

MINUTES

OF

THE DEEP EAST TEXAS REGIONAL
MENTAL HEALTH MENTAL RETARDATION SERVICES
BOARD OF TRUSTEES MEETING

November 20, 1979

BOARD MEMBERS PRESENT:

Mr. V. B. Woods, Chairman
Judge Allen Sturrock, Vice-Chairman
Mr. R. B. Hille, Secretary
Dr. Nancy Speck
Mr. George E. Gee
Mr. Perry Sampson
Mr. Ward R. Burke

BOARD MEMBERS ABSENT:

Judge Ray Martin
Mrs. Agnes Rhoder

OTHERS PRESENT:

Dr. Wayne Lawrence, MHMR
Mr. Franklin Avant "
Mr. Jim McDermott "
Dr. Jack Martin "
Ms. La Jean Read "
E. Hartley Sappington " - Austin
Tommy Driskell, Mayor of Crockett, Houston County
Bro. Leroy Pearson, Pastor, Lovelady Baptist Church

The 76th meeting of the Board of Trustees was held in the Conference Room at the Lovelady State Bank, Lovelady, Texas, on Tuesday, November 20, 1979, at 6:00 p.m.

INVOCATION: Bro. Leroy Pearson, Pastor, Lovelady Baptist Church, Lovelady, Texas, gave the Invocation.

CALL TO ORDER AND RECOGNITION OF GUESTS: There being a quorum present, Chairman Woods called the meeting to order at 6:00 p.m., and recognized guests in attendance.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING: There being no additions or corrections to the Minutes of the October Board Meeting, on a motion by Mr. Hille, seconded by Mr. Gee, the Board unanimously approved the Minutes of the October 23, 1979 Board meeting.

EXECUTIVE DIRECTOR'S REPORT: Dr. Lawrence reported on the following items:

1. Acknowledged Mrs. Rhoder's three-year tenure on the Board.
2. MH Task Force - GETHSA - meeting was postponed.
3. Sabine and San Augustine Counties have given verbal pledges. All thirteen counties have pledged.
4. Dr. Lawrence and Dr. Speck had lunch with Jim Laurie, Samaritan Association.
5. Reception for Governor Clements. Judge Sturrock attended.
6. Visit by Texas Research League on November 12. Two representatives came and interviewed Dr. Lawrence.
7. Results of ICF-MR visit. 20-30 deficiencies out of 650 would be considered excellent. We had seven.

Dr. Speck made a motion, seconded by Mr. Sampson, that a letter of commendation be sent to Jim McDermott, reflecting this outstanding job. The Board voted unanimously on this motion, and Dr. Lawrence will write the letter for Mr. Hille's signature. The letter will be placed in Mr. McDermott's personnel file.

8. Investigating feasibility of seeking JCAH accreditation.
9. Called on Division Directors for Reports.

Director, Business Division

- a. Local Funds Report
- b. Computer Print-outs being generated regularly

Director, Mental Health Division

- a. TPA meeting - San Antonio
- b. Mrs. Marian Stone - HEW Consultant
- c. Status of Inpatient Unit
- d. Alcohol Institute - November 28 - Several staff on program

Director, MR&S Division

- a. Personnel Directors' meeting - McAllen
Host next meeting in May at no expense
- b. TEA Accreditation Visit
- c. Professional Advisory Committee meeting
- d. Volunteer Banquet - Joint Banquet next September

COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

BUDGET AND FINANCE COMMITTEE - Dr. Nancy Speck, Chairperson

Consideration of Treasurer's Report: On a motion by Dr. Speck, seconded by Mr. Hille, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Balance Sheet, Operating Statement, Budget Summaries of Receipts and Expenditures, Cash Flow Statements, Accounts Receivables - Internal Advances, and Accounts Payable - Internal Advances for the month of October, 1979, be approved as submitted, THAT copies of each report be attached to the permanent Minutes of this Board Meeting and THAT the budget over-expenditure be approved as reflected in Item 2 2.b. of the supporting document.

Consideration of Voucher for First Month Grant-in-Aid for Second Quarter: On a motion by Mr. Hille, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board approve the Voucher in the amount of \$99,096.59 for State Grant-in-Aid for the month of December, 1979, and THAT the Board Chairman be authorized to sign this Voucher, and THAT it be submitted to TDMHMR.

Consideration of Proposed Board Policy on Surplus Property and Sale of Mobile Evaluation Unit (In Two Parts):

Part 1: Consideration of Proposed Board Policy on Surplus Property: On a motion by Dr. Speck, seconded by Mr. Hille, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the proposed revised Board Policy No. D68, entitled "Survey or Sale of Surplus Property," be approved as submitted, and THAT this revision be included in the Board Policy Manual.

Part 2: Consideration of Proposed Sale of Mobile Evaluation Unit: On a motion by Dr. Speck, seconded by Mr. Hille, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Executive Director be authorized to sell the Mobile Evaluation Unit, THAT he be authorized to negotiate all the necessary arrangements for such sale, and THAT when the transaction is consummated, this property should be removed from the Center's inventory.

Discussion of Resource Projections for FYs 1980-81: The Board heard a report from the Executive Director on the financial picture for the FYs 1980-81: No action was required by the Board at this time.

Consideration of Proposed Capital Construction Request: On a motion by Dr. Speck, seconded by Mr. Hille, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Executive Director be authorized to submit a Letter of Intent to TDMHMR for the 1982-1983 Capital Construction Budget for Community MHMR Centers, and THAT the six (6) requests for construction funds for this Center be approved as submitted, and forwarded to TDMHMR.

Dr. Speck read a note of appreciation from Mrs. Lee Mayberry, thanking the Board for the lovely gift. Judge Sturrock, on behalf of the Board, recommended this be made part of the Minutes of this Board meeting.

Dr. Speck commented that Dr. Kavanagh had told several people that Lufkin was the Number One MHMR Center. Judge Sturrock, on behalf of the Board, asked that this be made part of the Minutes of the Board meeting.

PROGRAM COMMITTEE - Judge Allen Sturrock, Chairman

Consideration of TCCMHMRC Sequence to Secure Funds & Legislative Operational Program: On a motion by Judge Sturrock, seconded by Mr. Burke, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board endorse the position taken by the Texas Council of Community MHMR Centers regarding the acquisition of necessary funds and authority for community centers as well as the proposed legislative operational program.

Discussion of feasibility of conducting a Regional Workshop for state and federal elected officials was tabled until a later date.

On behalf of the Board, Mr. Woods appointed Mr. Burke as the coordinator of this project. This will be discussed again at the February Board meeting.

Discussion of State Hospital Admission Rates in FY 79: No Board action was necessary at this time.

Consideration of Proposed Recommendation Regarding TDMHMR: On a motion by Mr. Burke, seconded by Judge Sturrock, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board Chairman be authorized to sign the attached letter concerning the organization and functioning of the TDMHMR.

PERSONNEL AND PUBLIC EDUCATION COMMITTEE - George E. Gee, Chairman

Consideration of Proposed Plan for County Advisory Councils: On a motion by Mr. Gee, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Executive Director and staff be authorized to proceed with the proposed plan to strengthen County Advisory Councils.

Consideration of Proposed Plan for Volunteer Services' Coordinating Board: On a motion by Mr. Sampson, seconded by Judge Sturrock, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board authorize the proposed plan for establishment of a Volunteer Services' Coordinating Board serving MHMR and Lufkin State School, and THAT the Executive Director be authorized to proceed with plan in accordance with the submitted document.

Mr. Gee recommended that Mr. Burke and Dr. Speck represent the Board on this Coordinating Board. There being only one negative vote (Mr. Burke's), the Board approved this recommendation.

Presentation of Resolution of Appreciation: On behalf of the Board, Mr. Woods presented a Resolution of Appreciation to Ward R. Burke in recognition of his dedicated services as Board Chairman from February 28, 1974, through August 31, 1979.

Discussion of Professional Liability Insurance Plan: On a motion by Mr. Sampson, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Umbrella portion of the Center's Professional Liability Insurance Plan remain in the Plan.

Consideration of Personnel Matters (In Two Parts): Mr. Gee requested that the Board Chairman call an Executive Session to consider personnel matters brought before the Board by the Executive Director according to Article 6252-17, Section 2 (g) of the Open Meetings Law. Chairman Woods excused guests from the meeting room at 7:50 p.m., stating that no Board action would be taken until the meeting was reopened.

Executive Session

Mr. Woods reopened the meeting to the public at 8:15 p.m., and asked for Board consideration of the following items:

Part 1: Consideration of Proposed Revised Position Description:
On a motion by Mr. Gee, seconded by Mr. Sampson, the Board
unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the proposed
revised Position Description for Community Service Aide
III be approved as submitted and THAT it be placed in
the MHMR Position Description Manual.

Part 2: Consideration of Applicant for Caseworker III (M.S.W.)
Position - Nacogdoches County Outpatient Clinic: No applicant
was recommended for this position.

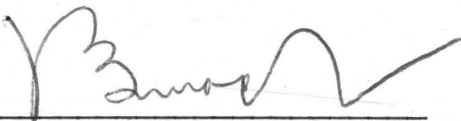
INVITE COMMENTS FROM VISITORS: There were no comments from
visitors.

DESIGNATION OF DATE, TIME, AND LOCATION OF NEXT BOARD MEETING:
The regular December Board meeting was set for the third Tuesday
which falls on December 18, 1979, and will be held in the
Ward R. Burke Community Room of the Day Treatment/Administration
Facility. Committee meetings will begin at 4:30 p.m., with
the Board meeting starting at 5:00 p.m.

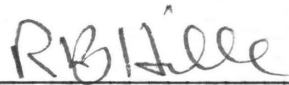
Judge Sturrock asked if the January 22, 1980, Board meeting
could begin at 6:00 p.m. with Committee meetings convening
at 5:30 p.m.

ADJOURN: There being no further items for discussion, the
meeting was adjourned at 8:30 p.m.

APPROVED:



V. B. Woods, Chairman



R. B. Hille, Secretary

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BALANCE SHEET
October 24, 1979

<u>ASSETS</u>	<u>GENERAL OPERATING FUND</u>	<u>GENERAL FIXED ASSETS FUND</u>	<u>TOTAL</u>
Current Assets:			
Cash in Bank	\$317,514.58		\$ 317,514.58
Petty Cash	165.00		165.00
Accounts Receivable - Client Fees	33,985.61		33,985.61
Accounts Receivable - Other	179,755.04		179,755.04
Accounts Receivable - Internal Advances*	1,000.00		1,000.00
Prepaid Expenses	17,727.30		17,727.30
<u>TOTAL CURRENT ASSETS</u>	<u>550,147.53</u>		<u>550,147.53</u>
Amount to be provided under capital lease agreement	147,159.84		147,159.84
General Fixed Assets - At Cost			
Equipment - Furniture/Fixtures		\$ 337,594.68	337,594.68
Vehicles		139,086.64	139,086.64
Land		119,400.00	119,400.00
Building		325,645.06	325,645.06
<u>TOTAL FIXED ASSETS</u>		<u>921,726.38</u>	<u>921,726.38</u>
<u>TOTAL ASSETS</u>	<u>\$697,307.37</u>	<u>\$ 921,726.38</u>	<u>\$1,619,033.75</u>

LIABILITIES, RESERVES & FUND BALANCE

Current Liabilities:			
Accounts Payable - Internal Advances*	\$ 1,000.00		1,000.00
Accounts Payable	25,787.47		25,787.47
Withholding Tax Payable	-0-		-0-
FICA Tax Payable	14,683.03		14,683.03
Employees Insurance Payable	142.58		142.58
Tax Sheltered Annuity Payable	-0-		-0-
Cancer Insurance Payable	-0-		-0-
Savings Bond Payable	-0-		-0-
Credit Union Payable	-0-		-0-
Sales Tax Payable	6.61		6.61
Retirement Payable	-0-		-0-
Allowance for Uncollectable Accounts	4,040.43		4,040.43
Obligation Under Capital Lease Agreement	147,159.84		147,159.84
<u>TOTAL LIABILITIES</u>	<u>192,819.96</u>		<u>192,819.96</u>
Reserve for Investment in Fixed Assets		\$ 921,726.38	921,726.38
Prepaid Revenue	99,096.60		99,096.60
Fund Balance	335,390.81		335,390.81
Reserve Operating Fund	70,000.00		70,000.00
<u>TOTAL LIABILITIES, RESERVES & FUND BALANCE</u>	<u>\$697,307.37</u>	<u>\$ 921,726.38</u>	<u>\$1,619,033.75</u>

CASH POSITION STATEMENT

Cash in Bank:			
Operating Account		\$ 173,281.79	
Title I Account		271.23	
Senate Bill 230 Account		1,447.85	
HEW Account		124.45	
FWL-TRC Account		7,454.60	
FICA Account		18,729.08	
Payroll Account		100.20	
Reserve Operating Account		97,826.87	
Land Account		18,278.51	
<u>TOTAL CASH IN BANK</u>		<u>317,514.58</u>	
Petty Cash		165.00	
<u>TOTAL CASH ON HAND</u>			<u>\$ 317,679.58</u>

Analysis of Accounts Receivable/Accounts Payable - Internal Advances

Advance to Title I from Center	\$ 1,000.00
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OPERATING STATEMENT

October 24, 1979

<u>INCOME</u>	<u>RECEIPTS</u>	<u>RECEIVABLES</u>	<u>TOTAL</u>
Traffic Safety	-0-	132.51	132.51
Patient Fees	\$ 4,620.93	\$ 6,977.38	\$ 11,598.31
Senate Bill 230	980.00	5,390.00	6,370.00
Texas Rehabilitation Commission	298.23	2,889.48	3,187.71
Workshop Production	1,511.45	976.17	2,487.62
Donations	5.00	-0-	5.00
Title I	9,649.70	50,202.61	59,852.31
Miscellaneous Income	242.22	88.03	330.25
Interest Income	-0-	(479.37)	(479.37)
Grant-in-Aid	99,096.59	-0-	99,096.59
HEW Operations	100,000.00	11,511.00	111,511.00
Food Stamps		874.00	874.00
Title XX Protective Services	-0-	2,285.00	2,285.00
Title XX Services to Aged	-0-	(1,299.73)	(1,299.73)
Rusk State Hospital	-0-	4,172.33	4,172.33
DHR-Liaison	-0-	3,998.12	3,998.12
ICF-MR	-0-	6,386.00	6,386.00
Pineywoods ARC	1,300.00	-0-	1,300.00
Texas Commission on Alcoholism	3,085.57	-0-	3,085.57
TOTAL INCOME	<u>\$220,789.69</u>	<u>\$94,103.53</u>	<u>\$314,893.22</u>

<u>EXPENDITURES</u>	<u>DISBURSEMENTS</u>	<u>ENCUMBRANCES</u>	<u>TOTAL</u>
Salaries	\$123,618.16	-0-	\$123,618.16
Salary & Merit Increases	735.11	-0-	735.11
FICA Taxes	7,049.20	-0-	7,049.20
Insurance - Hospitalization/Life	5,438.49	-0-	5,438.49
Retirement	2,090.69	-0-	2,090.69
Travel Expense	2,010.30	(103.30)	1,907.00
Drugs	2,921.15	326.34	3,247.49
Food	2,951.58	(42.58)	2,909.00
Supplies	3,641.27	34.73	3,676.00
Furniture and Equipment/Purchased	1,597.17	9,967.83	11,565.00
Furniture and Equipment/Rental	3,850.14	-0-	3,850.14
Furniture and Equipment/Rep. & Maint.	1,381.12	(683.12)	698.00
Building/Rent	10,189.00	-0-	10,189.00
Building/Remodeling and Renovation	500.00	-0-	500.00
Building/Repairs and Maintenance	1,664.20	(853.20)	811.00
Vehicles/Rental	1,086.73	-0-	1,086.73
Vehicles/Operation and Maintenance	3,470.59	534.41	4,005.00
Contracts	18,979.14	-0-	18,979.14
Postage	831.57	9.60	841.17
Laboratory Expense	68.90	-0-	68.90
Telephone	5,997.28	(47.28)	5,950.00
Insurance	5,000.19	-0-	5,000.19
Client Training Wages	6,291.95	-0-	6,291.95
Utilities	3,724.37	-0-	3,724.37
Client Fringe Benefits	331.93	-0-	331.93
Miscellaneous Expense	3,688.22	135.78	3,824.00
Consultation & Prof. Fees-Other	614.17	-0-	614.17
Consultation & Prof. Fees-Direct	709.80	(123.80)	586.00
Emolument	350.00	-0-	350.00
Annual Audit	-0-	-0-	-0-
TOTALS	<u>\$220,782.42</u>	<u>\$ 9,155.41</u>	<u>\$229,937.83</u>

*Third quarter interest on Land Savings Account recorded on books twice; books corrected in October.

Attachment to IV-A-1

11/20/79

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BREAKDOWN OF DISBURSEMENTS

Consultation and Professional Fees:

Sunrise Manor - \$527.80

Drugs:

TPERF - \$2,389.50

Food:

Shelby Co. HWH - \$1,112.79

Nacogdoches Co. HWH - \$682.01

Equipment/Furniture Purchased:

Fairweather Lodge - Chain Saw, Edges, Weed Eater - \$613.70

Jasper-Newton SWS - Lawnmowers (2) - \$742.00

Equipment/Furniture Rental:

City of Lufkin - \$2,150.00

Canon Copiers - \$760.89

Xerox Copier - \$798.25

Equipment and Furniture/Repair and Maintenance:

Annual Maintenance Agreement - IBM Typewriters - \$2,264.90

Annual Maintenance Agreement - Lanier Dictating Equipment - \$3,376.48

Building Rent:

Angelina OPC - MR Offices \$2,800.00

Nacogdoches OPC 791.00

Nacogdoches SWS 700.00

Nacogdoches HWH 575.00

Shelby Co. SWS 600.00

Building Remodeling and Renovation:

Angelina OPC - Signs - \$500.00

Vehicle Rental:

6 Lease Cars - \$1,206.73

Contracts:

Genetics - \$1,198.72

Dr. Max Himel - \$3,170.00

City of Lufkin - \$1,000.00

Memorial Hospital - \$617.15

Lufkin Workshop and Opportunity Ctr. - \$7,016.67

Dr. George Tipton - \$3,010.00

Nacogdoches Medical Center Hospital - \$2,750.85

Wilson-McKewen Treatment Ctr. - \$727.50

Postage:

Central Administration - \$500.00

Telephone:

MR Offices - \$690.95

Central Adm. - \$1,923.38

Angelina OPC - \$528.09

Crisis Line - \$550.40

Deep East Texas Regional MHMR Services

October 24, 1979

NAME OF CENTER

DATE

		MONTHLY BUDGET	MONTHLY RECEIPTS	ANNUAL BUDGET	CUMULATIVE RECEIPTS	BALANCE YTD
LOCAL						
Tax Funds Appro. to Center						
a. City Government	(010)					
b. County Government	(020)	\$ 9,352	-0-	\$ 112,227	\$ 3,483	\$108,744
c. School District	(030)					
d. _____						
e. _____						
Patient Fees-Ins. Reimb.						
a. Direct Patient Fees & Insurance	(070)	7,083	\$ 11,598	85,000	16,533	68,467
b. Title XX-Protective Services	(071)	13,935	2,285	167,219	4,106	163,113
c. Title XX-Services to Elderly	(072)	4,530	(1,299)	54,364	7,366	46,998
d. SB 230 & Transportation	(073)	4,892	6,370	58,700	6,370	52,330
e. TRC	(074)	3,750	3,188	45,000	3,678	41,322
f. ICF - MR	(075)	14,017	6,386	168,200	15,228	152,972
g. Title XX - Reimbursement	(076)	7,500	-0-	90,000	90,000	-0-
h. Pinevoods ARC	(077)	-0-	1,300	-0-	1,300	(1,300)
i. _____						
Other Income & Contributions						
a. Workshop Production	(090)	7,083	2,487	85,000	6,344	78,656
b. Donations	(091)	333	5	4,000	605	3,395
c. Interest	(092)	333	(479)*	4,000	(479)	4,479
d. Food Stamps	(093)	900	874	10,800	1,874	8,926
e. Miscellaneous	(094)	822	330	9,865	760	9,105
f. C & E Services	(095)	667	-0-	8,000	-0-	8,000
g. _____						
h. _____						
STATE GRANT-IN-AID & SPECIAL						
GRANTS THROUGH TDMHMR						
Grant-in-Aid	(110)	99,097	99,097	1,189,159	198,194	990,965
Suppl. Grant-in-Aid	(120)					
Special Grants-TDMHMR	(130)					
OTHER STATE FUNDS						
Texas Comm. on Alcohol	(160)	1,328	3,085	15,934	3,085	12,849
Rusk State Hospital	(161)	4,172	4,172	50,068	8,345	41,723
Traffic Safety	(162)	833	133	10,000	1,040	8,960
TRC	(163)	173	-0-	2,078	-0-	2,078

FEDERAL FUNDS						
Grants						
a. Title I	(210)	11,588	59,852	139,052	59,852	79,200
b. HEW Operations	(211)	55,756	111,511	669,069	111,511	557,558
c. DHR Liaison	(212)	6,431	3,998	77,168	10,298	66,870
d. Title I - Follow the Child	(213)	550	-0-	6,602	-0-	6,602
e. _____						
f. _____						
g. _____						
GRAND TOTAL		\$255,125	\$314,893	\$3,061,505	\$549,493	2,512,012

