

MINUTES

THE DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL RETARDATION SERVICES BOARD OF TRUSTEES MEETING

DECEMBER 16, 1986

BOARD MEMBERS PRESENT:

Judge Allen Sturrock, Chairman
Mr. George E. Gee, Secretary
Mr. Ward R. Burke
Mr. Dan D. Dominey
Mr. Perry Sampson

BOARD MEMBERS ABSENT:

Nancy Speck, Ph.D., Vice Chairman
Rev. Robert Carter, Treasurer
Rev. Ed Dodson
Mrs. Agnes Rhoder

OTHERS PRESENT:

Jim McDermott, Ph.D.	MHMR
Mrs. Susan Rushing	MHMR
Mr. Sandy Skelton	MHMR
Mr. Larry Heaton	MHMR
Mr. George Patterson	MHMR
Mr. Joe McCulley	MHMR
Mrs. Sandy Vann	MHMR

The 166th meeting of the Board of Trustees was held in the Ward R. Burke Community Room of the Central Administration Facility, 4101 South Medford Drive, Lufkin, on Tuesday, December 16, 1986 at 5:30 P.M.

INVOCATION: Mr. George E. Gee gave the invocation.

CALL TO ORDER AND RECOGNITION OF GUESTS: There being a quorum present, Chairman Sturrock called the meeting to order at 5:30 P.M. There were no guests in attendance at this time.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING: There being no additions or corrections to the Minutes of the November Board Workshop or Board Meeting, on a motion by Mr. Gee, seconded by Mr. Sampson, the Board unanimously approved the Minutes of the November 25, 1986 Board Workshop and Meeting.

EXECUTIVE DIRECTOR'S REPORT

1. Wished Board a Merry Christmas
2. Call on Directors for reports

Director, Residential Services

- a. Report on Joint Conference Committee: For the month of November, only one out of 22 patients admitted to Pineywoods had insurance. Normally, only eight or nine patients each month do not have insurance. RAJ revenue for November decreased by about \$18,000 due to the number of admissions to Rusk. Joe discussed whether Pineywoods should remain under the JCAH Consolidated Standards or move to the Hospital Standards. He stated that it may be an advantage to switch to Hospital Standards in order to avoid annual Medicare Surveys, but this issue will be investigated further.

Director, Community Services

- a. Update on ICS Program: The ICS (Waiver) Program would allow the Center to provide in-home, respite care, nursing, and case management services. However, they want a totally separate program, even though we have the identical services set up at the new Family Support Services facility. We are working with the Department to allow us to serve ten or eleven ICS clients at the Family Support facility and then later in the summer, after ICS funds have been received, set up a different respite program. The ICS program pays \$49.90 per client per day.

COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

Budget and Finance Committee - Rev. Robert Carter, Chairman

Consideration of Treasurer's Report: On a motion by Mr. Burke, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Balance Sheet, Operating Statement, Statement of Changes in Fund Balance and Reserve, Internal Advances - Accounts Receivable, Internal Advances - Accounts Payable, and Budget Summaries of Receipts and Expenditures for the month of November, 1986 be approved as submitted; and THAT copies of each report be attached to the permanent Minutes of

this Board meeting.

Consideration of Fourth Quarter Financial Report: On a motion by Mr. Burke, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board approve the First Quarter Financial and Performance Report For FY 1987; THAT the Board Chairman be authorized to sign the Transmittal Form; THAT the report be submitted to TDMHMR; and THAT a copy be maintained in the office of Financial Services.

Consideration of Response to Auditors' Management Letter: On a motion by Mr. Burke, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the response to the Auditors' Management Letter pertaining to the audit for FY 1986 be approved as submitted, and THAT the response be forwarded to Alexander & Rogers, Inc. and to TDMHMR.

Consideration of Bids for Annual Report: On a motion by Mr. Burke, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT they do hereby accept the proposal of Shelf Image Printing to design and print the FY 1986 Annual Report for the amount specified in the proposal; and THAT a copy of the proposals be kept on file in the Special Services office.

Consideration of Property Improvements at Shelby County MHMR Center: On a motion by Mr. Burke, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board authorize an expenditure not to exceed \$10,000 for property improvements at the Shelby County MHMR Center; THAT the Executive Director be authorized to approve the most appropriate bids(s); and THAT copies of the work orders be maintained in the Financial Services office.

