

MINUTES

THE DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL RETARDATION SERVICES BOARD OF TRUSTEES MEETING

OCTOBER 31, 1989

BOARD MEMBERS PRESENT:

Judge Allen Sturrock, Chairman
Dan Dominey, Vice Chairman
Mrs. Gaffney Phillips, Secretary
Judge Charles English
Nancy Speck, Ph.D.
Ward R. Burke

BOARD MEMBERS ABSENT;

Reverend Robert Carter
Mrs. Bobbie Morgan
Mrs. Nancy Fuller

OTHERS PRESENT:

Jim McDermott, Ph.D.	MHMR
Mrs. Susan Rushing	MHMR
Mrs. Linda Naff	MHMR
Mr. George Patterson	MHMR
Mr. Tim Richerson	MHMR
Mrs. Sandy Vann	MHMR
Mr. Floyd Marsellos	Marsellos & Scott

The 206th meeting of the Board of Trustees was held in the Ward R. Burke Community Room of the Central Administration Facility, 4101 South Medford Drive, Lufkin, on Tuesday, October 31, 1989 at 4:00 P.M.

INVOCATION: Mr. Ward R. Burke gave the invocation.

CALL TO ORDER AND RECOGNITION OF GUESTS: There being a quorum present, Chairman Sturrock called the meeting to order at 4:00 P.M. There were no guests in attendance at this time.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING: There being no additions or corrections to the Minutes of September Board Meeting, on a motion by Mr. Burke, seconded by Mrs. Phillips, the Board unanimously approved the Minutes of the October 5, 1989 Board Meeting.

CHIEF EXECUTIVE OFFICER'S REPORT:

A copy of The Chief Executive Officer's Report is attached. Items were reviewed as follows:

1. Discussion of date for December Board meeting, which is now scheduled for Tuesday, December 19th. Board members asked that Sandy Vann contact absent members to see if they could meet on Thursday, December 21st.
2. I have been holding regional staff meetings to discuss the future direction of the Center. To date, meetings have been held in Groveton, Jasper, and Nacogdoches, and have been very well received.
3. I visited with Judge Dunn on the telephone. He informed me that if the rollback petition passed, Nacogdoches County would only be able to provide us with \$8,000.00. If the rollback petition does not pass, they will pay us \$12,000.00.
4. Discussion of Peavy Switch Costs (see attached).
5. Call on Directors for Reports:

Chief Financial Officer

- a. Local Match Report: Pledge letters for FY 1990 have been received from Angelina, Hardin, Shelby, and Trinity Counties.

Chief Operating Officer

- a. The San Augustine building has been completed. Plans for the open house are being finalized at this time.
- b. ECI Auditors are here at this time, and it appears that there are no problems.
- c. A meeting with Representative Curtis Soileau will be held on November 6th. It is hoped that we can get final closure of this issue at that time.

Director, Quality Assurance Services

- a. We received a report of client abuse in a Sabine County Boarding Home. The report claimed that a client had been restrained and beaten up. A thorough investigation was made and we determined that the owner of the boarding home had restrained the client in a chair, but no other abuse had taken place. The owner of the boarding home has been put on six months probation, and we are monitoring the facility very closely. Interviews with other clients in the home indicate that they are satisfied with their living conditions and do not wish to move. The Department of Protective Services is satisfied with our decision. The operator of the home has been told that she must contact the Police Department

when she has a client whom she cannot control without force. The Police Department will then transfer the client to the appropriate facility. Judge Smith has asked that this Center help with the financial costs of transferring such clients.

Director, Human Resources and Business Planning

- a. On October 1st we had our first business planning session. The objective of the session was to determine individual perceptions of our Center. The next step is to meet with all participants as a group. It is expected that this meeting will take place in December.

At this time, Mr. Floyd Marsellos joined the meeting in order to discuss the renovations to Peavy Switch Recovery Center. He reminded the Board that enlarging the facility would be putting more strain on the already overworked system. The Board feels that we definitely need to have the septic system reviewed before the renovations begin, and that it will be necessary for us to spend whatever funds are necessary in order to have the system large enough to adequately serve the facility. Mr. Marsellos suggested that we have a civil engineering firm look at the issue.

