

MINUTES

THE DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL RETARDATION SERVICES BOARD OF TRUSTEES MEETING

SEPTEMBER 23, 1986

BOARD MEMBERS PRESENT:

Judge Allen Sturrock, Chairman
Nancy Speck, Ph.D., Vice Chairman
Mr. George E. Gee, Secretary
Rev. Robert Carter, Treasurer
Mr. Ward R. Burke
Mr. Perry Sampson
Mr. Dan D. Dominey
Rev. Ed Dodson

BOARD MEMBERS ABSENT:

Mrs. Agnes Rhoder

OTHERS PRESENT:

Jim McDermott, Ph.D.	MHMR
Mrs. Linda Naff	MHMR
Mr. George Patterson	MHMR
Mr. Larry Heaton	MHMR
Mr. Joe McCulley	MHMR
Mr. Sandy Skelton	MHMR
Mrs. Susan Rushing	MHMR
Mrs. Sandy Vann	MHMR
Ms. Marty Walker	MHMR
Ms. Nancy Jones	MHMR

The 162nd meeting of the Board of Trustees was held in the Ward R. Burke Community Room of the Central Administration facility, 4101 South Medford Drive, Lufkin, on Tuesday, September 23, 1986 at 5:30 P.M.

INVOCATION: Reverend Ed Dodson gave the invocation.

CALL TO ORDER AND RECOGNITION OF GUESTS: There being a quorum present, Chairman Sturrock called the meeting to order at 5:30 P.M. There were no guests in attendance at this time.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING: There being no additions or corrections to the Minutes of the August Board Meeting, on a motion by Mr. Dominey, seconded by Mr. Gee, the Board unanimously approved the Minutes of the August 26, 1986 Board Meeting.

EXECUTIVE DIRECTOR'S REPORT:

1. Report on findings of Management Audit
2. Report on Jasper Ground-breaking Ceremony
3. Report on Dance for Goodman/Wade & MHMR Clients
4. Call on Directors for Reports

Director, Financial Services

- a. Local Funds Report (see attached)

Director, Community Services

- a. Discussion of Angelina Family Support Services
- b. Discussion of in-home services

Director, Treatment Services

- a. Update on DD Grant Extension
- b. Discuss case management program extension

Consideration of Personnel Matters:

The meeting was called into Executive Session to consider personnel matters brought before the Board by the Executive Director according to Article 6252-17, Section 2(g) of the Open Meetings Law. The Chairman excused guests from the meeting room at 6:00 P.M., stating that no Board action would be taken until the meeting was reopened.

Executive Session

Chairman Sturrock reopened the meeting to the public at 6:50 P.M. and asked Board consideration of the following items:

COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

Budget and Finance Committee - Rev. Robert Carter, Chairman

Consideration of Treasurer's Report: On a motion by Rev. Dodson, seconded by Rev. Carter, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Balance Sheet, Operating Statement, Statement of Changes in Fund Balance and Reserve, Internal Advances - Accounts Receivable, Internal

Advances - Accounts Payable, and Budget Summaries of Receipts and Expenditures for the month of August, 1986 be approved as submitted; and THAT copies of each report be attached to the permanent Minutes of this Board meeting.

Consideration of Fiscal Audit Compliance Report: The Board heard a Compliance Report from the Executive Director concerning the Fiscal Auditors' recommendations. No Board action was necessary.

Program Committee - Mr. Ward R. Burke, Chairman

Consideration of Semi-Annual Board Workshop: On a motion by Mr. Burke, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the proposed agenda for the semi-annual Board Workshop be approved as submitted, except that the date of the Workshop be changed to Tuesday, November 25, and THAT the Executive Director be authorized to proceed with the planning of the workshop in accordance with the proposed agenda.

Consideration of Intermediate Community Services Proposal: On a motion by Mr. Burke, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the proposed grant application for Intermediate Community Service funds be approved as submitted, THAT the Executive Director be authorized to sign and submit the application to TDMHMR, and THAT a copy of the application be maintained on file in the office of the Director, Community Services.