Program Committee - Mr. Ward R. Burke, Chairman

Consideration of Nominee to Professional Staff Organization: On a motion by Judge Sturrock, seconded by Mr. Burke, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Lanell Arnold, O.T., be appointed to the Professional Staff of the Pineywoods Regional Treatment Center as an Associate Member of the rehabilitation staff, and THAT a list of professional staff members be kept on file in the office of the Executive Director.

Personnel and Public Education Committee - Mr. Perry Sampson, Chairman

Consideration of Proposed Disability Insurance Plan: On a motion by Mr. Gee, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Disability Insurance Program with Mutual Benefit Life be renewed for one year, and THAT a copy of the disability insurance contract be maintained in the Personnel Office.

Consideration of Nominee to County Advisory Councils: On a motion by Mr. Sampson, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT they do hereby appoint the following nominee to a county advisory council: Rosie L. Milton of San Jacinto County, and THAT a copy of her Certificate of Appointment be filed in the Special Services Office.

Consideration of Personnel Matters (In Four Parts):

The meeting was called into Executive Session to consider personnel matters brought before the Board by the Executive Director according to Article 6252-17, Section 2(g) of the Open Meetings Law. The Chairman excused guests from the meeting room at 6:14 P.M., stating that no Board action would be taken until the meeting was reopened.

Executive Session

Chairman Sturrock reopened the meeting to the public at 6:37 P.M. and asked Board consideration of the following items:

The Chairman of the Board requested the Executive Director, with the sanction of the Board, to award Sandy Vann, Assistant Board Secretary, a \$500 performance bonus. Since this expenditure was less than \$2,000, it did not require official Board action in accordance with Board Policy D27.

Part 1: Consideration of Salary Increase: On a motion by Mr. Dominey, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT George Patterson, Division Director for the Treatment Services Division, be given a one-step salary increase effective January 1, 1987.

Part 2: Consideration of Salary Increase: On a motion by Mr. Dominey, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Linda Naff, Division Director for the Financial Services Division, be given a one-step salary increase effective January 1, 1987.

Part 3: Consideration of Salary Increase: On a motion by Mr. Dominey, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Joe McCulley, Division Director for the Special Services Division, be given a one-step salary increase effective January 1, 1987.

Part 4: Consideration of Creation of Psychological Position at the Nacogdoches MHMR Center: On a motion by Mr. Dominey, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT a Psychologist position, #259, be added to the FY 1987 Personal Services Schedule, effective this date.

INVITE COMMENTS FROM VISITORS: There were no comments from visitors at this time.

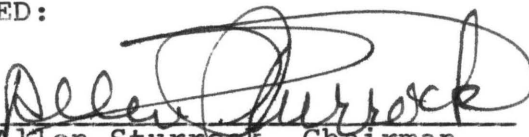
DESIGNATION OF DATE, TIME, AND LOCATION OF NEXT BOARD MEETING:

The schedule for the Board Meetings for January and February is as follows:

Tuesday, January 27, 1987
Tuesday, February 24, 1987

Committee meetings will begin at 5:00 P.M. on January 27th, and the Board Meeting will begin at 5:30 P.M.

APPROVED:


Judge Allen Sturrock, Chairman


Mr. George E. Gee, Secretary

DEEP EAST TEXAS REGIONAL MHMR SERVICES
REVENUE BY FUND
9/1/86 - 11/30/86

SOURCE	ANNUAL BUDGET	MONTHLY BUDGET	NOVEMBER REV. & REC.	NOVEMBER OVER/(UNDER)	Y-T-D REV & REC	Y-T-D OVER/(UNDER)	Y-T-D BAL REMAINING	REVISED MO. BUDGET
Court Commitment Income	0	0	1,405	1,405	5,170	5,170	(5,170)	(517)
Angelina County	29,286	2,441	2,441	0	7,322	2,440	21,964	2,196
Hardin County	14,532	1,211	1,211	0	3,633	1,211	10,899	1,090
Houston County	6,584	549	549	0	1,646	548	4,938	494
Jasper County	11,595	966	966	0	2,898	966	8,697	870
Nacogdoches County	17,963	1,497	1,497	0	4,491	1,497	13,472	1,347
Newton County	5,986	499	499	0	1,497	499	4,489	449
Polk County	9,846	821	821	0	2,462	820	7,384	738
Sabine County	2,838	237	237	0	710	236	2,128	213
San Augustine County	2,802	234	234	0	701	233	2,101	210
San Jacinto County	4,107	342	342	0	1,027	343	3,080	308
Shelby County	6,400	533	533	0	1,600	534	4,800	480
Trinity County	5,127	427	427	0	1,282	428	3,845	385
Tyler County	7,609	634	634	0	1,902	634	5,707	571
Temple Grant	30,000	2,500	0	(2,500)	0	(5,000)	30,000	3,000
Foundation Grant	361,401	30,117	2,991	(27,126)	9,024	(51,210)	352,377	35,238
Client Fees	397,000	33,083	95,867	62,784	184,391	118,225	212,609	21,261
Title XX - Protective Services	118,926	9,911	7,872	(2,039)	23,795	3,973	95,131	9,513
Texas Rehabilitation Commission	8,500	708	480	(228)	2,477	1,061	6,023	602
ICF - MR	527,000	43,917	36,687	(7,230)	121,139	33,305	405,861	40,586
SB 230	100,000	8,333	8,250	(83)	24,750	8,084	75,250	7,525
Dept. of Highways & Pub. Transp.	505,000	42,083	32,777	(9,306)	119,698	35,532	385,302	38,530
Workshop Production	100,000	8,333	12,397	4,064	33,250	16,584	66,750	6,675
Donations	12,000	1,000	35	(965)	4,727	2,727	7,273	727
Interest	60,000	5,000	8,549	3,549	13,072	3,072	46,928	4,693
Miscellaneous	80,000	6,667	18,055	11,388	38,096	24,762	41,904	4,190
Grant-in-Aid	1,833,077	152,756	152,757	1	458,270	152,758	1,374,807	137,481
Rusk State Hospital	235,945	19,662	26,968	7,306	49,774	10,450	186,171	18,617
SB 630	292,973	24,414	21,671	(2,743)	65,102	16,274	227,871	22,787
DHR - Adult Day Care	0	0	1,165	1,165	4,889	4,889	(4,889)	(489)
DHR - Child Day Care	167,229	13,936	10,060	(3,876)	33,013	5,141	134,216	13,422
RAJ	742,000	61,833	81,591	19,758	236,655	112,989	505,345	50,535
Texas Youth Commission	0	0	0	0	126	126	(126)	(13)
Lelsz	949,642	79,137	65,986	(13,151)	198,346	40,072	751,296	75,130
DHR Liaison	118,000	9,833	9,608	(225)	28,154	8,488	89,846	8,985
Chapter I	34,343	2,862	1,257	(1,605)	3,187	(2,537)	31,156	3,116
Chapter I Carryover	34,817	2,901	1,220	(1,681)	7,184	1,382	27,633	2,763
DDA	0	0	0	0	0	0	0	0
DDA FY 86-87	34,000	2,833	4,838	2,005	15,012	9,346	18,988	1,899
Mental Health Block Grant	401,815	33,485	33,485	0	100,454	33,484	301,361	30,136
USDA	22,707	1,892	1,193	(699)	4,877	1,093	17,830	1,783
TOTALS	7,291,050	607,587	647,555	39,968	1,815,803	600,629	5,475,247	547,525

