

MINUTES

THE DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL RETARDATION SERVICES BOARD OF TRUSTEES MEETING

JULY 30, 1987

BOARD MEMBERS PRESENT:

Judge Allen Sturrock, Chairman
Mr. George E. Gee, Secretary
Mr. Ward R. Burke
Mr. Dan D. Dominey
Mr. Perry Sampson
Rev. Ed Dodson
Judge Charles English
Mrs. Beth Brice

BOARD MEMBERS ABSENT:

Nancy Speck, Ph.D., Vice Chairman
Rev. Robert Carter, Treasurer

OTHERS PRESENT:

Jim McDermott, Ph.D.	MHMR
Mrs. Susan Rushing	MHMR
Mrs. Linda Naff	MHMR
Mr. Sandy Skelton	MHMR
Mr. Larry Heaton	MHMR
Mr. George Patterson	MHMR
Mr. Joe McCulley	MHMR
Mrs. Sandy Vann	MHMR
Mr. Dave Robinson	Temple-Eastex
Mrs. Divory Sampson	Center, Texas
Judge Glendon Jackson	Shelby County

The 175th meeting of the Board of Trustees was held in the Ward R. Burke Community Room of the Central Administration facility, 4101 South Medford Drive, Lufkin, on Thursday, July 30, 1987 at 5:30 P.M.

INVOCATION: Reverend Dodson gave the invocation.

CALL TO ORDER AND RECOGNITION OF GUESTS: There being a quorum present, Chairman Sturrock called the meeting to order at 5:30 P.M. He recognized Mr. Dave Robinson, Regional Coordinator of the Northern Region of Temple-Eastex Forest, Inc. Mr. Robinson has coordinated several projects at Peavy Switch Farm during the past several months to include assisting with surveying of the property and clearing the site for the facility construction and the farm. Judge Sturrock also recognized Mrs. Divory Sampson and Judge Glendon Jackson of Shelby County.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING: There being no additions or corrections to the Minutes of the June Board Meeting, or the Special July Board Meeting, on a motion by Mr. Sampson, seconded by Mr. Gee, the Board unanimously approved the Minutes of the June 30, 1987 and July 14, 1987 Board Meetings.

The Board presented the Certificate of Appreciation to Dave Robinson at this time, and expressed their appreciation for his assistance with the Peavy Switch Farm.

EXECUTIVE DIRECTOR'S REPORT:

1. Discussion of Facilities Plan (see attached)
2. Dr. McDermott reported that Dr. Snyder decided not to come to East Texas to work for us due to personal problems. Staff are continuing efforts to recruit psychiatrists.
3. Call on Directors for Reports

Director, Residential Services

- a. Report on Joint Conference Committee. Sandy reported that the subject of policies and procedures for patients with AIDS was discussed. He stated that worldwide, there are 70,000 cases of AIDS; 40,000-50,000 in the United States. Staff at Pineywoods are analyzing case histories thoroughly upon admission to the unit, and are giving AIDS screening tests. Dr. Cleary and Mark Severns will draft procedures for AIDS patients.

Sandy also reported that Pineywoods had its best revenue month last month by receiving \$98,000, most of that sum from client insurance. The average per month is \$50,000-\$60,000.

The number of admissions to Rusk State Hospital over the past few months has increased. Dr. Cleary and Mark will look into this issue.

- b. A discussion was held on the Friends of Peavy Switch. Sandy reported that a group of prominent people formed the Friends of Peavy Switch. The objective of the group is to promote public awareness of the facility and to assist in fund-raising activities and to use the farm products. The group has met one time and another meeting is scheduled for the middle of August.

Director, Personnel, Training, & Development

- a. Larry reported on the Center's insurance program and costs (see attached report).

COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

Budget and Finance Committee - Rev. Robert Carter, Chairman

Consideration of Bids for Peavy Switch Farm Projects (In Two Parts):

Part 1: Consideration of Bids for the Construction of a Water System for Peavy Switch Farm: On a motion by Rev. Dodson, seconded by Mrs. Brice, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the bid submitted by Oscar Crawford Construction Company in the amount of \$38,960.00 for the construction of a water system for Peavy Switch Farm be approved as submitted, that the Executive Director be authorized to sign all paperwork associated with this project, and THAT each of the bid proposals be incorporated within the Minutes of this Board meeting, as well as kept on file on the Financial Services office.

Part 2: Consideration of Bids for the Construction of a Barn and Associated Site Improvements at Peavy Switch Farm: The Board voted unanimously to table this item since bids were extremely high.

Consideration of Treasurer's Report: On a motion by Rev. Dodson, seconded by Mrs. Brice, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Balance Sheet, Operating Statement, Statement of Changes in Fund Balance and Reserve, Internal Advances - Accounts Receivable, Internal Advances - Accounts Payable, and Budget Summaries of Receipts and Expenditures for the month of June, 1987 be approved as submitted; and THAT copies of each report be attached to the permanent Minutes of this Board meeting.

Consideration of Bids for Purchase Agreements for FY 1988 (In Two Parts):

Part 1: Consideration of Bids for Janitorial Services: On a motion by Mrs. Brice, seconded by Rev. Dodson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board accept the bid from Angelina MHMR Center for janitorial services at the Angelina MHMR Center and the Administration Facility, to run from September 1, 1987 through August 31, 1988; THAT the Executive Director be authorized to sign and issue the purchase order; THAT this purchase order be subject to budgetary limitations and satisfactory performance on the part of the vendor; and THAT copies of the bids be maintained on file in the office of Financial Services.

Part 2: Consideration of Bids for Printing Services: On a motion by Mrs. Brice, seconded by Rev. Dodson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT an annual purchase order for printing services be awarded to Kwik-Kopy Printing to run from September 1, 1987 through August 31, 1988; THAT the Executive Director be authorized to sign and issue the purchase order; THAT the purchase order be subject to budgetary limitations and satisfactory performance on the part of the vendor; and THAT copies of the bids be maintained on file in the office of Financial Services.

Consideration of Resolution to Purchase from State Purchasing and General Services Commission: On a motion by Rev. Dodson, seconded by Mrs. Brice, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Resolution to the State Purchasing and General Services Commission be approved; THAT the Board Chairman be authorized to sign the Resolution; THAT the Executive Director be authorized to submit the necessary documents to the State Purchasing and General Services Commission to enact the Resolution; and THAT a copy of the Resolution be maintained on file in the office of the Director, Financial Services.

Consideration of Recommendations for Expenditures from Surplus Funds: The Board heard a report from the Executive Director regarding the expenditure of surplus funds. No Board action was

required. Dr. McDermott reported that a supporting document will be presented to the Board in August asking approval of the distribution of surplus funds.