Mr. Marsellos also discussed the renovations at the old Wilson McKewen building. He reported that the flooring in the building is made of asbestos and must be removed by an EPA-qualified contractor, which can be fairly expensive. The Board agreed that this is an expense which we must make.

COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

Budget and Finance Committee - Judge Charles English, Chairman

Consideration of Treasurer's Report: On a motion by Judge English, seconded by Mrs. Phillips, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Balance Sheet, Operating Statement, Statement of Changes in Fund Balance and Reserve, Internal Advances - Accounts Receivable, Internal Advances - Accounts Payable, and Budget Summaries of Receipts and Expenditures for the month of September, 1989 be approved as submitted; and THAT copies of each report be attached to the permanent Minutes of this Board meeting.

Consideration of FY 1990 Operating Budget: On a motion by Mr. Dominey, seconded by Mrs. Phillips, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the FY 1990 Contract for Services and Operating Budget be approved as submitted; THAT the Board Chairman be authorized to sign the Contract and Budget Transmittal Form; and THAT copies of the documents be maintained on file in the office of Business Services.

Consideration of Selection of Architectural Firm for HUD Grant Renovation: On a motion by Mrs. Phillips, seconded by Judge English, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the architectural firm of Marsellos and Scott, Architects and Engineers of Lufkin, be retained to plan and supervise the renovation of the building at 1015 Moore Avenue in Lufkin as a residential care unit for the chronically mentally ill, THAT the Chief Executive Officer be authorized to sign a contract with the firm, and THAT copies of the paperwork be kept on file in the office of the Director of Business services.

Consideration of Vehicle Purchase for Angelina MHMR: On a motion by Judge English, seconded by Mrs. Phillips, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the bid from Mike Perry Chrysler/Dodge for the purchase of a van be accepted as submitted, and THAT a copy of the bids be maintained on file in the Business Services Office.

Program Committee - Mr. Ward R. Burke, Chairman

Consideration of Nominees to Professional staff Organization: On a motion by Mr. Burke, seconded by Judge English, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the applications for appointment to the Professional Staff Organization (PSO) by the individuals on the attached list be approved, and THAT the list be a part of this meeting.

Consideration of Expansion Program for Peavy Switch Recovery Center (In Four Parts):

Part 1: Consideration of Acceptance of T.L.L. Temple Grant: On a motion by Mr. Burke, seconded by Mrs. Phillips, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the grant award in the amount of \$502,500 from the T.L.L. Temple Foundation be accepted, and THAT a copy of the grant award be attached to the permanent Minutes of this Board meeting.

Part 2: Consideration of Selection of Architectural Firm for Treatment Expansion: On a motion by Mr. Burke, seconded by Judge English, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the architectural firm of Marsellos and Scott, Architects and Engineers, be engaged to plan construction of the Family Center at Peavy Switch Recovery Center; THAT the Chief Executive officer be authorized to sign all documents associated with this award; and THAT copies of the paperwork be kept on file in the office of the Director of Business Services.

Part 3: Consideration of Purchase of Experiential Therapy Program: On a motion by Mr. Burke, seconded by Judge English, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the bid from Corporate Challenge/On-Belay for the purchase of the Experiential Therapy Program and its construction be accepted, and THAT copies of the proposal be kept on file in the office of the Director of Business Services.

Part 4: Consideration of Contract with Andersen Consulting Firm for Adolescent Feasibility Study: On a motion by Mr. Burke, seconded by Mrs. Phillips, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Arthur Anderson and Company be engaged to conduct a feasibility study of adolescent chemical dependency services for the region, and THAT copies of the proposal be kept on file in the office of the Chief Executive Officer.

Consideration of Revised Board Policy: The Board voted unanimously to table this item until the categories in this policy can be added to the Treasurer's Report.

Personnel and Public Education Committee - Reverend Robert Carter, Chairman

Consideration of Contract for Psychiatric Recruitment: On a motion by Dr. Speck, seconded by Mr. Dominey, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Center contract for psychiatric recruiting assistance; THAT Jackson and Coker, Inc. be employed as the contractor; and THAT a copy of the contract be maintained on file in the office of Human Resources & Business Planning.

