

MINUTES
OF
THE DEEP EAST TEXAS REGIONAL
MENTAL HEALTH MENTAL RETARDATION SERVICES
BOARD OF TRUSTEES MEETING

June 19, 1979

BOARD MEMBERS PRESENT:

Mr. Ward R. Burke, Chairman
Judge Allen Sturrock, Vice-Chairman
Mr. V. B. Woods, Treasurer
Mr. George E. Gee
Mr. Perry Sampson

BOARD MEMBERS ABSENT:

Mr. R. B. Hille, Secretary
Mrs. Agnes Rhoder
Dr. Nancy Speck
Judge Ray Martin

OTHERS PRESENT:

Dr. Wayne Lawrence, MHMR
Dr. Jack Martin, "
Mr. Jim McDermott, "
Mr. Franklin Avant, "
Mr. Larry Heaton, "
Mrs. Sandra Payette, "
Mrs. Helen Anderson, "
Mrs. Lois Gee, Jasper
Mrs. Delvory Sampson, Center

The 70th meeting of the Board of Trustees was held in the Ward R. Burke Community Room of the Day Treatment/Administration Facility, 4101 South Medford Drive, Lufkin, on Tuesday, June 19, 1979.

INVOCATION: Mr. George E. Gee, Member of the Board of Trustees, gave the Invocation.

CALL TO ORDER AND RECOGNITION OF GUESTS: There being a quorum present, Chairman Burke called the meeting to order at 7:00 p.m. and recognized guests who were present.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING: There being no additions or corrections to the Minutes of the May Board Meeting, on a motion by Judge Sturrock, seconded by Mr. Gee, the Board unanimously approved the Minutes of the May 22, 1979, Board Meeting.

EXECUTIVE DIRECTOR'S REPORT: Dr. Lawrence reported on the following items:

1. Results of June 13th GETHSA meeting - Executive Committee
June 21st (Dogwood Country Club)

2. Negotiations with Memorial Hospital for Inpatient Unit are proceeding - Appeals will center on this
3. Psychiatrist applicant - June 26th
4. Texas Council Trustees Seminar - Austin - June 16th
Judge Sturrock and Mr. Burke report
5. Texas Association on Mental Deficiency - Corpus Christi - July 11-13th
6. Call on Division Directors for Reports

Director, Business Division

- a. Local Funds Report
- b. Status of Budget
- c. Budget Hearing - July 20th
- d. Arrangement with Jasper County for Overpayment

Director, Program Support Services Division

- a. Staff Picnic - Rescheduled - June 23rd
- b. July 4th Holiday - Offices closed
- c. Trinity County - Groveton Methodist Church - C&E
- d. Director, Personnel Services position deleted

Mental Retardation Division - Larry Heaton

- a. Public Responsibility Committee Meeting - Woodville - July 18th
- b. Camp Leander
- c. Contract with Browndell

Director, Mental Health Division

- a. Meeting of Shelby County Outreach
- b. Introduce Sandra Payette

Judge Sturrock commended Dr. Martin and Dr. Vogtsberger for their presentations at the GETHSA Project Review meeting, stating that they did an excellent job under very difficult circumstances.

COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

BUDGET AND FINANCE COMMITTEE - Mr. V. B. Woods, Chairman

Consideration of Treasurer's Report: On a motion by Mr. Woods, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Balance Sheet, Operating Statement, Budget Summaries of Receipts and Expenditures, Cash Flow Statements, Accounts Receivable - Internal Advances, and Accounts Payable - Internal Advances for the month of May, 1979, be approved as submitted, and THAT copies of each report be attached to the permanent Minutes of this Board Meeting.

Consideration of Voucher for Remainder of Grant-in-Aid for Fourth Quarter: On a motion by Mr. Woods, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board approve the voucher in the amount of \$175,315.84 for State Grant-in-Aid for the months of July and August, 1979, THAT the Board approve the voucher in the amount of \$147,826.87, THAT the Chairman be authorized to sign these vouchers, and THAT they be submitted to TDMHMR and to DHR.

Consideration of Third Quarter Expenditure Report: On a motion by Mr. Woods, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board approve the Third Quarter Expenditure Report for FY79, THAT the Chairman be authorized to sign the Transmittal Form, and THAT the report be submitted to TDMHMR.

Consideration of Revised Budget for FY79: On a motion by Mr. Sampson, seconded by Mr. Woods, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the proposed Budget Revision for FY79 be approved as submitted.