Attachment to IV-A-1
11/20/79

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Dep East Texas Regional MHMR Services

October 24, 1979

NAME OF CENTER

DATE

		MONTHLY BUDGET	MONTHLY EXP.	ANNUAL BUDGET	CUMULATIVE EXP.	BALANCE YTD
PERSONNEL						
Salaries & Wages	(010)	\$134,602	\$123,618	\$1,615,229	\$244,258	\$1,370,971
Salary & Merit Incrs.	(011)	883	735	10,600	1,244	9,356
Fringe Benefits	(020)	17,979	14,578	215,747	28,760	186,987
Consultation & Prof. Fees						
1. Direct Pat. Servs.	(030)	500	586	6,000	827	5,173
2. Other	(040)	500	614	6,000	614	5,386
TRAVEL - STAFF & BOARD	(050)	4,814	1,907	57,767	3,581	54,186
CONSUMABLE ITEMS						
Drugs	(060)	2,083	3,248	25,000	5,927	19,073
Food	(070)	2,642	2,909	31,700	6,273	25,427
Other	(080)	3,927	3,676	47,125	8,677	38,448
EQUIPMENT & FURNITURE						
Purchase	(090)	2,284	11,565	27,411	13,303	14,108
Rental	(100)	2,695	3,851	32,340	5,281	27,059
Repair & Maintenance	(110)	971	698	11,652	2,078	9,574
BUILDING						
Rent	(120)	11,251	10,189	135,021	20,381	114,640
Remodel & Renovation	(130)	400	500	4,800	500	4,300
Repair & Maintenance	(140)	874	811	10,485	2,344	8,141
VEHICLE						
Purchase	(150)	3,067	-0-	36,800	-0-	36,800
Rental	(160)	1,187	1,087	14,248	2,394	11,854
Oper. & Maint. Cost	(170)	2,815	4,005	33,781	8,245	25,536
CONTRACTS-SERV. AGENCIES	(180)	39,519	18,979	474,225	26,142	448,083
OTHER						
Postage, Telephone	(190)	6,002	6,791	72,027	10,597	61,430
Laboratory Expense	(191)	69	69	829	114	715
Client Transportation	(192)	-0-	-0-	-0-	-0-	-0-
Annual Audit	(193)	792	-0-	9,500	-0-	9,500
Insurance	(194)	5,011	5,000	60,127	8,925	51,202
Client Wages	(195)	4,167	6,292	50,000	12,169	37,831
Utilities	(196)	3,577	3,724	42,921	7,217	35,704
Emolument	(197)	350	350	4,200	700	3,500
Client Fringe	(198)	235	332	2,823	725	2,098
Miscellaneous	(199)	1,929	3,824	23,147	5,412	17,735
GRAND TOTAL						
		\$255,125	\$229,938	\$3,061,505	\$426,688	\$2,634,817

BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/79-10/24/79 AND THE
 MONTHLY BUDGET FOR THE PERIOD 10/25/79-8/31/80 BY DISABILITY CATEGORY

Disability Category	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
<u>Mental Health</u> (amount of budget allocated and expended to serve people with mental health problems)	\$ 1,479,713	\$ 199,443	\$ 1,280,270	\$ 128,027
<u>Mental Retardation</u> (amount of budget allocated and expended to serve people with mental retardation problems)	1,183,206	173,686	1,009,520	100,952
<u>Alcoholism</u> (amount of budget allocated and expended to serve people with alcoholism problems)	367,621	49,651	317,970	31,797
<u>Drug</u> (amount of budget allocated and expended to serve people with drug problems)	30,965	3,908	27,057	2,706
Grand Total	\$ 3,061,505	\$ 426,688	\$ 2,634,817	\$ 263,482

Note: The amounts shown for the monthly budget are derived by applying 1/10 of the balance for each disability category. Costs pertaining to administration are prorated to the disability categories.

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BUDGETED FUNDS RECEIVED FOR THE PERIOD 9/1/79 - 10/24/79 AND THE
MONTHLY BUDGET FOR THE PERIOD 10/25/79-8/31/80 BY SOURCE OF FUNDS

Attachment to IV-A-1
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SOURCE OF FUNDS	BUDGETED AMOUNT	AMOUNT RECEIVED	BALANCE	MONTHLY BUDGET
Local				
1. County Government	\$ 112,227	\$ 3,483	\$ 108,744	\$ 10,874
2. Fees - Insurance	85,000	16,533	68,467	6,847
3. Title XX Protective Services	167,219	4,106	163,113	16,311
4. Title XX Services to Elderly	54,364	7,366	46,998	4,700
5. Senate Bill 230 & Transportation	58,700	6,370	52,330	5,233
6. TRC Reimbursements	45,000	3,678	41,322	4,132
7. ICF - MR	168,200	15,228	152,972	15,297
8. Title XX Reimbursements	90,000	90,000	-0-	-0-
9. Workshop Production	85,000	6,344	78,656	7,866
10. Donations	4,000	605	3,395	339
11. Interest	4,000	(479)	4,479	448
12. Food Stamps	10,800	1,874	8,926	893
13. Miscellaneous	9,865	760	9,105	910
14. C & E Services	8,000	-0-	8,000	800
15. Pineywoods ARC	-0-	1,300	(1,300)	(130)
16.				
17.				
State Grant-in-Aid	1,189,159	198,194	990,965	99,097
Supplemental Grant-in-Aid				
Other State				
1. Texas Comm. on Alcoholism	15,934	3,085	12,849	1,285
2. Rusk State Hospital	50,068	8,345	41,723	4,172
3. Traffic Safety	10,000	1,040	8,960	896
4. TRC	2,078	-0-	2,078	208
5.				
6.				
Federal				
1. Title I (89-313)	139,052	59,852	79,200	7,920
2. HEW Operations	669,069	111,511	557,558	55,756
3. DHR Liaison	77,168	10,298	66,870	6,687
4. Title I - Follow the Child	6,602	-0-	6,602	660
5.				
6.				
TOTAL	\$3,061,505	\$549,493	\$2,512,012	\$ 251,201

Note: The amounts shown for the monthly budget are derived by applying 1/10 of the balance for each source of funds

BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/79 - 10/24/79
AND THE MONTHLY BUDGET FOR THE PERIOD 10/25/79-8/31/80 BY ORGANIZATIONAL UNIT

.U.#	Organizational Unit Name	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
101	Central Administration	\$ 343,153	\$ 57,282	\$ 285,871	\$ 28,587
103	Personnel, Staff Dev. & Training	70,536	10,230	60,306	6,031
104	Research and Evaluation	33,048	3,210	29,838	2,984
202	Screening and Referral	150,069	20,600	129,469	12,947
203	Consultation and Education	43,037	5,745	37,292	3,729
301	Angelina Co. OPC	293,801	44,369	249,432	24,943
302	Jasper Co. OPC	104,597	18,287	86,310	8,631
303	Nacogdoches Co. OPC	147,947	24,173	123,774	12,378
304	Polk Co. CCC	84,590	12,527	72,063	7,206
305	Trinity Co. OPC	89,439	13,241	76,198	7,620
306	Tyler Co. OPC	84,572	14,578	69,994	6,999
307	DHR-Services to the Elderly	76,314	6,792	69,522	6,952
308	DHR-Protective Services	180,219	4,914	175,305	17,531
311	Shelby Co. OPC	92,952	13,622	79,330	7,933

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BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/79 - 10/24/79
AND THE MONTHLY BUDGET FOR THE PERIOD 10/25/79-8/31/80 BY ORGANIZATIONAL UNIT

.U.#	Organizational Unit Name	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
404	Kirbyville Dev. Ctr	\$ 47,890	\$ 6,993	\$ 40,897	\$ 4,090
405	Newton Co. Dev. Ctr.	46,650	8,168	38,482	3,848
406	Tyler Co. Dev. Ctr.	40,725	4,307	36,418	3,642
407	San Jacinto Co. Dev. Ctr.	48,001	6,127	41,874	4,188
408	Angelina Co. Dev. Ctr.	9,000	728	8,272	827
409	Hardin Co. Adult Education	21,666	2,972	18,694	1,869
410	Houston Co. Adult Education	23,199	3,237	19,962	1,996
411	Jasper-Newton Co. Adult Education	21,933	4,458	17,475	1,748
412	Nacogdoches Co. Adult Education	25,819	4,640	21,179	2,118
413	Polk Co. Adult Education	18,217	2,345	15,872	1,587
414	Shelby Co. Adult Education	22,271	3,402	18,869	1,887
501	Hardin Co. SWS	50,216	6,900	43,316	4,332
502	Houston Co. SWS	53,828	7,535	46,293	4,629
503	Jasper-Newton Co. SWS	50,811	10,380	40,431	4,043
504	Lufkin Workshop & Oppor. Ctr.	84,200	7,017	77,183	7,718
505	Nacogdoches Co. SWS	60,886	10,800	50,086	5,009
506	Polk Co. SWS	42,170	5,447	36,723	3,672
507	Shelby Co. SWS	51,501	7,916	43,585	4,359

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11/20/79
/b

BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/79 - 10/24/79
AND THE MONTHLY BUDGET FOR THE PERIOD 10/25/79-8/31/80 BY ORGANIZATIONAL UNIT

O.U.#	Organizational Unit Name	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
601	Angelina Co. Day Treat. Prog.	\$ 82,643	\$ 12,412	\$ 70,231	\$ 7,023
701	Nacogdoches Co. HWH	69,078	10,561	58,517	5,852
702	Sunrise Manor	67,479	11,197	56,282	5,628
703	Shelby Co. HWH	132,720	21,116	111,604	11,160
704	Fairweather Lodge - Angelina Co.	2,303	13,489	(11,186)	(1,119)
803	Psychiatric Inpatient	194,025	4,971	189,054	18,905
	TOTAL	\$3,061,505	\$ 426,688	\$2,634,817	\$263,482

Note: The amounts shown for the monthly budget are derived by applying 1/10 of the balance for each organizational unit.

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11/20/79
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 BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/79-10/24/79 AND
 THE MONTHLY BUDGET FOR THE PERIOD 10/25/79 - 8/31/80 BY PROGRAM CATEGORY

Program Category	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
Administration	\$ 446,737	\$ 70,722	\$ 376,015	\$ 37,602
Screening & Referral/Emergency	193,106	26,345	166,761	16,676
Outpatient/Clinic Services	1,154,431	152,503	1,001,928	100,193
Special Education Classes	325,371	47,377	277,994	27,799
Day/Evening Care	82,643	12,412	70,231	7,023
Sheltered Work Training	393,612	55,995	337,617	33,762
Alternate Residential Care	271,580	56,363	215,217	21,522
24-hour Residential Care	194,025	4,971	189,054	18,905
Totals	\$3,061,505	\$ 426,688	\$ 2,634,817	\$ 263,482

Note: The amounts shown for the monthly budget are derived by applying 1/10 of the balance for each program category.

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BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/79 - 10/24/79
AND THE MONTHLY BUDGET FOR THE PERIOD 10/25/79 - 8/31/80 BY SOURCE OF FUNDS

Source of Funds	Budget Amount	Expanded and/or Encumbered	Balance	Monthly Budget
Local	\$ 902,375	\$ 107,968	\$ 794,407	\$ 79,441
State Grant-in-Aid Supplemental G-I-A	1,189,159	171,992	1,017,167	101,717
Other State				
1. TCA	15,934	2,630	13,304	1,330
2. RSH	50,068	6,956	43,112	4,311
3. Traffic Safety	10,000	41	9,959	996
4. TRC	2,078	11,689	(9,611)	(961)
5.				
Federal				
1. Title I	139,052	16,552	122,500	12,250
2. HEW Operations	669,069	98,788	570,281	57,028
3. DHR Liaison	77,168	10,016	67,152	6,715
4. Title I Follow -the Child	6,602	56	6,546	655
TOTALS	\$3,061,505	\$ 426,688	\$2,634,817	\$ 263,482

Note: The amounts shown for the monthly budget are derived by applying 1/10 of the balance for each source of funds.

BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/79 - 10/24/79
AND THE MONTHLY BUDGET FOR THE PERIOD 10/25/79 - 8/31/80 BY COST CATEGORYIV-A-1
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Cost Category	Annual Budgeted Amount	Quarterly Budgeted Amount	Expended and/or Encumbered	Balance Annual Budget	Balance Quarterly Budget	Monthly Budget
Salaries and wages (010)	\$ 1,615,229	\$ 403,806	\$ 244,258	\$ 1,370,971	\$ 159,548	\$ 137,097
Salary and merit (011)	10,600	2,649	1,244	9,356	1,405	935
Fringe benefits (020)	215,747	53,937	28,760	186,987	25,177	18,699
Consultation & Prof. Fees						
Direct Patient Ser. (030)	6,000	1,500	827	5,173	673	517
Other (040)	6,000	1,500	614	5,386	886	539
Travel-Staff & Board (050)	57,767	14,442	3,581	54,186	10,861	5,419
Consumable Items						
Drugs (060)	25,000	6,249	5,927	19,073	322	1,907
Food (070)	31,700	7,926	6,273	25,427	1,653	2,543
Other (Office, etc.) (080)	47,125	11,781	8,677	38,448	3,104	3,845
Equipment & Furniture						
Purchase (090)	27,411	6,852	13,303	14,108	(6,451)	1,411
Rental (100)	32,340	8,085	5,281	27,059	2,804	2,706
Repairs & Mainten. (110)	11,652	2,913	2,078	9,574	835	957
Building						
Rent (120)	135,021	33,753	20,381	114,640	13,372	11,464
Remodeling & Renov. (130)	4,800	1,200	500	4,300	700	430
Repairs & Mainten. (140)	10,485	2,622	2,344	8,141	278	814
Vehicle						
Purchase (150)	36,800	9,201	-0-	36,800	9,201	3,680
Rental (160)	14,248	3,561	2,394	11,854	1,167	1,185
Operating & Mainten. (170)	33,781	8,445	8,245	25,536	200	2,554
Contracts with Service Agencies (180)	474,225	118,557	26,142	448,083	92,415	44,808
Other						
Postage & Phone (190)	72,027	18,006	10,597	61,430	7,409	6,143
Laboratory Exp. (191)	829	207	114	715	93	72
Client Transport. (192)	-0-	-0-	-0-	-0-	-0-	-0-
Annual Audit (193)	9,500	2,376	-0-	9,500	2,376	950

BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/79 - 10/24/79
AND THE MONTHLY BUDGET FOR THE PERIOD 10/25/79 - 8/31/80 BY COST CATEGORY

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Cost Category	Annual Budgeted Amount	Quarterly Budgeted Amount	Expended and/or Encumbered	Balance Annual Budget	Balance Quarterly Budget	Monthly Budget
Other continued:						
Insurance (194)	\$ 60,127	\$ 15,033	\$ 8,925	\$ 51,202	\$ 6,108	\$ 5,120
Client Wages (195)	50,000	12,501	12,169	37,831	332	3,783
Utilities (196)	42,921	10,731	7,217	35,704	3,514	3,570
Emoluments (197)	4,200	1,050	700	3,500	350	350
Client Fringe (198)	2,823	705	725	2,098	(20)	210
Miscellaneous (199)	23,147	5,787	5,412	17,735	375	1,774
Grand Total (300)	\$3,061,505	\$ 765,375	\$ 426,688	\$ 2,634,817	\$ 338,687	\$ 263,482

Note: The amounts shown for the monthly budget are derived by applying 1/10 of the balance for each cost category.

