

MINUTES

THE DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL RETARDATION SERVICES BOARD OF TRUSTEES MEETING

April 21, 1981

BOARD MEMBERS PRESENT:

Judge Allen Sturrock, Vice-Chairman
Nancy Speck, Ph.D., Treasurer
Mr. George E. Gee
Mr. Perry Sampson
Rev. Robert Carter
Mr. Ward R. Burke

BOARD MEMBERS ABSENT:

Mrs. Agnes Rhoder
Mr. V. B. Woods, Chairman
Mr. R. B. Hille, Secretary

OTHERS PRESENT:

Wayne Lawrence, Ph.D.	MHMR
Mr. Franklin Avant	MHMR
Mr. Jim McDermott	MHMR
Mrs. Susan Rushing	MHMR
Mr. Sandy Skelton	MHMR
Mr. Joe McCulley	MHMR
Mrs. Cheryl McMillan	MHMR
Mrs. Lois Gee	Jasper, Texas
Mr. Jim Case	GETHSA

The 93rd Meeting of the Board of Trustees was held in the Ward R. Burke Community Room of the Day Treatment/Administration Facility, 4101 S. Medford Drive, Lufkin, on Tuesday, April 21, 1981, at 5:30 p.m. and recognized guests in attendance.

INVOCATION: Rev. Robert Carter gave the Invocation.

CALL TO ORDER AND RECOGNITION OF GUESTS: There being a quorum present, Vice-Chairman Sturrock called the meeting to order at 5:30 p.m. and recognized guests in attendance. Judge Sturrock read congratulatory letters regarding JCAH accreditation and letters from members of the East Texas Delegation concerning MHMR funding. (See Attachments).

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING: There being no additions or corrections to the Minutes of the March Board Meeting, on a motion by Mr. Burke, seconded by Mr. Gee, the Board unanimously approved the minutes of the March 24, 1981 Board Meeting.

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EXECUTIVE DIRECTOR'S REPORT: Dr. Lawrence reported on the following items:

1. Legislative Status Report - Reorganization of TDMHMR
 - a) House and Senate Committee recommendations
 - b) Conference Committee - Senator Blake
2. Rev. Carter - Delay Hardin County Outreach Assumption
3. Texas 2000 Committee
4. Call on Division Directors for Reports

Director, Business Division

- a. Local Funds Report
- b. Telephone Systems Evaluation
- c. Move of offices/computer

Director, Mental Health Division

- a. NCCMHC's Conference Meeting 4/23 through 4/25
- b. Medical Advisory Committee Meeting
- c. Dr. Himel - Leaving Nacogdoches/Dr. Turner contract

Director, Mental Retardation & Support Division

- a. Pioneer Day - San Jacinto County 5/9
- b. Professional Advisory Committee Meeting 4/12
- c. Sponsorships for Camp Leander
- d. Unit Waiting Lists (D&E's)

Director, Consultation & Education

- a. Hardin County Open House

Director, Grants Management & Planning

- a. HSA Board Appointment Status

COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

Budget and Finance Committee - Nancy Speck, Ph.D., Chairperson

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Consideration of Treasurer's Report: On a motion by Dr. Speck, seconded by Mr. Burke, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Balance Sheet, Operating Statement, Budget Summaries of Receipts and Expenditures, Cash Flow Statements, Accounts Receivable-Internal Advances, and Accounts Payable-Internal Advances for the month of March, 1981, be approved as submitted, THAT copies of each report be attached to the permanent Minutes of this Board Meeting and THAT the budget over-expenditure be approved as reflected in Item 2.b. of the supporting document.

Consideration of Audit Firm for FY 1981: On a motion by Rev. Carter, seconded by Mr. Burke, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the firm of Alexander & Rogers, Inc., Lufkin, be employed to conduct the annual audit for FY 1981, THAT the Executive Director be authorized to sign the engagement letter between the Board of Trustees and that firm, and THAT the Executive Director be authorized to reimburse said firm upon completion of the audit in an amount not to exceed the approved amount.

Consideration of Proposed Vehicle Transfer: On a motion by Dr. Speck, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board authorize the staff to solicit sealed bids for the sale of the Highway Department van used by Sunrise Manor Halfway House, and THAT the van which had been assigned to Fairweather Lodge be transferred to the Sunrise Manor Program.

Consideration of Proposed Letterhead: On a motion by Rev. Carter, seconded by Mr. Burke, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board approve the proposed change in stationery letterhead and THAT the Executive Director be authorized to print all stationery letterhead according to this format.

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Program Committee - Judge Allen Sturrock, Chairman

Consideration of Proposed HHS Operations Grant and HSA Hearing Plan (In Two Parts):

Part 1: Consideration of Proposed HHS Operations Grant: On a motion by Mr. Burke, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Operations Grant for FY 1982 be approved as submitted and THAT the Executive Director be authorized to sign and submit the necessary documents to the Department of Health and Human Services.

Part 2: Consideration of HSA Hearing Plan: On a motion by Mr. Burke, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the proposed HSA Hearing Plan be adopted as submitted.

Consideration of Long-Range Programmatic and Financial Projections (In Two Parts):

Part 1: Consideration of Long-Range Programmatic Projections: On a motion by Mr. Burke, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board consider the results of the priority surveys conducted by the advisory groups to MHMR and by the Citizens for Human Development in making long-range programmatic projections.

Part 2: Consideration of Long-Range Financial Projections: On a motion by Rev. Carter, seconded by Judge Sturrock, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the proposed financial plan be adopted as submitted, and THAT the Executive Director be authorized to prepare the FY 82 Operating Budget based on this plan once funding levels are known.