Consideration of an Agreement of Continuation Between Deep East Texas MHMR and TDMHMR: On a motion by Rev. Dodson, seconded by Mrs. Brice, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Attachment VIII, Amendment to Contract for Services, be approved as submitted, THAT the Board Chairman be authorized to sign the Amendment, and THAT it be forwarded to TDMHMR.

Consideration of Financial Support for Study Sponsored by the Texas Council of Community MHMR Centers, Inc.: On a motion by Mrs. Brice, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Executive Director be authorized to sign the Authorization for Participation in the Texas Council Risk Funding Development Project, and THAT the Center's contribution in the amount of \$2,226.30 for the front-end developmental cost be submitted to the Texas Council.

Program Committee - Mr. Ward R. Burke, Chairman

Consideration of Nominees to Professional Staff Organization: On a motion by Judge English, seconded by Mr. Burke, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Sharon Moore, M.D., and Carol Hurzeler, R.N., M.S.N., be approved for appointment to the Professional Staff of the Pineywoods Regional Treatment Center; and THAT Michael F. Cleary, M.D.; Enrique Huerta, M.D.; Doyle H. Brashear, M.D.; William G. Wilkerson, M.D.; William B. Shelton, Jr., M.D.; Edward J. Domingue, M.D.; Gary M. Randall, D.O.; Robby Patterson, M.A.; Virginia O'Quinn, R.N., M.S.N.; Mary Girrard, R.N., M.S.N.; Laura Coker, Sandra Mosby, R.N.; John Phillips, R.N.; Hazel Shaik, R.N.; and Rose Corder, L.V.N., be approved for reappointment to the Professional Staff of the Pineywoods Regional Treatment Center; and THAT a list of Professional Staff members be kept on file in the office of the Executive Director.

Consideration of Chapter I Grant Application: On a motion by Mr. Burke, seconded by Judge English, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the proposed Chapter I Grant Application be approved as submitted, and THAT a copy be maintained in the office of the Director, Mental Retardation Services.

Consideration of Proposed Legal Documents for Angelina MHMR Center: On a motion by Judge Sturrock, seconded by Mr. Burke, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees of Deep East Texas Regional Mental Health Mental Retardation Services, THAT they do hereby approve the proposed Ground Lease Agreement, Lease Agreement for Lease of Improvements, and Indemnity Agreement which are Exhibits B, C, and F the the Joint Venture Agreement for the construction of the Angelina County MHMR Treatment Center, THAT they do therefore authorize Jim McDermott, Ph.D., Executive Director, to sign the proposed agreements and THAT all the agreements associated with the project be filed with the Clerk of Angelina County and in the Office of the Director of Special Services.

Consideration of Proposed ECI Expansion Grant: On a motion by Judge English, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the proposed FY 1988 Expansion Grant Application for the Early Childhood Intervention Program be approved as submitted, THAT the Executive Director be authorized to sign and submit the application to the ECI Council, and THAT a copy of the application be maintained on file in the office of the Director, Mental Retardation Services.

Personnel and Public Education Committee - Mr. Perry Sampson, Chairman

Consideration of Extension of Malpractice Insurance: On a motion by Mr. Gee, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Center purchase Reporting Endorsement coverage from the St. Paul Insurance Company to provide extended coverage after the expiration date of

the policy that provides medical liability insurance for Dan Caper, M.D., and THAT the policy be maintained in the Personnel Office.

Consideration of Certificate of Appreciation: On a motion by Mr. Sampson, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board Chairman and Executive Director be authorized to sign and present the proposed Certificate of Appreciation to Dave Robinson of Angelina County, and THAT a copy of the Certificate be attached to the permanent Minutes of this Board Meeting.

Consideration of Personnel Matters (In Three Parts):

The meeting was called into Executive Session to consider personnel matters brought before the Board by the Executive Director according to Article 6252-17, Section 2(g) of the Open Meetings Law. The Chairman excused guests from the meeting room at 7:56 P.M., stating that no Board action would be taken until the meeting was reopened.

Executive Session

Chairman Sturrock reopened the meeting to the public at 9:15 P.M. and asked Board consideration of the following items:

Part 1: Consideration of the Executive Director's Annual Performance Evaluation: On a motion by Mr. Dominey, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the overall performance rating contained in the Executive Director's Performance Evaluation be approved as submitted, and THAT a copy of the overall rating be placed in his personnel folder.

Part 2: Consideration of Part-time Accountant III Position: On a motion by Mr. Dominey, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT a part-time Accountant III position, #287, for the Financial Services Division be added to the FY 1987 Personal Service Schedule as an hourly employee for a total of six months beginning August 1, 1987.

Part 3: Consideration of Salary Increase for Director of Accounting: On a motion by Mr. Dominey, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Position #9, Director of Accounting, be deleted from the FY 1987 Personal Services Schedule, and THAT Position #286, Chief Accountant III, be created effective July 16, 1987, and that the salary for this position be set at Step 1, Group 20.

Joe McCulley reported that the Kirbyville School Board approved the lease for the new Kirbyville MHMR Center. However, a Beaumont law firm employed by the Jasper Independent School District has notified the Jasper ISD that school districts do not have the authorization to agree to such long-term leases; therefore, the question is whether we should notify the Kirbyville Independent School District of this legal issue. The Board recommended that Wayne Haglund contact the attorney for the Kirbyville ISD to discuss this matter.

INVITE COMMENTS FROM VISITORS:

There were no comments from visitors at this time.

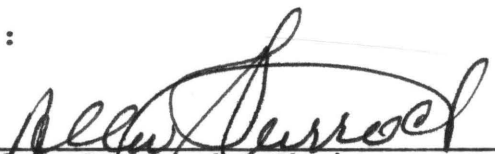
DESIGNATION OF DATE, TIME AND LOCATION OF NEXT BOARD MEETING:

The schedule for the Board Meetings for August and September was set as follows:

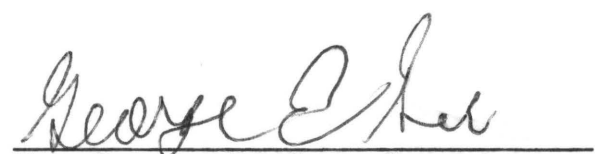
Tuesday, August 25, 1987
Tuesday, September 22, 1987

Committee meetings will begin at 5:00 P.M. and the Board Meeting will begin at 5:30 P.M. on August 25th.