Personnel and Public Education Committee - Mr. Perry Sampson, Chairman

Consideration of Plans for 10th Annual Volunteer Recognition Banquet: On a motion by Mr. Gee, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the plans, Invitation List, and Awards List for the Tenth Annual Volunteer Recognition Banquet be approved as submitted.

Consideration of Affirmative Action Plan: On a motion by Mr. Sampson, seconded by Mr. Dominey, the Board voted unanimously to table this item until next month.

Consideration of Personnel Matters (In Four Parts)

Part 1: Consideration of Employment of Polk MHMR Center Service Director: On a motion by Mr. Dominey, seconded by Rev. Carter, the Board voted unanimously to table this item since there are no applicants for the position at this time.

Part 2: Consideration of Salary Increase: On a motion by Mr. Dominey, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the salary for Caseworker II position #056 be increased from Step 1 to Step 5 effective October 1, 1986, and THAT the Board Chairman and Executive Director be authorized to sign the necessary paperwork.

Part 3: Consideration of Reclassification of Clinical Social Worker I Position - Hardin MHMR Center: On a motion by Mr. Dominey, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Position #068, Clinical Social Worker I, be reclassified as a Caseworker I position; THAT this action be effective October 1, 1986; and THAT the Board Chairman and Executive Director be authorized to sign and submit the appropriate paperwork to TDMHMR.

Part 4: Consideration of Creation of Two Psychiatrist III Positions: On a motion by Mr. Dominey, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT two Psychiatrist III positions, #244 and #245, be added to the FY 1987 Personal Services Schedule, effective this date.

Report from Director, Special Services:

- a. Discussion of appointment to committee to draft Board Bylaw revisions to meet JCAH Standards. Rev. Dodson and Mr. Dominey were asked to be members of the committee, and both agreed.

Report from Director, Residential Services:

- a. Update on Substance Abuse Farm Development

INVITE COMMENTS FROM VISITORS:

There were no comments from visitors at this time.

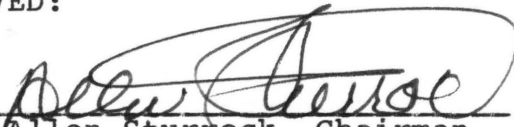
DESIGNATION OF DATE, TIME AND LOCATION OF NEXT BOARD MEETING:

The schedule for the Board Meetings for October and November was set as follows:

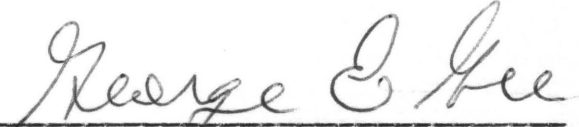
Tuesday, October 21, 1986
Tuesday, November 25, 1986

Committee meetings will begin at 4:30 P.M. on October 21st, and the Board Meeting will begin at 5:00 P.M. The Annual Volunteer Banquet will be held at the Lufkin Civic Center beginning at 7:00 P.M.

APPROVED:



Judge Allen Sturrock, Chairman



Mr. George E. Gee, Secretary

LOCAL MATCH CHART - FY 1986

<u>COUNTY</u>	<u>AMOUNT REQUESTED</u>	<u>AMOUNT PLEDGED</u>	<u>AMOUNT RECEIVED</u>
Angelina	\$ 29,286.00	\$ 29,286.00	\$ 25,102.32
Hardin	14,532.00	14,532.00	14,532.00
Houston	6,584.00	6,584.00	6,584.00
Jasper	11,595.00	11,595.00	11,595.00
Nacogdoches	17,963.00	17,963.00	13,473.00
Newton	5,986.00	5,986.00	5,986.00
Polk	9,846.00	9,846.00	9,846.00
Sabine	2,838.00	2,838.00	2,838.00
San Augustine	2,802.00	2,802.00	2,802.00
San Jacinto	4,107.00	4,107.00	4,107.00
Shelby	6,400.00	6,400.00	6,400.00
Trinity	5,127.00	5,127.00	5,127.00
Tyler	<u>7,609.00</u>	<u>7,609.00</u>	<u>\$ 7,609.00</u>
TOTALS	\$124,675.00	\$124,675.00	\$116,001.32

