

MINUTES

THE DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL RETARDATION SERVICES BOARD OF TRUSTEES WORKSHOP

NOVEMBER 26, 1985

BOARD MEMBERS PRESENT:

Judge Allen Sturrock, Chairman
Nancy Speck, Ph.D., Vice Chairman
Rev. Robert Carter, Treasurer
Mr. Perry Sampson
Mr. Ward R. Burke
Mr. Dan D. Dominey

BOARD MEMBERS ABSENT:

Mr. George E. Gee, Secretary
Mrs. Agnes Rhoder
Mrs. Gaffney Phillips

OTHERS PRESENT:

Jim McDermott	MHMR
Mr. Sandy Skelton	MHMR
Mrs. Susan Rushing	MHMR
Mrs. Linda Naff	MHMR
Mr. Larry Heaton	MHMR
Mr. George Patterson	MHMR
Mr. Joe McCulley	MHMR
Mrs. Sandy Vann	MHMR

The Board of Trustees Workshop was held on Tuesday, November 26, 1985. The agenda for the Workshop included tours of the Nacogdoches and Shelby County MHMR Centers. Board Members Judge Sturrock, Mr. Burke, Mr. Dominey, and Reverend Carter met at the Central Administration Building, 4101 South Medford Drive in Lufkin, at 10:30 A.M. Board members and staff then traveled to the Nacogdoches County MHMR Center.

Board Members and staff toured the Nacogdoches County MHMR Center and then traveled to Center to tour the Shelby County MHMR Center and join Dr. Speck and Mr. Sampson. The remainder of the Workshop was held at the Shelby County MHMR Center, as well as the regular monthly Board Meeting.

INVOCATION: Reverend Robert Carter gave the invocation.

Dr. McDermott gave an overview of the proposed reorganization of the Center. He stated that the proposed changes would improve communication between Lufkin and the units in the field, and put more emphasis on staff orientation, training, and development, as well as personnel and contract procurement. The proposed changes were accomplished without having to hire additional staff.

Judy Greer, a trainer at the Shelby County Sheltered Workshop, was presented the Employee of the Quarter award by Judge Sturrock.

Dr. McDermott distributed copies of the TDMHMR Retroactive Reimbursement Report for First Quarter, 1986 and briefly discussed the report.

Mr. Grady King, agent with Medical Plans of Louisiana, discussed the concept of self-insurance for Center employees' health and dental insurance programs.

No action was taken and the workshop adjourned at 4:30 P.M.

APPROVED:


Judge Allen Sturrock, Chairman


George E. Gee, Secretary

MINUTES

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Mr. Larry Heaton	MHMR
Mr. Joe McCulley	MHMR
Mrs. Sandy Vann	MHMR

The 151st meeting of the Board of Trustees was held at the Shelby County MHMR Center, Loop 500 at Brown Road in Center, Texas, on Tuesday, November 26, 1985 at 5:00 P.M.

INVOCATION: Reverend Robert Carter gave the invocation.

CALL TO ORDER AND RECOGNITION OF GUESTS: There being a quorum present, Chairman Sturrock called the meeting to order at 5:00 P.M.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING: There being no additions or corrections to the Minutes of the October Board Meeting, on a motion by Mr. Burke, seconded by Mr. Sampson, the Board unanimously approved the Minutes of the October 22, 1985 Board Meeting.

COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

Budget and Finance Committee - Rev. Robert Carter, Chairman

Consideration of Fiscal Audit for FY 1985: Judge Sturrock asked Linda Naff to introduce Alexander and Rogers staff who were present. Linda called on Glenda Hyres and Gary Johnson to review the Audit Report. After a discussion of the report, on a motion by Rev. Carter, seconded by Dr. Speck, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board approve the audit report for FY 1985 as submitted by the accounting firm of Alexander and Rogers, Inc., THAT the Board Chairman and the Board Secretary be authorized to sign the Certificate of Board page, THAT copies of the audit be forwarded to TDMHMR, and THAT a permanent copy of this report be maintained in the Financial Services office.

Consideration of Treasurer's Report: On a motion by Dr. Speck, seconded by Rev. Carter, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Balance Sheet, Operating Statement, Statement of Changes in Fund Balance and Reserve, Internal Advances - Accounts Receivable, Internal Advances - Accounts Payable, and Budget Summaries of Receipts and Expenditures for the month of October, 1985, be approved as submitted, and that copies of each report be attached to the permanent Minutes of this Board meeting.

Consideration of Long-Term Lease in Crockett: On a motion by Rev. Carter, seconded by Dr. Speck, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Houston/Trinity County Infant Intervention Program and the Houston/Trinity County Sheltered Workshop be relocated to West Austin Street in Crockett, Texas, THAT the Executive Director be authorized to sign a long-term lease, and THAT a copy of the lease be maintained on file in the office of the Director, Financial Services.