APPROVED:



Judge Allen Sturrock, Chairman



Mr. George E. Gee, Secretary

FACILITIES PLAN

1. CONSTRUCTION/RENOVATION

In order to upgrade and expand both mental health and mental retardation services, the staff is recommending the following construction/rennovation projects:

<u>Program</u>	<u>Construction</u>	<u>Size in Sq. Feet</u>	<u>Reno- vation</u>	<u>Eqpmt.</u>	<u>Total</u>
Hardin SWS Sabine/San	\$162,000	3,600 @ \$45	0	\$5,000	\$167,000
Augustine SWS	225,000	5,000 @ \$45	0	0	225,000
Trinity OPC/ Gr. Home	270,000	6,000 @ \$45	0	32,500	302,500
Lufkin Group Home	225,000	5,000 @ \$45	0	32,500	257,500
Hardin Group Home	<u>0</u>	<u>NA</u>	<u>\$5,000</u>	<u>27,500</u>	<u>32,500</u>
TOTAL	882,000	---	5,000	97,500	984,500

\$45.00 per square foot includes land and engineering costs. The sheltered workshops can probably be built at \$40.00 per square foot plus land at approximately \$10,000 and engineering costs at 8 percent of the construction costs. The OPC and 15-bed group homes would probably cost \$42.00 per square foot plus land and engineering costs.

2. FLOOR PLANS

- a. Hardin SWS - See Attachment 1
- b. Sabine/San Augustine SWS - See Attachment 2
- c. Trinity OPC/Group Home - See Attachment 3
- d. Lufkin Group Home - See Attachment 4
- e. Hardin Group Home - existing hospital facility

3. OPERATING BUDGETS

<u>Program</u>	<u>Current Budget</u>	<u>Additional Needed</u>
Hardin SWS	\$162,003	0
San Augustine SWS/IT	332,910	0
Hardin Group Home	0	182,832*
Trinity OPC/Group Home	0	182,832*
Lufkin Group Home	<u>0</u>	<u>233,133</u>
TOTAL	\$494,913	\$598,797

See Attachment 5 for Group Home budget.

* Existing OPC staff would offset \$50,301 in Group Home salaries and fringe.

Facilities Plan
Page 2

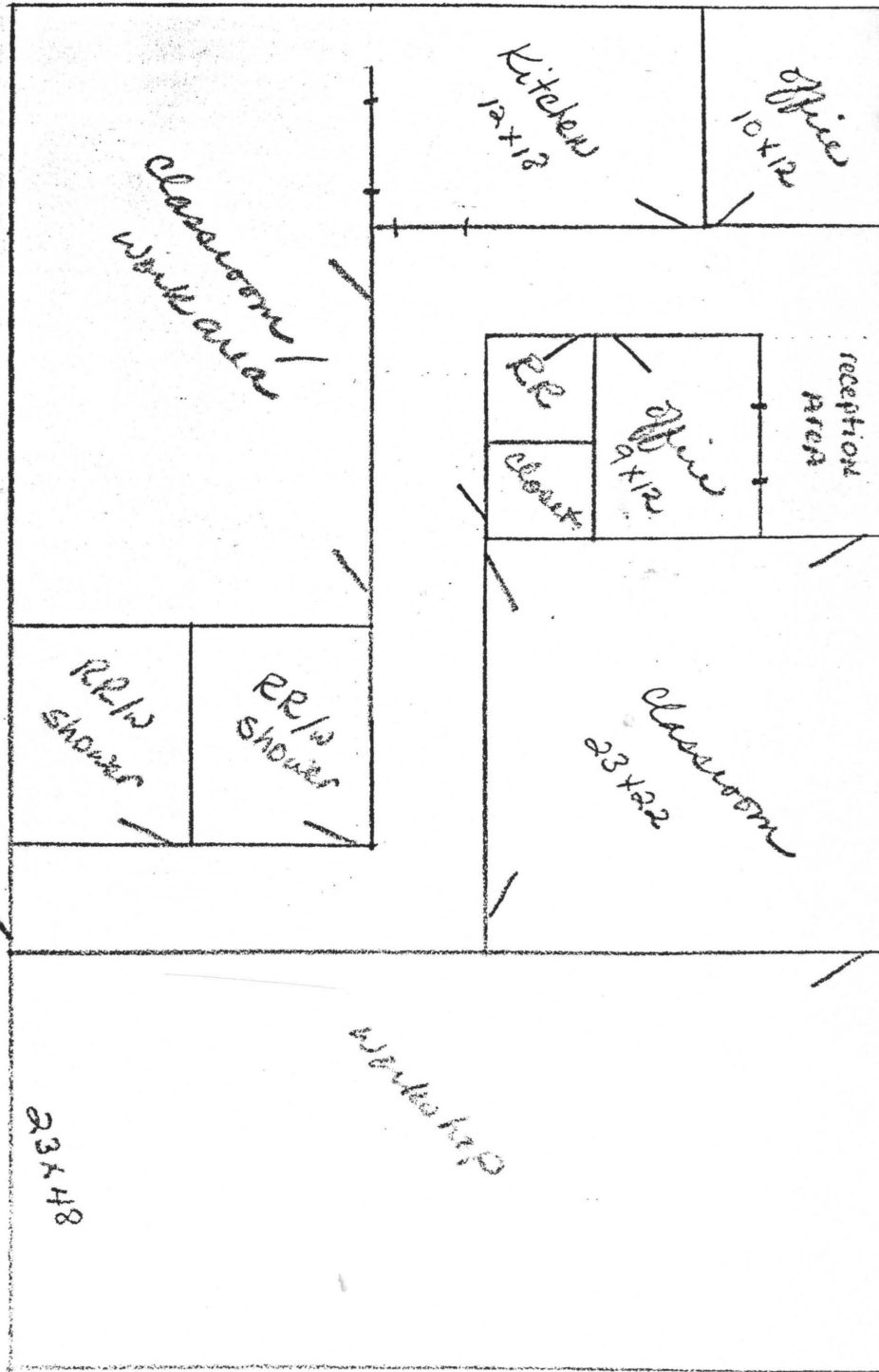
4. REVENUE FOR GROUP HOMES

SSI/SSD	\$300 x 15 clients x 12 months =	\$54,000
RAJ	\$10,736 monthly x 12 months =	<u>128,832</u>
	Hardin & Trinity Group Homes	<u>182,832</u>

SSI/SSD	\$300 x 15 clients x 12 months =	\$54,000
RAJ	\$14,928 monthly x 12 months =	<u>179,136</u>
	Lufkin Group Home	<u>233,136</u>

