25	605,268.25	0.00	605,268.26	605,268.26	-0.01
4020 - Note Expense	22,978.00	22,978.00	0.00	22,978.00	22,978.00	0.00
4030 - Fines & Fees	1,500.00	1,500.00	0.00	950.00	950.00	550.00
9999 - Transfers	-434,427.50	-434,427.50	-434,427.50	-434,427.50	-434,427.50	0.00
Expense Total:	**195,318.75**	**195,318.75**	**-434,427.50**	**194,768.76**	**194,768.76**	**549.99**
Fund: 13 - Debt Service Fund Surplus (Deficit):	**-54,352.29**	**-54,352.29**	**434,891.24**	**-48,541.86**	**-48,541.86**	**-5,810.43**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 09/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 14 - Endowment Fund						
Revenue						
3800 - Interest	8,050.00	8,050.00	0.00	0.00	0.00	8,050.00
Revenue Total:	**8,050.00**	**8,050.00**	**0.00**	**0.00**	**0.00**	**8,050.00**
Expense						
9999 - Transfers	8,050.00	8,050.00	0.00	0.00	0.00	8,050.00
Expense Total:	**8,050.00**	**8,050.00**	**0.00**	**0.00**	**0.00**	**8,050.00**
Fund: 14 - Endowment Fund Surplus (Deficit):	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 09/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 15 - Restricted Project Fund						
Expense						
9999 - Transfers	-83,009.13	-83,009.13	0.00	0.00	0.00	-83,009.13
Expense Total:	**-83,009.13**	**-83,009.13**	**0.00**	**0.00**	**0.00**	**-83,009.13**
Fund: 15 - Restricted Project Fund Total:	**-83,009.13**	**-83,009.13**	**0.00**	**0.00**	**0.00**	**-83,009.13**

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 16 - MC Local Truancy Prevention & Diversion Fund						
Revenue						
3200 - Fines and Fees	8,000.00	8,000.00	337.62	6,148.13	6,148.13	1,851.87
Revenue Total:	**8,000.00**	**8,000.00**	**337.62**	**6,148.13**	**6,148.13**	**1,851.87**
Fund: 16 - MC Local Truancy Prevention & Diversion Fund Total:	**8,000.00**	**8,000.00**	**337.62**	**6,148.13**	**6,148.13**	**1,851.87**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 09/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 17 - MC Municipal Jury Fund						
Revenue						
3200 - Fines and Fees	150.00	150.00	6.75	122.31	122.31	27.69
Revenue Total:	**150.00**	**150.00**	**6.75**	**122.31**	**122.31**	**27.69**
Expense						
9999 - Transfers	400.00	400.00	400.00	400.00	400.00	0.00
Expense Total:	**400.00**	**400.00**	**400.00**	**400.00**	**400.00**	**0.00**
Fund: 17 - MC Municipal Jury Fund Surplus (Deficit):	**-250.00**	**-250.00**	**-393.25**	**-277.69**	**-277.69**	**27.69**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 09/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 18 - Keep Diboll Beautiful Fund						
Revenue						
3940 - Contributions & Grants	0.00	0.00	0.00	25,000.00	25,000.00	-25,000.00
3960 - Donations	0.00	0.00	45.86	426.26	426.26	-426.26
Revenue Total:	**0.00**	**0.00**	**45.86**	**25,426.26**	**25,426.26**	**-25,426.26**
Expense						
4210 - Project Expense	26,780.69	26,780.69	3,325.00	15,750.43	15,840.17	10,940.52
Expense Total:	**26,780.69**	**26,780.69**	**3,325.00**	**15,750.43**	**15,840.17**	**10,940.52**
Fund: 18 - Keep Diboll Beautiful Fund Surplus (Deficit):	**-26,780.69**	**-26,780.69**	**-3,279.14**	**9,675.83**	**9,586.09**	**-36,366.78**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 09/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 19 - Street Project Fund						
Revenue						
3800 - Interest	0.00	0.00	0.00	864.67	864.67	-864.67
Revenue Total:	**0.00**	**0.00**	**0.00**	**864.67**	**864.67**	**-864.67**
Fund: 19 - Street Project Fund Total:	**0.00**	**0.00**	**0.00**	**864.67**	**864.67**	**-864.67**

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Financial Report **For Fiscal: 2022-2023 Period Ending: 09/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 20 - ARPA Fund						
Revenue						
3800 - Interest	0.00	0.00	0.00	6,071.76	6,071.76	-6,071.76
Revenue Total:	**0.00**	**0.00**	**0.00**	**6,071.76**	**6,071.76**	**-6,071.76**
Expense						
4210 - Project Expense	0.00	0.00	0.00	64,291.59	64,291.59	-64,291.59
Expense Total:	**0.00**	**0.00**	**0.00**	**64,291.59**	**64,291.59**	**-64,291.59**
Fund: 20 - ARPA Fund Surplus (Deficit):	**0.00**	**0.00**	**0.00**	**-58,219.83**	**-58,219.83**	**58,219.83**
Total Surplus (Deficit):	**-216,446.20**	**-213,526.20**	**-284,896.86**	**-101,672.79**	**-156,756.72**	

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Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
01 - General Fund	-17,288.89	-14,168.89	494,281.35	65,045.67	26,894.72	-41,063.61
02 - Utility Fund	-64,272.72	-64,472.72	-1,223,985.64	-113,747.01	-127,346.09	62,873.37
03 - Recreation Fund	1,700.55	1,700.55	82,138.53	61,330.39	58,086.23	-56,385.68
05 - Special Revenue Fund	-80,141.29	-80,141.29	-3,432.07	18,115.26	18,115.26	-98,256.55
06 - Hotel/Motel Tax Fund	-43,000.00	-43,000.00	-66,000.00	-52,115.10	-52,115.10	9,115.10
07 - Seized Fund	0.00	0.00	0.00	12.21	12.21	-12.21
09 - MC Security Fund	0.00	0.00	410.61	6,256.97	6,256.97	-6,256.97
10 - MC Tech Fund	1,930.00	1,930.00	133.89	3,525.15	3,525.15	-1,595.15
12 - Red Light Fund	-25,000.00	-25,000.00	0.00	254.42	254.42	-25,254.42
13 - Debt Service Fund	-54,352.29	-54,352.29	434,891.24	-48,541.86	-48,541.86	-5,810.43
14 - Endowment Fund	0.00	0.00	0.00	0.00	0.00	0.00
15 - Restricted Project Fund	83,009.13	83,009.13	0.00	0.00	0.00	83,009.13
16 - MC Local Truancy Preven..	8,000.00	8,000.00	337.62	6,148.13	6,148.13	1,851.87
17 - MC Municipal Jury Fund	-250.00	-250.00	-393.25	-277.69	-277.69	27.69
18 - Keep Diboll Beautiful Fu...	-26,780.69	-26,780.69	-3,279.14	9,675.83	9,586.09	-36,366.78
19 - Street Project Fund	0.00	0.00	0.00	864.67	864.67	-864.67
20 - ARPA Fund	0.00	0.00	0.00	-58,219.83	-58,219.83	58,219.83
Total Surplus (Deficit):	**-216,446.20**	**-213,526.20**	**-284,896.86**	**-101,672.79**	**-156,756.72**	

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DIBOLL CITY COUNCIL
12-MONTH ATTENDANCE RECORD

Council Member	10/11/2022	11/15/2022	12/13/2022	1/10/2023	2/14/2023	3/14/2023	4/11/2023	5/9/2023
Jana Coulter								
Luis Maldonado	0	1	0	0	1	0	0	0
Nora Munoz								
Daniel Lopez	0	0	0	0	0	0	0	0
Ruben Terrazas	1	0	0	0	0	0	0	0
Ray Williams, Jr.	0	0	0	1	0	0	0	0
Trey Wilkerson	0	0	0	0	0	0	0	0
Total Absences	**1**	**1**	**0**	**1**	**1**	**0**	**0**	**0**

Council Member	5/15/2023	6/13/2023	6/20/2023	7/11/2023	8/8/2023	9/52023	9/12/2023	TOTAL TO-DATE
Jana Coulter		0	0	0	0	0	0	**0**
Luis Maldonado	1	0	0	0	0	0	0	**3**
Nora Munoz		0	0	0	0	0	0	**0**
Daniel Lopez	0	0	1	0	0	0	0	**1**
Ruben Terrazas	0	0	1	0	0	0	0	**2**
Ray Williams, Jr.	0	0	0	0	0	0	1	**2**
Trey Wilkerson	0	0	0	0	0	0	0	**0**
Total Absences	**1**	**0**	**2**	**0**	**0**	**0**	**1**	**8**

Rosa M. Olvera - City Secretary

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320 North Street, Ste. 205
Nacogdoches, TX 75961
936.317.3237

September 14, 2023

Mr. Jason Arnold
City Manager
City of Diboll
400 Kenley Street
Diboll, Texas 75941

Via Electronic Mail

Re: Lumberjack Drive 10" Waterline Extension
Summary of Bid Results

Dear Mr. Arnold:

Bids on the above referenced project were publicly opened at 2:00 p.m. on September 12, 2023, at Diboll City Hall. A total of ten (10) bids were received, publicly read, and reviewed by our office. Any exceptions to the bid requirements or irregularities in the required bid documents have been noted on the official project bid tabulation and further described herein.

As shown in the bid tabulation, the low bidder on the project was Terry Black Construction of Alto, Texas with a total bid amount of $576,479.00. Based upon our review of the information submitted, our direct experience with, and the list of similar project experience provided, Terry Black Construction appears to be qualified to perform the work required.

Sincerely,

KSA

C. Daniel "Danny" Hays, P.E.
Project Manager

Enclosures (1)

cc: Ms. Linda Miller, GrantWorks
File: 100649/Correspondence/Client

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BID TABULATION

City of Diboll
Lumberjack Drive 10" Waterline Extension
KSA Project No. 100649
Bid Date: May 23, 2023

BID ITEM	DESCRIPTION	UNIT	QTY	01 Terry Black Construction P.O. Box 597 Alto, TX 75925 936.858.5901 UNIT PRICE	01 TOTAL PRICE	02 Horton Excavating, LLC 11111 US 69 N. Pollok, TX 75969 936.853.3625 UNIT PRICE	02 TOTAL PRICE
BASE BID							
1.01	Mobilixation	LS	1	$16,000.00	$16,000.00	$15,000.00	$15,000.00
1.02	Barricades, Signs, and Traffic Control	LS	1	$500.00	$500.00	$500.00	$500.00
1.03	Trench Safety	LS	1	$500.00	$500.00	$1,500.00	$1,500.00
1.04	Site Restoration	LS	1	$3,000.00	$3,000.00	$2,000.00	$2,000.00
1.05	10" PVC Water Main, AWWA C90, DR18, by Open Cut	LF	3,517	$72.00	$253,224.00	$62.00	$218,054.00
1.06	10" PVC Water Main, AWWA C90, DR18, by Directional Bore	LF	200	$102.00	$20,400.00	$111.00	$22,200.00
1.07	Connect to Existing 10" Water Main	EA	1	$2,950.00	$2,950.00	$1,000.00	$1,000.00
1.08	Highway Bore w/18" O.D. x 0.375" Encasement	LF	604	$303.00	$183,012.00	$390.00	$235,560.00
1.09	Parallel Fire Hydrant Assembly	EA	9	$7,372.00	$66,348.00	$6,900.00	$62,100.00
1.10	10" Gate Valve Assembly	EA	7	$3,935.00	$27,545.00	$4,300.00	$30,100.00
1.11	Water Line Testing and Disinfection	LS	1	$3,000.00	$3,000.00	$2,000.00	$2,000.00
TOTAL BID AMOUNT					**$576,479.00**		**$590,014.00**

Compiled by:

KSA

TBPE Firm Registration No. F-1356

C. Daniel "Danny" Hays, P.E.
Project Manager

*Error noted by KSA

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BID TABULATION

City of Diboll
Lumberjack Drive 10" Waterline Extension
KSA Project No. 100649
Bid Date: May 23, 2023

BID ITEM	DESCRIPTION	UNIT	QTY	03 5-T Utilities, Inc. P.O. Box 1318 Huntsville, TX 77342 936.438.3210 UNIT PRICE	03 TOTAL PRICE	04 McKinney & Moore of Texas, LLC P.O. Box 908 Bullard, TX 75757 UNIT PRICE	04 TOTAL PRICE	05 Duplichain Contractors, LLC P.O. Box 637 Alto, TX 75925 936.858.4789 UNIT PRICE	05 TOTAL PRICE
BASE BID									
1.01	Mobilixation	LS	1	$42,927.81	$42,927.81	$34,012.00	$34,012.00	$40,000.00	$40,000.00
1.02	Barricades, Signs, and Traffic Control	LS	1	$27,500.00	$27,500.00	$8,985.00	$8,985.00	$1,000.00	$1,000.00
1.03	Trench Safety	LS	1	$7,700.00	$7,700.00	$17,754.00	$17,754.00	$5,000.00	$5,000.00
1.04	Site Restoration	LS	1	$27,500.00	$27,500.00	$19,278.00	$19,278.00	$15,000.00	$15,000.00
1.05	10" PVC Water Main, AWWA C90, DR18, by Open Cut	LF	3,517	$54.45	$191,500.65	$63.55	$223,505.35	$80.00	$281,360.00
1.06	10" PVC Water Main, AWWA C90, DR18, by Directional Bore	LF	200	$69.30	$13,860.00	$133.00	$26,600.00	$150.00	$30,000.00
1.07	Connect to Existing 10" Water Main	EA	1	$3,473.80	$3,473.80	$5,089.00	$5,089.00	$4,000.00	$4,000.00
1.08	Highway Bore w/18" O.D. x 0.375" Encasement	LF	604	$426.80	$257,787.20	$496.00	$299,584.00	$450.00	$271,800.00
1.09	Parallel Fire Hydrant Assembly	EA	9	$9,776.80	$87,991.20	$6,193.00	$55,737.00	$8,500.00	$76,500.00
1.10	10" Gate Valve Assembly	EA	7	$5,106.20	$35,743.40	$3,032.00	$21,224.00	$5,000.00	$35,000.00
1.11	Water Line Testing and Disinfection	LS	1	$5,500.00	$5,500.00	$15,109.00	$15,109.00	$10,000.00	$10,000.00
TOTAL BID AMOUNT					**$701,484.06**		**$726,877.35**		**$769,660.00**

*Error noted by KSA

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BID TABULATION

City of Diboll
Lumberjack Drive 10" Waterline Extension
KSA Project No. 100649
Bid Date: May 23, 2023

BID ITEM	DESCRIPTION	UNIT	QTY	06 Bull G Construction, LLC 8519 Cedel Drive Houston, TX 77055 281.250.0647 UNIT PRICE	06 TOTAL PRICE	07 Eastex Utility Construction 11235 Keith Rd. Beaumont, TX 77713 409.242.1510 UNIT PRICE	07 TOTAL PRICE	08 TMW All Services, LLC dba TMW Land Services 13314 Hidden Manor Ct. Willis, TX 77348 832.492.4935 UNIT PRICE	08 TOTAL PRICE
BASE BID									
1.01	Mobilixation	LS	1	$85,000.00	$85,000.00	$33,540.00	$33,540.00	$11,000.00	$11,000.00
1.02	Barricades, Signs, and Traffic Control	LS	1	$10,000.00	$10,000.00	$5,670.00	$5,670.00	$31,000.00	$31,000.00
1.03	Trench Safety	LS	1	$5,000.00	$5,000.00	$10,836.00	$10,836.00	$15,000.00	$15,000.00
1.04	Site Restoration	LS	1	$15,000.00	$15,000.00	$6,300.00	$6,300.00	$28,000.00	$28,000.00
1.05	10" PVC Water Main, AWWA C90, DR18, by Open Cut	LF	3,517	$75.00	$263,775.00	$74.00	$260,258.00	$62.00	$218,054.00
1.06	10" PVC Water Main, AWWA C90, DR18, by Directional Bore	LF	200	$90.00	$18,000.00	$124.00	$24,800.00	$590.00	$118,000.00
1.07	Connect to Existing 10" Water Main	EA	1	$6,000.00	$6,000.00	$4,484.00	$4,484.00	$21,000.00	$21,000.00
1.08	Highway Bore w/18" O.D. x 0.375" Encasement	LF	604	$470.00	$283,880.00	$541.00	$326,764.00	$449.00	$271,196.00
1.09	Parallel Fire Hydrant Assembly	EA	9	$9,000.00	$81,000.00	$9,874.00	$88,866.00	$9,200.00	$82,800.00
1.10	10" Gate Valve Assembly	EA	7	$4,000.00	$28,000.00	$5,673.00	$39,711.00	$6,800.00	$47,600.00
1.11	Water Line Testing and Disinfection	LS	1	$7,500.00	$7,500.00	$7,308.00	$7,308.00	$15,000.00	$15,000.00
TOTAL BID AMOUNT					**$803,155.00**		**$808,537.00**		**$858,650.00**

*Error noted by KSA

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BID TABULATION

City of Diboll
Lumberjack Drive 10" Waterline Extension
KSA Project No. 100649
Bid Date: May 23, 2023

				09 Solid Bridge Construction 3104 Interstate 45 South New Waverly, TX 77358 936.435.0700		10 S-Co Incorporated 2329 County Road 348 Jewett, TX 75846 903.390.6733	
BID ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
BASE BID							
1.01	Mobilixation	LS	1	$48,000.00	$48,000.00	$104,000.00	$104,000.00
1.02	Barricades, Signs, and Traffic Control	LS	1	$24,000.00	$24,000.00	$57,727.00	$57,727.00
1.03	Trench Safety	LS	1	$3,000.00	$3,000.00	$6,370.00	$6,370.00
1.04	Site Restoration	LS	1	$35,000.00	$35,000.00	$27,632.00	$27,632.00
1.05	10" PVC Water Main, AWWA C90, DR18, by Open Cut	LF	3,517	$78.00	$274,326.00	$74.00	$260,258.00
1.06	10" PVC Water Main, AWWA C90, DR18, by Directional Bore	LF	200	$410.00	$82,000.00	$160.00	$32,000.00
1.07	Connect to Existing 10" Water Main	EA	1	$3,500.00	$3,500.00	$3,769.00	$3,769.00
1.08	Highway Bore w/18" O.D. x 0.375" Encasement	LF	604	$488.00	$294,752.00	$545.00	$329,180.00
1.09	Parallel Fire Hydrant Assembly	EA	9	$9,088.00	$81,792.00	$8,892.00	$80,028.00
1.10	10" Gate Valve Assembly	EA	7	$5,360.00	$37,520.00	$4,629.00	$32,403.00
1.11	Water Line Testing and Disinfection	LS	1	$8,000.00	$8,000.00	$7,462.00	$7,462.00
TOTAL BID AMOUNT					**$891,890.00**		**$940,829.00**

*Error noted by KSA

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City of Diboll Volunteer Fire Department

October 2023 Council Report

October 2023 Council Report

Oct 3

- Pledge
- Incident Reports
- Business Meeting
- Run Trucks

Firemen present (10)

Oct 10

- Pledge
- Incident Reports
- Training on safety while headed to a scene
- Run generators
- Clean station

Fireman present (10)

Oct 17

- Pledge
- Incident Reports
- Discussion on radios
- Cleaned fire station

Fireman present (4)

Oct 24

- Pledge
- Incident Reports
- Discussion on calls
- Trucks 56 and 58 need radios

Fireman present (10)

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City of Diboll Volunteer Fire Department

October 2023 Emergency Incidents (17)

Oct 1, 2023 - 1452

- **Call # 2300000134**
  1818 @ FM 844
  Grass/Brush fire 3-4 acres
  Out of City
  Trucks 56, 63
  Diboll Fire personnel responded (7)
  7814, 7821, 7822, 7825, 7827, 7835, 7836

Oct 1, 2023 – 2119

- **Call # 2300000135**
  1502 S. First St
  Gas leak
  In City
  Trucks 54, 55
  Diboll Fire personnel responded (3)
  7822, 7827, 7835

Sept 7, 2023 - 0621

- **Call # 2300000118**
  421 Gosset Rd
  Stove on fire
  In City
  Trucks 54
  Diboll Fire personnel responded (7)
  7805, 7814, 7822, 7825, 7827, 7835, 7836
  Sept 9, 2023 - 0700

- **Call # 2300000119**
  200 Fuller St
  Powerline across Rd
  In City
  Trucks N/A
  Diboll Fire personnel responded (1)
  7827

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City of Diboll Volunteer Fire Department

Sep 14, 2023 – 1818

- **Call # 2300000120**
  700 Lumberjack Dr
  Fire alarm
  In City
  Trucks N/A
  Diboll Fire personnel responded (7)
  7805, 7819, 7821, 7822, 7825, 7827, 7836

Sep 16, 2023 - 2207

- **Call # 2300000121**
  601 Dennis St
  Fire alarm at civic center 10/22
  In city
  Trucks N/A
  Diboll Fire personnel responded (4)
  7805, 7822, 7827, 7836

Sep 17, 2023 - 0210

- **Call # 00000122**
  59 N & Judd St
  Vehicle wreck
  In City
  Trucks 54, 55
  Diboll Fire personnel responded (6)
  7810, 7822, 7827, 7829, 7835, 7836

Sep 17, 2023 - 1232

- **Call # 00000123**
  1418 N Hendrix St
  Limb on powerline
  In City
  Trucks N/A
  Diboll Fire personnel responded (4)
  7805, 7822, 7827, 7836

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City of Diboll Volunteer Fire Department

Sep 17, 2023 – 1326

- **Call # 2300000124**
  1818 @ Silva Rd
  Brush fire
  Out of city
  Trucks 54
  Diboll Fire personnel responded (5)
  7814, 7822, 7825, 7827, 7836

Sep 17, 2023 - 1605

- **Call # 2300000125**
  1213 FM 2497
  Brush fire
  Out of city
  Trucks 54
  Diboll Fire personnel responded (7)
  7808, 7810, 7814, 7822, 7825,7827, 7835

Sep 17, 2023 - 2007

- **Call # 2300000126**
  FM 304
  Burn pile
  Out of city
  Trucks 54
  Diboll Fire personnel responded (8)
  7808, 7810, 7814, 7822, 7825, 7827, 7835, 7836

Sep 18, 2023 - 1339

- **Call # 2300000127**
  209 Silva Rd
  Brush fire
  Out of city
  Trucks 54, 58
  Diboll Fire personnel responded (4)
  7808, 7822, 7825, 7827

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City of Diboll Volunteer Fire Department

Sep 21, 2023 – 1254

- **Call # 2300000128**
  Dairy Queen Diboll
  Smoke in building
  In city
  Trucks 54
  Diboll Fire personnel responded (7)
  7805, 7808, 7814, 7822, 7825, 7827, 7835

Sep 22, 2023 - 1405

- **Call # 2300000129**
  181 Fairchild Rd
  Tree on fire
  Out of city
  Trucks 54
  Diboll Fire personnel responded (5)
  7814, 7822, 7825, 7827, 7835

Sep 23, 2023 - 1958

- **Call # 2300000130**
  610 Arrington Rd
  Control burn
  In city
  Trucks 54, 63
  Diboll Fire personnel responded (5)
  7805, 7814, 7822, 7827, 7835

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City of Diboll Volunteer Fire Department

Sep 24, 2023 - 0645

- **Call # 2300000131**
  59 GP offices
  10/50
  In city
  Trucks 54
  Diboll Fire personnel responded (4)
  7814, 7822, 7827, 7835

Sep 24, 2023 – 1405

- **Call # 2300000132**
  South Temple Dr @ Dennis
  10/50
  In city
  Trucks N/A
  Diboll Fire personnel responded (4)
  7805, 7822, 7827, 7835

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Diboll Police Department

Monthly DEPT. STATS

September 2023

CALLS FOR SERVICE	248
INCIDENT REPORTS	25
CRASH REPORTS	11
EXTRA PATROL/PATROL REQUESTS	104
TRAFFIC STOPS	231
TOTAL ARRESTS	9
• MISD. ARREST	4
• FELONY ARREST	5

400 Kenley · P.O. Box 340 · Diboll, Texas 75941 · (936) 829-5586 · Fax (936) 829-5436 · nwilliams@cityofdiboll.com

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Public Works Director Project Status Report – October 2023

UCRM-2 SCADA Upgrades: SCADA procurement underway. Some items face very long lead times. Scada procurement and remote programming started. The control panels have a six-month lead time of production. This will put the Scada installation of hardware around 6/10/2023. Scada elevated storage tank hardware scheduled for late January. Scada contractor will be making site visits over the next few weeks. Scope review meeting scheduled at WWTP on 2/15 at 1:30 PM. The scope review meeting went very well. We discussed automated process control based on defined set-points. We then discussed programming to perform certain control decisions based on the parameters received from connected sensors on our equipment. Control functions include turning power on or off, increasing or decreasing speed and flow, raising, or lowering levels in tanks. Flowmeters and data loggers are installed in strategic locations to send data to remote terminal units, then send their collected data to the treatment plant operators. With this data, the operators have an opportunity to see problems like leaks, overflows, or chemical imbalance. Access to up-to-date information on these potential problems gives water operations a chance to fix these issues in advance, reducing downtime. Scada ongoing. Radio tower schedule below.

1 WWTP* 100ft Tower Install Radios & Antennas 22-Mar, Duration 2 days.
2 OEST Install Radios & Sector Antennas on tower rails 24-Mar, Duration 2 days.
3 North Pump Station Install Radio & Antenna on existing 60 ft tower 27-Mar, Duration 1 days.
4 NEST Install Radio & Antenna on tower rails 6-Apr, Duration 2 days.
5 Well 1 Install 20ft tower extension, Radio and Antenna 28-Mar, Duration 1 days.
6 Well 2 Install 20ft tower extension, Radio and Antenna 29-Mar, Duration 1 days.
7 Well 3 Install 20ft tower extension, Radio and Antenna 30-Mar, Duration 1 days.
8 Well 4 Install 20ft tower extension, Radio and Antenna 31-Mar, Duration 1 days.
9 Well 5 Install new 60ft tower, Radio and Antenna 22-Mar, Duration 10 days.
10 Prison LS Install Radio & Antenna on Existing tower 3-Apr, Duration 2 days.
11 Lynn LS Install new 40ft tower, Radio and Antenna 23-Mar, Duration 10 days.
12 Neil Pickett LS Install Radio & Antenna on Existing tower 4-Apr, Duration 2 days.
13 AS Davis LS Install Radio & Antenna on Existing tower 5-Apr, Duration 2 days.
14 Lumberjack LS Install new 40ft tower, Radio and Antenna 23-Mar, Duration 10 days.

Radio tower and equipment installation 80% through 4/7 – has been delayed due to rain. Plan to resume 4/10 and complete installation, radio programming, and testing by 4/14 weather permitting. Radio/Network Items and radio towers all received and dispatched to site. Procurement for all Control Panels ongoing, expected completion 4/30. Assembly of panels planned 4/17 start staging. Scada-work was ongoing this week at lift stations. Hardware installations and cutover to temporary control panels. New control panel installation at lift stations completed 7/5. Weather stations to be installed this week. Final testing to insure they are working correctly. Work on water well SCADA to begin 7/10.

7/31- 8/4 Reconfigure Radio network with new IPS. Will be replacing Water wells 3, 1, 5 and cut over. 8/7 – 8/11 Will be replacing Water wells 4, and NPS and possibly NEST. Also, will be working at the WWTP to trace and label wiring in preparation for the Panel changeout. 8/14 – 8/18

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Install Well 2 panel and Convert OEST to new panel. Continue wire identification and Start process of WTP panel replacement and RIO.

We started to experience communication failures at our well sites on the new SCADA network. This caused a delay of the installation until we were able to diagnose the problem. Our techs boosted our signal strength and coded reboot protocol into the programing. This seems to have fixed the problem. Installation at well 1,5 and old elevated resumed 9/7/2023

Well 1 and 5 SCADA installation completed. Old elevated tower installation ongoing.

Estimated completion date of 12/1/23.

Status: 90% Complete

UCRM-5 Water Meter AMI: Neptune AMI Meter System

Timeline has been moved back to March of 2023 due to delay in meter production. Meter boxes and lids have been received at the warehouse. We have started receiving shipments of antennas for the meters. PSI will have proofs of the mailers and door hangers ready for review on 2/8/2023. Conex container delivered and prepped for continued receiving of meters and antennas. Door tags and mailer proofs were delayed and expected to be available for review by the end of March. Expected meter delivery dates on chart below.

Door tags and mailers proof is ongoing. The Neptune Customer portal is new, and PSI is having to develop that marketing material for the door tags. Meters trickling in. Looks like all the endpoints have been delivered. 5/8x3/4 meters still tracking first week of June.

Description	Part Number	Quantity	Expected Delivery Date
R900 CELL PIT NICOR 6'	.13966-600	70.00	1/13/2023
11/2 X 13 ULTRASONIC	EU2A1G1SG71	12.00	1/13/2023
2 X 17 ULTRASONIC	EU2E1G1SG71	41.00	1/13/2023
3 FLG 17 LEN ULTRA/MACH	EU3B1G1SG72	1.00	1/13/2023
4 FLG 14 LEN ULTRA/MACH	EU3C1G1SG72	9.00	1/13/2023
8 FLG 20 LEN ULTRA/MACH	EU4A1G1SG72	1.00	1/13/2023
R900 CELL PIT NICOR 6'	.13966-600	50.00	1/13/2023
6 FLG 18 LEN ULTRA/MACH	EU3E1G1SG73	6.00	1/13/2023
R900 CELL PIT NICOR 6'	.13966-600	20.00	4/28/2023
1 ULTRASONIC	EU1F1G1SG71	20.00	4/28/2023
R900 CELL PIT NICOR 6'	.13966-600	1373.00	6/9/2023
5/8X3/4 ULTRASONIC	EU1B1G1SG71	1373.00	6/9/2023

Door tags and mailers proof is ongoing. The Neptune Customer portal is new, and they having to develop that marketing material for the door tags. 5/8x3/4 meters still tracking first week of June.

5/8x3/4 meters are at Core and Main in Lufkin. Mailer and Door Tag proofs have been provided for review next week. With delivery set for mid-June. Soft start for meter installs next week, likely mid-week. Door tags and mailers have been approved. They will be distributed to the first group of residents to receive new meters. Soft start scheduled for 7/13. Start was delayed due to a programing issue with Neptune and our system software. We are looking at a start date of August 16,2023.

Meters were started installing on 8-28-2003. 474 meters have been installed as of 9/7/2003. The installers are moving fast, and we expect to be completed by the end of the month.

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Out of 1523 total meters 1428 meters have been installed. City crews are completing the skip list and helping find all meters that were not locatable. Many are idle accounts that are no longer in use. We have 13 large meters to install. All meters and fixtures will have to be replumbed.

Estimated completion date of 10/20/2023.

Status: 80% Complete

WWTP/TWBD Project

We are still working on the environmental clearance with TWDB. KSA is working on map exhibits and some other documents for the environmental study and should have that to them this week along with the engineering report. The engineering report will be submitted to TWDB by 12/8/2022. This will contain certain information/exhibits that are required for the environmental review to move forward at TWDB. We plan to begin the preliminary design phase (construction plans and specifications) in January. This will run concurrently with TWDB review of the engineering report and environmental to speed up the schedule. The engineering report and environmental documents are under review by TWDB. I do not know what their current backlog is but will be reaching out to them for an update. I would expect to begin preparing design plans/specifications in March. The project is under review by TWDB staff. They have the Engineering Feasibility Report and the environmental documents. These reviews run concurrently, but the environmental must be approved before the engineering report can be approved. TWDB requested some supplemental environmental information that was submitted at the end of January. Including the 30-day public comment period, I would expect to have environmental approval by the end of April. This is based upon my last conversation with our environmental reviewer. The engineering report approval will follow shortly thereafter. The TWDB is still reviewing the engineering report on the WWTP project. Based on the email below, KSA should have comments by the end of next week. They should know more about the environmental status early next week.

Good morning Mr. Hays,

I had started to review the EFR but had to prioritize a few other deadlines so I will need to get back to that review and finish it. I plan to send you review comments or to let you know that the EFR satisfies TWDB requirements before the end of next week.

I know Gayla has a few environmental reviews that she is working on currently and one of those should be for the City of Diboll. I will have a meeting with her on this coming Monday to get an update then one of us will report back to you on the environmental status.

Please feel free to reach out to our team with any questions on this project or any others. I would also like to thank you for your patience with us as we work through our heavy workloads.

Thanks,

Cody

KSA have some minor comments to respond to on the engineering report. They have asked for a detailed cost estimate and a statement indicating how we will address any budgetary constraints. Danny's plan for that statement is to indicate that the City will decide between securing additional funding or prioritizing project components to remain within available construction funds. We still have not received any information regarding the environmental approval. The TWDB has all the information we need, and I believe that it is just going through the review and approval process. While things like engineering reports, plans, and specifications can be reviewed and approved by

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the project team, environmental items go through additional layers of approval as well as a public comment process. We are checking in with them routinely on the environmental but have not yet received a response. We are still awaiting the environmental approval that will allow us to move forward. TWDB is significantly backlogged on environmental reviews. I will be checking in with them next week. The TWDB is going over the engineering plans now. We are waiting on environmental to be processed. TWDB is still backlogged.

We should be receiving approval within the next couple of weeks. Danny will be starting his design team this week on the plans and specifications in advance of that approval.

Environmental approval is working through TWDB management. Once we receive the language for the public notice we can publish and submit proof of publication for final environmental and engineering report approval.

We received the language for the environmental public notice on the WWTP project and will be getting it into the week of 10/2/2023 newspaper and we are proceeding with our design phase.

Estimated completion date of 6/1/2024.

Status: 25% Complete

Neil Pickett Drive Sanitary Sewer Line Replacement

The sewer collection system that serves the residents on Neil Pickett Drive is made up of old, vitrified clay tile pipe and brick manholes. This system has outlived is useful life and is the result of frequent maintenance issues and infiltration an inflow problem. Construction shall replace sewer lines with approximately 1500 linear feet of new eight-inch sewer pipe, three (3) four feet (4') diameter manholes, and all associated appurtenances. Site visit and plan overview held on 2/2/2023.

KSA will be preparing our engineering agreement for council approval at the July meeting.

Bob Thurber with KSA said they are waiting for the geotechnical report for this area, due to boring that will be done during this project. Once they have the report, the onsite work should begin.

Preliminary design is complete. Crews have completed the boring for core samples and we are waiting on the geotechnical report to complete the field design since it involves the recommended pavement section.

We are preparing the final construction agreement. TDA has recently issued a new implementation manual, so we are incorporating any changes required.

Estimated completion date TBD.

Status: 5% complete

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ARPA Project

Plans on the Lumberjack Drive are ready for review. Meeting with KSA 11-10-2022 to complete the preliminary design phase. We found the last easement/ROW document and have confirmed a complete ROW from the existing Lumberjack Drive to the TxDOT bypass. With this final ROW we are making one alignment change to avoid a road crossing within the TxDOT ROW and should be complete by 12/16/2023. Once we have the final plans, we can submit them to TxDOT for permit approval. We have received the required ARPA contract provisions from Grant Works and are incorporating it into our contract documents. Our estimate for completion of all plans, contract, specifications, and permitting is 1/1/2023. We are currently reviewing the sample construction contract sent to us by Grant Works. It is unlike anything we have seen from them before. We are reviewing it against more standard construction contracts we use and/or have seen in our industry. This is high on the priority list and I'm targeting to complete the review by 2/10/23. Danny from KSA will be putting together the final construction contract documents this week. He anticipates advertising for bids within the next couple of weeks. KSA is working with grant works to sort out bid advertisement requirements.

We have not heard from Grant Works regarding revised language on the Lumberjack Dr. Waterline bid advertisement. Danny has been communicating with Jason on this and we are proceeding with the advertisement beginning this Friday 5/5/2023 in the Lufkin Daily News.

Danny is updating the contract documents for transmittal to Grant Works per the various discussions held. I anticipate that transmittal to occur this week. We will set the schedule for re-bidding the project once Grant Works completes their review. Grant Works is currently reviewing the construction contract. At this time Danny stated there had been no return information from Grant Works. Grant Works is reviewing the construction contract.

Bid opening scheduled for Tuesday the 12th at 2:30 pm. We are currently corresponding with TxDOT for the utility permit.

We are ready for the council to make an award for the construction contract.

Estimated completion date of 12/1/2024.

Status: 30% Complete

Department Projects

#18 Golf Course Bridge

The water line has started leaking in another spot. Repairs were delayed. Waiting on parts to replace a 1/12 sprinkler valve on the front nine pump house. Repairs to bridge scheduled. Planning to install sprinkler valve 12/13/2023. Sprinkler valve was received and installation complete. Bridge crossing repairs were delayed due to weather. Due to weather and other project prioritization we have moved the completion date of this project. The water well on #18 has developed another leak. We plan to completely replace 200ft of the supply line from the well head before bridge crossing repairs are made.

We now have 2 bridges that need to be replaced on the golf course. #18 and #12. We are sourcing quotes now.

Estimated completion date of 12-15-2023.

Status: 65%Complete

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Repaint Park Bridges

We will be repainting the four bridges in Old Orchard Park. Two of the bridges will require us to remove all the rust before painting will begin. We have started sourcing materials. Rust remover has been delivered. The parks department will be working on the bridges throughout the month as the weather permits. We will resume painting the bridges once the baseball complex project is completed.

Estimated completion date of 6/30/2024.

Status: 15% complete

Floating Food Dispensers and Benches

We are ordering two new park benches to replace those past the point of repair. We are also adding floating food dispensers at the fishing pier will provide another opportunity for all to enjoy the park. The floating food will be good for fish, ducks, and geese. The benches and food disperser will be ordered in next year's funding cycle.

Estimated completion date of 3/12/2024.

Status: 5% Complete

Water Hydrant Replacement

The fire hydrant in the field by JR'S was damaged in a wreck last year. We were just made aware that it was missing. We will locate the location and order a new one to be installed.

Estimated completion date 10/30/2023

Status: 0% complete

Street Overlay Project

We are working with the county to help us with our street overlay program. We will be overlaying A Street and Birdsong Street. If enough funds are available, we will also add Hackberry Street. We are currently of the County's Schedule for the last week in September. This could change depending on the completion of their ongoing projects. We will begin to blade level and patch these streets starting in September before we start to overlay.

We have begun blade level up on A street. The county will be here 9/25/2003 to begin the overlay process.

The city has completed the blade level up and patching on Birdsong. The county contacted me on 9-26-2023 and put the project on hold. They are having some issues with the interlocal agreement and their approval process. This should be resolved at the next commissioner's court.

Completion date TBD

Status 25% complete

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Lead and Copper Water System Inventory

The new Federal Lead and Copper Rule Revisions (LCRR). While the effective date of the new LCRR is December 16th, 2021, the date water systems are expected to comply is not until October 16th, 2024. This all came down from the EPA. The EPA is doing something called Lead and Copper Rule Improvements (LCRI). It appears this will encompass the strengthening of rules such as the sampling requirements, action and trigger levels, public notice and education, and numerous other aspects of the rule. The big emphasis has been on developing a Lead Service Line Inventory (LSLI), both public and private side service lines. The EPA goal is to "get the lead out" so this inventory list will have to identify all the material, whether PVC, copper, lead, etc.

Inventories must include the following:

All service lines (public and private) are connected to the public water distribution system.

Categorization of each service line, or portion of the service line where ownership is split.

The four categories for service lines in the Inventory are:

"Lead" where the service line is made of lead.

"Galvanized Requiring Replacement" where a galvanized service line is or was at any time downstream of a lead service line or is currently downstream of a "Lead Status Unknown" service line. If the water system is unable to demonstrate that the galvanized service line was never downstream of a lead service line, it must presume there was an upstream lead service line.

"Non-lead" where the service line is determined through an evidence-based record, method, or technique not to be lead or galvanized requiring replacement. The water system may classify the actual material of the service line (i.e., plastic or copper) as an alternative to classifying it as "non-lead."

"Lead Status Unknown" where the service line material is not known to be lead, galvanized requiring replacement, or a non-lead service line, such as where there is no documented evidence supporting material classification.

Completion date of 1/31/24

Status 10% Complete

Field 4 Renovation

The parks department will be excavating field 4 infield. We will replace the grass with select fill and infield conditioner. We will extend the infield radius to allow for larger/multiple base path configurations. We will remove all grass and replace it with around 16 loads of sandy clay mix. We will spread to grade the removed dirt to the outfield in the low areas. This part of the field has held water for some time. The new pitcher mound will be ordered and installed. All new bases anchors/home plate.

We have started excavating and removing grass from the infield. Delivery of sandy clay mix scheduled for week of 10/2/23

Start date scheduled 10/27/2023.

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Estimated completion date of 3/20/2024.

Status: 0% complete

Golf Course Front 9 Restrooms

The septic system for this facility needs some repairs. We will pump out the septic tank and replace 200 ft of the field drainage line.

Estimated completion date of 10/31/2023

Status 0% Complete

Old Highway Guard Rail

The south bound guard rail on Old Diboll Highway was damaged in a wreck on 8/19/2023. Repairs begun on 9/7/2023.

Estimated completion date of 9/15/2023

Status 100% complete

Hike and Bike Trail light Replacement

One of the lights and light pole were damaged from a fallen tree on the hike and bike trail on August 19th. We have cleared the trees and debris from the area. The replacement light and pole have been ordered. Scheduled installation date of 9/8/2023

Estimated completion date of 9/15/2023

Status 100% complete

Storm Debris Clean up and Repairs.