Program Committee - Mr. Ward R. Burke, Chairman

Consideration of Revised Organization Chart: On a motion by Mr. Burke, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board approve the revised Organization Chart as submitted, THAT it become effective

December 1, 1985, and THAT a copy of the revised Organization Chart be attached to the permanent Minutes of this Board Meeting.

Consideration of Authorization to Participate in the Title XIX ICF-MR Programs: On a motion by Mr. Burke, seconded by Mr. Dominey, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board authorize the Executive Director to negotiate and sign Title XIX ICF-MR contracts with the Texas Department of Human Services for the purpose of participating in the ICF-MR program; and THAT a copy of the Board of Trustees Resolution be attached to the permanent Minutes of this Board Meeting.

Personnel and Public Education Committee - Mr. Perry Sampson, Chairman

Consideration of Employee Life Insurance Plan: On a motion by Mr. Dominey, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the proposed change in employee life insurance benefits be approved as submitted, THAT the Executive Director be authorized to amend the Center's contract with Blue Cross/Blue Shield effective December 1, 1985, and THAT a copy of the plan Contract be maintained in the office of the Personnel Coordinator.

Consideration of Nominees to County Advisory Councils: On a motion by Mr. Sampson, seconded by Mr. Burke, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the following proposed nominees be appointed members of county advisory councils: Roberta Smith and Elizabeth C. Thomasson of Houston County, and Dorothy Byrd of San Jacinto County; and THAT a copy of their Certificates of Appointment be attached to the permanent Minutes of this Board Meeting.

Consideration of Proposed Certificates of Appreciation: On a motion by Mr. Dominey, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board Chairman and Executive Director be

authorized to sign and present the proposed Certificates of Appreciation to Donald Coleman and the Boy Scouts of America, Troop 88 in Silsbee, and THAT copies of the Certificates be attached to the permanent Minutes of this Board Meeting.

Consideration of Personnel Matters:

The meeting was called into Executive Session to consider personnel matters brought before the Board by the Executive Director according to Article 6252-17, Section 2(g) of the Open Meetings Law. The Chairman excused guests from the meeting room at 5:28 P.M., stating that no Board action would be taken until the meeting was reopened.

Executive Session

Chairman Sturrock reopened the meeting to the public at 5:50 P.M. There were no applicants to be considered for positions this month.

EXECUTIVE DIRECTOR'S REPORT

1. Summary of Clients Served Report (attached)
2. Treasurer's Report Deficit: (Shelby County expenses; did not recognize all Lelsz funds that we should; and revenue has not come in yet that is due.)

On a motion by Dr. Speck, seconded by Mr. Burke, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the internal transfer from the Lelsz Account of \$200,000 to the General Operating Fund is hereby approved.

3. Update on Contract with Hardin County. The Board recommended that a letter be sent to the County Judge and each Commissioner from Judge Sturrock explaining our MR program and why we want to keep our MR program. If the Judge and Commissioners desire, we would make a presentation about the mental health services we could offer.
4. Discussion of Presentation Before State Board: Although we are meeting our RAJ monthly projections of \$54,000, this is not enough to operate the Pineywoods Regional Treatment Center or other residential programs. Dr. McDermott recommended that he and at least one Board member give a presentation to local legislators and the State Board to request additional funds based on the fact that we have reduced bed days and want the other incentives promised by

the Department. The Board agreed to move forward with the plan.

5. Board Member Training - January 24-25, Dallas: (Mr. Burke indicated that he would attend the workshop.)
6. Call on Directors for Reports

Director, Financial Services

- a. Local Funds Report: We should re-contact Angelina and Newton Counties for pledge letters.

Director, Residential Services

- a. PRTC Update: (35-40 clients per month; 35% have medical problems. It was decided that those with medical emergencies will be treated and those with medical nonemergencies will be sent to Rusk.)
- b. Report on Joint Conference Committee

INVITE COMMENTS FROM VISITORS:

There were no comments from visitors at this time.

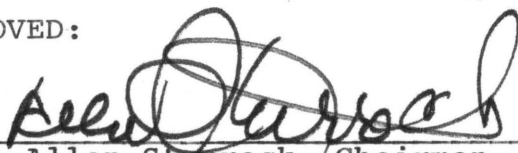
DESIGNATION OF DATE, TIME AND LOCATION OF NEXT BOARD MEETING:

The schedule for the Board Meetings for December and January was set as follows:

Monday, December 16, 1985
Tuesday, January 28, 1986

Committee meetings will begin at 5:00 P.M., with the Board Meeting starting at 5:30 P.M. on December 16, 1985.