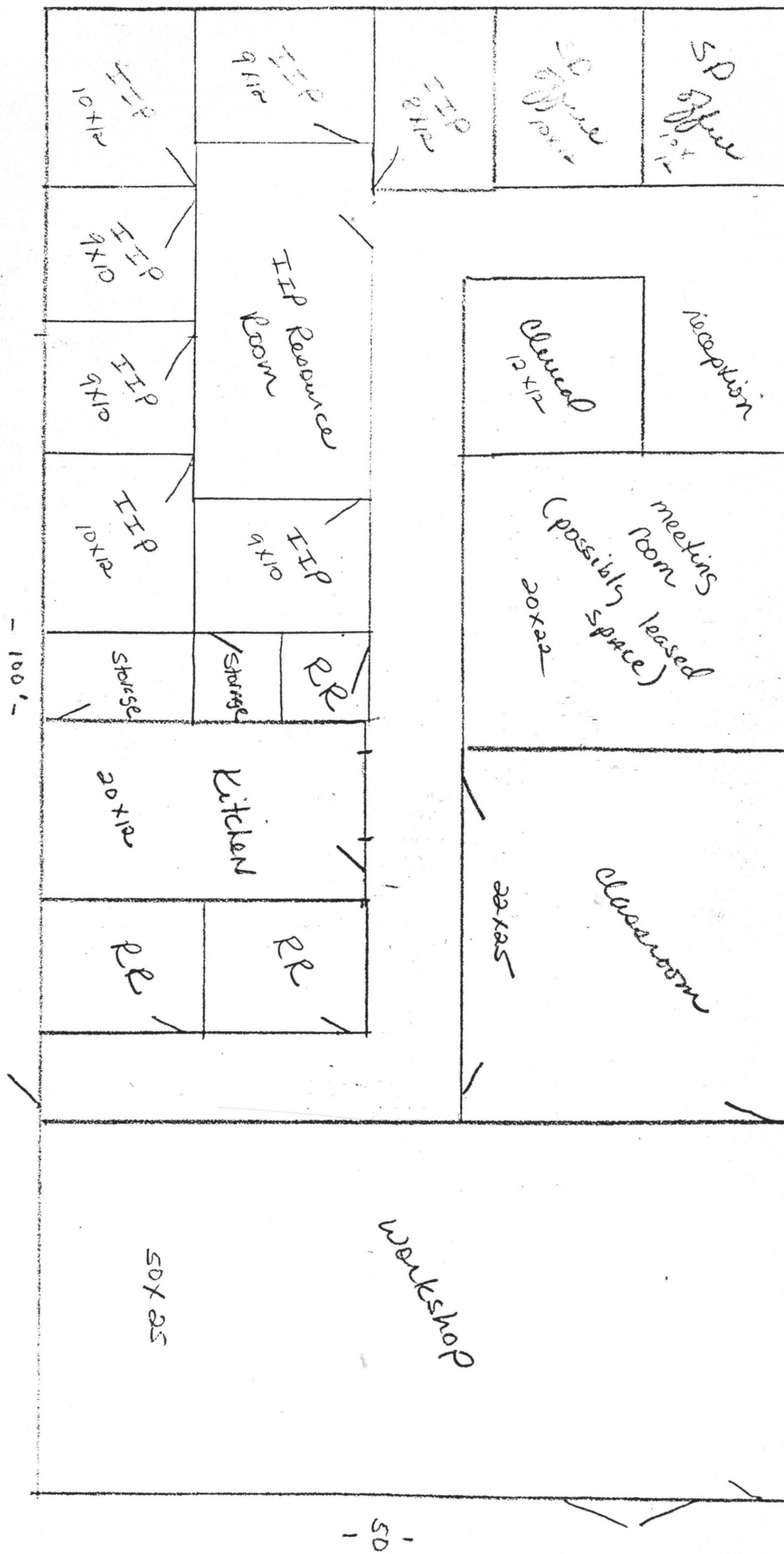
ATTACHMENT 1

Hardin Sheltered
Workshop

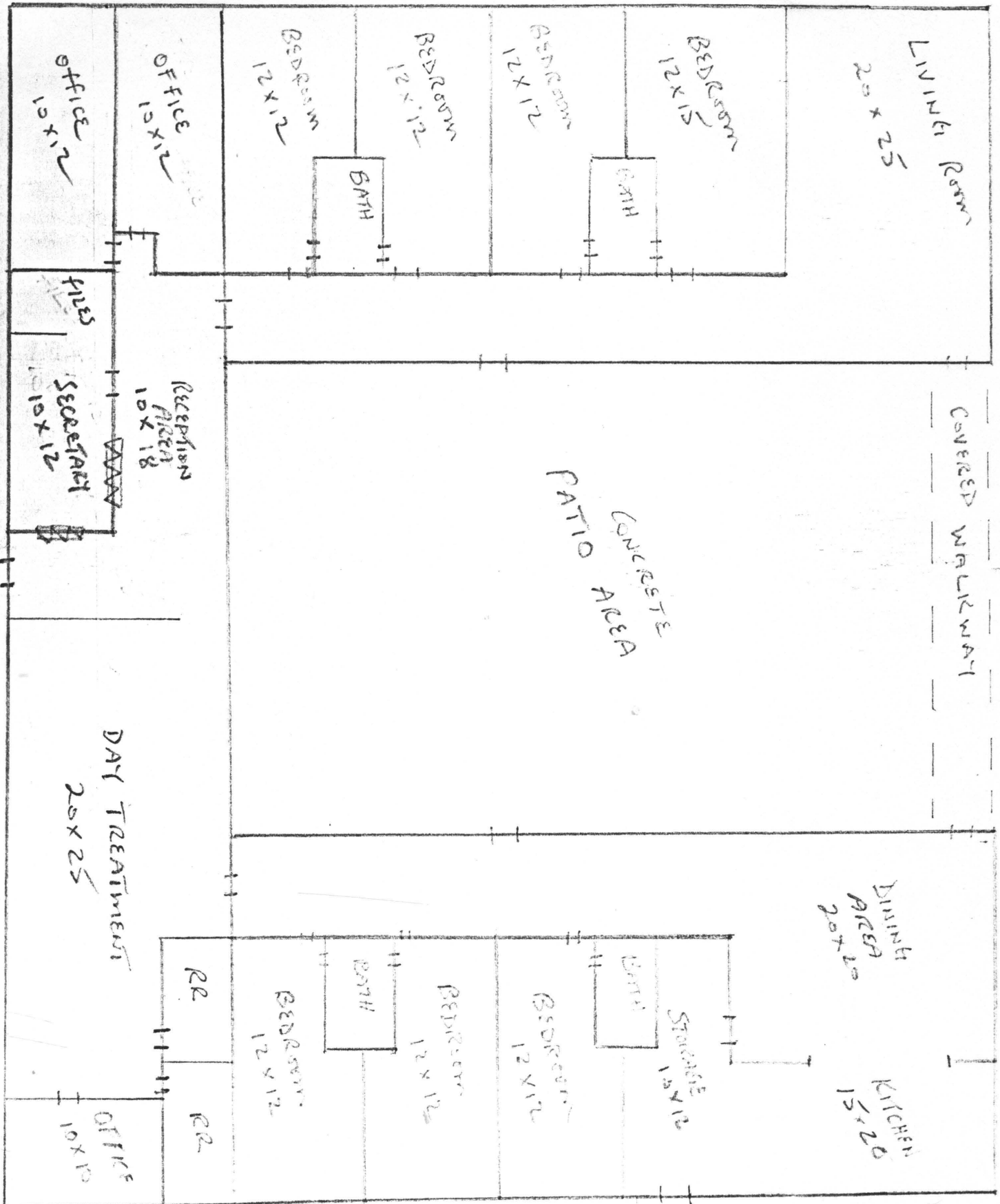


3600 sq ft

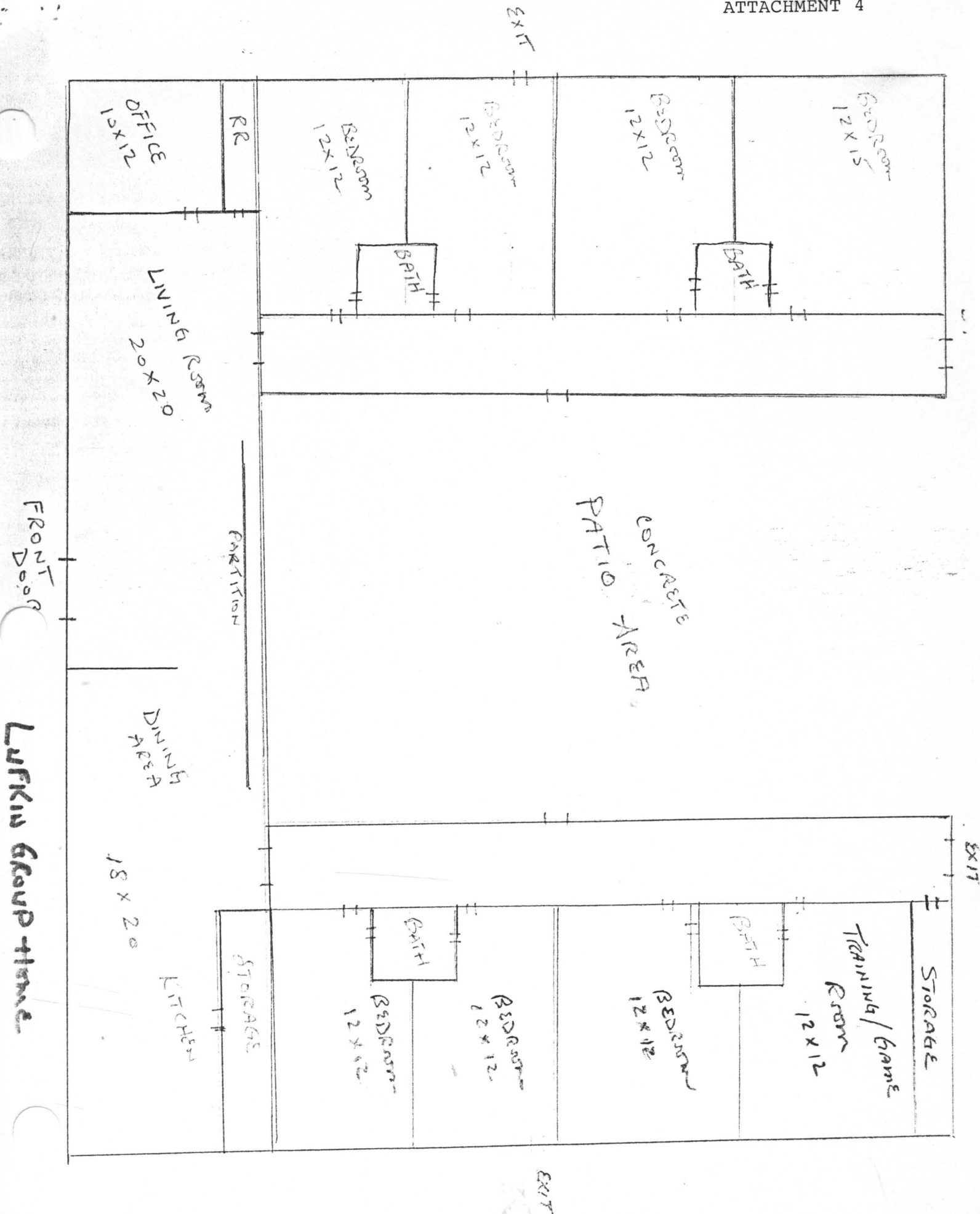
Sabine/San Augustine
MNM Center



5,000 sq feet



TRINITY OPC/Group Home



MI RESIDENTIAL
15 Bed Group Home

Salaries	\$168,185
Fringe (@ 15%)	25,228
Rent	0
Food (@ \$1.25/Meal)	20,000
Travel	1,000
Consultants (Dietician)	720
Drugs	1,500
Supplies	4,000
Equipment/Furniture	0
Building Upkeep	500
Van	0
Vehicle Operation	2,000
Contract (Medical)	2,500
Postage	200
Telephone	1,200
Utilities	2,400
Insurance	2,000
Recreation	1,200
Miscellaneous	<u>500</u>

\$233,133

Personnel

<u>Weekdays</u>	<u>7-3</u>	<u>3-11</u>	<u>11-7</u>	
LVN	0	1	1 = 2 x \$15,012 =	30,024
HP	1	1	1 = 3 x \$11,724 =	<u>35,172</u>
				\$65,196
LVN			1.2 x \$15,012 =	18,014
HP			1.2 x \$11,724 =	<u>14,069</u>
				\$32,083

Hourly Relief

10 Vacation

6 Sick

12 Holidays

28 Days x 8 staff x 8 hrs. x \$6 = \$10,752

Other

Cook 1.4 x \$11,724 = 16,414

Caseworker I 16,008

Case Manager 16,008

Secretary 11,724
\$60,154

TOTAL PERSONNEL \$168,185

Fringe
\$168,185 @ 15% = \$25,228

Policy #	Policy #	Policy Period		Coverage Provided	Limits or Amounts				
		From	To		Each Occurrence	Each Person	Annual Aggregate	Co-Ins.	Premium