On 8/25/2003 we had severe weather pass through Diboll. This caused 9 down trees in the park and 1 on North Hendricks. The rotary pavilion and swing set were damaged as well. Public works crews have removed all downed debris and are continuing to clear stumps and level out the areas. We are gathering quotes for the damaged buildings and equipment.

Estimated completion date of 11/15/2003

Status 80% complete

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Ditch excavation and culvert replacement:

Cozy Circle - Removal of 6 culverts and re-set to grade. Excavate 410 feet of ditch line.

OC Scott and Lynn- Benita Duffield asked me to investigate the drainage issue at this location. It appears that Lynn St. catches all the drainage from Ash St. and the housing authority. I suggest that we cut a ditch behind the houses on Lynn St. and try to divert the drainage toward Maynard.

Bordan and North First- We will be excavating approximately 450ft of dich line that has silted in. This ditch line primarily serves as drainage for the detention pond at Atlas Roofing. We will also be repairing the catch basin at the intersection of Bordan and N First.

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Work Order Report

9/7/2023 –10/2/2023

Service Order #	Service Address	Job Date	Completion Date	Job Code	Job Type	Status	Staff	Group	Account Number	Last Edited User	Last Edited Date
SO0002669	204 N TEMPLE	10/2/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	02-000634-01	ARomero	10/2/2023 8:48
SO0002673	207 COSEY CIR	10/2/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	03-000667-00	KStewart	10/2/2023 10:40
SO0002674	403 DEVEREAUX	10/2/2023		Misc	Miscellaneous	Open	STREET	Public Works	02-000970-20	ARomero	10/2/2023 10:30
SO0002675	1207 LYNN	10/2/2023		Misc	Miscellaneous	Open	WATER	Public Works	03-000306-00	ARomero	10/2/2023 10:43
SO0002676	707 LYNN	10/2/2023		Misc	Miscellaneous	Open		Public Works	03-001385-00	SDurham	10/2/2023 12:20
SO0000133	1112 LAWRENCE	10/1/2023	3/21/2023	Inactivate	Inactivate	Open	WATER	Public Works	02-000241-13	ARomero	8/25/2023 10:35
SO0001089	1001 HOLUBEC	10/1/2023		Connect	Connect	Open	WATER	Public Works	02-101670-00	ARomero	8/25/2023 10:35
SO0002662	200 ARRINGTON	9/29/2023	9/28/2023	Connect	Connect	Completed	WATER	Public Works	01-000564-03	JMosley	9/28/2023 14:33
SO0002665	316 S NEAL PICKET	9/29/2023	9/29/2023	Sewer Repairs/Maint	Miscellaneous	Completed	WASTEWATER	Public Works	03-000920-01	JMosley	9/29/2023 12:18
SO0002666	1031 HOLUBEC	9/29/2023	9/29/2023	Misc	Miscellaneous	Completed		Public Works	02-000134-00	JMosley	9/29/2023 12:02
SO0002668	1200 LYNN	9/29/2023	9/29/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000289-00	JMosley	9/29/2023 12:16
SO0002663	205 PINE VALLEY	9/28/2023	9/28/2023	Connect	Connect	Completed	WATER	Public Works	05-000654-02	JMosley	9/29/2023 11:47
SO0002664	1500 N HENDRICK /	9/28/2023	9/28/2023	Connect	Connect	Completed	WATER	Public Works	02-000512-23	JMosley	9/28/2023 14:42
SO0002661	L B J	9/28/2023	9/28/2023	Misc	Miscellaneous	Completed		Public Works	01-001766-00	JMosley	9/28/2023 14:25
SO0002655	605 DEVEREAUX	9/27/2023	9/29/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-001259-02	JMosley	9/29/2023 14:08

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SO0002657	609 N NEAL PICKET	9/27/2023	9/27/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	05-001299-10	JMosley	9/27/2023 17:50
SO0002658	3832 MOCKINGBIRI	9/27/2023	9/27/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-000931-00	JMosley	9/27/2023 18:02
SO0002659	105 FRANKENS	9/27/2023	9/27/2023	Connect	Connect	Completed	WATER	Public Works	01-000150-02	JMosley	9/27/2023 18:01
SO0002660	302 CHANDLER	9/27/2023	9/28/2023	Disconnect	Disconnect	Completed	WATER	Public Works	01-000795-00	JMosley	9/28/2023 14:52
SO0002648	806 CYPRESS	9/26/2023	9/26/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-001513-02	JMosley	9/26/2023 10:12
SO0002649	608 N SECOND	9/26/2023	9/26/2023	Reinstate	Reinstate	Completed	WATER	Public Works	05-001291-11	JMosley	9/26/2023 18:12
SO0002650	804 WELLS	9/26/2023	9/26/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-001507-01	JMosley	9/26/2023 18:38
SO0002651	310 BOX FACTORY	9/26/2023	9/26/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-000889-06	JMosley	9/26/2023 18:06
SO0002652	1111 LAWRENCE	9/26/2023		Street Repair/Maint	Miscellaneous	Open	STREET	Public Works	02-000237-00	ARomero	9/27/2023 8:53
SO0002653	799 WELLS	9/26/2023	9/26/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-001485-07	ARomero	9/26/2023 14:26
SO0002639	728 NELSON	9/25/2023	9/25/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-001474-02	JMosley	9/25/2023 10:35
SO0002640	702 S FIRST/AVALC	9/25/2023	9/27/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-001352-00	JMosley	9/27/2023 7:25
SO0002641	1001 MAYNARD	9/25/2023	9/25/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-000025-01	JMosley	9/25/2023 12:03
SO0002642	300 DEER TRACE E	9/25/2023	9/27/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	99-000761-04	JMosley	9/27/2023 7:23
SO0002643	415 BIRDSONG	9/25/2023	9/25/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-001052-13	JMosley	9/25/2023 12:37
SO0002644	716 PERSIMMON	9/25/2023	9/25/2023	Misc	Miscellaneous	Completed		Public Works	03-001442-02	JMosley	9/25/2023 15:16
SO0002645	716 PERSIMMON	9/25/2023	9/25/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-001442-02	JMosley	9/25/2023 15:15
SO0002646	208 S FIRST	9/25/2023	9/26/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-000684-00	JMosley	9/26/2023 10:14
SO0002647	412 BIRDSONG	9/25/2023	9/26/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-001043-09	JMosley	9/26/2023 7:53
SO0002635	403 S FIRST	9/22/2023	9/22/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-000979-14	ARomero	9/22/2023 9:23

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SO0002637	200 RHONE	9/22/2023	9/22/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-000578-03	ARomero	9/22/2023 9:51
SO0002594	1018 HOLUBEC	9/21/2023	9/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000102-15	ARomero	9/25/2023 8:12
SO0002595	799 WELLS	9/21/2023	9/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001485-07	JMosley	9/25/2023 10:17
SO0002596	1500 N HENDRICK /	9/21/2023	9/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000511-18	JMosley	9/25/2023 12:12
SO0002597	1001 MAYNARD	9/21/2023	9/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000025-01	JMosley	9/25/2023 9:55
SO0002598	606 DEVEREAUX	9/21/2023	9/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-001272-04	ARomero	9/25/2023 8:11
SO0002599	608 N SECOND	9/21/2023	9/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	05-001291-11	JMosley	9/25/2023 9:42
SO0002600	804 WELLS	9/21/2023	9/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001507-01	JMosley	9/25/2023 10:18
SO0002601	728 NELSON	9/21/2023	9/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001474-02	JMosley	9/25/2023 10:11
SO0002602	208 S FIRST	9/21/2023	9/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000684-00	JMosley	9/25/2023 9:49
SO0002603	200 RUTLAND	9/21/2023	9/21/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000580-04	ARomero	9/21/2023 16:35
SO0002604	412 BIRDSONG	9/21/2023	9/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001043-09	ARomero	9/25/2023 8:50
SO0002605	609 N NEAL PICKET	9/21/2023	9/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	05-001299-10	JMosley	9/25/2023 9:35
SO0002606	213 HAMNER	9/21/2023	9/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000708-13	JMosley	9/25/2023 10:01
SO0002607	403 S FIRST	9/21/2023	9/22/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000979-14	ARomero	9/22/2023 9:30
SO0002608	405 BIRDSONG	9/21/2023	9/22/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000990-04	ARomero	9/22/2023 9:31
SO0002609	500 HACKBERRY	9/21/2023	9/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001068-02	ARomero	9/25/2023 8:09
SO0002610	510 N SECOND	9/21/2023	9/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-001159-15	JMosley	9/25/2023 9:44
SO0002611	303 FULLER	9/21/2023	9/21/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000814-10	ARomero	9/21/2023 9:37
SO0002612	415 BIRDSONG	9/21/2023	9/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001052-13	JMosley	9/25/2023 10:24
SO0002613	1500 N HENDRICK (	9/21/2023	9/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000526-14	JMosley	9/25/2023 12:12
SO0002614	306 PINE St	9/21/2023	9/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	99-000860-00	JMosley	9/25/2023 9:52

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SO0002615	3832 MOCKINGBIRI	9/21/2023	9/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000931-00	JMosley	9/25/2023 12:38
SO0002616	206 ARRINGTON	9/21/2023	9/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000657-22	ARomero	9/25/2023 8:10
SO0002617	200 RHONE	9/21/2023	9/22/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000578-03	ARomero	9/22/2023 9:54
SO0002618	716 PERSIMMON	9/21/2023	9/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-001442-02	JMosley	9/25/2023 10:45
SO0002619	204 THOMPSON	9/21/2023	9/22/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000638-10	ARomero	9/22/2023 8:17
SO0002620	705 BOOKER	9/21/2023	9/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001370-01	ARomero	9/25/2023 8:02
SO0002621	806 CYPRESS	9/21/2023	9/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-001513-02	JMosley	9/25/2023 10:41
SO0002622	310 BOX FACTORY	9/21/2023	9/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000889-06	JMosley	9/25/2023 9:31
SO0002623	1501 N TEMPLE	9/21/2023	10/2/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000541-05	JMosley	10/2/2023 12:02
SO0002624	217 RHONE B	9/21/2023	9/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000720-00	ARomero	9/25/2023 8:11
SO0002625	306 WHITE OAK	9/21/2023	9/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	99-000865-05	ARomero	9/25/2023 8:10
SO0002626	1413 FROSTY LN	9/21/2023	9/21/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000460-04	ARomero	9/21/2023 9:38
SO0002627	714 DENNIS	9/21/2023	9/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001432-02	ARomero	9/25/2023 9:17
SO0002628	202 STUBBLEFIELD	9/21/2023	9/21/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000609-00	ARomero	9/21/2023 9:39
SO0002629	300 S NEAL PICKET	9/21/2023	9/25/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000773-00	ARomero	9/25/2023 8:15
SO0002630	303 FULLER	9/21/2023	9/21/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-000814-10	JMosley	9/21/2023 14:35
SO0002631	303 FULLER	9/21/2023	9/21/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-000814-10	ARomero	9/21/2023 8:28
SO0002632	202 STUBBLEFIELD	9/21/2023	9/21/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-000609-00	ARomero	9/21/2023 8:47
SO0002633	1413 FROSTY LN	9/21/2023	9/21/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-000460-04	ARomero	9/21/2023 9:32
SO0002634	716 PERSIMMON	9/21/2023		Misc	Miscellaneous	Open		Public Works	03-001442-02	ICaffery	9/21/2023 11:03
SO0002507	503 S TEMPLE	9/20/2023	9/20/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001105-02	JMosley	9/20/2023 14:46

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SO0002508	502 BOOKER	9/20/2023	10/2/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001090-03	JMosley	10/2/2023 10:05
SO0002509	590 S TEMPLE	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002510	113 HENDRICK	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002511	1106 N TEMPLE	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002512	506 S FIRST	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002513	311 S NEAL PICKET	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002514	739 CORRINE	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002515	1410 FROSTY LN	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002516	1411 FROSTY LN	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002517	184 ARCHER LN	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002518	1417 FROSTY LN	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002519	1413 FROSTY LN	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002520	1415 FROSTY LN	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002522	1306 S FIRST	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002521	1308 S FIRST	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002523	1304 S FIRST	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002524	1302 S FIRST	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002525	1216 S FIRST	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002526	1214 S FIRST	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002527	1206 S FIRST	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002528	1108 S FIRST	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			

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SO0002529	1104 S FIRST	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002530	1102 S FIRST	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002531	1013 S FIRST	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002532	1011 S FIRST	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002533	1009 OAK HOLW	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002534	1007 OAK HOLW	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002535	1003 OAK HOLW	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002536	1001 OAK HOLW	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002537	1000 S FIRST	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002539	1010 OAK HOLW	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002538	1002 S FIRST	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002540	1008 OAK HOLW	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002541	1006 OAK HOLW	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002542	1004 OAK HOLW	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002543	1002 OAK HOLW	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002544	1000 OAK HOLW	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002545	1001 MAYNARD	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002546	1190 MAYNARD	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002547	1191 MAYNARD	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002548	1184 MAYNARD	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002549	1201 MAYNARD	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002550	1205 MAYNARD	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works

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SO0002551	1211 PINECREST	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002552	1213 PINECREST	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002553	1215 PINECREST	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002554	1216 PINECREST	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002555	1214 PINECREST	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002556	1212 PINECREST	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002557	1210 PINECREST	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002558	1208 PINECREST	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002559	1126 PINECREST	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002560	1124 PINECREST	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002561	1122 PINECREST	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002562	1123 PINECREST	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002563	1125 PINECREST	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002564	1127 PINECREST	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002565	1129 PINECREST	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002566	100 MAYNARD	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002568	709 BOOKER	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002567	101 MAYNARD	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002569	202 WARD	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002571	209 HAMNER	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002570	202 OFFICE	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002572	309 SAXTON	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works

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SO0002573	103 N TEMPLE	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002574	106 BALLENGER	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002575	102 BALLENGER	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002576	210 N TEMPLE	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002577	407 RUTLAND	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002578	206 RUTLAND	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002579	303 DEVEREAUX	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002580	406 DEVEREAUX	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002581	407 DEVEREAUX	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002582	409 DEVEREAUX	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002583	1302 1/2 N TEMPLE	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002584	1324 N HENDRICK	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002585	904 N HENDRICK	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002586	1113 LAWRENCE	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002587	617 HOLUBEC	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002588	1014 HOLUBEC	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002589	601 N TEMPLE	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002590	506 N HENDRICK	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002591	299 1/2 N HINES	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002592	299 N HINES	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002593	303 1/2 N HENDRIC	9/20/2023	9/20/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002405	525 HOLUBEC	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works	02-001185-00	ARomero	9/19/2023 15:34

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SO0002407	212 HAMNER	9/19/2023	9/20/2023	Connect	Connect	Completed	WATER	Public Works	01-000705-09	JMosley	9/20/2023 10:39
SO0002409	408 BIRDSONG	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works	01-001022-07	ARomero	9/19/2023 16:55
SO0002410	603 MULBERRY	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works	01-001236-02	ARomero	9/19/2023 16:57
SO0002411	Gossett 1st meter	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002412	603 HALL HIGH SCI	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002413	911 S MDWS	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002414	207 N TEMPLE	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002415	400 N TEMPLE	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002416	500 N TEMPLE	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002417	300 DEVEREAUX	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002418	900 LUMBERJACK/	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002419	1217 LYNN	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002420	1215 LYNN	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002421	1211 LYNN	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002422	1210 LYNN	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002423	1207 LYNN	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002424	1206 LYNN	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002425	1200 LYNN	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002426	1202 LYNN	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002427	1122 LYNN	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002428	1117 LYNN	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002429	1113 LYNN	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works			

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SO0002430	1114 LYNN	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002431	1110 LYNN	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002432	1111 LYNN	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002433	1106 LYNN	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002434	1008 LYNN	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002435	1006 LYNN	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002436	1004 LYNN	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002437	1101 LYNN	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002438	1007 LYNN	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002439	200 ROBERT NASH	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002440	707 LYNN	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002441	711 LYNN	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002442	903 LYNN	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002443	908 LYNN	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002444	804 LYNN	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002445	208 S BEECH	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002446	218 S BEECH	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002447	311 MARGIE HARRI	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002448	313 S NEAL PICKET	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002449	310 WHITE OAK	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002450	308 WHITE OAK	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002451	309 S NEAL PICKET	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works

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SO0002452	307 S NEAL PICKET	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002453	305 S NEAL PICKET	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002454	301 S NEAL PICKET	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002455	311 WHITE OAK	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002456	313 WHITE OAK	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002457	501 S FIRST	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002458	405 S FIRST	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002459	403 S FIRST	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002460	315 S FIRST	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002462	305 PINE	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002461	313 S FIRST	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002463	303 PINE	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002464	301 PINE	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002465	201 PINE	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002466	203 PINE	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002467	211 PINE	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002468	213 PINE	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002469	212 RHONE	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002470	210 RHONE	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002471	208 RHONE	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002472	206 RHONE	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002473	204 RHONE	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works

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SO0002474	202 RHONE	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002475	200 RHONE	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002476	201 COSEY CIR	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002477	205 COSEY CIR	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002478	207 COSEY CIR	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002479	209 COSEY CIR	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002480	211 COSEY CIR	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002481	213 RHONE	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002482	217 RHONE B	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002483	217 RHONE # A	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002484	310 1/2 S FIRST	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002485	310 S FIRST	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002486	306 S FIRST	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002487	208 S FIRST	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002488	206 S FIRST	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002489	200 S FIRST	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002490	1105 S FIRST	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002491	423 FROSTY LN	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002492	1419 FROSTY LN	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002493	1509 S FIRST	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002494	269 DEER TRACE E	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002495	709 MULBERRY	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works

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SO0002496	703 PINEWOOD	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002497	502 WESTCHESTEI	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002498	611 S TEMPLE	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002499	603 S TEMPLE	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002500	507 S TEMPLE	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002501	1214 LYNN	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002502	708 LYNN	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002503	600 ASH	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002504	500 S FIRST	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002505	1420 FROSTY LANE	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002506	269 DEER TRCE	9/19/2023	9/19/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002400	716 PINEWOOD	9/18/2023	9/18/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001443-06	JMosley	9/18/2023 14:42
SO0002401	212 ARRINGTON	9/18/2023	9/20/2023	Disconnect	Disconnect	Completed	WATER	Public Works	01-000704-12	JMosley	9/20/2023 14:55
SO0002402	504 WESTCHESTEI	9/18/2023	9/19/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001117-00	JMosley	9/19/2023 14:43
SO0002403	291 FM 1818	9/18/2023	9/19/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-000750-00	JMosley	9/19/2023 14:44
SO0002364	404 ARRINGTON	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002365	403 DENNIS	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002366	104 N TEMPLE	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002367	1000 LUMBERJACK	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002368	1000 LUMBERJACK	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works			

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SO0002369	1000 LUMBERJACK	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002370	301 LUMBERJACK I	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002371	904 N TEMPLE	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002372	1605 N TEMPLE	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002373	506 N SECOND	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002374	208 C ST	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002375	207 C ST	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002376	508 THIRD	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002377	508 1/2 THIRD	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002378	204 C ST	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002379	PINE/MLK (1) 100 M	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002380	216 BEECH	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002381	705 PERSIMMON	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002382	707 PERSIMMON	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002383	721 PERSIMMON	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002384	712 PERSIMMON	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002385	301 MARGIE HARRI	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002386	300 S NEAL PICKET	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002387	304 S NEAL PICKET	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002388	303 MARGIE HARRI	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002389	305 MARGIE HARRI	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002390	306 S NEAL PICKET	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works

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SO0002391	315 MARGIE HARRI	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002392	314 S NEAL PICKET	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002393	318 S NEAL PICKET	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002394	320 S NEAL PICKET	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002395	600 S FIRST	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002396	200 S FIRST	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002397	202 PINE	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002398	299 S NEAL PICKET	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002399	300 N TEMPLE (POI	9/16/2023	9/16/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002244	715 NELSON	9/15/2023	9/15/2023	Connect	Connect	Completed	WATER	Public Works	01-001437-02	JMosley	9/15/2023 8:02
SO0002284	101 W BORDEN	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works	02-000072-00	ARomero	9/15/2023 8:19
SO0002286	1500 N HENDRICK /	9/15/2023	9/20/2023	Disconnect	Disconnect	Completed	WATER	Public Works	02-000512-21	JMosley	9/20/2023 14:31
SO0002287	4162 MOCKINGBIRI	9/15/2023	9/15/2023	Connect	Connect	Completed	WATER	Public Works	01-001056-10	JMosley	9/15/2023 15:08
SO0002288	1000 LUMBERJACK	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002289	601 DENNIS	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002290	S TEMPLE	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002291	215 N TEMPLE # HE	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002292	N HENDRICK GROC	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002293	102 N TEMPLE	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002295	302 N HENDRICK	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002294	398 N HENDRICK	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002296	303 HINES	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works			

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SO0002297	401 PARK	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002298	407 PARK	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002299	300 PARK ESPLAN/	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002300	301 N HENDRICK	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002301	305 N HENDRICK	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002302	309 N HENDRICK	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002303	315 N HENDRICK	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002304	409 N FIRST	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002305	602 N FIRST	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002306	105 PINE VALLEY R	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002307	615 N FIRST	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002308	104 C ST	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002309	101 C ST	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002310	510 N SECOND	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002311	402 N SECOND	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002312	400 N SECOND	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002313	405 N SECOND	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002314	407 N SECOND	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002315	409 N SECOND	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002316	501 N SECOND	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002317	503 N SECOND	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002318	505 N SECOND	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works

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SO0002319	507 N SECOND	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002320	509 N SECOND	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002321	601 N SECOND	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002322	603 N SECOND	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002323	207 PINE VALLEY R	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002324	100 BEECH & CYPF	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002325	700 CYPRESS	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002326	704 CYPRESS	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002327	706 CYPRESS	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002328	707 CYPRESS	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002329	708 CYPRESS	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002330	709 CYPRESS	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002331	801 CYPRESS	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002332	806 CYPRESS	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002333	805 CYPRESS	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002334	810 CYPRESS	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002335	900 CYPRESS	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002336	809 CYPRESS	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002337	911 CYPRESS	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002338	1002 CYPRESS	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002339	1006 CYPRESS	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002340	1003 CYPRESS	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works

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SO0002341	1007 CYPRESS	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002342	1101 CYPRESS	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002343	1102 CYPRESS	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002344	1106 CYPRESS	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002345	1115 CYPRESS	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002346	1112 CYPRESS	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002347	102 OC SCOTT	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002348	101 OC SCOTT	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002349	103 OC SCOTT	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002350	1114 CYPRESS	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002351	1200 CYPRESS	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002352	1204 CYPRESS	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002353	1210 CYPRESS	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002354	1214 CYPRESS	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002355	1217 WILLIE MASSE	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002356	1215 CYPRESS	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002357	1209 WILLIE MASSE	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002358	105 CEDAR	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002359	1107 CYPRESS	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002360	1201 CYPRESS	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002361	1201 WILLIE MASSE	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002362	1205 CYPRESS	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works

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SO0002363	1209 CYPRESS	9/15/2023	9/15/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002245	100 W BORDEN BY	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002246	708 N HENDRICK	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002247	611 N TEMPLE	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002248	605 N TEMPLE	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002249	603 N TEMPLE	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002250	575 N TEMPLE	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002251	508 N HENDRICK	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002252	101 WEBER	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002253	103 WEBER	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002254	105 WEBER	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002255	501 N TEMPLE	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002256	410 N HENDRICK	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002257	408 N HENDRICK	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002258	406 N HENDRICK	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002259	402 N HENDRICK	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002260	400 N HENDRICK	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002261	1103 RED OAK LN	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002262	1105 RED OAK LN	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002263	413 BOX FACTORY	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002264	503 BOX FACTORY	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002265	500 BOX FACTORY	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works

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SO0002266	507 BOX FACTORY	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002267	505 BOX FACTORY	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002268	502 BOX FACTORY	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002269	504 BOX FACTORY	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002270	601 BOX FACTORY	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002271	603 BOX FACTORY	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002272	602 BOX FACTORY	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002273	604 BOX FACTORY	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002274	605 BOX FACTORY	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002275	606 BOX FACTORY	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002276	608 BOX FACTORY	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002277	100 PINE	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002278	107 BEECH	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002279	105 N BEECH	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002280	700 LUMBERJACK I	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002281	700 LUMBERJACK I	9/14/2023	9/14/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0001194	726 NELSON	9/14/2023	8/31/2023	Re-read	Re-Read	Completed	WATER	Public Works	01-001468-08	JMosley	8/31/2023 9:30
SO0002243	611 N TEMPLE	9/14/2023	9/14/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-001308-00	JMosley	9/14/2023 8:47
SO0002169	1406 FAIRCHILD	9/13/2023	9/14/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000430-01	JMosley	9/14/2023 8:14
SO0002170	1083 LAWRENCE	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002171	1103 LAWRENCE	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works			

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SO0002172	1105 LAWRENCE	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002173	1107 LAWRENCE	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002174	1109 LAWRENCE	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002175	1111 LAWRENCE	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002176	1115 LAWRENCE	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002177	1117 LAWRENCE	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002178	1120 LAWRENCE	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002179	1116 LAWRENCE	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002180	1112 LAWRENCE	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002181	1110 LAWRENCE	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002182	1106 LAWRENCE	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002183	1005 HOLUBEC	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002184	1007 HOLUBEC	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002185	1009 HOLUBEC	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002186	1011 HOLUBEC	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002187	1017 HOLUBEC	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002188	1021 HOLUBEC	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002189	1031 HOLUBEC	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002190	600 HOLUBEC	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002191	566 HOLUBEC	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002192	597 HOLUBEC	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works
SO0002193	1020 HOLUBEC	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works

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SO0002194	1018 HOLUBEC	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works		
SO0002195	1010 HOLUBEC	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works		
SO0002196	303 1/2 HINES	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works	ARomero	9/19/2023 17:05
SO0002197	515 PINE VALLEY R	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works		
SO0002198	607 N NEAL PICKET	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works		
SO0002199	605 N NEAL PICKET	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works		
SO0002200	600 N NEAL PICKET	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works		
SO0002201	603 N NEAL PICKET	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works		
SO0002202	601 N NEAL PICKET	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works		
SO0002203	300 OAK	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works		
SO0002204	305 OAK	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works		
SO0002205	503 N NEAL PICKET	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works		
SO0002206	501 N NEAL PICKET	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works		
SO0002207	300 HICKORY	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works		
SO0002208	409 N NEAL PICKET	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works		
SO0002209	407 N NEAL PICKET	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works		
SO0002210	404 N NEAL PICKET	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works		
SO0002211	405 N NEAL PICKET	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works		
SO0002212	403 N NEAL PICKET	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works		
SO0002213	315 LOCUST	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works		
SO0002214	313 LOCUST	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works		
SO0002215	313 1/2 LOCUST	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works		

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SO0002216	311 LOCUST	9/13/2023	9/13/2023	Service Action	Service Action	Completed	WATER	Public Works

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Code Compliance Report – September 2023

Mail and Bank Deposit – Daily

New Construction – 204 North Temple Drive wants to place an Ice/Water Machine on property and wants information for permits. Resident emailed me about pulling permit for porch I gave him what he needed. 204 North Temple Drive emailed if he could move the ice machine to the front. I told him as long as he meets 20 feet setback it will be good.

911 Address – Typed up a 911 – Addressing letter for 100 East Borden Street for adding Suite B to they're building. Sent information to a resident at Diboll mobile home park for address change.

Planning and Zoning – Customer called about building a subdivision. I gave him setbacks and information he needed after spending days for searching.

Porch Permit – 500 Carter Drive

Inspections Services – 300 White Oak Plumbing Rough. 300 White Oak Building Foundation. 607 Booker Street Solar System. 608 Mulberry Street Solar System. 113 North Temple Drive new service pole.

Weed, Grass and Rubbish Certified Letters – 1605 North Temple Drive, 200 Devereaux Street. 500 North Temple Drive.

Dog at Large Letters – 1210 & 1211 Lynn Street.

Junk Or Abandoned Vehicle Letters – 406 Birdsong Lane

Code Compliance – Resident called about Business District setbacks. I gave him all the information he needed.

Dog Complaints – Lynn Street dog running around

Miscellaneous – Built 4 Chairs for City Hall. Met with Plumbers at 300 White Oak about water and sewer tap. Found water and called Josh about sewer tap.

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Samantha Durham
Director of Finance

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(936)829-4757
Fax: (936)829-1179
Email: sdurham@cityofdiboll.com

CITY OF DIBOLL

Interoffice Memorandum

DATE: **October 10, 2023**

TO: **Mayor and Council Members**

THRU: **Jason Arnold, City Manager**

SUBJ: **Finance Department Reports**

FINANCE

Including September Preliminary 2023 Financials for you review. We provide Year End Reports at the November 2023 Council Meeting.

MUNICIPAL COURT

We are in final stages of the Municipal Court Software Implementation. We have also brought on some new talent, are busy training, and cleaning up cases and processes.

PROJECT STATUS REPORT

Incode 10 Software Conversion

The City of Diboll relies heavily on its IT Infrastructure in order to provide services to our community and maintain financial transparency. Our current system includes software packages form FAST, IWORQ, Paychex, Smartsheet, Blackboard, and USTI. Each system manages a separate component including Core Financials, Accounts Payable, Purchasing, Payroll, Time & Attendance, Employee Management, Utility Billing, Municipal Court, Permitting, Budgeting, Cemetery Management, Credit Card Processing, and Customer Engagement. The City of Diboll is in the process of converting all of these system components into an all-in-one ERP system, Incode 10 by Tyler Technologies.

Core Financials Component
Estimated Completion Date: January 2023
Status: 100% Complete

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Accounts Payable Component
Estimated Completion Date: January 2023
Status: 100% Complete

Purchasing Component
Estimated Completion Date: January 2023
Status: 100% Complete

Credit Card Processing Component
Estimated Completion Date: September 2023
Status: 100% Complete

Budget / Project Accounting Component
Estimated Completion Date: February 2023
Status: 100% Complete

Employee / Payroll Component
Estimated Completion Date: February 2023
Status: 100% Complete

Employee ESS & Time and Attendance
Estimated Completion Date: July 2023
Status: 100% Complete

Utility Billing Component
Estimated Completion Date: March 2023
Status: 100% Complete

Customer Engagement Component
Estimated Completion Date: March 2023
Status: 100% Complete

Municipal Court Component
Estimated Completion Date: September 2023
Status: 90% Complete

Permitting Component
Estimated Completion Date: July 2023
Status: 85% Complete

Socrata Open Finance
Estimated Completion Date: October 2023
Status: 0% Complete

Fond regards,

Sam Putnam

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MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS REGULAR SESSION MEETING ON TUESDAY, OCTOBER 10, 2023, AT 5:15 P.M., IN THE DIBOLL CITY HALL CHAMBERS.

COUNCIL PRESENT

Mayor Trey Wilkerson, Mayor Pro Tem Daniel Lopez, Councilmembers Jana Coulter, Luis Maldonado, Nora Munoz, Ruben Terrazas and Ray Williams, Jr.

COUNCIL ABSENT

STAFF PRESENT

City Manager Jason A. Arnold, City Secretary Rosa Olvera, Finance Director Sam Durham, Chief of Police Michael Skillern, Public Works Director Joshua Richard, Code Compliance Official Tino Lopez and Fire Chief Aaron Smith.

Call to Order: Mayor Trey Wilkerson called the meeting to order at 5:15p.m.

Mayor Trey Wilkerson gave the invocation, then led the Pledge of Allegiance which was recited by those in attendance.

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Public Participation: Resident on Holubec St. addressed Council regarding sewer rates.

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

a. Minutes from September 12, 2023, Regular Session Meeting
b. Financial Statement for September 2023
c. 12-Month Attendance Record for September 2023

Nora Munoz made a motion to approve and Luis Maldonado second.
All in Favor, none opposed, motion carries.

Item #2: Consideration and possible action to approve bid results for the Lumberjack Drive Waterline Extension project and award the bid to Terry Black Construction of Alto, Texas.

Jana Coulter made a motion to approve and Luis Maldonado second.
All in Favor, none opposed, motion carries.

Item #3: Auditor Presentation: Annual presentation of Audited Financials for the 2021-2022 fiscal

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year, by Louis Breedlove, Senior Audit Manager with BrooksWatson & Co. PLLC.

Mr. Breedlove presented the annual 2021-2022 fiscal year audited financial report to council.

Item #9: DEPARTMENT HEAD REPORTS

a. Fire Department Report
b. Police Department Report
c. Public Works Report
d. Code Compliance Report
e. Finance & Court Report
f. City Manager Report

Adjournment

Mayor Wilkerson called to adjourn at 5:34p.m.

Minutes of the October 10, 2023 Regular Session Meeting approved by council on this the 14th day of November, 2023.

Trey Wilkerson, Mayor

ATTEST BY:

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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NOTICE OF MEETING
OF THE
CITY OF DIBOLL CITY COUNCIL

The City Council will meet in a regular session meeting in the City Hall Council Chambers, located at 400 Kenley, Diboll, Texas, on Tuesday, November 14, 2023 at 5:15p.m.

Call to Order

Invocation

Pledge of Allegiance

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

a. Minutes from October 10, 2023, Regular Session Meeting
b. Financial Statement for October 2023
c. 12-Month Attendance Record for October 2023
d. Investment Report for Quarter ending September 2023

Item #2: Consideration and possible action to approve bid results for the Sanitary Sewer Improvements and Street Reconstruction project and award the bid to Duplichain Contractors of Alto, Texas.

Item #3: Consideration and possible action to approve Municipal Maintenance Agreement with Texas Department of Transportation (TxDOT).

Item #4: Presentation by Raymond K. Vann & Associates related to TxCDBG Contract No. CDV21-0352.

Item #5: DEPARTMENT HEAD REPORTS

a. Fire Department Report
b. Police Department Report
c. Public Works Report
d. Code Compliance Report
e. Finance & Court Report
f. City Manager Report

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Adjournment

Note: Mayor and Council Reports on Items of Community Interest- Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; (6) announcements involving imminent threat to public health and safety.

I certify that this Notice of Meeting was posted in a glass-enclosed case in front of City Hall at 400 Kenley Street, Diboll, Texas, and available for viewing by the public prior to 5:15 p.m. on November 10, 2023, as well as at the City's website.

Rosa M. Olvera

Rosa M. Olvera - City Secretary
Posted: 11/10/2023

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MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS REGULAR SESSION MEETING ON TUESDAY, OCTOBER 10, 2023, AT 5:15 P.M., IN THE DIBOLL CITY HALL CHAMBERS.

COUNCIL PRESENT

Mayor Trey Wilkerson, Mayor Pro Tem Daniel Lopez, Councilmembers Jana Coulter, Luis Maldonado, Nora Munoz, Ruben Terrazas and Ray Williams, Jr.

COUNCIL ABSENT

STAFF PRESENT

City Manager Jason A. Arnold, City Secretary Rosa Olvera, Finance Director Sam Durham, Chief of Police Michael Skillern, Public Works Director Joshua Richard, Code Compliance Official Tino Lopez and Fire Chief Aaron Smith.

Call to Order: Mayor Trey Wilkerson called the meeting to order at 5:15p.m.

Mayor Trey Wilkerson gave the invocation, then led the Pledge of Allegiance which was recited by those in attendance.

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Public Participation: Resident on Holubec St. addressed Council regarding sewer rates.

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

a. Minutes from September 12, 2023, Regular Session Meeting
b. Financial Statement for September 2023
c. 12-Month Attendance Record for September 2023

Nora Munoz made a motion to approve and Luis Maldonado second.
All in Favor, none opposed, motion carries.

Item #2: Consideration and possible action to approve bid results for the Lumberjack Drive Waterline Extension project and award the bid to Terry Black Construction of Alto, Texas.

Jana Coulter made a motion to approve and Luis Maldonado second.
All in Favor, none opposed, motion carries.

Item #3: Auditor Presentation: Annual presentation of Audited Financials for the 2021-2022 fiscal

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year, by Louis Breedlove, Senior Audit Manager with BrooksWatson & Co. PLLC.

Mr. Breedlove presented the annual 2021-2022 fiscal year audited financial report to council.

Item #9: DEPARTMENT HEAD REPORTS

a. Fire Department Report
b. Police Department Report
c. Public Works Report
d. Code Compliance Report
e. Finance & Court Report
f. City Manager Report

Adjournment

Mayor Wilkerson called to adjourn at 5:34p.m.

Minutes of the October 10, 2023 Regular Session Meeting approved by council on this the 14th day of November, 2023.