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Consideration of Proposed Plans for Camp Leander: On a motion by Mr. Burke, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Plans for Camp Leander be approved as submitted.

Consideration of Proposed Semi-Annual Board Workshop: On a motion by Mr. Burke, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the semi-annual Board of Trustees Workshop Schedule and Agenda be approved as submitted, and THAT the Executive Director be authorized to proceed with the planning of the Workshop in accordance with the proposed agenda.

Consideration of Proposed Amendment to Service Agency Contract: On a motion by Mr. Burke, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees that the contract with Lufkin Memorial Hospital be amended with a total amount of \$160,000 and that a ceiling of \$5,600 per month be adopted for the last four (4) months of FY 81 and that the Executive Director be authorized to submit this contract to TDMHMR for approval.

Personnel and Public Education Committee - George E. Gee, Chairman

Consideration of Acceptance of Donations: On a motion by Mr. Sampson, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board accept the donation from Lonnie and Sandra Faircloth of Woodville, and THAT the Board Chairman and the Executive Director be authorized to sign and present a Certificate of Appreciation to the donors.

Consideration of Proposed Board Policy: On a motion by Mr. Gee, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board Policy entitled, "Transfer from TDMHMR or an MHMR Center", which is contained within the Employee Handbook be deleted and THAT the Executive Director be authorized to implement the abolishment of that policy effective May 1, 1981.

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Consideration of Renewal of Medical Malpractice Insurance: On a motion by Mr. Sampson, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT MHMR continue to use the Joseph A. Britton Agency of Mountainside, New Jersey, to provide medical liability and malpractice insurance for Dr. Warren Sibley for the period of May 1, 1981, through April 30, 1982.

Consideration of Proposed Members of the Public Responsibility Committee and of County Advisory Councils (In Two Parts):

Part 1: Consideration of Proposed Member of the Public Responsibility Committee: On a motion by Mr. Gee, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board approve the appointment of Robert H. Mann of Woodville, Texas, to the Public Responsibility Committee to represent Tyler County.

Part 2: Consideration of Proposed Members of the County Advisory Councils: On a motion by Mr. Gee, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board approve the following nominees for membership on County Advisory Councils: John G. Huber, Jasper County; Sally Merritt, Nacogdoches County, Cleo P. Hines, San Augustine County; and Woodrow M. Fugman and Paul E. Walker, Tyler County.

Consideration of Personnel Matters (In Three Parts): Mr. Sampson requested that the Vice-Chairman call an Executive Session to consider personnel matters brought before the Board by the Executive Director according to Article 6252-17, Section 2 (g) of the Open Meetings Law. Vice-Chairman Sturrock excused guests from the meeting room at 8:20 p.m., stating that no Board action would be taken until the meeting was reopened.

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Executive Session

Vice-Chairman Sturrock reopened the meeting to the public at 8:35 p.m. and asked for Board consideration of the following items:

Part 1: Consideration of Proposed Organization Chart: On a motion by Mr. Sampson, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the proposed Organization Chart and associated personnel changes be approved as submitted, THAT this Organization Chart and personnel changes be effective May 1, 1981, and THAT the Board Chairman and the Executive Director be authorized to sign and submit the appropriate forms to TDMHMR for approval.

Part 2: Consideration of Proposed Resolution of Appreciation: This item was tabled.

Part 3: Consideration of Applicant for Psychologist Position in the MR&S Division: This item was tabled.

INVITE COMMENTS FROM VISITORS:

There were no comments from visitors.

DESIGNATION OF DATE, TIME, AND LOCATION OF NEXT BOARD MEETING:

The schedule for the Board Meetings for May and June 1981 is as follows:

Tuesday, May 19, 1981
Tuesday, June 16, 1981

The meeting will be held in the Ward R. Burke Community Room of the Day Treatment/Administration Facility. Board Committee meetings will begin at 5:00 p.m., with the Board Meeting starting at 5:30 p.m.

APPROVED:



V. B. Woods, Chairman



R. B. Hille, Secretary

<u>ASSETS</u>	<u>GENERAL OPERATING FUND</u>	<u>GENERAL FIXED ASSETS FUND</u>	<u>TOTAL</u>
Current Assets:			
Cash in Bank	\$290,453.76		\$ 290,453.76
Petty Cash	255.00		255.00
Accounts Receivable-Client Fees \$116,248.41			
Less: Allowance for Uncollectable Accounts (63,457.96)			
Net Accounts Receivable	52,790.45		52,790.45
Accounts Receivable-Other	114,744.02		114,744.02
Accounts Receivable-Internal Advances*	51,000.00		51,000.00
Food Stamps on Hand	2,136.00		2,136.00
Prepaid Expenses	2,769.15		2,769.15
TOTAL CURRENT ASSETS	<u>\$514,148.38</u>		<u>\$514,148.38</u>
Amount To Be Provided Under Capital Lease Agreements	128,840.45		128,840.45
Provision/Long Term Agreement	33,011.28		33,011.28
General Fixed Assets - At Cost:			
Equipment-Furniture/Fixtures		\$ 428,787.63	428,787.63
Vehicles		191,361.73	191,361.73
Land		60,000.00	60,000.00
Building		325,645.06	325,645.06
TOTAL FIXED ASSETS		<u>\$1,005,794.42</u>	<u>\$1,005,794.42</u>
TOTAL ASSETS	<u>\$676,000.11</u>	<u>\$1,005,794.42</u>	<u>\$1,681,794.53</u>