APPROVED:


Judge Allen Sturrock, Chairman


Mr. George E. Gee, Secretary

DEEP EAST TEXAS REGIONAL MHMR SERVICES

CLIENTS SERVED BY COUNTY

REPORT PERIOD - 9/01/85 - 10/31/85

<u>COUNTY</u>	<u>MENTAL HEALTH</u>	<u>MENTAL RETARDATION</u>	<u>ALCOHOLISM</u>	<u>DRUG ABUSE</u>	<u>TOTAL</u>
Angelina	269	69	12	8	358
Hardin	6	48	0	0	54
Houston	39	43	1	0	83
Jasper	97	67	8	2	174
Nacogdoches	185	48	6	1	240
Newton	36	22	4	1	63
Polk	64	44	1	0	109
Sabine	25	24	2	0	51
San Augustine	31	36	2	0	69
San Jacinto	16	3	1	0	20
Shelby	79	27	1	1	108
Trinity	52	11	2	0	65
Tyler	57	27	3	1	88
Out of Region	<u>4</u>	<u>2</u>	<u>1</u>	<u>0</u>	<u>7</u>
SUBTOTAL	960	471	44	14	1,489

Applicants - 171

Crisis Line - 101

GRAND TOTAL - 1,761*

*This figure does not include former clients contacted by follow-up questionnaire.

DEEP EAST TEXAS REGIONAL MHMR SERVICES
REVENUE BY FUND
September 1, 1985 - October 31, 1985

SOURCE	ANNUAL BUDGET	MO. BUDGET	OCTOBER REV. & REC.	OCTOBER OVER/-UNDER	Y-T-D REV. & REC.	Y-T-D OVER/-UNDER	Y-T-D BALANCE REMAINING	REVISED MO. BUDGET
Angelina County	29,286	2,440	2,441	1	4,881	1	24,405	2,440
Hardin County	14,532	1,211	1,211	0	2,422	0	12,110	1,211
Houston County	6,584	549	548	- 1	1,097	- 1	5,487	549
Jasper County	11,595	966	967	1	1,933	1	9,662	966
Nacogdoches County	17,963	1,497	1,497	0	2,994	0	14,969	1,497
Newton County	5,986	499	499	0	998	0	4,988	499
Polk County	9,846	821	820	- 1	1,641	- 1	8,205	821
Sabine County	2,838	236	236	0	473	1	2,365	236
San Augustine County	2,802	234	233	- 1	467	- 1	2,335	234
San Jacinto County	4,107	342	343	1	685	1	3,422	342
Shelby County	6,400	533	534	1	1,067	1	5,333	533
Trinity County	5,127	427	428	1	855	1	4,272	427
Tyler County	7,609	634	634	0	1,268	0	6,341	634
Temple Grant	18,932	1,578	0	- 1,578	10,000	6,844	8,932	893
Client Fees	305,872	25,489	30,732	5,243	66,303	15,325	239,569	23,957
Title XX - Protective Services	23,800	1,983	553	- 1,430	1,080	- 2,886	22,720	2,272
Texas Rehabilitation Commission	10,000	833	1,295	462	1,900	234	8,100	810
ICF-MR	405,598	33,800	34,669	869	62,773	- 4,827	342,825	34,283
SB 230	87,150	7,263	9,108	1,845	18,216	3,690	68,934	6,893
Dept. of Highways & Pub. Transp.	371,000	30,917	37,172	6,255	73,292	11,458	297,708	29,771
Workshop Production	80,000	6,667	11,831	5,164	21,078	7,744	58,922	5,892
Donations	4,500	375	80	- 295	167	- 583	4,333	433
Interest	39,700	3,308	6,189	2,881	6,446	- 170	33,254	3,325
Miscellaneous	15,000	1,250	3,921	2,671	16,048	13,548	- 1,048	- 105
Grant-in-Aid	1,822,698	151,892	151,891	- 1	303,783	- 1	1,518,915	151,892
Rusk State Hospital	121,866	10,156	12,621	2,465	25,759	5,447	96,107	9,611
SB 630	302,090	25,174	22,188	- 2,986	41,336	- 9,012	260,754	26,075
DHR - Adult Day Care	45,000	3,750	3,223	- 527	6,071	- 1,429	38,929	3,893
RAJ	655,620	54,635	75,357	20,722	109,990	720	545,630	54,563
Lelsz	709,589	59,133	28,757	-30,376	55,509	-62,757	654,080	65,408
DHR Liaison	115,000	9,583	9,439	- 144	19,131	- 35	95,869	9,587
Chapter I	46,000	3,833	1,964	- 1,869	1,964	- 5,702	44,036	4,404
Chapter I Carryover	37,200	3,100	1,783	- 1,317	3,605	- 2,595	33,595	3,360
DDA	70,000	5,833	4,979	- 854	12,247	581	57,753	5,775
Mental Health Block Grant	477,974	39,831	39,831	0	79,663	1	398,311	39,831
DHR - Child Day Care	0	0	3,000	3,000	3,000	3,000	- 3,000	- 300
TOTALS	5,889,264	490,772	500,974	10,202	960,142	-21,402	4,929,122	492,912