_____

Trey Wilkerson, Mayor

ATTEST BY:

_____

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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City of Diboll

Financial Report
Group Summary
For Fiscal: 2023-2024 Period Ending: 10/31/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 01 - General Fund						
Revenue						
3100 - Charges for Service	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00
3200 - Fines and Fees	435,800.00	435,800.00	17,442.16	17,442.16	17,442.16	418,357.84
3210 - Licenses & Permits	18,100.00	18,100.00	650.00	650.00	650.00	17,450.00
3500 - Franchise Tax	375,000.00	375,000.00	11,512.05	11,512.05	11,512.05	363,487.95
3550 - Property Tax	1,421,018.00	1,421,018.00	44,253.28	44,253.28	44,253.28	1,376,764.72
3700 - Sales Tax	648,000.00	648,000.00	85,470.03	85,470.03	85,470.03	562,529.97
3800 - Interest	12,000.00	12,000.00	0.09	0.09	0.09	11,999.91
3805 - Miscellaneous	2,833.00	2,833.00	-110.00	-110.00	-110.00	2,943.00
3960 - Donations	10,700.00	10,700.00	100.00	100.00	100.00	10,600.00
Revenue Total:	**2,925,951.00**	**2,925,951.00**	**159,317.61**	**159,317.61**	**159,317.61**	**2,766,633.39**
Expense						
4000 - Insurance	65,014.00	65,014.00	63,272.31	63,272.31	63,272.31	1,741.69
4030 - Fines & Fees	400.00	400.00	0.00	0.00	0.00	400.00
4040 - Administrative	199,717.00	199,717.00	42,286.81	42,286.81	47,923.43	151,793.57
4080 - Capital Purchase	2.00	2.00	7,815.00	7,815.00	23,926.00	-23,924.00
4100 - Contractual & Professional Services	209,910.00	209,910.00	31,807.74	31,807.74	32,407.74	177,502.26
4110 - Intergov't Contracts	171,000.00	171,000.00	1,750.00	1,750.00	1,750.00	169,250.00
4210 - Project Expense	70,139.00	60,451.32	0.00	0.00	0.00	60,451.32
4300 - Utility	114,480.00	114,480.00	7,831.60	7,831.60	7,831.60	106,648.40
4400 - Repairs & Maintenance	203,926.00	213,613.68	20,614.74	20,614.74	23,304.30	190,309.38
4460 - Materials & Supplies	194,103.00	194,103.00	11,067.84	11,067.84	11,404.86	182,698.14
4500 - Miscellaneous	5,500.00	5,500.00	430.00	430.00	258.81	5,241.19
4800 - Payroll Expense	2,267,325.00	2,267,325.00	236,576.08	236,576.08	236,576.08	2,030,748.92
4860 - Personnel	39,860.00	39,860.00	7,128.68	7,128.68	8,957.36	30,902.64
9999 - Transfers	-615,425.00	-615,425.00	0.00	0.00	0.00	-615,425.00
Expense Total:	**2,925,951.00**	**2,925,951.00**	**430,580.80**	**430,580.80**	**457,612.49**	**2,468,338.51**
Fund: 01 - General Fund Surplus (Deficit):	**0.00**	**0.00**	**-271,263.19**	**-271,263.19**	**-298,294.88**	**298,294.88**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 10/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 02 - Utility Fund						
Revenue						
3100 - Charges for Service	3,717,397.00	3,717,397.00	227,315.05	227,315.05	227,315.05	3,490,081.95
3130 - Penalties & Interest	25,000.00	25,000.00	79,721.47	79,721.47	79,721.47	-54,721.47
3800 - Interest	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00
3805 - Miscellaneous	0.00	0.00	2,074.00	2,074.00	2,074.00	-2,074.00
3940 - Contributions & Grants	0.00	0.00	21,050.00	21,050.00	21,050.00	-21,050.00
Revenue Total:	**3,750,397.00**	**3,750,397.00**	**330,160.52**	**330,160.52**	**330,160.52**	**3,420,236.48**
Expense						
4000 - Insurance	30,242.00	30,242.00	32,297.27	32,297.27	32,297.27	-2,055.27
4010 - Grant Expense	0.00	0.00	21,050.00	21,050.00	21,050.00	-21,050.00
4030 - Fines & Fees	2,340.00	2,340.00	0.00	0.00	0.00	2,340.00
4040 - Administrative	55,429.00	55,429.00	478.72	478.72	807.35	54,621.65
4100 - Contractual & Professional Services	907,851.00	907,851.00	62,552.62	62,552.62	105,793.22	802,057.78
4110 - Intergov't Contracts	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00
4300 - Utility	147,420.00	147,420.00	12,513.95	12,513.95	12,513.95	134,906.05
4400 - Repairs & Maintenance	273,025.00	273,025.00	13,178.68	13,178.68	30,247.26	242,777.74
4460 - Materials & Supplies	239,650.00	239,650.00	13,865.60	13,865.60	19,622.21	220,027.79
4800 - Payroll Expense	569,710.00	569,710.00	64,222.76	64,222.76	64,222.76	505,487.24
4860 - Personnel	9,460.00	9,460.00	0.00	0.00	361.00	9,099.00
9999 - Transfers	1,500,270.00	1,500,270.00	0.00	0.00	0.00	1,500,270.00
Expense Total:	**3,750,397.00**	**3,750,397.00**	**220,159.60**	**220,159.60**	**286,915.02**	**3,463,481.98**
Fund: 02 - Utility Fund Surplus (Deficit):	**0.00**	**0.00**	**110,000.92**	**110,000.92**	**43,245.50**	**-43,245.50**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 10/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 03 - Recreation Fund						
Revenue						
3900 - Rentals & Leases	60,100.00	60,100.00	10,793.92	10,793.92	10,793.92	49,306.08
Revenue Total:	**60,100.00**	**60,100.00**	**10,793.92**	**10,793.92**	**10,793.92**	**49,306.08**
Expense						
4000 - Insurance	600.00	600.00	630.10	630.10	630.10	-30.10
4040 - Administrative	1,414.00	1,414.00	1,119.95	1,119.95	1,119.95	294.05
4100 - Contractual & Professional Services	1,450.00	1,450.00	140.00	140.00	140.00	1,310.00
4300 - Utility	56,336.00	56,336.00	6,416.03	6,416.03	6,416.03	49,919.97
4400 - Repairs & Maintenance	20,800.00	20,800.00	2,289.51	2,289.51	6,661.70	14,138.30
4800 - Payroll Expense	40,647.00	40,647.00	0.00	0.00	0.00	40,647.00
9999 - Transfers	-61,147.00	-61,147.00	0.00	0.00	0.00	-61,147.00
Expense Total:	**60,100.00**	**60,100.00**	**10,595.59**	**10,595.59**	**14,967.78**	**45,132.22**
Fund: 03 - Recreation Fund Surplus (Deficit):	**0.00**	**0.00**	**198.33**	**198.33**	**-4,173.86**	**4,173.86**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 10/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 05 - Special Revenue Fund						
Revenue						
3805 - Miscellaneous	169,613.00	169,613.00	0.00	0.00	0.00	169,613.00
3940 - Contributions & Grants	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00
Revenue Total:	**170,813.00**	**170,813.00**	**0.00**	**0.00**	**0.00**	**170,813.00**
Expense						
4010 - Grant Expense	108,224.00	108,224.00	2,500.00	2,500.00	2,679.48	105,544.52
4210 - Project Expense	3,603.00	3,603.00	0.00	0.00	0.00	3,603.00
Expense Total:	**111,827.00**	**111,827.00**	**2,500.00**	**2,500.00**	**2,679.48**	**109,147.52**
Fund: 05 - Special Revenue Fund Surplus (Deficit):	**58,986.00**	**58,986.00**	**-2,500.00**	**-2,500.00**	**-2,679.48**	**61,665.48**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 10/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 06 - Hotel/Motel Tax Fund						
Revenue						
3400 - Hotel Motel Tax	14,000.00	14,000.00	0.00	0.00	0.00	14,000.00
3805 - Miscellaneous	31,000.00	31,000.00	0.00	0.00	0.00	31,000.00
Revenue Total:	**45,000.00**	**45,000.00**	**0.00**	**0.00**	**0.00**	**45,000.00**
Expense						
9999 - Transfers	35,250.00	35,250.00	0.00	0.00	0.00	35,250.00
Expense Total:	**35,250.00**	**35,250.00**	**0.00**	**0.00**	**0.00**	**35,250.00**
Fund: 06 - Hotel/Motel Tax Fund Surplus (Deficit):	**9,750.00**	**9,750.00**	**0.00**	**0.00**	**0.00**	**9,750.00**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 10/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 07 - Seized Fund						
Revenue						
3800 - Interest	0.00	0.00	1.29	1.29	1.29	-1.29
3805 - Miscellaneous	7,604.00	7,604.00	0.00	0.00	0.00	7,604.00
Revenue Total:	**7,604.00**	**7,604.00**	**1.29**	**1.29**	**1.29**	**7,602.71**
Expense						
9999 - Transfers	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00
Expense Total:	**1,500.00**	**1,500.00**	**0.00**	**0.00**	**0.00**	**1,500.00**
Fund: 07 - Seized Fund Surplus (Deficit):	**6,104.00**	**6,104.00**	**1.29**	**1.29**	**1.29**	**6,102.71**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 10/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 08 - Diboll Day Fund						
Expense						
4040 - Administrative	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00
4100 - Contractual & Professional Services	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00
4460 - Materials & Supplies	6,250.00	6,250.00	0.00	0.00	0.00	6,250.00
4800 - Payroll Expense	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00
9999 - Transfers	-15,750.00	-15,750.00	0.00	0.00	0.00	-15,750.00
Expense Total:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Fund: 08 - Diboll Day Fund Total:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 10/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 09 - MC Security Fund						
Revenue						
3200 - Fines and Fees	7,168.00	7,168.00	451.45	451.45	451.45	6,716.55
3805 - Miscellaneous	11,211.00	11,211.00	0.00	0.00	0.00	11,211.00
Revenue Total:	**18,379.00**	**18,379.00**	**451.45**	**451.45**	**451.45**	**17,927.55**
Expense						
4300 - Utility	3,168.00	3,168.00	0.00	0.00	0.00	3,168.00
9999 - Transfers	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00
Expense Total:	**7,168.00**	**7,168.00**	**0.00**	**0.00**	**0.00**	**7,168.00**
Fund: 09 - MC Security Fund Surplus (Deficit):	**11,211.00**	**11,211.00**	**451.45**	**451.45**	**451.45**	**10,759.55**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 10/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 10 - MC Tech Fund						
Revenue						
3200 - Fines and Fees	7,008.00	7,008.00	396.23	396.23	396.23	6,611.77
3805 - Miscellaneous	7,105.00	7,105.00	0.00	0.00	0.00	7,105.00
Revenue Total:	**14,113.00**	**14,113.00**	**396.23**	**396.23**	**396.23**	**13,716.77**
Expense						
4300 - Utility	7,008.00	7,008.00	236.15	236.15	236.15	6,771.85
Expense Total:	**7,008.00**	**7,008.00**	**236.15**	**236.15**	**236.15**	**6,771.85**
Fund: 10 - MC Tech Fund Surplus (Deficit):	**7,105.00**	**7,105.00**	**160.08**	**160.08**	**160.08**	**6,944.92**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 10/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 11 - PEG Fund						
Revenue						
3805 - Miscellaneous	57,602.00	57,602.00	0.00	0.00	0.00	57,602.00
Revenue Total:	**57,602.00**	**57,602.00**	**0.00**	**0.00**	**0.00**	**57,602.00**
Fund: 11 - PEG Fund Total:	**57,602.00**	**57,602.00**	**0.00**	**0.00**	**0.00**	**57,602.00**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 10/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 12 - Red Light Fund						
Revenue						
3800 - Interest	0.00	0.00	25.66	25.66	25.66	-25.66
3805 - Miscellaneous	50,414.00	50,414.00	0.00	0.00	0.00	50,414.00
Revenue Total:	**50,414.00**	**50,414.00**	**25.66**	**25.66**	**25.66**	**50,388.34**
Fund: 12 - Red Light Fund Total:	**50,414.00**	**50,414.00**	**25.66**	**25.66**	**25.66**	**50,388.34**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 10/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 13 - Debt Service Fund						
Revenue						
3550 - Property Tax	145,444.00	145,444.00	566.20	566.20	566.20	144,877.80
3800 - Interest	0.00	0.00	3.21	3.21	3.21	-3.21
3805 - Miscellaneous	80,000.00	80,000.00	0.00	0.00	0.00	80,000.00
Revenue Total:	**225,444.00**	**225,444.00**	**569.41**	**569.41**	**569.41**	**224,874.59**
Expense						
4015 - Bond Expense	608,961.00	608,961.00	0.00	0.00	0.00	608,961.00
4020 - Note Expense	392,281.00	392,281.00	0.00	0.00	0.00	392,281.00
4030 - Fines & Fees	950.00	950.00	0.00	0.00	0.00	950.00
9999 - Transfers	-856,748.00	-856,748.00	0.00	0.00	0.00	-856,748.00
Expense Total:	**145,444.00**	**145,444.00**	**0.00**	**0.00**	**0.00**	**145,444.00**
Fund: 13 - Debt Service Fund Surplus (Deficit):	**80,000.00**	**80,000.00**	**569.41**	**569.41**	**569.41**	**79,430.59**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 10/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 14 - Endowment Fund						
Revenue						
3800 - Interest	8,050.00	8,050.00	0.00	0.00	0.00	8,050.00
Revenue Total:	**8,050.00**	**8,050.00**	**0.00**	**0.00**	**0.00**	**8,050.00**
Expense						
9999 - Transfers	8,050.00	8,050.00	0.00	0.00	0.00	8,050.00
Expense Total:	**8,050.00**	**8,050.00**	**0.00**	**0.00**	**0.00**	**8,050.00**
Fund: 14 - Endowment Fund Surplus (Deficit):	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 15 - Restricted Project Fund						
Revenue						
3805 - Miscellaneous	292,600.00	292,600.00	0.00	0.00	0.00	292,600.00
Revenue Total:	**292,600.00**	**292,600.00**	**0.00**	**0.00**	**0.00**	**292,600.00**
Fund: 15 - Restricted Project Fund Total:	**292,600.00**	**292,600.00**	**0.00**	**0.00**	**0.00**	**292,600.00**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 10/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 16 - MC Local Truancy Prevention & Diversion Fund						
Revenue						
3200 - Fines and Fees	8,000.00	8,000.00	404.99	404.99	404.99	7,595.01
Revenue Total:	**8,000.00**	**8,000.00**	**404.99**	**404.99**	**404.99**	**7,595.01**
Expense						
4500 - Miscellaneous	-24,168.00	-24,168.00	0.00	0.00	0.00	-24,168.00
Expense Total:	**-24,168.00**	**-24,168.00**	**0.00**	**0.00**	**0.00**	**-24,168.00**
Fund: 16 - MC Local Truancy Prevention & Diversion Fund Surplus (...	**32,168.00**	**32,168.00**	**404.99**	**404.99**	**404.99**	**31,763.01**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 10/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 17 - MC Municipal Jury Fund						
Revenue						
3200 - Fines and Fees	150.00	150.00	8.06	8.06	8.06	141.94
Revenue Total:	**150.00**	**150.00**	**8.06**	**8.06**	**8.06**	**141.94**
Expense						
4500 - Miscellaneous	-483.00	-483.00	0.00	0.00	0.00	-483.00
Expense Total:	**-483.00**	**-483.00**	**0.00**	**0.00**	**0.00**	**-483.00**
Fund: 17 - MC Municipal Jury Fund Surplus (Deficit):	**633.00**	**633.00**	**8.06**	**8.06**	**8.06**	**624.94**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 10/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 18 - Keep Diboll Beautiful Fund						
Revenue						
3805 - Miscellaneous	45,572.00	45,572.00	0.00	0.00	0.00	45,572.00
3960 - Donations	250.00	250.00	61.12	61.12	61.12	188.88
Revenue Total:	**45,822.00**	**45,822.00**	**61.12**	**61.12**	**61.12**	**45,760.88**
Expense						
4210 - Project Expense	45,822.00	47,011.18	2,012.06	2,012.06	2,012.06	44,999.12
Expense Total:	**45,822.00**	**47,011.18**	**2,012.06**	**2,012.06**	**2,012.06**	**44,999.12**
Fund: 18 - Keep Diboll Beautiful Fund Surplus (Deficit):	**0.00**	**-1,189.18**	**-1,950.94**	**-1,950.94**	**-1,950.94**	**761.76**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 10/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 19 - Street Project Fund						
Revenue						
3800 - Interest	0.00	0.00	86.40	86.40	86.40	-86.40
3805 - Miscellaneous	225,643.00	225,643.00	0.00	0.00	0.00	225,643.00
Revenue Total:	**225,643.00**	**225,643.00**	**86.40**	**86.40**	**86.40**	**225,556.60**
Expense						
4210 - Project Expense	225,643.00	225,643.00	0.00	0.00	0.00	225,643.00
Expense Total:	**225,643.00**	**225,643.00**	**0.00**	**0.00**	**0.00**	**225,643.00**
Fund: 19 - Street Project Fund Surplus (Deficit):	**0.00**	**0.00**	**86.40**	**86.40**	**86.40**	**-86.40**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 10/31/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 20 - ARPA Fund						
Revenue						
3800 - Interest	0.00	0.00	589.83	589.83	589.83	-589.83
3805 - Miscellaneous	1,159,596.00	1,159,596.00	0.00	0.00	0.00	1,159,596.00
Revenue Total:	**1,159,596.00**	**1,159,596.00**	**589.83**	**589.83**	**589.83**	**1,159,006.17**
Expense						
4210 - Project Expense	1,159,596.00	1,159,596.00	0.00	0.00	0.00	1,159,596.00
Expense Total:	**1,159,596.00**	**1,159,596.00**	**0.00**	**0.00**	**0.00**	**1,159,596.00**
Fund: 20 - ARPA Fund Surplus (Deficit):	**0.00**	**0.00**	**589.83**	**589.83**	**589.83**	**-589.83**
Total Surplus (Deficit):	**606,573.00**	**605,383.82**	**-163,217.71**	**-163,217.71**	**-261,556.49**	

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Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
01 - General Fund	0.00	0.00	-271,263.19	-271,263.19	-298,294.88	298,294.88
02 - Utility Fund	0.00	0.00	110,000.92	110,000.92	43,245.50	-43,245.50
03 - Recreation Fund	0.00	0.00	198.33	198.33	-4,173.86	4,173.86
05 - Special Revenue Fund	58,986.00	58,986.00	-2,500.00	-2,500.00	-2,679.48	61,665.48
06 - Hotel/Motel Tax Fund	9,750.00	9,750.00	0.00	0.00	0.00	9,750.00
07 - Seized Fund	6,104.00	6,104.00	1.29	1.29	1.29	6,102.71
08 - Diboll Day Fund	0.00	0.00	0.00	0.00	0.00	0.00
09 - MC Security Fund	11,211.00	11,211.00	451.45	451.45	451.45	10,759.55
10 - MC Tech Fund	7,105.00	7,105.00	160.08	160.08	160.08	6,944.92
11 - PEG Fund	57,602.00	57,602.00	0.00	0.00	0.00	57,602.00
12 - Red Light Fund	50,414.00	50,414.00	25.66	25.66	25.66	50,388.34
13 - Debt Service Fund	80,000.00	80,000.00	569.41	569.41	569.41	79,430.59
14 - Endowment Fund	0.00	0.00	0.00	0.00	0.00	0.00
15 - Restricted Project Fund	292,600.00	292,600.00	0.00	0.00	0.00	292,600.00
16 - MC Local Truancy Preven..	32,168.00	32,168.00	404.99	404.99	404.99	31,763.01
17 - MC Municipal Jury Fund	633.00	633.00	8.06	8.06	8.06	624.94
18 - Keep Diboll Beautiful Fu...	0.00	-1,189.18	-1,950.94	-1,950.94	-1,950.94	761.76
19 - Street Project Fund	0.00	0.00	86.40	86.40	86.40	-86.40
20 - ARPA Fund	0.00	0.00	589.83	589.83	589.83	-589.83
Total Surplus (Deficit):	**606,573.00**	**605,383.82**	**-163,217.71**	**-163,217.71**	**-261,556.49**	

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DIBOLL CITY COUNCIL
12-MONTH ATTENDANCE RECORD

Council Member	11/15/2022	12/13/2022	1/10/2023	2/14/2023	3/14/2023	4/11/2023	5/9/2023	5/15/2023
Jana Coulter								
Luis Maldonado	1	0	0	1	0	0	0	1
Nora Munoz								
Daniel Lopez	0	0	0	0	0	0	0	0
Ruben Terrazas	0	0	0	0	0	0	0	0
Ray Williams, Jr.	0	0	1	0	0	0	0	0
Trey Wilkerson	0	0	0	0	0	0	0	0
Total Absences	**1**	**0**	**1**	**1**	**0**	**0**	**0**	**1**

Council Member	6/13/2023	6/20/2023	7/11/2023	8/8/2023	9/52023	9/12/2023	10/10/2023	TOTAL TO-DATE
Jana Coulter	0	0	0	0	0	0	0	**0**
Luis Maldonado	0	0	0	0	1	0	0	**4**
Nora Munoz	0	0	0	0	0	0	0	**0**
Daniel Lopez	0	1	0	0	0	0	0	**1**
Ruben Terrazas	0	1	0	0	0	0	0	**1**
Ray Williams, Jr.	0	0	0	0	0	1	0	**2**
Trey Wilkerson	0	0	0	0	0	0	0	**0**
Total Absences	**0**	**2**	**0**	**0**	**1**	**1**	**0**	**8**

Rosa M. Olvera - City Secretary

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Investment Report for the Quarter Ending September 30, 2023

INVESTMENT STRATEGY: The City intends to pursue a passive portfolio management philosophy. While the financial market will be monitored by investment officials and the City will purchase investments based on the parameters for liquidity and based on market conditions, investment officials do not intend to actively sell investments. Market and credit risk shall be minimized by diversification by investment instrument, by financial institution, and by maturity scheduling.

This report is in compliance with the Act, Chapter 2256 of the Local Government Code and the City of Diboll Investment Policy and Strategies

Respectfully Submitted: Sam Dunham

Dated: 10/12/2023

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City of Diboll
Endowment Investment Detail
through 09/30/2023

Money Market/Pooled Investments	Rate	Balance	Type	Description
Southside Trust Money Market - Investment Custody	5.2600%	64,254.18	Restricted	General Fund - Endowments
Total Pool and Money Market		64,254.18		

Endowment Investments

Principal may never be spent. Interest is used to fund operations of civic center, library, park and cemeteries.

Issuer	Purchase Date	Maturity Dates	Rate	Life (days)	Par Value	FMV	Previous Qtr FMV	Change in Mkt from last Qtr
US Treasury Bond	4/30/2021	4/30/2026	0.75%	925	170,000	153,139.40	153,079.90	59.50
Austin Telco Federal Credit Union	2/15/2023	2/26/2027	4.75%	1,227	100,000	98,187.00	98,021.00	166.00
Federal Home Loan Bank	1/13/2022	12/20/2024	1.05%	429	250,000	237,047.50	235,007.50	2,040.00
Capital One Bank	4/21/2022	4/21/2025	2.75%	551	246,000	235,355.58	234,526.56	829.02
Total Endowment Investments					766,000.00	723,729.48	720,634.96	3,094.52

Purchases / Redemptions

Issuer	*Purchase Date*	*Redemption Date*	*Rate*	*Par Value*	*Purchases/ Redemptions*

Due From (+) / To(-)	*Description*	
Southside Trust Money Market - Library		(57,258.30)
Southside Trust Money Market - Library (Annual Interest 2022-2023)		(2,555.89)
Southside Trust Money Market - City of Diboll		(11,185.81)
Southside Trust Money Market - City of Diboll (Annual Interest 2023-2023)		(15,207.57)
		(86,207.57)

Transfer From (+) / To(-)	*Description*	*Transfer Date*	*Transfer Amount*

SSB Trust Endowment Returns	Endow Amt (in $1,000)	%	Current Period 07/01/2023 thru 09/30/2023	YTD 10/1/22 thru 9/30/23	NOTES 10/1/22 thru 9/30/23
Civc Center	100	14%	325.67	2,555.89	Transfer to City
Forest haven	50	7%	162.84	1,277.95	Transfer to City
Library	100	14%	325.67	2,555.89	Transfer to Library
Park	20	3%	65.13	511.18	Transfer to City
Temple	425	61%	1,384.12	10,862.55	Transfer $5,100 per yr expenses + 15% remaining
Total	695	100%	2,263.44	17,763.46	
Total Fees			262.86	1,045.01	
Total Dividends/Interest			2,000.58	16,718.45	7,899.47

Year to Date Interest Earnings*		
** Interest is reflected net of bank service fees*		
Endowment - Due to Library	14-2630	2,555.89
Endowment - General Fund	14-01-3803	12,140.50
Endowment - Park	14-06-3803	511.18
Endowment - Civic Center	14-11-3803	2,555.89

TOTAL ENDOWMENT INVESTMENTS	Balance
CASH EQUIVILENTS	64,254.18
FIXED INCOME SECURITIES	766,000.00
TOTAL ENDOWMENT INVESTMENTS	830,254.18

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City of Diboll
City Investment Detail
through 09/30/2023

Money Market/Pooled Investments				
	Rate	Balance	Type	Description
Southside Trust Money Market -				
City of Diboll	5.0000%	1,976.04	Unrestricted	General Fund
Commercial Bank	3.0100%	258,149.34	Unrestricted	General Fund
Texpool Contingency Account	5.3218%	269,260.55	Unrestricted	General Fund
Texpool Meter Deposit Account	5.3218%	109,964.98	Restricted	Water and Sewer Fund - Meter Deposits
Logic Contingency Account	5.5168%	293,208.81	Unrestricted	Water and Sewer Fund
Bank OZK	5.0000%	1,096,653.42	Restricted	General Fund - PSI Projects
BOK Financial	5.0700%	4,012,447.51	Restricted	Utility Fund - TWDB Loan Proceeds
Total Pool and Money Market		6,041,660.65		

Investments								
Issuer	Purchase Date	Maturity Dates	Rate	Life (days)	Par Value	FMV	Previous Qtr FMV	Change in Mkt from last Qtr
Wells Fargo Bank	8/9/2023	8/14/2024	5.30%	301	100,000.00	99,671.00	-	99,671.00
Total Endowment Investments					100,000.00	99,671.00		99,671.00

Purchases / Redemptions					
Issuer	*Purchase Date*	*Redemption Date*	*Rate*	*Par Value*	*Purchases/ Redemptions*
Wells Fargo Bank	8/9/2023		5.3000%	100,000.00	100,000.00

Due From (+) / To(-)	*Description*	
Southside Trust Money Market - Investment Custody		11,185.81
Southside Trust Money Market - City of Diboll (Annual Interest 2022-2023)		15,207.57

Transfer From (+) / To(-)	*Description*	*Transfer Date*	*Transfer Amount*

Year to Date Interest Earnings*		
** Interest is reflected net of bank service fees*		
General Fund	01-01-3800	25,940.44
Utility Fund	02-09-3800	18,490.37
Utility Fund - Investments	02-09-3803	-
Seized Fund	07-03-3800	13.46
Red Light Fund	12-01-3800	279.25
Debt Service Fund	13-01-3800	417.39
Street Project Fund	19-07-3800	948.26
ARP Fund	20-01-3800	6,642.28
Total interest earned		52,731.45

SSB Trust Returns	YTD
	10/1/22 thru 9/30/23
Total	4,119.06
Total Fees	133.44
Total Dividends/Interest	4,252.50

TOTAL ENDOWMENT INVESTMENTS	
	Balance
CASH EQUIVILENTS	6,041,660.65
FIXED INCOME SECURITIES	100,000.00
TOTAL ENDOWMENT INVESTMENTS	6,141,660.65

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City of Diboll
Cash Detail
through 09/30/2023

Cash Balances				
Restricted funds may only be used for the items described, Consolidated Cash Report				
Account Name	**Fund Description**	**Balance**	**Type**	**Description**
Consolidated Cash	General	549,461.58	Unrestricted	General Fund Operations
Consolidated Cash	Utility	(86,041.60)	Unrestricted	Water and Sewer Fund Operations
Consolidated Cash	Recreation	47,984.48	Unrestricted	Recreation Fun Operations
Consolidated Cash	Equipment	356.27	Unrestricted	Funds from sale of equipment
Consolidated Cash	Restricted	173,097.18	Restricted	Donated funds for specific projects
Consolidated Cash	Hotel/Motel	23,329.07	Restricted	Hotel taxes are deposited in this account
Consolidated Cash	Municipal Court Security	35,129.39	Restricted	Funds to be used to enhance the security of the court
Consolidated Cash	Municipal Court Technology	12,925.70	Restricted	Funds to be used to enhance the technology of the court
Consolidated Cash	Debt Service	74,518.02	Restricted	Property taxes designated for the payment of debt are deposited in this account
Consolidated Cash	Retricted Project Fund	292,600.00	Restricted	Funds retricted to be used for Council Approved Projects
Consolidated Cash	MC Local Trueancy Prevention	26,702.72	Restricted	Funds to be used to finance a juvenile case manager
Consolidated Cash	MC Municipal Jury Fund	134.05	Restricted	Funds to be used for jury services
Consolidated Cash	Keep Diboll Beautiful	36,461.52	Restricted	Funds to be used for beautification of Diboll
Consolidated Cash	Diboll Day	-	Restricted	Funds to be used for Bi-Annual Diboll Day Support
	Total Consolidated Cash	1,186,658.38		
Operations	General Fund	501.03	Unrestricted	Funds to be used for the purpose of accounts payable processing
PEG	PEG Fund	57,602.51	Restricted	Fees received from cable franchise for use in public television capital projects
Seized Funds	Siezed Fund	7,610.84	Restricted	Funds siezed from drug arrests are deposited in this account
Debt Service	Water and Sewer Fund	18,660.53	Restricted	Restricted to the payment of Debt Service
ARP	General Fund	1,157,456.93	Restricted	American Rescue Plan Grant Proceeds - restricted to approved projects
SIB	General Fund	226,069.78	Restricted	State Infrastructure Bank Loan proceeds - For the Contruction of Road
Red Light Revenue	General Fund	75,540.66	Restricted	Red Light Cameras no longer producing revenue, partial balance to fund pending litigation
	Total Other Cash	1,543,442.28		

Total Cash Balances	$ 2,730,100.66

Accounts Closed		
Bank	***Description***	***Notes***
None		

Accounts Opened		
Bank	***Description***	***Notes***
None		

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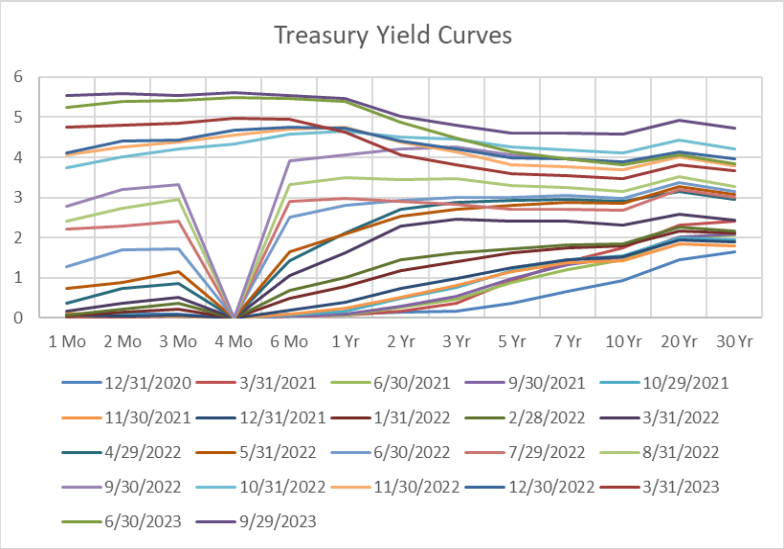
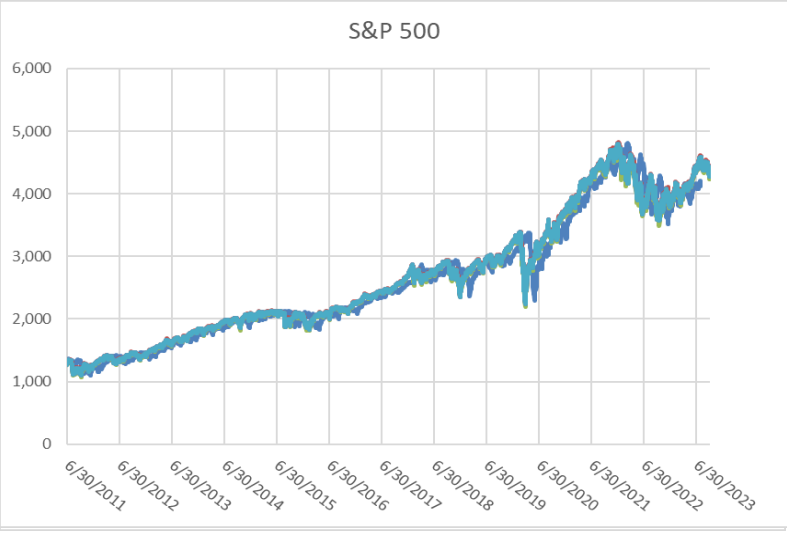
City of Diboll
Market Detail
through 09/30/2023





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2023 FYE Endowment Reconciliation through 09/30/2023

Endowment Principal		695000		
Endowment Account Balance			After Transfer	
Cash	$	64,254.18	$	4,439.99
Securities	$	766,000.00	$	766,000.00
	$	830,254.18	$	770,439.99
Amount over Endowment Principal	$	135,254.18		
Due to Library FY 2022	$	57,258.30		
Due to Library FY 2023	$	2,555.89		
Total Due Library	$	59,814.19		
Total Due to City	$	75,439.99		
City Account Balance				
Cash	$	1,976.04		
Securities	$	100,000.00		
	$	101,976.04		

Account #	Account Name	Type	Department	NOTES	2022 FY BALANCE	2023 FY BALANCE NEEDED	Debit (+) Credit (-)
14-1191	Endowments	Asset		Endowment Cash + Securities	115,303.87	135,254.18	19,950.31
14-1192	Temple Endowment	Asset		Temple Endowment Principal	425,000.00	425,000.00	0.00
14-1193	Forest Haven Endowment	Asset		Forest Haven Endowment Principal	50,000.00	50,000.00	0.00
14-1194	Park Endowment	Asset		Park Endowment Principal	20,000.00	20,000.00	0.00
14-1195	Library Endowment	Asset		Library Endowment Principal	100,000.00	100,000.00	0.00
14-1196	Civic Center Endowment	Asset		Civic Center Endowment Prinicpal	100,000.00	100,000.00	0.00
14-1210	Due from Other Funds	Asset		Payables owed to Utility Fund for current & prior year	(51,393.50)	(75,439.99)	(24,046.49)
14-1220	Allowance for Market Changes	Asset			(116,108.87)	(116,108.87)	0.00
14-2630	Due to Library	Liability		Payables to hold for Library	(57,258.30)	(59,814.19)	(2,555.89)
14-3000	Fund Balance	Equity			(585,543.20)	(563,683.56)	21,859.64
14-01-3803	Endowment / Investment Interest Income	Revenue	General Govt	Interest Income FY 2023	0.00	(12,140.50)	(12,140.50)
14-06-3803	Endowment / Investment Interest Income	Revenue	Parks & Recreation	Interest Income FY 2023	0.00	(511.18)	(511.18)
14-11-3803	Endowment / Investment Interest Income	Revenue	Civic Center	Interest Income FY 2023	0.00	(2,555.89)	(2,555.89)
							0.00

Account #	Account Name	Type	Department	NOTES	2022 FY BALANCE	2023 FY BALANCE NEEDED	Debit (+) Credit (-)
02-1210	Due from Other Funds	Asset		Payables owed from Endowment Fund for prior years	51,393.50	75,439.99	24,046.49
02-1190	Investments	Asset		Investment Cash + Securities	73,252.11	101,976.04	28,723.93
02-3000	Fund Balance				(180,619.73)	(229,271.09)	(48,651.36)
02-09-3803	Endowment / Investment Interest Income	Revenue	Utility	Interest Income FY 2023	0.00	(4,119.06)	(4,119.06)
							0.00

TRANSFER FROM SSB ENDWOWMENT ACCOUNT TO SSB CONSOLIDATED TO COVER LIBRARY LIABILITY	
14-1191	(59,814.19)
14-2630	59,814.19
99-1000	59,814.19
01-2630	(59,814.19)

AFTER TRANSFER

Account #	Account Name	Type	Department	NOTES	2023 FY BALANCE	2024 FY Beginning Balances	Debit (+) Credit (-)
14-1191	Endowments	Asset		Endowment Cash + Securities	135,254.18	75,439.99	(59,814.19)
14-1192	Temple Endowment	Asset		Temple Endowment Principal	425,000.00	425,000.00	0.00
14-1193	Forest Haven Endowment	Asset		Forest Haven Endowment Principal	50,000.00	50,000.00	0.00
14-1194	Park Endowment	Asset		Park Endowment Principal	20,000.00	20,000.00	0.00
14-1195	Library Endowment	Asset		Library Endowment Principal	100,000.00	100,000.00	0.00
14-1196	Civic Center Endowment	Asset		Civic Center Endowment Prinicpal	100,000.00	100,000.00	0.00
14-1210	Due from Other Funds	Asset		Payables owed to Utility Fund for prior years	(75,439.99)	(75,439.99)	0.00
14-1220	Allowance for Market Changes	Asset			(116,108.87)	(116,108.87)	0.00
14-2630	Due to Library	Liability		Payables to hold for Library	(59,814.19)	0.00	59,814.19
14-3000	Fund Balance	Equity			(565,983.56)	(565,983.56)	0.00
14-01-3803	Endowment / Investment Interest Income	Revenue	General Govt	Interest Income FY 2023	0.00	0.00	0.00
14-06-3803	Endowment / Investment Interest Income	Revenue	Parks & Recreation	Interest Income FY 2023	0.00	0.00	0.00
14-11-3803	Endowment / Investment Interest Income	Revenue	Civic Center	Interest Income FY 2023	0.00	0.00	0.00
							(0.00)

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KSA

5038 Champions Drive
Lufkin, TX 75901
936.637.6061

October 17, 2023

Mr. Jason Arnold
City Manager
City of Diboll
400 Kenley Street
Diboll, Texas 75941

Re: Sanitary Sewer Improvements and Street Reconstruction
TxCDBG CDV-21-0362
Award Consideration & Bid Tabulation

Dear Mr. Arnold:

Sealed bids were received, publicly opened, and read aloud for the above referenced project on October 5, 2023 at 2:00 P.M. at Diboll City Hall. A total of four (4) bids were received, as shown in the attached bid tabulation.

The notification and advertising process for this bid included advertisement in the local newspaper, electronic notifications to contractors and subcontractors known to perform this type of work, and presentation of the plans and specifications on www.civcastusa.com.

Duplichain Contractors, LLC, of Alto, Texas submitted the low total bid in the amount of $357,438.00.

From the review of the information provided in the bid proposal, and prior experience with the Contractor, the low bidder appears qualified to perform the work required and is capable of successfully completing the work.

The amount of the bid is over the grant amount of $312,500.00 by $44,938.00 for construction.

If you have any questions, give me a call.

Thank you,

KSA

Robert L. Thurber, P.E.
Senior Project Manager

Enclosure Bid Tabulation

pc: Mr. Ray Vann, Grant Administrator, (w/encl. via email only)
Mr. Jeff Duplichain, (w/encl. via email only)
File: DI.123 Correspondence/Client

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BID TABULATION

City of Diboll
Sanitary Sewer Improvements and Street Reconstruction
KSA Project No. DI.123 /TXCDBG CDV21-0362
Bid Date: October 5, 2023

				01 Duplichain Contractors, LLC P.O. Box 637 Alto, TX 75925 936.858.4100		02 Aaron Davis Construction, LLC 2584 Ted Trout Dr. Lufkin, TX 75904 936.676.6613		03 Bull G Construction, LLC 8519 Cedel Dr. Houston, TX 77055 832.846.3183		04 Crockett Construction, Inc. 1045 SH 7 W Crockett, TX 75835 936.544.2500	
BID ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
SCHEDULE 1.0 - Sanitary Sewer Improvements and Street Reconstruction											
1.01	8-in SDR 35 (0'-6' Depth)	LF	1,155	$60.00	$69,300.00	$39.50	$45,622.50	$50.00	$57,750.00	$40.00	$46,200.00
1.02	8-in SDR 35 (6'-8' Depth)	LF	303	$70.00	$21,210.00	$43.50	$13,180.50	$60.00	$18,180.00	$43.00	$13,029.00
1.03	8-in SDR 35 (8'-10' Depth)	LF	39	$100.00	$3,900.00	$80.00	$3,120.00	$60.00	$2,340.00	$47.00	$1,833.00
1.04	Short Side Service Reconnects as shown and specified	EA	7	$2,000.00	$14,000.00	$1,800.00	$12,600.00	$1,000.00	$7,000.00	$1,500.00	$10,500.00
1.05	Long Side Service Reconnects as shown and specified	EA	12	$2,500.00	$30,000.00	$2,000.00	$24,000.00	$2,500.00	$30,000.00	$2,000.00	$24,000.00
1.06	Standard 4-ft Diameter Manhole as shown and specified	EA	4	$5,000.00	$20,000.00	$5,400.00	$21,600.00	$5,000.00	$20,000.00	$4,700.00	$18,800.00
1.07	10-in Stabilized Subgrade as shown and specified	SY	3,962	$6.00	$23,772.00	$15.00	$59,430.00	$10.00	$39,620.00	$14.00	$55,468.00
1.08	Lime as shown and specified	TON	135	$360.00	$48,600.00	$360.00	$48,600.00	$90.00	$12,150.00	$414.00	$55,890.00
1.09	2.5-in HMAC Pavement as shown and specified	SY	3,962	$26.00	$103,012.00	$25.00	$99,050.00	$40.00	$158,480.00	$28.00	$110,936.00
1.10	Prime Coat as shown and specified	GAL	888	$9.00	$7,992.00	$8.00	$7,104.00	$20.00	$17,760.00	$9.00	$7,992.00
1.11	Trench Safety as shown and specified	LF	1,500	$1.00	$1,500.00	$2.00	$3,000.00	$1.00	$1,500.00	$1.00	$1,500.00
1.12	Stormwater Pollution Prevention as shown and specified	LS	1	$2,000.00	$2,000.00	$3,000.00	$3,000.00	$2,500.00	$2,500.00	$4,000.00	$4,000.00
1.13	Remove Existing Manhole as shown and specified	LS	3	$2,000.00	$6,000.00	$3,000.00	$9,000.00	$1,000.00	$3,000.00	$1,500.00	$4,500.00
1.14	Barricades, Signs, and Traffic Handling as shown and specified	LS	1	$5,000.00	$5,000.00	$7,000.00	$7,000.00	$1,500.00	$1,500.00	$4,500.00	$4,500.00
1.15	Mobilization, Insurance, and Bonds as shown and specified	LS	1	$17,000.00	$17,000.00	$25,000.00	$25,000.00	$18,000.00	$18,000.00	$60,000.00	$60,000.00
			SCHEDULE 1.0 SUBTOTAL:	**$373,286.00**		**$381,307.00**		**$389,780.00**		**$419,148.00**	
SUBSTITUTE ALTERNATE BID SCHEDULE											
1.09A	2-in HMAC Pavement as shown and specified	SY	3,962	$22.00	$87,164.00	$20.00	$79,240.00	$40.00	$158,480.00	$24.00	$95,088.00
			TOTAL BID AMOUNT:	**$357,438.00**		**$361,497.00**		**$389,780.00**		**$403,300.00**	

Compiled by:
KSA
TBPE Firm Registration No. F-7356

Robert Thurber, P.E.
Project Manager

*Error noted by KSA

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Texas Department of Transportation

125 EAST 11TH STREET, AUSTIN, TEXAS 78701-2483 | 512.463.8588 | WWW.TXDOT.GOV

October 30, 2023

The Honorable Trey Wilkerson
Mayor, City of Diboll
P.O. Box 340
Diboll, TX 75941

Subject: Municipal Maintenance Agreement

Dear Mayor Wilkerson:

Jurisdiction of highways, streets, or roads within an incorporated city rests with the governing body of the incorporated city except on those declared as controlled access highways by the Texas Transportation Commission, according to Transportation Code §203.003. It is necessary for the Texas Department of Transportation (TxDOT) to enter into a Municipal Maintenance Agreement (MMA) with each incorporated city for authority to construct, reconstruct, maintain, control, supervise, and regulate the designated highways within the city's limits and to establish the responsibilities of the department and the city, in accordance with Minute Order 58588.

Due to some slight revisions in the MMA and a new 2020 census count, we are requesting that a new agreement be executed. The MMA is attached, as well as the exhibit listing the State Maintained Highways in your city. Please sign and return the agreement to my office at 1805 N. Timberland Drive, Lufkin, TX 75901. Once the MMA is fully executed, we will email you a final copy for your records. If you have any questions about the agreement, please feel free to contact Jesse Sisco, Area Engineer at 936-633-4364.

Sincerely,

DocuSigned by:
Kelly O. Morris, P.E.
F044211639424B4...

DS JK DS kB

Kelly O. Morris, P.E.
Lufkin District Engineer

Enclosure

cc: Jesse Sisco, P.E.

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Texas Department of Transportation

MUNICIPAL MAINTENANCE AGREEMENT

This Municipal Maintenance Agreement ("Agreement") is made this _____ day of _____ 2023__, by and between the State of Texas through the Texas Department of Transportation ("State"), and the City of _____Diboll_____ (population _____4,449_____, 2020, latest Federal Census) acting by and through its duly authorized officers ("City").