DEEP EAST TEXAS REGIONAL MHMR SERVICES
EXPENDITURES BY COST CATEGORY
9/1/86 - 11/30/86

CATEGORY	ANNUAL BUDGET	MONTHLY BUDGET	NOVEMBER EXP. & ENC	NOVEMBER OVER(UNDER)	Y-T-D EXP & ENC	Y-T-D OVER(UNDER)	Y-T-D BAL REMAINING	REVISED MO. BUDGET
Salaries & Wages	3,783,569	315,297	289,808	(25,489)	885,712	255,118	2,897,857	289,786
Salary & Merit Increase	5,772	481	391	(90)	782	(180)	4,990	499
Fringe Benefits	525,385	43,782	40,001	(3,781)	123,323	35,759	402,062	40,206
Consultation & Professional Fees	71,050	5,921	10,970	5,049	35,642	23,800	35,408	3,541
Travel	133,395	11,116	11,885	769	32,238	10,006	101,157	10,116
Drugs	31,535	2,628	2,030	(598)	7,092	1,836	24,443	2,444
Food	158,041	13,170	8,006	(5,164)	24,046	(2,294)	133,995	13,400
Supplies	161,528	13,461	18,434	4,973	54,290	27,368	107,238	10,724
Equipment & Furniture/Purchase	119,576	9,965	5,806	(4,159)	11,903	(8,027)	107,673	10,767
Equip & Fur./Rental,Rep. & Mt.	74,901	6,242	6,496	254	17,334	4,850	57,567	5,757
Building/Rent	268,741	22,395	23,070	675	63,862	19,072	204,879	20,488
Building Purchase	0	0	0	0	0	0	0	0
Bldg./Repair, Maint., Rem./Ren.	38,902	3,242	6,545	3,303	13,775	7,291	25,127	2,513
Vehicle/Purchase	85,980	7,165	890	(6,275)	3,017	(11,313)	82,963	8,296
Vehicle/Rental	29,900	2,492	1,127	(1,365)	4,495	(489)	25,405	2,541
Vehicle/Operating Costs	113,620	9,468	8,160	(1,308)	21,178	2,242	92,442	9,244
Contracts with Service Agencies	750,480	62,540	69,052	6,512	170,788	45,708	579,692	57,969
Postage	18,020	1,502	906	(596)	3,904	900	14,116	1,412
Laboratory Expense	3,135	261	135	(126)	425	(97)	2,710	271
Telephone	112,613	9,384	7,654	(1,730)	26,029	7,261	86,584	8,658
Annual Audit	12,000	1,000	1,000	0	3,000	1,000	9,000	900
Insurance	79,355	6,613	6,422	(191)	18,953	5,727	60,402	6,040
Client Wages/Fringe	400,555	33,380	35,357	1,977	91,323	24,563	309,232	30,923
Utilities	154,661	12,888	10,122	(2,766)	40,247	14,471	114,414	11,441
Emolument	2,100	175	175	0	525	175	1,575	158
Miscellaneous	146,282	12,190	30,170	17,980	56,737	32,357	89,545	8,955
Interest Expense	9,954	830	955	125	2,752	1,092	7,202	720
Court Commitment Expense	0	0	1,015	1,015	4,390	4,390	(4,390)	(439)
TOTALS	7,291,050	607,588	596,582	(11,006)	1,717,762	502,586	5,573,288	557,329

DEEP EAST TEXAS REGIONAL MHMR SERVICES
EXPENDITURES BY PROGRAM
9/1/86 - 11/30/86

PROGRAM	ANNUAL BUDGET	MONTHLY BUDGET	NOVEMBER EXP. & ENC	NOVEMBER OVER/(UNDER)	Y-T-D EXP & ENC	Y-T-D OVER/(UNDER)	Y-T-D BAL REMAINING	REVISED MO. BUDGET
Center Administration	700,970	58,415	73,141	14,726	201,145	84,315	499,825	49,983
Case Management	339,489	28,291	25,410	(2,881)	71,488	14,906	268,001	26,800
MH Non-Residential	969,473	80,789	83,184	2,395	256,946	95,368	712,527	71,253
Special Education	1,225,768	102,147	90,529	(11,618)	270,181	65,837	955,587	95,559
MR Non-Residential	1,369,230	114,103	118,344	4,241	336,373	108,167	1,032,857	103,286
MR Residential	921,589	76,799	76,374	(425)	213,742	60,144	707,847	70,785
MH Residential	1,764,531	147,044	129,600	(17,444)	367,887	73,799	1,396,644	139,664
TOTALS	7,291,050	607,588	596,582	(11,006)	1,717,762	502,586	5,573,288	557,329

DEEP EAST TEXAS REGIONAL MHMR SERVICES
SUMMARY OF REVENUE AND EXPENDITURES
AS OF NOVEMBER 30, 1986

	NOVEMBER	YEAR-TO-DATE
REVENUE & RECEIVABLES	647,555	1,815,803
EXPENDITURES & ENCUMBRANCES	(596,582)	(1,717,762)
DIFFERENCE	50,973	98,041