Consideration of Personnel Matters: There were no personnel matters for Board consideration.

INVITE COMMENTS FROM VISITORS: There were no comments from visitors at this time.

DESIGNATION OF DATE, TIME, AND LOCATION OF NEXT BOARD MEETINGS:

The schedule for the Board Meetings for November and December was set as follows:

Tuesday, November 28, 1989
Thursday, December 21, 1989 (Tentative)

Committee meetings will begin at 3:30 P.M., and the Board meeting will begin at 4:00 P.M. on November 28th.

APPROVED:



Judge Allen Sturrock, Chairman



Gaffney Phillips, Secretary

FINAL
10/31/89

IV. CHIEF EXECUTIVE OFFICER'S REPORT:

1. Would like to begin using the old format for the Chief Executive Officer's Report (no written handouts).
2. Discuss Board meeting date for December (meeting is now scheduled for Tuesday, December 19th)
3. I have been holding regional staff meetings to discuss the future direction of the Center. To date, meetings have been held in Groveton, Jasper, and Nacogdoches, and have been very well received.
4. I visited with Judge Dunn on the telephone. He informed me that if the rollback petition passed, Nacogdoches County would only be able to provide us with \$8,000. If the rollback petition does not pass, they will pay us \$12,000.
5. Discuss Peavy Switch costs (see overhead).
6. Call on Directors for Reports

Chief Financial Officer

- a. Local Match Report: Pledge letters for FY 1990 have been received from Angelina, Hardin, Shelby, and Trinity Counties.

Chief Operating Officer

- a. Announce that the San Augustine building has been completed. If a date has been set for the open house, announce that also.
- b. Report on ECI Audit.
- c. Status report on meeting with Representative Curtis Soileau

Director, Quality Assurance Services

- a. Verbal summary of client abuse investigation in Sabine County Boarding Home.

Director, Human Resources and Business Planning

- a. Update on business planning activity

PEAVY SWITCH RECOVERY CENTER

COST PER BED DAY

COST

Actual costs per day	\$ 165.00
Cost for 28-day program	\$4,620.00

REVENUE SOURCES WILL PAY:

- . Commission on Alcohol and Drug Abuse ----- \$50 per day/\$1,400 per month
- . Probation Department ----- \$50 per day/\$1,400 per month
- . Insurance ----- From \$221 per day (\$6,188)
to
\$244 per day (\$6,832)

COMPETITOR CHARGES:

Peavy Switch Charge Prior to Discount -----	\$285 per day
Care Unit Charge (Nacogdoches) -----	\$357 per day
Life Care (Lufkin) -----	\$300 per day