RECITALS

A. Chapter 311 of the Transportation Code gives the City exclusive dominion, control, and jurisdiction over and under the public streets within its corporate limits and authorizes the City to enter agreements with the State to fix responsibilities for maintenance, control, supervision, and regulation of State highways within and through its corporate limits; and

B. Section 221.002 of the Transportation Code authorizes the State, at its discretion, to enter agreements with cities to fix responsibilities for maintenance, control, supervision, and regulation of State highways within and through the corporate limits of such cities; and

C. The Executive Director, acting for and on behalf of the Texas Transportation Commission, has made it known to the City that the State will assist the City in the maintenance and operation of State highways within the City, conditioned that the City will enter into agreements with the State for the purpose of determining the respective responsibilities of the parties; and

D. The City has requested the State to assist in the maintenance and operation of State highways within the City as described herein. The Municipal Ordinance or Resolution authorizing the undersigned City Official to execute this Agreement on behalf of the City is attached as **Exhibit C**.

AGREEMENT

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties hereto, it is agreed as follows:

ARTICLE I. COVERAGE

1. State assumption of maintenance and operations described in this Agreement shall be effective on the date of execution of this agreement by the Texas Department of Transportation.

2. In this Agreement, the use of the words "State Highway" shall be construed to mean all numbered highways that are part of the State's Highway System.

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3. This Agreement is intended to cover and provide for State participation in the maintenance and operation of the following classifications of State Highways within the City:

   A. Non-Controlled Access highways or portions thereof which are described as "State Maintained and Operated" highways in the document attached and incorporated as **Exhibit A**.

   B. All State highways or portions thereof which have been designated by the Texas Transportation Commission, or are maintained and operated, as Controlled Access Highways and which are described in the document attached and incorporated as **Exhibit B**.

4. In the event that the present system of State highways within the City is changed by cancellation, modified routing, new routes, or a change to City boundaries, the State shall terminate maintenance and operation and this Agreement shall become null and void on those portions of the highways which are no longer on the State Highway System; and this Agreement shall apply to the new highways on the State Highway System within the City; and they shall be classified as "State Maintained and Operated" under paragraph 3 above, unless the execution of a new agreement on the changed or new portions of the highways is requested by either the City or the State.

5. Exhibits that are a part of this Agreement may be changed with both parties' written concurrence. Additional exhibits may also be added with both parties' written concurrence. The Parties shall periodically update any exhibits to reflect changes to the State Highway System under paragraph 3. Paragraph 4 shall apply to changes to the State Highway System regardless of whether an exhibit has been updated under this Paragraph.

6. The terms of the Agreement apply to a State Highway described by paragraphs 2-4 of this Article, unless provided otherwise in a specific project agreement.

ARTICLE II. GENERAL CONDITIONS

1. The City authorizes the State to maintain and operate the State highways covered by this agreement in the manner set out herein.

2. This agreement is between the State and the City only. No person or entity may claim third party beneficiary status under this contract or any of its provisions, nor may any non-party sue for personal injuries or property damage under this contract.

3. This agreement is for the purpose of defining the authority and responsibility of both parties for maintenance and operation of State highways through the City. This agreement shall supplement any special agreements between the State and the City for the maintenance, operation, and/or construction of the State highways covered herein, and this agreement shall supersede any existing Municipal Maintenance Agreements.

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4. Traffic regulations, including speed limits, shall be established only after traffic and engineering studies have been completed by the State or City, as applicable and in accordance with 43 Tex. Admin. Code Ch. 25, Subch. B, and approved by the State.

5. The State shall install, maintain, and operate, when required, all traffic signs and associated pavement markings necessary to regulate, warn, and guide traffic on State highways within the State right-of-way, including main lanes and frontage roads, except as otherwise provided in this paragraph and elsewhere in this Agreement.

   A. At the intersections of off-system approaches to State highways, the City shall install and maintain (1) all stop signs, yield signs, and one-way signs to regulate, warn, and guide traffic on the off-system street, even if such signs are to be installed on State right-of-way, and (2) any necessary stop or yield bars and pedestrian crosswalks outside the main lanes or outside the frontage roads, if such exist. These signs and markings must meet or exceed the latest State breakaway standards, if applicable, and be in accordance with the latest edition/revision of the Texas Manual on Uniform Traffic Control Devices

   B. The City shall install and maintain all street name signs except for those mounted on State-maintained traffic signal poles or arms or special advance street name signs on State right-of-way.

   C. Any other signs or pavement markings desired by the City on State right-of-way shall require prior written authorization by the State, and shall be installed and maintained by the City.

   D. All signs and markings installed by the City under this Paragraph must meet or exceed the latest State breakaway standards, if applicable, and be in accordance with the latest edition/revision of the Texas Manual on Uniform Traffic Control Devices. All existing signs or markings shall be upgraded on a maintenance replacement basis to meet these requirements.

6. Traffic control devices such as signs, traffic signals, and pavement markings, with respect to type of device, points of installation, and necessity, shall be determined by traffic and engineering studies as provided by regulation in the Texas Administrative Code.

   A. The City shall not install, maintain, or permit the installation of any type of traffic control device which will affect or influence the use of State highways unless approved in writing by the State. Traffic control devices installed prior to the date of this agreement are hereby made subject to the terms of this agreement and the City agrees to the removal of such devices which affect or influence the use of State highways unless their continued use is approved in writing by the State.

   B. It is understood that basic approval for future installations of traffic control signals by the State or as a joint project with the City, shall be indicated by the

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proper City official's signature on the title sheet of the plans. Both parties should retain a copy of the signed title sheet or a letter signed by both parties acknowledging which signalized intersections are covered by this agreement. Any special requirements not covered within this agreement shall be covered under a separate agreement.

C. This Agreement satisfies the agreement requirements of 43 Tex. Admin. Code § 25.5 concerning traffic signal installation, unless the parties determine a separate agreement is necessary to address project-specific issues that are not otherwise addressed by this Agreement.

7. Subject to approval by the State, any State highway lighting system may be installed by the City provided the City shall pay or otherwise provide for all cost of installation, maintenance, and operation, except in those installations specifically covered by separate agreements between the City and State.

A. For all highway lighting system projects, including those covered by separate agreements unless provided otherwise therein, (1) costs shall include the electricity required to construct and operate the lighting system, (2) the State shall not begin the trial phase of a newly installed lighting system until the applicable utility account is established by the City.

B. Attached as **Exhibit D** is a list of lighting installations subject to this Agreement, but which do not have a separate agreement. Exhibit D shall be updated as necessary pursuant to Article 1, Section 6.

8. The City shall enforce the State laws governing the movement of loads which exceed the legal limits for weight, length, height, or width as prescribed by Chapters 621, 622, and 623 of the Transportation Code for public highways outside corporate limits of cities. The City shall also, by ordinance/resolution and enforcement, prescribe and enforce lower weight limits when mutually agreed by the City and the State that such restrictions are needed to avoid damage to the highway and/or for traffic safety.

9. The City shall prevent future encroachments within the right-of-way of the State highways and assist in removal of any present encroachments when requested by the State except where specifically authorized by separate agreement; and prohibit the planting of trees or shrubbery or the creation or construction of any other obstruction within the right-of-way without prior approval in writing from the State. Permitted landscaping and public art installations shall be handled through separate agreements.

10. New construction of sidewalks, shared use pathways, curb ramps, or other accessibility-related items by either Party shall comply with current ADA standards. Except as otherwise provided in this paragraph, the City is responsible for the maintenance of these items, regardless of whether the City or the State constructed the item. Maintenance includes keeping sidewalks clear of debris and vegetation, but does not

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include pavement work except as provided in the next sentence. If a Party's highway project is considered an "alteration" under the ADA that triggers the requirement to construct or upgrade accessibility-related items, that Party is responsible for the construction or upgrade, unless provided otherwise in a separate agreement.

11. If the City has a driveway permit process that has been submitted to and approved by the State, the City shall issue permits for access driveways on State highway routes and shall assure the grantee's conformance, for proper installation and maintenance of access driveway facilities, with either a Local Access Management Plan that the City has adopted by ordinance and submitted to the State or, if the City has not adopted by ordinance and submitted to the State a Local Access Management Plan, the State's Access Management Manual. If the City does not have an approved city-wide driveway permit process, the State shall issue access driveway permits on State highway routes in accordance with the City's Local Access Management Plan, adopted by city ordinance and submitted to the State or, if the City has not adopted by ordinance and submitted a Local Access Management Plan, the State's Access Management Manual.

12. The use of unused right-of-way and areas beneath structures for public functions, such as parking, recreation, and law enforcement use, shall be determined by a separate agreement.

13. The State shall be responsible for installation, repair, and maintenance of any mailbox supports installed on the State highway system, including any markings needed on the mailbox supports.

14. The State shall be responsible for installation, repair, and maintenance of any roadside barriers including guardrail, guardrail end treatments, cable barriers, and concrete barriers needed for traffic safety on the state highway system.

15. The State shall be responsible for any structural repairs needed at bridges, culverts, drainage pipes, embankments, and retaining walls on the state highway system.

16. For purposes of this Agreement, "grade separation structure" is defined as any bridge, overpass, or similar structure that raises the roadway above ground level, regardless of what is underneath the structure.

ARTICLE III. NON-CONTROLLED ACCESS HIGHWAYS

The following specific conditions and responsibilities shall apply to the non-controlled access State highways described in Exhibit A, in addition to the General Conditions in Article II above.

1. **State's Responsibilities (Non-Controlled Access)**

   A. Maintain the traveled surface and foundation beneath such traveled surface necessary for the proper support of vehicular loads encountered, and maintain the shoulders.

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B. Assist in mowing and litter pickup within the right of way to supplement City resources, when requested by the City and if State resources are available.

C. Assist in sweeping and otherwise cleaning the traveled surface and shoulders to supplement City resources, when requested by the City and if State resources are available.

D. Assist in snow and ice control to supplement City resources, when requested by the City and if State resources are available.

E. Structural maintenance and repairs of drainage facilities within the limits of the right-of-way and State drainage easements. This does not relieve the City of its responsibility for drainage of the State highway facility outside of the right of way or State easements but within its corporate limits.

F. In cities with less than 50,000 population, the State shall install and maintain school safety devices, school crosswalks, and crosswalks installed in conjunction with pedestrian signal heads. This does not include other pedestrian crosswalks.

G. Install, operate, and maintain traffic signals in cities with less than 50,000 population.

H. In cities equal to or greater than 50,000 population, the State may provide for installation of traffic signals when the installation is financed in whole or in part with federal-aid funds, if the City agrees to enter into an agreement setting forth the responsibilities of each party.

2. City's Responsibilities (Non-Controlled Access)

A. Prohibit angle parking, except upon written approval by the State after traffic and engineering studies have been conducted to determine if the State highway is of sufficient width to permit angle parking without interfering with the free and safe movement of traffic.

B. Install and maintain all parking restriction signs, pedestrian crosswalks (except as provided in Art. II.5), parking stripes, and special guide signs when agreed to in writing by the State. Cities greater than or equal to 50,000 population shall also install, operate, and maintain all school safety devices and school crosswalks.

C. Signing and marking of intersecting city streets with State highways shall be the full responsibility of the City (except as provided under Art. II.5).

D. Require installations, repairs, removals or adjustments of publicly or privately owned utilities or services to be performed in accordance with Texas Department of Transportation specifications and subject to approval of the State in writing.

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E. Regular cleanups and litter control to ensure drainage facilities are clear. Further, State structural maintenance and repair of drainage facilities within the right-of-way does not relieve the City of its responsibility for drainage of the State highway facility outside of the right-of-way or State easements but within its corporate limits, except where participation by the State is specifically covered in a separate agreement between the City and the State.

F. Install, maintain, and operate all traffic signals in cities equal to or greater than 50,000 population. Any variations shall be handled by a separate agreement.

G. Perform mowing and litter pickup.

H. Sweep and otherwise clean the pavement, including grade separation structures. This includes cleaning and removing litter, trash, discarded personal property, unauthorized temporary shelters, or any other unauthorized item from all areas within the right of way, including underneath a grade separation structure.

I. Perform snow and ice control.

J. Retain all functions and responsibilities for maintenance and operations which are not specifically described as the responsibility of the State.

ARTICLE IV. CONTROLLED ACCESS HIGHWAYS

The following specific conditions and responsibilities shall apply to the controlled access State highways described in Exhibit B, in addition to the General Conditions in Article II above.

1. **State's Responsibilities (Controlled Access)**

A. Maintain the traveled surface and foundations of the main lanes, ramps, and frontage necessary for the proper support of vehicular loads encountered.

B. Mow and clean up litter within the outermost curbs of the frontage roads or the entire right-of-way width where no frontage roads exist. Assist in performing these operations between the right-of-way line and the outermost curb or crown line of the frontage roads on the City's request and if State resources are available.

C. Sweep and otherwise clean the traveled surface and shoulders of the main lanes, ramps, grade separation structures, and frontage roads.

D. Remove snow and control ice on the main lanes and ramps. Assist in these operations on the frontage roads and grade separation structures on the City's request and if State resources are available.

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E. Install and maintain school safety devices, school crosswalks, and crosswalks installed in conjunction with pedestrian signal heads on frontage roads. This does not include other pedestrian crosswalks.

F. Install, operate and maintain traffic signals at ramps and frontage road intersections, unless covered by a separate agreement.

G. Structural maintenance and repair of drainage facilities within the limits of the right-of-way and State drainage easements. This does not relieve the City of its responsibility for drainage of the State highway facility outside of the right-of-way or State easement but within its corporate limits.

2. City's Responsibilities (Controlled Access)

A. Prohibit, by ordinance or resolution and through enforcement, all parking on frontage roads except when parallel parking on one side is approved by the State in writing. Prohibit all parking on main lanes and ramps and at such other places where such restriction is necessary for satisfactory operation of traffic, by passing and enforcing ordinances or resolution and taking other appropriate action in addition to full compliance with current laws on parking.

B. When considered necessary and desirable by both the City and the State, the City shall pass and enforce an ordinance or resolution providing for one-way traffic on the frontage roads except as may be otherwise agreed to by separate agreements with the State.

C. Secure the approval of the State before any utility installation, repair, removal or adjustment is undertaken, crossing over or under the highway facility or entering the right-of-way. In the event of an emergency, it being evident that immediate action is necessary for protection of the public and to minimize property damage and loss of investment, the City, without the necessity of approval by the State, may at its own responsibility and risk make necessary emergency utility repairs, notifying the State of this action as soon as practical.

D. Pass necessary ordinances or resolutions and retain responsibility for enforcing the control of access to an expressway/freeway facility.

E. Sweep and otherwise clean the pavement other than the traveled surface and shoulders, including underneath grade separation structures. This includes cleaning and removing litter, trash, discarded personal property, unauthorized temporary shelters, or any other unauthorized item.

F. Mow and clean up litter between the right-of-way line and the outermost curb or crown line of the frontage roads, including drainage facilities in this area.

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G. Install and maintain all parking restriction signs, pedestrian crosswalks (except as provided by Art. II.5), and parking stripes when agreed to by the State in writing.

H. Signing and marking of intersecting city streets to State highways shall be the full responsibility of the City (except as provided by Art. II.5).

I. Retain all functions and responsibilities for maintenance and operations which are not specifically described as the responsibility of the State. State maintenance of drainage facilities within the right-of-way does not relieve the City of its responsibility for drainage of the State highway facility outside of the right-of-way but within its corporate limits except where participation by the State is specifically covered in a separate agreement between the City and the State.

ARTICLE V. TERMINATION

1. All obligations of the State to maintain and operate a State highway covered by this agreement shall terminate if and when such highway ceases to be designated as part of the State highway system.

2. Should either party fail to properly fulfill its obligations under this Agreement, the other party may terminate this agreement upon 30 days written notice.

3. Upon termination, all maintenance and operation duties on non-controlled access State highways shall revert to City responsibilities, except that the State shall retain all maintenance and operation responsibilities on controlled access State highways.

City of Diboll	**State of Texas**
Signature	TxDOT District Engineer
Trey Wilkerson, Mayor	Kelly O. Morris, P.E.
Name	Name
Mayor of Diboll	
Title	
Date	Date

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EXHIBIT A
MUNICIPAL MAINTENANCE AGREEMENT

NON-CONTROLLED ACCESS HIGHWAYS
WITHIN THE CORPORATE LIMITS
OF THE CITY OF **DIBOLL**

STATE MAINTAINED HIGHWAY ROUTES

1. U.S. HIGHWAY 59
2. LOOP 210
3. FARM TO MARKET ROAD 1818
4. FARM TO MARKET ROAD 2497

CITY MAINTAINED HIGHWAY ROUTES

NONE

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EXHIBIT B

CONTROLLED ACCESS HIGHWAYS WITHIN THE CORPORATE LIMITS OF **DIBOLL**

N/A

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EXHIBIT D
SAFETY LIGHTING SYSTEMS WITHIN THE
CORPORATE LIMITS OF **DIBOLL**

1. See attached agreement for Safety Lighting Systems.

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DIST
1 DPD
DCE
3 PLAN
4 DSGN REH
ROW
6 TRAF
LAB
PAO
5 ACCT
IR
SC
SHOP
WHSE
AUTO
CONST
MAINT
PRMT
SEC

SEE
HMDL
AHS
FILE

December 14, 1993

The Honorable James P. Simms
Mayor, City of Diboll
P. O. Drawer E
Diboll, Texas 75941

Subject: Agreement for Lighting System
US Highway 59
Diboll, Angelina County

Dear Mayor Simms:

Attached, please find a fully executed copy of the agreement covering the lighting system proposed for US Highway 59 from Borden Street to Office Street.

If you have any questions, please contact me at 409\633-4336.

Sincerely,

Herbert Bickley, P.E.
Traffic Operations Engineer
Lufkin District

HEB:as

cc: Cheryl Flood, P.E., Area Engineer

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AGREEMENT FOR CONSTRUCTION, MAINTENANCE AND OPERATION OF CONTINUOUS HIGHWAY ILLUMINATION SYSTEMS WITHIN MUNICIPALITIES (100% Blanket)

STATE OF TEXAS §

COUNTY OF TRAVIS §

This AGREEMENT dated this 15th. day of November, 1993, by and between the State of Texas, hereinafter referred to as the "State," party of the first part, acting by and through the Texas Department of Transportation, and the City of Diboll, Angelina County, Texas, acting by and through its duly authorized officers under an ordinance or resolution passed the 15th day of November, 1993, hereinafter called the "City," party of the second part, is made to become effective when fully executed by both parties.

W I T N E S S E T H

WHEREAS, the City has requested the State to contribute financial aid in the construction, maintenance and operation of a highway illumination system on freeways and expressways as defined in Highway Commission Minute Order 82420. Within the City, said illumination system hereinafter referred to as the "illumination system" is to consist of continuous lighting to be built in sections as financed and designated by the Texas Transportation Commission; and

WHEREAS, the Executive Director, acting for and in behalf of the Texas Transportation Commission, has made it known to the City that the State will construct said highway illumination system, conditioned that the City, as provided in Highway Commission Minute Order No. 82420 and Article 6673b, Vernon's Texas Civil Statutes, will maintain and operate said illumination system.

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A G R E E M E N T

NOW, therefore, in consideration of the premises and of the mutual covenants and agreements of the parties hereto to be by them respectively kept and performed as hereinafter set forth, it is agreed as follows:

1. CONSTRUCTION RESPONSIBILITIES

a. The State will prepare or provide for the plans and specifications, advertise for bids, let the construction contract, or otherwise provide for the construction, and will supervise construction, reconstruction or betterment work as required by said plans and specifications. As a project is developed to construction stage, either as a unit or in increments, the State will submit plans and specifications of the proposed work to the City and will secure the City's consent to construct the lighting system prior to awarding the contract; said City consent to be signified by the signatures of duly authorized City officers in the spaces provided on the title sheet of plans containing the following notation:

"Attachment No._____ to special AGREEMENT FOR CONSTRUCTION, MAINTENANCE AND OPERATION OF CONTINUOUS HIGHWAY ILLUMINATION SYSTEM WITHIN MUNICIPALITIES, dated _____.

The City-State construction, maintenance and operation responsibilities shall be as heretofore agreed to, accepted, and specified in the Agreement to which these plans are made a part."

b. All costs of constructing the illumination system will be borne by the State, and the illumination system will remain the property of the State.

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2. MAINTENANCE AND OPERATION RESPONSIBILITIES

a. The City hereby agrees to furnish at its expense the electrical energy required for proper operation of the illumination system, such electrical energy to be provided at points on the illumination system as designated by the State. The City further agrees to maintain and operate the illumination system in an efficient and sightly condition, including the furnishing of all equipment and labor and making any replacements which may become necessary, without cost to the State.

b. The City will assume maintenance and operation on a date to correspond with the date construction of the illumination system is completed and accepted by the State. The State will provide written notification to the City of such acceptance. The City hereby agrees to furnish at its expense the electrical energy consumed by the system during the period of trial operation prior to acceptance by the State. If the illumination system is constructed by sections, this provision shall apply to each such separately constructed section.

c. The City will obtain approval of the Executive Director before making any major changes in the design and/or operation of the illumination system as designed and constructed by the State or before the removal of any part of the installation except for the purpose of replacement where identical or accepted equivalent equipment to that originally installed is used.

3. GENERAL

a. This Agreement shall remain in force for a period of two years from the date that maintenance and operation responsibilities are first assumed by the City and shall be automatically renewed for two-year periods unless modified by mutual agreement of both parties.

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b. The State will not incur any financial obligation to the City as a result of this Agreement.

c. This Agreement may be terminated sixty (60) days after the filing of a written notice by either party of a desire for cancellation. The State reserves the right to remove the illumination system upon cancellation of the Agreement.

d. If, at any time, the City does not maintain and operate the illumination system in a satisfactory manner, the State reserves the right to either arrange for maintenance at the expense of the City or to remove the illumination system. Should the illumination system be removed due to lack of maintenance, the City hereby agrees to reimburse the State for the cost of removal.

e. Should disputes arise as to the parties' obligations under this Agreement, the State's decision shall be final and binding.

f. The City shall comply with all federal, state, and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any court, or administrative bodies or tribunals in any matter affecting the performance of this Agreement.

g. Changes in time frame, character, cost or obligations authorized herein shall be enacted by written amendment. Any amendment to this Agreement must be executed by both parties within the contract period.

h. This Agreement shall bind, and shall be for the sole and exclusive benefit of the respective parties and their legal successors. The City shall not assign or transfer its interest in this Agreement without written consent of the State.

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i. In case any one or more of the provisions contained in this Agreement shall, for any reason, be held invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never be contained herein.

j. This Agreement constitutes the sole and only agreement for lighting at the location described herein of the parties hereto and supersedes any prior understandings or written or oral agreement between the parties respecting the within subject matter.

4. INDEMNIFICATION

To the extent permitted by law, the City indemnify and save harmless the State, its agents or employees, from all suits, actions or claims and from all liability and damages for any and all injuries or damages sustained by any person or property in consequence of any neglect in the performance, or failure of performance of the City, its agents and employees under this Agreement.

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IN WITNESS WHEREOF, the parties have thereunto affixed their signatures, The City of Diboll on the 15th day of November, 19 93, and the Texas Department of Transportation on the 7th day of December, 1993.

ATTEST:

CITY OF Diboll

BY: James P. Lemin

Mayor

(Title of Signing Official)

THE STATE OF TEXAS

Certified as being executed for the purpose and effect of activating and/or carrying out the orders, established policies, or work programs heretofore approved and authorized by the Texas Transportation Commission under the authority of Minute Order 100002.

APPROVED:

By: Gary Trietsch, P.E.

Director, Traffic Operations Division

DATE: 12/2/93

Form 1074
11-91

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City of Diboll Volunteer Fire Department

October 2023 Council Report

Oct 3

- Pledge
- Incident Reports
- Business Meeting
- Run Trucks

  Firemen present (10)

Oct 10

- Pledge
- Incident Reports
- Training on Fire blanket and equipment
- Run trucks
- Clean station

  Fireman present (9)

Oct 17

- Pledge
- Incident Reports
- Put hose back on 54
- Cleaned fire station

  Fireman present (9)

Oct 24

- Pledge
- Incident Reports
- Discussion on radios
- Clean station

  Fireman present (8)

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City of Diboll Volunteer Fire Department

October 2023 Emergency Incidents (20)

Oct 1, 2023 - 1452

- **Call # 2300000134**
  1818 @ Fm 844
  Grass/Brush fire 3-4 acres
  Out of City
  Trucks 56, 63
  Diboll Fire personnel responded (7)
  7814, 7821, 7822, 7825, 7827, 7835, 7836

Oct 1, 2023 - 2119

- **Call # 2300000135**
  1502 S. First St
  Gas leak
  In City
  Trucks 54, 55
  Diboll Fire personnel responded (3)
  7822, 7827, 7835

Oct 5, 2023 - 2310

- **Call # 2300000136**
  NB 59 @ Diboll depot
  Transformer fire
  In City
  Trucks 54
  Diboll Fire personnel responded (2)
  7810, 7822

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City of Diboll Volunteer Fire Department

Oct 6, 2023 - 0057

- **Call # 2300000137**
  8665 US Hwy 59
  Transformer fire
  Out of City
  Trucks N/A
  Diboll Fire personnel responded (1)
  7810

Oct 6, 2023 – 0422

- **Call # 2300000138**
  First Assembly of god
  Transformer pole on fire
  Out of City
  Trucks 54
  Diboll Fire personnel responded (2)
  7822, 7836

Oct 6, 2023 - 1744

- **Call # 2300000139**
  1818 & Danny vines rd
  Fire smoldering
  Out of city
  Trucks 58
  Diboll Fire personnel responded (5)
  7814, 7821, 7825, 7827, 7835

Oct 7, 2023 - 1556

- **Call # 00000140**
  601 Dennis
  Fire alarm
  In City
  Trucks N/A
  Diboll Fire personnel responded (6)
  7814, 7822, 7825, 7827, 7835, 7836

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City of Diboll Volunteer Fire Department

Oct 7, 2023 - 2226

- **Call # 00000141**
  Dale / Hall st
  10/50 pole vs vehicle
  In City
  Trucks 55, 56
  Diboll Fire personnel responded (5)
  7810, 7814, 7822, 7835, 7836

Oct 8, 2023 - 0806

- **Call # 00000142**
  Atlas Roofing
  Fire alarm
  In City
  Trucks 54
  Diboll Fire personnel responded (5)
  7814, 7822, 7825, 7827, 7836

Oct 8, 2023 - 1143

- **Call # 00000143**
  59S @ Thompson
  10/50 three vehicle – extended call
  In City
  Trucks 54
  Diboll Fire personnel responded (4)
  7814, 7822, 7827, 7835

Oct 12, 2023 - 1936

- **Call # 00000144**
  221 N Temple Dr
  Gas Smell in store
  In City
  Trucks 54
  Diboll Fire personnel responded (6)
  7814,7819, 7822, 7823, 7835, 7836

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City of Diboll Volunteer Fire Department

Oct 16, 2023 - 2006

- **Call # 2300000145**
  13225 US HWY 59 South
  10/50
  Out of city
  Trucks 54
  Diboll Fire personnel responded (2)
  7822, 7836

Oct 21, 2023 - 1238

- **Call # 2300000125**
  1818 @ Buttermilk
  10/50 one vehicle
  Out of city
  Trucks 54
  Diboll Fire personnel responded (5)
  7801, 7808, 7822, 7825, 7835

Oct 21, 2023 - 1324

- **Call # 2300000147**
  Pine valley race track
  Car fire
  Out of city
  Trucks 54
  Diboll Fire personnel responded (5)
  7801, 7808, 7822, 7825, 7835

Oct 21, 2023 - 1511

- **Call # 2300000148**
  59 @ weigh station
  Brush fire
  Out of city
  Trucks 54, 56, 58
  Diboll Fire personnel responded (5)
  7801, 7808, 7814, 7822, 7825

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City of Diboll Volunteer Fire Department

Oct 26, 2023 - 1852

- **Call # 2300000149**
  59S @ Jack in box
  10/50 2 vehicle
  In city
  Trucks 54, 57
  Diboll Fire personnel responded (7)
  7805, 7814, 7819, 7822, 7827, 7835, 7836

Oct 29, 2023 - 1709

- **Call # 2300000150**
  159 fm 2497
  Control burn
  Out of city
  Trucks 54, 55
  Diboll Fire personnel responded (6)
  7814, 7819, 7822, 7825, 7827, 7829

Oct 30, 2023 - 1845

- **Call # 2300000151**
  1818 Dead man curve
  10/50 truck in ditch
  Out of city
  Trucks 54, 58
  Diboll Fire personnel responded (4)
  7814, 7822, 7825, 7827,

Oct 30, 2023 - 1653

- **Call # 2300000152**
  2312 Morris RD
  Smoke in house
  Out of city
  Trucks 54
  Diboll Fire personnel responded (9)
  7801, 7805, 7810, 7814, 7822, 7825, 7827, 7835, 7836

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City of Diboll Volunteer Fire Department

Oct 31, 2023 - 1102

- **Call # 2300000153**
  59S @Airport Blvd
  10/50 18 wheeler
  Out of city
  Trucks 54
  Diboll Fire personnel responded (3)
  7822, 7825, 7827

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Diboll Police Department

Monthly DEPT. STATS

October 2023

CALLS FOR SERVICE	213
INCIDENT REPORTS	18
CRASH REPORTS	5
EXTRA PATROL/PATROL REQUESTS	145
TRAFFIC STOPS	240
TOTAL ARRESTS	6
• MISD. ARREST	5
• FELONY ARREST	1

400 Kenley · P.O. Box 340 · Diboll, Texas 75941 · (936) 829-5586 · Fax (936) 829-5436 · nwilliams@cityofdiboll.com

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Public Works Director Project Status Report – November 2023

UCRM-2 SCADA Upgrades: SCADA procurement underway. Some items face very long lead times. Scada procurement and remote programming started. The control panels have a six-month lead time of production. This will put the Scada installation of hardware around 6/10/2023. Scada elevated storage tank hardware scheduled for late January. Scada contractor will be making site visits over the next few weeks. Scope review meeting scheduled at WWTP on 2/15 at 1:30 PM. The scope review meeting went very well. We discussed automated process control based on defined set-points. We then discussed programming to perform certain control decisions based on the parameters received from connected sensors on our equipment. Control functions include turning power on or off, increasing or decreasing speed and flow, raising, or lowering levels in tanks. Flowmeters and data loggers are installed in strategic locations to send data to remote terminal units, then send their collected data to the treatment plant operators. With this data, the operators have an opportunity to see problems like leaks, overflows, or chemical imbalance. Access to up-to-date information on these potential problems gives water operations a chance to fix these issues in advance, reducing downtime. Scada ongoing. Radio tower schedule below.

1 WWTP* 100ft Tower Install Radios & Antennas 22-Mar, Duration 2 days.
2 OEST Install Radios & Sector Antennas on tower rails 24-Mar, Duration 2 days.
3 North Pump Station Install Radio & Antenna on existing 60 ft tower 27-Mar, Duration 1 days.
4 NEST Install Radio & Antenna on tower rails 6-Apr, Duration 2 days.
5 Well 1 Install 20ft tower extension, Radio and Antenna 28-Mar, Duration 1 days.
6 Well 2 Install 20ft tower extension, Radio and Antenna 29-Mar, Duration 1 days.
7 Well 3 Install 20ft tower extension, Radio and Antenna 30-Mar, Duration 1 days.
8 Well 4 Install 20ft tower extension, Radio and Antenna 31-Mar, Duration 1 days.
9 Well 5 Install new 60ft tower, Radio and Antenna 22-Mar, Duration 10 days.
10 Prison LS Install Radio & Antenna on Existing tower 3-Apr, Duration 2 days.
11 Lynn LS Install new 40ft tower, Radio and Antenna 23-Mar, Duration 10 days.
12 Neil Pickett LS Install Radio & Antenna on Existing tower 4-Apr, Duration 2 days.
13 AS Davis LS Install Radio & Antenna on Existing tower 5-Apr, Duration 2 days.
14 Lumberjack LS Install new 40ft tower, Radio and Antenna 23-Mar, Duration 10 days.

Radio tower and equipment installation 80% through 4/7 – has been delayed due to rain. Plan to resume 4/10 and complete installation, radio programming, and testing by 4/14 weather permitting. Radio/Network Items and radio towers all received and dispatched to site. Procurement for all Control Panels ongoing, expected completion 4/30. Assembly of panels planned 4/17 start staging. Scada-work was ongoing this week at lift stations. Hardware installations and cutover to temporary control panels. New control panel installation at lift stations completed 7/5. Weather stations to be installed this week. Final testing to insure they are working correctly. Work on water well SCADA to begin 7/10.

7/31- 8/4 Reconfigure Radio network with new IPS. Will be replacing Water wells 3, 1, 5 and cut over. 8/7 – 8/11 Will be replacing Water wells 4, and NPS and possibly NEST. Also, will be working at the WWTP to trace and label wiring in preparation for the Panel changeout. 8/14 – 8/18 Install Well 2

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panel and Convert OEST to new panel. Continue wire identification and Start process of WTP panel replacement and RIO.

We started to experience communication failures at our well sites on the new SCADA network. This caused a delay of the installation until we were able to diagnose the problem. Our techs boosted our signal strength and coded reboot protocol into the programing. This seems to have fixed the problem. Installation at well 1,5 and old elevated resumed 9/7/2023

Well 1 and 5 SCADA installation completed. Old elevated tower installation ongoing.

SCADA Panel:

The SCADA PLC is installed, wired up, and powered up. Its program has been tested and uploaded. It is communicating with the OEST intermediate PLC. Establish comms with Chlorine PLC loop testing. HMI is installed and its application loaded. The new chlorine analyzer has been installed and is functioning. We found the level GST sensor to be malfunctioning. Initially, we noted some blockage in the plumbing and cleared it out however, the sensor function was intermittent. We tested this by installing another temporary transmitter to the auxiliary line and measuring both readings. We were able to procure another sensor through Schneider Electric today and had it couriered to Diboll and were able to replace the malfunctioning sensor as it is imperative for the system to function as designed. Well 2 is going offline for about 2 days as we work on this cutover process after previously making sure that NPS was performing as expected and everyone involved agreed. It's a crucial step in keeping things running smoothly, but we're aware it might cause some ripples in the regular functionality of the WWTP.

Well 2 panel installs have been completed on 10/19/2023. Turned off well 2 and related wells 3 & 4 feeding into the Old GST.

Testing all the IO to determine functionality. We found we couldn't function pump 3 from the control panel. Well 2 depth measurement was not operational. Chemical pump logic was found to be disabled for adjustment according to aggregate flow from wells 2,3,4. Only one chemical pump is operational, however the sensor wire is cut so it cannot be controlled. This was probably due to unreliability and/or well flow meters going out of service and/or unreliability of controlling pump strokes. Pump 1 and pump 3 flowmeters have water ingress and are corroded – non-operational. Removed the old Well 2 panel and installed the new panel backplane. Started the process of completing all the wiring. Spent a considerable amount of time troubleshooting pump 3 on/off command, this has been corrected and pump 3 is now operational from PLC and SCADA. Replaced the level transmitter on well 2 and now water depth reading from well 2 is available. Completed and organized wiring on the new panel. PLC program was installed and tested. Local HMI application was installed and tested. SCADA operation was tested, and status checks completed. Wells were tested in auto mode by forcing sequences. Pumps were tested in auto mode by forcing sequences. Added additional logic to disable chemical pumps at a level above 3 mg/l and reenable at 1mg/l, this will prevent excessive chlorination of the GST in case one of the wells are out of service. The setpoints tags are also made available to be included in the new SCADA implementation.

Remaining items:

Chemical pump remains flashing on SCADA, however it was tested to physically turn on when needed – need to trouble shoot but we may need to access Wonderware back end.

All cycles need to run in Auto mode (OEST Demand and GST Demand), well calls GST level setpoints, this will be monitored over the next few days as the GST and OEST systems are switched to Alternate or GST only.

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Need input to calibrate the scale for the well level sensor.

Wiring the HMI

We found a fill valve in the vault outside of the OEST compound. There is wiring connected to it but it does not show on the WW SCADA nor is it controlled by the PLC. We will investigate the wiring further and discuss functionality with the city before wiring it back into the new panel.

Estimated completion date of 12/1/23.
Status: 90% Complete

UCRM-5 Water Meter AMI: Neptune AMI Meter System

Timeline has been moved back to March of 2023 due to delay in meter production. Meter boxes and lids have been received at the warehouse. We have started receiving shipments of antennas for the meters. PSI will have proofs of the mailers and door hangers ready for review on 2/8/2023. Conex container delivered and prepped for continued receiving of meters and antennas. Door tags and mailer proofs were delayed and expected to be available for review by the end of March. Expected meter delivery dates on chart below.

Door tags and mailers proof is ongoing. The Neptune Customer portal is new, and PSI is having to develop that marketing material for the door tags. Meters trickling in. Looks like all the endpoints have been delivered. 5/8x3/4 meters still tracking first week of June.

Description	Part Number	Quantity	Expected Delivery Date
R900 CELL PIT NICOR 6'	.13966-600	70.00	1/13/2023
11/2 X 13 ULTRASONIC	EU2A1G1SG71	12.00	1/13/2023
2 X 17 ULTRASONIC	EU2E1G1SG71	41.00	1/13/2023
3 FLG 17 LEN ULTRA/MACH	EU3B1G1SG72	1.00	1/13/2023
4 FLG 14 LEN ULTRA/MACH	EU3C1G1SG72	9.00	1/13/2023
8 FLG 20 LEN ULTRA/MACH	EU4A1G1SG72	1.00	1/13/2023
R900 CELL PIT NICOR 6'	.13966-600	50.00	1/13/2023
6 FLG 18 LEN ULTRA/MACH	EU3E1G1SG73	6.00	1/13/2023
R900 CELL PIT NICOR 6'	.13966-600	20.00	4/28/2023
1 ULTRASONIC	EU1F1G1SG71	20.00	4/28/2023
R900 CELL PIT NICOR 6'	.13966-600	1373.00	6/9/2023
5/8X3/4 ULTRASONIC	EU1B1G1SG71	1373.00	6/9/2023

Door tags and mailers proof is ongoing. The Neptune Customer portal is new, and they having to develop that marketing material for the door tags. 5/8x3/4 meters still tracking first week of June.

5/8x3/4 meters are at Core and Main in Lufkin. Mailer and Door Tag proofs have been provided for review next week. With delivery set for mid-June. Soft start for meter installs next week, likely mid-week. Door tags and mailers have been approved. They will be distributed to the first group of residents to receive new meters. Soft start scheduled for 7/13. Start was delayed due to a programing issue with Neptune and our system software. We are looking at a start date of August 16,2023.

Meters were started installing on 8-28-2003. 474 meters have been installed as of 9/7/2003. The installers are moving fast, and we expect to be completed by the end of the month.

Out of 1523 total meters 1428 meters have been installed. City crews are completing the skip list and helping find all meters that were not locatable. Many are idle accounts that are no longer in use. We have 13 large meters to install. All meters and fixtures will have to be replumbed.

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1453 total meters changed. Crews will be back on site to finish remaining meters 12/15/2023.

Estimated completion date of 1-15-2023.
Status: 90% Complete
WWTP/TWBD Project

We are still working on the environmental clearance with TWDB. KSA is working on map exhibits and some other documents for the environmental study and should have that to them this week along with the engineering report. The engineering report will be submitted to TWDB by 12/8/2022. This will contain certain information/exhibits that are required for the environmental review to move forward at TWDB. We plan to begin the preliminary design phase (construction plans and specifications) in January. This will run concurrently with TWDB review of the engineering report and environmental to speed up the schedule. The engineering report and environmental documents are under review by TWDB. I do not know what their current backlog is but will be reaching out to them for an update. I would expect to begin preparing design plans/specifications in March. The project is under review by TWDB staff. They have the Engineering Feasibility Report and the environmental documents. These reviews run concurrently, but the environmental must be approved before the engineering report can be approved. TWDB requested some supplemental environmental information that was submitted at the end of January. Including the 30-day public comment period, I would expect to have environmental approval by the end of April. This is based upon my last conversation with our environmental reviewer. The engineering report approval will follow shortly thereafter. The TWDB is still reviewing the engineering report on the WWTP project. Based on the email below, KSA should have comments by the end of next week. They should know more about the environmental status early next week.

Good morning Mr. Hays,

I had started to review the EFR but had to prioritize a few other deadlines so I will need to get back to that review and finish it. I plan to send you review comments or to let you know that the EFR satisfies TWDB requirements before the end of next week.

I know Gayla has a few environmental reviews that she is working on currently and one of those should be for the City of Diboll. I will have a meeting with her on this coming Monday to get an update then one of us will report back to you on the environmental status.

Please feel free to reach out to our team with any questions on this project or any others. I would also like to thank you for your patience with us as we work through our heavy workloads.

Thanks,
Cody

KSA have some minor comments to respond to on the engineering report. They have asked for a detailed cost estimate and a statement indicating how we will address any budgetary constraints. Danny's plan for that statement is to indicate that the City will decide between securing additional funding or prioritizing project components to remain within available construction funds. We still have not received any information regarding the environmental approval. The TWDB has all the information we need, and I believe that it is just going through the review and approval process. While things like engineering reports, plans, and specifications can be reviewed and approved by the project team, environmental items go through additional layers of approval as well as a public comment process. We are checking in with them routinely on the environmental but have not yet received a response. We are still awaiting the environmental approval that will allow us to move forward. TWDB is significantly backlogged on environmental reviews. I will be checking in with them next week. The TWDB is going

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over the engineering plans now. We are waiting on environmental to be processed. TWDB is still backlogged.