Attachment to Item III-A-1
11/26/85

DEEP EAST TEXAS REGIONAL MHR SERVICES
EXPENDITURES BY COST CATEGORY
September 1, 1985 - October 31, 1985

CATEGORY	ANNUAL BUDGET	MONTHLY BUDGET	OCTOBER EXP. & ENC.	OCTOBER OVER/ -UNDER	Y-T-D EXP. & ENC.	Y-T-D OVER/ -UNDER	Y-T-D BALANCE REMAINING	REVISED MONTHLY BUDGET
Salaries & Wages	3,080,066	256,672	236,494	-20,178	465,548	-47,796	2,614,518	261,452
Salary & Merit Increase	8,674	723	70	- 653	106	- 1,340	8,568	857
Fringe Benefits	432,423	36,035	31,894	- 4,141	65,167	- 6,903	367,256	36,726
Consultation & Professional Fees	97,300	8,108	18,513	10,405	35,279	19,063	62,021	6,202
Travel	132,515	11,043	7,780	- 3,263	15,410	- 6,676	117,105	11,710
Drugs	26,410	2,201	2,675	474	3,958	- 444	22,452	2,245
Food	127,821	10,652	18,034	7,382	20,145	- 1,159	107,676	10,768
Supplies	135,002	11,250	18,539	7,289	29,654	7,154	105,348	10,535
Equipment & Furniture/Purchase	26,100	2,175	3,280	1,105	4,450	100	21,650	2,165
Equipment & Fur./Rental, Rep. & Mt.	57,440	4,787	6,253	1,466	11,611	2,037	45,829	4,583
Building/Rent	253,457	21,121	22,745	1,624	45,592	3,350	207,865	20,787
Bldg./Repair, Maint., Rem./Ren.	27,076	2,256	10,146	7,890	20,038	15,526	7,038	704
Vehicle/Purchase	9,417	785	797	12	1,588	18	7,829	783
Vehicle/Rental	14,487	1,207	1,208	1	2,417	3	12,070	1,207
Vehicle/Operating Costs	98,410	8,201	9,628	1,427	13,821	- 2,581	84,589	8,459
Contracts with Service Agencies	670,665	55,889	60,990	5,101	108,804	- 2,974	561,861	56,186
Postage	13,133	1,094	1,581	487	2,793	605	10,340	1,034
Laboratory Expense	2,705	225	- 114	- 339	251	- 199	2,454	245
Telephone	99,766	8,314	9,284	970	17,234	606	82,532	8,253
Annual Audit	13,500	1,125	1,125	0	2,250	0	11,250	1,125
Insurance	53,450	4,454	4,622	168	9,489	581	43,961	4,396
Client Wages/Fringe	295,500	24,625	31,684	7,059	52,778	3,528	242,722	24,272
Utilities	137,922	11,494	12,290	796	23,791	803	114,131	11,413
Emolument	2,100	175	175	0	350	0	1,750	175
Miscellaneous	67,055	5,588	9,291	3,703	23,311	12,135	43,744	4,374
Interest Expense	6,870	573	618	45	1,085	- 61	5,785	578
TOTALS	5,889,264	490,772	519,602	28,830	976,920	- 4,624	4,912,344	491,234

DEEP EAST TEXAS REGIONAL MHMR SERVICES
EXPENDITURES BY PROGRAM
September 1, 1985 - October 31, 1985

<u>PROGRAM</u>	<u>ANNUAL BUDGET</u>	<u>MONTHLY BUDGET</u>	<u>OCTOBER EXP. & ENC.</u>	<u>OCTOBER OVER/ UNDER</u>	<u>Y-T-D EXP. & ENC.</u>	<u>Y-T-D OVER/ -UNDER</u>	<u>Y-T-D BALANCE REMAINING</u>	<u>REVISED MONTHLY BUDGET</u>
Center Administration	564,180	47,015	48,761	1,746	104,446	10,416	459,734	45,973
Continuity of Care	272,854	22,738	21,395	- 1,343	40,145	- 5,331	232,709	23,271
Outpatient Services	760,147	63,346	68,210	4,864	137,190	10,498	622,957	62,296
Special Education	436,859	36,405	36,149	- 256	68,619	- 4,191	368,240	36,824
MH Residential	1,386,572	115,548	130,644	15,096	234,007	2,911	1,152,565	115,256
MR Residential	658,278	54,856	60,187	5,331	105,276	- 4,436	553,002	55,300
Sheltered Work Training	1,234,035	102,836	114,372	11,536	211,008	5,336	1,023,027	102,303
Day/Evening	216,997	18,083	18,609	526	35,903	- 263	181,094	18,109
Diagnosis & Evaluation	<u>359,342</u>	<u>29,945</u>	<u>21,275</u>	<u>- 8,670</u>	<u>40,326</u>	<u>-19,564</u>	<u>319,016</u>	<u>31,902</u>
TOTALS	<u>5,889,264</u>	<u>490,772</u>	<u>519,602</u>	<u>28,830</u>	<u>976,920</u>	<u>- 4,624</u>	<u>4,912,344</u>	<u>491,234</u>

DEEP EAST TEXAS REGIONAL MHR SERVICES
SUMMARY OF REVENUE AND EXPENDITURES
October 31, 1985

	<u>OCTOBER</u>	<u>YEAR-TO-DATE</u>
Revenue & Receivables	500,974	960,142
Expenditures & Encumbrances	-519,602	-976,920
DIFFERENCE	<u>-18,628</u>	<u>-16,778</u>

DEEP EAST TEXAS REGIONAL MHMR SERVICES
BALANCE SHEET
October 31, 1985

ASSETS	GENERAL OPERATING FUND	GENERAL FIXED ASSETS FUND	TOTAL
Current Assets:			
Cash in Bank	819,868		819,868
Change Fund	230		230
Petty Cash	50		50
Accounts Receivable-Client Fees 98,137			
Less: Allowance for Uncollect- able Accounts -57,242			
Net Accounts Receivable	40,895		40,895
Accounts Receivable-Other	388,520		388,520
Accounts Receivable-Internal Advances*	5,000		5,000
Prepaid Expenses	30,207		30,207
TOTAL CURRENT ASSETS	<u>1,284,770</u>		<u>1,284,770</u>
Amount To Be Provided Under Accrued Vacation	101,525		101,525
Amount To Be Provided Under Capital Lease Agreements	105,425		105,425
Amount To Be Provided Under Long-Term Agreement	17,711		17,711
General Fixed Assets - At Cost			
Equipment - Furniture/Fixtures		423,317	423,317
Vehicles		325,007	325,007
Building		325,645	325,645
Land		60,000	60,000
TOTAL FIXED ASSETS		<u>1,133,969</u>	<u>1,133,969</u>
TOTAL ASSETS	<u>1,509,431</u>	<u>1,133,969</u>	<u>2,643,400</u>
<u>LIABILITIES, RESERVES, & FUND BALANCE</u>			
Current Liabilities:			
Accounts Payable	141,778		141,778
Accounts Payable-Internal Advances*	5,000		5,000
Retirement Payable	35,560		35,560
Prepaid Revenue	739,203		739,203
TOTAL CURRENT LIABILITIES	<u>921,541</u>		<u>921,541</u>
Obligation Under Accrued Vacation	101,525		101,525
Obligation Under Capital Lease Agreements	105,425		105,425
Obligation Under Long-Term Agreement	17,711		17,711
TOTAL LIABILITIES	<u>1,146,202</u>		<u>1,146,202</u>
Reserve for Investment in Fixed Assets		1,133,969	1,133,969
Reserve for Encumbrances	38,308		38,308
Fund Balance	324,921		324,921
TOTAL LIABILITIES, RESERVES & FUND BALANCE	<u>1,509,431</u>	<u>1,133,969</u>	<u>2,643,400</u>

*Analysis of Accounts Receivable/Accounts Payable - Internal Advances:
Advance to Chapter I from Local

5,000

CASH POSITION STATEMENT

Cash in Bank:	
Operating Account	81,978
Money Market Checking Account - Inpatient	69,582
Pension Savings Account	35,897
Payroll Account	233
Chapter I Account	3,361
DDA Account	1,599
CD - Daboll State Bank	300,000
Money Market Checking Account - Daboll State Bank	110,934
Money Market Checking Account	22,702
Reserve Operating Account	131,011
Land Account	57,571
Hardin Building Account	5,000
TOTAL CASH IN BANK	<u>819,868</u>
Change Fund	230
Petty Cash	50
TOTAL CASH ON HAND	<u>820,148</u>

DEEP EAST TEXAS REGIONAL MHR SERVICES
STATEMENT OF CHANGES IN FUND BALANCE AND RESERVE
October 31, 1985

	GENERAL OPERATING FUND	GENERAL FIXED ASSETS
Balance - 10/1/85	343,549	1,132,931
Revenue	500,974	0
Expenditures	-519,602	0
Additions	0	1,038
Deletions	<u>0</u>	<u>0</u>
Balance - 10/31/85	<u>324,921</u>	<u>1,133,969</u>

