

MINUTES

THE DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL RETARDATION SERVICES BOARD OF TRUSTEES MEETING

MARCH 27, 1990

BOARD MEMBERS PRESENT:

Judge Allen Sturrock, Chairman
Mr. Dan Dominey, Vice Chairman
Mrs. Gaffney Phillips, Secretary
Mr. Ward R. Burke
Mrs. Bobbie Morgan

BOARD MEMBERS ABSENT:

Charles English, Treasurer
Nancy Speck, Ph.D.
Rev. Robert Carter
Mrs. Nancy Fuller

OTHERS PRESENT:

Jim McDermott, Ph.D.	MHMR
Mrs. Susan Rushing	MHMR
Mrs. Linda Naff	MHMR
Mr. Tim Richerson	MHMR
Mr. George Patterson	MHMR
Mr. Bob Ford	MHMR
Mrs. Sandy Vann	MHMR
Mr. Spencer McClure	Texas Council
Mrs. Betty Hardwick	Texas Council
Mr. Joe McCulley	MHMR
Mr. Wayne Haglund	Attorney
Mr. Steve Bartlett	Engineer

The 211th meeting of the Board of Trustees was held in the Ward R. Burke Community Room of the Central Administration Facility, 4101 South Medford Drive in Lufkin, on Tuesday, March 27, 1990.

INVOCATION: Mr. Ward R. Burke gave the invocation.

CALL TO ORDER AND RECOGNITION OF GUESTS: There being a quorum present, Chairman Sturrock called the meeting to order at 4:15 P.M. He welcomed Spencer McClure and Betty Hardwick, representing the Texas Council of Community MHMR Centers, and Mr. Wayne Haglund, Center Attorney, and Mr. Steve Bartlett, Engineer with East Texas Engineering, who was in attendance.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING: There being no additions or corrections to the Minutes of the February Board Meeting, on a motion by Mr. Dominey, seconded by Mr. Burke, the Board unanimously approved the Minutes of the February 27, 1990 Board Meeting.

Steve Bartlett and Wayne Haglund reviewed the bids received for the asbestos abatement project at Alpha House, and discussed the problems they have encountered. Mr. Bartlett is recommending that BCK Services, although not the lowest bidder, be awarded the contract since they are the only bidder who complied with the bid addendum to provide a copy of a GPAC Patent Infringement License. Austin Coatings and ATMS, Inc. chose not to submit proper licensing. Mr. Haglund and Mr. Bartlett are recommending that they send notice to the two lowest bidders for the project, giving them an opportunity to meet with representatives of the Board to present their arguments as to why they should be selected. Mr. Haglund reported that we will comply with the local government code by providing such a hearing. Immediately following the hearing, a special meeting the Board of Trustees can be held to consider awarding the contract. If no just cause is presented at the hearing, then it is the recommendation of Steve Bartlett that BCK Services be awarded the contract. A copy of the bid tabulation sheet and the recommendation from Steven Bartlett is attached.

After hearing the discussion, the Board acted as follows: On a motion by Mr. Burke, seconded by Bobbie Morgan, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT a hearing be held as soon as possible for the purpose of receiving comments from representatives of ATMS, Inc. and Austin Coatings as to the acceptability of their bid; that Jim McDermott, Judge Allen Sturrock, Ward R. Burke, and Steve Bartlett attend the hearing; THAT a special meeting of the Board of Trustees be held immediately following the hearing to consider the recommendation of Board members for the awarding of the asbestos abatement contract; and that Steve Bartlett give notice to the contracting companies by certified mail of the hearing.

Mr. Haglund then gave the Board an update on the lawsuits against the Center. He reported that a motion for Summary Judgment in the Rhonda Brown case has been set for tomorrow, and that the Betty Griffin case is currently going through the Discovery phase.

CHIEF EXECUTIVE OFFICER'S REPORT:

1. The Management Audit is complete and the report is in. Although fees are an issue, the overall report is very good.
2. An analysis of the hospital contingency fund was reviewed (see attached).

3. A copy of the current issue of Directions was distributed. Board members also received a copy of the Wrapper document, which will be used to promote and sell our vocational program.
4. The dedication of the Tyler County MHMR Center on March 6th went very well.
5. Gaffney, Susan, and Jim visited the Polk and San Jacinto County Commissioners Courts on March 12th. Both were very good meetings. The Trinity County Commissioners Court meeting is scheduled for April 9th, and the Hardin County Commissioners Court meeting is scheduled for April 23rd.
6. The Managed Care Planning Team met in Conroe on March 20th. Progress is going well.
7. Staff are working on a budget revision and hope to have the revised budget ready for Board approval in April.
8. Judge English has resigned as Houston County Judge.
9. Call on Directors for reports:

Chief Financial Officer

- a. Local Match Report: Hardin, San Augustine, Houston, Jasper, San Jacinto, Polk, Newton, Trinity, and Tyler Counties have paid their pledges in full. Sabine County has paid half of their pledge, and Angelina County has paid one-third of their pledge. We have not heard anything regarding our request for payment from Shelby County.
- b. Nacogdoches County has pledged \$8,000 for the year, and have paid half that amount to date.

Chief Operating Officer

- a. Report on Cornerstone award in Tucson.
- b. The Joint Conference Committee met today. Pineywoods is in the black, and Peavy Switch is doing very well.
- c. On Thursday, we will be interviewing an applicant for the Mental Health Director position. Next week we will interview one of our Service Directors for that position.
- d. Susan introduced Bob Ford, who discussed the Ropes program at Peavy Switch Farm and showed a slide video of the course.

Director, Quality Assurance and Staff Development

- a. George discussed a recent incident in Sabine County that occurred with a client who walked away from the Langley Boarding Home and caused a disturbance. Judge Smith is upset with us and has requested that he be allowed to address the Board in April. The Board decided that a meeting should be scheduled with Judge Smith before the April meeting, and asked Jim to set it up.

COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

Budget and Finance Committee - Judge Charles English, Chairman

Consideration of Treasurer's Report: On a motion by Mr. Dominey, seconded by Mrs. Phillips, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Balance Sheet, Operating Statement, Statement of Changes in Fund Balance and Reserve, Internal Advances - Accounts Receivable, Internal Advances - Accounts Payable, and Budget Summaries of Receipts and Expenditures for the month of February, 1990, be approved as submitted; and THAT copies of each report be attached to the permanent Minutes of this Board Meeting.

Consideration of Second Quarter Expenditure Report: On a motion by Mrs. Phillips, seconded by Mr. Dominey, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board approve the Second Quarter Financial and Performance Report for FY 1990; THAT the Board Chairman be authorized to sign the Transmittal Form; and THAT a copy be maintained in the office of Business Services.

Consideration of Fiscal Audit Compliance Report: Dr. McDermott reported that the recommendations from the Fiscal Auditors have been implemented and there are no problems following their suggestions. No Board action was required.

Consideration of Disposition of Delinquent Accounts Receivable: On a motion by Mrs. Phillips, seconded by Mr. Dominey, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the client accounts which have been inactive for at least six months or otherwise deemed to be

uncollectible be written off as uncollectible accounts receivable, and THAT a copy of these accounts be maintained on file in the office of Business Services.

Consideration of Bids for Asbestos Abatement Project at Alpha House: The Board voted unanimously to table this item.

Program Committee - Mr. Ward R. Burke, Chairman

Consideration of Plans for Management Workshop: On a motion by Mrs. Morgan, seconded by Mr. Burke, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Chief Executive Officer be authorized to proceed with plans to conduct a Management Workshop, and THAT a copy of the agenda be maintained on file in the office of the Chief Executive Officer.

Consideration of Revised Board Policies: On a motion by Mr. Burke, seconded by Mrs. Morgan, the Board unanimously approved the following revised resolution:

RESOLVED, by the Board of Trustees, THAT Board Policies A-1, A-15, and D-9 be revised as submitted; THAT each Board member receive a copy of the revised policies; and THAT a copy of the revised Board Policy Manual be kept on file in the office of the Chief Executive Officer.

Personnel and Public Education Committee - Reverend Robert Carter, Chairman

Consideration of Creation of Social Worker I Position for Angelina MHMR Center: On a motion by Judge Sturrock, seconded by Mrs. Phillips, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Position #389, Social Worker I, be added to the FY 1990 Personal Services Schedule, and THAT this action be effective April 1, 1990.

Consideration of Creation of Substance Abuse Counselor I Position at Angelina MHMR Center: On a motion by Judge Sturrock, seconded by Mrs. Phillips, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Position #388, Substance Abuse Counselor I,

be added to the FY 1990 Personal Services Schedule, and THAT this action be effective April 1, 1990.

Consideration of Creation of Programmer Position: On a motion by Judge Sturrock, seconded by Mrs. Morgan, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Position #392, Programmer, be added to the FY 1990 Personal Services Schedule effective April 1, 1990.

Consideration of Personnel Matters: There were no personnel matters for consideration.

INVITE COMMENTS FROM VISITORS: There were no comments from visitors at this time.

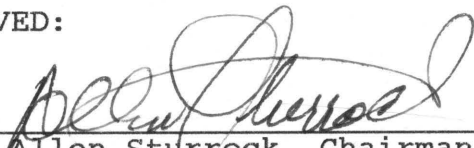
DESIGNATION OF DATE, TIME, AND LOCATION OF NEXT BOARD MEETINGS:

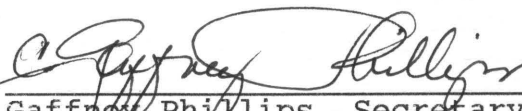
The schedule for the Board meetings for April and May was set as follows:

Tuesday, April 24, 1990
Tuesday, May 22, 1990

In order for Board members to attend the going-away reception for Stephen F. Austin State University President, Dr. Johnson, the April Board meeting will be held on campus in Nacogdoches. Committee meetings will begin at 4:00 P.M., and the Board meeting will begin at 4:30 P.M.

APPROVED:


Judge Allen Sturrock, Chairman


Gaffney Phillips, Secretary

Telephone - Area Code 409-634-4934 **EAST TEXAS ENGINEERING & SURVEYING, INC.** 118 E. Lufkin Ave., Lufkin, Texas 75901

March 27, 1990

Board of Directors
Deep East Texas Mental Health Mental Retardation Services
4101 S. Medford
Lufkin, Texas 75901

Re: Alpha House Residential Care Unit Building
Asbestos Abatement Bid
ETE&S JN4293

Dear Directors:

We have reviewed the bids submitted for the referenced project. Bid were submitted and opened at 2:00 p.m. on March 23, 1990 and have been tabulated as shown on the attached sheet.

After review of the bids, we have rejected Cooper & Associates for lack of adequate bid security. The remaining bidders appear to have satisfactory work history to complete a project of this scope. In a bid addendum, we indicated that we would require a copy of a "GPAC Patent Infringement License" from the lowest qualified bidder. After consultation with Mr. Wayne Haglund of Cassels Haglund & Clark, this opinion has been upheld. The only qualified bidder with such a license is BCK Services, who is not the apparent lowest bidder. As a result, we submit BCK Services to you for review with a lump sum bid amount of \$16,745.00. We have reviewed their qualifications and references and feel comfortable with their ability to complete the project. We will proceed with notifications and award of the project contingent on your decision.

Upon acceptance by the Board of Directors of the Deep East Texas Mental Health Mental Retardation Services, our office will issue a Notice of Award. We will prepare a contract for execution by your designated person upon receipt of adequate payment and performance bonding, insurance certificates, and signed documents from the Contractor. We will issue a notice to proceed at that time.

Please contact our office should you have any questions.

Sincerely,

EAST TEXAS ENGINEERING & SURVEYING, INC.



Steven R. Bartlett, P.E.
Owner's Technical Representative

SRB:d1

BID TABULATION SHEET
ALPHA HOUSE RESIDENTIAL CARE FACILITY
MARCH 23, 1990; 2:00 P.M.

<u>COMPANY NAME</u>	<u>BASE BID</u>	<u>HUD FORM?</u>	<u>BID SECURITY?</u>
1. <u>BCK Services</u>	<u>\$16,745.00</u>	<u>Y</u>	<u>Y</u>
2. <u>ATMS, Inc.</u>	<u>\$14,000.00</u>	<u>Y</u>	<u>Y</u>
3. <u>Austin Coatings</u>	<u>\$11,925.00</u>	<u>Y</u>	<u>Y</u>
4. <u>Cooper & Associates</u>	<u>\$17,700.00</u>	<u>Y</u>	<u>N</u>

EAST TEXAS ENGINEERING & SURVEYING, INC.


Steven R. Bartlett, P.E.
Reg. No. 58623
Lufkin, Angelina County, Texas

2:10 p.m., 3/23/90

ANALYSIS OF CONTINGENCY FUNDS
FEBRUARY 28, 1990

ACTIVITY	1986	1987	1988	1989	TOTAL
CASH SET ASIDE	77,094	77,148	86,634	53,761	294,637
PAID TO MEDICARE	(65,467)	0	(94,446)	0	(159,913)
REFUNDED FROM MEDICARE	105,746	62,725	75,826	0	244,297
OTHER EXPENSES (CONSULTANT)	(307)	(307)	(306)	0	(920)
REFUNDS USED FOR MHMR'S OPERATION*	0	(62,725)	0	0	(62,725)
SUBTOTAL	117,066	76,841	67,708	53,761	315,376
INTEREST INCOME	14,843	9,743	8,585	6,817	39,988
SUBTOTAL	131,909	86,584	76,293	60,578	355,364
ESTIMATED OUTSTANDING LIABILITY	164,653	181,004	0	0	345,657
AVAILABLE CASH REMAINING	(32,744)	(94,420)	76,293	60,578	9,707

* RECOMMENDED BY BOARD ON 5/24/88

NOTE: THE STATUTE OF LIMITATIONS WILL EXPIRE IN 1991 FOR THE 1986 COST REPORT.

DEEP EAST TEXAS REGIONAL MHMR SERVICES

REVENUE BY FUND

9/1/89 - 2/28/90

SOURCE	ANNUAL BUDGET	Y-T-D REVENUE	Y-T-D BAL REMAINING	Y-T-D OVER(UNDER)	MONTHLY BUDGET	FEBRUARY REV RPTS*	FEBRUARY REV RCV'BLE	FEBRUARY REVENUE	FEBRUARY OVER(UNDER)
LOCAL:									
ANGELINA COUNTY	29,286	14,643	14,643	0	2,441	0	2,441	2,441	0
HARDIN COUNTY	14,532	7,266	7,266	0	1,211	1,211	0	1,211	0
HOUSTON COUNTY	6,594	3,292	3,292	0	549	549	0	549	0
JASPER COUNTY	11,595	5,798	5,797	1	966	967	0	967	1
NACOGDOCHES COUNTY	12,000	0	12,000	(6,000)	1,000	0	0	0	(1,000)
NEWTON COUNTY	3,000	2,993	7	1,493	250	499	0	499	249
POLK COUNTY	9,846	4,923	4,923	0	821	820	0	820	(1)
SABINE COUNTY	2,833	1,419	1,419	0	237	237	0	237	0
SAN AUGUSTINE COUNTY	2,802	1,401	1,401	0	234	234	0	234	0
SAN JACINTO COUNTY	4,107	2,054	2,053	1	342	343	0	343	1
SHELBY COUNTY	6,400	3,200	3,200	0	533	0	533	533	0
TRINITY COUNTY	5,127	2,564	2,563	1	427	428	0	428	1
TYLER COUNTY	7,609	3,804	3,805	0	634	634	0	634	0
CLIENT GOVERNMENTAL BENEFITS	119,628	61,593	58,035	1,779	9,969	11,096	0	11,096	1,127
CLIENT WORKSHOP FEES	0	13,642	(13,642)	13,642	0	2,051	0	2,051	2,051
COURT COMMITMENT INCOME	20,000	11,343	8,657	1,343	1,667	0	2,195	2,195	528
DEBT PROCEEDS	0	167,553	(167,553)	167,553	0	3,646	2,005	5,651	5,651
DHS PROTECTIVE SERVICES	5,700	387	5,313	(2,463)	475	0	247	247	(228)
DHS PROTECTIVE SVCS-IN HOME	148,091	72,084	76,007	(1,962)	12,341	(44)	18,358	18,314	5,973
DONATIONS	952	1,357	(405)	881	79	192	0	192	113
FARM INCOME	0	352	(352)	352	0	0	0	0	0
FOUNDATION GRANT	735,200	129,861	605,339	(237,739)	61,267	15,722	0	15,722	(45,545)
ICF-MR	883,842	453,945	429,897	12,024	73,634	100	72,386	72,486	(1,168)
INTEREST INCOME	90,908	93,458	(2,550)	48,004	7,576	18,463	0	18,463	10,887
KITCHEN REVENUE	7,000	2,857	4,143	(643)	583	797	0	797	214
MANAGEMENT FEES	2,000	800	1,200	(200)	167	200	0	200	33
MISCELLANEOUS	3,800	20,303	(17,003)	18,903	317	13,470	65	13,535	13,218
NACOGDOCHES ISD	6,740	4,126	2,614	756	562	0	688	688	126
PATIENT FEES	916,622	413,735	502,887	(44,576)	76,385	47,993	0	47,993	(28,392)
PINEYWOODS ANNEX	42,772	0	42,772	(21,386)	3,564	0	0	0	(3,564)
SALES REVENUE	53,460	5,642	47,818	(21,088)	4,455	244	0	244	(4,211)
SEMINAR FEES	5,000	408	4,592	(2,092)	417	0	0	0	(417)
STATE DEPT OF HIGHWAYS	555,644	244,492	311,152	(33,330)	46,304	93	38,644	38,737	(7,567)
SURPLUS REVENUE	20,000	9,482	10,518	(518)	1,667	3,250	0	3,250	1,583
VOCATIONAL SERVICES	3,000	4,889	(1,889)	3,389	250	0	833	833	583
WORKSHOP PRODUCTION	246,040	142,695	103,345	19,675	20,503	16,770	6,251	23,021	2,518
STATE:									
DHS ADULT DAY CARE	37,000	22,698	14,302	4,198	3,083	0	3,667	3,667	584
DHS CHILD DAY CARE	216,885	106,488	110,397	(1,955)	18,074	98	18,152	18,250	176
EARLY CHILDHOOD INTERVENTION	516,654	215,549	301,105	(42,778)	43,055	0	37,330	37,350	(5,725)
GENERAL REVENUE	3,720,913	1,860,456	1,860,457	0	310,076	310,076	0	310,076	0
JTPA	500	430	70	180	42	104	0	104	62
LELSZ	891,332	350,906	540,426	(94,760)	74,278	58,191	0	58,191	(16,087)
PROBATION DEPT.	180,000	111,500	68,500	21,500	15,000	0	20,200	20,200	5,200
RAJ	984,224	498,067	486,157	5,955	82,019	896	82,019	82,915	896
RIDER 3B (LIAISON)	80,000	86,125	(6,125)	46,125	6,667	0	15,079	15,079	9,412
SYETP	28,000	4,950	23,050	(9,050)	2,333	0	0	0	(2,333)
TX REHABILITATION COMM.	36,055	35,592	463	17,565	3,005	(274)	2,331	2,057	(948)
FEDERAL:									
CHAPTER I	32,875	17,735	15,140	1,298	2,740	3,800	1,548	5,348	2,608
CHAPTER I CARRYOVER	28,838	26,662	2,176	12,243	2,403	2,101	3,908	6,009	3,606
HCS	509,668	269,242	240,426	14,408	42,472	0	40,446	40,446	(2,026)
HUD GRANT	157,419	0	157,419	(78,710)	13,118	0	0	0	(13,118)
MHDB	216,639	108,318	108,321	(2)	18,053	17,899	0	17,899	(154)
TCADA	358,424	225,065	133,359	45,853	29,869	4,143	36,851	40,994	11,125
USDA	31,680	15,692	15,988	(148)	2,640	0	2,811	2,811	171
TOTAL	12,009,231	5,864,336	6,144,895	(140,278)	1,000,774	536,999	408,988	945,987	(54,787)

*NEGATIVE AMOUNTS REPRESENT PRIOR MONTHS' CORRECTIONS FLOWING THROUGH THE CURRENT MONTH.

Attachment to Item IV-A-1
3/27/90

2

DEEP EAST TEXAS REGIONAL MHMR SERVICES
EXPENDITURES BY COST CATEGORY
9/1/89 - 2/28/90

EXPENSE CATEGORY	ANNUAL BUDGET	Y-T-D EXP & ENC	Y-T-D BAL REMAINING	Y-T-D OVER(UNDER)	MONTHLY BUDGET	FEBRUARY EXP & ENC	FEBRUARY OVER(UNDER)
SALARIES	6,261,449	2,848,835	3,412,614	(281,890)	521,787	479,364	(42,423)
MERIT INCREASE	28,030	10,560	17,470	(3,455)	2,336	0	(2,336)
PHYSICIANS ON CALL	60,000	30,000	30,000	0	5,000	5,000	0
FRINGE BENEFITS:							
MEDICARE PAYROLL TAX	8,084	26,223	(18,139)	22,181	674	4,542	3,868
INSURANCE	472,617	243,242	229,375	6,934	39,385	30,369	(9,016)
RETIREMENT	477,617	199,651	277,966	(39,158)	39,901	31,967	(7,934)
WORKMAN'S COMPENSATION	83,514	27,933	55,581	(13,824)	6,960	5,322	(1,638)
UNEMPLOYMENT	5,907	8,941	(3,034)	5,988	492	2,818	2,326
TSA	3,750	3,750	0	1,875	313	0	(313)
TRAVEL	237,547	110,409	127,138	(8,365)	19,796	21,399	1,603
CONSULTANTS & PROFESSIONALS	194,307	48,493	145,814	(48,661)	16,192	10,544	(5,648)
CONTRACTS	955,182	492,518	462,664	14,927	79,599	75,918	(3,681)
DRUGS	36,570	17,227	19,343	(1,058)	3,048	1,857	(1,191)
FOOD	203,128	91,692	111,436	(9,872)	16,927	14,720	(2,207)
SUPPLIES	374,121	173,306	200,815	(13,755)	31,177	30,487	(690)
CONSTRUCTION IN PROGRESS	224,300	50,658	173,642	(61,492)	18,692	2,132	(16,560)
BUILDING PURCHASE	0	2,730	(2,730)	2,730	0	0	0
BUILDING REMODELING	118,001	44,691	73,310	(14,310)	9,833	7,024	(2,809)
BUILDING REPAIR & MAINT	58,425	33,808	24,617	4,596	4,869	3,785	(1,084)
BUILDING RENT	243,613	119,411	124,202	(2,396)	20,301	19,023	(1,278)
VEHICLE PURCHASE	65,000	68,450	(3,450)	35,950	5,417	0	(5,417)
VEHICLE LEASE	410	821	(411)	616	34	0	(34)
VEHICLE REPAIR & MAINT	46,620	24,469	22,151	1,159	3,885	2,739	(1,146)
VEHICLE OPERATION	102,135	44,570	57,565	(6,498)	8,511	6,206	(2,305)
EQUIPMENT PURCHASE	192,451	72,579	119,872	(23,647)	16,038	17,627	1,589
EQUIPMENT RENTAL	57,113	28,119	28,994	(438)	4,759	3,444	(1,315)
EQUIPMENT REPAIR & MAINT	33,952	15,830	18,122	(1,146)	2,829	949	(1,880)
DEBT RETIREMENT	175,926	106,096	69,830	18,133	14,661	21,944	7,284
INTEREST EXPENSE	74,631	40,053	34,578	2,738	6,219	6,689	470
POSTAGE	26,555	11,743	14,812	(1,535)	2,213	2,552	339
TELEPHONE	151,161	67,482	83,679	(8,099)	12,597	10,705	(1,892)
UTILITIES	199,592	88,986	110,606	(10,810)	16,633	13,609	(3,024)
INSURANCE	86,088	52,280	33,808	9,236	7,174	8,980	1,806
TX INDUSTRY FOR BLIND	31,138	13,592	17,546	(1,977)	2,595	2,213	(382)
CLINT TRAINING WAGE	328,578	147,003	181,575	(17,286)	27,382	24,810	(2,572)
CLIENT FRINGE	45,525	28,489	17,036	5,727	3,794	3,887	93
CLIENT ACTIVITY EXPENSE	7,940	2,776	5,164	(1,194)	662	161	(501)
COURT COMMITMENT EXPENSE	20,000	9,243	10,757	(757)	1,667	0	(1,667)
FOSTER CARE RESPITE	16,200	5,675	10,525	(2,425)	1,350	750	(600)
CONTINGENCY EXPENSE	0	12,881	(12,881)	12,881	0	2,158	2,158
LABORATORY FEES	3,425	1,458	1,967	(255)	285	234	(51)
H.B. 1154 EXPENSE	117,198	40,991	76,207	(17,608)	9,767	3,374	(6,393)
RECRUITMENT EXPENSE	35,000	6,290	28,710	(11,210)	2,917	826	(2,091)
PUBLIC RELATIONS/RETENTION	3,000	1,293	1,707	(207)	250	123	(127)
MISCELLANEOUS EXPENSES	143,431	48,088	95,343	(23,628)	11,953	9,944	(2,009)
CASH SHORT & OVER	0	4	(4)	4	0	0	0
TOTAL	12,009,231	5,523,339	6,485,892	(481,281)	1,000,769	890,195	(110,574)

DEEP EAST TEXAS REGIONAL MHMR SERVICES
REVENUES AND EXPENDITURES BY PROGRAM
9/1/89 - 2/28/90

EXPENSE CATEGORY	ANNUAL BUDGET	FEBRUARY REVENUE	Y-T-D REVENUE	FEBRUARY EXP & ENC	Y-T-D EXP & ENC	PROFIT (LOSS)

MENTAL HEALTH:						
RESIDENTIAL	3,160,261	186,175	1,260,876	186,350	1,177,166	83,730
CLIENT & FAMILY SUPPORT	1,909,579	162,512	989,324	136,198	841,065	147,259
CASE MANAGEMENT	282,444	23,510	141,227	21,768	138,241	2,986

MH SUBTOTAL	5,352,284	372,197	2,390,447	344,316	2,156,472	233,975
MENTAL RETARDATION:						
RESIDENTIAL	1,670,047	136,692	846,619	132,736	808,013	38,606
CLIENT & FAMILY SUPPORT	3,501,828	289,476	1,679,282	286,424	1,675,126	4,156
CASE MANAGEMENT	119,767	9,989	60,636	9,664	59,245	1,391

MR SUBTOTAL	5,291,642	436,177	2,586,537	428,824	2,542,384	44,153
MANAGEMENT & SUPPORT	1,281,962	131,746	841,134	111,425	778,265	62,869
OTHER SERVICES	83,343	5,667	46,218	5,630	46,218	0

TOTALS	12,009,231	945,987	5,864,336	890,195	5,523,337	340,997
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DEEP EAST TEXAS REGIONAL MHMR SERVICES
SUMMARY OF REVENUE AND EXPENDITURES
9/1/89 - 2/28/90

	FEBRUARY	Y-T-D
REVENUE	945,987	5,864,336
EXPENDITURES & ENCUMBRANCES	(890,195)	(5,523,339)
DIFFERENCE	55,792	340,997

ANALYSIS OF DEFERRED REVENUE:

LOCAL:	BOND ISSUE	127,833
	COUNTY FUNDS	34,094
	DONATIONS	10,465
	FOUNDATION GRANT	466,117
	TEMPLE GRANT	166,640
	ICF-MR OVERPAYMENTS	3,171
	MEDICARE PART A OVERPAYMENTS	46,435
	MISCELLANEOUS	3,200
	PINEYWOODS ANNEX	128,007
	RETIREMENT FUNDS	4,771
	SSI PAYMENTS	68
STATE:	GENERAL REVENUE	235,104
	LELSZ	495,395
	RAJ	20,185
FEDERAL:	CHAPTER I, 1989	6
	CHAPTER I, 1990	0
	TOTAL DEFERRED REVENUE	1,741,481

ANALYSIS OF RESTRICTED INTEREST INCOME:

	RESERVE OPERATING FUND	6,871
	BUILDING FUND	16
	CONTINGENCY CD'S	12,881
	TOTAL RESTRICTED INTEREST INCOME	19,768

DEEP EAST TEXAS REGIONAL MHMR SERVICES

BALANCE SHEET

FEBRUARY 28, 1990

	GENERAL OPERATING FUND	GENERAL FIXED ASSETS	TOTAL
ASSETS:			
Unrestricted Cash-General	914,984		
Restricted Cash:			
Cash from Bond Issue	69,616		
Int & Sinking Cash - Bonds	65,500		
Trust Funds - Clients	2,823		
Pension Funds	97,698		
Hardin Building Fund	9,138		
Foundation Grant	466,117		
Temple Grant	166,642		
Reserve Operating Funds	588,403		
Pineywoods Annex	128,008	1,593,945	
Total Cash in Bank	2,508,929		2,508,929
			0
Cash in Units	1,525		1,525
Accts Receivable-Client Fees	579,637		
Less: Allowance for			
Uncollectible Accounts	(177,285)	402,352	402,352
Accounts Receivable - Other	760,704		760,704
Accts Rec/Internal Advances	0		0
Prepaid Expenses	49,962		49,962
Supply Inventory	105,043		105,043
Amount to be Provided under:			
Long Term Agreements	909,743		909,743
Accrued Vacation	203,605		203,605
General Fixed Assets (at Cost):			
Equipment & Furniture		750,259	750,259
Vehicles		760,934	760,934
Building		2,658,667	2,658,667
Leasehold Improvements		12,848	12,848
Land		82,315	82,315
TOTAL ASSETS	4,941,863	4,265,023	9,206,886
LIABILITIES & FUND EQUITY			
Liabilities:			
Accounts Payable/Internal Advance	0		0
Accounts Payable	117,824		117,824
Employee Insurance Payable	369		369
Retirement Payable	95,913		95,913
Salaries/Travel Payable	22,042		22,042
Miscellaneous Payroll Deductions	936		936
Unemployment Tax Payable	6,436		6,436
Sales Tax Payable	236		236
Cafeteria Plan Payable	0		0
Deferred Revenue	1,741,481		1,741,481
Obligation under:			
Long-Term Agreements	909,743		909,743
Accrued Vacation	203,605		203,605
Trust Fund Payable	2,823		2,823
Contingency Fund	365,588		365,588
Total Liabilities	3,466,996	0	3,466,996
Fund Equity:			
Investment in Fixed Assets		4,265,023	4,265,023
Fund Balances:			
Reserved for Hardin Building	8,493		8,493
Reserved for Encumbrances	70,208		70,208
Unreserved	1,396,166		1,396,166
Total Fund Equity	1,474,867	4,265,023	5,739,890
TOTAL LIABILITIES & FUND EQUITY	4,941,863	4,265,023	9,206,886

DEEP EAST TEXAS REGIONAL MHMR SERVICES
STATEMENT OF CHANGES IN UNRESTRICTED FUND BALANCE AND FIXED ASSETS
FEBRUARY 28, 1990

	GENERAL OPERATING FUND	GENERAL FIXED ASSETS	TOTAL
BALANCE @ 1/31/90	1,342,689	4,286,995	5,629,684
REVENUE	945,987	0	945,987
EXPENDITURES	(890,195)	0	(890,195)
ADDITIONS TO FIXED ASSETS	0	12,446	12,446
DELETIONS OF FIXED ASSETS	0	(34,418)	(34,418)
CONVERSION OF CLIENT FEES FROM CASH TO ACCRUAL BASIS:			
CURRENT MONTH'S CASH RECEIPTS	(47,993)	0	(47,993)
CURRENT MONTH'S NET CHARGES	48,930	0	48,930
ADJUSTMENTS*	(3,252)	0	(3,252)
BALANCE @ 2/28/90	1,396,166	4,265,023	5,661,189

* BUSINESS PLAN EXPENSES	3,252

	3,252
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ANALYSIS OF ACCOUNTS RECEIVABLE/ACCOUNTS PAYABLE - INTERNAL ADVANCES

BALANCE @ 2/28/90	0
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DEEP EAST TEXAS REGIONAL MMR SERVICES
FINANCIAL DEPOSITORIES
FEBRUARY 28, 1990

DEPOSITORY	NAME OF ACCOUNT	TYPE OF ACCOUNT	BALANCE OF ACCOUNT	FDIC/ FSLIC MAX.	SECURITIES PLEDGED
NCNB Texas Nat'l, Lufkin:	General Funds	MM Checking	10,655		
	Payroll	MM Checking	(487)		
	Employee Medical Plan	MM Checking	1,309		
	Foundation	MM Checking	0		
	Pineywoods Annex	MM Checking	0		
	Clients' Trust Fund	MM Checking	2,823		
	Reserve Operating	2 CD's	37,839	52,139	1,295,000
Total for NCNB Texas Nat'l, Lufkin			52,139	52,139	1,295,000
NCNB Texas Nat'l, Austin:	Bond Issue	Inv by Tx Council	69,616		69,616
	Bond Issue	Int & Sinking	65,500	0	65,500
Total for NCNB Texas Nat'l, Austin			135,116	0	135,116
Lovelady State Bank:	Chapter I	Checking	6		
	Pension	MM Checking	97,698	97,704	100,000
Total for Lovelady State Bank			97,704	97,704	100,000
First Bank & Trust, Diboll	Lelsz	MM Checking	53,304	53,304	300,000
First Nat'l Bank, San Augustine	Reserve Operating	1 CD	10,004	10,004	0
Commrc'l Nat'l Bank, Nacogdoches	Reserve Operating	1 CD	20,741	20,741	0
First Nat'l Bank, Livingston	Reserve Operating	1 CD	26,105	26,105	0
First Nat'l Bank, Newton	Reserve Funds - PRTC	1 CD	5,256	5,256	0
First Nat'l Bank, Silsbee	Hardin Building Fund	1 CD	9,138	9,138	0
First Nat'l Bank, Woodville	Reserve Operating	1 CD	6,831	6,831	0
Crockett State Bank	Reserve Operating	1 CD	14,316	14,316	0
Citizens State Bank, Center	Reserve Funds - PRTC	1 CD	15,522	15,522	0
First State Bank, Hemphill	Reserve Funds - PRTC	1 CD	9,210	9,210	0
First Nat'l Bank, Jasper	Reserve Funds - PRTC	1 CD	9,553	9,553	0
Sub-total			464,939	329,823	1,830,116

DEEP EAST TEXAS REGIONAL MHMR SERVICES
FINANCIAL DEPOSITORIES
FEBRUARY 28, 1990

DEPOSITORY	NAME OF ACCOUNT	TYPE OF ACCOUNT	BALANCE OF ACCOUNT	FDIC/ FSLIC MAX.	SECURITIES PLEDGED
Sub-total from page 1			464,939	329,823	1,830,116
Bank of San Jacinto, Coldspring	Foundation	1 CD	7,000	7,000	0
Lufkin Reg. Federal Credit Union	Reserve Operating	Savings	25	25	0
First City Texas, Lufkin	Temple Funds	MM Checking	2,000	2,000	0
United States Government:	Temple Funds	Treasury Funds	164,640		164,640
	Lelsz	Treasury Funds	441,545		441,545
	Reserve Funds - PRTC	Treasury Funds	315,825		315,825
	Foundation	Treasury Funds	459,117		459,117
	Pineywoods Annex	Treasury Funds	128,008		128,008
	General Operating	Treasury Funds	408,652		408,652
	Reserve Operating	Treasury Funds	117,178	0	117,178
Total for United States Government Securities			2,034,965	0	2,034,965
Total of All Cash in Bank			2,508,929	338,848	3,865,081