We should be receiving approval within the next couple of weeks. Danny will be starting his design team this week on the plans and specifications in advance of that approval.

Environmental approval is working through TWDB management. Once we receive the language for the public notice we can publish and submit proof of publication for final environmental and engineering report approval.

We received the language for the environmental public notice on the WWTP project and will be getting it into the week of 10/2/2023 newspaper and we are proceeding with our design phase.

We are progressing with preparation of plans and specifications.

Estimated completion date of 6/1/2024.
Status: 25% Complete

Neil Pickett Drive Sanitary Sewer Line Replacement

The sewer collection system that serves the residents on Neil Pickett Drive is made up of old, vitrified clay tile pipe and brick manholes. This system has outlived is useful life and is the result of frequent maintenance issues and infiltration an inflow problem. Construction shall replace sewer lines with approximately 1500 linear feet of new eight-inch sewer pipe, three (3) four feet (4') diameter manholes, and all associated appurtenances. Site visit and plan overview held on 2/2/2023.
KSA will be preparing our engineering agreement for council approval at the July meeting.

Bob Thurber with KSA said they are waiting for the geotechnical report for this area, due to boring that will be done during this project. Once they have the report, the onsite work should begin.

Preliminary design is complete. Crews have completed the boring for core samples and we are waiting on the geotechnical report to complete the field design since it involves the recommended pavement section.

We are preparing the final construction agreement. TDA has recently issued a new implementation manual, so we are incorporating any changes required.

Bob has sent the award recommendation letter to Jason that recommends award of contract to Duplichain Contractors. It should be on the agenda for the 14th council meeting for the council to award the contract.

Estimated completion date TBD.
Status: 5% complete

ARPA Project

Plans on the Lumberjack Drive are ready for review. Meeting with KSA 11-10-2022 to complete the preliminary design phase. We found the last easement/ROW document and have confirmed a complete ROW from the existing Lumberjack Drive to the TxDOT bypass. With this final ROW we are making one alignment change to avoid a road crossing within the TxDOT ROW and should be complete by 12/16/2023. Once we have the final plans, we can submit them to TxDOT for permit approval. We have received the required ARPA contract provisions from Grant Works and are incorporating it into our contract documents. Our estimate for completion of all plans, contract, specifications, and permitting is 1/1/2023. We are currently reviewing the sample construction contract sent to us by Grant

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Works. It is unlike anything we have seen from them before. We are reviewing it against more standard construction contracts we use and/or have seen in our industry. This is high on the priority list and I'm targeting to complete the review by 2/10/23. Danny from KSA will be putting together the final construction contract documents this week. He anticipates advertising for bids within the next couple of weeks. KSA is working with grant works to sort out bid advertisement requirements.

We have not heard from Grant Works regarding revised language on the Lumberjack Dr. Waterline bid advertisement. Danny has been communicating with Jason on this and we are proceeding with the advertisement beginning this Friday 5/5/2023 in the Lufkin Daily News.

Danny is updating the contract documents for transmittal to Grant Works per the various discussions held. I anticipate that transmittal to occur this week. We will set the schedule for re-bidding the project once Grant Works completes their review. Grant Works is currently reviewing the construction contract. At this time Danny stated there had been no return information from Grant Works. Grant Works is reviewing the construction contract.

Bid opening scheduled for Tuesday the 12th at 2:30 pm. We are currently corresponding with TxDOT for the utility permit.

We are ready for the council to make an award for the construction contract.

We are preparing construction contracts for execution by Terry Black.

Estimated completion date of 12/1/2024.
Status: 30% Complete

Department Projects

#18 Golf Course Bridge

The water line has started leaking in another spot. Repairs were delayed. Waiting on parts to replace a 1/12 sprinkler valve on the front nine pump house. Repairs to bridge scheduled. Planning to install sprinkler valve 12/13/2023. Sprinkler valve was received and installation complete. Bridge crossing repairs were delayed due to weather. Due to weather and other project prioritization we have moved the completion date of this project. The water well on #18 has developed another leak. We plan to completely replace 200ft of the supply line from the well head before bridge crossing repairs are made.

We now have 2 bridges that need to be replaced on the golf course. #18 and #12. We are sourcing quotes now.

Estimated completion date of 12-15-2023.
Status: 65%Complete

Repaint Park Bridges

We will be repainting the four bridges in Old Orchard Park. Two of the bridges will require us to remove all the rust before painting will begin. We have started sourcing materials. Rust remover has

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been delivered. The parks department will be working on the bridges throughout the month as the weather permits. We will resume painting the bridges once the baseball complex project is completed.

Estimated completion date of 6/30/2024.
Status: 15% complete

Floating Food Dispensers and Benches

We are ordering two new park benches to replace those past the point of repair. We are also adding floating food dispensers at the fishing pier will provide another opportunity for all to enjoy the park. The floating food will be good for fish, ducks, and geese. The benches and food disperser will be ordered in next year's funding cycle.

Estimated completion date of 3/12/2024.
Status: 5% Complete

Water Hydrant Replacement

The fire hydrant in the field by JR'S was damaged in a wreck last year. We were just made aware that it was missing. We will locate the location and order a new one to be installed.

The hydrate located in front of the baseball complex developed a leak. We were able to shut the hydrant off and black bag it util parts are sourced and repairs ate made.

Estimated completion date 12/30/2023.
Status: 10% complete

Street Overlay Project

We are working with the county to help us with our street overlay program. We will be overlaying A Street and Birdsong Street. If enough funds are available, we will also add Hackberry Street. We are currently of the County's Schedule for the last week in September. This could change depending on the completion of their ongoing projects. We will begin to blade level and patch these streets starting in September before we start to overlay.

We have begun blade level up on A street. The county will be here 9/25/2003 to begin the overlay process.

The city has completed the blade level up and patching on Birdsong. The county contacted me on 9-26-2023 and put the project on hold. They are having some issues with the interlocal agreement and their approval process. This should be resolved at the next commissioner's court.

Completion date TBD
Status 25% complete

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Lead and Copper Water System Inventory

The new Federal Lead and Copper Rule Revisions (LCRR). While the effective date of the new LCRR is December 16th, 2021, the date water systems are expected to comply is not until October 16th, 2024. This all came down from the EPA. The EPA is doing something called Lead and Copper Rule Improvements (LCRI). It appears this will encompass the strengthening of rules such as the sampling requirements, action and trigger levels, public notice and education, and numerous other aspects of the rule. The big emphasis has been on developing a Lead Service Line Inventory (LSLI), both public and private side service lines. The EPA goal is to "get the lead out" so this inventory list will have to identify all the material, whether PVC, copper, lead, etc.

Inventories must include the following:

All service lines (public and private) are connected to the public water distribution system.

Categorization of each service line, or portion of the service line where ownership is split.

The four categories for service lines in the Inventory are:

"Lead" where the service line is made of lead.

"Galvanized Requiring Replacement" where a galvanized service line is or was at any time downstream of a lead service line or is currently downstream of a "Lead Status Unknown" service line. If the water system is unable to demonstrate that the galvanized service line was never downstream of a lead service line, it must presume there was an upstream lead service line.

"Non-lead" where the service line is determined through an evidence-based record, method, or technique not to be lead or galvanized requiring replacement. The water system may classify the actual material of the service line (i.e., plastic or copper) as an alternative to classifying it as "non-lead."

"Lead Status Unknown" where the service line material is not known to be lead, galvanized requiring replacement, or a non-lead service line, such as where there is no documented evidence supporting material classification.

Completion date of 1/31/24
Status 10% Complete

Field 4 Renovation

The parks department will be excavating field 4 infield. We will replace the grass with select fill and infield conditioner. We will extend the infield radius to allow for larger/multiple base path configurations. We will remove all grass and replace it with around 16 loads of sandy clay mix. We will spread to grade the removed dirt to the outfield in the low areas. This part of the field has held water for some time. The new pitcher mound will be ordered and installed. All new bases anchors/home plate.

We have started excavating and removing grass from the infield. Delivery of sandy clay mix scheduled for week of 10/2/23

We have spread and leveled to grade 60/40 clay mix on field 4. 6 loads of sand have been delivered for outfield leveling. Top dressing of infield scheduled for 11/13. Pitcher's mound has been delivered. We ordered 10 porous batters box mats to be installed on field 2 and 4. We plan to have this complete before the next tournament on 11-18-2023

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Estimated completion date of 3/20/2024.
Status: 0% complete

Golf Course Front 9 Restrooms

The septic system for this facility needs some repairs. We will pump out the septic tank and replace 200 ft of the field drainage line. Our inspection camera has been sent in for repairs. We had a contractor come in to tv and locate the main line. We were able to trace out the line about 60ft. We have a pump truck scheduled to pump out the system so we can further inspect for repairs.

Estimated completion date of 11/31/2023
Status 10% Complete

Storm Debris Clean up and Repairs.

On 8/25/2003 we had severe weather pass through Diboll. This caused 9 down trees in the park and 1 on North Hendricks. The rotary pavilion and swing set were damaged as well. Public works crews have removed all downed debris and are continuing to clear stumps and level out the areas. We are gathering quotes for the damaged buildings and equipment.

Estimated completion date of 11/15/2003
Status 80% complete

Ditch excavation and culvert replacement:

Cozy Circle - Removal of 6 culverts and re-set to grade. Excavate 410 feet of ditch line.

OC Scott and Lynn- Benita Duffield asked me to investigate the drainage issue at this location. It appears that Lynn St. catches all the drainage from Ash St. and the housing authority. I suggest that we cut a ditch behind the houses on Lynn St. and try to divert the drainage toward Maynard.

Bordan and North First- We will be excavating approximately 450ft of dich line that has silted in. This ditch line primarily serves as drainage for the detention pond at Atlas Roofing. We will also be repairing the catch basin at the intersection of Bordan and N First.

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Work Order Report

9/7/2023 –10/2/2023

Service Order #	Service Address	Job Date	Completion Date	Job Code	Job Type	Status	Staff	Group	Account Number	Last Edited User	Last Edited Date
SO0003041	213 HAMNER	11/8/2023	11/8/2023	Misc	Miscellaneous	Completed		Public Works	01-000708-13	JMosley	11/8/2023 14:54
SO0003043	NEIL PICKETT/PINEVALLEY FIRE HYDRANT	11/8/2023	11/8/2023	Reinstate	Reinstate	Completed	WATER	Public Works	99-001789-00	JMosley	11/8/2023 12:51
SO0003044	1411 RYAN CHAPEL RD	11/8/2023		Reinstate	Reinstate	Open	WATER	Public Works	02-000457-13	ICaffery	11/8/2023 16:22
SO0003034	207 COSEY CIR	11/7/2023		Misc	Miscellaneous	Open		Public Works	03-000667-00	KStewart	11/7/2023 10:00
SO0003035	113 FM 1818	11/7/2023		Misc	Miscellaneous	Open		Public Works		ICaffery	11/8/2023 15:48
SO0003036	1210 CYPRESS	11/7/2023		Misc	Miscellaneous	Open		Public Works	03-000313-02	ICaffery	11/7/2023 13:29
SO0003037	709 BOOKER	11/7/2023	11/8/2023	Misc	Miscellaneous	Completed		Public Works	05-001399-01	JMosley	11/8/2023 14:59
SO0003038	202 STUBBLEFIELD	11/7/2023	11/7/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-000609-00	JMosley	11/7/2023 14:13
SO0003039	423 FROSTY LN	11/7/2023	11/7/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-001057-01	JMosley	11/7/2023 16:27
SO0003040	1110 LAWRENCE	11/7/2023	11/7/2023	Reinstate	Reinstate	Completed	WATER	Public Works	02-000234-03	JMosley	11/7/2023 16:40
SO0003025	711 NELSON	11/6/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	01-001415-02	ARomero	11/6/2023 7:42
SO0003027	411 HINES	11/6/2023	11/6/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-101042-00	ARomero	11/6/2023 7:49
SO0003028	312 S NEAL PICKETT	11/6/2023	11/7/2023	Connect	Connect	Completed	WATER	Public Works	03-101732-00	JMosley	11/7/2023 13:07
SO0003029	603 S TEMPLE	11/6/2023		Misc	Miscellaneous	Open		Public Works	05-001241-03	ICaffery	11/6/2023 10:50
SO0003030	1013 RED OAK LN	11/6/2023	11/8/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-100088-00	JMosley	11/8/2023 15:00
SO0003031	925 DENMAN	11/6/2023	11/7/2023	Misc	Miscellaneous	Completed		Public Works	02-001682-02	JMosley	11/7/2023 13:12
SO0003033	925 DENMAN	11/6/2023	11/7/2023	Misc	Miscellaneous	Completed		Public Works	02-001682-02	JMosley	11/7/2023 12:38
SO0003022	806 CYPRESS	11/3/2023	11/6/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-001513-02	JMosley	11/6/2023 15:18
SO0003013	206 RHONE	11/2/2023	11/2/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-000663-06	JMosley	11/2/2023 12:07
SO0003014	912 DOGWOOD RIDGE Dr	11/2/2023	11/2/2023	Misc	Miscellaneous	Completed		Public Works	02-001660-06	JMosley	11/2/2023 10:10

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SO0003015	101 W BORDEN	11/2/2023	11/2/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000072-00	JMosley	11/2/2023 14:36
SO0003017	700 ARRINGTON	11/2/2023	11/3/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	99-001327-01	JMosley	11/3/2023 8:53
SO0003018	1184 MAYNARD	11/2/2023	11/2/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000283-01	JMosley	11/2/2023 14:37
SO0003019	300 PARK BLDG	11/2/2023	11/3/2023	Misc	Miscellaneous	Completed		Public Works	02-000770-00	JMosley	11/3/2023 8:30
SO0003020	1007 HOLUBEC	11/2/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	02-000046-00	ARomero	11/2/2023 15:47
SO0003021	312 S NEAL PICKETT	11/2/2023	11/3/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works		ARomero	11/6/2023 9:40
SO0003010	1096 LAWRENCE	11/1/2023	11/1/2023	Service Action	Service Action	Completed	WATER	Public Works		ARomero	11/1/2023 15:30
SO0003011	1001 HOLUBEC	11/1/2023	11/1/2023	Service Action	Service Action	Completed	WATER	Public Works	02-101670-00	ARomero	11/1/2023 15:41
SO0003001	398 N HENDRICK	10/31/2023	11/1/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000936-00	JMosley	11/1/2023 13:11
SO0003002	300 PARK BLDG	10/31/2023	10/31/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000770-00	JMosley	10/31/2023 13:32
SO0003003	1108 CYPRESS	10/31/2023	11/1/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	99-000221-01	JMosley	11/1/2023 15:28
SO0003004	1001 HOLUBEC	10/31/2023	11/8/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-101670-00	JMosley	11/8/2023 14:56
SO0003006	103 OC SCOTT	10/31/2023	11/2/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000128-00	JMosley	11/2/2023 14:47
SO0003007	1000 OAK HOLW	10/31/2023	11/1/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000022-03	JMosley	11/1/2023 13:20
SO0003008	1113 LYNN	10/31/2023	10/31/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-000244-19	JMosley	10/31/2023 15:28
SO0001089	1001 HOLUBEC	10/31/2023	10/4/2023	Connect	Connect	Open	WATER	Public Works	02-101670-00	ARomero	10/30/2023 13:16
SO0002964	608 S TEMPLE	10/30/2023	10/30/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001293-01	ICaffery	11/7/2023 12:18
SO0002965	1113 LYNN	10/30/2023	10/30/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000244-19	ICaffery	11/7/2023 12:18
SO0002966	605 DEVEREAUX	10/30/2023	10/30/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-001259-02	ICaffery	11/7/2023 12:18
SO0002967	403 S FIRST	10/30/2023	10/30/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000979-14	ICaffery	11/7/2023 12:18
SO0002968	206 RHONE	10/30/2023	11/2/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000663-06	ICaffery	11/7/2023 12:18

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SO0002969	1411 RYAN CHAPEL RD	10/30/2023	11/7/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000457-13	JMosley	11/7/2023 12:57
SO0002970	1110 LAWRENCE	10/30/2023	11/7/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000234-03	JMosley	11/7/2023 13:04
SO0002971	3832 MOCKINGBIRD LN	10/30/2023	11/7/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000931-00	JMosley	11/7/2023 13:33
SO0002972	700 PINEWOOD	10/30/2023	10/31/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001336-04	ICaffery	11/7/2023 12:18
SO0002973	605 S TEMPLE	10/30/2023	10/31/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001267-04	ICaffery	11/7/2023 12:18
SO0002974	202 STUBBLEFIELD	10/30/2023	11/7/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000609-00	JMosley	11/7/2023 13:41
SO0002975	300 S NEAL PICKETT	10/30/2023	10/30/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000773-00	ICaffery	11/7/2023 12:18
SO0002976	606 DEVEREAUX	10/30/2023	11/6/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-001272-04	ICaffery	11/6/2023 14:51
SO0002977	101 FRANKENS	10/30/2023	10/30/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000063-01	ICaffery	11/7/2023 12:18
SO0002978	1001 MAYNARD	10/30/2023	11/7/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000025-01	JMosley	11/7/2023 14:06
SO0002979	310 BOX FACTORY	10/30/2023	11/7/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000889-06	JMosley	11/7/2023 13:53
SO0002980	1500 N HENDRICK C 2	10/30/2023	11/1/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000524-13	ICaffery	11/7/2023 12:18
SO0002981	1419 RYAN CHAPEL RD	10/30/2023	10/30/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000475-00	ICaffery	11/7/2023 12:18
SO0002982	103 PINE	10/30/2023	10/30/2023	Cutoff	Cutoff	Completed	WATER	Public Works	99-000129-03	ICaffery	11/7/2023 12:18
SO0002983	217 RHONE B	10/30/2023	11/6/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000720-00	ARomero	11/6/2023 7:35
SO0002984	806 CYPRESS	10/30/2023	10/30/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-001513-02	ICaffery	11/7/2023 12:18
SO0002985	705 BOOKER	10/30/2023	11/6/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001370-01	ARomero	11/6/2023 7:36
SO0002986	423 FROSTY LN	10/30/2023	11/7/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-001057-01	JMosley	11/7/2023 14:01
SO0002987	308 PINE	10/30/2023	11/7/2023	Cutoff	Cutoff	Completed	WATER	Public Works	99-000877-00	JMosley	11/7/2023 13:48
SO0002989	715 NELSON	10/30/2023	10/30/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001437-03	JMosley	10/30/2023 9:33
SO0002990	1013 RED OAK LN	10/30/2023	11/3/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-100088-00	JMosley	11/3/2023 8:57
SO0002991	300 DEER TRACE BLVD	10/30/2023	11/3/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	99-000761-04	JMosley	11/3/2023 8:55
SO0002992	1500 N HENDRICK C 2	10/30/2023	10/31/2023	Reinstate	Reinstate	Completed	WATER	Public Works	02-000524-13	JMosley	10/31/2023 14:57
SO0002993	608 S TEMPLE	10/30/2023	10/30/2023	Misc	Miscellaneous	Completed		Public Works	01-001293-01	JMosley	10/31/2023 10:07
SO0002994	103 PINE	10/30/2023	10/31/2023	Reinstate	Reinstate	Completed	WATER	Public Works	99-000129-03	JMosley	10/31/2023 14:34

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SO0002995	202 CHANDLER	10/30/2023	11/8/2023	Misc	Miscellaneous	Completed		Public Works	01-000596-00	JMosley	11/8/2023 14:57
SO0002996	608 S TEMPLE	10/30/2023	10/31/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-001293-01	JMosley	10/31/2023 13:31
SO0002997	403 N FIRST	10/30/2023	11/2/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000973-00	JMosley	11/2/2023 8:34
SO0002998	403 N FIRST	10/30/2023	11/8/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000973-00	JMosley	11/8/2023 15:00
SO0002999	1517 N TEMPLE	10/30/2023	11/3/2023	Reinstate	Reinstate	Completed	WATER	Public Works	02-000549-00	JMosley	11/3/2023 8:54
SO0003000	700 PINEWOOD	10/30/2023	10/31/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-001336-04	JMosley	10/31/2023 15:07
SO0002961	104 HENDRICK	10/27/2023	10/27/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	01-000140-03	ARomero	10/27/2023 9:30
SO0002962	HYDRANT FIRST ST	10/27/2023	10/27/2023	Disconnect	Disconnect	Completed	WATER	Public Works	99-001755-01	JMosley	10/27/2023 13:36
SO0002963	1009 HOLUBEC	10/27/2023	10/27/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	02-000053-02	JMosley	10/27/2023 14:37
SO0002956	1500 N HENDRICK B 4	10/26/2023	10/27/2023	Misc	Miscellaneous	Completed		Public Works	02-000521-31	JMosley	10/27/2023 13:19
SO0002958	303 1/2 HINES	10/26/2023	10/27/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000806-06	JMosley	10/27/2023 14:27
SO0002952	306 WHITE OAK	10/25/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	99-000865-05	ARomero	10/25/2023 8:34
SO0002953	715 NELSON	10/25/2023	10/25/2023	Misc	Miscellaneous	Completed		Public Works	01-001437-03	JMosley	10/25/2023 14:31
SO0002954	714 ASHFORD	10/25/2023	11/8/2023	Street Repair/Maint	Miscellaneous	Completed	STREET	Public Works	01-001430-00	JMosley	11/8/2023 14:59
SO0002951	1001 OAK HOLW	10/24/2023	10/27/2023	Misc	Miscellaneous	Completed		Public Works	03-000026-00	JMosley	10/27/2023 13:27
SO0002946	407 DEVEREAUX	10/23/2023	10/23/2023	Disconnect	Disconnect	Completed	WATER	Public Works	05-001015-03	JMosley	10/23/2023 10:51
SO0002947	715 NELSON	10/23/2023	10/23/2023	Connect	Connect	Completed	WATER	Public Works	01-001437-03	JMosley	10/23/2023 12:05
SO0002948	302 N HENDRICK	10/23/2023	10/23/2023	Service Action	Service Action	Completed	WATER	Public Works		ARomero	10/23/2023 11:31
SO0002949	398 N HENDRICK	10/23/2023	10/23/2023	Service Action	Service Action	Completed	WATER	Public Works	02-000936-00	ARomero	10/23/2023 11:33
SO0002950	302 N HENDRICK	10/23/2023	10/23/2023	Service Action	Service Action	Completed	WATER	Public Works		ARomero	10/23/2023 11:36
SO0002943	902 WILLOW OAK	10/20/2023	10/23/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	02-001608-02	JMosley	10/23/2023 13:58
SO0002944	408 BIRDSONG	10/20/2023	10/23/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	01-001022-07	JMosley	10/23/2023 13:53
SO0002922	609 N NEAL PICKETT	10/19/2023	10/19/2023	Service Action	Service Action	Completed	WATER	Public Works	05-001299-00	ARomero	10/19/2023 9:28
SO0002928	601 RUTLAND	10/19/2023	10/19/2023	Service Action	Service Action	Completed	WATER	Public Works		ARomero	10/19/2023 9:53

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SO0002930	601 RUTLAND	10/19/2023	10/19/2023	Service Action	Service Action	Completed	WATER	Public Works	02-001216-05	ARomero	10/19/2023 9:56
SO0002936	400 KENLEY CITY HALL	10/19/2023	10/23/2023	Misc	Miscellaneous	Completed		Public Works	99-000942-00	JMosley	10/23/2023 13:14
SO0002938	1221 N TEMPLE	10/19/2023	10/23/2023	Misc	Miscellaneous	Completed	WATER	Public Works	02-000335-10	JMosley	10/23/2023 8:57
SO0002939	406 CHURCH	10/19/2023	10/23/2023	Misc	Miscellaneous	Completed		Public Works	01-001005-12	JMosley	10/23/2023 13:12
SO0002940	406 S TEMPLE	10/19/2023	10/26/2023	Misc	Miscellaneous	Completed		Public Works	01-001013-00	JMosley	10/26/2023 7:59
SO0002941	203 HINES	10/19/2023	10/23/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-000621-01	JMosley	10/23/2023 9:12
SO0002942	602 ARRINGTON	10/19/2023	10/23/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001219-01	JMosley	10/23/2023 9:24
SO0002915	620 S TEMPLE	10/18/2023	10/19/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001322-04	JMosley	10/19/2023 7:52
SO0002916	1000 OAK HOLW	10/18/2023	10/19/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000022-03	JMosley	10/19/2023 15:07
SO0002917	1408 FAIRCHILD	10/18/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	02-000438-00	ARomero	10/18/2023 13:22
SO0002918	1013 HOLUBEC	10/18/2023	10/19/2023	Misc	Miscellaneous	Completed		Public Works	99-000086-02	JMosley	10/19/2023 10:28
SO0002919	700 HALL	10/18/2023	10/27/2023	Misc	Miscellaneous	Completed		Public Works	02-001329-00	JMosley	10/27/2023 13:26
SO0002920	204 N TEMPLE	10/18/2023	10/19/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-101672-00	JMosley	10/19/2023 12:43
SO0002911	1423 RYAN CHAPEL RD	10/17/2023	10/17/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000483-03	JMosley	10/17/2023 12:21
SO0002913	1415 RYAN CHAPEL RD	10/17/2023	10/23/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000466-01	JMosley	10/23/2023 12:01
SO0002914	L B J	10/17/2023	10/23/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001766-00	JMosley	10/23/2023 13:47
SO0002903	901 DOGWOOD RIDGE Dr	10/16/2023	10/16/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	02-001598-05	JMosley	10/16/2023 9:29
SO0002905	522 PINE VALLEY Rd	10/16/2023	11/1/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-001182-00	JMosley	11/1/2023 13:16
SO0002906	1416 N HENDRICK	10/16/2023	10/16/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000467-00	JMosley	10/16/2023 13:26
SO0002907	1500 N HENDRICK A 3	10/16/2023	10/16/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000512-23	JMosley	10/16/2023 12:11

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SO0002908	1004 LYNN	10/16/2023	10/17/2023	Connect	Connect	Completed	WATER	Public Works	03-000036-12	JMosley	10/17/2023 10:00
SO0002909	603 S TEMPLE	10/16/2023	11/2/2023	Misc	Miscellaneous	Completed		Public Works	05-001241-03	JMosley	11/2/2023 8:37
SO0002910	605 N SECOND	10/16/2023	10/16/2023	Misc	Miscellaneous	Completed		Public Works	05-001264-01	JMosley	10/16/2023 13:52
SO0002921	797 WELLS	10/16/2023	10/18/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	01-001484-07	ARomero	10/18/2023 16:44
SO0002904	911 WILLOW OAK	10/14/2023	10/16/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	02-001658-01	JMosley	10/16/2023 10:04
SO0002902	1410 RYAN CHAPEL RD	10/13/2023	10/13/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000452-00	JMosley	10/13/2023 14:13
SO0003024	209 HAMNER	10/12/2023	11/3/2023	Connect	Connect	Completed	WATER	Public Works	05-000688-03	ARomero	11/3/2023 10:38
SO0002897	611 S TEMPLE	10/12/2023	10/16/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	05-001309-05	JMosley	10/16/2023 9:49
SO0002898	1000 OAK HOLW	10/12/2023	10/12/2023	Service Action	Service Action	Completed	WATER	Public Works	03-000022-03	ARomero	10/12/2023 11:24
SO0002900	307 BOX FACTORY	10/12/2023	10/13/2023	Connect	Connect	Completed	WATER	Public Works	03-000866-01	JMosley	10/13/2023 9:07
SO0002901	702 S FIRST/AVALON	10/12/2023	10/17/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-001352-00	ARomero	10/17/2023 15:28
SO0002883	304 WHITE OAK	10/11/2023	10/11/2023	Disconnect	Disconnect	Completed	WATER	Public Works	99-000839-02	ARomero	10/11/2023 14:35
SO0002891	BOOKER/MAYNARD BULK WATER	10/11/2023	10/11/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-001727-03	ARomero	10/11/2023 16:13
SO0002894	BOOKER/MAYNARD BULK WATER	10/11/2023	10/11/2023	Connect	Connect	Completed	WATER	Public Works	01-001727-03	ARomero	10/11/2023 16:26
SO0002896	400 KENLEY CITY HALL	10/11/2023	10/23/2023	General Maintenance	Miscellaneous	Completed	GENERAL	Public Works	99-000942-00	JMosley	10/23/2023 12:11
SO0002724	507 CARTER	10/11/2023	10/11/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001139-00	JMosley	10/11/2023 13:46
SO0002725	HYDRANT FIRST ST	10/11/2023	10/11/2023	Connect	Connect	Completed	WATER	Public Works	99-001755-01	JMosley	10/13/2023 9:15
SO0002726	113 FM 1818	10/11/2023	10/11/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-000273-00	JMosley	10/11/2023 14:30
SO0002709	304 WHITE OAK	10/11/2023	10/11/2023	Connect	Connect	Completed	WATER	Public Works	99-000839-03	ARomero	10/11/2023 14:37
SO0002718	1ST HARRIS/BORDEN BULK WATER METER	10/10/2023	10/10/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-000563-00	JMosley	10/10/2023 13:00
SO0002719	706 CYPRESS	10/10/2023	10/13/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-001376-00	JMosley	10/13/2023 9:03
SO0002720	BOOKER/MAYNARD BULK WATER	10/10/2023	10/11/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001727-03	JMosley	10/11/2023 13:31

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SO0002721	822 WELLS	10/10/2023	10/13/2023	Misc	Miscellaneous	Completed		Public Works	01-001552-00	JMosley	10/13/2023 10:15
SO0002723	1113 LAWRENCE	10/10/2023	10/17/2023	Misc	Miscellaneous	Completed		Public Works	05-000243-04	JMosley	10/17/2023 9:02
SO0002880	308 S NEAL PICKETT	10/10/2023	10/10/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002881	300 N HENDRICK	10/10/2023	10/10/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002871	715 PINEWOOD	10/9/2023	10/9/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002872	717 PINEWOOD	10/9/2023	10/9/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002873	1228 N TEMPLE	10/9/2023	10/9/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002874	1300 RYAN CHAPEL RD	10/9/2023	10/9/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002875	1307 RYAN CHAPEL RD	10/9/2023	10/9/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002876	101 PINE VALLEY Rd	10/9/2023	10/9/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002877	317 MARGIE HARREL	10/9/2023	10/9/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002878	321 MARGIE HARRELL	10/9/2023	10/9/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002879	316 S NEAL PICKETT	10/9/2023	10/9/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002712	1105 S FIRST	10/9/2023	10/9/2023	Misc	Miscellaneous	Completed		Public Works	03-000210-00	JMosley	10/9/2023 14:18
SO0002713	905 S MDWS	10/9/2023	10/9/2023	Misc	Miscellaneous	Completed		Public Works	01-001624-01	JMosley	10/9/2023 14:07
SO0002714	114 HINES	10/9/2023	10/9/2023	Misc	Miscellaneous	Completed		Public Works	02-000277-02	JMosley	10/9/2023 14:17
SO0002870	303 S TEMPLE	10/7/2023	10/7/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002868	910 N TEMPLE	10/6/2023	10/6/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002869	FIRST STREET SIDE 100 MLK	10/6/2023	10/6/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002708	1500 N HENDRICK B 5	10/6/2023	10/6/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	05-000522-30	ARomero	10/6/2023 10:14
SO0002696	1204 FAIRCHILD	10/5/2023	10/5/2023	Disconnect	Disconnect	Completed	WATER	Public Works	02-000299-01	ARomero	10/5/2023 8:25
SO0002697	1511 N TEMPLE	10/5/2023	10/26/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000546-05	JMosley	10/26/2023 14:58
SO0002704	102 HENDRICK	10/5/2023	10/5/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-000107-01	JMosley	10/5/2023 13:46
SO0002705	810 WELLS	10/5/2023	10/9/2023	Misc	Miscellaneous	Completed		Public Works	01-001527-04	JMosley	10/9/2023 7:46
SO0002706	810 WELLS	10/5/2023	10/9/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001527-04	JMosley	10/9/2023 7:48

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SO0002707	102 FRANKENS	10/5/2023	10/9/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-000106-20	JMosley	10/9/2023 12:43
SO0002684	1204 FAIRCHILD	10/5/2023	10/5/2023	Connect	Connect	Completed	WATER	Public Works	02-000299-02	ARomero	10/5/2023 8:28
SO0002867	1502 S FIRST	10/5/2023	10/5/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002865	103 W BORDEN ATLAS ROOFING FIRE POND	10/4/2023	10/4/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002866	925 DENMAN	10/4/2023	10/4/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002692	1003 LYNN	10/4/2023	10/4/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-101730-00	JMosley	10/4/2023 11:09
SO0002693	213 HAMNER	10/4/2023	10/4/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-000708-13	JMosley	10/4/2023 13:43
SO0002694	604 DEVEREAUX	10/4/2023	10/9/2023	Misc	Miscellaneous	Completed		Public Works	02-001247-01	JMosley	10/9/2023 7:14
SO0002687	1409 FAIRCHILD	10/3/2023	10/4/2023	Disconnect	Disconnect	Completed	WATER	Public Works	02-000444-02	JMosley	10/4/2023 12:16
SO0002688	1004 LYNN	10/3/2023	10/4/2023	Disconnect	Disconnect	Completed	WATER	Public Works	03-000036-11	JMosley	10/4/2023 12:07
SO0002689	1000 OAK HOLW	10/3/2023	10/13/2023	Misc	Miscellaneous	Completed		Public Works	03-000022-03	JMosley	10/13/2023 9:00
SO0002690	807 A S DAVIS	10/3/2023	10/4/2023	Misc	Miscellaneous	Completed		Public Works	01-001516-00	JMosley	10/4/2023 13:33
SO0002691	306 PINE St	10/3/2023	10/4/2023	Reinstate	Reinstate	Completed	WATER	Public Works	99-000860-00	JMosley	10/4/2023 10:51
SO0002682	801 WELLS	10/3/2023	10/4/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001494-00	JMosley	10/4/2023 13:13
SO0002683	709 ASHFORD	10/3/2023	11/8/2023	Street Repair/Maint	Miscellaneous	Completed	STREET	Public Works	01-001398-00	JMosley	11/8/2023 15:01
SO0002861	SOFT BALL FIELD BY BATTING CAGES	10/3/2023	10/3/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002862	1316 N HENDRICK	10/3/2023	10/3/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002863	ELM WILLIE D JONES	10/3/2023	10/3/2023	Service Action	Service Action	Completed	WATER	Public Works			
SO0002864	702 S FIRST/AVALON	10/3/2023	10/3/2023	Service Action	Service Action	Completed	WATER	Public Works			

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Code Compliance Report – October 2023

Mail and Bank Deposit – Daily

Planning and Zoning – 1300 North Temple Drive needed an approval letter for tattoo and body piercing. After reviewing property was approved for zoning, I sent letter for approval. 104 South Hendrick needed zoning for property. SF-2 Mixed Family Residential. Zoning request for lots on Maynard Street from Mike Parker. I gave him what he needed to divide property.

Shed Permit – Georgia Pacific. 903 Dogwood Ridge, 700 Arrington.

Inspections Services – 113 North Temple Drive. 1067 Denman Street Service Pole Inspection. 804 Booker Street Union Pacific Railroad Electrical meter pole inspection for new meter and pole. 100 South Hines Union Pacific Railroad Electrical meter pole inspection for new meter and pole. 120 South Hines Union Pacific Railroad Electrical meter pole inspection for new meter and pole. 190 Maynard Street Union Pacific Railroad Electrical meter pole inspection for new meter and pole. 208 Dale Street electrical inspection for new service for Optimum Communications. 105 Frankens Street electrical inspection for new service pole and kitchen plugs.

Weed, Grass and Rubbish Certified Letters – 500 South Temple Drive 2nd letter. They didn't not cut all the way to the street. 200 North Temple Drive sent letter to new owner.

Return receipt – 200 North Temple Drive they also sent letter to me stating they do not own that property any more. I gave him contact info to send letter. 200 Devereaux Street they have not cut brush beside side walk as of 10/13/2023. 1101 North Temple Drive I contacted Catherine Williams, Office Manager of Midway Group of Companies said they will cut the grass soon.

Junk Or Abandoned Vehicle's – Sent out letter to houses that have Junk or Abandoned Vehicle's around Diboll. I have a list that I created. I sent on 10/13/2023

Code Compliance –609 Devereaux came in to talk about his Junk Vehicles. Numerous Residents have called or came in to see me about their junk vehicles.

Dog Complaints – Lynn Street stray dog, owner found, made contact with owner, was given warning. North Neil Pickett Stray dog.

Miscellaneous – Permitting Training on the new system 3 half days.

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Samantha Durham
Director of Finance

400 Kenley
PO Box 340
Diboll TX, 75941
(936)829-4757
Fax: (936)829-1179
Email: sdurham@cityofdiboll.com

CITY OF DIBOLL

Interoffice Memorandum

DATE: **November 7, 2023**

TO: **Mayor and Council Members**

THRU: **Jason Arnold, City Manager**

SUBJ: **Finance Department Reports**

FINANCE

Including October 2023 Financials for your review. Including September 2023 Investment Report for your review.

MUNICIPAL COURT

We are in final stages of the Municipal Court Software Implementation. We have also brought on some new talent, are busy training, and cleaning up cases and processes.

PROJECT STATUS REPORT

Incode 10 Software Conversion

The City of Diboll relies heavily on its IT Infrastructure in order to provide services to our community and maintain financial transparency. Our current system includes software packages form FAST, IWORQ, Paychex, Smartsheet, Blackboard, and USTI. Each system manages a separate component including Core Financials, Accounts Payable, Purchasing, Payroll, Time & Attendance, Employee Management, Utility Billing, Municipal Court, Permitting, Budgeting, Cemetery Management, Credit Card Processing, and Customer Engagement. The City of Diboll is in the process of converting all of these system components into an all-in-one ERP system, Incode 10 by Tyler Technologies.

Municipal Court Component
Estimated Completion Date: September 2023
Status: 90% Complete

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Permitting Component
Estimated Completion Date: July 2023
Status: 99% Complete

Socrata Open Finance
Estimated Completion Date: October 2023
Status: 0% Complete

Fond regards,

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MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS REGULAR SESSION MEETING ON TUESDAY, NOVEMBER 14, 2023, AT 5:15 P.M., IN THE DIBOLL CITY HALL CHAMBERS.

COUNCIL PRESENT

Mayor Trey Wilkerson, Mayor Pro Tem Daniel Lopez, Councilmembers Jana Coulter, Luis Maldonado, Nora Munoz, Ruben Terrazas and Ray Williams, Jr.

COUNCIL ABSENT

None

STAFF PRESENT

City Manager Jason A. Arnold, City Secretary Rosa Olvera, Finance Director Sam Durham, Chief of Police Michael Skillern, Public Works Director Joshua Richard and Fire Chief Aaron Smith.

Call to Order: Mayor Trey Wilkerson called the meeting to order at 5:15p.m.

Mayor Trey Wilkerson gave the invocation, then led the Pledge of Allegiance which was recited by those in attendance.

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Public Participation: NONE

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

a. Minutes from October 10, 2023, Regular Session Meeting
b. Financial Statement for October 2023
c. 12-Month Attendance Record for October 2023
d. Investment Report for Quarter ending September 2023

Daniel Lopez made a motion to approve and Nora Munoz second.
All in Favor, none opposed, motion carries.

Item #2: Consideration and possible action to approve bid results for the Sanitary Sewer Improvements and Street Reconstruction project and award the bid to Duplichain Contractors of Alto, Texas.

Ray Williams, Jr. made a motion to approve and Luis Maldonado second.
All in Favor, none opposed, motion carries.

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Item #3: Consideration and possible action to approve Municipal Maintenance Agreement with Texas Department of Transportation (TxDOT).

Nora Munoz made a motion to approve and Jana Coulter second.
All in Favor, none opposed, motion carries.

Item #4: Presentation by Raymond K. Vann & Associates related to TxCDBG Contract No. CDV21-0352.

Raymond K. Vann gave a brief presentation related to Section 3 requirements of TxCDBG Contract No. CDV21-0352 as required by TDA.

Item #5: DEPARTMENT HEAD REPORTS

a. Fire Department Report
b. Police Department Report
c. Public Works Report
d. Code Compliance Report
e. Finance & Court Report
f. City Manager Report

Adjournment

Mayor Wilkerson called to adjourn at _____p.m.

Minutes of the November 14, 2023 Regular Session Meeting approved by council on this the 12th day of December, 2023.

Trey Wilkerson, Mayor

ATTEST BY:

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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NOTICE OF MEETING
OF THE
CITY OF DIBOLL CITY COUNCIL

The City Council will meet in a regular session meeting in the City Hall Council Chambers, located at 400 Kenley, Diboll, Texas, on Tuesday, December 12, 2023 at 5:15p.m.

Call to Order

Invocation

Pledge of Allegiance

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

a. Minutes from November 14, 2023, Regular Session Meeting
b. Financial Statement for November 2023
c. 12-Month Attendance Record for November 2023

Item #2: Linebarger Goggan Blair & Sampson, LLP (Linebarger Law Firm) presents City of Diboll delinquent fees & fines and tax collection report.

Item #3: Consideration and possible action to approve Resolution 2023-12-001 approving the Municipal Maintenance Agreement with Texas Department of Transportation (TxDOT).