The St. Paul Insurance Co.	591TX6641 691NH0660-2	03-01-87	03-01-88	Umbrella Liability Professional Liability	\$1,000,000 1,000,000		\$1,000,000 3,000,000		\$25,000 \$ 16,388 39,567
The St. Paul Insurance Co.	691NH0660	03-01-87	03-01-88	Multi-peril (building, contents) Bodily injury, etc. Property damage Premises medical payment	1,000,000 300,000 3,000		1,000,000 300,000 10,000	80% 100	14,323
The St. Paul Insurance Co.	391TA0177	03-01-87	03-01-88	Electronic equipment policy Scheduled property floater	95,300 26,000			100% 100%	500 565 100 429
The St. Paul Insurance Co.	Endorsement is attached to policy #691NH0660	03-01-87	03-01-88	Bonds: Executive director Business manager ADP programmer Accountant Employees Employee pension trust plan	95,000 95,000 95,000 50,000 5,000 5,000				
Deep East Texas Self-Ins. Fund	#74128	07-01-87	07-01-88	Statutory Worker's Compensation (Staff) Minimum Salary \$130 Classification & Cost: Clerical Office Emp. Executive Offices Prof. Hosp. Emp. Prof. School Emp. Housing Managers All Other Salaried Emp. (Premium is reduced by modifier .79% and 23% discount) Estimated Annual Premium	100,000 (.33/\$100) (.42/\$100) (1.28/\$100) (.59/\$100) (.67/\$100) (6.03/\$100) 14,100				