Balances Due: Angelina County - \$4,183.68
Nacogdoches County - 4,490.00

DEEP EAST TEXAS REGIONAL MHMR SERVICES
REVENUE BY FUND
9/1/85 - 8/31/86

SOURCE	ANNUAL BUDGET	MONTHLY BUDGET	AUGUST REV. & REC.	AUGUST OVER/(UNDER)	Y-T-D REV & REC	Y-T-D OVER/(UNDER)	Y-T-D BAL REMAINING	REVISED MO. BUDGET
Angelina County	29,286	2,441	2,441	0	29,286	0	0	0
Hardin County	14,532	1,211	1,211	0	14,532	0	0	0
Houston County	6,584	549	549	0	6,584	0	0	0
Jasper County	11,595	966	966	0	11,595	0	0	0
Macogdoches County	17,963	1,497	1,497	0	17,963	0	0	0
Newton County	5,986	499	499	0	5,986	0	0	0
Polk County	9,846	821	821	0	9,846	0	0	0
Sabine County	2,838	237	237	0	2,838	0	0	0
San Augustine County	2,802	234	234	0	2,802	0	0	0
San Jacinto County	4,107	342	342	0	4,107	0	0	0
Shelby County	6,400	533	533	0	6,400	0	0	0
Trinity County	5,127	427	427	0	5,127	0	0	0
Tyler County	7,609	634	634	0	7,609	0	0	0
Temple Grant	150,000	12,500	0	(12,500)	70,787	(79,213)	79,213	0
Client Fees	350,000	29,167	58,204	29,037	392,790	42,790	(42,790)	0
Title XX - Protective Services	37,500	3,125	11,400	8,275	37,446	(54)	54	0
Texas Rehabilitation Commission	8,700	725	615	(110)	10,330	1,630	(1,630)	0
ICF - MR	409,313	34,109	51,331	17,222	414,772	5,459	(5,459)	0
SB 230	95,000	7,917	500	(7,417)	104,000	9,000	(9,000)	0
Dept. of Highways & Pub. Transp.	434,562	36,214	49,998	13,784	450,122	15,560	(15,560)	0
Workshop Production	95,000	7,917	10,957	3,040	110,251	15,251	(15,251)	0
Donations	11,800	983	470	(513)	19,029	7,229	(7,229)	0
Interest	60,000	5,000	7,938	2,938	76,880	16,880	(16,880)	0
Miscellaneous	80,000	6,667	19,060	12,393	106,242	26,242	(26,242)	0
Grant-in-Aid	1,822,698	151,892	151,892	0	1,822,698	0	0	0
Rusk State Hospital	196,399	16,367	19,597	3,230	192,149	(4,250)	4,250	0
SB 630	287,090	23,924	30,095	6,171	282,080	(5,010)	5,010	0
DHR - Adult Day Care	40,000	3,333	2,348	(985)	38,098	(1,902)	1,902	0
DHR - Child Day Care	132,131	11,011	19,553	8,542	114,568	(17,563)	17,563	0
RAJ	672,359	56,030	11,650	(44,380)	682,615	10,256	(10,256)	0
Texas Youth Commission	0	0	(452)	(452)	276	276	(276)	0
Lelsz	878,981	73,248	77,684	4,436	781,001	(97,980)	97,980	0
DHR Liaison	115,000	9,583	8,833	(750)	113,620	(1,380)	1,380	0
Chapter I	32,474	2,706	7,599	4,893	31,875	(599)	599	0
Chapter I Carryover	32,973	2,748	1,263	(1,485)	32,952	(21)	21	0
DDA	70,000	5,833	0	(5,833)	39,283	(30,717)	30,717	0
DDA FY 86-87	0	0	5,128	5,128	31,701	31,701	(31,701)	0
Mental Health Block Grant	468,856	39,071	37,551	(1,520)	468,856	0	0	0
USDA	14,540	1,212	1,773	561	12,944	(1,596)	1,596	0
TOTALS	6,620,051	551,673	595,378	43,705	6,562,040	(58,011)	58,011	0