DEEP EAST TEXAS REGIONAL MHMR SERVICES
REVENUE BY FUND
9/1/89 - 9/30/89

SOURCE	ANNUAL BUDGET	Y-T-D REVENUE	Y-T-D BAL REMAINING	Y-T-D OVER(UNDER)	MONTHLY BUDGET	SEPTEMBER REV RPTS*	SEPTEMBER REV RCV'BLE	SEPTEMBER REVENUE	SEPTEMBER OVER(UNDER)
LOCAL:									
ANGELINA COUNTY	29,286	2,440	26,846	(1)	2,441	0	2,440	2,440	(1)
HARDIN COUNTY	14,532	1,211	13,321	0	1,211	0	1,211	1,211	0
HOUSTON COUNTY	6,584	0	6,584	(549)	549	0	0	0	(549)
JASPER COUNTY	11,595	0	11,595	(966)	966	0	0	0	(966)
NACOGDOCHES COUNTY	12,000	0	12,000	(1,000)	1,000	0	0	0	(1,000)
NEWTON COUNTY	3,000	0	3,000	(250)	250	0	0	0	(250)
POLK COUNTY	9,846	0	9,846	(821)	821	0	0	0	(821)
SABINE COUNTY	2,838	0	2,838	(237)	237	0	0	0	(237)
SAN AUGUSTINE COUNTY	2,802	0	2,802	(234)	234	0	0	0	(234)
SAN JACINTO COUNTY	4,107	0	4,107	(342)	342	0	0	0	(342)
SHELBY COUNTY	6,400	0	6,400	(533)	533	0	0	0	(533)
TRINITY COUNTY	5,127	0	5,127	(427)	427	0	0	0	(427)
TYLER COUNTY	7,609	0	7,609	(634)	634	0	0	0	(634)
CLIENT GOVERNMENTAL BENEFITS	119,628	10,060	109,568	91	9,969	10,060	0	10,060	91
CLIENT WORKSHOP FEES	0	3,715	(3,715)	3,715	0	3,715	0	3,715	3,715
COURT COMMITMENT INCOME	20,000	1,320	18,680	(347)	1,667	0	1,320	1,320	(347)
DEBT PROCEEDS	0	33,783	(33,783)	33,783	0	33,783	0	33,783	33,783
DHS PROTECTIVE SERVICES	5,700	0	5,700	(475)	475	0	0	0	(475)
DHS PROTECTIVE SVCS-IN HOME	148,091	0	148,091	(12,341)	12,341	0	0	0	(12,341)
DONATIONS	200	0	200	(17)	17	0	0	0	(17)
FARM INCOME	0	232	(232)	232	0	232	0	232	232
FOUNDATION GRANT	314,100	6,250	307,850	(19,925)	26,175	6,250	0	6,250	(19,925)
ICF-MR	783,254	81,718	701,536	16,447	65,271	2,229	79,489	81,718	16,447
INTEREST INCOME	90,908	14,849	76,059	7,273	7,576	14,849	0	14,849	7,273
KITCHEN REVENUE	7,000	485	6,515	(98)	583	485	0	485	(98)
MISCELLANEOUS	3,800	2,937	863	2,620	317	2,937	0	2,937	2,620
NACOGDOCHES ISD	6,740	688	6,052	126	562	0	688	688	126
PATIENT FEES	959,602	57,130	902,472	(14,504)	71,634	57,130	0	57,130	(14,504)
PINEYWOODS ANNEX	54,921	0	54,921	(4,577)	4,577	0	0	0	(4,577)
SEMINAR FEES	5,000	408	4,592	(9)	417	408	0	408	(9)
STATE DEPT OF HIGHWAYS	555,644	51,771	503,873	5,467	46,304	12	51,759	51,771	5,467
SURPLUS REVENUE	20,000	0	20,000	(1,657)	1,667	0	0	0	(1,667)
VOCATIONAL SERVICES	3,000	833	2,167	583	250	0	833	833	583
WORKSHOP PRODUCTION	233,890	16,936	216,954	(2,555)	19,491	16,936	0	16,936	(2,555)
STATE:									
DHS ADULT DAY CARE	37,000	3,764	33,236	681	3,083	0	3,764	3,764	681
DHS CHILD DAY CARE	216,885	15,882	201,003	(2,192)	18,074	0	15,882	15,882	(2,192)
EARLY CHILDHOOD INTERVENTION	516,654	31,449	485,205	(11,606)	43,055	0	31,449	31,449	(11,606)
GENERAL REVENUE	3,821,093	266,611	3,554,482	(51,813)	318,424	266,611	0	266,611	(51,813)
JTPA	500	0	500	(42)	42	0	0	0	(42)
LELSZ	872,642	72,720	799,922	0	72,720	72,720	0	72,720	0
PROBATION DEPT.	180,000	14,200	165,800	(800)	15,000	0	14,200	14,200	(800)
RAJ	906,120	68,653	737,467	1,476	67,177	1,476	67,177	68,653	1,476
RIDER 38 (LIAISON)	80,000	14,599	65,401	7,932	6,667	0	14,599	14,599	7,932
SYETP	28,000	4,950	23,050	2,617	2,333	0	4,950	4,950	2,617
TX REHABILITATION COMM.	16,830	2,330	14,500	928	1,403	2,105	225	2,330	927
FEDERAL:									
CHAPTER I	61,713	3,242	58,471	(1,901)	5,143	3,242	0	3,242	(1,901)
HCS	509,668	39,050	470,618	(3,422)	42,472	48	39,002	39,050	(3,422)
HUD GRANT	192,382	0	192,382	(16,032)	16,032	0	0	0	(16,032)
MHBG	228,467	17,598	210,869	(1,441)	19,039	17,598	0	17,598	(1,441)
TCADA	312,000	35,600	276,400	9,600	26,000	0	35,600	35,600	9,600
USDA	31,680	2,440	29,240	(200)	2,640	0	2,440	2,440	(200)
TOTAL	11,258,838	879,854	10,378,984	(58,387)	938,242	512,826	367,028	879,854	(58,388)