DEEP EAST TEXAS REGIONAL MHMR SERVICES
REVENUE BY FUND
9/1/86 - 6/30/87

SOURCE	ANNUAL BUDGET	MONTHLY BUDGET	JUNE REV. & REC.	JUNE OVER/(UNDER)	Y-T-D REV & REC	Y-T-D OVER/(UNDER)	Y-T-D BAL REMAINING MO.	REVISED BUDGET
Court Commitment Income	29,145	2,429	2,105	(324)	25,101	811	4,044	2,022
Angelina County	29,286	2,441	2,440	(1)	24,405	(5)	4,881	2,441
Hardin County	14,532	1,211	1,211	0	12,110	0	2,422	1,211
Houston County	6,584	549	549	0	5,487	(3)	1,097	549
Jasper County	11,595	966	967	1	9,663	3	1,932	966
Nacogdoches County	17,963	1,497	1,497	0	14,969	(1)	2,994	1,497
Newton County	5,986	499	498	(1)	4,988	(2)	998	499
Polk County	9,846	821	820	(1)	8,205	(5)	1,641	821
Sabine County	2,838	237	236	(1)	2,365	(5)	473	237
San Augustine County	2,802	234	233	(1)	2,335	(5)	467	234
San Jacinto County	4,107	342	343	1	3,423	3	684	342
Shelby County	6,400	533	533	0	5,333	3	1,067	534
Trinity County	5,127	427	428	1	4,273	3	854	427
Tyler County	7,609	634	634	0	6,341	1	1,268	634
Temple Grant	0	0	0	0	0	0	0	0
Foundation Grant	47,820	3,985	28,193	24,208	61,194	21,344	(13,374)	(6,687)
Client Fees	455,140	37,928	542,296	504,368	978,884	599,604	(523,744)	(261,872)
Title XX - Protective Services	118,926	9,911	9,082	(829)	92,816	(6,294)	26,110	13,055
Texas Rehabilitation Commission	8,500	708	1,915	1,207	14,179	7,099	(5,679)	(2,840)
ICF - MR	511,420	42,618	54,750	12,132	424,999	(1,181)	86,421	43,211
SB 230	90,000	7,500	8,750	1,250	87,000	12,000	3,000	1,500
ICS	76,103	6,342	0	(6,342)	0	(63,420)	76,103	38,052
Dept. of Highways & Pub. Transp.	520,000	43,333	36,780	(6,553)	433,179	(151)	86,821	43,411
S.Y.E.T.P.	0	0	2,500	2,500	2,500	2,500	(2,500)	(1,250)
Workshop Production	110,000	9,167	12,452	3,285	105,539	13,869	4,461	2,231
Donations	7,500	625	1,130	505	7,857	1,607	(357)	(179)
Interest	45,000	3,750	8,308	4,558	59,564	22,064	(14,564)	(7,282)
Miscellaneous	100,000	8,333	7,017	(1,316)	71,894	(11,436)	28,106	14,053
Grant-in-Aid	1,833,077	152,756	152,757	1	1,527,565	5	305,512	152,756
Grant-in-Aid, EDS	11,500	958	0	(958)	11,500	1,920	0	0
Rusk State Hospital	195,776	16,315	16,476	161	160,803	(2,347)	34,973	17,487
SB 630	292,973	24,414	31,954	7,540	248,556	4,416	44,417	22,209
DHR - Adult Day Care	25,687	2,141	1,882	(259)	16,752	(4,658)	8,935	4,468
DHR - Child Day Care	144,412	12,034	15,610	3,576	118,161	(2,179)	26,251	13,126
RAJ	855,000	71,250	62,764	(8,486)	709,277	(3,223)	145,723	72,862
Texas Youth Commission	126	11	0	(11)	126	16	0	0
Lelsz	1,242,355	103,530	144,244	40,714	963,211	(72,089)	279,144	139,572
DHR Liaison	115,600	9,633	9,705	72	96,302	(28)	19,298	9,649
Chapter I	34,343	2,862	3,574	712	23,635	(4,985)	10,708	5,354
Chapter I Carryover	34,817	2,901	2,176	(725)	22,408	(6,602)	12,409	6,205
DDA	0	0	0	0	0	0	0	0
DDA FY 86-87	50,000	4,167	0	(4,167)	51,010	9,340	(1,010)	(505)
Mental Health Block Grant	460,203	38,350	48,081	9,731	364,040	(19,460)	96,163	48,082
USDA	20,602	1,717	2,504	787	19,030	1,860	1,572	786
TOTALS	7,560,700	630,059	1,217,394	587,335	6,800,979	500,389	759,721	379,861

DEEP EAST TEXAS REGIONAL MHMR SERVICES
EXPENDITURES BY COST CATEGORY
9/1/86 - 6/30/87

CATEGORY	ANNUAL BUDGET	MONTHLY BUDGET	EXP. & ENC	JUNE OVER (UNDER)	JUNE EXP & ENC	Y-T-D OVER (UNDER)	Y-T-D EXP & ENC	Y-T-D BAL REMAINING	REVISED MO. BUDGET
Salaries & Wages	3,716,847	309,737	315,689	5,952	3,044,444	(52,926)	672,403	336,202	
Salary & Merit Increase	8,197	683	2,488	1,805	11,248	4,418	(3,051)	(1,526)	
Fringe Benefits	513,068	42,756	43,954	1,198	433,556	5,996	79,512	39,756	
Consultation & Professional Fees	86,479	7,207	3,539	(3,668)	58,122	(13,948)	28,357	14,179	
Travel	158,501	13,208	13,236	28	109,552	(22,528)	48,949	24,475	
Drugs	28,899	2,408	3,108	700	26,461	2,381	2,438	1,219	
Food	111,037	9,253	9,546	293	93,929	1,399	17,108	8,554	
Supplies	218,612	18,218	38,448	20,230	205,515	23,335	13,097	6,549	
Equipment & Furniture/Purchase	72,461	6,038	3,191	(2,847)	64,300	3,920	8,161	4,081	
Equip & Fur./Rental,Rep. & Mt.	73,577	6,131	5,581	(550)	58,507	(2,803)	15,070	7,535	
Building/Rent	293,864	24,489	25,930	1,441	237,374	(7,516)	56,490	28,245	
Bldg./Repair, Maint., Rem./Ren.	81,432	6,786	9,883	3,097	81,158	13,298	274	137	
Vehicle/Purchase	97,531	8,128	49,865	41,737	107,062	25,782	(9,531)	(4,766)	
Vehicle/Rental	18,941	1,578	410	(1,168)	20,483	4,703	(1,542)	(771)	
Vehicle/Operating Costs	106,018	8,835	9,241	406	85,489	(2,861)	20,529	10,265	
Contracts with Service Agencies	910,926	75,911	82,356	6,445	705,218	(53,892)	205,708	102,854	
Postage	16,547	1,379	2,289	910	15,184	1,394	1,363	682	
Laboratory Expense	2,624	219	159	(60)	1,737	(453)	887	444	
Telephone	109,299	9,108	9,031	(77)	90,039	(1,041)	19,260	9,630	
Annual Audit	12,194	1,016	1,000	(16)	9,992	(168)	2,202	1,101	
Insurance	81,201	6,767	12,240	5,473	79,534	11,864	1,667	834	
Client Wages/Fringe	397,218	33,102	28,146	(4,956)	301,449	(29,571)	95,769	47,885	
Utilities	145,585	12,132	11,154	(978)	111,189	(10,131)	34,396	17,198	
Emolument	2,100	175	175	0	1,750	0	350	175	
Miscellaneous	153,435	12,786	14,768	1,982	149,928	22,068	3,507	1,754	
Interest Expense	11,107	926	1,263	337	9,987	727	1,120	560	
Court Commitment Expense	28,000	2,333	2,105	(228)	27,304	3,974	696	348	
Building Expense	105,000	8,750	0	(8,750)	1,400	(86,100)	103,600	51,800	
Construction Expense	0	0	6,446	6,446	15,761	15,761	(15,761)	(7,881)	
TOTALS	7,560,700	630,059	705,241	75,182	6,157,672	(142,918)	1,403,028	701,514	

DEEP EAST TEXAS REGIONAL MHMR SERVICES
EXPENDITURES BY PROGRAM
9/1/86 - 6/30/87

PROGRAM	ANNUAL BUDGET	MONTHLY BUDGET	JUNE EXP. & ENC	JUNE OVER/(UNDER)	Y-T-D EXP & ENC	Y-T-D OVER/(UNDER)	Y-T-D BAL REMAINING	REVISED MO. BUDGET
Center Administration	743,241	61,937	83,029	21,092	659,247	39,877	83,994	41,997
Case Management	318,107	26,509	27,445	936	258,469	(6,621)	59,638	29,819
MH Non-Residential	1,112,705	92,725	92,684	(41)	914,355	(12,895)	198,350	99,175
Special Education	1,247,375	103,948	107,707	3,759	988,258	(51,222)	259,117	129,559
MR Non-Residential	1,597,223	133,102	149,492	16,390	1,237,092	(93,928)	360,131	180,066
MR Residential	972,443	81,037	89,313	8,276	761,392	(48,978)	211,051	105,526
MH Residential	1,569,606	130,801	155,571	24,770	1,338,859	30,849	230,747	115,374
TOTALS	7,560,700	630,059	705,241	75,182	6,157,672	(142,918)	1,403,028	701,514

DEEP EAST TEXAS REGIONAL MHMR SERVICES
SUMMARY OF REVENUE AND EXPENDITURES
AS OF JUNE 30, 1987

	JUNE	YEAR-TO-DATE
REVENUE & RECEIVABLES	1,217,394	6,800,979
EXPENDITURES & ENCUMBRANCES	(705,241)	(6,157,672)
DIFFERENCE	512,153	643,307

REVENUE/EXPENDITURE ANALYSIS

RECOGNIZED REVENUE/RECEIVABLES		6,800,979
ADD: UNRECOGNIZED REVENUE		
LELSZ	278,700	
TEMPLE	79,213	
TEMPLE FOUNDATION GRANT	389,441	
RAJ	0	
MEDICARE PAYMENT	105746	
TOTAL UNRECOGNIZED REVENUE		853,100
LESS: RESTRICTED INTEREST		
RESERVE OPERATING FUND	6,015	
PENSION	2,179	
BUILDING FUND	228	
FOUNDATION FUND	7706	
TOTAL RESTRICTED INTEREST		16,128
TOTAL NET REVENUE		7,637,951
RECOGNIZED EXPENDITURES/ENCUMBRANCES		6,157,672
LESS UNRECOGNIZED EXPENDITURES/ENCUMBRANCES		0
TOTAL NET EXPENDITURES/ENCUMBRANCES		6,157,672
DIFFERENCE OF REVENUE OVER/(UNDER) EXPENDITURES		1,480,279
REVENUE OVER EXPENDITURES		1,480,279
RESERVE OPERATING FUND		189,557
TOTAL AVAILABLE REVENUE		1,669,836

DEEP EAST TEXAS REGIONAL MHMR SERVICES
BALANCE SHEET
JUNE 30, 1987

ASSETS	GENERAL OPERATING FUND	GENERAL FIXED ASSETS	TOTAL
Current Assets			
Cash in Bank	1,657,990		1,657,990
Change Fund	340		340
Petty Cash	80		80
Accts Receivable-Client Fees 502,751			
Less: Allowance for Uncollect- able Accounts (197,426)			
Net Accounts Receivable	305,325		305,325
Accounts Receivable-Other	421,098		421,098
Accounts Receivable-Internal Advances	300		300
Prepaid Expenses	49,191		49,191
TOTAL CURRENT ASSETS	2,434,324		2,434,324
Amount To Be Provided Under Accrued Vacation	130,272		130,272
Amount To Be Provided Under Capital Lease Agreements	70,222		70,222
Amount To Be Provided Under Long-Term Agreement	84,593		84,593
General Fixed Assets - At Cost			
Equipment - Furniture/Fixtures		535,542	535,542
Vehicles		568,447	568,447
Building		325,645	325,645
Land		63,940	63,940
TOTAL FIXED ASSETS		1,493,574	1,443,712
TOTAL ASSETS	2,719,411	1,493,574	4,212,985
	=====	=====	=====
LIABILITIES, RESERVES & FUND BALANCE			
Current Liabilities:			
Accounts Payable	57,687		57,687
Misc. Payroll Ded.	4,421		4,421
Accounts Payable-Internal Adv.	300		300
Retirement Payable	93,128		93,128
Prepaid Revenue	1,189,381		1,189,381
Trust Fund Payable	5,106		5,106
Ins. Payable	(91,298)		(91,298)
TOTAL CURRENT LIABILITIES	1,258,725		1,258,725
Obligation Under Accrued Vacation	130,272		130,272
Obligation Under Capital Lease Agreements	70,222		70,222
Obligation Under Long-Term Agreement	84,593		84,593
TOTAL LIABILITIES	1,543,812		1,543,812
Reserve for Investment in Fixed Assets		1,493,574	1,493,574
Reserve for Encumbrances	112,806		112,806
Fund Balance	1,062,793		1,062,793
TOTAL LIABILITIES, RESERVES & FUND BALANCE	2,719,411	1,493,574	4,212,985
	=====	=====	=====

