

MINUTES

THE DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL RETARDATION SERVICES BOARD OF TRUSTEES MEETING

January 31, 1989

BOARD MEMBERS PRESENT:

Judge Allen Sturrock, Chairman
Mr. Dan Dominey, Vice Chairman
Mrs. Gaffney Phillips, Secretary
Ward R. Burke
Nancy Speck, Ph.D.
Reverend Robert Carter

BOARD MEMBERS ABSENT:

Judge Charles English, Treasurer
Mrs. Bobbie Morgan
Mrs. Nancy Fuller

OTHERS PRESENT:

Jim McDermott, Ph.D.	MHMR
Mr. Sandy Skelton	MHMR
Mrs. Linda Naff	MHMR
Mrs. Susan Rushing	MHMR
Mr. George Patterson	MHMR
Mr. Tim Richerson	MHMR
Mrs. Marilyn Hankla	MHMR
Mrs. Melvin Tipps	DHS
Mr. Roy Roberson	LAMI
Mrs. Thelma Roberson	LAMI
Mr. Lyle Moel	LAMI
Mrs. Jo Moel	LAMI

The 194th meeting of the Board of Trustees was held in the Ward R. Burke Community Room of the Central Administration Facility, 4101 South Medford Drive, Lufkin, on Tuesday, January 31, 1989 at 4:00 P.M.

INVOCATION: Reverend Robert Carter gave the invocation.

CALL TO ORDER AND RECOGNITION OF GUESTS: There being a quorum present, Chairman Sturrock called the meeting to order at 4:00 P.M. and welcomed the LAMI people who were in attendance.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING: There being no additions or corrections to the Minutes of the December Board meeting, on a motion by Rev. Carter, seconded by Mr. Burke, the Board unanimously approved the Minutes of the January 3, 1989 Board Meeting.

EXECUTIVE DIRECTOR'S REPORT:

The Executive Director's Report was distributed to the Board during the Committee meetings for their review. Dr. McDermott reviewed the items on the Report for the Board, and a copy is attached.

COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

Budget and Finance Committee - Judge Charles English,
Chairman

Consideration of Treasurer's Report: On a motion by Mr. Dominey, seconded by Mrs. Phillips, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Balance Sheet, Operating Statement, Statement of Changes in Fund Balance and Reserve, Internal Advances - Accounts Receivable, Internal Advances - Accounts Payable, and Budget Summaries of Receipts and Expenditures for the month of December, 1988, be approved as submitted; and THAT copies of each report be attached to the permanent Minutes of this Board Meeting.

Consideration of Response to Auditors' Management Letter: On a motion by Mrs. Phillips, seconded by Rev. Carter, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the response to the Auditors' Management Letter pertaining to the audit for FY 1988 be approved as submitted, and THAT the response be forwarded to Alexander, Lankford & Hiers, Inc. and to TDMHMR.

Consideration of Repairs to Kirbyville MHMR Center Air Conditioner: On a motion by Mr. Dominey, seconded by Mrs. Phillips, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the bid from Arnold Pierce Company to repair the air conditioning and heating system at the Kirbyville MHMR Center be approved, and THAT a copy of the bid be maintained in the office of Business Services.

Consideration of Renovations for Nacogdoches Halfway House: On a motion by Mrs. Phillips, seconded by Mr. Dominey, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the bid from Hensarling and Powell in the amount of \$41,646.00 for construction and renovation at the Nacogdoches Group Home be accepted, and THAT a copy of the bids be maintained on file in the office of Business Services.

Consideration of Equipment Purchase for Tyler County Sheltered Workshop: On a motion by Mr. Dominey, seconded by Mrs. Phillips, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the bid from Tyler County Tractor for the purchase of a tractor and rotary cutter be accepted, and THAT a copy of the bids be maintained on file in the office of Business Services.

Program Committee - Mr. Ward R. Burke, Chairman

Consideration of Nominees to Professional Staff Organization: At the time the Board Agenda was finalized, it was believed that there would be nominees to the Professional Staff Organization. Since there are no nominees this month, the Board voted unanimously to table this item due.

Consideration of Revisions to Professional Staff Organization (PSO) Bylaws: On a motion by Mr. Burke, seconded by Mr. Dominey, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Professional Staff Organization Bylaws be revised; THAT each member of the PSO receive a copy of the revised Bylaws; and THAT a copy be maintained in the office of the Director of Quality Assurance.

Consideration of Acceptance of ECI Expansion Grant: On a motion by Mr. Burke, seconded by Mr. Dominey, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the FY 1989 Early Childhood Intervention Expansion Grant be accepted; THAT positions #303 and #304, Child Development Specialist III, be added to the FY 1989 Personal Services Schedule; THAT the Cornerstone Parent Advisor career ladder be implemented effective March 1, 1989; and THAT a copy of the Notice of Grant Award be maintained on file in the office of Mental Retardation Services.

Personnel and Public Education Committee - Reverend Robert Carter, Chairman

Consideration of Personnel Matters:

The meeting was called into Executive Session to consider personnel matters brought before the Board by the Executive Director according to Article 6252-17, Section 2(g) of the Open Meetings Law. The Chairman excused guests from the meeting room at 5:13 P.M., stating that no Board action would be taken until the meeting was reopened.

Executive Session

Chairman Sturrock reopened the meeting to the public at 5:42 P.M. and stated that there were no items for Board consideration at this time.

INVITE COMMENTS FROM VISITORS: Mr. Lyle Moel addressed the Board with the LAMI concerns regarding the possible closing of the Shelby County Halfway House. Mr. Moel also expressed concern about what he feels are unreasonable operating expenses at the halfway house, as well as concerns about the Center's administrative policies at the facility. Mr. Moel then stated that the LAMI group was very upset that the Wilson McKewen facility has not been opened to serve the mentally ill, and they feel that we are not trying hard enough to obtain funds to operate the facility. Staff and Board members attempted once again to explain how the Center receives their funds, how these funds are targeted for specific programs, how we continue to search for funds to open the Wilson McKewen facility, and how both organizations should work together on this issue.

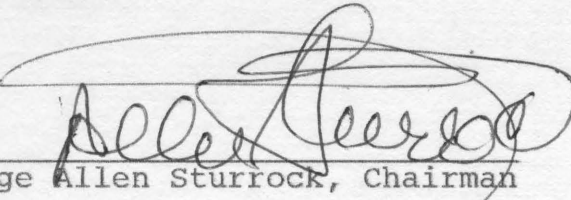
DESIGNATION OF DATE, TIME, AND LOCATION OF NEXT BOARD MEETINGS:

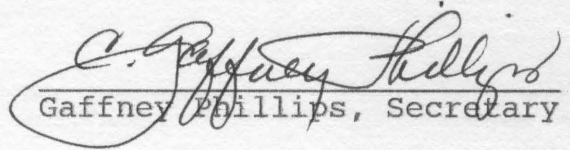
The schedule for the Board meetings for February and March was set as follows:

Tuesday, February 28, 1989
Tuesday, March 28, 1989

The Semi-Annual Board Workshop will be held in conjunction with the regular monthly Board Meeting on February 28th. The Workshop will be held at the Polk County MHMR Center. Board Members and staff will leave the Central Administration facility in Lufkin at 11:00 A.M. for Livingston, where lunch will be served. The workshop will begin at 1:00 P.M. with a review of the FY 1989 Operating Budget and then a presentation by the Polk County MHMR staff on their current activities. Committee meetings will begin at 3:00 P.M. and the Board meeting will begin at 3:30 P.M.

APPROVED:


Judge Allen Sturrock, Chairman


Gaffney Phillips, Secretary

FINAL
1/31/89

IV. EXECUTIVE DIRECTOR'S REPORT:

1. Field Report: Marilyn Hankla will discuss the In-Home and Infant Program.
2. Effective March 1st, Hardin County Mental Health Authority will be transferred from Deep East Texas MHMR to Southeast Texas MHMR. The MR Authority for Hardin County will remain with us. All the appropriate approvals have been obtained and the staff of the two centers are working with the County and TDMHMR to ensure a smooth transition.
3. Commissioner Dennis Jones of the Texas Department of MHMR visited our Center January 19th and 20th. He visited several of our programs and spent the night at Peavy Switch Farm. He ate breakfast with Mr. Burke and also spent some time with Judge Sturrock. He spent a great deal of time talking with clients, staff, and parents of clients being served by our Center. His overall impression was very favorable.
4. Gaffney Phillips has been formally invited by the Texas Council Risk Management Fund to be on their Board of Trustees. Mrs. Phillips was formally accepted at the January 27th meeting.

Director, Business Services

- a. Local Match Report: Pledge letters have been received from all counties except San Augustine. Houston and Jasper Counties have paid their pledges in full. We received a check in the amount of \$3,000 from Nacogdoches last week.
- b. Introduce Tim Richerson, Director of Personnel

Director, Mental Health Services

- a. Update on Peavy Switch Farm: The onion planting day has been rescheduled twice due to the heavy rains during the past several weeks. The next date for planting the onions is scheduled tentatively for February 8th.
- b. Update on Shelby MHMR Center: Kim Abernethy continues to serve in the role of interim Service Director at Shelby. We are currently interviewing for a Service Director and have several potentially good applicants for the job and we hope to employ someone by March 1st. The status of the halfway house continues to be discussed; however, it appears that we will reopen approximately eight or nine beds around March 1st. Mrs. Abernethy has reorganized some of the operations of the MHMR Center and is currently reassigning some of the employees' duties. We will provide the Board an update during the February meeting.

Director, Mental Retardation Services

- a. The Center operates two programs in San Augustine: Cornerstone and the Sabine/San Augustine Sheltered Workshop. Both are currently operating out of rental facilities that do not adequately meet their needs. A local builder, Mr. Bennie Mott, has offered to construct and lease to MHMR a facility that would house both programs. The term of the lease would be for two years and the rent would be \$1,500.00 per month, the amount currently budgeted for both programs. The building will be ready for occupancy May 1, 1989.

Director, Quality Assurance Services

- a. In May, our Center will host and co-sponsor a Community Support Program (CSP) and Case Management Conference. Other sponsors include community MHMR centers in our region, TDMHMR, consumer advocate groups, and Pinelands Hospital. Conference site will be the new Fredonia Hotel Conference Center in Nacogdoches. The conference will focus on providing services to clients in the community, and will involve participation by both consumers and professionals. The planning committee hopes that attendance at the meeting will be about 400 participants.