DEEP EAST TEXAS REGIONAL MHMR SERVICES
EXPENDITURES BY COST CATEGORY
9/1/85 - 8/31/86

CATEGORY	ANNUAL BUDGET	MONTHLY BUDGET	AUGUST EXP. & ENC	AUGUST OVER(UNDER)	Y-T-D EXP & ENC	Y-T-D OVER(UNDER)	Y-T-D BAL REMAINING	REVISED MO. BUDGET
Salaries & Wages	3,191,161	265,930	277,571	11,641	3,043,680	(147,481)	147,481	0
Salary & Merit Increase	8,583	715	1,137	422	7,421	(1,162)	1,162	0
Fringe Benefits	438,061	36,505	35,261	(1,244)	416,323	(21,738)	21,738	0
Consultation & Professional Fees	132,250	11,021	4,862	(6,159)	174,372	42,122	(42,122)	0
Travel	106,037	8,836	10,518	1,682	101,556	(4,481)	4,481	0
Drugs	26,000	2,167	2,478	311	30,536	4,536	(4,536)	0
Food	125,000	10,417	10,486	69	123,104	(1,896)	1,896	0
Supplies	166,390	13,866	22,726	8,860	170,713	4,323	(4,323)	0
Equipment & Furniture/Purchase	54,224	4,519	3,096	(1,423)	57,214	2,990	(2,990)	0
Equip & Fur./Rental,Rep. & Mt.	68,000	5,667	6,882	1,215	69,837	1,837	(1,837)	0
Building/Rent	284,887	23,741	22,120	(1,621)	276,485	(8,402)	8,402	0
Building Purchase	50,000	4,167	0	(4,167)	0	(50,000)	50,000	0
Bldg./Repair, Maint., Rem./Ren.	68,909	5,742	6,455	713	99,177	30,268	(30,268)	0
Vehicle/Purchase	70,437	5,870	19,216	13,346	88,617	18,180	(18,180)	0
Vehicle/Rental	20,408	1,701	1,659	(42)	19,950	(458)	458	0
Vehicle/Operating Costs	107,475	8,956	9,609	653	97,044	(10,431)	10,431	0
Contracts with Service Agencies	907,680	75,640	80,165	4,525	842,723	(64,957)	64,957	0
Postage	17,413	1,451	1,365	(86)	16,876	(537)	537	0
Laboratory Expense	2,000	167	120	(47)	1,591	(409)	409	0
Telephone	103,093	8,591	8,299	(292)	98,748	(4,345)	4,345	0
Annual Audit	13,500	1,125	1,125	0	13,500	0	0	0
Insurance	65,750	5,479	6,931	1,452	64,414	(1,336)	1,336	0
Client Wages/Fringe	315,000	26,250	38,587	12,337	322,628	7,628	(7,628)	0
Utilities	143,227	11,936	12,807	871	130,776	(12,451)	12,451	0
Emolument	2,100	175	175	0	2,100	0	0	0
Miscellaneous	121,475	10,123	21,252	11,129	163,974	42,499	(42,499)	0
Interest Expense	10,991	916	1,321	405	10,956	(35)	35	0
Land Purchase Expense	0	0	0	0	63,940	63,940	(63,940)	0
TOTALS	6,620,051	551,673	606,223	54,550	6,508,255	(111,796)	111,796	0

DEEP EAST TEXAS REGIONAL MHMR SERVICES
EXPENDITURES BY PROGRAM
9/1/85 - 8/31/86

PROGRAM	ANNUAL BUDGET	MONTHLY BUDGET	AUGUST EXP. & ENC	AUGUST OVER/(UNDER)	Y-T-D EXP & ENC	Y-T-D OVER/(UNDER)	Y-T-D BAL REMAINING MO.	REVISED BUDGET
Center Administration	630,393	52,533	65,404	12,871	695,429	65,036	(65,036)	0
Continuity of Care	438,834	36,570	36,945	375	376,220	(62,614)	62,614	0
Outpatient Services	824,270	68,689	68,694	5	826,411	2,141	(2,141)	0
Special Education	614,479	51,207	68,368	17,161	595,068	(19,411)	19,411	0
MH Residential	1,473,286	122,774	119,319	(3,455)	1,445,076	(28,210)	28,210	0
MR Residential	761,624	63,469	68,726	5,257	749,084	(12,540)	12,540	0
Sheltered Work Training	1,344,297	112,025	129,914	17,889	1,315,673	(28,624)	28,624	0
Day/Evening Care	227,960	18,997	19,207	210	224,460	(3,500)	3,500	0
Diagnosis & Evaluation	304,908	25,409	29,646	4,237	280,834	(24,074)	24,074	0
TOTALS	6,620,051	551,673	606,223	54,550	6,508,255	(111,796)	111,796	0