Consideration of Compliance Report on Fiscal Audit: The Board heard a Compliance Report from the Executive Director concerning the Fiscal Auditor's recommendations.

Consideration of Proposed Energy Conservation Plan: On a motion by Mr. Sampson, seconded by Mr. Woods, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board conduct a discussion of the proposed energy conservation and cost saving plan, THAT modifications recommended by the Board be incorporated in the plan, and THAT this plan be implemented as of July 1, 1979.

PROGRAM COMMITTEE - Mr. R. B. Hille, Chairman (Judge Sturrock presented items for Board action in Mr. Hille's absence)

Consideration of Quarterly Report from Peer Review Team: The Board heard a report from the Executive Director concerning the status of the Peer Review Team's activities for the Third Quarter of FY79.

Consideration of Proposed Plan to Approach Commissioners' Courts for FY80: On a motion by Judge Sturrock, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT each Board Member begin the process of arranging with his/her County Commissioners' Courts for the requesting of local matching funds for FY80, and THAT the amounts requested from each county be identical to those of FY79.

Consideration of Proposed Title I Grant for FY80: On a motion by Judge Sturrock, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Title I Grant application for FY80 be approved as submitted, and THAT the Executive Director be authorized to sign and submit the application to TDMHMR and to Texas Education Agency, and to expend the funds as outlined in the grant application.

Consideration of Grant for Public Health Liaison: On a motion by Judge Sturrock, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Executive Director be authorized to work with the San Jacinto County Health Services, Inc. in the preparation of a grant application for service linkages for MHMR Centers.

Consideration of Peer Review Process for FY80: On a motion by Judge Sturrock, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Peer Review process for FY80 be conducted by a Peer Review Team from MHMR Regional Center of East Texas, THAT the Board authorize the Executive Director to form a Peer Review Team from our Center to provide the Peer Review process for MHMR Regional Center of East Texas, and THAT the Center utilize Planning, Consultation, and Evaluation Associates to provide critical incident review.

Consideration of Proposed Private Non-Profit Corporation: On a motion by Judge Sturrock, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board Chairman and the Executive Director be authorized to pursue the establishment of a private non-profit corporation; THAT this corporation have the name of or a name similar to the Deep East Texas Human Development Facilities, Inc.; and THAT the Board Chairman and the Executive Director be authorized to prepare, sign, and submit appropriate documents to the Secretary of State and other agencies regarding this action.

PERSONNEL AND PUBLIC EDUCATION COMMITTEE - Mr. George Gee, Chairman

Consideration of Board Meeting Assessment Questionnaire: On a motion by Mr. Gee, seconded by Judge Sturrock, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the day, time, supporting document format, Board Committee structure and parliamentary procedures used by the Board remain unchanged during FY80, THAT the Executive Director's Report be concerned with programmatic issues, and THAT statistical reports be limited to once a quarter.

Consideration of Plans for Annual Volunteer Recognition Banquet: On a motion by Mr. Gee, seconded by Judge Sturrock, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the plans for the Third Annual Volunteer Recognition Banquet be approved as submitted.

Consideration of Renewal of Pension Trust Plan: On a motion by Mr. Gee, seconded by Mr. Woods, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the MHMR Pension Trust Plan with Equitable Life Assurance Society of the United States be renewed for FY80.

Consideration of Nominees for Advisory Councils and Committees: On a motion by Mr. Gee, seconded by Judge Sturrock, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board approve the following nominees for membership on the appropriate Advisory Councils: Mr. James R. Singletary - Newton County Advisory Council and Mrs. Cheryl Spearman - Trinity County Advisory Council.

Consideration of Proposed Resolution Regarding Medicare: On a motion by Mr. Gee, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board Chairman and the Secretary be authorized to sign and submit the Resolution concerning the Medicare program under Title XVIII of the Social Security Act, and THAT this Resolution be forwarded to the offices of United States Senators Lloyd Bentsen and John Tower and other appropriate persons in Washington.

Consideration of Proposed Narrative for Slide Presentation: On a motion by Mr. Gee, seconded by Mr. Woods, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the MHMR slide presentation narrative be accepted as submitted, and THAT the Executive Director be authorized to proceed with the production of the slide presentation based on this narrative.

Consideration of Personnel Matters: Mr. Gee stated that there were no personnel matters for the Board's consideration.

INVITE COMMENTS FROM VISITORS: There were no comments from visitors.