Item #4: Consideration and possible action to approve Ordinance 2023-12-001 for the first amendment to the 2023-2024 Operating Budget.

Item #5: DEPARTMENT HEAD REPORTS

a. Fire Department Report
b. Police Department Report
c. Public Works Report
d. Code Compliance Report
e. Finance & Court Report
f. City Manager Report

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Adjournment

Note: Mayor and Council Reports on Items of Community Interest- Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; (6) announcements involving imminent threat to public health and safety.

I certify that this Notice of Meeting was posted in a glass-enclosed case in front of City Hall at 400 Kenley Street, Diboll, Texas, and available for viewing by the public prior to 5:15 p.m. on December 8, 2023, as well as at the City's website.

Rosa M. Olvera

Rosa M. Olvera - City Secretary
Posted: 12/08/2023

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MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS REGULAR SESSION MEETING ON TUESDAY, NOVEMBER 14, 2023, AT 5:15 P.M., IN THE DIBOLL CITY HALL CHAMBERS.

COUNCIL PRESENT

Mayor Trey Wilkerson, Mayor Pro Tem Daniel Lopez, Councilmembers Jana Coulter, Luis Maldonado, Nora Munoz, Ruben Terrazas and Ray Williams, Jr.

COUNCIL ABSENT

None

STAFF PRESENT

City Manager Jason A. Arnold, City Secretary Rosa Olvera, Finance Director Sam Durham, Chief of Police Michael Skillern, Public Works Director Joshua Richard and Fire Chief Aaron Smith.

Call to Order: Mayor Trey Wilkerson called the meeting to order at 5:15p.m.

Mayor Trey Wilkerson gave the invocation, then led the Pledge of Allegiance which was recited by those in attendance.

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Public Participation: NONE

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

a. Minutes from October 10, 2023, Regular Session Meeting
b. Financial Statement for October 2023
c. 12-Month Attendance Record for October 2023
d. Investment Report for Quarter ending September 2023

Daniel Lopez made a motion to approve and Nora Munoz second.
All in Favor, none opposed, motion carries.

Item #2: Consideration and possible action to approve bid results for the Sanitary Sewer Improvements and Street Reconstruction project and award the bid to Duplichain Contractors of Alto, Texas.

Ray Williams, Jr. made a motion to approve and Luis Maldonado second.
All in Favor, none opposed, motion carries.

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Item #3: Consideration and possible action to approve Municipal Maintenance Agreement with Texas Department of Transportation (TxDOT).

Nora Munoz made a motion to approve and Jana Coulter second.
All in Favor, none opposed, motion carries.

Item #4: Presentation by Raymond K. Vann & Associates related to TxCDBG Contract No. CDV21-0352.

Raymond K. Vann gave a brief presentation related to Section 3 requirements of TxCDBG Contract No. CDV21-0352 as required by TDA.

Item #5: DEPARTMENT HEAD REPORTS

a. Fire Department Report
b. Police Department Report
c. Public Works Report
d. Code Compliance Report
e. Finance & Court Report
f. City Manager Report

Adjournment

Mayor Wilkerson called to adjourn at _____p.m.

Minutes of the November 14, 2023 Regular Session Meeting approved by council on this the 12th day of December, 2023.

_____

Trey Wilkerson, Mayor

ATTEST BY:

_____
Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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City of Diboll

Financial Report
Group Summary
For Fiscal: 2023-2024 Period Ending: 11/30/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 01 - General Fund						
Revenue						
3100 - Charges for Service	2,500.00	2,500.00	500.00	500.00	500.00	2,000.00
3200 - Fines and Fees	435,800.00	435,800.00	15,111.37	32,553.53	32,553.53	403,246.47
3210 - Licenses & Permits	18,100.00	18,100.00	2,175.10	2,825.10	2,825.10	15,274.90
3500 - Franchise Tax	375,000.00	375,000.00	16,611.18	28,123.23	28,123.23	346,876.77
3550 - Property Tax	1,421,018.00	1,421,018.00	52,899.71	97,152.99	97,152.99	1,323,865.01
3700 - Sales Tax	648,000.00	648,000.00	94,383.26	179,853.29	179,853.29	468,146.71
3800 - Interest	12,000.00	12,000.00	642.57	3,293.25	3,293.25	8,706.75
3805 - Miscellaneous	2,833.00	2,833.00	31,801.35	32,186.45	32,186.45	-29,353.45
3960 - Donations	10,700.00	10,700.00	0.00	100.00	100.00	10,600.00
Revenue Total:	**2,925,951.00**	**2,925,951.00**	**214,124.54**	**376,587.84**	**376,587.84**	**2,549,363.16**
Expense						
4000 - Insurance	65,014.00	65,014.00	0.00	63,272.31	63,272.31	1,741.69
4030 - Fines & Fees	400.00	400.00	0.00	0.00	0.00	400.00
4040 - Administrative	199,717.00	199,717.00	54,847.52	98,516.89	103,404.53	96,312.47
4080 - Capital Purchase	2.00	2.00	14,562.00	22,377.00	23,926.00	-23,924.00
4100 - Contractual & Professional Services	209,910.00	209,910.00	53,394.22	85,393.82	86,393.82	123,516.18
4110 - Intergov't Contracts	171,000.00	171,000.00	0.00	3,500.00	3,500.00	167,500.00
4210 - Project Expense	70,139.00	60,451.32	7,400.00	10,899.00	11,454.24	48,997.08
4300 - Utility	114,480.00	114,480.00	9,162.64	17,038.77	17,038.77	97,441.23
4400 - Repairs & Maintenance	203,926.00	213,613.68	6,215.57	27,457.73	30,213.42	183,400.26
4460 - Materials & Supplies	194,103.00	194,103.00	10,248.93	21,730.57	22,309.07	171,793.93
4500 - Miscellaneous	5,500.00	5,500.00	991.50	1,501.50	1,458.77	4,041.23
4800 - Payroll Expense	2,267,325.00	2,267,325.00	184,978.50	421,554.58	421,554.58	1,845,770.42
4860 - Personnel	39,860.00	39,860.00	2,180.28	14,056.16	15,797.84	24,062.16
9999 - Transfers	-615,425.00	-615,425.00	0.00	0.00	0.00	-615,425.00
Expense Total:	**2,925,951.00**	**2,925,951.00**	**343,981.16**	**787,298.33**	**800,323.35**	**2,125,627.65**
Fund: 01 - General Fund Surplus (Deficit):	**0.00**	**0.00**	**-129,856.62**	**-410,710.49**	**-423,735.51**	**423,735.51**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 11/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 02 - Utility Fund						
Revenue						
3100 - Charges for Service	3,717,397.00	3,717,397.00	267,471.97	494,765.04	494,765.04	3,222,631.96
3130 - Penalties & Interest	25,000.00	25,000.00	87,235.60	166,957.07	166,957.07	-141,957.07
3800 - Interest	8,000.00	8,000.00	0.00	1,880.66	1,880.66	6,119.34
3805 - Miscellaneous	0.00	0.00	864.00	2,888.00	2,888.00	-2,888.00
3940 - Contributions & Grants	0.00	0.00	230,450.00	251,500.00	251,500.00	-251,500.00
Revenue Total:	**3,750,397.00**	**3,750,397.00**	**586,021.57**	**917,990.77**	**917,990.77**	**2,832,406.23**
Expense						
4000 - Insurance	30,242.00	30,242.00	0.00	32,297.27	32,297.27	-2,055.27
4010 - Grant Expense	0.00	0.00	0.00	21,050.00	21,050.00	-21,050.00
4030 - Fines & Fees	2,340.00	2,340.00	0.00	-88.28	-88.28	2,428.28
4040 - Administrative	55,429.00	55,429.00	2,716.63	3,195.35	3,195.35	52,233.65
4100 - Contractual & Professional Services	907,851.00	907,851.00	60,171.49	136,633.78	180,970.01	726,880.99
4110 - Intergov't Contracts	15,000.00	15,000.00	3,603.45	3,781.96	3,781.96	11,218.04
4300 - Utility	147,420.00	147,420.00	13,264.20	25,778.15	25,778.15	121,641.85
4400 - Repairs & Maintenance	273,025.00	273,025.00	24,100.33	38,248.05	62,886.47	210,138.53
4460 - Materials & Supplies	239,650.00	239,650.00	6,770.29	23,383.87	25,615.46	214,034.54
4800 - Payroll Expense	569,710.00	569,710.00	49,018.80	113,241.56	113,241.56	456,468.44
4860 - Personnel	9,460.00	9,460.00	112.66	473.66	473.66	8,986.34
9999 - Transfers	1,500,270.00	1,500,270.00	0.00	0.00	0.00	1,500,270.00
Expense Total:	**3,750,397.00**	**3,750,397.00**	**159,757.85**	**397,995.37**	**469,201.61**	**3,281,195.39**
Fund: 02 - Utility Fund Surplus (Deficit):	**0.00**	**0.00**	**426,263.72**	**519,995.40**	**448,789.16**	**-448,789.16**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 11/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 03 - Recreation Fund						
Revenue						
3900 - Rentals & Leases	60,100.00	60,100.00	7,923.92	18,717.84	18,717.84	41,382.16
Revenue Total:	**60,100.00**	**60,100.00**	**7,923.92**	**18,717.84**	**18,717.84**	**41,382.16**
Expense						
4000 - Insurance	600.00	600.00	0.00	630.10	630.10	-30.10
4040 - Administrative	1,414.00	1,414.00	0.00	1,119.95	1,119.95	294.05
4100 - Contractual & Professional Services	1,450.00	1,450.00	60.00	200.00	200.00	1,250.00
4300 - Utility	56,336.00	56,336.00	5,244.37	11,660.40	11,660.40	44,675.60
4400 - Repairs & Maintenance	20,800.00	20,800.00	4,409.00	6,698.51	11,070.70	9,729.30
4800 - Payroll Expense	40,647.00	40,647.00	0.00	0.00	0.00	40,647.00
9999 - Transfers	-61,147.00	-61,147.00	0.00	0.00	0.00	-61,147.00
Expense Total:	**60,100.00**	**60,100.00**	**9,713.37**	**20,308.96**	**24,681.15**	**35,418.85**
Fund: 03 - Recreation Fund Surplus (Deficit):	**0.00**	**0.00**	**-1,789.45**	**-1,591.12**	**-5,963.31**	**5,963.31**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 11/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 05 - Special Revenue Fund						
Revenue						
3805 - Miscellaneous	169,613.00	169,613.00	0.00	0.00	0.00	169,613.00
3940 - Contributions & Grants	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00
Revenue Total:	**170,813.00**	**170,813.00**	**0.00**	**0.00**	**0.00**	**170,813.00**
Expense						
4010 - Grant Expense	108,224.00	108,224.00	4,066.34	6,566.34	6,566.34	101,657.66
4210 - Project Expense	3,603.00	3,603.00	0.00	0.00	0.00	3,603.00
Expense Total:	**111,827.00**	**111,827.00**	**4,066.34**	**6,566.34**	**6,566.34**	**105,260.66**
Fund: 05 - Special Revenue Fund Surplus (Deficit):	**58,986.00**	**58,986.00**	**-4,066.34**	**-6,566.34**	**-6,566.34**	**65,552.34**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 11/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 06 - Hotel/Motel Tax Fund						
Revenue						
3400 - Hotel Motel Tax	14,000.00	14,000.00	3,861.12	3,861.12	3,861.12	10,138.88
3805 - Miscellaneous	31,000.00	31,000.00	0.00	0.00	0.00	31,000.00
Revenue Total:	**45,000.00**	**45,000.00**	**3,861.12**	**3,861.12**	**3,861.12**	**41,138.88**
Expense						
9999 - Transfers	35,250.00	35,250.00	0.00	0.00	0.00	35,250.00
Expense Total:	**35,250.00**	**35,250.00**	**0.00**	**0.00**	**0.00**	**35,250.00**
Fund: 06 - Hotel/Motel Tax Fund Surplus (Deficit):	**9,750.00**	**9,750.00**	**3,861.12**	**3,861.12**	**3,861.12**	**5,888.88**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 11/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 07 - Seized Fund						
Revenue						
3800 - Interest	0.00	0.00	1.25	2.54	2.54	-2.54
3805 - Miscellaneous	7,604.00	7,604.00	0.00	0.00	0.00	7,604.00
Revenue Total:	**7,604.00**	**7,604.00**	**1.25**	**2.54**	**2.54**	**7,601.46**
Expense						
9999 - Transfers	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00
Expense Total:	**1,500.00**	**1,500.00**	**0.00**	**0.00**	**0.00**	**1,500.00**
Fund: 07 - Seized Fund Surplus (Deficit):	**6,104.00**	**6,104.00**	**1.25**	**2.54**	**2.54**	**6,101.46**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 11/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 08 - Diboll Day Fund						
Expense						
4040 - Administrative	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00
4100 - Contractual & Professional Services	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00
4460 - Materials & Supplies	6,250.00	6,250.00	0.00	0.00	0.00	6,250.00
4800 - Payroll Expense	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00
9999 - Transfers	-15,750.00	-15,750.00	0.00	0.00	0.00	-15,750.00
Expense Total:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Fund: 08 - Diboll Day Fund Total:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 11/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 09 - MC Security Fund						
Revenue						
3200 - Fines and Fees	7,168.00	7,168.00	417.47	868.92	868.92	6,299.08
3805 - Miscellaneous	11,211.00	11,211.00	0.00	0.00	0.00	11,211.00
Revenue Total:	**18,379.00**	**18,379.00**	**417.47**	**868.92**	**868.92**	**17,510.08**
Expense						
4300 - Utility	3,168.00	3,168.00	0.00	0.00	0.00	3,168.00
9999 - Transfers	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00
Expense Total:	**7,168.00**	**7,168.00**	**0.00**	**0.00**	**0.00**	**7,168.00**
Fund: 09 - MC Security Fund Surplus (Deficit):	**11,211.00**	**11,211.00**	**417.47**	**868.92**	**868.92**	**10,342.08**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 11/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 10 - MC Tech Fund						
Revenue						
3200 - Fines and Fees	7,008.00	7,008.00	369.34	765.57	765.57	6,242.43
3805 - Miscellaneous	7,105.00	7,105.00	0.00	0.00	0.00	7,105.00
Revenue Total:	**14,113.00**	**14,113.00**	**369.34**	**765.57**	**765.57**	**13,347.43**
Expense						
4300 - Utility	7,008.00	7,008.00	237.00	473.15	473.15	6,534.85
Expense Total:	**7,008.00**	**7,008.00**	**237.00**	**473.15**	**473.15**	**6,534.85**
Fund: 10 - MC Tech Fund Surplus (Deficit):	**7,105.00**	**7,105.00**	**132.34**	**292.42**	**292.42**	**6,812.58**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 11/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 11 - PEG Fund						
Revenue						
3805 - Miscellaneous	57,602.00	57,602.00	0.00	0.00	0.00	57,602.00
Revenue Total:	**57,602.00**	**57,602.00**	**0.00**	**0.00**	**0.00**	**57,602.00**
Fund: 11 - PEG Fund Total:	**57,602.00**	**57,602.00**	**0.00**	**0.00**	**0.00**	**57,602.00**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 11/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 12 - Red Light Fund						
Revenue						
3800 - Interest	0.00	0.00	24.84	50.50	50.50	-50.50
3805 - Miscellaneous	50,414.00	50,414.00	0.00	0.00	0.00	50,414.00
Revenue Total:	**50,414.00**	**50,414.00**	**24.84**	**50.50**	**50.50**	**50,363.50**
Fund: 12 - Red Light Fund Total:	**50,414.00**	**50,414.00**	**24.84**	**50.50**	**50.50**	**50,363.50**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 11/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 13 - Debt Service Fund						
Revenue						
3550 - Property Tax	145,444.00	145,444.00	5,764.89	6,331.09	6,331.09	139,112.91
3800 - Interest	0.00	0.00	0.00	3.21	3.21	-3.21
3805 - Miscellaneous	80,000.00	80,000.00	0.00	0.00	0.00	80,000.00
Revenue Total:	**225,444.00**	**225,444.00**	**5,764.89**	**6,334.30**	**6,334.30**	**219,109.70**
Expense						
4015 - Bond Expense	608,961.00	608,961.00	0.00	0.00	0.00	608,961.00
4020 - Note Expense	392,281.00	392,281.00	0.00	0.00	0.00	392,281.00
4030 - Fines & Fees	950.00	950.00	0.00	0.00	0.00	950.00
9999 - Transfers	-856,748.00	-856,748.00	0.00	0.00	0.00	-856,748.00
Expense Total:	**145,444.00**	**145,444.00**	**0.00**	**0.00**	**0.00**	**145,444.00**
Fund: 13 - Debt Service Fund Surplus (Deficit):	**80,000.00**	**80,000.00**	**5,764.89**	**6,334.30**	**6,334.30**	**73,665.70**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 11/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 14 - Endowment Fund						
Revenue						
3800 - Interest	8,050.00	8,050.00	0.00	0.00	0.00	8,050.00
Revenue Total:	**8,050.00**	**8,050.00**	**0.00**	**0.00**	**0.00**	**8,050.00**
Expense						
9999 - Transfers	8,050.00	8,050.00	0.00	0.00	0.00	8,050.00
Expense Total:	**8,050.00**	**8,050.00**	**0.00**	**0.00**	**0.00**	**8,050.00**
Fund: 14 - Endowment Fund Surplus (Deficit):	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 15 - Restricted Project Fund						
Revenue						
3805 - Miscellaneous	292,600.00	292,600.00	0.00	0.00	0.00	292,600.00
Revenue Total:	**292,600.00**	**292,600.00**	**0.00**	**0.00**	**0.00**	**292,600.00**
Fund: 15 - Restricted Project Fund Total:	**292,600.00**	**292,600.00**	**0.00**	**0.00**	**0.00**	**292,600.00**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 11/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 16 - MC Local Truancy Prevention & Diversion Fund						
Revenue						
3200 - Fines and Fees	8,000.00	8,000.00	360.90	765.89	765.89	7,234.11
Revenue Total:	**8,000.00**	**8,000.00**	**360.90**	**765.89**	**765.89**	**7,234.11**
Expense						
4500 - Miscellaneous	-24,168.00	-24,168.00	0.00	0.00	0.00	-24,168.00
Expense Total:	**-24,168.00**	**-24,168.00**	**0.00**	**0.00**	**0.00**	**-24,168.00**
Fund: 16 - MC Local Truancy Prevention & Diversion Fund Surplus (...	**32,168.00**	**32,168.00**	**360.90**	**765.89**	**765.89**	**31,402.11**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 11/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 17 - MC Municipal Jury Fund						
Revenue						
3200 - Fines and Fees	150.00	150.00	7.16	15.22	15.22	134.78
Revenue Total:	**150.00**	**150.00**	**7.16**	**15.22**	**15.22**	**134.78**
Expense						
4500 - Miscellaneous	-483.00	-483.00	0.00	0.00	0.00	-483.00
Expense Total:	**-483.00**	**-483.00**	**0.00**	**0.00**	**0.00**	**-483.00**
Fund: 17 - MC Municipal Jury Fund Surplus (Deficit):	**633.00**	**633.00**	**7.16**	**15.22**	**15.22**	**617.78**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 11/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 18 - Keep Diboll Beautiful Fund						
Revenue						
3805 - Miscellaneous	45,572.00	45,572.00	0.00	0.00	0.00	45,572.00
3960 - Donations	250.00	250.00	46.03	107.15	107.15	142.85
Revenue Total:	**45,822.00**	**45,822.00**	**46.03**	**107.15**	**107.15**	**45,714.85**
Expense						
4210 - Project Expense	45,822.00	47,011.18	7,895.00	9,907.06	9,954.85	37,056.33
Expense Total:	**45,822.00**	**47,011.18**	**7,895.00**	**9,907.06**	**9,954.85**	**37,056.33**
Fund: 18 - Keep Diboll Beautiful Fund Surplus (Deficit):	**0.00**	**-1,189.18**	**-7,848.97**	**-9,799.91**	**-9,847.70**	**8,658.52**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 11/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 19 - Street Project Fund						
Revenue						
3800 - Interest	0.00	0.00	83.64	170.04	170.04	-170.04
3805 - Miscellaneous	225,643.00	225,643.00	0.00	0.00	0.00	225,643.00
Revenue Total:	**225,643.00**	**225,643.00**	**83.64**	**170.04**	**170.04**	**225,472.96**
Expense						
4210 - Project Expense	225,643.00	225,643.00	0.00	0.00	0.00	225,643.00
Expense Total:	**225,643.00**	**225,643.00**	**0.00**	**0.00**	**0.00**	**225,643.00**
Fund: 19 - Street Project Fund Surplus (Deficit):	**0.00**	**0.00**	**83.64**	**170.04**	**170.04**	**-170.04**

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Financial Report **For Fiscal: 2023-2024 Period Ending: 11/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 20 - ARPA Fund						
Revenue						
3800 - Interest	0.00	0.00	571.09	1,160.92	1,160.92	-1,160.92
3805 - Miscellaneous	1,159,596.00	1,159,596.00	0.00	0.00	0.00	1,159,596.00
Revenue Total:	**1,159,596.00**	**1,159,596.00**	**571.09**	**1,160.92**	**1,160.92**	**1,158,435.08**
Expense						
4210 - Project Expense	1,159,596.00	1,159,596.00	0.00	0.00	0.00	1,159,596.00
Expense Total:	**1,159,596.00**	**1,159,596.00**	**0.00**	**0.00**	**0.00**	**1,159,596.00**
Fund: 20 - ARPA Fund Surplus (Deficit):	**0.00**	**0.00**	**571.09**	**1,160.92**	**1,160.92**	**-1,160.92**
Total Surplus (Deficit):	**606,573.00**	**605,383.82**	**293,927.04**	**104,849.41**	**16,198.17**	

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Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
01 - General Fund	0.00	0.00	-129,856.62	-410,710.49	-423,735.51	423,735.51
02 - Utility Fund	0.00	0.00	426,263.72	519,995.40	448,789.16	-448,789.16
03 - Recreation Fund	0.00	0.00	-1,789.45	-1,591.12	-5,963.31	5,963.31
05 - Special Revenue Fund	58,986.00	58,986.00	-4,066.34	-6,566.34	-6,566.34	65,552.34
06 - Hotel/Motel Tax Fund	9,750.00	9,750.00	3,861.12	3,861.12	3,861.12	5,888.88
07 - Seized Fund	6,104.00	6,104.00	1.25	2.54	2.54	6,101.46
08 - Diboll Day Fund	0.00	0.00	0.00	0.00	0.00	0.00
09 - MC Security Fund	11,211.00	11,211.00	417.47	868.92	868.92	10,342.08
10 - MC Tech Fund	7,105.00	7,105.00	132.34	292.42	292.42	6,812.58
11 - PEG Fund	57,602.00	57,602.00	0.00	0.00	0.00	57,602.00
12 - Red Light Fund	50,414.00	50,414.00	24.84	50.50	50.50	50,363.50
13 - Debt Service Fund	80,000.00	80,000.00	5,764.89	6,334.30	6,334.30	73,665.70
14 - Endowment Fund	0.00	0.00	0.00	0.00	0.00	0.00
15 - Restricted Project Fund	292,600.00	292,600.00	0.00	0.00	0.00	292,600.00
16 - MC Local Truancy Preven..	32,168.00	32,168.00	360.90	765.89	765.89	31,402.11
17 - MC Municipal Jury Fund	633.00	633.00	7.16	15.22	15.22	617.78
18 - Keep Diboll Beautiful Fu...	0.00	-1,189.18	-7,848.97	-9,799.91	-9,847.70	8,658.52
19 - Street Project Fund	0.00	0.00	83.64	170.04	170.04	-170.04
20 - ARPA Fund	0.00	0.00	571.09	1,160.92	1,160.92	-1,160.92
Total Surplus (Deficit):	**606,573.00**	**605,383.82**	**293,927.04**	**104,849.41**	**16,198.17**	

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DIBOLL CITY COUNCIL
12-MONTH ATTENDANCE RECORD

Council Member	12/13/2022	1/10/2023	2/14/2023	3/14/2023	4/11/2023	5/9/2023	5/15/2023	6/13/2023
Jana Coulter								0
Luis Maldonado	0	0	1	0	0	0	1	0
Nora Munoz								0
Daniel Lopez	0	0	0	0	0	0	0	0
Ruben Terrazas	0	0	0	0	0	0	0	0
Ray Williams, Jr.	0	1	0	0	0	0	0	0
Trey Wilkerson	0	0	0	0	0	0	0	0
Total Absences	**0**	**1**	**1**	**0**	**0**	**0**	**1**	**0**

Council Member	6/20/2023	7/11/2023	8/8/2023	9/52023	9/12/2023	10/10/2023	11/10/2023	TOTAL TO-DATE
Jana Coulter	0	0	0	0	0	0	0	**0**
Luis Maldonado	0	0	0	1	0	0	0	**3**
Nora Munoz	0	0	0	0	0	0	0	**0**
Daniel Lopez	1	0	0	0	0	0	0	**1**
Ruben Terrazas	1	0	0	0	0	0	0	**1**
Ray Williams, Jr.	0	0	0	0	1	0	0	**2**
Trey Wilkerson	0	0	0	0	0	0	0	**0**
Total Absences	**2**	**0**	**0**	**1**	**1**	**0**	**0**	**7**

Rosa M. Olvera - City Secretary

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RESOLUTION 2023-12-001

RESOLUTION BY THE CITY OF DIBOLL A RESOLUTION APPROVING THE AGREEMENT DATED NOVEMBER 14, 2023 BETWEEN THE STATE OF TEXAS AND THE CITY OF DIBOLL FOR THE MAINTENANCE, CONTROL, SUPERVISION AND REGULATION OF CERTAIN STATE HIGHWAYS AND/OR PORTIONS OF STATE HIGHWAYS IN THE CITY OF DIBOLL; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the facts and recitations set forth in this agreement are hereby found to be true and correct; and

WHEREAS, the City of Diboll designates the City Manager as the authorized city official to act in all matters in connection with the Municipal Maintenance Agreement.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS THAT:

Section 1. The meeting at which this resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Section 2. This resolution supersedes any prior inconsistent or conflicting resolution or ordinance.

Section 3. This resolution shall become effective from and after its passage.

PASSED AND APPROVED this 14th day of March 2023.

_____
Trey Wilkerson, Mayor

ATTEST:

_____
Rosa Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

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Texas Department of Transportation

125 EAST 11TH STREET, AUSTIN, TEXAS 78701-2483 | 512.463.8588 | WWW.TXDOT.GOV

October 30, 2023

The Honorable Trey Wilkerson
Mayor, City of Diboll
P.O. Box 340
Diboll, TX 75941

Subject: Municipal Maintenance Agreement

Dear Mayor Wilkerson:

Jurisdiction of highways, streets, or roads within an incorporated city rests with the governing body of the incorporated city except on those declared as controlled access highways by the Texas Transportation Commission, according to Transportation Code §203.003. It is necessary for the Texas Department of Transportation (TxDOT) to enter into a Municipal Maintenance Agreement (MMA) with each incorporated city for authority to construct, reconstruct, maintain, control, supervise, and regulate the designated highways within the city's limits and to establish the responsibilities of the department and the city, in accordance with Minute Order 58588.

Due to some slight revisions in the MMA and a new 2020 census count, we are requesting that a new agreement be executed. The MMA is attached, as well as the exhibit listing the State Maintained Highways in your city. Please sign and return the agreement to my office at 1805 N. Timberland Drive, Lufkin, TX 75901. Once the MMA is fully executed, we will email you a final copy for your records. If you have any questions about the agreement, please feel free to contact Jesse Sisco, Area Engineer at 936-633-4364.

Sincerely,

DocuSigned by:
Kelly O. Morris, P.E.
F044211639424B4...

DS JK DS kB

Kelly O. Morris, P.E.
Lufkin District Engineer

Enclosure

cc: Jesse Sisco, P.E.

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Texas Department of Transportation

MUNICIPAL MAINTENANCE AGREEMENT

This Municipal Maintenance Agreement ("Agreement") is made this _____ day of _____ 2023__, by and between the State of Texas through the Texas Department of Transportation ("State"), and the City of _____Diboll_____ (population _____4,449_____, 2020, latest Federal Census) acting by and through its duly authorized officers ("City").

RECITALS

A. Chapter 311 of the Transportation Code gives the City exclusive dominion, control, and jurisdiction over and under the public streets within its corporate limits and authorizes the City to enter agreements with the State to fix responsibilities for maintenance, control, supervision, and regulation of State highways within and through its corporate limits; and

B. Section 221.002 of the Transportation Code authorizes the State, at its discretion, to enter agreements with cities to fix responsibilities for maintenance, control, supervision, and regulation of State highways within and through the corporate limits of such cities; and

C. The Executive Director, acting for and on behalf of the Texas Transportation Commission, has made it known to the City that the State will assist the City in the maintenance and operation of State highways within the City, conditioned that the City will enter into agreements with the State for the purpose of determining the respective responsibilities of the parties; and

D. The City has requested the State to assist in the maintenance and operation of State highways within the City as described herein. The Municipal Ordinance or Resolution authorizing the undersigned City Official to execute this Agreement on behalf of the City is attached as **Exhibit C**.

AGREEMENT

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties hereto, it is agreed as follows:

ARTICLE I. COVERAGE

1. State assumption of maintenance and operations described in this Agreement shall be effective on the date of execution of this agreement by the Texas Department of Transportation.

2. In this Agreement, the use of the words "State Highway" shall be construed to mean all numbered highways that are part of the State's Highway System.

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3. This Agreement is intended to cover and provide for State participation in the maintenance and operation of the following classifications of State Highways within the City:

   A. Non-Controlled Access highways or portions thereof which are described as "State Maintained and Operated" highways in the document attached and incorporated as **Exhibit A**.

   B. All State highways or portions thereof which have been designated by the Texas Transportation Commission, or are maintained and operated, as Controlled Access Highways and which are described in the document attached and incorporated as **Exhibit B**.

4. In the event that the present system of State highways within the City is changed by cancellation, modified routing, new routes, or a change to City boundaries, the State shall terminate maintenance and operation and this Agreement shall become null and void on those portions of the highways which are no longer on the State Highway System; and this Agreement shall apply to the new highways on the State Highway System within the City; and they shall be classified as "State Maintained and Operated" under paragraph 3 above, unless the execution of a new agreement on the changed or new portions of the highways is requested by either the City or the State.

5. Exhibits that are a part of this Agreement may be changed with both parties' written concurrence. Additional exhibits may also be added with both parties' written concurrence. The Parties shall periodically update any exhibits to reflect changes to the State Highway System under paragraph 3. Paragraph 4 shall apply to changes to the State Highway System regardless of whether an exhibit has been updated under this Paragraph.

6. The terms of the Agreement apply to a State Highway described by paragraphs 2-4 of this Article, unless provided otherwise in a specific project agreement.

ARTICLE II. GENERAL CONDITIONS

1. The City authorizes the State to maintain and operate the State highways covered by this agreement in the manner set out herein.

2. This agreement is between the State and the City only. No person or entity may claim third party beneficiary status under this contract or any of its provisions, nor may any non-party sue for personal injuries or property damage under this contract.

3. This agreement is for the purpose of defining the authority and responsibility of both parties for maintenance and operation of State highways through the City. This agreement shall supplement any special agreements between the State and the City for the maintenance, operation, and/or construction of the State highways covered herein, and this agreement shall supersede any existing Municipal Maintenance Agreements.

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4. Traffic regulations, including speed limits, shall be established only after traffic and engineering studies have been completed by the State or City, as applicable and in accordance with 43 Tex. Admin. Code Ch. 25, Subch. B, and approved by the State.

5. The State shall install, maintain, and operate, when required, all traffic signs and associated pavement markings necessary to regulate, warn, and guide traffic on State highways within the State right-of-way, including main lanes and frontage roads, except as otherwise provided in this paragraph and elsewhere in this Agreement.

   A. At the intersections of off-system approaches to State highways, the City shall install and maintain (1) all stop signs, yield signs, and one-way signs to regulate, warn, and guide traffic on the off-system street, even if such signs are to be installed on State right-of-way, and (2) any necessary stop or yield bars and pedestrian crosswalks outside the main lanes or outside the frontage roads, if such exist. These signs and markings must meet or exceed the latest State breakaway standards, if applicable, and be in accordance with the latest edition/revision of the Texas Manual on Uniform Traffic Control Devices

   B. The City shall install and maintain all street name signs except for those mounted on State-maintained traffic signal poles or arms or special advance street name signs on State right-of-way.

   C. Any other signs or pavement markings desired by the City on State right-of-way shall require prior written authorization by the State, and shall be installed and maintained by the City.

   D. All signs and markings installed by the City under this Paragraph must meet or exceed the latest State breakaway standards, if applicable, and be in accordance with the latest edition/revision of the Texas Manual on Uniform Traffic Control Devices. All existing signs or markings shall be upgraded on a maintenance replacement basis to meet these requirements.

6. Traffic control devices such as signs, traffic signals, and pavement markings, with respect to type of device, points of installation, and necessity, shall be determined by traffic and engineering studies as provided by regulation in the Texas Administrative Code.

   A. The City shall not install, maintain, or permit the installation of any type of traffic control device which will affect or influence the use of State highways unless approved in writing by the State. Traffic control devices installed prior to the date of this agreement are hereby made subject to the terms of this agreement and the City agrees to the removal of such devices which affect or influence the use of State highways unless their continued use is approved in writing by the State.

   B. It is understood that basic approval for future installations of traffic control signals by the State or as a joint project with the City, shall be indicated by the

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proper City official's signature on the title sheet of the plans. Both parties should retain a copy of the signed title sheet or a letter signed by both parties acknowledging which signalized intersections are covered by this agreement. Any special requirements not covered within this agreement shall be covered under a separate agreement.

C. This Agreement satisfies the agreement requirements of 43 Tex. Admin. Code § 25.5 concerning traffic signal installation, unless the parties determine a separate agreement is necessary to address project-specific issues that are not otherwise addressed by this Agreement.

7. Subject to approval by the State, any State highway lighting system may be installed by the City provided the City shall pay or otherwise provide for all cost of installation, maintenance, and operation, except in those installations specifically covered by separate agreements between the City and State.

A. For all highway lighting system projects, including those covered by separate agreements unless provided otherwise therein, (1) costs shall include the electricity required to construct and operate the lighting system, (2) the State shall not begin the trial phase of a newly installed lighting system until the applicable utility account is established by the City.

B. Attached as **Exhibit D** is a list of lighting installations subject to this Agreement, but which do not have a separate agreement. Exhibit D shall be updated as necessary pursuant to Article 1, Section 6.

8. The City shall enforce the State laws governing the movement of loads which exceed the legal limits for weight, length, height, or width as prescribed by Chapters 621, 622, and 623 of the Transportation Code for public highways outside corporate limits of cities. The City shall also, by ordinance/resolution and enforcement, prescribe and enforce lower weight limits when mutually agreed by the City and the State that such restrictions are needed to avoid damage to the highway and/or for traffic safety.

9. The City shall prevent future encroachments within the right-of-way of the State highways and assist in removal of any present encroachments when requested by the State except where specifically authorized by separate agreement; and prohibit the planting of trees or shrubbery or the creation or construction of any other obstruction within the right-of-way without prior approval in writing from the State. Permitted landscaping and public art installations shall be handled through separate agreements.

10. New construction of sidewalks, shared use pathways, curb ramps, or other accessibility-related items by either Party shall comply with current ADA standards. Except as otherwise provided in this paragraph, the City is responsible for the maintenance of these items, regardless of whether the City or the State constructed the item. Maintenance includes keeping sidewalks clear of debris and vegetation, but does not

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include pavement work except as provided in the next sentence. If a Party's highway project is considered an "alteration" under the ADA that triggers the requirement to construct or upgrade accessibility-related items, that Party is responsible for the construction or upgrade, unless provided otherwise in a separate agreement.

11. If the City has a driveway permit process that has been submitted to and approved by the State, the City shall issue permits for access driveways on State highway routes and shall assure the grantee's conformance, for proper installation and maintenance of access driveway facilities, with either a Local Access Management Plan that the City has adopted by ordinance and submitted to the State or, if the City has not adopted by ordinance and submitted to the State a Local Access Management Plan, the State's Access Management Manual. If the City does not have an approved city-wide driveway permit process, the State shall issue access driveway permits on State highway routes in accordance with the City's Local Access Management Plan, adopted by city ordinance and submitted to the State or, if the City has not adopted by ordinance and submitted a Local Access Management Plan, the State's Access Management Manual.

12. The use of unused right-of-way and areas beneath structures for public functions, such as parking, recreation, and law enforcement use, shall be determined by a separate agreement.

13. The State shall be responsible for installation, repair, and maintenance of any mailbox supports installed on the State highway system, including any markings needed on the mailbox supports.

14. The State shall be responsible for installation, repair, and maintenance of any roadside barriers including guardrail, guardrail end treatments, cable barriers, and concrete barriers needed for traffic safety on the state highway system.

15. The State shall be responsible for any structural repairs needed at bridges, culverts, drainage pipes, embankments, and retaining walls on the state highway system.

16. For purposes of this Agreement, "grade separation structure" is defined as any bridge, overpass, or similar structure that raises the roadway above ground level, regardless of what is underneath the structure.

ARTICLE III. NON-CONTROLLED ACCESS HIGHWAYS

The following specific conditions and responsibilities shall apply to the non-controlled access State highways described in Exhibit A, in addition to the General Conditions in Article II above.

1. **State's Responsibilities (Non-Controlled Access)**

   A. Maintain the traveled surface and foundation beneath such traveled surface necessary for the proper support of vehicular loads encountered, and maintain the shoulders.

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B. Assist in mowing and litter pickup within the right of way to supplement City resources, when requested by the City and if State resources are available.

C. Assist in sweeping and otherwise cleaning the traveled surface and shoulders to supplement City resources, when requested by the City and if State resources are available.

D. Assist in snow and ice control to supplement City resources, when requested by the City and if State resources are available.

E. Structural maintenance and repairs of drainage facilities within the limits of the right-of-way and State drainage easements. This does not relieve the City of its responsibility for drainage of the State highway facility outside of the right of way or State easements but within its corporate limits.

F. In cities with less than 50,000 population, the State shall install and maintain school safety devices, school crosswalks, and crosswalks installed in conjunction with pedestrian signal heads. This does not include other pedestrian crosswalks.

G. Install, operate, and maintain traffic signals in cities with less than 50,000 population.

H. In cities equal to or greater than 50,000 population, the State may provide for installation of traffic signals when the installation is financed in whole or in part with federal-aid funds, if the City agrees to enter into an agreement setting forth the responsibilities of each party.

2. City's Responsibilities (Non-Controlled Access)

A. Prohibit angle parking, except upon written approval by the State after traffic and engineering studies have been conducted to determine if the State highway is of sufficient width to permit angle parking without interfering with the free and safe movement of traffic.

B. Install and maintain all parking restriction signs, pedestrian crosswalks (except as provided in Art. II.5), parking stripes, and special guide signs when agreed to in writing by the State. Cities greater than or equal to 50,000 population shall also install, operate, and maintain all school safety devices and school crosswalks.

C. Signing and marking of intersecting city streets with State highways shall be the full responsibility of the City (except as provided under Art. II.5).

D. Require installations, repairs, removals or adjustments of publicly or privately owned utilities or services to be performed in accordance with Texas Department of Transportation specifications and subject to approval of the State in writing.

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E. Regular cleanups and litter control to ensure drainage facilities are clear. Further, State structural maintenance and repair of drainage facilities within the right-of-way does not relieve the City of its responsibility for drainage of the State highway facility outside of the right-of-way or State easements but within its corporate limits, except where participation by the State is specifically covered in a separate agreement between the City and the State.

F. Install, maintain, and operate all traffic signals in cities equal to or greater than 50,000 population. Any variations shall be handled by a separate agreement.

G. Perform mowing and litter pickup.

H. Sweep and otherwise clean the pavement, including grade separation structures. This includes cleaning and removing litter, trash, discarded personal property, unauthorized temporary shelters, or any other unauthorized item from all areas within the right of way, including underneath a grade separation structure.

I. Perform snow and ice control.

J. Retain all functions and responsibilities for maintenance and operations which are not specifically described as the responsibility of the State.

ARTICLE IV. CONTROLLED ACCESS HIGHWAYS

The following specific conditions and responsibilities shall apply to the controlled access State highways described in Exhibit B, in addition to the General Conditions in Article II above.

1. **State's Responsibilities (Controlled Access)**

A. Maintain the traveled surface and foundations of the main lanes, ramps, and frontage necessary for the proper support of vehicular loads encountered.

B. Mow and clean up litter within the outermost curbs of the frontage roads or the entire right-of-way width where no frontage roads exist. Assist in performing these operations between the right-of-way line and the outermost curb or crown line of the frontage roads on the City's request and if State resources are available.

C. Sweep and otherwise clean the traveled surface and shoulders of the main lanes, ramps, grade separation structures, and frontage roads.

D. Remove snow and control ice on the main lanes and ramps. Assist in these operations on the frontage roads and grade separation structures on the City's request and if State resources are available.

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E. Install and maintain school safety devices, school crosswalks, and crosswalks installed in conjunction with pedestrian signal heads on frontage roads. This does not include other pedestrian crosswalks.

F. Install, operate and maintain traffic signals at ramps and frontage road intersections, unless covered by a separate agreement.