LIABILITIES, RESERVES, & FUND BALANCE

Current Liabilities:			
Accounts Payable	\$ 62,122.50		\$ 62,122.50
Accounts Payable-Internal Advances*	51,000.00		51,000.00
FICA Tax Payable (2.94)			(2.94)
Salex Tax Payable 3.35			3.35
Retirement Payable 2,573.57			2,573.57
Obligation Under Capital Lease Agreements 128,840.45			128,840.45
Obligation Under Long Term Agreement 33,011.28			33,011.28
TOTAL LIABILITIES	<u>\$277,548.21</u>		<u>\$ 277,548.21</u>
Reserve for Investment in Fixed Assets		\$1,005,794.42	1,005,794.42
Reserve for Encumbrances 53,470.17			53,470.17
Fund Balance 344,981.73			344,981.73
TOTAL LIABILITIES, RESERVES & FUND BALANCE	<u>\$676,000.11</u>	<u>\$1,005,794.42</u>	<u>\$1,681,794.53</u>

*Analysis of Accounts Receivable/Accounts Payable - Internal Advances:

Advance to General Account from SB 230	\$ 50,000.00
Advance to TRC-Sabine/San Augustine from TRC-Tyler	1,000.00
TOTAL	<u>\$ 51,000.00</u>

CASH POSITION STATEMENT

Cash in Bank:		
Operating Account	\$ 77,137.89	
DHHS Operations Account	822.86	
Savings/Pension Account	2,573.57	
Title I Account	1,984.29	
Senate Bill 230 Account	2,727.44	
TRC-Sabine/San Augustine Account	68.93	
TRC-Tyler Account	2,472.08	
FICA Account	4,546.25	
Payroll Account	100.20	
Reserve Operating Account	168,000.00	
Land Account	30,020.25	
TOTAL CASH IN BANK	<u>\$ 290,453.76</u>	
Petty Cash	255.00	
TOTAL CASH ON HAND		<u>\$ 290,708.76</u>

March 31, 1981

<u>INCOME</u>	<u>RECEIPTS</u>	<u>RECEIVABLES</u>	<u>TOTAL</u>
Angelina County	\$ -0-	\$ 2,264.26	\$ 2,264.26
Harris County	-0-	1,080.41	1,080.41
Nacogdoches County	-0-	1,373.64	1,373.64
Newton County	-0-	472.98	472.98
Polk County	-0-	820.17	820.17
Sabine County	-0-	208.25	208.25
San Augustine County	-0-	208.25	208.25
Shelby County	-0-	366.52	366.52
Trinity County	-0-	412.58	412.58
Tyler County	-0-	588.68	588.68
Client Fees	8,069.43	-0-	8,069.43
Title XX-Protective Services	-0-	6,388.01	6,388.01
Texas Rehabilitation Commission	692.00	830.25	1,522.25
ICF-MR	4,271.66	19,193.25	23,464.91
SB 230	5,940.00	1,320.00	7,260.00
Workshop Production	5,488.04	2,278.50	7,766.54
Donations	585.00	-0-	585.00
Interest	519.89	-0-	519.89
Food Stamps	-0-	500.00	500.00
Miscellaneous	4,345.02	-0-	4,345.02
Grant-in-Aid	101,849.33	-0-	101,849.33
Rusk State Hospital	-0-	4,333.25	4,333.25
TRC-Tyler	-0-	5,099.00	5,099.00
DHHS Operations	55,666.00	-0-	55,666.00
DHR Liaison	-0-	3,159.50	3,159.50
Office of Traffic Safety	824.00	960.00	1,784.00
DD	-0-	16,687.00	16,687.00
Title I - Follow the Child	-0-	956.45	956.45
TOTALS	<u>\$188,250.37</u>	<u>\$69,500.95</u>	<u>\$257,751.32</u>

<u>EXPENDITURES</u>	<u>DISBURSEMENTS</u>	<u>ENCUMBRANCES</u>	<u>TOTAL</u>
Salaries & Wages	\$137,337.98	-0-	\$137,337.98
Salary & Merit Increases	794.00	-0-	794.00
FICA	18,435.04	-0-	18,435.04
Insurance-Hospitalization/Life	5,629.50	-0-	5,629.50
Retirement	2,573.57	-0-	2,573.57
Consultation & Prof. Fees-Direct	513.85	32.00	545.85
Travel	2,451.42	97.09	2,548.51
Drugs	-0-	4,972.40	4,972.40
Food	-0-	2,440.80	2,440.80
Supplies	-0-	7,339.44	7,339.44
Equipment & Furniture/Purchase	-0-	5,091.99	5,091.99
Equipment & Furniture/Rental	2,010.13	775.48	2,785.61
Equipment & Furniture/Repair & Maint.	778.83	182.75	961.58
Building/Rent	14,662.00	-0-	14,662.00
Building/Remodeling & Renovation	115.00	1,796.64	1,911.64
Building/Repair & Maintenance	356.42	1,515.72	1,872.14
Vehicle/Purchase	5,124.98	-0-	5,124.98
Vehicle/Rent	280.00	-0-	280.00
Vehicle/Operating & Maintenance Costs	4,701.70	316.74	5,018.44
Contracts-Service Agencies	662.50	35,820.97	36,483.47
Postage	1,326.88	-0-	1,326.88
Laboratory Expense	1,025.80	-0-	1,025.80
Telephone	4,645.67	-0-	4,645.67
Insurance	489.79	-0-	489.79
Client Wages	6,719.46	-0-	6,719.46
Utilities	4,271.98	-0-	4,271.98
Emolument	175.00	-0-	175.00
Client Fringe	365.09	-0-	365.09
Miscellaneous	834.39	1,110.95	1,945.34
TOTALS	<u>\$216,280.98</u>	<u>\$61,492.97</u>	<u>\$277,773.95</u>