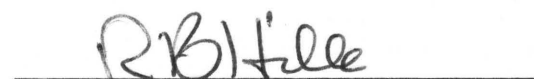
DESIGNATION OF DATE, TIME AND LOCATION OF NEXT BOARD MEETING: The Semi-Annual Board Workshop will be held on Saturday, July 7, at 9:00 a.m. in the Day Treatment/Administration Facility. The workshop will be devoted to the FY80 Operating Budget which, following Board approval, will be sent to TDMHMR on July 13, so it is hoped that all Board Members can be present for this meeting.

It is recommended that the date for the regular July Board Meeting be discussed and decided upon at the July 7 Board Workshop.

ADJOURN: There being no further items for discussion, the meeting was adjourned at 8:45 p.m.

APPROVED:


Ward R. Burke, Chairman


R. B. Hille, Secretary

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BALANCE SHEET

May 18, 1979

	GENERAL OPERATING FUND	GENERAL FIXED ASSETS FUND	TOTAL
<u>ASSETS</u>			
Current Assets:			
Cash in Bank	\$152,846.54		\$152,846.54
Petty Cash	150.00		150.00
Accounts Receivable - Client Fees	25,161.23		25,161.23
Accounts Receivable - Other	173,881.93		173,881.93
Accounts Receivable - Internal Advance*	4,000.00		4,000.00
Prepaid Expenses	11,092.41		11,092.41
<u>TOTAL CURRENT ASSETS</u>	<u>\$367,132.11</u>		<u>\$367,132.11</u>
Amount to be provided under capital lease agreement	148,959.84		148,959.84
General Fixed Assets - At Cost			
Equipment - Furniture/Fixtures		\$332,201.37	332,201.37
Vehicles		130,444.10	130,444.10
Land		119,400.00	119,400.00
Building		325,645.06	325,645.06
<u>TOTAL FIXED ASSETS</u>		<u>\$907,690.53</u>	<u>907,690.53</u>
<u>TOTAL ASSETS</u>	<u>\$516,091.95</u>	<u>\$907,690.53</u>	<u>\$1,423,782.48</u>

LIABILITIES, RESERVES & FUND BALANCE

Current Liabilities:			
Accounts Payable - Internal Advance*	\$ 4,000.00		4,000.00
Accounts Payable	121,590.70		121,590.70
Withholding Tax Payable	17,600.00		17,600.00
FICA Tax Payable	31,543.88		31,543.88
Employees Insurance Payable	8,521.66		8,521.66
Tax Sheltered Annuity Payable	514.86		514.86
Cancer Insurance Payable	261.60		261.60
Savings Bond Payable	118.75		118.75
Credit Union Payable	3,150.48		3,150.48
Sales Tax Payable	2.33		2.33
Retirement Payable	2,289.75		2,289.75
Allowance for Uncollectable Accounts	4,040.43		4,040.43
Obligation under capital lease agreement	148,959.84		148,959.84
<u>TOTAL LIABILITIES</u>	<u>\$342,594.28</u>		<u>\$ 342,594.28</u>
Reserve for Investment in Fixed Assets		\$907,690.53	907,690.53
Reserve for Encumbrances	22,488.88		22,488.88
Undistributed Fund Balance	151,008.79		151,008.79
<u>TOTAL LIABILITIES, RESERVES & FUND BALANCE</u>	<u>\$516,091.95</u>	<u>\$907,690.53</u>	<u>\$1,423,782.48</u>

CASH POSITION STATEMENT

Cash in Bank:		
Operating Account	62,976.49	
FICA Account	19,675.76	
Payroll Account	100.20	
Title I Account	379.19	
Senate Bill 230 Account	18,313.98	
HEW Operations Account	9,245.41	
Hardin County TRC Account	65.64	
Fairweather Lodge - TRC	6,182.71	
Money Market Certificate	20,477.50	
Money Market Certificate - Land Account	10,236.88	
Land Account	5,192.78	
<u>TOTAL CASH IN BANK</u>	<u>152,846.54</u>	
Petty Cash	150.00	
<u>TOTAL CASH ON HAND</u>		<u>\$ 152,996.54</u>

Attachment to IV-A-1
6/19/79

Analysis of Accounts Receivable/Accounts Payable - Internal Advances

Advance to Title I from SB230	<u>\$4,000.00</u>
	<u>\$4,000.00</u>

May 18, 1979

COME	RECEIPTS	RECEIVABLES	TOTAL
Agelina County	\$ 3,883.14	\$ 3,883.14	\$ 7,766.28
Patient Fees	5,120.52	(20,372.84)	(15,252.32)
Senate Bill 230	4,655.00	-0-	4,655.00
Texas Rehabilitation Commission	4,135.00	-0-	4,135.00
National Living Centers	-0-	1,050.00	1,050.00
Workshop Production	6,451.49	199.50	6,650.99
Donations	174.94	-0-	174.94
Concessions	-0-	-0-	-0-
Miscellaneous Income	742.76	-0-	742.76
Interest Income	236.88	-0-	236.88
Grant-in-Aid	-0-	-0-	-0-
HEW Operations	-0-	45,000.00	45,000.00
Food Stamps	1,469.00	-0-	1,469.00
Title XX Reimbursements	6,219.00	11,877.00	18,096.00
Title XX Protective Services	803.75	951.04	1,754.79
Title XX Services to Aged	-0-	2,417.41	2,417.41
BSCHD	-0-	4,270.00	4,270.00
Rusk State Hospital	-0-	223.06	223.06
TRC - Fairweather Lodge	-0-	4,500.00	4,500.00
DHR - Liaison	-0-	4,270.42	4,270.42
ICF-MR	4,403.56	8,800.00	13,203.56
Trinity County	-0-	2,476.50	2,476.50
San Augustine County	1,250.00	-0-	1,250.00
San Jacinto County	-0-	456.33	456.33
Woods ARC	-0-	-0-	-0-
Texas Commission On Alcoholism	.88	-0-	.88
Hardin County	12,970.00	-0-	12,970.00
Office of Traffic Safety	-0-	(622.60)	(622.60)
Title I	-0-	19,880.76	19,880.76
TOTALS	\$52,515.92	\$89,259.72	\$141,775.64

EXPENDITURES	DISBURSEMENTS	ENCUMBRANCES	TOTAL
Salaries	-0-	\$125,221.37	\$125,221.37
FICA Taxes	-0-	7,778.27	7,778.27
Insurance - Hospitalization/Life	-0-	5,694.99	5,694.99
Retirement	-0-	2,289.75	2,289.75
Travel Expense	4,434.66	166.86	4,601.52
Drugs	1,349.73	-0-	1,349.73
Food	3,968.16	61.50	4,029.66
Supplies	4,894.82	1,500.21	6,395.03
Furniture and Equipment/Purchased	-0-	750.67	750.67
Furniture and Equipment/Rental	760.89	665.13	1,426.02
Furniture and Equipment/Rep. & Maint.	337.36	312.78	650.14
Building/Rent	9,763.00	-0-	9,763.00
Building/Remodeling and Renovation	-0-	-0-	-0-
Building/Repairs and Maintenance	647.50	917.85	1,565.35
Vehicles/Rental	886.73	-0-	886.73
Vehicles/Operation and Maintenance	3,019.57	1,152.16	4,171.73
Contracts	1,309.26	14,033.33	15,342.59
Postage	635.00	10.50	645.50
Laboratory Expense	30.00	10.00	40.00
Telephone	4,417.31	-0-	4,417.31
Insurance	11,164.41	-0-	11,164.41
Client Training Wages	5,647.97	-0-	5,647.97
Utilities	2,224.64	-0-	2,224.64
Concessions	-0-	-0-	-0-
Client Fringe Benefits	297.13	-0-	297.13
Miscellaneous Expense	1,774.95	177.20	1,952.15
Consultation & Prof. Fees - Other	134.80	-0-	134.80
Consultation & Prof. Fees - Direct	1,002.88	-0-	1,002.88
Stipend	175.00	-0-	175.00
Salary & Merit Increases	-0-	1,666.00	1,666.00
Annual Audit	-0-	167.86	167.86
TOTALS	\$58,875.77	\$162,576.43	\$221,452.20

Attachment to IV-A-1
 6/19/79

Deep East Texas Regional MHMR
NAME OF CENTER

May 18, 1979
DATE

LOCAL

1. Tax Funds Appro. to Center
 - a. City Government (010)
 - b. County Government (020)
 - c. School District (030)
 - d. Hospital District (040)
 - e. Other (050)

2. Patient Fees-Ins. Reimb.

- a. Direct Patient Fees & Insurance (070)
- b. Title XX-Reimbursements (071)
- c. Title XX-Protective Ser. (072)
- d. Title XX-Services to Aged (073)
- e. SB 230 (074)
- f. TRC (075)
- g. Lufkin State School (076)
- h. National Living Centers (077)
- i. ICF-MR (078)

3. Other Income & Contributions

- a. Workshop Production (080)
- b. Pineywoods ARC (081)
- c. Donations (082)
- d. Concessions (083)
- e. Miscellaneous (084)
- f. Jasper-Newton ARC (085)
- g. Interest Income (086)
- h. Food Stamps (087)
- i. Bureau of Pardons & Paroles (088)

STATE GRANT-IN-AID & SPECIAL
GRANTS THROUGH TDMHMR

1. Grant-in-Aid (110)
2. Suppl. Grant-in-Aid (120)
3. Special Grants-TDMHMR (130)

OTHER STATE FUNDS

1. Texas Comm. on Alcohol BSCHD (160)
2. Traffic Safety (162)
4. Rusk State Hospital (163)
5. TRC (164)

FEDERAL FUNDS

1. Grants
 - a. Title I (210)
 - b. Developmental Disabilities (211)
 - c. P.L. 94-63 Grant (212)
 - d. DHR Liaison (213)
 - e. (214)
 - f. (215)
 - g. (216)

GRAND TOTAL

MONTHLY BUDGET	MONTHLY RECEIPTS	ANNUAL BUDGET	CUMULATIVE RECEIPTS	BALANCE YTD
\$ 8,986	\$ 24,919	\$ 107,827	\$ 85,451	\$ 22,376
832	-0-	9,987	9,987	-0-
7,083	(15,252)	85,000	26,366	58
6,125	18,096	73,506	55,974	
2,032	1,755	24,384	15,284	
2,493	2,417	29,920	21,985	
16,271	4,655	195,250	98,296	96,
6,250	4,135	75,000	25,676	49,3
250	-0-	3,000	-0-	3,00
583	1,050	7,000	7,570	(57
4,167	13,204	50,000	30,675	19,32
7,083	6,651	85,000	40,089	44,911
2,727	-0-	32,723	13,290	19,433
1,000	175	12,000	1,697	10,303
541	-0-	6,497	2,926	3,571
653	743	7,830	8,026	(196
2,412	-0-	28,938	-0-	28,938
667	237	8,000	4,178	3,822
1,250	1,469	15,000	8,001	6,999
840	-0-	10,080	-0-	10,080
87,658	-0-	1,051,895	788,921	262,974
1,506	1	18,068	12,351	5,717
1,423	4,270	17,080	17,080	-0-
685	(623)	8,220	5,043	3,177
1,250	223	15,000	9,699	5,301
3,414	4,500	40,967	28,044	12,923
7,627	19,881	91,527	81,587	9,940
1,823	-0-	21,870	18,825	3,045
44,640	45,000	535,684	390,000	145,684
3,667	4,270	44,000	28,610	15,390
\$225,938	\$141,776	\$2,711,253	\$1,835,631	\$875,622

Attachment to IV-A-1
6/19/79

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Deep East Texas Regional MHMR Services
NAME OF CENTER

May 18, 1979
DATE

		MONTHLY BUDGET	MONTHLY EXP.	ANNUAL BUDGET	CUMULATIVE EXP.	BALANCE YTD
PERSONNEL						
a. Salaries & Wages	(010)	\$130,288	\$125,221	\$1,563,461	\$1,116,173	\$447,288
b. Salary & Merit Incrs.	(011)	667	1,666	8,000	5,543	2,457
c. Fringe Benefits	(020)	14,592	15,763	175,108	132,358	42,750
d. Consultation & Prof. Fees						
1. Direct Pat. Servs.	(030)	1,500	1,003	18,000	1,988	16,012
2. Other	(040)	292	135	3,500	4,146	(646)
TRAVEL - STAFF & BOARD	(050)	4,000	4,602	48,000	38,859	9,141
CONSUMABLE ITEMS						
a. Drugs	(060)	2,500	1,350	30,000	16,010	13,990
b. Food	(070)	2,333	4,030	28,000	21,318	6,682
c. Other	(080)	4,667	6,395	56,000	54,385	1,615
EQUIPMENT & FURNITURE						
a. Purchase	(090)	4,583	751	55,000	41,159	13,841
b. Rental	(100)	1,083	1,426	13,000	15,747	(2,747)
c. Repair & Maintenance	(110)	650	650	7,800	10,447	(2,647)
BUILDING						
a. Rent	(120)	9,877	9,763	118,524	83,650	34,874
b. Remodel & Renovation	(130)	667	-0-	8,000	3,822	4,178
c. Repair & Maintenance	(140)	417	1,565	5,000	8,511	(3,511)
VEHICLE						
a. Purchase	(150)	892	-0-	10,703	10,063	640
b. Rental	(160)	939	887	11,268	9,015	2,253
c. Oper. & Maint. Cost	(170)	2,375	4,171	28,500	24,190	4,310
CONTRACTS-SERV. AGENCIES	(180)	24,833	15,342	298,000	136,324	161,676
OTHER						
a. Postage, Telephone	(190)	4,500	5,063	54,000	45,956	8,044
b. Laboratory Expense	(191)	83	40	1,000	191	809
c. Client Transportation	(192)	-0-	-0-	-0-	-0-	-0-
d. Annual Audit	(193)	750	168	9,000	671	8,329
e. Insurance	(194)	4,000	11,164	48,000	42,276	5,724
f. Client Wages	(195)	4,500	5,648	54,000	45,771	8,229
g. Utilities	(196)	2,417	2,225	29,000	23,828	5,172
h. Emolument	(197)	175	175	2,100	1,575	525
i. Concessions	(198)	542	-0-	6,497	2,581	3,916
j. Client Fringe	(199)	201	297	2,414	2,417	(3)
k. Miscellaneous	(200)	1,615	1,952	19,378	13,026	6,352
GRAND TOTAL		\$225,938	\$221,452	\$2,711,253	\$1,912,000	\$799,253

BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/78 - 5/18/79
AND THE MONTHLY BUDGET FOR THE PERIOD 5/19/79 - 8/31/79 BY COST CATEGORYIV-A-1
6/19/79
6

Cost Category	Annual Budgeted Amount	Quarterly Budgeted Amount	Expended and/or Encumbered	Balance Annual Budget	Balance Quarterly Budget	Monthly Budget
Salaries and wages (010)	\$1,563,461	\$ 390,866	\$1,116,173	\$447,288	\$19,789	\$149,096
Salary and merit (011)	8,000	2,000	5,543	2,457	(2,151)	819
Fringe benefits (020)	175,108	43,777	132,358	42,750	(2,647)	14,250
Consultation & Prof. fees						
Direct Patient Ser. (030)	18,000	4,500	1,988	16,012	2,770	5,337
Other (040)	3,500	875	4,146	(646)	(452)	(215)
Travel-Staff & Board (050)	48,000	12,000	38,859	9,141	(1,558)	3,047
Consumable Items						
Drugs (060)	30,000	7,500	16,010	13,990	3,474	4,663
Food (070)	28,000	7,000	21,318	6,682	(2,600)	2,228
Other (Office, etc.) (080)	56,000	14,000	54,385	1,615	(2,598)	539
Equipment & Furniture						
Purchase (090)	55,000	13,750	41,159	13,841	5,070	4,613
Rental (100)	13,000	3,250	15,747	(2,747)	(2,214)	(915)
Repairs & Mainten. (110)	7,800	1,950	10,447	(2,647)	(494)	(883)
Building						
Rent (120)	118,524	29,631	83,650	34,874	435	11,624
Remodeling & Renov. (130)	8,000	2,000	3,822	4,178	1,496	1,393
Repairs & Mainten. (140)	5,000	1,250	8,511	(3,511)	(1,964)	(1,171)
Vehicle						
Purchase (150)	10,703	2,674	10,063	640	3,281	214
Rental (160)	11,268	2,817	9,015	2,253	(1,275)	751
Operating & Mainten. (170)	28,500	7,125	24,190	4,310	(3,321)	1,437
Contracts with Service Agencies (180)	298,000	74,500	136,324	161,676	47,818	53,892
Other						
Postage & Phone (190)	54,000	13,500	45,956	8,044	(3,816)	2,681
Laboratory Exp. (191)	1,000	250	191	809	200	270
Client Transport. (192)	-0-	-0-	-0-	-0-	-0-	-0-
Annual dit (193)	9,000	2,250	671	8,329	1,746	2,775

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BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/79 - 5/18/79
AND THE MONTHLY BUDGET FOR THE PERIOD 5/19/79 - 8/31/79 BY COST CATEGORY

IV-A-1
 6/19/79

Cost Category	Annual Budgeted Amount	Quarterly Budgeted Amount	Expended and/or Encumbered	Balance Annual Budget	Balance Quarterly Budget	Monthly Budget
Other continued:						
Insurance (194)	\$ 48,000	\$ 12,000	\$ 42,276	\$ 5,724	(\$ 3,524)	\$ 1,908
Client Wages (195)	54,000	13,500	45,771	8,229	(3,862)	2,743
Utilities (196)	29,000	7,250	23,828	5,172	(501)	1,724
Emoluments (197)	2,100	525	1,575	525	-0-	175
Concessions (198)	6,497	1,625	2,581	3,916	1,044	1,306
Client Fringe (199)	2,414	604	2,417	(3)	(284)	(1)
Miscellaneous (200)	19,378	4,845	13,026	6,352	2,051	2,118
Grand Total (300)	\$2,711,253	\$677,814	\$1,912,000	\$799,253	\$55,913	\$266,418

Note: The amounts shown for the monthly budget are derived by applying 1/3 of the balance for each cost category.