DEEP EAST TEXAS REGIONAL MHMR SERVICES
EXPENDITURES BY COST CATEGORY
9/1/89 - 9/30/89

EXPENSE CATEGORY	ANNUAL BUDGET	Y-T-D EXP & ENC	Y-T-D BAL REMAINING	Y-T-D OVER(UNDER)	MONTHLY BUDGET	SEPTEMBER EXP & ENC	SEPTEMBER OVER(UNDER)
SALARIES	6,166,873	480,933	5,685,940	(32,973)	513,906	480,933	(32,973)
MERIT INCREASE	28,030	0	28,030	(2,336)	2,336	0	(2,336)
PHYSICIANS ON CALL	40,000	5,000	35,000	1,667	3,333	5,000	1,667
FRINGE BENEFITS	1,029,222	83,842	945,380	(1,927)	85,769	83,842	(1,927)
TRAVEL	238,766	13,782	224,984	(6,115)	19,897	13,782	(6,115)
CONSULTANTS & PROFESSIONALS	183,070	5,026	178,044	(10,230)	15,256	5,026	(10,230)
CONTRACTS	902,571	49,822	852,749	(25,392)	75,214	49,822	(25,392)
DRUGS	35,070	986	34,084	(1,937)	2,923	986	(1,937)
FOOD	191,855	15,696	176,159	(292)	15,988	15,696	(292)
SUPPLIES	313,731	21,270	292,461	(4,874)	26,144	21,270	(4,874)
BUILDING REMODELING	113,501	0	113,501	(9,458)	9,458	0	(9,458)
BUILDING REPAIR & MAINT	53,300	5,000	53,300	142	4,858	5,000	142
BUILDING RENT	237,713	19,968	217,745	159	19,809	19,968	159
VEHICLE PURCHASE	43,500	33,743	9,757	30,118	3,625	33,743	30,118
VEHICLE LEASE	410	410	0	376	34	410	376
VEHICLE REPAIR & MAINT	45,220	3,244	41,976	(524)	3,768	3,244	(524)
VEHICLE OPERATION	97,135	5,410	91,725	(2,685)	8,095	5,410	(2,685)
EQUIPMENT PURCHASE	123,451	(1)	123,452	(10,289)	10,288	(1)	(10,289)
EQUIPMENT RENTAL	55,363	7,469	47,894	2,855	4,614	7,469	2,855
EQUIPMENT REPAIR & MAINT	27,122	4,174	22,948	1,914	2,260	4,174	1,914
DEBT RETIREMENT	154,740	13,233	141,507	338	12,895	13,233	338
INTEREST EXPENSE	74,631	6,506	68,125	287	6,219	6,506	287
POSTAGE	25,900	1,275	24,625	(883)	2,158	1,275	(883)
TELEPHONE	143,511	11,127	132,384	(832)	11,959	11,127	(832)
UTILITIES	190,042	15,744	174,298	(93)	15,837	15,744	(93)
INSURANCE	85,788	6,775	79,013	(374)	7,149	6,775	(374)
TX INDUSTRY FOR BLIND	31,138	2,588	28,550	(7)	2,595	2,588	(7)
CLINT TRAINING WAGE	323,478	28,537	294,941	1,581	26,957	28,537	1,581
CLIENT FRINGE	45,525	801	44,724	(2,993)	3,794	801	(2,993)
CLIENT ACTIVITY EXPENSE	7,940	2,032	5,908	1,370	662	2,032	1,370
COURT COMMITMENT EXPENSE	20,000	1,320	18,680	(347)	1,667	1,320	(347)
FOSTER CARE RESPITE	16,200	975	15,225	(375)	1,350	975	(375)
CONTINGENCY EXPENSE	0	1,946	(1,946)	1,946	0	1,946	1,946
LABORATORY FEES	3,425	382	3,043	97	285	382	97
H.B. 1154 EXPENSE	117,196	132	117,066	(9,635)	9,767	132	(9,635)
MISCELLANEOUS EXPENSES	88,419	5,873	82,546	(1,495)	7,368	5,873	(1,495)
CASH SHORT & OVER	0	0	0	0	0	0	0
TOTAL	11,258,838	855,020	10,403,818	(83,216)	938,237	855,020	(83,217)