ATTACHMENT FOR ITEM IV-A-1
 4-21-81

DRUGS:

TPERF - \$4,286.45

FOOD:

Shelby County Halfway House - \$1,408.29

EQUIPMENT & FURNITURE/PURCHASE:

Tyler County SWS - Trailer - \$1,145.00

Sabine/San Augustine SWS - Steam Cleaner - \$1,999.00

EQUIPMENT & FURNITURE/RENTAL:

Computer - \$1,039.37

BUILDING/RENT:

Angelina County Outpatient Clinic - \$2,600.00

Sunrise Manor - \$1,250.00 (½ Month)

VEHICLE/PURCHASE:

5 Vehicles (Down Payment) - \$5,124.98

CONTRACTS WITH SERVICE AGENCIES:

Robert Turner, M. D. - \$4,900.00

George Tipton, M. D. - \$5,675.00

Lufkin Workshop & Opportunity Center - \$14,033.34

Max Himel, M. D. - \$2,090.00

INCOME FUND

September 1, 1980 - March 31, 1981

LINE ITEM	OBJECT	ANNUAL BUDGET	SEVEN MONTHS' BUDGET	RECEIVED AND/OR ENCUMBERED YTD	OVER/ UNDER AS OF 3/31/81	PROJECTED OVER/ (UNDER) FOR THE YEAR
50200	Angelina County	\$ 27,182	\$ 15,855.26	\$ 15,855.26	\$ -0-	\$ -0-
50210	Hardin County	12,970	7,565.40	7,565.40	-0-	-0-
50220	Houston County	6,584	3,840.45	6,584.00	2,743.55	-0-
50230	Jasper County	10,450	6,095.49	10,450.00	4,354.51	-0-
50240	Nacogdoches County	16,490	9,618.62	9,618.62	-0-	-0-
50250	Newton County	5,678	3,311.98	3,311.98	-0-	-0-
50260	Polk County	9,846	5,743.17	5,743.17	-0-	-0-
50265	Sabine County	2,500	1,458.25	1,458.25	-0-	-0-
50270	San Augustine County	2,500	1,458.25	1,458.25	-0-	-0-
50280	San Jacinto County	4,107	2,395.61	2,509.83	114.22	-0-
50290	Shelby County	4,400	2,566.52	2,566.52	-0-	-0-
50291	Trinity County	4,953	2,889.08	2,889.08	-0-	-0-
50292	Tyler County	7,067	4,122.18	4,122.18	-0-	-0-
50700	Client Fees	164,000	95,661.20	63,978.31*	(31,682.89)	(44,522.00)
50710	Protective Services	79,725	46,503.59	7,499.35	(39,004.24)	(34,726.00)
50720	TRC	54,474	31,774.68	15,979.00	(15,795.68)	(25,498.00)
50730	ICF-MR	187,000	109,077.10	150,112.50	41,035.40	56,683.00
50740	SB 230/Jasper-Newton Plan A Coop.	55,300	32,256.49	41,580.00	9,323.51	4,100.00
50741	SB 230/Silsbee ISD	13,200	7,699.56	9,240.00	1,540.44	-0-
50800	Camp Leander	-0-	-0-	500.00	500.00	1,000.00
50900	Workshop Production	90,000	52,497.00	47,123.71	(5,373.29)	4,345.00
50910	Donations	6,000	3,499.80	3,230.00	(269.80)	(1,670.00)
50920	Interest Income	12,000	6,999.60	10,541.11	3,541.51	9,076.00
50930	Food Stamps	12,000	6,999.60	4,636.00	(2,363.60)	(5,364.00)
50940	C & E Services	6,000	3,499.80	163.00	(3,336.80)	(5,597.00)
50950	Miscellaneous Income	9,000	5,249.70	9,597.10	4,347.40	3,170.00
51100	Grant-in-Aid	1,222,192	712,904.61	712,945.35	40.74	-0-
51600	Rusk State Hospital	51,999	30,331.02	30,332.75	1.73	-0-
51610	TRC/Sabine-San Augustine	36,766	21,445.61	28,731.00	7,285.39	-0-
51620	TRC/Tyler	37,798	22,047.57	27,691.00	5,643.43	(595.00)
52100	DHHS Operations	668,000	389,644.40	389,662.00	17.60	-0-
52110	DHR Liaison	89,000	51,913.70	38,197.24	(13,716.46)	(35,902.00)
52120	Traffic Safety	12,000	6,999.60	5,286.00	(1,713.60)	(2,874.00)
52130	Title I	13,504	7,876.88	7,168.00	(708.88)	(1,000.00)
52140	DDA	30,000	17,499.00	30,000.00	12,501.00	-0-
52150	Title I/Follow the Child	9,565	5,579.26	6,695.15	1,115.89	-0-
	TOTALS	<u>\$2,974,250</u>	<u>\$1,734,880.03</u>	<u>\$1,715,021.11</u>	<u>(\$19,858.92)</u>	<u>(\$79,374.00)</u>

* See Next Page

ATTACHMENT FOR ITEM IV-A-1
 4-21-81

Deep East Texas Regional MHMR Services

INCOME BY FUND

September 1, 1980 - March 31, 1981

* Patient Fees Billed
Estimated Bad Debts
Net Patient Income
Net Receivables
Patient Fees Received