G. Structural maintenance and repair of drainage facilities within the limits of the right-of-way and State drainage easements. This does not relieve the City of its responsibility for drainage of the State highway facility outside of the right-of-way or State easement but within its corporate limits.

2. City's Responsibilities (Controlled Access)

A. Prohibit, by ordinance or resolution and through enforcement, all parking on frontage roads except when parallel parking on one side is approved by the State in writing. Prohibit all parking on main lanes and ramps and at such other places where such restriction is necessary for satisfactory operation of traffic, by passing and enforcing ordinances or resolution and taking other appropriate action in addition to full compliance with current laws on parking.

B. When considered necessary and desirable by both the City and the State, the City shall pass and enforce an ordinance or resolution providing for one-way traffic on the frontage roads except as may be otherwise agreed to by separate agreements with the State.

C. Secure the approval of the State before any utility installation, repair, removal or adjustment is undertaken, crossing over or under the highway facility or entering the right-of-way. In the event of an emergency, it being evident that immediate action is necessary for protection of the public and to minimize property damage and loss of investment, the City, without the necessity of approval by the State, may at its own responsibility and risk make necessary emergency utility repairs, notifying the State of this action as soon as practical.

D. Pass necessary ordinances or resolutions and retain responsibility for enforcing the control of access to an expressway/freeway facility.

E. Sweep and otherwise clean the pavement other than the traveled surface and shoulders, including underneath grade separation structures. This includes cleaning and removing litter, trash, discarded personal property, unauthorized temporary shelters, or any other unauthorized item.

F. Mow and clean up litter between the right-of-way line and the outermost curb or crown line of the frontage roads, including drainage facilities in this area.

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G. Install and maintain all parking restriction signs, pedestrian crosswalks (except as provided by Art. II.5), and parking stripes when agreed to by the State in writing.

H. Signing and marking of intersecting city streets to State highways shall be the full responsibility of the City (except as provided by Art. II.5).

I. Retain all functions and responsibilities for maintenance and operations which are not specifically described as the responsibility of the State. State maintenance of drainage facilities within the right-of-way does not relieve the City of its responsibility for drainage of the State highway facility outside of the right-of-way but within its corporate limits except where participation by the State is specifically covered in a separate agreement between the City and the State.

ARTICLE V. TERMINATION

1. All obligations of the State to maintain and operate a State highway covered by this agreement shall terminate if and when such highway ceases to be designated as part of the State highway system.

2. Should either party fail to properly fulfill its obligations under this Agreement, the other party may terminate this agreement upon 30 days written notice.

3. Upon termination, all maintenance and operation duties on non-controlled access State highways shall revert to City responsibilities, except that the State shall retain all maintenance and operation responsibilities on controlled access State highways.

City of Diboll	**State of Texas**
Signature	TxDOT District Engineer
Trey Wilkerson, Mayor	Kelly O. Morris, P.E.
Name	Name
Mayor of Diboll	
Title	
Date	Date

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EXHIBIT A
MUNICIPAL MAINTENANCE AGREEMENT

NON-CONTROLLED ACCESS HIGHWAYS
WITHIN THE CORPORATE LIMITS
OF THE CITY OF **DIBOLL**

STATE MAINTAINED HIGHWAY ROUTES

1. U.S. HIGHWAY 59
2. LOOP 210
3. FARM TO MARKET ROAD 1818
4. FARM TO MARKET ROAD 2497

CITY MAINTAINED HIGHWAY ROUTES

NONE

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EXHIBIT B

CONTROLLED ACCESS HIGHWAYS WITHIN THE CORPORATE LIMITS OF **DIBOLL**

N/A

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EXHIBIT D
SAFETY LIGHTING SYSTEMS WITHIN THE
CORPORATE LIMITS OF **DIBOLL**

1. See attached agreement for Safety Lighting Systems.

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DIST
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PRMT
SEC

SEE
HMDL
AHS
FILE

December 14, 1993

The Honorable James P. Simms
Mayor, City of Diboll
P. O. Drawer E
Diboll, Texas 75941

Subject: Agreement for Lighting System
US Highway 59
Diboll, Angelina County

Dear Mayor Simms:

Attached, please find a fully executed copy of the agreement covering the lighting system proposed for US Highway 59 from Borden Street to Office Street.

If you have any questions, please contact me at 409\633-4336.

Sincerely,

Herbert Bickley, P.E.
Traffic Operations Engineer
Lufkin District

HEB:as

cc: Cheryl Flood, P.E., Area Engineer

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AGREEMENT FOR CONSTRUCTION, MAINTENANCE AND OPERATION OF CONTINUOUS HIGHWAY ILLUMINATION SYSTEMS WITHIN MUNICIPALITIES (100% Blanket)

STATE OF TEXAS §

COUNTY OF TRAVIS §

This AGREEMENT dated this 15th. day of November, 1993, by and between the State of Texas, hereinafter referred to as the "State," party of the first part, acting by and through the Texas Department of Transportation, and the City of Diboll, Angelina County, Texas, acting by and through its duly authorized officers under an ordinance or resolution passed the 15th day of November, 1993, hereinafter called the "City," party of the second part, is made to become effective when fully executed by both parties.

W I T N E S S E T H

WHEREAS, the City has requested the State to contribute financial aid in the construction, maintenance and operation of a highway illumination system on freeways and expressways as defined in Highway Commission Minute Order 82420. Within the City, said illumination system hereinafter referred to as the "illumination system" is to consist of continuous lighting to be built in sections as financed and designated by the Texas Transportation Commission; and

WHEREAS, the Executive Director, acting for and in behalf of the Texas Transportation Commission, has made it known to the City that the State will construct said highway illumination system, conditioned that the City, as provided in Highway Commission Minute Order No. 82420 and Article 6673b, Vernon's Texas Civil Statutes, will maintain and operate said illumination system.

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A G R E E M E N T

NOW, therefore, in consideration of the premises and of the mutual covenants and agreements of the parties hereto to be by them respectively kept and performed as hereinafter set forth, it is agreed as follows:

1. CONSTRUCTION RESPONSIBILITIES

a. The State will prepare or provide for the plans and specifications, advertise for bids, let the construction contract, or otherwise provide for the construction, and will supervise construction, reconstruction or betterment work as required by said plans and specifications. As a project is developed to construction stage, either as a unit or in increments, the State will submit plans and specifications of the proposed work to the City and will secure the City's consent to construct the lighting system prior to awarding the contract; said City consent to be signified by the signatures of duly authorized City officers in the spaces provided on the title sheet of plans containing the following notation:

"Attachment No._____ to special AGREEMENT FOR CONSTRUCTION, MAINTENANCE AND OPERATION OF CONTINUOUS HIGHWAY ILLUMINATION SYSTEM WITHIN MUNICIPALITIES, dated _____.

The City-State construction, maintenance and operation responsibilities shall be as heretofore agreed to, accepted, and specified in the Agreement to which these plans are made a part."

b. All costs of constructing the illumination system will be borne by the State, and the illumination system will remain the property of the State.

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2. MAINTENANCE AND OPERATION RESPONSIBILITIES

a. The City hereby agrees to furnish at its expense the electrical energy required for proper operation of the illumination system, such electrical energy to be provided at points on the illumination system as designated by the State. The City further agrees to maintain and operate the illumination system in an efficient and sightly condition, including the furnishing of all equipment and labor and making any replacements which may become necessary, without cost to the State.

b. The City will assume maintenance and operation on a date to correspond with the date construction of the illumination system is completed and accepted by the State. The State will provide written notification to the City of such acceptance. The City hereby agrees to furnish at its expense the electrical energy consumed by the system during the period of trial operation prior to acceptance by the State. If the illumination system is constructed by sections, this provision shall apply to each such separately constructed section.

c. The City will obtain approval of the Executive Director before making any major changes in the design and/or operation of the illumination system as designed and constructed by the State or before the removal of any part of the installation except for the purpose of replacement where identical or accepted equivalent equipment to that originally installed is used.

3. GENERAL

a. This Agreement shall remain in force for a period of two years from the date that maintenance and operation responsibilities are first assumed by the City and shall be automatically renewed for two-year periods unless modified by mutual agreement of both parties.

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b. The State will not incur any financial obligation to the City as a result of this Agreement.

c. This Agreement may be terminated sixty (60) days after the filing of a written notice by either party of a desire for cancellation. The State reserves the right to remove the illumination system upon cancellation of the Agreement.

d. If, at any time, the City does not maintain and operate the illumination system in a satisfactory manner, the State reserves the right to either arrange for maintenance at the expense of the City or to remove the illumination system. Should the illumination system be removed due to lack of maintenance, the City hereby agrees to reimburse the State for the cost of removal.

e. Should disputes arise as to the parties' obligations under this Agreement, the State's decision shall be final and binding.

f. The City shall comply with all federal, state, and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any court, or administrative bodies or tribunals in any matter affecting the performance of this Agreement.

g. Changes in time frame, character, cost or obligations authorized herein shall be enacted by written amendment. Any amendment to this Agreement must be executed by both parties within the contract period.

h. This Agreement shall bind, and shall be for the sole and exclusive benefit of the respective parties and their legal successors. The City shall not assign or transfer its interest in this Agreement without written consent of the State.

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i. In case any one or more of the provisions contained in this Agreement shall, for any reason, be held invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never be contained herein.

j. This Agreement constitutes the sole and only agreement for lighting at the location described herein of the parties hereto and supersedes any prior understandings or written or oral agreement between the parties respecting the within subject matter.

4. INDEMNIFICATION

To the extent permitted by law, the City indemnify and save harmless the State, its agents or employees, from all suits, actions or claims and from all liability and damages for any and all injuries or damages sustained by any person or property in consequence of any neglect in the performance, or failure of performance of the City, its agents and employees under this Agreement.

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IN WITNESS WHEREOF, the parties have thereunto affixed their signatures, The City of Diboll on the 15th day of November, 19 93, and the Texas Department of Transportation on the 7th day of December, 1993.

ATTEST:

CITY OF Diboll

BY: James P. Lemin

Mayor

(Title of Signing Official)

THE STATE OF TEXAS

Certified as being executed for the purpose and effect of activating and/or carrying out the orders, established policies, or work programs heretofore approved and authorized by the Texas Transportation Commission under the authority of Minute Order 100002.

APPROVED:

By: Gary Trietsch, P.E.

Director, Traffic Operations Division

DATE: 12/2/93

Form 1074
11-91

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Samantha Durham
Director of Finance

400 Kenley
PO Box 340
Diboll TX, 75941
(936)829-4757
Fax: (936)829-1179
Email:
sdurham@cityofdiboll.com

CITY OF DIBOLL

Interoffice Memorandum

DATE: **December 12th 2023**

TO: **Mayor and Council Members**

THRU: **Jason Arnold, City Manager**

SUBJ: **2023-2024 Budget Amendment No. 1**

ITEM NO. 1 2023 BUDGET ROLLOVERS

Due to market restraints, several capital improvement expenditures budgeted in the 2022-2023 FY Budget Amendment were not processed, delivered, or completed.

These expenditures include:
1) Police patrol car upfitting
2) One 2021 Kawasaki Mules.
3) ERP PRO 10 Software Implementation Expenses
4) Street Overlay Project

Therefore, there was a significant amount that rolled into fund balance at the 9-30-2023 year end that we wish to reallocate to the 2023-2024 FY Budget.

The 2022-2023 FY Budget completed the year with budget remaining in the following accounts:

GL No.	Department	Account Name	Budget Remaining
01-03-4080	Police	Capital Improvements	$24,000.00
02-09-4080	Utility	Capital Improvements	$10,000.00
01-01-4041	General	Software & Subscriptions	$46,000.00
01-07-4420	Street	Street Overlay Expense	$68,000.00

At this time, we request $138,000.00 to be transferred from the General Fund balance and $10,000.00 to be transferred from the Utility Fund balance for the expenses described above.

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ITEM NO. 2 PD EQUIPMENT

In November 2023, Assistant Chief Williams Retired. Several colleagues pooled together and purchased Assistant Chief Williams' badge and fire arm as a tribute and gift for his service. At this time, we request the proceeds received to be added to the PD Equipment budget line item in order to replace the retired inventory.

GL No.	Department	Description	Budget Requested
01-03-4462	Police	PD Equipment – Replace Retired Inventory	$445.00

ITEM NO. 3 RETRICTED PROJECT FUND

The TxCDBG project for Sanitary Sewer Improvements and Street Reconstruction on Neil Pickett requires an additional $44,938 in funds. Please execute a budget amendment in said amount from the Restricted Project Fund to fund this project.

GL No.	Department	Account Name	Budget Remaining
15-01-4210	General	Project Expense	$45,000.00

ITEM NO. 4 CAPITAL IMPROVEMENTS

We have six (6) racetrack aerators in the wastewater treatment plant racetrack which are approximately 18 years old. The frames are rotting away and parts are no longer available. We are requesting the replacement of one (1) Racetrack Aerator. Two (2) units are not operating and are in need of replacement, but the Wastewater department is confident that we can operate with one for a reasonable amount of time.

GL No.	Department	Account Name	Budget Remaining
02-08-4080	Wastewater	Capital Improvements	$37,100.00

Fond regards,

Sam Durham
Finance Director

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ORDINANCE NO. 2023-12-001

AN APPROPRIATIONS ORDINANCE AUTHORIZING AN AMENDMENT TO THE 2023/2024 OPERATING BUDGET (BUDGET AMENDMENT NO. 01), PROVIDING FOR THE SUPPLEMENTAL APPROPRIATION OF FUNDS IN THE GENERAL FUND, UTILITY FUND, AND RESTRICTED PROJECT FUND; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, The City Charter of the City of Diboll requires an Appropriations Ordinance be passed by the City Council each year showing revenue of the City from all sources and the expenditures to the various purposes for the fiscal year;

WHEREAS, City Council approved the 2023/2024 Operating Budget and appropriated the necessary funds out of the General, Utility, and Restricted Project Fund revenues for the maintenance and operation of various offices, departments and agencies of the City; and

WHEREAS, Council has reviewed and approves the report establishing the need to adjust appropriations in the General, Utility, and Restricted Project Funds.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS, THAT:

Section I

The City Council of the City of Diboll, Texas, hereby authorizes and approves an amendment to the 2023/2024 Operating Budget (Budget Amendment No. 01) for the purpose and in the amounts shown in the attached report, the amounts to be appropriated from Fund Balances:

The following are fund summaries of these adjustments for the budget line items that are affected:

General Fund

Current Expenditure Budget -	2,925,951.00
Proposed Expenditure Budget -	3,064,396.00
Decrease to Fund Balance	(138,445.00)
Current Revenue Budget -	2,925,951.00
Proposed Revenue Budget -	2,925,951.00
Increase to Fund Balance	-
Net effect to fund balance is a decrease of	(138,445.00)

Utility Fund

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Current Expenditure Budget -	3,750,397.00
Proposed Expenditure Budget -	3,797,497.00
Decrease to Fund Balance	(47,100.00)
Current Revenue Budget -	3,750,397.00
Proposed Revenue Budget -	3,750,397.00
Increase to Fund Balance	-
Net effect to fund balance is a decrease of	(47,100.00)

Restricted Project Fund

Current Expenditure Budget -	0.00
Proposed Expenditure Budget -	45,000.00
Decrease to Fund Balance	(45,000.00)
Current Revenue Budget -	0.00
Proposed Revenue Budget -	0.00
Increase to Fund Balance	-
Net effect to fund balance is a decrease of	(45,000.00)

Section II

The City Council of the City of Diboll, Texas, hereby amends the 2023/2024 Operating Budget in the General, Utility, and Restricted Funds, adjusting appropriations as stated in Section 1 above.

Section III

That this ordinance shall be and become effective immediately upon and after its adoption and approval.

PASSED AND APPROVED by the City Council of the City of Diboll, Texas on this the 12th day of December, 2023.

_____
Trey Wilkerson, Mayor

ATTEST:

_____
Rosa Olvera, City Secretary

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City of Diboll Volunteer Fire Department

November 2023 Council Report

Nov 7

- Pledge
- Incident Reports
- Business Meeting
- Discussion on upcoming Parade

  Firemen present (10)

Nov 14

- Pledge
- Incident Reports
- Discussion on Plant explosions
- Run trucks
- Clean station

  Fireman present 11)

Nov 28

- Pledge
- Incident Reports
- Discussion on call @ airport
- Cleaned fire station
- Run all Trucks and equipment

  Fireman present (10)

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City of Diboll Volunteer Fire Department

November 2023 Emergency Incidents (15)

Nov 1, 2023 - 1128

- **Call # 2300000154**
  8598 HWY 59s
  Gas smell in home
  Out of City
  Trucks 54
  Diboll Fire personnel responded (3)
  7822, 7827, 7836,

Nov 2, 2023 - 1605

- **Call # DPD call**
  Fm 1818 and buttermilk rd
  Vehicle wreck
  Out of City
  Trucks 54
  Diboll Fire personnel responded (2)
  7822, 7836

Nov 6, 2023 - 0955

- **Call # 2300000155**
  11095 fm 58
  Smoke in home
  Out of City
  Trucks 54, 56
  Diboll Fire personnel responded (3)
  7822, 7825, 7827

Nov 8, 2023 - 1400

- **Call # 23000**
  San Jac County
  Plant explosion
  Out of City
  Trucks 62
  Diboll Fire personnel responded (2)
  7814, 7827

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City of Diboll Volunteer Fire Department

Nov 12, 2023 – 0928

- **Call # 2300000156**
  11095 Fm 58 Outside Lufkin
  Fire in home
  Out of City
  Trucks 56
  Diboll Fire personnel responded (6)
  7808, 7814, 7819, 7821, 7822, 7825

Nov 13, 2023 - 1239

- **Call # 2300000157**
  11095 Fm 58 Outside Lufkin
  Fire in home 10/22
  Out of city
  Trucks N/A
  Diboll Fire personnel responded (7)
  7808, 7814, 7821, 7822, 7825, 7835, 7836

Nov 14, 2023 - 1847

- **Call # 00000158**
  4707 Kingston Ave Fuller Springs
  House Fire
  Out of City
  Trucks 54, 56
  Diboll Fire personnel responded (6)
  7808, 7814, 7819, 7821, 7822, 7825

Nov 15, 2023 - 0753

- **Call # 00000158**
  Orelly auto and 59
  10/50
  In City
  Trucks 54
  Diboll Fire personnel responded (3)
  7805, 7822, 7836

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City of Diboll Volunteer Fire Department

Nov 15, 2023 - 1600

- **Call # 00000159**
  Diboll depot
  Gas leak
  In City
  Trucks 54, 55
  Diboll Fire personnel responded (6)
  7805, 7808, 7814, 7822, 7825, 7836

Nov 20, 2023 - 1404

- **Call # 00000160**
  Across from ATCO
  Tree limb on powerline
  In City
  Trucks N/A
  Diboll Fire personnel responded (4)
  7805, 7822, 7827, 7835

Nov 21, 2023 - 1602

- **Call # 00000161**
  3320 Old Burke Rd
  Fire alarm
  Out of City
  Trucks 54
  Diboll Fire personnel responded (4)
  7821, 7822, 7825, 7827

Nov 22, 2023 - 1601

- **Call # 2300000162**
  Diboll Airport
  10/22 Plane emergency landing
  Out of city
  Trucks 54
  Diboll Fire personnel responded (10)
  7805, 7814, 7820, 7821, 7822, 7825, 7827, 7829, 7835, 7836

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City of Diboll Volunteer Fire Department

Nov 24, 2023 - 1032

- **Call # 2300000163**
  Diboll Elementary School
  Summit fire alarm
  In City
  Trucks 54
  Diboll Fire personnel responded (6)
  7801, 7810, 7821, 7822, 7827, 7836

Nov 26, 2023 - 1135

- **Call # 2300000164**
  59s at river bridge
  Car locked with individual unconscious
  Out of city
  Trucks 54
  Diboll Fire personnel responded (3)
  7814, 7822, 7835

Nov 29, 2023 - 1459

- **Call # 2300000165**
  59s Diboll city limits
  Vehicle wreck 10/22
  In city
  Trucks N/A
  Diboll Fire personnel responded (7)
  7805, 7814, 7820, 7822, 7827, 7835, 7836

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Diboll Police Department

Monthly DEPT. STATS

November 2023

CALLS FOR SERVICE	202
INCIDENT REPORTS	15
CRASH REPORTS	7
EXTRA PATROL/PATROL REQUESTS	123
TRAFFIC STOPS	172
TOTAL ARRESTS	7
MISD. ARREST	4
FELONY ARREST	3
CITATIONS	184

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Public Works Director Council Report – December 2023

UCRM-2 SCADA Upgrades: SCADA procurement underway. Some items face very long lead times. Scada procurement and remote programming started. The control panels have a six-month lead time of production. This will put the Scada installation of hardware around 6/10/2023. Scada elevated storage tank hardware scheduled for late January. Scada contractor will be making site visits over the next few weeks. Scope review meeting scheduled at WWTP on 2/15 at 1:30 PM. The scope review meeting went very well. We discussed automated process control based on defined set-points. We then discussed programming to perform certain control decisions based on the parameters received from connected sensors on our equipment. Control functions include turning power on or off, increasing or decreasing speed and flow, raising, or lowering levels in tanks. Flowmeters and data loggers are installed in strategic locations to send data to remote terminal units, then send their collected data to the treatment plant operators. With this data, the operators have an opportunity to see problems like leaks, overflows, or chemical imbalance. Access to up-to-date information on these potential problems gives water operations a chance to fix these issues in advance, reducing downtime. Scada ongoing. Radio tower schedule below.

1 WWTP* 100ft Tower Install Radios & Antennas 22-Mar, Duration 2 days.
2 OEST Install Radios & Sector Antennas on tower rails 24-Mar, Duration 2 days.
3 North Pump Station Install Radio & Antenna on existing 60 ft tower 27-Mar, Duration 1 days.
4 NEST Install Radio & Antenna on tower rails 6-Apr, Duration 2 days.
5 Well 1 Install 20ft tower extension, Radio and Antenna 28-Mar, Duration 1 days.
6 Well 2 Install 20ft tower extension, Radio and Antenna 29-Mar, Duration 1 days.
7 Well 3 Install 20ft tower extension, Radio and Antenna 30-Mar, Duration 1 days.
8 Well 4 Install 20ft tower extension, Radio and Antenna 31-Mar, Duration 1 days.
9 Well 5 Install new 60ft tower, Radio and Antenna 22-Mar, Duration 10 days.
10 Prison LS Install Radio & Antenna on Existing tower 3-Apr, Duration 2 days.
11 Lynn LS Install new 40ft tower, Radio and Antenna 23-Mar, Duration 10 days.
12 Neil Pickett LS Install Radio & Antenna on Existing tower 4-Apr, Duration 2 days.
13 AS Davis LS Install Radio & Antenna on Existing tower 5-Apr, Duration 2 days.
14 Lumberjack LS Install new 40ft tower, Radio and Antenna 23-Mar, Duration 10 days.

Radio tower and equipment installation 80% through 4/7 – has been delayed due to rain. Plan to resume 4/10 and complete installation, radio programming, and testing by 4/14 weather permitting. Radio/Network Items and radio towers all received and dispatched to site. Procurement for all Control Panels ongoing, expected completion 4/30. Assembly of panels planned 4/17 start staging. Scada-work was ongoing this week at lift stations. Hardware installations and cutover to temporary control panels. New control panel installation at lift stations completed 7/5. Weather

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stations to be installed this week. Final testing to insure they are working correctly. Work on water well SCADA to begin 7/10.

7/31- 8/4 Reconfigure Radio network with new IPS. Will be replacing Water wells 3, 1, 5 and cut over. 8/7 – 8/11 Will be replacing Water wells 4, and NPS and possibly NEST. Also, will be working at the WWTP to trace and label wiring in preparation for the Panel changeout. 8/14 – 8/18 Install Well 2 panel and Convert OEST to new panel. Continue wire identification and Start process of WTP panel replacement and RIO.

We started to experience communication failures at our well sites on the new SCADA network. This caused a delay of the installation until we were able to diagnose the problem. Our techs boosted our signal strength and coded reboot protocol into the programing. This seems to have fixed the problem. Installation at well 1,5 and old elevated resumed 9/7/2023

Well 1 and 5 SCADA installation completed. Old elevated tower installation ongoing.

SCADA Panel:

The SCADA PLC is installed, wired up, and powered up. Its program has been tested and uploaded. It is communicating with the OEST intermediate PLC. Establish comms with Chlorine PLC loop testing. HMI is installed and its application loaded. The new chlorine analyzer has been installed and is functioning. We found the level GST sensor to be malfunctioning. Initially, we noted some blockage in the plumbing and cleared it out however, the sensor function was intermittent. We tested this by installing another temporary transmitter to the auxiliary line and measuring both readings. We were able to procure another sensor through Schneider Electric today and had it couriered to Diboll and were able to replace the malfunctioning sensor as it is imperative for the system to function as designed. Well 2 is going offline for about 2 days as we work on this cutover process after previously making sure that NPS was performing as expected and everyone involved agreed. It's a crucial step in keeping things running smoothly, but we're aware it might cause some ripples in the regular functionality of the WWTP.

Well 2 panel installs have been completed on 10/19/2023. Turned off well 2 and related wells 3 & 4 feeding into the Old GST.

Testing all the IO to determine functionality. We found we couldn’t function pump 3 from the control panel. Well 2 depth measurement was not operational. Chemical pump logic was found to be disabled for adjustment according to aggregate flow from wells 2,3,4. Only one chemical pump is operational, however the sensor wire is cut so it cannot be controlled. This was probably due to unreliability and/or well flow meters going out of service and/or unreliability of controlling pump strokes. Pump 1 and pump 3 flowmeters have water ingress and are corroded – non-operational. Removed the old Well 2 panel and installed the new panel backplane. Started the process of completing all the wiring. Spent a considerable amount of time troubleshooting pump 3 on/off command, this has been corrected and pump 3 is now operational from PLC and SCADA. Replaced the level transmitter on well 2 and now water depth reading from well 2 is available. Completed and organized wiring on the new panel. PLC program was installed and tested. Local HMI application was installed and tested. SCADA operation was tested, and status checks completed. Wells were tested in auto mode by forcing sequences. Pumps were tested in auto mode by forcing sequences. Added additional logic to disable chemical pumps at a level above 3 mg/l and reenable at 1mg/l, this will prevent excessive chlorination of the GST in case one of the wells

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are out of service. The setpoints tags are also made available to be included in the new SCADA implementation.

Remaining items:

Chemical pump remains flashing on SCADA, however it was tested to physically turn on when needed – need to trouble shoot but we may need to access Wonderware back end.

All cycles need to run in Auto mode (OEST Demand and GST Demand), well calls GST level setpoints, this will be monitored over the next few days as the GST and OEST systems are switched to Alternate or GST only.

Need input to calibrate the scale for the well level sensor.

Wiring the HMI

We found a fill valve in the vault outside of the OEST compound. There is wiring connected to it, but it does not show on the WW SCADA nor is it controlled by the PLC. We will investigate the wiring further and discuss functionality with the city before wiring it back into the new panel.

All water wells, towers and lift stations have been completed. Work is still ongoing at WWTP. Graphics are being updated with poits as SOAP is completing work in the field. Working to be completed before the Christmas holidays. Realistic goal would be to have the final walkthrough and acceptance the first week of January.

Estimated completion date of 1/10/24.

Status: 90% Complete

UCRM-5 Water Meter AMI: Neptune AMI Meter System

Timeline has been moved back to March of 2023 due to delay in meter production. Meter boxes and lids have been received at the warehouse. We have started receiving shipments of antennas for the meters. PSI will have proofs of the mailers and door hangers ready for review on 2/8/2023. Conex container delivered and prepped for continued receiving of meters and antennas. Door tags and mailer proofs were delayed and expected to be available for review by the end of March. Expected meter delivery dates on chart below.

Door tags and mailers proof is ongoing. The Neptune Customer portal is new, and PSI is having to develop that marketing material for the door tags. Meters trickling in. Looks like all the endpoints have been delivered. 5/8x3/4 meters still tracking first week of June.

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Description	Part Number	Quantity	Expected Delivery Date
R900 CELL PIT NICOR 6'	.13966-600	70.00	1/13/2023
11/2 X 13 ULTRASONIC	EU2A1G1SG71	12.00	1/13/2023
2 X 17 ULTRASONIC	EU2E1G1SG71	41.00	1/13/2023
3 FLG 17 LEN ULTRA/MACH	EU3B1G1SG72	1.00	1/13/2023
4 FLG 14 LEN ULTRA/MACH	EU3C1G1SG72	9.00	1/13/2023
8 FLG 20 LEN ULTRA/MACH	EU4A1G1SG72	1.00	1/13/2023
R900 CELL PIT NICOR 6'	.13966-600	50.00	1/13/2023
6 FLG 18 LEN ULTRA/MACH	EU3E1G1SG73	6.00	1/13/2023
R900 CELL PIT NICOR 6'	.13966-600	20.00	4/28/2023
1 ULTRASONIC	EU1F1G1SG71	20.00	4/28/2023
R900 CELL PIT NICOR 6'	.13966-600	1373.00	6/9/2023
5/8X3/4 ULTRASONIC	EU1B1G1SG71	1373.00	6/9/2023

Door tags and mailers proof is ongoing. The Neptune Customer portal is new, and they having to develop that marketing material for the door tags. 5/8x3/4 meters still tracking first week of June.

5/8x3/4 meters are at Core and Main in Lufkin. Mailer and Door Tag proofs have been provided for review next week. With delivery set for mid-June. Soft start for meter installs next week, likely mid-week. Door tags and mailers have been approved. They will be distributed to the first group of residents to receive new meters. Soft start scheduled for 7/13. Start was delayed due to a programing issue with Neptune and our system software. We are looking at a start date of August 16,2023.

Meters were started installing on 8-28-2003. 474 meters have been installed as of 9/7/2003. The installers are moving fast, and we expect to be completed by the end of the month.

Out of 1523 total meters 1428 meters have been installed. City crews are completing the skip list and helping find all meters that were not locatable. Many are idle accounts that are no longer in use. We have 13 large meters to install. All meters and fixtures will have to be replumbed.

1453 total meters changed. Crews will be back on site to finish the remaining meters 12/15/2023.

We are still waiting on a lead time for the remaining 3 meters that are on order.

Estimated completion date of 1-15-2023.

Status: 90% Complete

WWTP/TWBD Project

We are still working on the environmental clearance with TWDB. KSA is working on map exhibits and some other documents for the environmental study and should have that to them this week along with the engineering report. The engineering report will be submitted to TWDB by 12/8/2022. This will contain certain information/exhibits that are required for the environmental review to move forward at TWDB. We plan to begin the preliminary design phase (construction plans and specifications) in January. This will run concurrently with TWDB review of the

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engineering report and environmental to speed up the schedule. The engineering report and environmental documents are under review by TWDB. I do not know what their current backlog is but will be reaching out to them for an update. I would expect to begin preparing design plans/specifications in March. The project is under review by TWDB staff. They have the Engineering Feasibility Report and the environmental documents. These reviews run concurrently, but the environmental must be approved before the engineering report can be approved. TWDB requested some supplemental environmental information that was submitted at the end of January. Including the 30-day public comment period, I would expect to have environmental approval by the end of April. This is based upon my last conversation with our environmental reviewer. The engineering report approval will follow shortly thereafter. The TWDB is still reviewing the engineering report on the WWTP project. Based on the email below, KSA should have comments by the end of next week. They should know more about the environmental status early next week.

Good morning Mr. Hays,

I had started to review the EFR but had to prioritize a few other deadlines so I will need to get back to that review and finish it. I plan to send you review comments or to let you know that the EFR satisfies TWDB requirements before the end of next week.

I know Gayla has a few environmental reviews that she is working on currently and one of those should be for the City of Diboll. I will have a meeting with her on this coming Monday to get an update then one of us will report back to you on the environmental status.

Please feel free to reach out to our team with any questions on this project or any others. I would also like to thank you for your patience with us as we work through our heavy workloads.

Thanks,

Cody

KSA have some minor comments to respond to on the engineering report. They have asked for a detailed cost estimate and a statement indicating how we will address any budgetary constraints. Danny's plan for that statement is to indicate that the City will decide between securing additional funding or prioritizing project components to remain within available construction funds. We still have not received any information regarding the environmental approval. The TWDB has all the information we need, and I believe that it is just going through the review and approval process. While things like engineering reports, plans, and specifications can be reviewed and approved by the project team, environmental items go through additional layers of approval as well as a public comment process. We are checking in with them routinely on the environmental but have not yet received a response. We are still awaiting the environmental approval that will allow us to move forward. TWDB is significantly backlogged on environmental reviews. I will be checking in with them next week. The TWDB is going over the engineering plans now. We are waiting on environmental to be processed. TWDB is still backlogged.

We should be receiving approval within the next couple of weeks. Danny will be starting his design team this week on the plans and specifications in advance of that approval.

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Environmental approval is working through TWDB management. Once we receive the language for the public notice we can publish and submit proof of publication for final environmental and engineering report approval.

We received the language for the environmental public notice on the WWTP project and will be getting it into the week of 10/2/2023 newspaper and we are proceeding with our design phase.

We are progressing with preparation of plans and specifications.

Plans and specifications are 60% complete. We have a schedule walkthrough of the plant on Dember 11th with KSA.

Estimated completion date of 6/1/2024.

Status: 25% Complete

Neil Pickett Drive Sanitary Sewer Line Replacement

The sewer collection system that serves the residents on Neil Pickett Drive is made up of old, vitrified clay tile pipe and brick manholes. This system has outlived is useful life and is the result of frequent maintenance issues and infiltration an inflow problem. Construction shall replace sewer lines with approximately 1500 linear feet of new eight-inch sewer pipe, three (3) four feet (4') diameter manholes, and all associated appurtenances. Site visit and plan overview held on 2/2/2023.

KSA will be preparing our engineering agreement for council approval at the July meeting.

Bob Thurber with KSA said they are waiting for the geotechnical report for this area, due to boring that will be done during this project. Once they have the report, the onsite work should begin.

Preliminary design is complete. Crews have completed the boring for core samples and we are waiting on the geotechnical report to complete the field design since it involves the recommended pavement section.

We are preparing the final construction agreement. TDA has recently issued a new implementation manual, so we are incorporating any changes required.

Bob has sent the award recommendation letter to Jason that recommends award of contract to Duplichain Contractors. It should be on the agenda for the 14th council meeting for the council to award the contract.

Contract has been awarded and we are scheduling a pre-construction meeting.

Estimated completion date TBD.

Status: 5% complete

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ARPA Project

Plans on the Lumberjack Drive are ready for review. Meeting with KSA 11-10-2022 to complete the preliminary design phase. We found the last easement/ROW document and have confirmed a complete ROW from the existing Lumberjack Drive to the TxDOT bypass. With this final ROW we are making one alignment change to avoid a road crossing within the TxDOT ROW and should be complete by 12/16/2023. Once we have the final plans, we can submit them to TxDOT for permit approval. We have received the required ARPA contract provisions from Grant Works and are incorporating it into our contract documents. Our estimate for completion of all plans, contract, specifications, and permitting is 1/1/2023. We are currently reviewing the sample construction contract sent to us by Grant Works. It is unlike anything we have seen from them before. We are reviewing it against more standard construction contracts we use and/or have seen in our industry. This is high on the priority list and I'm targeting to complete the review by 2/10/23. Danny from KSA will be putting together the final construction contract documents this week. He anticipates advertising for bids within the next couple of weeks. KSA is working with grant works to sort out bid advertisement requirements.

We have not heard from Grant Works regarding revised language on the Lumberjack Dr. Waterline bid advertisement. Danny has been communicating with Jason on this and we are proceeding with the advertisement beginning this Friday 5/5/2023 in the Lufkin Daily News.

Danny is updating the contract documents for transmittal to Grant Works per the various discussions held. I anticipate that transmittal to occur this week. We will set the schedule for re-bidding the project once Grant Works completes their review. Grant Works is currently reviewing the construction contract. At this time Danny stated there had been no return information from Grant Works. Grant Works is reviewing the construction contract.

Bid opening scheduled for Tuesday the 12th at 2:30 pm. We are currently corresponding with TxDOT for the utility permit.

We are ready for the council to make an award for the construction contract.

We are preparing construction contracts for execution by Terry Black.

Construction contracts have been executed. Awaiting the pre-construction meeting.

Estimated completion date of 12/1/2024.

Status: 30% Complete

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Department Projects

#18 Golf Course Bridge

The water line has started leaking in another spot. Repairs were delayed. Waiting on parts to replace a 1/12 sprinkler valve on the front nine pump house. Repairs to bridge scheduled. Planning to install sprinkler valve 12/13/2023. Sprinkler valve was received and installation complete. Bridge crossing repairs were delayed due to weather. Due to weather and other project prioritization we have moved the completion date of this project. The water well on #18 has developed another leak. We plan to completely replace 200ft of the supply line from the well head before bridge crossing repairs are made.

We now have 2 bridges that need to be replaced on the golf course. #18 and #12. We are sourcing quotes now.

Estimated completion date of 12-15-2024.

Status: 65%Complete

Repaint Park Bridges

We will be repainting the four bridges in Old Orchard Park. Two of the bridges will require us to remove all the rust before painting will begin. We have started sourcing materials. Rust remover has been delivered. The parks department will be working on the bridges throughout the month as the weather permits. We will resume painting the bridges once the baseball complex project is completed.

Estimated completion date of 6/30/2024.

Status: 15% complete

Floating Food Dispensers and Benches

We are ordering two new park benches to replace those past the point of repair. We are also adding floating food dispensers at the fishing pier will provide another opportunity for all to enjoy the park. The floating food will be good for fish, ducks, and geese. The benches and food disperser will be ordered in next year's funding cycle.

Estimated completion date of 3/12/2024.

Status: 5% Complete

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Water Hydrant Replacement

The fire hydrant in the field by JR'S was damaged in a wreck last year. We were just made aware that it was missing. We will locate the location and order a new one to be installed.

The hydrate located in front of the baseball complex developed a leak. We were able to shut the hydrant off and black bag it util parts are sourced and repairs ate made.

Parts have been received and scheduled install 12/12/2023

Estimated completion date 12/30/2023.

Status: 10% complete

Street Overlay Project

We are working with the county to help us with our street overlay program. We will be overlaying A Street and Birdsong Street. If enough funds are available, we will also add Hackberry Street. We are currently of the County's Schedule for the last week in September. This could change depending on the completion of their ongoing projects. We will begin to blade level and patch these streets starting in September before we start to overlay.

We have begun blade level up on A street. The county will be here 9/25/2003 to begin the overlay process.

The city has completed the blade level up and patching on Birdsong. The county contacted me on 9-26-2023 and put the project on hold. They are having some issues with the interlocal agreement and their approval process. This should be resolved at the next commissioner's court.

Completion date TBD

Status 25% complete

Lead and Copper Water System Inventory

The new Federal Lead and Copper Rule Revisions (LCRR). While the effective date of the new LCRR is December 16th, 2021, the date water systems are expected to comply is not until October 16th, 2024. This all came down from the EPA. The EPA is doing something called Lead and Copper Rule Improvements (LCRI). It appears this will encompass the strengthening of rules such as the sampling requirements, action and trigger levels, public notice and education, and numerous other aspects of the rule. The big emphasis has been on developing a Lead Service Line Inventory (LSLI), both public and private side service lines. The EPA goal is to "get the lead out" so this inventory list will have to identify all the material, whether PVC, copper, lead, etc.

Inventories must include the following:

All service lines (public and private) are connected to the public water distribution system.

Categorization of each service line, or portion of the service line where ownership is split.

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The four categories for service lines in the Inventory are:

"Lead" where the service line is made of lead.

"Galvanized Requiring Replacement" where a galvanized service line is or was at any time downstream of a lead service line or is currently downstream of a "Lead Status Unknown" service line. If the water system is unable to demonstrate that the galvanized service line was never downstream of a lead service line, it must presume there was an upstream lead service line.

"Non-lead" where the service line is determined through an evidence-based record, method, or technique not to be lead or galvanized requiring replacement. The water system may classify the actual material of the service line (i.e., plastic or copper) as an alternative to classifying it as "non-lead."

"Lead Status Unknown" where the service line material is not known to be lead, galvanized requiring replacement, or a non-lead service line, such as where there is no documented evidence supporting material classification.

Completion date of 1/31/24

Status 10% Complete

Field 4 Renovation

The parks department will be excavating field 4 infield. We will replace the grass with select fill and infield conditioner. We will extend the infield radius to allow for larger/multiple base path configurations. We will remove all grass and replace it with around 16 loads of sandy clay mix. We will spread to grade the removed dirt to the outfield in the low areas. This part of the field has held water for some time. The new pitcher mound will be ordered and installed. All new bases anchors/home plate.

We have started excavating and removing grass from the infield. Delivery of sandy clay mix scheduled for week of 10/2/23

We have spread and leveled to grade 60/40 clay mix on field 4. 6 loads of sand have been delivered for outfield leveling. Top dressing of infield scheduled for 11/13. Pitcher's mound has been delivered. We ordered 10 porous batters box mats to be installed on field 2 and 4. We plan to have this complete before the next tournament on 11-18-2023.

The last tournament was canceled. We have still top dressing and counting work on the fields. Measurements have been sent in for quotes on new batting cage nets.