BUDGETED FUNDS EXPENDED ENCUMBERED FOR THE PERIOD 9/1/78-5/18/79 AND THE
MONTHLY BUDGET FOR THE PERIOD 5/19/79 - 8/31/79 BY DISABILITY CATEGORY

Disability Category	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
<u>Mental Health</u> (amount of budget allocated and expended to serve people with mental health problems)	\$ 1,149,979	\$ 811,855	\$ 338,124	\$ 112,708
<u>Mental Retardation</u> (amount of budget allocated and expended to serve people with mental retardation problems)	1,287,186	901,937	385,249	128,417
<u>Alcoholism</u> (amount of budget allocated and expended to serve people with alcoholism problems)	253,405	185,134	68,271	22,757
<u>Drug</u> (amount of budget allocated and expended to serve people with drug problems)	20,683	13,074	7,609	2,536
Grand Total	2,711,253	\$1,912,000	\$ 799,253	\$ 266,418

Note: The amounts shown for the monthly budget are derived by applying 1/3 of the balance for each disability category. Costs pertaining to administration are prorated to the disability categories.

Attachment to IV-A-10
6/19/79
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BUDGETED FUNDS RECEIVED FOR THE PERIOD 5/19/79-8/31/79 AND THE
MONTHLY BUDGET FOR THE PERIOD 5/19/79-8/31/79 BY SOURCE OF FUNDS

SOURCE OF FUNDS	BUDGETED AMOUNT	AMOUNT RECEIVED	BALANCE	MONTHLY BUDGET
Local				
1. County Government	\$ 107,827	\$ 85,451	\$ 22,376	\$ 7,459
2. School District	9,987	9,987	-0-	-0-
3. Fees - Insurance	85,000	26,366	58,634	19,545
4. Title XX Reimbursement	73,506	55,974	17,532	5,844
5. Title XX Protective Ser.	24,384	15,284	9,100	3,033
6. Title XX Services to Aged	29,920	21,985	7,935	2,645
7. Senate Bill 230	195,250	98,296	96,954	32,318
8. TRC Reimbursements	75,000	25,676	49,324	16,441
9. Lufkin State School	3,000	-0-	3,000	1,000
10. National Living Centers	7,000	7,570	(570)	(190)
11. ICF - MR	50,000	30,675	19,325	6,442
12. Workshop Production	85,000	40,089	44,911	14,970
13. Pineywoods ARC	32,723	13,290	19,433	6,478
14. Donations	12,000	1,697	10,303	3,434
15. Concessions	6,497	2,926	3,571	1,190
16. Miscellaneous	7,830	8,026	(196)	(65)
17. Jasper/Newton ARC	28,938	-0-	28,938	9,646
18. Interest	8,000	4,178	3,822	1,274
19. Food Stamps	15,000	8,001	6,999	2,333
20. Bureau of Prisons and Paroles	10,080	-0-	10,080	3,360
State Grant-in-Aid	1,051,895	788,921	262,974	87,658
Supplemental Grant-in-Aid				
Other State				
1. Texas Comm. on Alcoholism	18,068	12,351	5,717	1,906
2. Beaumont State CHD	17,080	17,080	-0-	-0-
3. Traffic Safety	8,220	5,043	3,177	1,059
4. Rusk State Hospital	15,000	9,699	5,301	1,767
5. TRC	40,967	28,044	12,923	4,308
Federal				
1. Title I (89-313)	91,527	81,587	9,940	3,313
2. DDA	21,870	18,825	3,045	1,015
3. HEW (94-63)	535,684	390,000	145,684	48,561
4. Title XIX (Liaison)	44,000	28,610	15,390	5,130
TOTAL	\$2,711,253	\$1,835,631	\$875,622	\$291,874

Note: The amounts shown for the monthly budget are derived by applying 1/3 of the balance for each source of funds.