DEEP EAST TEXAS REGIONAL MHMR SERVICES
EXPENDITURES BY PROGRAM
9/1/89 - 9/30/89

EXPENSE CATEGORY	ANNUAL BUDGET	Y-T-D EXP & ENC	Y-T-D BAL REMAINING	Y-T-D OVER(UNDER)	MONTHLY BUDGET	SEPTEMBER EXP & ENC	SEPTEMBER OVER(UNDER)
MENTAL HEALTH:	*						
RESIDENTIAL	2,710,516	177,497	2,533,019	(48,379)	225,876	177,497	(48,379)
CLIENT & FAMILY SUPPORT	1,795,214	128,015	1,667,199	(21,586)	149,601	128,015	(21,586)
CASE MANAGEMENT	292,444	23,391	259,053	(146)	23,337	23,391	(146)
MH SUBTOTAL	4,798,174	328,903	4,459,271	(70,111)	399,015	328,903	(70,112)
MENTAL RETARDATION:							
RESIDENTIAL	1,613,445	131,566	1,481,879	(2,688)	134,454	131,566	(2,688)
CLIENT & FAMILY SUPPORT	3,464,372	256,751	3,207,621	(31,947)	288,698	256,751	(31,947)
CASE MANAGEMENT	119,692	9,506	110,186	(468)	9,974	9,506	(468)
MR SUBTOTAL	5,197,509	397,823	4,799,686	(35,303)	433,126	397,823	(35,303)
MANAGEMENT & SUPPORT	1,273,155	128,294	1,144,861	22,198	106,096	128,294	22,198
TOTAL EXPENSE	11,258,838	855,020	10,403,818	(83,216)	936,237	855,020	(83,217)

DEEP EAST TEXAS REGIONAL MHMR SERVICES
SUMMARY OF REVENUE AND EXPENDITURES
9/1/89 - 9/30/89

	SEPTEMBER	Y-T-D
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REVENUE	879,854	879,854
EXPENDITURES & ENCUMBRANCES	(855,020)	(855,020)
DIFFERENCE	24,834	24,834
	=====	=====

ANALYSIS OF DEFERRED REVENUE:

BOND ISSUE	207,945
RAJ	31,212
MEDICARE PART A OVERPAYMENTS	46,435
ICF-MR OVERPAYMENTS	3,171
TEMPLE FOUNDATION GRANT	497,367
GENERAL REVENUE	533,219
PINEYWOODS ANNEX	128,008
COUNTY REVENUE	0
LELSZ	164,875
RETIREMENT FUNDS	1,063
CHAPTER I	0
CHAPTER I CARRYOVER	2,504
DONATIONS	4,106
SSI PAYMENTS	5,519
MISCELLANEOUS	213
TOTAL DEFERRED REVENUE	1,625,637
	=====

ANALYSIS OF RESTRICTED INTEREST INCOME:

RESERVE OPERATING FUND	526
PENSION	0
BUILDING FUND	645
CONTINGENCY CD'S	1,946
TOTAL RESTRICTED INTEREST INCOME	3,117
	=====