EXPENDITURES AND/OR ENCUMBRANCES FOR THE PERIOD 9/1/79 - 10/24/79 AND
PROJECTED EXPENDITURES AND/OR ENCUMBRANCES FOR THE PERIOD 10/25/79 - 8/31/80

IV-A-1
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COST CATEGORY	BUDGETED AMOUNT	EXPENDED AND/OR ENCUMBERED 9/1/79-10/24/79	BALANCE	PROJECTED EXPENDITURES AND/OR ENCUMBRANCES						
				November	December	January	February	March-April	May-June	July-August
Salaries-Wages	\$1,615,229	\$ 244,258	\$1,370,971	\$ 137,097	\$ 137,097	\$ 137,097	\$ 137,097	\$ 274,194	\$ 274,194	\$ 274,195
Salary-Merit	10,600	1,244	9,356	600	700	700	700	1,800	2,400	2,456
Range Ben.	215,747	28,760	186,987	15,000	17,000	17,000	17,000	38,000	40,500	42,487
Consultation										
Direct	6,000	827	5,173	1,500	400	400	400	800	800	873
Other	6,000	614	5,386	300	400	450	400	1,000	1,300	1,536
Travel	57,767	3,581	54,186	3,000	3,000	3,000	3,500	13,896	13,896	13,894
Trngs	25,000	5,927	19,073	2,500	3,000	3,000	2,000	3,000	3,000	2,573
Food	31,700	6,273	25,427	3,000	3,500	3,000	2,500	4,476	4,476	4,475
Supplies	47,125	8,677	38,448	3,844	3,844	3,844	3,844	7,688	7,688	7,696
Equip. & Furn.										
Purchase	27,411	13,303	14,108	200	1,000	1,000	1,500	3,470	3,470	3,468
Rental	32,340	5,281	27,059	2,700	2,700	2,700	2,700	5,400	5,400	5,459
Rep./Maint.	11,652	2,078	9,574	950	950	950	950	1,900	1,900	1,974
Building										
Rent	135,021	20,381	114,640	10,191	10,191	10,191	10,191	20,382	20,382	33,112
Rem./Renova.	4,800	500	4,300	430	430	430	430	860	860	860
Rep./Maint.	10,485	2,344	8,141	814	814	814	814	1,628	1,628	1,629
Vehicle										
Purchase	36,800	-0-	36,800	-0-	36,800	-0-	-0-	-0-	-0-	-0-
Rental	14,248	2,394	11,854	1,185	1,185	1,185	1,185	2,370	2,370	2,374
Oper./Maint.	33,781	8,245	25,536	2,553	2,553	2,553	2,553	5,106	5,106	5,112
Inst. Ser. Agns.	474,225	26,142	448,083	36,124	29,107	54,874	40,840	102,731	88,697	95,710
Inst. & Tele.	72,027	10,597	61,430	5,500	5,500	6,000	6,000	12,810	12,810	12,810
Off. Expenses	829	114	715	70	70	70	70	140	140	155
Annual Audit	9,500	-0-	9,500	-0-	-0-	-0-	-0-	-0-	-0-	9,500
Insurance	60,127	8,925	51,202	4,700	3,600	3,600	4,700	10,600	12,500	11,502
Contract Wages	50,000	12,169	37,831	4,000	3,500	3,000	3,000	6,000	9,000	9,331
Utilities	42,921	7,217	35,704	3,000	3,000	3,000	3,000	6,000	8,800	8,904
Supplements	4,200	700	3,500	350	350	350	350	700	700	700
Contract Fringe	2,823	725	2,098	162	162	162	162	400	500	550
Miscellaneous	23,147	5,412	17,735	1,773	2,200	1,500	1,500	3,000	3,700	4,062
TOTALS	\$3,061,505	\$ 426,688	\$2,634,817	\$ 241,543	\$ 273,053	\$ 260,870	\$ 247,386	\$ 528,351	\$ 526,217	\$ 557,397

Deep East Texas MHMR
NAME OF CENTER

October 24, 1979
DATE

STATE GRANT-IN-AID

PROGRAM CATEGORY	MONTHLY BUDGET	MONTHLY RECEIPTS	ANNUAL BUDGET	CUMULATIVE RECEIPTS	BALANCE YTD
Administration	\$18,941	\$18,941	\$ 227,295	\$ 37,882	\$189,413
Screening, Referral and Emergency	2,339	2,339	28,072	4,678	23,394
Outpatient Services	21,790	21,790	261,479	43,580	217,899
Special Education	11,110	11,110	133,315	22,220	111,095
Sheltered Work Training and Day/Evening Care	26,382	26,382	316,578	52,764	263,814
Alternate Residential/ 24-Hour Care	18,535	18,535	222,420	37,070	185,350
TOTALS	\$99,097	\$99,097	\$1,189,159	\$198,194	\$990,965

Deep East Texas MHMR
NAME OF CENTER

October 24, 1979
DATE

STATE GRANT-IN-AID

PROGRAM CATEGORY	MONTHLY BUDGET	MONTHLY EXPENSE	ANNUAL BUDGET	CUMULATIVE EXPENSE	BALANCE YTD
1. Administration	\$18,941	\$20,731	227,295	\$ 38,326	\$ 188,969
2. Screening, Referral and Emergency	2,339	1,670	28,072	3,785	24,287
3. Outpatient Services	21,790	21,114	261,479	41,652	219,827
4. Special Education	11,110	10,438	133,315	21,232	112,083
5. Sheltered Work Training and Day/Evening Care	26,382	25,384	316,578	46,618	269,960
6. Alternate Residential/ 24-Hour Care	18,535	11,056	222,420	20,379	202,041
TOTALS	\$99,097	\$90,393	1,189,159	\$171,992	\$1,017,167