Estimated completion date of 3/20/2024.

Status: 40%complete

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Golf Course Front 9 Restrooms

The septic system for this facility needs some repairs. We will pump out the septic tank and replace 200 ft of the field drainage line. Our inspection camera has been sent in for repairs. We had a contractor come in to tv and locate the main line. We were able to trace out the line about 60ft. We have a pump truck scheduled to pump out the system so we can further inspect for repairs.

Before we were able to mobilize for repairs to be made to the restrooms the access bridge had to be replaced. All repairs have been made to the bridge and work on restrooms will beginning the week of 12/11/2023

Estimated completion date of 1-10-2024

Status 10% Complete

Storm Debris Clean up and Repairs.

On 8/25/2003 we had severe weather pass through Diboll. This caused 9 down trees in the park and 1 on North Hendricks. The rotary pavilion and swing set were damaged as well. Public works crews have removed all downed debris and are continuing to clear stumps and level out the areas. We are gathering quotes for the damaged buildings and equipment.

We have one area left to grade and all ground repairs will be completed.

Estimated completion date of 12/20/2003

Status 90% complete

Ditch excavation and culvert replacement:

Cozy Circle - Removal of 6 culverts and re-set to grade. Excavate 410 feet of ditch line.

OC Scott and Lynn- Benita Duffield asked me to investigate the drainage issue at this location. It appears that Lynn St. catches all the drainage from Ash St. and the housing authority. I suggest that we cut a ditch behind the houses on Lynn St. and try to divert the drainage toward Maynard.

Bordan and North First- We will be excavating approximately 450ft of dich line that has silted in. This ditch line primarily serves as drainage for the detention pond at Atlas Roofing. We will also be repairing the catch basin at the intersection of Bordan and N First.

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Work Order Report

11/9/2023-12/7/2023

Service Order #	Service Address	Job Date	Completion Date	Job Code	Job Type	Status	Staff	Group	Account Number	Last Edited User	Last Edited Date
SO0003144	266 DEER TRACE BLVD	12/7/2023	12/7/2023	Service Action	Service Action	Completed	WATER	Public Works	99-000741-00	ARomero	12/7/2023 11:22
SO0003145	709 CORRINE	12/7/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	03-001400-00	ARomero	12/7/2023 11:31
SO0003138	266 DEER TRACE BLVD	12/6/2023	12/6/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	99-000741-00	TMartin	12/6/2023 15:32
SO0003139	707 CYPRESS	12/6/2023	12/6/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-001383-00	ARomero	12/6/2023 15:00
SO0003140	409 N FIRST	12/6/2023		Disconnect	Disconnect	Open	WATER	Public Works	02-001030-11	ARomero	12/6/2023 16:25
SO0003130	1107 REDBUD AVE	12/5/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	02-000220-03	ARomero	12/5/2023 7:49
SO0003131	612 S TEMPLE	12/5/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	01-001313-00	ARomero	12/5/2023 10:41
SO0003132	802 ASH	12/5/2023		Connect	Connect	Open	WATER	Public Works	99-001495-04	ICaffery	12/5/2023 10:52
SO0003133	310 BOX FACTORY	12/5/2023	12/5/2023	Connect	Connect	Completed	WATER	Public Works	03-000889-07	CTee	12/5/2023 15:27
SO0003134	1423 RYAN CHAPEL RD	12/5/2023	12/6/2023	Sewer Repairs/Maint	Miscellaneous	Completed	WASTE WATER	Public Works	02-000483-03	TMartin	12/6/2023 15:11
SO0003135	1500 N HENDRICK C 4	12/5/2023	12/6/2023	Connect	Connect	Completed	WATER	Public Works	02-000526-15	ARomero	12/6/2023 15:08
SO0003136	406 CHURCH	12/5/2023		Connect	Connect	Open	WATER	Public Works	01-001005-13	ARomero	12/5/2023 15:47
SO0003120	104 C ST	12/4/2023	12/5/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000136-00	ARomero	12/5/2023 14:09
SO0003121	713 NELSON	12/4/2023		Misc	Miscellaneous	Open		Public Works	01-001428-00	ICaffery	12/5/2023 9:17
SO0003122	709 LYNN	12/4/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	03-001403-09	ARomero	12/4/2023 11:03
SO0003123	707 LYNN	12/4/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	03-001385-00	ARomero	12/4/2023 11:04
SO0003124	223 N TEMPLE	12/4/2023	12/4/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-000725-00	ARomero	12/4/2023 12:45
SO0003125	1324 N HENDRICK	12/4/2023	12/4/2023	Reinstate	Reinstate	Completed	WATER	Public Works	05-000397-06	ARomero	12/4/2023 12:56
SO0003126	312 S NEAL PICKETT	12/4/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	03-101732-00	ARomero	12/4/2023 14:25
SO0003127	702 NELSON	12/4/2023	12/5/2023	Connect	Connect	Completed	WATER	Public Works	01-001349-15	CTee	12/5/2023 10:50
SO0003129	1001 MAYNARD	12/4/2023	12/5/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-000025-01	CTee	12/5/2023 10:40
SO0003113	1007 RED OAK LN	11/30/2023	12/1/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000049-06	TMartin	12/1/2023 9:25
SO0003114	202 STUBBLEFIELD	11/30/2023	12/1/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-000609-00	TMartin	12/1/2023 8:50
SO0003115	708 DENNIS	11/30/2023	11/30/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-001392-00	ARomero	11/30/2023 10:56
SO0003116	217 RHONE B	11/30/2023	12/1/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000720-00	TMartin	12/1/2023 8:52
SO0003117	306 PINE St	11/30/2023	12/1/2023	Reinstate	Reinstate	Completed	WATER	Public Works	99-000860-00	TMartin	12/1/2023 8:51
SO0003118	1119 LYNN	11/30/2023	11/30/2023	Disconnect	Disconnect	Completed	WATER	Public Works	01-000258-02	ARomero	11/30/2023 15:10
SO0003119	1119 LYNN	11/30/2023	11/30/2023	Connect	Connect	Completed	WATER	Public Works	01-000258-04	ARomero	11/30/2023 15:19
SO0003097	703 ASHFORD	11/29/2023	11/29/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001355-10	CTee	11/29/2023 14:58
SO0003098	1129 PINECREST	11/29/2023	11/29/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000272-08	CTee	11/29/2023 13:58
SO0003099	1407 FAIRCHILD	11/29/2023	11/29/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000434-02	CTee	11/29/2023 14:29
SO0003100	202 STUBBLEFIELD	11/29/2023	11/29/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-000609-00	CTee	11/29/2023 14:51
SO0003101	608 N SECOND	11/29/2023	11/29/2023	Cutoff	Cutoff	Completed	WATER	Public Works	05-001291-11	CTee	11/29/2023 14:14
SO0003102	1427 RYAN CHAPEL RD	11/29/2023	11/29/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000484-00	CTee	11/29/2023 14:23
SO0003103	1419 RYAN CHAPEL RD	11/29/2023	11/29/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000475-00	CTee	11/29/2023 14:23
SO0003104	1001 MAYNARD	11/29/2023	11/29/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000025-01	CTee	11/29/2023 13:53
SO0003105	4162 MOCKINGBIRD LN	11/29/2023	12/1/2023	Cutoff	Cutoff	Completed	WATER	Public Works	01-001056-10	TMartin	12/1/2023 12:15

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SO0003106	1500 N HENDRICK C 2	11/29/2023	11/29/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000524-13	CTee	11/29/2023 14:34
SO0003107	306 PINE St	11/29/2023	11/29/2023	Cutoff	Cutoff	Completed	WATER	Public Works	99-000860-00	CTee	11/29/2023 14:05
SO0003108	217 RHONE B	11/29/2023	11/29/2023	Cutoff	Cutoff	Completed	WATER	Public Works	03-000720-00	CTee	11/29/2023 14:08
SO0003109	403 N FIRST	11/29/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	02-000973-00	ARomero	11/29/2023 10:27
SO0003110	1502 S FIRST	11/29/2023	12/1/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000542-00	TMartin	12/1/2023 9:43
SO0003111	608 N SECOND	11/29/2023	11/29/2023	Reinstate	Reinstate	Completed	WATER	Public Works	05-001291-11	CTee	11/29/2023 15:06
SO0003112	1419 RYAN CHAPEL RD	11/29/2023	12/1/2023	Reinstate	Reinstate	Completed	WATER	Public Works	02-000475-00	TMartin	12/1/2023 10:00
SO0003093	398 N HENDRICK	11/28/2023	12/1/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000936-00	TMartin	12/1/2023 10:35
SO0003095	303 1/2 HINES	11/28/2023	11/28/2023	Service Action	Service Action	Completed	WATER	Public Works	02-000806-06	ARomero	11/28/2023 15:42
SO0003096	1029 HOLUBEC	11/28/2023	11/28/2023	Service Action	Service Action	Completed	WATER	Public Works	02-000117-00	ARomero	11/28/2023 15:44
SO0003078	102 OC SCOTT	11/27/2023	11/27/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000111-00	CTee	11/27/2023 14:09
SO0003080	212 HAMNER	11/27/2023	11/27/2023	Service Action	Service Action	Completed	WATER	Public Works	01-000705-09	ARomero	11/27/2023 8:10
SO0003084	608 N SECOND	11/27/2023	11/27/2023	Service Action	Service Action	Completed	WATER	Public Works	05-001291-11	ARomero	11/27/2023 8:21
SO0003085	507 DEVEREAUX	11/27/2023	11/29/2023	Misc	Miscellaneous	Completed		Public Works	02-001140-06	JMosley	11/29/2023 13:11
SO0003086	603 MULBERRY	11/27/2023	11/27/2023	Misc	Miscellaneous	Completed		Public Works	01-001236-02	CTee	11/27/2023 14:27
SO0003087	100 E BORDEN	11/27/2023	11/27/2023	Service Action	Service Action	Completed	WATER	Public Works	02-000007-00	ARomero	11/27/2023 9:38
SO0003088	100 E BORDEN	11/27/2023	11/27/2023	Service Action	Service Action	Completed	WATER	Public Works	02-000007-00	ARomero	11/27/2023 9:40
SO0003090	701 N TEMPLE	11/27/2023	11/27/2023	Service Action	Service Action	Completed	WATER	Public Works	02-001341-00	ARomero	11/27/2023 9:42
SO0003091	1127 N TEMPLE	11/27/2023	11/29/2023	Street Repair/Maint	Miscellaneous	Completed	STREET	Public Works	02-000270-00	JMosley	11/29/2023 13:16
SO0003092	1005 LYNN	11/27/2023	12/1/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works		TMartin	12/1/2023 9:46
SO0003077	305 MARGIE HARREL	11/22/2023	11/22/2023	Misc	Miscellaneous	Completed		Public Works	03-000847-00	JMosley	11/22/2023 10:24
SO0003072	310 BOX FACTORY	11/20/2023	11/20/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-000889-06	JMosley	11/20/2023 10:05
SO0003073	1107 REDBUD AVE	11/20/2023	11/21/2023	Misc	Miscellaneous	Completed		Public Works	02-000220-03	JMosley	11/21/2023 9:19
SO0003074	507 DEVEREAUX	11/20/2023	11/21/2023	Misc	Miscellaneous	Completed		Public Works	02-001140-06	JMosley	11/21/2023 9:07
SO0003075	1421 GANDY	11/20/2023	11/29/2023	Misc	Miscellaneous	Completed		Public Works	02-000481-01	JMosley	11/29/2023 13:14
SO0003076	716 ASHFORD	11/20/2023		Misc	Miscellaneous	Open		Public Works	01-001439-04	ICaffery	11/22/2023 11:57
SO0003071	702 ASHFORD	11/16/2023	11/29/2023	Street Repair/Maint	Miscellaneous	Completed	STREET	Public Works	01-001345-00	JMosley	11/29/2023 13:13
SO0003067	1001 HOLUBEC	11/15/2023	11/15/2023	Service Action	Service Action	Completed	WATER	Public Works	02-101670-00	ARomero	11/15/2023 8:59
SO0003069	1013 RED OAK LN	11/15/2023	11/16/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-100088-00	JMosley	11/16/2023 13:28
SO0003070	1096 LAWRENCE	11/15/2023	11/15/2023	Connect	Connect	Completed	WATER	Public Works	99-101332-00	ARomero	11/15/2023 16:05
SO0003064	266 DEER TRACE BLVD	11/14/2023	11/16/2023	Service Action	Service Action	Completed	WATER	Public Works	99-000741-00	JMosley	11/16/2023 13:16
SO0003065	266 DEER TRACE BLVD	11/14/2023	11/16/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	99-000741-00	JMosley	11/16/2023 13:18
SO0003066	604 HALL	11/14/2023	11/15/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-001251-00	JMosley	11/15/2023 8:49
SO0003141	811 APRIL AVE	11/13/2023		Disconnect	Disconnect	Open	WATER	Public Works	01-001528-05	ARomero	12/7/2023 11:13
SO0003050	605 S TEMPLE	11/13/2023	11/13/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001267-04	JMosley	11/13/2023 12:00
SO0003051	507 DEVEREAUX	11/13/2023	11/13/2023	Misc	Miscellaneous	Completed		Public Works	02-001140-06	JMosley	11/13/2023 13:49
SO0003052	315 MARGIE HARREL	11/13/2023	11/13/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000914-00	JMosley	11/13/2023 14:21
SO0003057	713 BOOKER	11/13/2023	11/13/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-001425-00	JMosley	11/13/2023 14:27
SO0003058	312 S NEAL PICKETT	11/13/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	03-101732-00	ARomero	11/13/2023 15:44
SO0003059	1103 CYPRESS	11/13/2023	11/14/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works		JMosley	11/14/2023 12:59
SO0003060	605 DEVEREAUX	11/10/2023	11/14/2023	Disconnect	Disconnect	Completed	WATER	Public Works	02-001259-02	JMosley	11/14/2023 9:39

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SO0003061	403 S FIRST	11/10/2023	11/14/2023	Disconnect	Disconnect	Completed	WATER	Public Works	03-000979-14	JMosley	11/14/2023 9:27
SO0003062	3832 MOCKINGBIRD LN	11/10/2023	11/14/2023	Disconnect	Disconnect	Completed	WATER	Public Works	01-000931-00	JMosley	11/14/2023 9:56
SO0003063	310 BOX FACTORY	11/10/2023	11/14/2023	Disconnect	Disconnect	Completed	WATER	Public Works	03-000889-06	JMosley	11/14/2023 9:32
SO0003046	266 DEER TRACE BLVD	11/9/2023	11/14/2023	Misc	Miscellaneous	Completed		Public Works	99-000741-00	JMosley	11/14/2023 13:51
SO0003047	601 DENNIS	11/9/2023		Park Repairs/Maint	Miscellaneous	Open	PARKS	Public Works	01-001207-00	SDurham	11/9/2023 10:26
SO0003048	398 N HENDRICK	11/9/2023	11/14/2023	Misc	Miscellaneous	Completed		Public Works	02-000936-00	JMosley	11/14/2023 13:37
SO0003049	1008 LYNN	11/9/2023	11/13/2023	Reinstate	Reinstate	Completed	WATER	Public Works	03-000051-08	JMosley	11/13/2023 9:18

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Code Compliance Report – November 2023

Mail and Bank Deposit – Daily

New Construction – 312 South Neil Pickett

Planning and Zoning – Resident asked if he could place a mobile home in city limits. I replied it is not allowed in the SF-1 Single Family District. 200 North Temple requested information to building a storage building business on the property. After looking into this I found that the property is zone for Retail District. I let the contractor know that he would have to apply for Rezoning to B1 District. Has to go this Planning and Zoning Committee and City Council for approval. North Hendrick Replotting a property into 3 lots.

Fence Permit – 401 Park

Commercial Remolding Permit – 708 North Hendrick First Pentecostal Church building restroom.

Storage Building Permit- 700 Arrington Road

Electrical Permit – 718 Nelson, 944 & 942 Denman

Solar Permit – 1211 Lynn Street, 311 Locust, 903 Lynn Street

Inspections Services – 105 Frankens Street. 312 South Neil Pickett Drive, 718 Nelson Street electrical service, 1001 Lynn St apt 100 & 200, 1003 Lynn St apt 300 & 400, 1005 Lynn St apt 500 & 600 all electrical service. 312 South Neil Pickett Drive plumbing top out, Framing, HVAC Rough, Electrical Rough. 708 North Hendrix Plumbing Rough, 100 MLK Foundation.

Weed, Grass and Rubbish Certified Letters – 406 South Temple Drive, 202 Thompson Street, 204 Thompson Street, Thompson Street empty lots,

Return receipt – 204 Thompson,

Junk Or Abandoned Vehicle's letters – 506 Devereaux Street, 609 Devereaux Street, 406 Rutland Street, 204 Rutland Street, 119 Frankens Street, 802 Wells Street, 809 Wells Street, 811 Wells Street, 816 Wells Street, 403 Birdsong Lane, 405 Birdsong Lane, 406 Birdsong Lane, Dennis Street/ FM 1818, 709 Dennis Street, 702 Dennis Street, 806 A S Davis, 500 South Temple Drive, 507 South Temple Drive, 609 Arrington Road, 415 Carter Drive, 613 Carter Driver, 727 Pinewood Street, 702 Pinewood Street

Junk Or Abandoned Vehicle's Call – 403 Birdsong Lane the truck is registered. 405 Birdsong Lane she is getting the truck registered. 609 Arrington Road called about the junk truck he was going to get rid of it. 802 Wells Street called to say the truck will be gone after Thanksgiving.

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Code Compliance – 700 Arrington Road called about electrical meter inspection. 204 Thompson Street called about the creek on there property.

Dog Complaints – Dog at large at Diboll Depot. I could not catch. Hines stray cats I could not catch. Saxton has stay cats I could not catch. Resident complaint about dog running loose. Found owner gave warning for dog at large. Wells Street dog owner want us to pick up her injured dog.

Miscellaneous – Mr. Salais called to request to locate water and sewer at Cypress Street for new construction.

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Samantha Durham
Director of Finance

400 Kenley
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Diboll TX, 75941
(936)829-4757
Fax: (936)829-1179
Email: sdurham@cityofdiboll.com

CITY OF DIBOLL

Interoffice Memorandum

DATE: **December 12, 2023**

TO: **Mayor and Council Members**

THRU: **Jason Arnold, City Manager**

SUBJ: **Finance Department Reports**

FINANCE

Including November 2023 Financials for your review

PROJECT STATUS REPORT

Incode 10 Software Conversion

The City of Diboll relies heavily on its IT Infrastructure in order to provide services to our community and maintain financial transparency. Our current system includes software packages form FAST, IWORQ, Paychex, Smartsheet, Blackboard, and USTI. Each system manages a separate component including Core Financials, Accounts Payable, Purchasing, Payroll, Time & Attendance, Employee Management, Utility Billing, Municipal Court, Permitting, Budgeting, Cemetery Management, Credit Card Processing, and Customer Engagement. The City of Diboll is in the process of converting all of these system components into an all-in-one ERP system, Incode 10 by Tyler Technologies.

Municipal Court Component
Estimated Completion Date: September 2023
Status: 90% Complete

Permitting Component
Estimated Completion Date: July 2023
Status: 99% Complete

Socrata Open Finance

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Estimated Completion Date: October 2023
Status: 0% Complete

Fond regards,

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DIBOLL, TX MUNICIPAL COURT

Fees and Fines Collection & Activity Report

As of November 30, 2023

LINEBARGER
ATTORNEYS AT LAW

Linebarger Goggan Blair & Sampson, LLP

PROPRIETARY AND CONFIDENTIAL INFORMATION

Linebarger Goggan Blair & Sampson, LLP considers the information contained in this report to be proprietary, confidential, trade secrets of the firm. We respectfully request that no copies of this information be made and/or distributed without the prior written consent of the firm.

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Collections & Activity Summary

Collection Disposition Summary - November 2023	
Citations Assigned	0
Amount Assigned	$0
Citations Collected	2
Amount Collected	$841
Citations Cancelled	0
Amount Cancelled	$0
Citations Resolved	2
Amount Resolved	$841

Collection Disposition Summary - Contract to Date	
Citations Assigned	28,780
Amount Assigned	$9,933,751
Citations Adjusted	1,751
Amount Adjusted	($69,033)
Citations Collected	6,023
Amount Collected	$1,986,462
Citations Cancelled	1,104
Amount Cancelled	$391,544
Citations Resolved	7,127
Amount Resolved	$2,378,007
Dollar Resolution Rate	24.6%

Collection Activity - November 2023		
Letters		16
Address/Phone Updated		173
Phone Activity	Inbound	29
	Outbound	872

Collection Activity - Contract to Date		
Letters		73,056
Address/Phone Updated		16,474
Phone Activity	Inbound	4,570
	Outbound	212,751

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Status of Open Accounts

Status	Count	Amount
ACT - Active Account	21,286	$7,295,010
ATT - Attorney Contact Only	9	$2,917
BKR - Bankruptcy	2	$712
CAD - Cease And Desist Demand	3	$1,244
DEC - Deceased. No Estate Or Beyond Claim	132	$42,815
DIS - Dispute	20	$6,475
INC - Incarcerated	102	$34,417
PRM - Promise Payment	139	$45,834
REF - Refuse To Pay	18	$5,893
SKP - Skiptracing For Phone	21	$6,960
SWC - Stop Work Per Client	179	$43,719
SWF - Stop Work Per Firm	1	$432
Total	**21,912**	**$7,486,429**

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Monthly Collection Activity
Last 24 Months

Year	Month	Letters Mailed	Address/Phone Updated	Phone Activity		Dollars Collected
				Inbound	Outbound	
2023	**November**	16	173	29	872	$841
	October	717	44	82	882	$0
	September	981	50	71	1,205	$1,144
	August	816	1,054	62	1,421	$12,117
	July	884	163	92	812	$50,251
	June	1,817	194	100	727	$0
	May	999	1,890	87	570	$0
	April	64	181	29	524	$35,154
	March	90	23	116	549	$25,155
	February	6,424	542	9	499	$16,319
	January	191	49	10	562	$2,789
2022	**December**	4	17	2	841	$10,546
	November	2	16	0	626	$8,042
	October	8	30	4	708	$14,962
	September	654	41	15	727	$15,982
	August	440	105	16	775	$17,419
	July	9	28	6	1,066	$18,665
	June	92	18	11	1,407	$26,432
	May	5	30	11	1,328	$30,224
	April	181	24	20	1,365	$67,268
	March	53	15	70	1,601	$25,600
	February	6,283	8	100	1,292	$27,011
	January	519	407	47	1,564	$12,779
2021	**December**	115	25	14	2,079	$26,162
	November	215	41	39	2,685	$43,323
Total*		**21,579**	**5,168**	**1,042**	**26,687**	**$488,187**

***Total Amounts noted represent the last 24 months & not contract to date.**

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Portfolio Analysis
Outstanding Placements

	Accounts	Dollars	Acct. Pct.	Dollar Pct.	Average Balance
ALL ACCOUNTS	21,912	$7,486,428.85	100.00%	100.00%	$341.66
ADDRESSES					
No Mailing Address	33	$11,159.17	0.15%	0.15%	$338.16
Returned Mail	3,395	$1,131,915.96	15.49%	15.12%	$333.41
Good Address	18,484	$6,343,353.72	84.36%	84.73%	$343.18
OFFENSE AGE					
One Year or Less	0	$0.00	0.00%	0.00%	$0.00
1-2 Years	804	$324,269.97	3.67%	4.33%	$403.32
2-3 Years	1,650	$651,762.30	7.53%	8.71%	$395.01
+3 Years	19,458	$6,510,396.58	88.80%	86.96%	$334.59
PLACEMENT AGE					
One Year or Less	0	$0.00	0.00%	0.00%	$0.00
1-2 Years	1,309	$521,068.57	5.97%	6.96%	$398.07
2-3 Years	1,526	$605,155.04	6.96%	8.08%	$396.56
+3 Years	19,077	$6,360,205.24	87.06%	84.96%	$333.40

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Offense Age of Placements
Last 13 Months

	2016 & PRIOR	2017	2018	2019	2020	2021	2022	2023	Total Placements
November 2023	-	-	-	-	-	-	-	-	0
October 2023	-	-	-	-	-	-	-	-	0
September 2023	-	-	-	-	-	-	-	-	0
August 2023	-	-	-	-	-	-	-	-	0
July 2023	-	-	-	-	-	-	-	-	0
June 2023	-	-	-	-	-	-	-	-	0
May 2023	-	-	-	-	-	-	-	-	0
April 2023	-	-	-	-	-	-	-	-	0
March 2023	-	-	-	-	-	-	-	-	0
February 2023	-	-	-	-	-	-	-	-	0
January 2023	-	-	-	-	-	-	-	-	0
December 2022	-	-	-	-	-	-	-	-	0
November 2022	-	-	-	-	-	-	-	-	0

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Placement Activity Summary
Contract to Date

Year	Month	Count #	Orig Placement $	Cancelled $	Adjustment $	Net Placement $	Collected $	Collected %
	November	0	$0	$0	$0	$0	$0	0.00%
	October	0	$0	$0	$0	$0	$0	0.00%
	September	0	$0	$0	$0	$0	$0	0.00%
	August	0	$0	$0	$0	$0	$0	0.00%
	July	0	$0	$0	$0	$0	$0	0.00%
	June	0	$0	$0	$0	$0	$0	0.00%
	May	0	$0	$0	$0	$0	$0	0.00%
	April	0	$0	$0	$0	$0	$0	0.00%
	March	0	$0	$0	$0	$0	$0	0.00%
	February	0	$0	$0	$0	$0	$0	0.00%
	January	0	$0	$0	$0	$0	$0	0.00%
2023 Summary		**0**	**$0**	**$0**	**$0**	**$0**	**$0**	**#Error**
	December	0	$0	$0	$0	$0	$0	0.00%
	November	0	$0	$0	$0	$0	$0	0.00%
	October	0	$0	$0	$0	$0	$0	0.00%
	September	494	$198,064	$875	($181)	$197,008	$4,438	2.25%
	August	131	$52,798	$0	($49)	$52,750	$1,672	3.17%
	July	401	$158,509	$1,570	($194)	$156,744	$9,825	6.27%
	June	0	$0	$0	$0	$0	$0	0.00%
	May	0	$0	$0	$0	$0	$0	0.00%
	April	79	$31,857	$0	($40)	$31,817	$2,273	7.14%
	March	271	$107,470	$2,665	$0	$104,805	$8,468	8.08%
	February	0	$0	$0	$0	$0	$0	0.00%
	January	0	$0	$0	$0	$0	$0	0.00%
2022 Summary		**1,376**	**$548,697**	**$5,110**	**($464)**	**$543,123**	**$26,676**	**4.91%**
	December	28	$10,825	$0	$0	$10,825	$1,240	11.46%
	November	152	$59,088	$1,218	($456)	$57,413	$7,730	13.46%
2021 Summary		**1,749**	**$697,027**	**$6,978**	**($3,803)**	**$686,247**	**$93,158**	**13.57%**
2020 Summary		**1,370**	**$533,385**	**$12,466**	**($4,635)**	**$516,285**	**$105,150**	**20.37%**
2019 Summary		**2,114**	**$792,156**	**$17,576**	**($8,694)**	**$765,887**	**$197,056**	**25.73%**
2018 Summary		**878**	**$331,523**	**$12,290**	**($2,982)**	**$316,251**	**$105,131**	**33.24%**
Prior Years		**21,293**	**$7,030,961**	**$337,124**	**($48,456)**	**$6,645,381**	**$1,459,291**	**21.96%**

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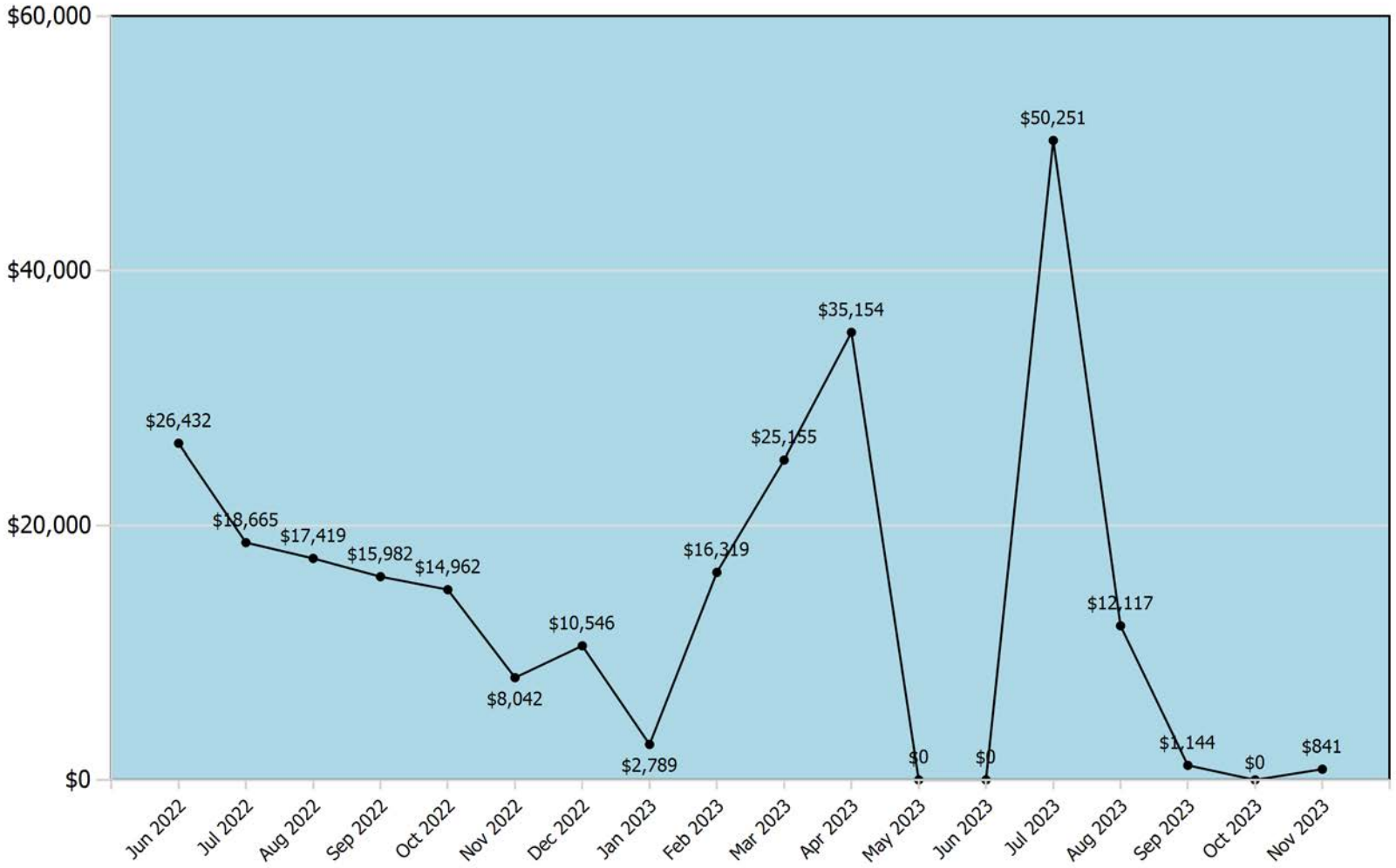
Monthly Collections
Last 18 Months



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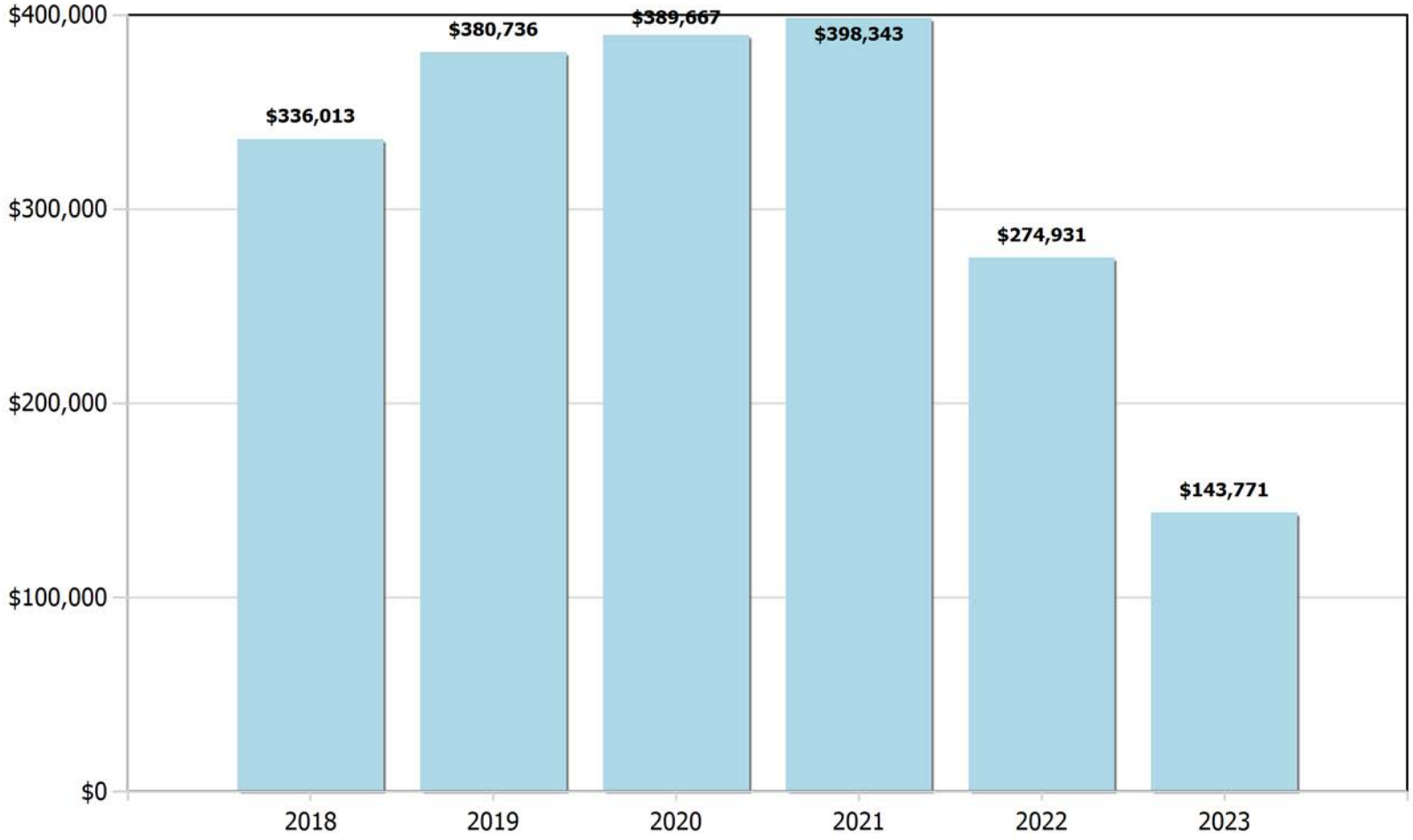
Delinquent Court Fees & Fines Annual Collections
Last 6 Years



***Current Year as of Reporting Month
***First Placement : June 2017

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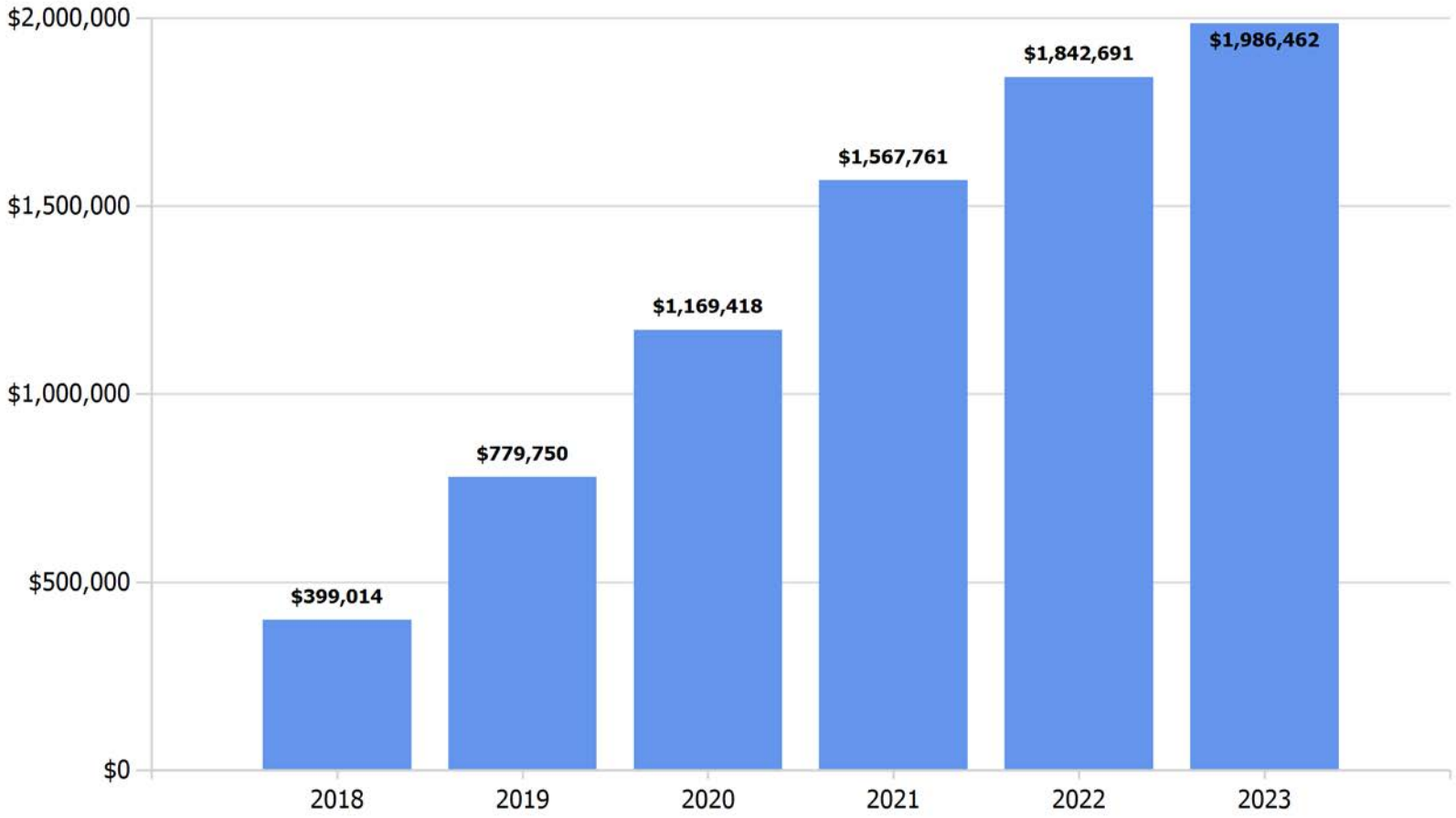
Delinquent Fees & Fines Cumulative Collections



**Current Year as of Reporting Month
**First Placement : June 2017

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MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS REGULAR SESSION MEETING ON TUESDAY, DECEMBER 12, 2023, AT 5:15 P.M., IN THE DIBOLL CITY HALL CHAMBERS.

COUNCIL PRESENT

Mayor Trey Wilkerson, Mayor Pro Tem Daniel Lopez, Councilmembers Jana Coulter, Luis Maldonado, Nora Munoz, Ruben Terrazas and Ray Williams, Jr.

COUNCIL ABSENT

STAFF PRESENT

City Manager Jason A. Arnold, City Secretary Rosa Olvera, Finance Director Sam Durham, Chief of Police Michael Skillern and Public Works Director Joshua Richard.

Call to Order: Mayor Trey Wilkerson called the meeting to order at 5:15p.m.

Mayor Trey Wilkerson gave the invocation, then led the Pledge of Allegiance which was recited by those in attendance.

CITIZENS PRESENTATION: (Limited to 3 minutes)
This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Public Participation: NONE

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

a. Minutes from November 14, 2023, Regular Session Meeting
b. Financial Statement for November 2023
c. 12-Month Attendance Record for November 2023

Daniel Lopez made a motion to approve and Nora Munoz second.
All in Favor, none opposed, motion carries.

Item #2: Linebarger Goggan Blair & Sampson, LLP (Linebarger Law Firm) presents City of Diboll delinquent fees & fines and tax collection report.

James Guest with Linebarger Law Firm gave an informational presentation regarding the reports.

Item #3: Consideration and possible action to approve Resolution 2023-12-001 approving the Municipal Maintenance Agreement with Texas Department of Transportation (TxDOT).

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Daniel Lopez made a motion to approve and Jana Coulter second.
All in Favor, none opposed, motion carries

Item #4: Consideration and possible action to approve Ordinance 2023-12-001 for the first amendment to the 2023-2024 Operating Budget.

Ray Williams, Jr. made a motion to approve and Luis Maldonado second.
All in Favor, none opposed, motion carries.

Item #5: DEPARTMENT HEAD REPORTS

a. Fire Department Report
b. Police Department Report
c. Public Works Report
d. Code Compliance Report
e. Finance & Court Report
f. City Manager Report

Adjournment

Mayor Wilkerson called to adjourn at 5:33p.m.

Minutes of the December 12, 2023 Regular Session Meeting approved by council on this the 9th day of January, 2024.

Trey Wilkerson, Mayor

ATTEST BY:

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §