

MINUTES

THE DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL RETARDATION SERVICES BOARD OF TRUSTEES MEETING

JUNE 28, 1988

BOARD MEMBERS PRESENT:

Judge Allen Sturrock, Chairman
Mr. Ward R. Burke
Nancy Speck, Ph.D.
Rev. Robert Carter
Judge Charles English
Mrs. Gaffney Phillips

BOARD MEMBERS ABSENT:

Mr. Dan Dominey, V. Chairman
Mr. Perry Sampson, Secretary
Mrs. Bobbie Morgan

OTHERS PRESENT:

Jim McDermott, Ph.D.	MHMR
Mr. Sandy Skelton	MHMR
Mr. George Patterson	MHMR
Mr. Larry Heaton	MHMR
Mr. Louis Williams	MHMR
Mrs. Sandy Vann	MHMR
Kim Davis	MHMR
Nancy Jones	MHMR
Bennie Russell	MHMR
Vanessa Slaughter	MHMR
Floyd Marsellos	Marsellos & Scott

The 187th meeting of the Board of Trustees was held in the Ward R. Burke Community Room of the Central Administration facility, 4101 South Medford Drive, Lufkin, on Tuesday, June 28, 1988 at 5:30 P.M.

INVOCATION: Reverend Robert Carter gave the invocation.

CALL TO ORDER AND RECOGNITION OF GUESTS: There being a quorum present, Chairman Sturrock called the meeting to order at 5:30 P.M. He recognized Vanessa Slaughter, Case Manager at the Shelby County MHMR Center, Kim Davis, Director of Case Management Services, Bennie Russell, Director of the Sabine/San Augustine Sheltered Workshop, Nancy Jones, Director of the Nacogdoches MHMR Center, and Floyd Marsellos of Marsellos and Scott Engineers, who were in attendance.

Judge Sturrock reported that Reverend Dodson has resigned from the Board due to health problems. Judges Baker and McMurrey have appointed Mrs. Gaffney Phillips to represent Polk and San Jacinto Counties. Mrs. Phillips will serve on the Budget and Finance Com-

mittee. A new Treasurer will be appointed at the July Board meeting.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING: There being no additions or corrections to the Minutes of the May Board Meeting, on a motion by Mr. Burke, seconded by Rev. Carter, the Board unanimously approved the Minutes of the May 24, 1988 Board Meeting.

EXECUTIVE DIRECTOR'S REPORT:

1. Discussion by Floyd Marsellos regarding the parking situation at Central Administration: Mr. Marsellos distributed a sketch of the additional parking spaces for both the front and the back of the facility. An estimated cost from the contractor, using asphalt, would be \$19,000 for 17 parking spaces in the front of the facility. Parking in the rear would cost \$33,000 for 18 spaces. Mr. Marsellos reported that fill would be used to raise the lowest part in the back by two feet. This would not get us out of the flood plain, but he doesn't expect that to be a major problem. He also reported that in most cases concrete costs more than asphalt, but his recommendation would be to use concrete. Mr. Marsellos was asked to contact Broxson Construction and Moore Bros. Construction for bids using concrete in the back of the facility.
2. Report from Shelby County MHMR Center Case Manager, Vanessa Slaughter: Kim Davis reported that the Center employs 13 case managers, and that 293 clients are currently receiving case management services. Kim introduced Vanessa to the Board, and Vanessa discussed three of her typical cases.
3. The Board Retreat to be held on July 22nd and 23rd was discussed. Mr. Burke and Mrs. Phillips reported that they will attend.
4. The JCAH survey was discussed. Dr. McDermott reported that most of the problems discovered by the survey team had to do with the life safety codes on the buildings. Other areas needing improvements are the quality assurance program and the professional staff organization. Items which may cost the Center money are as follows: 1) All residential programs must be directly hooked up to a fire station; 2) We must have a fire alarm system in every building; and 3) Every place where we have paneling must be painted with fire-resistant paint. All these items are being addressed by staff and will be in place by the time JCAH returns.

5. The infant audit held last week was very positive. Congratulations to Susan Rushing.
6. Board terms that expire August 31, 1988 are Judge Sturrock, Perry Sampson, Reverend Carter, Ward Burke, and Bobbie Morgan. Reverend Carter will let us know soon if he can stay on the Board; all other members have agreed to be reappointed. We have heard that Mr. Sampson is ill and has moved to Dallas, and we expect to hear from him soon.
7. Highway Department Update: Last week, Judge Sturrock, Ward Burke, and Jim McDermott met with Mr. Beard at the Highway Department to discuss the Center's liter pick-up program. Mr. Beard confirmed there probably would be cuts due to a state mandate to cut back liter contracts by ten percent. Bennie Russell reported that Nacogdoches, Shelby, and San Augustine Counties have since been cut from the liter contract. These cuts means clients without work, and a large reduction in revenue. Dr. McDermott reported that Susan Rushing is in Austin today meeting with State Highway Department officials and will report on her meeting tomorrow. Board members agreed that if a resolution for our Center does not occur, local politicians should be contacted for their assistance.
8. A meeting was held last week with Larry Morningstar of the Alabama-Coushatta Indian Reservation. Dr. McDermott expects that a preferred provider contract with the Reservation and our Center to provide substance abuse services will be developed.
9. Our FY 1989 Budget Hearing was held in Austin on June 27th and went very well. The budget was approved without any major changes.
10. Update on Family Support Building: The state approved the capital expenditure application, so we will probably borrow money from the state for the new facility. Under the terms of the application, we would only be required to pay back half of the amount.
11. Linda Naff has found out that she has lower back problems now that probably resulted from her surgery. She is expecting to return to work in about two weeks.
12. George Patterson is taking over our Quality Assurance and Staff Development Programs.
13. Call on Directors for Reports

Director, Residential Services

- a. Peavy Switch Update: There have been 30 admissions since the opening of Peavy Switch on May 11th, and Marty says everything is going well.
- b. Report on Joint Conference Committee: The last meeting of the Joint Conference Committee was held May 20th, and the results of that meeting have already been reported to the Board. A meeting will be scheduled for sometime in July.
- c. It is expected that the Angelina MHMR Center will be completed August 1st. Open House is scheduled for the 1st week in September. A local garden club has volunteered to put in shrubs, flowers, and an underground sprinkler system.
- d. The Trinity County MHMR Center Open House will be held July 7th.

Director, Personnel Services

- a. Larry reported that the employee medical insurance program had another bad year due to the large number of high claims and, therefore, an increase in premiums and the deductible cost is necessary. The Center is currently \$120,000-\$130,00 short in the insurance fund. Options include raising premiums by 30%; using the 2% salary increase for the insurance fund; go out for bids; or not have an insurance program for employees. A meeting has been scheduled with the Insurance Committee for July 7th to discuss these issues and make a determination.

COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

Budget and Finance Committee -

Consideration of Treasurer's Report: On a motion by Mrs. Phillips, seconded by Judge English, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Balance Sheet, Operating Statement, Statement of Changes in Fund Balance and Reserve, Internal Advances - Accounts Receivable, Internal Advances - Accounts Payable, and Budget Summaries of Receipts and Expenditures for the month of May, 1988 be approved as submitted; and THAT copies of each report be attached to the permanent

Minutes of this Board Meeting.

Consideration of Third Quarter Expenditure Report: On a motion by Judge English, seconded by Rev. Carter, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board approve the Third Quarter Financial and Performance Report for FY 1988; THAT the Board Chairman be authorized to sign the Transmittal Form; THAT the report be submitted to TDMHMR; and THAT a copy be maintained in the office of Business Services.

Consideration of Disposition of Delinquent Accounts Receivable: On a motion by Mrs. Phillips, seconded by Judge English, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the client accounts which have been inactive for at least six months be written off as uncollectible accounts receivable, and THAT a copy of these accounts be maintained on file in the office of Business Services.

Consideration of Fiscal Audit Compliance Report: Dr. McDermott reported that all recommendations by the auditors are being followed. No Board action was necessary.

Consideration of FY 1989 Operating Budget: On a motion by Judge English, seconded by Rev. Carter, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the FY 1989 Contract for Services and Operating Budget be approved as submitted; THAT the Board Chairman be authorized to sign the Contract and Budget Transmittal Form; and THAT copies of the documents be maintained on file in the office of Business Services.

Consideration of Recommendation for Deficit Analysis: On a motion by Judge English, seconded by Mrs. Phillips, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Center Reserve Fund be used as needed to eliminate the deficit incurred by the Center during FY 1988; THAT the Executive Director, when financially feasible, add funds during FY 1989 to the Center's Reserved Fund; THAT the Board be informed on a

monthly basis through the end of FY 1988 on the exact amount being drawn from the Reserve Fund in order to eliminate the Centerwide deficit; and THAT the staff study the viability of the Shelby Group Home and present a report to the Board at its July meeting.

Consideration of Telephone System Purchase for Angelina County MHMR Center: On a motion by Mrs. Phillips, seconded by Judge English, the Board unanimously approved the following resolution: RESOLVED, by the Board of Trustees, THAT the telephone equipment bid from Lufkin Telephone Exchange in the amount of \$9,850.00 be accepted and approved as submitted; THAT the Executive Director be authorized to sign and issue the purchase order; and THAT copies of all bids be maintained on file in the office of Financial Services.

Program Committee - Mr. Ward R. Burke, Chairman

Consideration of Nominees to Professional Staff Organization: The Board voted unanimously to table this item due to recommendations by the Joint Commission on Accreditation of Healthcare Organizations that our Professional Staff Organization policy and procedures be revised.

Consideration of Revised Board Policy on Probationary Salary: On a motion by Judge English, seconded by Rev. Carter, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Board Policy D6-1: Probationary Period Salary, be deleted from the Board Policy Manual, and THAT the holders of Board Policy Manuals be notified to remove this policy from their Manuals.

Personnel and Public Education Committee - Mr. Perry Sampson, Chairman

Consideration of Proposed New Salary Schedule: On a motion by Rev. Carter, seconded by Mrs. Phillips, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the FY 1989 State of Texas Classification Salary Schedule be approved for use as a guideline for MHMR salaries for FY 1989, and THAT a copy of the schedule be maintained in the Personnel Office.

Consideration of Salary Increase for RN Positions: On a motion by Rev. Carter, seconded by Mrs. Phillips, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the salary for Registered Nurse II positions #058, #059, and #282 be raised from Step 1 to Step 3 on the FY 1988 Personal Service Schedule, and THAT this increase be effective July 1, 1988.

Consideration of Creation of Three Houseparent I Positions for HCS: On a motion by Rev. Carter, seconded by Mrs. Phillips, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Houseparent I positions #296, 297, and 298 be added to the FY 1988 Personal Services Schedule, and THAT this addition be effective July 1, 1988.

Consideration of Creation of Child Development Specialist I Position and Deletion of CSA III Position: On a motion by Rev. Carter, seconded by Judge English, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT position #136, Community Service Aide III be deleted, THAT position #299, Child Development Specialist I be created, and THAT this be effective July 1, 1988.

Consideration of Creation of Two Psychiatrist III Positions: On a motion by Rev. Carter, seconded by Judge English, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT two Psychiatrist III positions, #300 and #301, be added to the FY 1989 Personal Services Schedule effective July 1, 1988.

Consideration of Personnel Matters:

The meeting was called into Executive Session to consider personnel matters brought before the Board by the Executive Director according to Article 6252-17, Section 2(g) of the Open Meetings Law. The Chairman excused guests from the meeting room at 8:11 P.M., stating that no Board action would be taken until the meeting was reopened.

Executive Session

Chairman Sturrock reopened the meeting to the public at 8:25 P.M. and stated that there were no items for Board consideration at this time.

INVITE COMMENTS FROM VISITORS: There were no comments from visitors at this time.

DESIGNATION OF DATE, TIME AND LOCATION OF NEXT BOARD MEETING:

The schedule for the Board Meetings for July and August was set as follows:

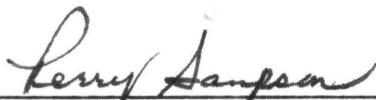
Tuesday, July 19, 1988
Tuesday, August 23, 1988

Committee meetings will begin at 5:00 P.M., and the Board Meeting will begin at 5:30 P.M. on July 19th.

A two-day special Board Workshop will be held on Friday and Saturday, July 22nd and 23rd, at the Waterwood National Resort near Huntsville, Texas. The workshop will involve Board members and staff from Tri-County MHMR, Southeast Texas MHMR, Gulf Coast MHMR, and our Center. The focus of the workshop will be on the future and changes that may be necessary in order to remain viable organizations.

APPROVED:


Judge Allen Sturrock, Chairman


Mr. Perry Sampson, Secretary

DEEP EAST TEXAS REGIONAL MHMR SERVICES
REVENUE BY FUND
9/1/87 - 5/31/88

SOURCE	ANNUAL BUDGET	Y-T-D REVENUE	Y-T-D BAL REMAINING	Y-T-D OVER(UNDER)	MONTHLY BUDGET	MAY REV RCPTS	MAY REV RCV'BLE	MAY REVENUE	MAY OVER(UNDER)
COURT COMMITMENT INCOME	35,000	23,323	11,677	(2,927)	2,917	1,460	355	1,815	(1,102)
ANGELINA COUNTY	29,286	21,966	7,320	2	2,441	0	2,441	2,441	0
HARDIN COUNTY	14,532	10,899	3,633	0	1,211	0	1,211	1,211	0
HOUSTON COUNTY	6,584	4,939	1,645	1	549	549	0	549	0
JASPER COUNTY	11,595	8,695	2,900	(1)	966	966	0	966	0
NACOGDOCHES COUNTY	17,963	13,472	4,491	0	1,497	0	1,497	1,497	0
NEWTON COUNTY	5,986	4,490	1,496	1	499	499	0	499	0
POLK COUNTY	9,846	7,386	2,460	2	821	0	821	821	0
SABINE COUNTY	2,838	2,130	708	2	237	0	237	237	0
SAN AUGUSTINE COUNTY	2,802	2,103	699	2	234	234	0	234	0
SAN JACINTO COUNTY	4,107	3,079	1,028	(1)	342	0	342	342	0
SHELBY COUNTY	6,400	4,799	1,601	(1)	533	533	0	533	0
TRINITY COUNTY	5,127	3,844	1,283	(1)	427	427	0	427	0
TYLER COUNTY	7,609	5,725	1,884	18	634	643	0	643	9
KITCHEN REVENUE	0	393	(393)	393	0	393	0	393	393
TEMPLE GRANT	79,213	79,213	0	19,803	6,601	0	0	0	(6,601)
FOUNDATION GRANT	213,340	213,592	(252)	53,587	17,778	38,320	0	38,320	20,542
FOUNDATION GRANT-CONSTRUCTION	741,712	671,931	69,781	115,647	61,809	12,196	0	12,196	(49,613)
PINEWOODS ANNEX	355,000	225,000	130,000	(41,250)	29,583	0	0	0	(29,583)
CLIENT FEES	906,754	683,500	223,254	3,435	75,563	5,998	104,511	110,509	34,946
DHS PROTECTIVE SERVICES	115,112	95,384	19,728	9,050	9,593	3,601	10,650	14,251	4,658
SS BENEFIT REVENUE	48,000	9,786	38,214	(26,214)	4,000	3,349	0	3,349	(651)
SSI BENEFIT REVENUE	0	13,001	(13,001)	13,001	0	275	0	275	275
FARM INCOME	2,000	0	2,000	(1,500)	167	0	0	0	(167)
RAILROAD RETIREMENT	0	1,500	(1,500)	1,500	0	375	0	375	375
SENATE BILL 230	85,000	71,750	13,250	8,000	7,083	0	7,250	7,250	167
TEXAS REHABILITATION REVENUE	55,600	26,983	28,617	(14,717)	4,633	2,925	105	3,030	(1,603)
ICF-MR REVENUE	524,444	405,869	118,575	12,536	43,704	(533)	42,534	42,001	(1,703)
WOODVILLE ISD	5,000	3,000	2,000	(750)	417	(500)	500	0	(417)
NACOGDOCHES ISD	13,480	12,134	1,346	2,024	1,123	0	1,348	1,348	225
HCS REVENUE	308,218	155,241	152,977	(75,923)	25,685	4,986	18,000	22,986	(2,699)
STATE DEPT OF HWGS & TRANSP.	577,523	394,788	182,735	(38,354)	48,127	3,711	49,358	53,069	4,942
INSURANCE REVENUE	4,054	8	4,046	(3,033)	338	0	0	0	(338)
CAMP LEANDER	0	225	(225)	225	0	225	0	225	225
WORKSHOP PRODUCTION	150,000	86,222	63,778	(26,278)	12,500	3,588	0	3,588	(8,912)
CLIENTS' MEAL REVENUE	0	441	(441)	441	0	65	0	65	65
DONATIONS	10,700	362,625	(351,925)	354,600	892	4,662	0	4,662	3,770
INTEREST INCOME	70,599	126,636	(56,037)	73,687	5,883	5,929	0	5,929	46
MISCELLANEOUS	81,546	62,136	19,410	977	6,796	18,113	0	18,113	11,317
GROVETON NURSING HOME	0	183	(183)	183	0	0	0	0	0
M & K PHARMACY	0	75	(75)	75	0	30	0	30	30
COLMESNEIL ISD	0	933	(933)	933	0	0	0	0	0
SOUTHEAST TX MHMR	0	500	(500)	500	0	0	100	100	100
DETCOS - DJT	0	2,219	(2,219)	2,219	0	0	0	0	0
DHS-USDA-KIRBYVILLE	0	1,072	(1,072)	1,072	0	0	0	0	0
RECORD DUPLICATION REVENUE	0	233	(233)	233	0	0	0	0	0
NEWTON ISD-PSYCHOLOGIST-JASPE	0	5,100	(5,100)	5,100	0	0	0	0	0
NEWTON ISD-PHYSICAL THERAPY	0	1,321	(1,321)	1,321	0	0	0	0	0
RUSK STATE HOSPITAL	127,669	92,844	34,825	(2,908)	10,639	(2,998)	10,843	7,845	(2,794)
SENATE BILL 630	383,474	240,340	143,134	(47,266)	31,956	(1)	29,414	29,413	(2,543)
GRANT-IN-AID	1,902,710	1,427,033	475,677	1	158,559	158,559	0	158,559	0
DHS-ADULT DAY CARE	25,687	17,198	8,489	(2,067)	2,141	0	2,037	2,037	(104)
DHS-CHILD DAY CARE	150,181	115,511	34,670	2,875	12,515	4,024	19,871	23,895	11,380
RAJ FUNDS	850,000	553,838	296,162	(83,662)	70,833	13,462	55,000	68,462	(2,371)
LELSZ FUNDS	1,105,891	792,509	313,382	(36,909)	92,158	103,511	0	108,511	16,353
MENTAL HEALTH BLOCK GRANT	460,203	345,154	115,049	2	38,350	38,350	0	38,350	0
TCADA GRANT	279,192	147,338	131,854	(62,056)	23,266	39,530	0	39,530	16,264
PROBATION	2,000	0	2,000	(1,500)	167	0	0	0	(167)
S.Y.E.T.P.	23,000	0	23,000	(17,259)	1,917	0	0	0	(1,917)
J.T.P.A.	0	0	0	0	0	0	0	0	0
DHS LIASON REVENUE	132,263	102,623	29,640	3,426	11,022	0	12,823	12,823	1,801
USDA	25,923	20,445	6,478	253	2,244	0	2,318	2,318	574
CHAPTER I	35,693	19,514	16,179	(7,256)	2,974	3,228	0	3,228	254
CHAPTER I CARRYOVER	27,834	19,364	8,470	(1,512)	2,320	2,955	0	2,955	635
TOTAL	10,039,660	7,723,455	2,316,235	193,691	799,372	478,639	374,066	652,705	16,061

DEEP EAST TEXAS REGIONAL MHMR SERVICES
EXPENDITURES BY COST CATEGORY
9/1/87 - 5/31/88

EXPENSE CATEGORY	ANNUAL BUDGET	Y-T-D EXP & ENC	Y-T-D BAL REMAINING	Y-T-D OVER(UNDER)	MONTHLY BUDGET	MAY EXP & ENC	MAY OVER(UNDER)
SALARIES	4,672,957	3,357,937	1,315,020	(146,781)	389,413	389,064	(349)
FRINGE BENEFITS	690,192	515,464	174,728	(2,180)	57,516	60,033	2,517
CONSULTANTS & PROFESSIONALS	70,019	40,832	29,187	(11,682)	5,835	6,833	998
TRAVEL	145,909	106,680	39,229	(2,752)	12,159	14,623	2,464
DRUGS	37,934	25,495	12,439	(2,956)	3,161	1,696	(1,465)
FOOD	153,338	103,966	49,372	(11,038)	12,778	14,061	1,283
SUPPLIES	233,890	191,201	42,689	15,784	19,491	29,379	9,888
FARM OPERATION SUPPLIES	0	3,067	(3,067)	3,067	0	1,860	1,860
SUPPLY INVENTORY	0	19,559	(19,559)	19,559	0	4,154	4,154
EQUIPMENT & FURNITURE	194,950	102,697	92,253	(43,516)	16,246	2,494	(13,752)
EQUIPMENT & FURNITURE RENTAL	46,041	33,390	12,651	(1,141)	3,837	4,342	505
EQUIP/FURN REPAIRS/MAINT	28,603	19,835	8,768	(1,617)	2,384	3,269	885
BUILDING RENT	330,785	238,686	92,099	(9,403)	27,565	23,359	(4,206)
BLDG REMODELING/RENOVATION	18,467	7,896	10,571	(5,954)	1,539	240	(1,299)
BLDG REPAIR & MAINTENANCE	40,131	32,734	7,397	2,636	3,344	3,211	(133)
VEHICLE PURCHASED	79,404	67,572	11,832	8,019	6,617	7,684	1,067
VEHICLE LEASE	4,921	3,690	1,231	(1)	410	410	(0)
VEHICLE OPERATION/MAINTENANCE	111,859	90,414	21,445	6,520	9,322	12,077	2,755
CONTRACTS W/SERVICE AGENCIES	1,109,918	677,827	432,091	(154,612)	92,493	72,144	(20,349)
POSTAGE	18,829	15,224	3,605	1,102	1,569	2,618	1,049
FREIGHT COSTS	400	235	165	(65)	33	68	35
LAB EXPENSE	5,850	2,500	3,350	(1,888)	488	483	(5)
TELEPHONE	126,062	94,114	31,948	(433)	10,505	11,909	1,404
ANNUAL AUDIT	9,400	3,960	5,440	(3,090)	783	780	(3)
INSURANCE	144,035	100,856	43,179	(7,170)	12,003	13,434	1,431
CLIENT WAGES/FRINGE	434,100	286,562	147,538	(39,013)	36,175	32,648	(3,527)
UTILITIES	158,173	111,150	47,023	(7,480)	13,181	11,662	(1,519)
EMOLUMENT	2,100	1,575	525	0	175	175	0
MISCELLANEOUS	184,975	157,714	27,261	18,983	15,415	44,475	29,060
SSI - PERSONAL ALLOWANCE	0	1,450	(1,450)	1,450	0	425	425
SS - PERSONAL ALLOWANCE	0	625	(625)	625	0	150	150
SSI BENEFITS - FOSTER PARENTS	0	6,310	(6,310)	6,310	0	1,325	1,325
SS BENEFITS - FOSTER PARENTS	0	8,599	(8,599)	8,599	0	1,934	1,934
RR BENEFITS - FOSTER PARENTS	0	1,500	(1,500)	1,500	0	300	300
FOSTER CARE SUPPLEMENT	0	1,047	(1,047)	1,047	0	341	341
RR BENEFITS-PERSONAL ALLOWANC	0	100	(100)	100	0	25	25
INTEREST EXPENSE	11,666	10,638	1,028	1,889	972	1,861	869
COURT COMMITMENT EXPENSE	35,000	22,253	12,747	(3,997)	2,917	1,605	(1,312)
CLIENT ACTIVITY	4,700	0	4,700	(3,525)	392	0	(392)
MARKETING	10,000	0	10,000	(7,500)	833	0	(833)
CONSTRUCTION EXPENSE	355,000	230	354,770	(266,020)	29,583	0	(29,583)
CAPITAL BUILDING EXPENSE	741,712	1,263,361	(521,649)	707,077	61,809	24,778	(37,031)
MC CONTRACTUAL ADJ - 1987	77,148	51,432	25,716	(6,429)	6,429	8,572	2,143
MC CONTRACTUAL ADJ - 1988	86,634	57,756	28,878	(7,220)	7,220	9,626	2,407
MC CONTRACTUAL ADJ - INT-INCO	54	3,842	(3,788)	3,802	5	1,348	1,344
TOTAL	10,375,156	7,841,975	2,533,181	60,606	864,596	821,475	(43,121)

	MAY	Y-T-D
TOTAL EXPENDITURES @ 5/31/88	821,475	7,841,975
LESS 1987 SURPLUS FUND EXPENDITURES:		
EMPLOYEE BONUS	0	(93,617)
VEHICLE PURCHASE - DOWN PAYMENT	0	(5,000)
FURNITURE PURCHASE	0	(10,000)
MC CONTRACTUAL ADJ - 1987	(8,572)	(51,432)
TOTAL EXPENDITURES FROM 1988 OPERATING BUDGET FUNDS	812,903	7,681,926

DEEP EAST TEXAS REGIONAL MHMR SERVICES
EXPENDITURES BY PROGRAM
9/1/87 - 5/31/88

EXPENSE CATEGORY	ANNUAL BUDGET	Y-T-D EXP & ENC	Y-T-D BAL REMAINING	Y-T-D OVER(UNDER)	MONTHLY BUDGET	MAY EXP & ENC	MAY OVER(UNDER)
RESIDENTIAL - MH	3,616,342	2,650,864	965,478	(61,393)	301,362	236,178	(65,184)
CLIENT & FAMILY SUPPORT - MH	1,327,316	957,313	370,003	(38,174)	110,610	115,606	4,996
CASE MANAGEMENT - MH	240,551	176,165	64,386	(4,248)	20,046	19,860	(186)
MANAGEMENT & SUPPORT - MH	405,428	301,545	103,883	(2,526)	33,786	34,048	262
RESIDENTIAL - MR	1,330,281	1,125,575	204,706	127,864	110,857	105,256	(5,601)
CLIENT & FAMILY SUPPORT - MR	2,949,947	2,251,545	698,402	39,085	245,829	269,348	23,519
CASE MANAGEMENT - MR	99,862	79,943	19,919	5,047	8,322	8,239	(83)
MANAGEMENT & SUPPORT - MR	405,429	299,025	106,404	(5,047)	33,786	32,940	(846)
TOTAL	10,375,156	7,841,975	2,533,181	60,608	864,596	821,475	(43,121)

DEEP EAST TEXAS REGIONAL MMR SERVICES
SUMMARY OF REVENUE AND EXPENDITURES
AS OF MAY 31, 1988

	MAY	Y-T-D
	-----	-----
REVENUE	852,705	7,723,455
EXPENDITURES & ENCUMBRANCES	(821,475)	(7,841,975)
DIFFERENCE	31,230	(118,520)
	=====	=====
EXCLUDING FY 1987 SURPLUS FUND EXPENDITURES:		
REVENUE	852,705	7,723,455
EXPENDITURES & ENCUMBRANCES EXCLUDING FY 1987 SURPLUS FUND EXPENDITURES	(812,903)	(7,681,926)
DIFFERENCE	39,802	41,529
	=====	=====
STATUS OF FY 1987 RECEIVABLES:		
TOTAL 1987 RECEIVABLES @ 8/31/87	479,157	
TOTAL CASH RECEIPTS @ 5/31/88	(385,311)	
TOTAL 1987 RECEIVABLES @ 5/31/87	93,846	
	=====	
TOTAL AVAILABLE REVENUE:		
RECOGNIZED REVENUE:		7,723,455
ADD: PREPAID REVENUE-		
LELSZ	185,850	
TEMPLE FOUNDATION GRANT	845,085	
GRANT-IN-AID	96,135	
PINEYWOODS ANNEX	130,000	
PATIENT FUNDS	155	
CHAPTER I	3,061	
CHAPTER I CARRYOVER	4,323	
RETIREMENT FUNDS	21,135	
REMODELING LOAN FOR KIRBYVILLE	800	
COUNTY FUNDS	11,508	
TCADA	26,022	
TOTAL PREPAID REVENUE		1,324,074
MEDICARE CONTINGENCY		218,776
LESS: RESTRICTED INTEREST-		
RESERVE OPERATING FUND	7,431	
PENSION	2,037	
BUILDING FUND	278	
		(9,746)
TOTAL AVAILABLE REVENUE BEFORE EXPENDITURES		9,256,559
EXPENDITURES/ENCUMBRANCES		(7,841,975)
TOTAL AVAILABLE REVENUE		1,414,584
RESERVE OPERATING FUND		231,097
TOTAL AVAILABLE REVENUE		1,645,681
		=====

DEEP EAST TEXAS REGIONAL MHMR SERVICES
BALANCE SHEET
MAY 31, 1988

	GENERAL OPERATING FUND	GENERAL FIXED ASSETS	TOTAL
ASSETS:			
Unrestricted Cash-General	276,253		
Restricted Cash:			
Employee Medical Plan	81,315		
Trust Funds - Clients	8,014		
Chapter I	7,384		
Temple Grant-Inp Program	0		
Pension Funds	82,261		
Payroll	100		
Lelsz	117,398		
Hardin Building Fund	8,229		
Foundation Grant	866,543		
Reserve Operating Funds	231,097		
Annex	130,787		
Medicare Contingency	218,776	1,751,894	
Total Cash in Bank	2,028,147		2,028,147
Petty Cash	300		300
Change Fund	320		320
Accts Receivable-Client Fees	511,267		
Less: Allowance for			
Uncollectible Accounts	(157,736)		353,531
Accounts Receivable - Other	393,187		393,187
Accts Rec/Internal Advances	90,000		90,000
Prepaid Expenses	80,821		80,821
Amount to be Provided under:			
Capital Lease Agreements	60,628		60,628
Long Term Agreements	239,148		239,148
Accrued Vacation	173,774		173,774
General Fixed Assets (at Cost):			
Equipment & Furniture		615,039	615,039
Vehicles		642,255	642,255
Building		1,762,696	1,762,696
Land		82,315	82,315
TOTAL ASSETS	3,419,856	3,102,305	6,522,161
LIABILITIES & FUND EQUITY			
Liabilities:			
Accounts Payable/Internal Advance	90,000		90,000
Accounts Payable	148,665		148,665
Employee Insurance Payable	20,080		20,080
Retirement Payable	80,123		80,123
Miscellaneous Payroll Deductions	(484)		(484)
Sales Tax Payable	231		231
Prepaid Revenue	1,323,074		1,323,074
Obligation under:			
Capital Lease Agreements	60,628		60,628
Long-Term Agreements	239,148		239,148
Accrued Vacation	173,774		173,774
Trust Fund Payable	8,014		8,014
MC Contingency Fund	281,501		281,501
Total Liabilities	2,424,754	0	2,424,754
Fund Equity:			
Investment in Fixed Assets		3,102,305	3,102,305
Fund Balances:			
Reserved for Hardin Building	5,000		5,000
Reserved for Encumbrances	102,296		102,296
Unreserved	887,806		887,806
Total Fund Equity	995,102	3,102,305	4,097,407
TOTAL LIABILITIES & FUND EQUITY	3,419,856	3,102,305	6,522,161

DEEP EAST TEXAS REGIONAL MHMR SERVICES
FINANCIAL DEPOSITORIES
MAY 31, 1988

DEPOSITORY	NAME OF ACCOUNT	TYPE OF ACCOUNT	BALANCE OF ACCOUNT	FDIC/ FSLIC MAXIMUM	SECURITIES PLEDGED
RepublicBank:	General Funds	MM Checking	172,130		
	Payroll	MM Checking	100		
	Employee Medical Plan	MM Checking	81,315		
	Foundation	MM Checking	233,463		
	Pineywoods Annex	MM Checking	1,333		
	Client's Trust Fund	MM Checking	8,014		
	General Holding Acct	MM Savings	104,123		
	Foundation	6 CD'S	633,080		
	Reserve Operating	3 CD'S	120,461		
	Medicare Contingency	6 CD'S	200,578		
	Pineywoods Annex	2 CD'S	129,454		
	Harding Bldg Fund	1 CD	8,229	1,000,000	1,100,000
Total for RepublicBank			1,692,280	1,000,000	1,100,000
Lovelady State Bank:	Chapter I	Checking	7,384		
	Pension	MM Checking	82,261	100,000	550,000
Total for Lovelady State Bank			89,645	100,000	550,000
Diboll State Bank:	Lelsz	MM Checking	117,388	100,000	800,000
Angelina Savings & Loan:	Reserve Operating	2 CD'S	36,478		
	Medicare Contingency	1 CD	18,198	100,000	0
Total for Angelina Savings & Loan			54,676	100,000	0
Lufkin Regional FCU:	Reserve Operating	5 CD'S	73,368	100,000	0
Kirbyville State Bank	Reserve Operating	Checking	790	100,000	0
Total of All Cash in Bank			2,028,147	1,500,000	2,450,000

DEEP EAST TEXAS REGIONAL MMR SERVICES
STATEMENT OF CHANGES IN UNRESTRICTED FUND BALANCE AND FIXED ASSETS
AS OF MAY 31, 1988

	GENERAL OPERATING FUND	GENERAL FIXED ASSETS	TOTAL
BALANCE - 4/30/88	856,576	3,005,230	3,861,806
REVENUE	852,705		852,705
EXPENDITURES	(821,475)		(821,475)
ADDITIONS TO FIXED ASSETS		100,305	100,305
DELETIONS TO FIXED ASSETS		(3,230)	(3,230)
BALANCE - 5/31/88	887,806	3,102,305	3,990,111

ANALYSIS OF ACCOUNTS RECEIVABLE/ACCOUNTS PAYABLE - INTERNAL ADVANCES

From Lelsz to General Operating	90,000
BALANCE 5/31/88	90,000

ORIGINAL

LOCAL MATCH CHART - FY 1988

<u>COUNTY</u>	<u>AMOUNT REQUESTED</u>	<u>AMOUNT PLEDGED</u>	<u>AMOUNT RECEIVED</u>
Angelina	\$ 29,286.00	\$ 29,286.00	\$ 14,650.00
Hardin	14,532.00	14,532.00	-0-
Houston	6,584.00	6,584.00	6,584.00
Jasper	11,595.00	11,595.00	11,595.00
Nacogdoches	17,963.00	17,963.00	7,762.50
Newton	5,986.00	5,986.00	5,986.00
Polk	9,846.00	9,846.00	-0-
Sabine	2,838.00	2,838.00	1,419.00
San Augustine	2,802.00	2,802.00	2,802.00
San Jacinto	4,107.00	4,107.00	-0-
Shelby	6,400.00	6,400.00	6,400.00
Trinity	5,127.00	5,127.00	5,127.00
Tyler	<u>7,609.00</u>	<u>7,609.00</u>	<u>7,609.00</u>
	\$124,675.00	\$124,675.00	\$ 69,934.50 (56%)