DEEP EAST TEXAS REGIONAL MHMR SERVICES
REVENUE BY FUND
9/1/88 - 12/31/88

SOURCE	ANNUAL BUDGET	Y-T-D REVENUE	Y-T-D BAL REMAINING	Y-T-D OVER(UNDER)	MONTHLY BUDGET	DECEMBER* REV RCPTS	DECEMBER REV RCV'BLE	DECEMBER REVENUE	DECEMBER OVER(UNDER)
ANGELINA COUNTY	29,286	9,768	19,518	6	2,441	0	2,443	2,443	2
HARDIN COUNTY	14,532	0	14,532	(4,844)	1,211	0	0	0	(1,211)
HOUSTON COUNTY	6,584	2,194	4,390	(1)	549	547	0	547	(2)
JASPER COUNTY	11,595	3,865	7,730	0	966	0	967	967	1
NACOGDOCHES COUNTY	17,963	0	17,963	(5,988)	1,497	0	0	0	(1,497)
NEWTON COUNTY	5,986	1,000	4,986	(995)	499	0	250	250	(249)
POLK COUNTY	9,846	0	9,846	(3,282)	821	0	0	0	(821)
SABINE COUNTY	2,838	946	1,892	0	237	0	237	237	0
SAN AUGUSTINE COUNTY	2,802	0	2,802	(934)	234	0	0	0	(234)
SAN JACINTO COUNTY	4,107	1,369	2,738	0	342	0	342	342	0
SHELBY COUNTY	6,400	2,133	4,267	0	533	0	533	533	0
TRINITY COUNTY	5,127	1,709	3,418	0	427	0	427	427	0
TYLER COUNTY	7,609	2,536	5,073	0	634	0	634	634	0
CLIENT FEES	1,123,058	227,726	895,332	(146,627)	93,588	4,307	57,220	61,527	(32,061)
SENATE BILL 230	5,000	7,605	(2,605)	5,938	417	(60)	1,230	1,170	753
COURT COMMITMENTS	32,000	7,445	24,555	(3,222)	2,667	1,870	880	2,750	83
PINEYWOODS ANNEX	130,000	0	130,000	(43,333)	10,833	0	0	0	(10,833)
FOUNDATION (FARM)	185,647	96,204	89,443	34,322	15,471	13,162	0	13,162	(2,309)
NACOGDOCHES ISD	13,480	5,501	7,979	1,008	1,123	0	1,375	1,375	252
DEBT PROCEEDS	0	18,500	(18,500)	18,500	0	18,500	0	18,500	18,500
WORKSHOP PRODUCTION	178,250	59,031	119,219	(386)	14,854	10,686	0	10,686	(4,168)
DONATIONS	970	3,281	(2,311)	2,958	81	483	0	483	402
INTEREST INCOME	34,285	29,913	4,372	18,485	2,857	11,243	0	11,243	8,386
MISCELLANEOUS	1,200	3,277	(2,077)	2,877	100	530	15	545	445
HARDIN REIMBURSEMENT	12,960	4,320	8,640	0	1,080	1,080	0	1,080	0
FARM INCOME	5,000	297	4,703	(1,370)	417	0	0	0	(417)
VOCATIONAL SERVICES	0	2,639	(2,639)	2,639	0	0	972	972	972
ICF-MR	618,283	210,847	407,436	4,753	51,524	(7,317)	63,351	56,034	4,510
TRC	57,524	6,694	50,830	(12,481)	4,794	599	1,122	1,721	(3,073)
STATE HIGHWAY DEPT.	594,998	146,665	448,333	(51,668)	49,583	(1,567)	26,786	25,219	(24,364)
PROTECTIVE SERVICES	15,825	3,549	12,276	(1,726)	1,319	(64)	750	686	(633)
PROTECTIVE SERVICES-IN HOME	142,174	40,200	101,974	(7,191)	11,848	743	8,000	8,743	(3,105)
HCS	485,852	144,235	341,617	(17,716)	40,488	0	35,000	35,000	(5,488)
GENERAL REVENUE	2,317,593	772,532	1,545,061	1	193,133	193,132	0	193,132	(1)
RAJ	1,007,685	378,000	629,685	42,105	83,974	18,084	83,974	102,058	18,084
LELSZ	1,332,423	444,141	888,282	0	111,035	17,017	94,018	111,035	0
TCADA	312,392	97,547	214,845	(6,584)	26,033	0	19,449	19,449	(6,584)
ECI, SENATE BILL 630	416,497	124,489	292,008	(14,343)	34,708	0	34,775	34,775	67
DHS - ADULT DAY CARE	33,242	10,922	22,320	(159)	2,770	0	2,561	2,561	(209)
DHS - CHILD DAY CARE	222,576	72,157	150,419	(2,035)	18,548	0	18,755	18,755	207
DHS - CHILDRENS HOUSE	0	0	0	0	0	0	0	0	0
SYETP	31,000	0	31,000	(10,333)	2,583	0	0	0	(2,583)
PROBATION DEPT.	3,000	0	3,000	(1,000)	250	0	0	0	(250)
JTPA	5,000	1,059	3,941	(608)	417	267	0	267	(150)
MENTAL HEALTH BLOCK GRANT	460,203	158,004	302,199	4,603	38,350	0	39,501	39,501	1,151
USDA	28,764	10,773	17,991	1,185	2,397	(31)	2,398	2,367	(30)
DHS - LIASON	140,000	54,151	85,849	7,484	11,667	(204)	13,608	13,404	1,737
CHAPTER I	31,164	4,257	26,907	(6,131)	2,597	1,426	0	1,426	(1,171)
CHAPTER I CARRYOVER	34,964	10,498	24,466	(1,157)	2,914	641	1,732	2,373	(541)
TOTAL	10,137,684	3,181,979	6,955,705	(197,250)	844,811	285,074	513,305	798,379	(46,482)

*CREDIT BALANCES ARE DUE TO PRIOR MONTH CORRECTIONS FLOWING THROUGH THE CURRENT MONTH.

DEEP EAST TEXAS REGIONAL MHMR SERVICES
EXPENDITURES BY COST CATEGORY
9/1/88 - 12/31/88

EXPENSE CATEGORY	ANNUAL BUDGET	Y-T-D EXP & ENC	Y-T-D BAL REMAINING	Y-T-D OVER(UNDER)	MONTHLY BUDGET	DECEMBER EXP & ENC	DECEMBER OVER(UNDER)
SALARIES	5,311,140	1,691,148	3,619,992	(79,232)	442,595	413,231	(29,364)
MERIT, LONGEVITY, BONUS, ETC.	74,709	0	74,709	(24,903)	6,226	0	(6,226)
FRINGE BENEFITS	803,593	294,411	509,182	26,547	66,966	64,070	(2,896)
CONSULTANTS & PROFESSIONALS	77,993	24,812	53,181	(1,186)	6,499	832	(5,667)
TRAVEL	170,098	72,976	97,122	16,277	14,175	14,037	(138)
DRUGS	29,250	7,021	22,229	(2,729)	2,438	1,170	(1,268)
FOOD	193,400	46,422	146,978	(18,045)	16,117	9,976	(6,141)
SUPPLIES	224,213	91,674	132,539	16,936	18,684	24,194	5,510
FARM OPERATION SUPPLIES	7,000	2,270	4,730	(63)	583	2,177	1,594
DEBT PRINCIPAL RETIREMENT	98,246	28,659	69,587	(4,090)	8,187	7,237	(950)
EQUIPMENT & FURNITURE	83,696	36,164	47,532	8,265	6,975	10,418	3,443
EQUIPMENT & FURNITURE RENTAL	50,553	9,269	41,284	(7,582)	4,213	2,093	(2,120)
EQUIP/FURN REPAIRS/MAINT	27,380	8,915	18,465	(212)	2,282	1,483	(799)
BUILDING RENT	287,033	84,285	202,748	(11,393)	23,919	23,283	(636)
BLDG REMODELING/RENOVATION	29,770	4,380	25,390	(5,543)	2,481	1,533	(948)
BLDG REPAIR & MAINTENANCE	40,800	13,949	26,851	349	3,400	2,753	(647)
VEHICLE PURCHASED	3,600	18,500	(14,900)	17,300	300	18,500	18,200
VEHICLE LEASE	4,920	1,230	3,690	(410)	410	0	(410)
VEHICLE OPERATION/MAINT	129,375	48,016	81,359	4,891	10,781	13,242	2,461
CONTRACTS W/SERVICE AGENCIES	989,631	300,640	688,991	(29,237)	82,469	76,560	(5,909)
POSTAGE	21,353	7,678	13,675	560	1,779	576	(1,203)
LAB EXPENSE	4,700	1,282	3,418	(285)	392	183	(209)
TELEPHONE	133,805	38,975	94,830	(5,627)	11,150	9,704	(1,446)
ANNUAL AUDIT	9,400	3,300	6,100	167	783	825	42
INSURANCE	173,000	34,372	138,628	(23,295)	14,417	15,438	1,021
CLIENT WAGES/FRINGE	426,690	103,455	323,235	(38,775)	35,558	15,793	(19,765)
UTILITIES	193,022	54,847	138,175	(9,494)	16,085	12,609	(3,476)
EMOLUMENT	2,100	700	1,400	0	175	175	0
MISCELLANEOUS	89,035	77,586	11,449	47,908	7,420	16,530	9,110
SSI BENEFITS - FOSTER PARENTS	26,700	5,300	21,400	(3,600)	2,225	1,325	(900)
SS BENEFITS - FOSTER PARENTS	23,700	7,736	15,964	(164)	1,975	1,934	(41)
RR BENEFITS - FOSTER PARENTS	3,600	1,200	2,400	0	300	300	0
FOSTER CARE SUPPLEMENT	0	1,364	(1,364)	1,364	0	341	341
INTEREST EXPENSE	12,423	8,469	3,954	4,328	1,035	1,990	955
COURT COMMITMENT EXPENSE	32,000	6,740	25,260	(3,927)	2,667	880	(1,787)
CLIENT ACTIVITY	10,920	1,581	9,339	(2,059)	910	325	(585)
MARKETING	43,000	6,000	37,000	(8,333)	3,583	1,250	(2,333)
CONSTRUCTION EXPENSE	2,000	0	2,000	(667)	167	0	(167)
CAPITAL BUILDING EXPENSE	130,000	49,455	80,545	6,122	10,833	0	(10,833)
CONTINGENCY - PRIOR YEARS	131,742	62,094	69,648	18,180	10,979	7,500	(3,479)
CONTINGENCY - 1989	32,094	7,000	25,094	(3,698)	2,675	7,000	4,326
CONTINGENCY - INT INCOME	0	5,382	(5,382)	5,382	0	1,403	1,403
TOTAL	10,137,684	3,269,257	6,868,427	(109,973)	844,807	782,870	(61,937)

DEEP EAST TEXAS REGIONAL MHMR SERVICES
EXPENDITURES BY PROGRAM
9/1/88 - 12/31/88

EXPENSE CATEGORY	ANNUAL BUDGET	Y-T-D EXP & ENC	Y-T-D BAL REMAINING	Y-T-D OVER (UNDER)	MONTHLY BUDGET	DECEMBER EXP & ENC	DECEMBER OVER (UNDER)
RESIDENTIAL - MH	2,501,715	825,781	1,675,934	(8,124)	208,476	183,508	(24,968)
CLIENT & FAMILY SUPPORT - MH	1,376,805	449,333	927,472	(9,602)	114,734	105,088	(9,646)
CASE MANAGEMENT - MH	308,872	114,422	194,450	11,465	25,739	31,044	5,305
MANAGEMENT & SUPPORT - MH	561,891	197,217	364,674	9,920	46,824	55,831	9,007
RESIDENTIAL - MR	1,583,525	500,537	1,082,988	(27,305)	131,960	119,982	(11,978)
CLIENT & FAMILY SUPPORT - MR	3,146,665	964,374	2,182,291	(84,515)	262,222	225,374	(36,848)
CASE MANAGEMENT - MR	96,320	27,262	69,058	(4,845)	8,027	7,878	(149)
MANAGEMENT & SUPPORT - MR	561,891	190,331	371,560	3,034	46,824	54,165	7,341
TOTAL	10,137,684	3,269,257	6,868,427	(109,972)	844,807	782,870	(61,937)

DEEP EAST TEXAS REGIONAL MHMR SERVICES
SUMMARY OF REVENUE AND EXPENDITURES
9/1/88 - 12/31/88

	DECEMBER	Y-T-D
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REVENUE	798,379	3,181,979
EXPENDITURES & ENCUMBRANCES	(782,870)	(3,269,257)
DIFFERENCE	15,509	(87,278)
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ANALYSIS OF PREPAID REVENUE:

LELSZ	0
TEMPLE FOUNDATION GRANT	712,456
GENERAL REVENUE	618,022
PINEYWOODS ANNEX	129,500
COUNTY REVENUE	4,390
PATIENT FUNDS	981
RETIREMENT FUNDS	6,284
CHAPTER I	8,142
CHAPTER I, CARRYOVER	0

TOTAL PREPAID REVENUE	1,479,775
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ANALYSIS OF RESTRICTED INTEREST INCOME:

RESERVE OPERATING FUND	0
PENSION	548
BUILDING FUND	11
CONTINGENCY CD'S	5,382

TOTAL RESTRICTED INTEREST INCOME	5,941
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DEEP EAST TEXAS REGIONAL MHMR SERVICES
BALANCE SHEET
DECEMBER 31, 1988

	GENERAL OPERATING FUND	GENERAL FIXED ASSETS	TOTAL

ASSETS:			
Unrestricted Cash-General	607,748		
Restricted Cash:			
Trust Funds - Clients	5,993		
Pension Funds	121,153		
Hardin Building Fund	8,493		
Foundation Grant	502,329		
Reserve Operating Funds	512,004		
Pineywoods Annex	130,012	1,279,984	

Total Cash in Bank	1,887,732		1,887,732
Petty Cash	300		300
Change Fund	320		320
Accts Receivable-Client Fees	563,647		
Less: Allowance for Uncollectible Accounts	(171,891)	391,756	391,756

Accounts Receivable - Other	785,865		785,865
Accts Rec/Internal Advances	223,000		223,000
Prepaid Expenses	57,539		57,539
Supply Inventory	107,112		107,112
Amount to be Provided under:			
Long Term Agreements	297,733		297,733
Accrued Vacation	196,293		196,293
General Fixed Assets (at Cost):			
Equipment & Furniture		670,762	670,762
Vehicles		677,563	677,563
Building		1,844,537	1,844,537
Land		82,315	82,315
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TOTAL ASSETS	3,947,650	3,275,177	7,222,827
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LIABILITIES & FUND EQUITY			
Liabilities:			
Accounts Payable/Internal Advance	223,000		223,000
Accounts Payable	201,595		201,595
Employee Insurance Payable	20,450		20,450
Retirement Payable	117,583		117,583
Miscellaneous Payroll Deductions	120		120
Sales Tax Payable	952		952
Cafeteria Plan Payable	(12)		(12)
Prepaid Revenue	1,479,775		1,479,775
Obligation under:			
Long-Term Agreements	297,733		297,733
Accrued Vacation	196,293		196,293
Trust Fund Payable	5,993		5,993
Contingency Fund	357,606		357,606
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Total Liabilities	2,901,088	0	2,901,088
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Fund Equity:			
Investment in Fixed Assets		3,275,177	3,275,177
Fund Balances:			
Reserved for Hardin Building	8,229		8,229
Reserved for Encumbrances	77,177		77,177
Unreserved	961,156		961,156
	-----	-----	-----
Total Fund Equity	1,046,562	3,275,177	4,321,739
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TOTAL LIABILITIES & FUND EQUITY	3,947,650	3,275,177	7,222,827
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DEEP EAST TEXAS REGIONAL MHMR SERVICES
STATEMENT OF CHANGES IN UNRESTRICTED FUND BALANCE AND FIXED ASSETS
AS OF DECEMBER 31, 1988

	GENERAL OPERATING FUND	GENERAL FIXED ASSETS	TOTAL
BALANCE - 11/30/88	954,122	3,249,942	4,204,064
REVENUE	798,379		798,379
EXPENDITURES	(782,870)		(782,870)
ADDITIONS TO FIXED ASSETS		47,511	47,511
DELETIONS OF FIXED ASSETS		(1,076)	(1,076)
1988 AUDIT ADJUSTMENTS	(8,475)	(21,200)	(29,675)
BALANCE - 12/31/88	961,156	3,275,177	4,236,333

ANALYSIS OF ACCOUNTS RECEIVABLE/ACCOUNTS PAYABLE - INTERNAL ADVANCES

GENERAL OWES FOUNDATION	223,000
BALANCE @ 12/31/88	223,000

DEEP EAST TEXAS REGIONAL MHMR SERVICES
FINANCIAL DEPOSITORIES
DECEMBER 31, 1988

DEPOSITORY	NAME OF ACCOUNT	TYPE OF ACCOUNT	BALANCE OF ACCOUNT	FDIC/ FSLIC MAX.	SECURITIES FLEDGED
NCNB Texas National:	General Funds	MM Checking	175,149		
	Payroll	MM Checking	317		
	Employee Medical Plan	MM Checking	1,927		
	Foundation	MM Checking	402,974		
	Pineywoods Annex	MM Checking	1,496		
	Clients' Trust Fund	MM Checking	5,993		
	General Holding Acct	MM Savings	417,671		
	Reserve Operating	2 CD's	15,356		
	Reserve Funds - PRTC	1 CD	18,198	118,198	1,100,000
Total for NCNB Texas National			1,039,081	118,198	1,100,000
Lovelady State Bank:	Chapter I	Checking	8,142		
	Pension	MM Checking	121,153	100,000	0
Total for Lovelady State Bank			129,295	100,000	0
Diboll State Bank:	Lelsz	MM Checking	4,542		
	Reserve Funds - PRTC	1 CD	78,545		
	Reserve Operating	2 CD's	75,835	100,000	800,000
Total for Diboll State Bank			158,922	100,000	800,000
Lufkin Regional FCU	Reserve Operating	2 CD'S	15,276	15,276	0
Commercial National Bank	Reserve Operating	1 CD	19,274	19,274	0
First Nat'l Bank, Livingston	Reserve Operating	1 CD	24,139	24,139	0
First Nat'l Bank, Newton	Reserve Funds - PRTC	1 CD	19,155	19,155	0
First National Bank, Silsbee	Hardin Building Fund	1 CD	8,493	8,493	0
Lufkin Federal Savings & Loan	Pineywoods Annex	1 CD	54,000	54,000	0
United States Government	Reserve Operating	Treasury Bills	67,262	0	67,262
United States Government:	Reserve Funds - PRTC	Fed'l Home Loan	178,964		
	Foundation	Mortgage Corp	99,355		
	Pineywoods Annex		74,516	0	352,835
Total for Federal Home Loan Mortgage Corporation			352,835	0	352,835
Total of All Cash in Bank			1,887,732	458,535	2,310,097