\$116,248.41
(29,062.10)
87,186.31
(23,208.00)
63,978.31

ATTACHMENT FOR ITEM IV-A-1
4-21-81

6

Deep East Texas Regional HMR Services

EXPENDITURES BY COST CATEGORY

September 1, 1980 - March 31, 1981

LINE ITEM	OBJECT	ANNUAL BUDGET	SEVEN MONTHS' BUDGET	EXPENDED AND/OR ENCUMBERED YTD	OVER/ (UNDER) AS OF 3/31/81	PROJECTED OVER/(UNDER) FOR THE YEAR
60100	Salaries & Wages	\$1,664,448	\$ 970,872.52	\$ 886,759.96	(\$ 84,112.56)	(\$105,968.00)
60110	Salary & Merit Increase	8,900	5,191.37	3,925.79	(1,265.58)	(1,424.00)
60210	FICA	168,887	98,511.79	108,942.94	10,431.15	18,332.00
60220	Insurance-Hospitalization/Life	83,690	48,816.38	37,232.43	(11,583.95)	(6,864.00)
60230	Retirement	26,756	15,606.77	15,175.89	(430.88)	1,500.00
60300	Consultation & Prof. Fees-Direct	10,000	5,833.00	7,812.96	1,979.96	131.00
60400	Consultation & Prof. Fees-Other	9,000	5,249.70	5,002.83	(246.87)	(3,397.00)
60500	Travel	27,500	16,040.75	15,219.77	(820.98)	(2,077.00)
60600	Drugs	37,000	21,582.10	31,355.93	9,773.83	11,556.00
60700	Food	48,000	27,998.40	23,333.37	(4,665.03)	(12,175.00)
60800	Supplies	43,000	25,081.90	68,317.26	43,235.36	19,409.00
60900	Equipment & Furniture/Purchase	24,565	14,328.76	34,164.02	19,835.26	12,255.00
61000	Equipment & Furniture/Rental	34,704	20,242.85	26,541.46	6,298.61	5,162.00
61100	Equipment & Furniture/Repair & Maint.	15,000	8,749.50	7,832.28	(917.22)	(4,228.00)
61200	Building/Rent	138,000	80,495.40	91,911.00	11,415.60	33,471.00
61300	Building/Remodeling & Renovation	5,000	2,916.50	22,307.94	19,391.44	18,162.00
61400	Building/Repair & Maintenance	15,500	9,041.15	18,821.54	9,780.39	6,326.00
61500	Vehicle/Purchase	13,000	7,582.90	23,624.98	16,042.08	15,210.00
61600	Vehicle/Rental	15,000	8,749.50	7,050.00	(1,699.50)	(6,150.00)
61700	Vehicle/Operating & Maintenance Costs	40,000	23,332.00	34,611.81	11,279.81	19,873.00
61800	Contracts-Service Agencies	293,400	171,140.22	190,131.06	18,990.84	80,389.00
61900	Postage	13,879	8,095.62	7,134.69	(960.93)	(1,000.00)
61910	Lab Expense	7,800	4,549.74	4,444.57	(105.17)	1,053.00
61920	Telephone	41,621	24,277.53	31,254.54	6,977.01	11,489.00
61930	Annual Audit	8,500	4,958.05	-0-	(4,958.05)	1,000.00
61940	Insurance	40,500	23,623.65	22,781.40	(842.25)	6,281.00
61950	Client Wages	64,000	37,331.20	41,186.08	3,854.88	14,786.00
61960	Utilities	38,500	22,457.05	34,010.61	11,553.56	17,511.00
61970	Emolument	4,200	2,449.86	1,400.00	(1,049.86)	(1,925.00)
61980	Client Fringe	3,900	2,274.87	2,267.39	(7.48)	482.00
61990	Miscellaneous	30,000	17,499.00	21,267.93	3,768.93	(5,043.00)
	TOTALS	<u>\$2,974,250</u>	<u>\$1,734,880.03</u>	<u>\$1,825,822.43</u>	<u>\$ 90,942.40</u>	<u>\$144,127.00</u>