DEEP EAST TEXAS REGIONAL MHMR SERVICES
BALANCE SHEET
SEPTEMBER 30, 1989

	GENERAL OPERATING FUND	GENERAL FIXED ASSETS	TOTAL
ASSETS:			
Unrestricted Cash-General	528,543		
Restricted Cash:			
Cash from Bond Issue	147,122		
Int & Sinking Cash - Bonds	65,500		
Trust Funds - Clients	3,795		
Pension Funds	34,576		
Hardin Building Fund	9,138		
Foundation Grant	505,638		
Reserve Operating Funds	569,874		
Pineywoods Annex	129,038	1,464,681	
Total Cash in Bank	1,993,224		1,993,224
			0
Cash in Units	1,525		1,525
Accts Receivable-Client Fees	653,832		
Less: Allowance for			
Uncollectible Accounts	(204,509)	449,323	449,323
Accounts Receivable - Other	842,984		842,984
Accts Rec/Internal Advances	0		0
Prepaid Expenses	13,163		13,163
Supply Inventory	105,659		105,659
Amount to be Provided under:			
Long Term Agreements	949,368		949,368
Accrued Vacation	203,605		203,605
General Fixed Assets (at Cost):			
Equipment & Furniture		731,027	731,027
Vehicles		736,394	736,394
Building		2,561,616	2,561,616
Leasehold Improvements		15,148	15,148
Land		82,315	82,315
TOTAL ASSETS	4,558,851	4,126,500	8,685,351
	=====	=====	=====
LIABILITIES & FUND EQUITY			
Liabilities:			
Accounts Payable/Internal Advance	0		0
Accounts Payable	170,695		170,695
Employee Insurance Payable	3,652		3,652
Retirement Payable	34,524		34,524
Salaries/Travel Payable	0		0
Miscellaneous Payroll Deductions	(222)		(222)
Unemployment Tax Payable	3,884		3,884
Sales Tax Payable	787		787
Cafeteria Plan Payable	0		0
Deferred Revenue	1,625,637		1,625,637
Obligation under:			
Long-Term Agreements	949,368		949,368
Accrued Vacation	203,605		203,605
Trust Fund Payable	3,795		3,795
Contingency Fund	408,413		408,413
Total Liabilities	3,404,138	0	3,404,138
	=====	=====	=====
Fund Equity:			
Investment in Fixed Assets		4,126,500	4,126,500
Fund Balances:			
Reserved for Hardin Building	8,493		8,493
Reserved for Encumbrances	62,303		62,303
Unreserved	1,083,917		1,083,917
Total Fund Equity	1,154,713	4,126,500	5,281,213
	=====	=====	=====
TOTAL LIABILITIES & FUND EQUITY	4,558,851	4,126,500	8,685,351
	=====	=====	=====

DEEP EAST TEXAS REGIONAL MHMR SERVICES
STATEMENT OF CHANGES IN UNRESTRICTED FUND BALANCE AND FIXED ASSETS
SEPTEMBER 30, 1989

	GENERAL OPERATING FUND	GENERAL FIXED ASSETS	TOTAL
BALANCE @ 8/31/89	1,040,434	4,159,006	5,199,440
REVENUE	879,854	0	879,854
EXPENDITURES	(855,020)	0	(855,020)
ADDITIONS TO FIXED ASSETS	0	40,209	40,209
DELETIONS OF FIXED ASSETS	0	(72,715)	(72,715)
CONVERSION OF CLIENT FEES FROM CASH BASIS TO ACCRUAL:			
CURRENT MONTH'S CASH RECEIPTS	(57,130)	0	(57,130)
CURRENT MONTH'S NET CHARGES	75,779	0	75,779
BALANCE @ 9/30/89	1,083,917	4,126,500	5,210,417

ANALYSIS OF ACCOUNTS RECEIVABLE/ACCOUNTS PAYABLE - INTERNAL ADVANCES

	0
BALANCE @ 9/30/89	0

DEEP EAST TEXAS REGIONAL MMR SERVICES
FINANCIAL DEPOSITORIES
SEPTEMBER 30, 1989

DEPOSITORY	NAME OF ACCOUNT	TYPE OF ACCOUNT	BALANCE OF ACCOUNT	FDIC/ FSLIC MAX.	SECURITIES PLEDGED
NCNB Texas Nat'l, Lufkin:	General Funds	MM Checking	(36,080)		
	Payroll	MM Checking	(25,769)		
	Employee Medical Plan	MM Checking	1,096		
	Foundation	MM Checking	2,453		
	Pineywoods Annex	MM Checking	1,534		
	Clients' Trust Fund	MM Checking	3,795		
	Reserve Operating	2 CD's	35,961	0	500,000
Total for NCNB Texas Nat'l, Lufkin			(17,110)	0	500,000
NCNB Texas Nat'l, Austin	Bond Issue	Inv by Tx Council	147,122		147,122
	Bond Issue	Int & Sinking	65,500	0	65,500
Total for NCNB Texas Nat'l, Austin			212,622	0	212,622
Lovelady State Bank:	Chapter I	Checking	2,467		
	Pension	MM Checking	34,576	37,043	100,000
Total for Lovelady State Bank			37,043	37,043	100,000
Diboll State Bank	Lelsz	MM Checking	56,430		
	Reserve Operating	1 CD	44,217	100,000	500,000
Total for Diboll State Bank			100,647	100,000	500,000
First Nat'l Bank, San Augustine	Reserve Operating	1 CD	9,823	9,823	0
Commercial Nat'l Bank, Nacogdoches	Reserve Operating	1 CD	19,274	19,274	0
First Nat'l Bank, Livingston	Reserve Operating	1 CD	25,615	25,615	0
First Nat'l Bank, Newton	Reserve Funds - PRTC	1 CD	5,078	5,078	0
First Nat'l Bank, Silsbee	Hardin Building Fund	1 CD	9,138	9,138	0
First Nat'l Bank, Woodville	Reserve Operating	1 CD	6,580	6,580	0
Crockett State Bank	Reserve Operating	1 CD	13,800	13,800	0
Citizens State Bank, Center	Reserve Funds - PRTC	1 CD	14,959	14,959	0
First State Bank, Hemphill	Reserve Funds - PRTC	1 CD	9,210	9,210	0
First Nat'l Bank, Jasper	Reserve Funds - PRTC	1 CD	9,553	9,553	0
Sub-total			456,232	260,073	1,312,622

Attachment to Item IV-A-1
10/31/89

DEEP EAST TEXAS REGIONAL MMR SERVICES
FINANCIAL DEPOSITORIES
SEPTEMBER 30, 1989

DEPOSITORY	NAME OF ACCOUNT	TYPE OF ACCOUNT	BALANCE OF ACCOUNT	FDIC/ FSLIC MAX.	SECURITIES PLEDGED
Sub-total from page 1			456,232	260,073	1,312,622
Bank of San Jacinto, Coldspring	Foundation	1 CD	7,000	7,000	0
Lufkin Reg. Federal Credit Union	Reserve Operating	Savings	25	25	0
United States Government:	Leisz	Treasury Funds	111,113		111,113
	Reserve Funds - PRTC	Treasury Funds	305,395		305,395
	Foundation	Treasury Funds	496,185		496,185
	Pineywoods Annex	Treasury Funds	127,505		127,505
	General Operating	Treasury Funds	419,286		419,286
	Reserve Operating	Treasury Funds	70,483	0	70,483
Total for United States Government Securities			1,529,967	0	1,529,967
Total of All Cash in Bank			1,993,224	267,098	2,842,589

**ADDENDUM TO AGREEMENT
BETWEEN
TEXAS REHABILITATION COMMISSION
AND
DEEP EAST TEXAS REGIONAL MHMR SERVICES**

The TEXAS REHABILITATION COMMISSION agrees to provide the DEEP EAST TEXAS REGIONAL MHMR SERVICES the amount of \$17,769.00 for the purpose of purchasing a van to transport clients who are receiving Supported Employment Services utilizing Title VI-C funds.

The DEEP EAST TEXAS REGIONAL MHMR SERVICES agrees to utilize this van for the purpose of transporting these clients to and from job sites, job interviews, and other services as identified which are necessary to obtain employment.

The effective date of this addendum is September 22, 1989.



C. G. Denson, Area Manager
TEXAS REHABILITATION COMMISSION



Nell Newton, Services Director
DEEP EAST TEXAS REGIONAL
MHMR SERVICES

NOMINEES TO PROFESSIONAL STAFF ORGANIZATION

October 31, 1989

Board Meeting

<u>Name/Discipline</u>	<u>Unit</u>
Doris Yvonne Marshall, B.A.A.S. Parent Advisor	Cornerstone-West
Patricia Ann Evans, M.S. Rehabilitation	Cornerstone-South (Kirbyville)