DEEP EAST TEXAS REGIONAL MHR SERVICES
SUMMARY OF REVENUE AND EXPENDITURES
AS OF AUGUST 31, 1986

	AUGUST	YEAR-TO-DATE
REVENUE & RECEIVABLES	595,378	6,562,040
EXPENDITURES & ENCUMBRANCES	(606,223)	(6,508,255)
DIFFERENCE	(10,845)	53,785

REVENUE/EXPENDITURE ANALYSIS

RECOGNIZED REVENUE/RECEIVABLES		6,562,040
ADD: UNRECOGNIZED REVENUE		
LESS:	180,285	
TEMPLE	79,213	
RAJ (ESTIMATED)	70,000	
TOTAL UNRECOGNIZED REVENUE		329,498
LESS: RESTRICTED INTEREST		
RESERVE OPERATING FUND	10,575	
LAND ACCOUNT	2,591	
PENSION	2,229	
BUILDING FUND	384	
TOTAL RESTRICTED INTEREST		15,779
TOTAL NET REVENUE		6,875,759
RECOGNIZED EXPENDITURES/ENCUMBRANCES		6,508,255
LESS: LAND PURCHASE FROM PRIOR YEAR FUNDS		63,940
TOTAL NET EXPENDITURES/ENCUMBRANCES		6,444,315
DIFFERENCE OF REVENUE OVER/(UNDER) EXPENDITURES		431,444
REVENUE OVER EXPENDITURES		431,444
RESERVE OPERATING FUND		131,222
TOTAL AVAILABLE REVENUE		562,666

DEEP EAST TEXAS REGIONAL MHR SERVICES
BALANCE SHEET
AUGUST 31, 1986

ASSETS	GENERAL OPERATING FUND	GENERAL FIXED ASSETS	TOTAL
Current Assets			
Cash in Bank	739,824		739,824
Change Fund	290		290
Petty Cash	50		50
Accts Receivable-Client Fees 420,507			
Less: Allowance for Uncollect- able Accounts (408,325)			
Net Accounts Receivable	12,182		12,182
Accounts Receivable-Other	285,164		285,164
Accounts Receivable-Internal			
Advances	1,400		1,400
Prepaid Expenses	34,597		34,597
TOTAL CURRENT ASSETS	1,073,507		1,073,507
Amount To Be Provided Under Accrued Vacation	130,272		130,272
Amount To Be Provided Under Capital Lease Agreements	94,184		94,184
Amount To Be Provided Under Long-Term Agreement	25,942		25,942
General Fixed Assets - At Cost			
Equipment - Furniture/Fixtures		537,460	537,460
Vehicles		403,699	403,699
Building		325,645	325,645
Land		63,940	63,940
TOTAL FIXED ASSETS		1,330,744	1,330,744
TOTAL ASSETS	1,323,905	1,330,744	2,654,649
LIABILITIES, RESERVES & FUND BALANCE			
Current Liabilities:			
Accounts Payable	288,725		288,725
Accounts Payable-Internal			
Advances*	1,400		1,400
Retirement Payable	58,661		58,661
Prepaid Revenue	271,981		271,981
Trust Fund Payable	6,466		6,466
TOTAL CURRENT LIABILITIES	627,233		627,233
Obligation Under Accrued Vacation	130,272		130,272
Obligation Under Capital Lease Agreements	94,184		94,184
Obligation Under Long-Term Agreement	25,942		25,942
TOTAL LIABILITIES	877,631		877,631
Reserve for Investment in Fixed Assets		1,330,744	1,330,744
Reserve for Encumbrances	43,004		43,004
Fund Balance	403,270		403,270
TOTAL LIABILITIES, RESERVES & FUND BALANCE	1,323,905	1,330,744	2,654,649