ATTACHMENT FOR ITEM IV-A-1
4-21-81

CASH RECEIPTS FOR THE PERIOD 9/1/80 3/31/81

PROJECTED CASH RECEIPTS FOR THE PERIOD 4/1/81 - 8/31/81

SOURCE OF FUNDS	BUDGETED AMOUNT	ACTUAL RECEIPTS 3/31/81	BUDGET BALANCE	PROJECTED BALANCE	PROJECTED CASH RECEIPTS						
					April	May	June	July	August		
County Government	114,727	32,753	81,974	81,974	21,432	7,795	7,795	22,476	22,476		
Direct Patient Fees-Insurance	164,000	63,978	100,022	55,500	9,000	10,000	11,000	12,000	13,500		
Title XX-Protective Services	79,725	1,111	78,614	43,888	6,388	6,000	7,000	8,500	16,000		
Texas Rehabilitation Comm.	54,474	14,676	39,798	14,300	2,000	2,500	2,600	2,700	4,500		
ICF - MR	187,000	129,733	57,267	113,950	22,000	22,790	23,580	22,790	22,790		
SB 230 & Transportation	68,500	49,500	19,000	23,100	7,260	7,260	7,260	1,320	-0-		
Workshop Production	90,000	44,845	45,155	49,500	8,500	9,500	10,000	10,500	11,000		
Donations	6,000	3,730	2,270	1,600	500	300	500	200	100		
Interest	12,000	10,541	1,459	10,535	1,760	-0-	600	2,175	6,000		
Food Stamps	12,000	4,136	7,864	2,500	500	600	400	500	500		
C & E Services	6,000	163	5,837	240	60	-0-	60	-0-	120		
Miscellaneous	9,000	9,570	(570)	2,600	400	1,000	500	300	400		
Grant-in-Aid	1,222,192	712,945	509,247	509,247	203,698	-0-	101,849	203,700	-0-		
Rusk State Hospital	51,999	26,000	25,999	25,999	-0-	-0-	13,000	-0-	12,999		
TRC-Sabine/San Augustine	36,766	28,731	8,035	8,035	4,500	1,500	2,035	-0-	-0-		
TRC-Tyler	37,798	20,892	16,906	16,311	14,299	1,000	500	512	-0-		
DHHS Operations	668,000	389,662	278,338	278,338	55,666	55,666	55,666	55,666	55,674		
DHR Liaison	89,000	30,038	58,962	23,060	3,160	3,700	4,000	4,000	8,200		
Office of Traffic Safety	12,000	3,366	8,634	5,760	960	960	960	960	1,920		
Title I	13,504	7,168	6,336	5,336	-0-	5,336	-0-	-0-	-0-		
DDA	30,000	13,313	16,687	16,687	16,687	-0-	-0-	-0-	-0-		
Title I-Follow the Child	9,565	3,826	5,739	5,739	2,870	-0-	-0-	2,869	-0-		
TOTALS	2,974,250	1,600,677	1,373,573	1,294,199	381,640	135,907	249,305	351,168	176,179		

ATTACH.
FOR ITEM
IV-A-1
4-21-81

COST CATEGORY	BUDGETED AMOUNT	ACTUAL EXPENDITURES 3/31/81	BUDGET BALANCE	PROJECTED BALANCE	PROJECTED EXPENDITURES							
					April	May	June	July	August			
Salaries-Wages	1,664,448	886,760	777,688	671,720	134,720	136,000	135,000	134,000	132,000			
Salary-Merit	8,900	3,926	4,974	3,550	700	700	750	700	700			
Fringe Benefits	279,333	161,351	117,982	130,950	26,000	26,650	26,500	26,000	25,800			
Consultation												
Direct	10,000	7,731	2,269	2,400	500	600	400	500	400			
Other	9,000	5,003	3,997	600	200	-0-	200	-0-	200			
Travel	27,500	15,123	12,377	10,300	2,500	2,200	2,000	1,800	1,800			
Drugs	37,000	26,384	10,616	22,172	4,972	4,600	4,400	4,200	4,000			
Food	48,000	19,725	28,275	16,100	2,600	2,700	3,000	2,800	5,000			
Supplies	43,000	45,909	(2,909)	16,500	5,000	4,000	3,000	2,500	2,000			
Equip. & Furn.												
Purchase	24,565	9,820	14,745	27,000	10,000	5,000	5,000	5,000	2,000			
Rental	34,704	25,766	8,938	14,100	2,800	2,800	2,800	3,200	2,500			
Rep./Maint.	15,000	7,572	7,428	3,200	700	650	600	600	650			
Building												
Rent	138,000	91,911	46,089	79,560	15,912	15,912	15,912	15,912	15,912			
Rem./Renovation	5,000	14,662	(9,662)	8,500	7,000	1,000	200	200	100			
Rep./Maintenance	15,500	17,126	(1,626)	4,700	1,500	800	800	800	800			
Vehicle												
Purchase	13,000	23,625	(10,625)	4,585	917	917	917	917	917			
Rental	15,000	7,050	7,950	1,800	360	360	360	360	360			
Oper./Maintenance	40,000	33,873	6,127	26,000	5,000	5,100	5,200	5,300	5,400			
Cont. Ser. Agns.	293,400	149,789	143,611	224,000	46,000	45,000	44,000	44,000	45,000			
Post. & Tele.	55,500	38,389	17,111	27,600	5,500	5,500	5,600	5,500	5,500			
Lab Expenses	7,800	3,153	4,647	5,700	1,000	1,100	1,200	1,200	1,200			
Annual Audit	8,500	-0-	8,500	5,940	1,188	1,188	1,188	1,188	1,188			
Insurance	40,500	22,781	17,719	24,000	24,000	-0-	-0-	-0-	-0-			
Client Wages	64,000	41,186	22,814	37,600	7,000	7,300	7,500	7,800	8,000			
Utilities	38,500	34,011	4,489	22,000	4,000	4,100	4,400	4,600	4,900			
Emoluments	4,200	1,400	2,800	875	175	175	175	175	175			
Client Fringe	3,900	2,267	1,633	2,115	390	400	425	440	460			
Miscellaneous	30,000	20,157	9,843	4,800	1,100	1,100	1,000	800	800			
TOTALS	2,974,250	1,716,450	1,257,800	1,398,367	311,734	275,852	272,527	270,492	267,762			

ATTACH.
FOR IFE
IV-A-1
4-21-81

SUMMARY OF STATE GRANT-IN-AID

RECEIPTS AND EXPENDITURES

March 31, 1981
DATE

RECEIPTS

PROGRAM CATEGORY	MONTHLY BUDGET	MONTHLY RECEIPTS	ANNUAL BUDGET	CUMULATIVE RECEIPTS	BALANCE YTD
Administration	19,500	19,500	234,007	136,504	97,503
Screening & Referral/ Emergency	2,417	2,417	29,000	16,917	12,083
Outpatient Services	22,167	22,166	266,005	155,169	110,836
Special Education	12,087	12,088	145,047	84,611	60,436
Sheltered Work Training and Day/Evening Care	26,919	26,919	323,025	188,431	134,594
Alternate Residential/ 24-Hour Care	18,759	18,759	225,108	131,313	93,795
TOTALS	101,849	101,849	1,222,192	712,945	509,247