DEEP EAST TEXAS REGIONAL MHMR SERVICES
OPERATING STATEMENT
October 31, 1985

<u>INCOME:</u>	<u>RECEIPT</u>	<u>RECEIVABLES</u>	<u>TOTAL</u>
Angelina County	0	2,441	2,441
Hardin County	0	1,211	1,211
Houston County	0	548	548
Jasper County	0	967	967
Nacogdoches County	0	1,497	1,497
Newton County	0	499	499
Polk County	0	820	820
Sabine County	0	236	236
San Augustine County	0	233	233
San Jacinto County	0	343	343
Shelby County	0	534	534
Trinity County	0	428	428
Tyler County	0	634	634
Client Fees	16,122	14,610	30,732
Title XX Protective Services	143	410	553
Texas Rehabilitation Commission	175	1,120	1,295
ICF-MR	0	34,669	34,669
SB 230	0	9,108	9,108
Workshop Production	0	11,831	11,831
Dept. of Highways & Public Transportation	0	37,172	37,172
Donations	80	0	80
Interest	6,189	0	6,189
Miscellaneous	1,744	2,177	3,921
Grant-in-Aid	151,891	0	151,891
Rusk State Hospital	0	12,621	12,621
Adult Day Care	0	3,223	3,223
DHR Child Day Care	0	3,000	3,000
MH Block Grant	0	39,831	39,831
DHR Liaison	0	9,439	9,439
Chapter I	0	1,964	1,964
Chapter I Carryover	1,783	0	1,783
Lelsz	28,757	0	28,757
SB 630	0	22,188	22,188
DDA	4,979	0	4,979
RAJ	5,357	70,000	75,357
TOTALS	217,220	283,754	500,974

<u>EXPENDITURES:</u>	<u>DISBURSEMENTS</u>	<u>ENCUMBRANCES</u>	<u>TOTAL</u>
Salaries & Wages	236,494	0	236,494
Salary & Merit Increases	70	0	70
Fringe Benefits	30,613	1,281	31,894
Consultation & Professional Fees	13,242	5,271	18,513
Travel	7,411	369	7,780
Drugs	916	1,759	2,675
Food	4,167	13,867	18,034
Supplies	3,601	14,938	18,539
Equipment & Furniture/Purchase	303	2,977	3,280
Equipment & Furniture/Rental, Rep. & Mt.	4,832	1,421	6,253
Building/Rent	17,195	5,550	22,745
Building/Repair, Maint., Rem./Ren.	5,637	4,509	10,146
Vehicle/Purchase	797	0	797
Vehicle/Rental	1,208	0	1,208
Vehicle/Operating Costs	5,841	3,787	9,628
Contracts with Service Agencies	17,181	43,809	60,990
Postage	1,529	52	1,581
Telephone	9,006	278	9,284
Laboratory Expense	0	114	114
Annual Audit	0	1,125	1,125
Insurance	4,622	0	4,622
Client Wages & Fringe	31,684	0	31,684
Utilities	9,742	2,548	12,290
Emolument	175	0	175
Miscellaneous	4,477	4,814	9,291
Interest Expense	607	11	618
TOTALS	411,350	108,252	519,602

BREAKDOWN OF DISBURSEMENTS
OCTOBER, 1985

CONSULTATION & PROFESSIONAL FEES:

Lutz Boarding Home - \$1,330
Memorial Hospital - \$1,123
Zerlena Dillard - \$1,012

FOOD:

Shelby House - \$2,143
Angelina Substance Abuse Program - \$1,740
Nacogdoches Group Home - \$2,692

SUPPLIES:

Tables & chairs - Shelby MHMR Center - \$1,604
Toner, diskettes & ribbons - all units - \$1,405

EQUIPMENT RENTAL:

Nine Minolta copiers - \$1,233

BUILDING/RENT:

Angelina MHMR Center - \$3,080
Angelina Substance Abuse - \$1,700
Polk MHMR Center - \$1,480
Shelby MHMR Center - \$3,200
Nacogdoches MHMR Center - \$2,100

BUILDING/REPAIR, MAINTENANCE REMODELING & RENOVATION:

Installation of floor tile - Shelby MHMR Center - \$1,200
Installation of shower - Angelina MHMR Center - \$1,365
Landscaping & plants - Shelby MHMR - \$3,037

VEHICLE/OPERATING COSTS:

Jasper MHMR Center - \$1,008
Credit card purchases - Center vehicles - \$1,194

CONTRACTS WITH SERVICE AGENCIES:

Dan Capers, M.D. - \$12,000
Judith Loving - \$1,956
Enrique Huerta, M.D. - \$4,780
Med-Prep Services (2 months) - \$3,650
Lufkin Workshop & Opportunity Center - \$9,889
Pansy McGee - Foster Care (2 months) - \$3,600
Winnie Jones - Foster Care - \$1,200
Joan Grigsby - \$1,668
Debra Taylor - \$2,415
Frankie Clark - \$2,520
James Buckingham, M.D. - \$2,097
Edna Luce - Foster Care - \$1,261

TELEPHONE:

CA - \$1,199
Crisis Line - \$1,375

AUDIT EXPENSE:

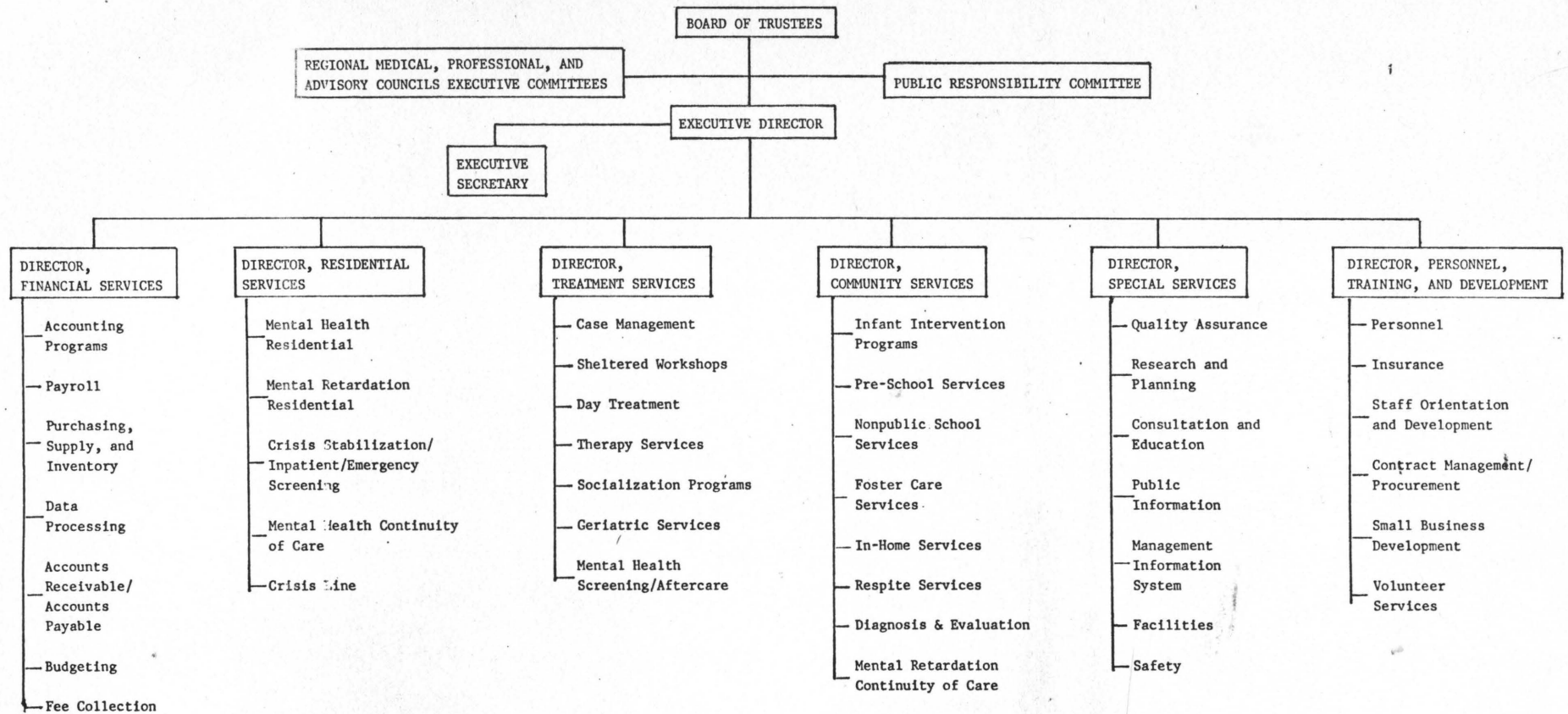
Alexander & Rogers - \$6,300

INSURANCE:

Worker's Comp & Liability - \$8,248

MISCELLANEOUS:

Texas Industries for the Blind & Handicapped - Highway Department
Set-Aside - \$2,012
Commitment Hearings - \$1,395



APPROVED:

Jim McDermott
Jim McDermott, Ph.D.
Executive Director

DATE:

November 26, 1985

BOARD OF TRUSTEES RESOLUTION

STATE OF Texas §

COUNTY OF Jasper §

On the 26 day of November, 19 85, at a meeting of the Board of Trustees of Deep East Texas Regional MHMR Services held in the City of Center, Shelby County, Texas, with a quorum of the Trustees present, the following resolution was adopted:

BE IT RESOLVED that the Board of Trustees of Deep East Texas MHMR do hereby authorize Jim McDermott, Ph.D., Executive Director and his/her successors in office to negotiate a contract or contracts with the Texas Department of Human Resources and to execute said contract or contracts on behalf of the Corporation and/or Center for the purpose of participating in the Department's Title XIX ICF-MR program, and further we do hereby give him/her the power and authority to execute any and all documents incident to this transaction or any future transaction incident to participating in said Program and in addition authority to do any and all things necessary to implement, maintain, amend or renew said contracts.