DEEP EAST TEXAS REGIONAL MMR SERVICES
ANALYSIS OF ACCOUNTS RECEIVABLE/PAYABLE- INTERNAL ADVANCES
AND CASH POSITION STATEMENT
JUNE 30, 1987

ANALYSIS OF ACCOUNTS RECEIVABLE/ACCOUNTS PAYABLE - INTERNAL ADVANCES

From Chapter I to Chapter I Carryover	300

	300
	=====
TOTAL	

CASH POSITION STATEMENT

Cash in Bank:

Operating Account	224,732
Money Market Checking Account - Inpatient	76,883
Pension Savings Account	94,339
Payroll Account	100
Chapter I Account	1,293
DDA Account	0
CD - Diboll State Bank	0
Money Market Checking Account - Diboll	
State Bank	352,222
Money Market Checking Account	307,940
Reserve Operating Account	189,557
Money Market - Diboll State Bank Foundation	23,392
CD - Diboll State Bank Foundation	375,000
Hardin Building Account	7,426

CASH IN BANK	1,652,884
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Trust Fund Account	5,106

TOTAL CASH IN BANK	1,657,990
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Change Fund	340
Petty Cash	80

TOTAL CASH ON HAND	1,658,410
	=====

DEEP EAST TEXAS REGIONAL MMR SERVICES
STATEMENT OF CHANGES IN FUND BALANCE AND RESERVE
AS OF JUNE 30, 1987

	GENERAL OPERATING FUND	GENERAL FIXED ASSETS
	-----	-----
BALANCE - 6/1/87	550,640	1,443,712
REVENUE	1,217,394	
EXPENDITURES	(705,241)	
ADDITIONS	0	50,157
DELETIONS	0	(295)
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BALANCE - 6/30/87	1,062,793	1,493,574
	=====	=====

DEEP EAST TEXAS REGIONAL MHMR SERVICES
OPERATING STATEMENT
JUNE 30, 1987

SOURCE OF INCOME:	RECEIPT	RECEIVABLES	TOTAL
	-----	-----	-----
Court Commitment Income	220	1,885	2,105
Angelina County	0	2,440	2,440
Hardin County	1,211	0	1,211
Houston County	549	0	549
Jasper County	967	0	967
Nacogdoches County	0	1,497	1,497
Newton County	498	0	498
Polk County	0	820	820
Sabine County	236	0	236
San Augustine County	233	0	233
San Jacinto County	343	0	343
Shelby County	533	0	533
Trinity County	428	0	428
Tyler County	634	0	634
Temple Grant	0	0	0
Foundation Grant	28,193	0	28,193
Client Fees	118,618	423,678	542,296
Title XX - Protective Services	0	9,082	9,082
Texas Rehabilitation Commissio	1,810	105	1,915
ICF - MR	2,343	52,407	54,750
SB 230	0	8,750	8,750
ICS	0	0	0
Dept. of Highways & Pub. Trans	133	36,647	36,780
S.V.E.T.P.	2,500	0	2,500
Workshop Production	0	12,452	12,452
Donations	1,130	0	1,130
Interest	8,308	0	8,308
Miscellaneous	6,862	155	7,017
Grant-in-Aid	152,757	0	152,757
Grant-in-Aid, EDS	0	0	0
Rusk State Hospital	5,982	10,494	16,476
SB 630	0	31,954	31,954
DHR - Adult Day Care	0	1,882	1,882
DHR - Child Day Care	0	15,610	15,610
RAJ	11,764	51,000	62,764
Texas Youth Commission	0	0	0
Lelsz	144,244	0	144,244
DHR Liaison	1	9,704	9,705
Chapter I	3,574	0	3,574
Chapter I Carryover	1,937	239	2,176
DDA	0	0	0
DDA FY 86-87	0	0	0
Mental Health Block Grant	48,081	0	48,081
USDA	0	2,504	2,504
TOTALS	544,089	673,305	1,217,394
	=====	=====	=====

DEEP EAST TEXAS REGIONAL MHMR SERVICES
 OPERATING STATEMENT
 JUNE 30, 1987

SOURCE OF EXPENDITURES	DISBURSEMENTS	ENCUMBRANCES	TOTAL
Salaries & Wages	315,689	0	315,689
Salary & Merit Increase	2,488	0	2,488
Fringe Benefits	40,490	3,464	43,954
Consultation & Professional Fe	3,242	297	3,539
Travel	13,166	70	13,236
Drugs	1,407	1,701	3,108
Food	2,523	7,023	9,546
Supplies	10,917	27,531	38,448
Equipment & Furniture/Purchase	548	2,643	3,191
Equipment & Fur./Rental,Rep. &	4,751	830	5,581
Building/Rent	19,630	6,300	25,930
Bldg./Repair, Maint., Rem./Ren	6,774	3,109	9,883
Vehicle/Purchase	49,865	0	49,865
Vehicle/Rental	410	0	410
Vehicle/Operating Costs	6,025	3,216	9,241
Contracts w/ Service Agencies	18,777	63,579	82,356
Postage	2,289	0	2,289
Laboratory Expense	159	0	159
Telephone	9,031	0	9,031
Annual Audit	0	1,000	1,000
Insurance	10,879	1,361	12,240
Client Wages/Fringe	28,146	0	28,146
Utilities	8,345	2,809	11,154
Emolument	175	0	175
Miscellaneous	5,307	9,461	14,768
Interest Expense	1,263	0	1,263
Court Commitment Expense	2,105	0	2,105
Building Expense	0	0	0
Construction Expense	6,446	0	6,446
TOTALS	570,847	134,394	705,241

Certificate of Appreciation

The BOARD OF TRUSTEES of the

DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL RETARDATION SERVICES

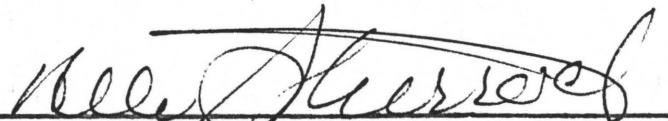
hereby recognizes

Dave Robinson

*for outstanding contributions to the mentally
handicapped citizens of the Deep East Texas Region.*

*Your loyal support and unselfish service
have been instrumental in helping our local programs continue
to progress for the benefit of our clients.*




Chairman, Board of Trustees


Executive Director

July 30, 1987

Date