EXPENDITURES

PROGRAM CATEGORY	MONTHLY BUDGET	MONTHLY EXPENSES	ANNUAL BUDGET	CUMULATIVE EXPENSES	BALANCE YTD
Administration	19,500	20,035	234,007	138,316	95,691
Screening & Referral/ Emergency	2,417	1,702	29,000	21,026	7,974
Outpatient Services	22,167	15,448	266,005	158,806	107,199
Special Education	12,087	11,367	145,047	86,334	58,713
Sheltered Work Training and Day/Evening Care	26,919	24,196	323,025	225,985	97,040
Alternate Residential/ 24-Hour Care	18,759	25,062	225,108	134,500	90,608
TOTALS	101,849	97,810	1,222,192	764,967	457,225

ATTACHMENT FOR ITEM IV-A-1
4-21-81



The Senate of
The State of Texas
Austin 78711

ROY BLAKE
State Senator

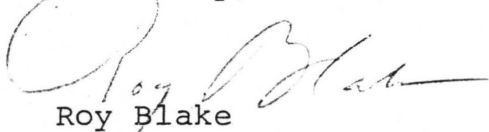
April 10, 1981

Mr. Perry Sampson, Member
MHMR Board of Trustees
212 Neuville Street
Center, TX 75935

Dear Mr. Sampson:

This will acknowledge receipt of the copy of the letter which you sent to Representative Haley with regard to adequate funding for community based MHMR Centers. I serve on the Senate Committee on Finance, and we were able to restore some funds for these communities centers in the Senate Finance bill. I recognize the great contribution that MHMR Community-Based Centers make to the lives of mentally handicapped Texans and am pleased that there operating in a cost effective manner. Thank you for calling this to my attention.

Sincerely,


Roy Blake

RB:va

Committees:

Chairman:
ADMINISTRATION

Member:
FINANCE
STATE AFFAIRS
SUBCOMMITTEE ON
NOMINATIONS



ROY BLAKE
State Senator

The Senate of
The State of Texas
Austin 78711

Committees:

Chairman:
ADMINISTRATION

Member:
FINANCE
STATE AFFAIRS
SUBCOMMITTEE ON
NOMINATIONS

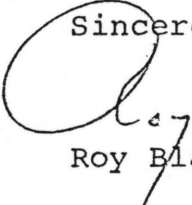
April 10, 1981

Honorable Allen Sturrock
County Judge
Tyler County
100 Courthouse
Woodville, TX 75979

Dear Allen:

It is good to hear from you again, and I was pleased to use my influence to restore some funding for the community based MHMR centers. These community centers have made a tremendous contribution to the lives of those handicapped citizens and are much more cost effective than the institutional programs. It is always good to hear from you Judge, and I appreciate the fine relationship which you and I enjoy.

Sincerely,


Roy Blake

RB:va



ILL HALEY

State of Texas
House of Representatives
Austin, Texas

P. O. BOX 2910
AUSTIN, TEXAS 78769
512/475-3619

April 14, 1981

Perry Sampson
212 Neuville Street
Center, Texas 75935

Dear Perry:

Thank you very much for taking the time and having the interest to write me regarding the Legislative Budget Board's funding for community MHMR centers.

Your interest in this matter makes this matter very important to me. I want you to know that I will do all I can to help you hold the line for the additional 9.5 million above the LBB recommendations, but don't get your hopes up. As I am sure you are well aware, we are in a very unusual money crunch down here this year and it is extremely difficult to increase anything above the LBB recommendations. As a matter of fact, a new house rule this year requires a two-thirds vote of the twenty-one member appropriations committee to raise the recommendation above the LBB. As a result I am sure you can see that it will be no easy task.

Again, thank you so much for taking the time and interest to write. Please tell Dee and the girls I said hello.

Sincerely,

Bill

Bill Haley

BH/jc



Texas Department of Mental Health and Mental Retardation

P.O. Box 12668, Austin, Texas 78711 (512) 454-3761

John J. Kavanagh, M.D.
Commissioner

April 6, 1981

Wayne Lawrence, Ph.D.
Executive Director
Deep East Texas Regional
MHMR Services
4101 South Medford Drive
Lufkin, Texas 75901

Dear Wayne:

Doctor Hannum has informed me that the Deep East Texas MHMR Center was accredited for two years by JCAH. You and your staff are to be congratulated on achieving this notable goal. It confirms what I have always felt about your Center; that is, it is an efficient and effective Center, giving quality and optimum care to the citizens of East Texas.

Please convey my thanks and gratitude to your Board for their leadership. Your staff are to be commended. All of this would not have been possible except under your fine management and supervision.

Sincerely,

John J. Kavanagh, M.D.
Commissioner

JJK:jh



Texas Department of Mental Health and Mental Retardation

P.O. Box 12668, Austin, Texas 78711 (512) 454-3761

John J. Kavanagh, M.D.
Commissioner

March 31, 1981

V. B. Woods, Chairperson
Board of Trustees
Deep East Texas Regional
MHMR Services
P. O. Box 34
Woodlake, Texas 75865

Dear Mr. Woods:

I want to express my personal words of congratulations to the Board of the Deep East Texas Regional MHMR Services for its receipt of a two-year accreditation by the Joint Commission on Accreditation of Hospitals. The staff, through the encouragement, support, and leadership of the Board, were able to complete the extra work above and beyond their regular workload to prepare in a superb manner for this accreditation survey.