The above resolution was passed by a majority of those Trustees present and voting in accordance with established procedures of this community center for mental health and mental retardation established pursuant to.

I certify that the above and foregoing constitutes a true and correct copy of a part of the minutes of a meeting of the Board of Deep East Texas MHMR of held on the 26 day of November, 19 85.

**Vernon's Texas Civil Statutes Article 5547-203.

George E. Gee
Secretary

George Gee

Subscribed and sworn before me, George E. Gee, a Notary Public, for the County of Angelina on the 6th day of December, 19 85.

Ann Craig
Notary Public, County of Angelina
State of Texas

Date _____

Certificate of Appreciation

The BOARD OF TRUSTEES of the

DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL RETARDATION SERVICES

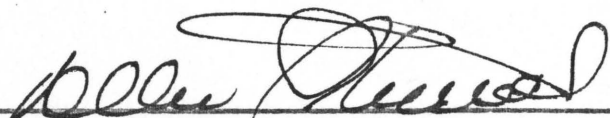
hereby recognizes

DONALD COLEMAN

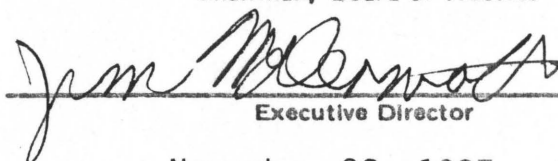
*for outstanding contributions to the mentally
handicapped citizens of the Deep East Texas Region.*

*Your loyal support and unselfish service
have been instrumental in helping our local programs continue
to progress for the benefit of our clients.*





Chairman, Board of Trustees



Executive Director

November 26, 1985

Date



Deep East Texas Regional Mental Health Mental Retardation Services

Resolution of Appointment

Whereas, we the members of the Board of Trustees of Deep East Texas Regional Mental Health Mental Retardation Services, holding special trust and confidence in the loyalty and dedication of this person, and

Whereas, being assured she will give service in her county as stated in her list of duties and carry out such duties diligently and in the best interest of the mentally handicapped residing there, and

Whereas, being further assured all staff will honor this person as a representative of the people and give to her such information and service as necessary to discharge her duties,

Therefore we do appoint her a member of this County Advisory Council to serve a specific term, subject to reappointment by us.

ELIZABETH C. THOMASSON
HOUSTON COUNTY

Given, this day, by the Chairman of the Board and the Executive Director.

Chairman



Executive Director

November 26, 1985

Date



Deep East Texas Regional Mental Health Mental Retardation Services

Resolution of Appointment

Whereas, we the members of the Board of Trustees of Deep East Texas Regional Mental Health Mental Retardation Services, holding special trust and confidence in the loyalty and dedication of this person, and

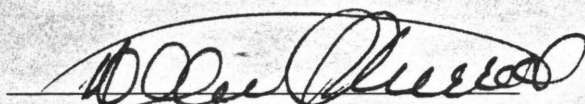
Whereas, being assured she will give service in her county as stated in her list of duties and carry out such duties diligently and in the best interest of the mentally handicapped residing there, and

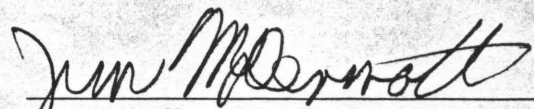
Whereas, being further assured all staff will honor this person as a representative of the people and give to her such information and service as necessary to discharge her duties,

Therefore we do appoint her a member of this County Advisory Council to serve a specific term, subject to reappointment by us.

ROBERTA SMITH
HOUSTON COUNTY

Given, this day, by the Chairman of the Board and the Executive Director.


Chairman


Executive Director

November 26, 1985

Date



Deep East Texas Regional Mental Health Mental Retardation Services

Resolution of Appointment

Whereas, we the members of the Board of Trustees of Deep East Texas Regional Mental Health Mental Retardation Services, holding special trust and confidence in the loyalty and dedication of this person, and

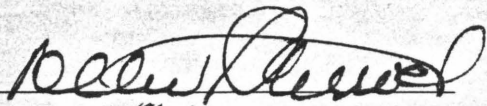
Whereas, being assured she will give service in her county as stated in her list of duties and carry out such duties diligently and in the best interest of the mentally handicapped residing there, and

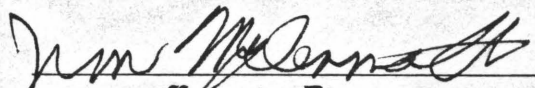
Whereas, being further assured all staff will honor this person as a representative of the people and give to her such information and service as necessary to discharge her duties,

Therefore we do appoint her a member of this County Advisory Council to serve a specific term, subject to reappointment by us.

DOROTHY BYRD
SAN JACINTO COUNTY

Given, this day, by the Chairman of the Board and the Executive Director.


Chairman


Executive Director

November 26, 1985

Date