DEEP EAST TEXAS REGIONAL MMR SERVICES
ANALYSIS OF ACCOUNTS RECEIVABLE/PAYABLE- INTERNAL ADVANCES
AND CASH POSITION STATEMENT
AUGUST 31, 1986

ANALYSIS OF ACCOUNTS RECEIVABLE/ACCOUNTS PAYABLE - INTERNAL ADVANCES

Advance From Chapter I To Chapter I Carry Over	1,400

TOTAL	1,400
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CASH POSITION STATEMENT

Cash in Bank:	
Operating Account	194,882
Money Market Checking Account - Inpatient	73,430
Pension Savings Account	59,073
Payroll Account	100
Chapter I Account	113
DDA Account	6,640
CD - Diboll State Bank	200,000
Money Market Checking Account - Diboll State Bank	60,678
Money Market Checking Account	3,722
Reserve Operating Account	131,222
Land Account	0
Hardin Building Account	5,206

CASH IN BANK	735,066
Trust Fund Account	4,757

TOTAL CASH IN BANK	739,823
Change Fund	290
Petty Cash	50

TOTAL CASH ON HAND	740,163
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DEEP EAST TEXAS REGIONAL MHR SERVICES
STATEMENT OF CHANGES IN FUND BALANCE AND RESERVE
AS OF AUGUST 31, 1986

	GENERAL OPERATING FUND	GENERAL FIXED ASSETS
BALANCE - 8/1/86	414,115	1,342,172
REVENUE	595,378	
EXPENDITURES	(606,223)	
ADDITIONS	0	11,972
DELETIONS	0	(23,370)
BALANCE - 8/31/86	403,270	1,330,774

DEEP EAST TEXAS REGIONAL MHMR SERVICES
OPERATING STATEMENT
AUGUST 31, 1986

SOURCE OF INCOME:	RECEIPT	RECEIVABLES	TOTAL
Angelina County	2,441	0	2,441
Hardin County	1,211	0	1,211
Houston County	549	0	549
Jasper County	966	0	966
Nacogdoches County	0	1,497	1,497
Newton County	499	0	499
Polk County	821	0	821
Sabine County	237	0	237
San Augustine County	234	0	234
San Jacinto County	342	0	342
Shelby County	533	0	533
Trinity County	427	0	427
Tyler County	634	0	634
Temple Grant	0	0	0
Client Fees	50,907	7,297	58,204
Title XX - Protective Services	0	11,400	11,400
Texas Rehabilitation Commissio	475	140	615
ICF - MR	0	51,331	51,331
SB 230	500	0	500
Dept. of Highways & Pub. Trans	0	49,998	49,998
Workshop Production	0	10,957	10,957
Donations	470	0	470
Interest	4,448	3,490	7,938
Miscellaneous	17,065	1,995	19,060
Grant-in-Aid	151,892	0	151,892
Rusk State Hospital	5,679	13,918	19,597
SB 630	0	30,095	30,095
DHR - Adult Day Care	1	2,347	2,348
DHR - Child Day Care	0	19,553	19,553
RAJ	0	11,650	11,650
Texas Youth Commission	0	(452)	(452)
Lelsz	77,684	0	77,684
DHR Liaison	0	8,833	8,833
Chapter I	5,444	2,155	7,599
Chapter I Carryover	1,263	0	1,263
DDA	0	0	0
DDA FY 86-87	5,128	0	5,128
Mental Health Block Grant	37,551	0	37,551
USDA	0	1,773	1,773
TOTALS	367,401	227,977	595,378