The high score received, 856.3 points, is a tribute to Wayne Lawrence and the Executive Level Staff for their ability to motivate staff to put forth the level of excellence required to achieve such a score.

Again, my congratulations to the entire Deep East Texas Regional MHMR Services.

Sincerely,

A handwritten signature in cursive script, appearing to read "E. Hartley Sappington".

E. Hartley Sappington
Assistant Deputy Commissioner
Community Services

EHS:dm

✓cc: Wayne Lawrence, Ph.D., Executive Director, Deep East Texas Regional
MHMR Services

Samaritan Center

April 6, 1981

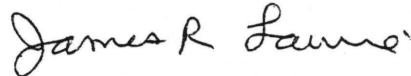
Mr. B. B. Woods
Chairman of the Board
Deep East Texas MHMR Services
4101 South Medford Drive
Lufkin, Texas 75901

Dear Mr. Woods,

Congratulations to you, the Board and staff of the Deep East Texas MHMR for your success in receiving two year accreditation from the joint commission. The high score on the accreditation speaks well and I think accurately of the high quality of service provided by Dr. Wayne Lawrence and his staff.

As Director of the Samaritan Center I have been especially thankful for the support and helpful collegiality we have received from MHMR as we have developed our services in Lufkin and Nacogdoches. The consistently cooperative spirit which Dr. Lawrence and the staff have shown says a great deal for the depth and breadth of their concern for persons in the area.

Cordially,



James R. Laurie, D. Min.
Director

JRL:a

NACOGDOCHES TREATMENT CENTER
FOR HANDICAPPED CHILDREN AND ADULTS, INC.

119 Hughes
Nacogdoches, Texas
75961

"Walk in love"
Eph. 5:2

April 14, 1981

Dr. Wayne Lawrence, Executive Director
Mental Health Mental Retardation
4101 South Medford Dr.
Lufkin, TX. 75901

Dear Wayne & Fellow Workers:

Praise the Lord! Congratulations on the high score on the
JCAH survey. I am so proud for you.

I know that it was a tremendous job on the part of your staff
getting all the records ready.

It indicates that you are providing quality care with good
documentation. It is also a great compliment to you as the director,
to have everything in order.

I think to be second in the state among 30 MHMR Centers is just
fantastic.

My congratulations again. I'm so very proud for you. May
God bless.

Very Sincerely,
Scotty Sherrill
Scotty Sherrill,
Executive Director

SS:vw

FENLEY & PERKINS

ATTORNEYS AT LAW

224 EAST LUFKIN AVENUE

P.O. BOX 450

LUFKIN, TEXAS 75901

LUFKIN: (713) 634-3346 / (713) 632-3323

NACOGDOCHES: (713) 564-7309

Curtis W. Fenley, Sr. (1900-1980)

William Drew Perkins

Curtis W. Fenley, Jr., P.C.

Herman E. Bate, P.C.

C. David Porter, P.C.

Gregg Owens, P.C.

Don W. Duran, P.C.

Ronald J. Schaeffer

William Drew Perkins: Board
Certified-Civil Trial Law and
Personal Injury Law-Texas
Board of Legal Specialization

Curtis W. Fenley, Jr.: Fellow-
American College of Probate
Counsel

March 31, 1981

Dr. Wayne Lawrence

MHMR

4101 South Medford Dr.

Lufkin, Texas 75901

Dear Wayne:

Congratulations on the recent accreditation of your MHMR facility. We are proud of your accomplishments and successes in this area and wish you continued success.

Very truly yours,



Don W. Duran

DWD/cg

JCAH



John J. Kavanagh, M.D.
Commissioner

Texas Department of Mental Health and Mental Retardation

P.O. Box 12668, Austin, Texas 78711 (512) 454-3761

Jon D. Hannum, Ph.D.
Deputy Commissioner, Community Services

March 30, 1981

TO: John J. Kavanagh, M.D.
Commissioner

FROM: Jon D. Hannum, Ph.D.
Deputy Commissioner, Community Services

SUBJECT: JCAH for Deep East Texas MHMR Services

On March 26, 1981 Deep East Texas Regional MHMR Services received notice from the Joint Commission on Accreditation of Hospitals that they had been given accreditation for two years under the Community Standards for Community MH Centers. This is the second center in Texas to receive such accreditation within the last six months and Deep East Texas MHMR Services are to be commended for the excellent effort they have put forth in meeting these standards of accreditation.

A handwritten signature in dark ink, appearing to be "Jon D. Hannum", written over a horizontal line.

Jon D. Hannum, Ph.D.

JDH:EHS:dm

cc: Assistant Deputy Commissioners, Community Services
✓ Wayne Lawrence, Ph.D., Executive Director, Deep East Texas MHMR Services



John J. Kavanagh, M.D.
Commissioner

Texas Department of Mental Health and Mental Retardation

Beaumont State Center for Human Development
Box 3486, Beaumont, Texas 77704 713-833-1485

Martin T. Woodard
Director

April 20, 1981

Wayne Lawrence, Ph.D.
Executive Director
Deep East Texas Regional Mental Health
and Mental Retardation Services
4101 South Medford Drive
Lufkin, Texas 75901

Dear Dr. Lawrence:

I would like to congratulate you and your staff on the recent results of the survey conducted by the Joint Commission on Accreditation of Hospitals.

Considering the exemplary services rendered by your agency, I was quite sure you would pass with flying colors.

Again, congratulations to all of you.

Sincerely

A handwritten signature in dark ink, appearing to read "Martin T. Woodard", written in a cursive style.

Martin T. Woodard
Director

MTW:lh