REVENUE/EXPENDITURE ANALYSIS

RECOGNIZED REVENUE/RECEIVABLES		1,815,803
ADD: UNRECOGNIZED REVENUE		
LELSZ	313,314	
TEMPLE	70,787	
TEMPLE FOUNDATION GRANT	190,976	
RAJ (ESTIMATED)	13,325	
TOTAL UNRECOGNIZED REVENUE		588,402
LESS: RESTRICTED INTEREST		
RESERVE OPERATING FUND	751	
PENSION	439	
BUILDING FUND	13	
TOTAL RESTRICTED INTEREST		1,203
TOTAL NET REVENUE		2,403,002
RECOGNIZED EXPENDITURES/ENCUMBRANCES		1,717,762
LESS UNRECOGNIZED EXPENDITURES/ENCUMBRANCES		0
TOTAL NET EXPENDITURES/ENCUMBRANCES		1,717,762
DIFFERENCE OF REVENUE OVER/(UNDER) EXPENDITURES		685,240
REVENUE OVER EXPENDITURES		685,240
RESERVE OPERATING FUND		134,801
TOTAL AVAILABLE REVENUE		820,041

DEEP EAST TEXAS REGIONAL MMR SERVICES
BALANCE SHEET
NOVEMBER 30, 1986

ASSETS	GENERAL OPERATING FUND	GENERAL FIXED ASSETS	TOTAL
Current Assets			
Cash in Bank	847,794		847,794
Change Fund	290		290
Petty Cash	50		50
Accts Receivable-Client Fees	454,569		
Less: Allowance for Uncollect- able Accounts	(444,307)		
Net Accounts Receivable	10,262		10,262
Accounts Receivable-Other	494,884		494,884
Accounts Receivable-Internal			
Advances	42,725		42,725
Prepaid Expenses	54,966		54,966
TOTAL CURRENT ASSETS	1,450,971		1,450,971
Amount To Be Provided Under Accrued Vacation	130,272		130,272
Amount To Be Provided Under Capital Lease Agreements	86,867		86,867
Amount To Be Provided Under Long-Term Agreement	23,290		23,290
General Fixed Assets - At Cost			
Equipment - Furniture/Fixtures		497,688	497,688
Vehicles		403,699	403,699
Building		325,645	325,645
Land		63,940	63,940
TOTAL FIXED ASSETS		1,290,972	1,290,972
TOTAL ASSETS	1,691,400	1,290,972	2,982,372
LIABILITIES, RESERVES & FUND BALANCE			
Current Liabilities:			
Accounts Payable	130,305		130,305
Accounts Payable-Internal			
Advances*	42,725		42,725
Retirement Payable	64,179		64,179
Prepaid Revenue	561,289		561,289
Trust Fund Payable	6,199		6,199
TOTAL CURRENT LIABILITIES	804,697		804,697
Obligation Under Accrued Vacation	130,272		130,272
Obligation Under Capital Lease Agreements	86,867		86,867
Obligation Under Long-Term Agreement	23,290		23,290
TOTAL LIABILITIES	1,045,126		1,045,126
Reserve for Investment in Fixed Assets		1,290,972	1,290,972
Reserve for Encumbrances	128,747		128,747
Fund Balance	517,527		517,527
TOTAL LIABILITIES, RESERVES & FUND BALANCE	1,691,400	1,290,972	2,982,372

DEEP EAST TEXAS REGIONAL MMR SERVICES
ANALYSIS OF ACCOUNTS RECEIVABLE/PAYABLE- INTERNAL ADVANCES
AND CASH POSITION STATEMENT
NOVEMBER 30, 1986

ANALYSIS OF ACCOUNTS RECEIVABLE/ACCOUNTS PAYABLE - INTERNAL ADVANCES

Advance From Lelsz To General	39,225
Avance From Local To Chapter I	3,500

	42,725

TOTAL	

CASH POSITION STATEMENT

Cash in Bank:	
Operating Account	56,564
Money Market Checking Account - Inpatient	74,444
Pension Savings Account	64,359
Payroll Account	100
Chapter I Account	181
DDA Account	2,375
CD - Diboll State Bank	0
Money Market Checking Account - Diboll	
State Bank	305,526
Money Market Checking Account	3,827
Reserve Operating Account	134,801
Money Market - Diboll State Bank Foundation	42,207
CD - Diboll State Bank Foundation	150,000
Hardin Building Account	7,211

CASH IN BANK	841,595
Trust Fund Account	6,199

TOTAL CASH IN BANK	847,794
Change Fund	290
Petty Cash	50

TOTAL CASH ON HAND	848,134

DEEP EAST TEXAS REGIONAL MHMR SERVICES
STATEMENT OF CHANGES IN FUND BALANCE AND RESERVE
AS OF NOVEMBER 30, 1986

	GENERAL OPERATING FUND	GENERAL FIXED ASSETS
	-----	-----
BALANCE - 11/1/86	466,554	1,288,463
REVENUE	647,555	
EXPENDITURES	(596,582)	
ADDITIONS	0	3,162
DELETIONS	0	(653)
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BALANCE - 11/30/86	517,527	1,290,972
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DEEP EAST TEXAS REGIONAL MHMR SERVICES
OPERATING STATEMENT
NOVEMBER 30, 1986

SOURCE OF INCOME:	RECEIPT	RECEIVABLES	TOTAL
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Court Commitment Income	970	435	1,405
Angelina County	0	2,441	2,441
Hardin County	0	1,211	1,211
Houston County	0	549	549
Jasper County	0	966	966
Nacogdoches County	0	1,497	1,497
Newton County	0	499	499
Polk County	0	821	821
Sabine County	0	237	237
San Augustine County	0	234	234
San Jacinto County	0	342	342
Shelby County	0	533	533
Trinity County	0	427	427
Tyler County	0	634	634
Temple Grant	0	0	0
Foundation Grant	2,991	0	2,991
Client Fees	47,606	48,261	95,867
Title XX - Protective Services	0	7,872	7,872
Texas Rehabilitation Commissio	0	480	480
ICF - MR	0	36,687	36,687
SB 230	0	8,250	8,250
Dept. of Highways & Pub. Trans	0	32,777	32,777
Workshop Production	0	12,397	12,397
Donations	35	0	35
Interest	8,549	0	8,549
Miscellaneous	17,805	250	18,055
Grant-in-Aid	152,757	0	152,757
Rusk State Hospital	16,474	10,494	26,968
SB 630	0	21,671	21,671
DHR - Adult Day Care	0	1,165	1,165
DHR - Child Day Care	1	10,059	10,060
FAJ	0	81,591	81,591
Texas Youth Commission	0	0	0
Lelsr	65,986	0	65,986
DHR Liaison	0	9,608	9,608
Chapter I	1	1,256	1,257
Chapter I Carryover	1,089	131	1,220
DDA	0	0	0
DDA FY 86-87	4,838	0	4,838
Mental Health Block Grant	0	33,485	33,485
USDA	1	1,192	1,193
TOTALS	319,103	328,452	647,555
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DEEP EAST TEXAS REGIONAL MHMR SERVICES
 OPERATING STATEMENT
 CONTINUED
 NOVEMBER 30, 1986

SOURCE OF EXPENDITURES	DISBURSEMENTS	ENCUMBRANCES	TOTAL
Salaries & Wages	289,808	0	289,808
Salary & Merit Increase	391	0	391
Fringe Benefits	38,526	1,475	40,001
Consultation & Professional Fe	2,370	8,600	10,970
Travel	10,331	1,554	11,885
Drugs	948	1,082	2,030
Food	1,265	6,741	8,006
Supplies	0	18,434	18,434
Equipment & Furniture/Purchase	288	5,518	5,806
Equipment & Fur./Rental,Rep. &	5,000	1,496	6,496
Building/Rent	17,595	5,475	23,070
Bldg./Repair, Maint., Rem./Ren	1,241	5,304	6,545
Vehicle/Purchase	890	0	890
Vehicle/Rental	1,127	0	1,127
Vehicle/Operating Costs	3,520	4,640	8,160
Contracts with Service Agencie	1,242	67,810	69,052
Postage	880	26	906
Laboratory Expense	72	63	135
Telephone	7,654	0	7,654
Annual Audit	0	1,000	1,000
Insurance	6,265	157	6,422
Client Wages/Fringe	33,192	2,165	35,357
Utilities	7,409	2,713	10,122
Emolument	175	0	175
Miscellaneous	22,246	7,924	30,170
Interest Expense	941	14	955
Court Commitment Expense	1,015	0	1,015
TOTALS	454,391	142,191	596,582