DEEP EAST TEXAS REGIONAL MHMR SERVICES
 OPERATING STATEMENT
 CONTINUED
 AUGUST 31, 1986

SOURCE OF EXPENDITURES	DISBURSEMENTS	ENCUMBRANCES	TOTAL
Salaries & Wages	277,571	0	277,571
Salary & Merit Increase	1,137	0	1,137
Fringe Benefits	33,208	2,053	35,261
Consultation & Professional Fe	2,073	2,789	4,862
Travel	10,518	0	10,518
Drugs	943	1,535	2,478
Food	407	10,079	10,486
Supplies	0	22,726	22,726
Equipment & Furniture/Purchase	0	3,096	3,096
Equipment & Fur./Rental,Rep. &	6,249	623	6,882
Building/Rent	0	22,120	22,120
Bldg./Repair, Maint., Rem./Ren	0	6,455	6,455
Vehicle/Purchase	19,216	0	19,216
Vehicle/Rental	1,659	0	1,659
Vehicle/Operating Costs	5,270	4,339	9,609
Contracts with Service Agencie	6,432	73,733	80,165
Postage	1,330	35	1,365
Laboratory Expense	89	31	120
Telephone	8,299	0	8,299
Annual Audit	0	1,125	1,125
Insurance	5,910	1,021	6,931
Client Wages/Fringe	33,291	5,296	38,587
Utilities	0	12,807	12,807
Emolument	175	0	175
Miscellaneous	8,077	13,175	21,252
Interest Expense	1,315	6	1,321
Land Purchase Expense	0	0	0
TOTALS	423,169	183,054	606,223

BREAKDOWN OF DISBURSEMENTS

AUGUST, 1986

FOOD

Shelby Group Home - \$1,216
Nacogdoches Group Home - \$3,473

SUPPLIES

Cleaning & Office Supplies - Kirbyville SWS & Newton GH - \$1,106
Cleaning Supplies - Various Units - \$1,015
Cribs, Books, etc. - Shelby CDC - \$1,098
Reading & Math Curriculum - Kirbyville DC - \$1,521

EQUIPMENT/PURCHASE

Furniture - Nacogdoches GH - \$1,200
Lawnmower - Shelby SWS - \$1,200

EQUIPMENT/RENTAL

Copiers - OPC's & MH Residential - \$1,233

EQUIPMENT/REPAIR & MAINTENANCE

IBM Maintenance - Word Processor & Copier - \$1,437

BUILDING/RENT

Angelina MHMR Center - \$3,080
Family Support Services - \$1,700
Shelby MHMR Center - \$3,200
Nacogdoches MHMR Center - \$2,100
Houston MHMR - \$1,000

BUILDING/REPAIR & MAINTENANCE

Landscaping - Kirbyville GH - \$2,800
Cleanup - Jasper MHMR - \$1,485

VEHICLES/PURCHASE

Payoff on Cavaliers & Down Payment on Tempos - \$18,479

CONTRACTS WITH SERVICE AGENCIES

Dr. Enrique Huerta - \$4,000
Med-Prep Services - \$5,018
Lufkin Workshop - \$12,167
Dr. James Buckingham - \$3,999
Wilson McKewen Treatment Center - \$5,020
Nacogdoches Treatment Center - \$3,280
Livingston Physical Therapy - \$1,861
East Texas Physical Therapy Services - \$1,020
Mary Miles - \$1,072
Dr. Raul Gutierrez - \$2,596
Tyler County Hospital - \$1,715
Sandy Skelton - \$3,868
Littlest Angels - \$5,355

AUDIT EXPENSE

Alexander & Rogers - Audit \$3,098

TELEPHONE

Kirbyville SWS & GH, Shelby MHMR & CDC - \$1,268
Central, Family Support Services, Angelina
MHMR Center - \$2,088
Sabine SWS, Nacogdoches MHMR & GH, Fries House,
Tyler MHMR & Hardin SWS - \$1,422

INSURANCE

Wayne Jones Insurance - \$3,812

BREAKDOWN OF DISBURSEMENTS (CONTINUED)

UTILITIES

Electricity - Shelby Child Day Care & MHMR - \$1,398
Electricity - CA & Nacogdoches MHMR - \$1,616
Electricity - Houston MHMR, Angelina MHMR, Nacogdoches GH - \$2,046

MISCELLANEOUS

Angelina Co. - Court Hearings - \$1,615
Texas Industries for the Blind - \$1,580
Texas Council of Community MHMR Center Membership Dues - \$2,474
Club Membership Dues - CA - \$4,950
Paving Parking Lot - Nacogdoches GH - \$2,548
VISA - \$1,316