Attachment to IV-A-1
6/19/79
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DEEP EAST TEXAS REGIONAL MENTAL HEALTH CENTER
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 BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/78 - 5/18/79
 AND THE MONTHLY BUDGET FOR THE PERIOD 5/19/79 - 8/31/79 BY ORGANIZATIONAL UNIT

O.U.#	Organizational Unit Name	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
101	Central Administration	\$ 76,364	\$ 57,205	\$ 19,159	\$ 6,387
102	Accounting	224,210	169,680	54,530	18,177
103	Personnel, Staff Dev. & Training	79,709	61,998	17,711	5,904
104	Research and Evaluation	27,931	16,015	11,916	3,972
201	Screening and Referral	154,640	91,715	62,925	20,975
202	MR Diagnostic & Evaluation Team	93,161	46,771	46,390	15,463
203	Consultation and Education	36,887	29,636	7,251	2,417
301	Angelina Co. OPC	223,197	166,602	56,595	18,865
302	Jasper Co. OPC	94,496	61,216	33,280	11,094
303	Nacogdoches Co. OPC	124,195	88,690	35,505	11,835
304	Polk Co. CCC	53,001	45,920	7,081	2,360
305	Trinity Co. OPC	65,955	49,120	16,835	5,612
306	Tyler Co. OPC	69,938	48,754	21,184	7,062
307	Services to the Aged	38,529	31,299	7,230	2,410
308	Children and Protective Services	29,743	20,790	8,953	2,984
309	Discharge Planning & Follow-up - MH	83,185	65,453	17,732	5,911

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BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/78 - 5/18/79
AND THE MONTHLY BUDGET FOR THE PERIOD 5/19/79 - 8/31/79 BY ORGANIZATIONAL UNIT

O.U.#	Organizational Unit Name	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
310	Discharge Planning & Follow-up - MR	28,490	\$ 22,168	\$ 6,322	\$ 2,107
401	Excelsior (Shelby Co.) Dev. Ctr.	140,197	57,862	82,335	27,445
402	Hardin Co. Dev. Ctr.	31,293	26,729	4,564	1,521
403	Jasper Co. Dev. Ctr.	24,799	15,204	9,595	3,198
404	Kirbyville Dev. Ctr.	33,597	28,219	5,378	1,793
405	Newton Co. Dev. Ctr.	31,282	25,641	5,641	1,880
501	Hardin Co. SWS	62,233	45,354	16,879	5,626
502	Houston Co. SWS	70,452	52,589	17,863	5,954
503	Jasper-Newton Co. SWS	62,411	47,442	14,969	4,990
504	Lufkin Workshop & Oppor. Ctr.	90,647	66,901	23,746	7,915
505	Nacogdoches Co. SWS	79,877	58,032	21,845	7,282
506	Polk Co. SWS	45,854	39,591	6,263	2,088
507	Shelby Co. SWS	65,186	48,442	16,744	5,581
601	Angelina Co. Day Treat. Prog.	55,696	36,463	19,233	6,411
602	Tyler Co. Dev. Ctr.	40,583	31,042	9,541	3,180

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O.U.#	Organizational Unit Name	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
603	San Jacinto Co. Dev. Ctr.	39,837	\$ 34,479	\$ 5,358	\$ 1,786
701	Nacogdoches Co. HWH	69,627	50,498	19,129	6,376
702	Sunrise Manor	66,352	48,607	17,745	5,915
703	Shelby Co. HWH	108,510	82,473	26,037	8,679
704	Fairweather Lodge	61,189	42,532	18,657	6,219
801	Detoxification	2,126	-0-	2,126	709
802	Transitional Residential Care	1,000	60	940	313
803	Psychiatric Inpatient	24,874	808	24,066	8,022
	TOTAL	\$2,711,253	\$1,912,000	\$799,253	\$266,418

Note: The amounts shown for the monthly budget are derived by applying 1/3 of the balance for each organizational unit.

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 BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/78 - 5/18/79
 AND THE MONTHLY BUDGET FOR THE PERIOD 5/19/79 - 8/31/79 BY SOURCE OF FUNDS

Source of Funds	Budget Amount	Expanded and/or Encumbered	Balance	Monthly Budget
Local	\$ 866,942	\$ 553,668	\$313,274	\$104,425
State Grant-in-Aid Supplemental G-I-A	1,051,895	788,921	262,974	87,658
Other State				
1. TCA	18,068	14,993	3,075	1,025
2. BSCHD	17,080	12,810	4,270	1,423
3. Traffic Safety	8,220	2,504	5,716	1,905
4. RSH	15,000	9,652	5,348	1,783
5. T.R.C.	40,967	27,406	13,561	4,520
Federal				
1. Title I (89-313)	91,527	83,104	8,423	2,808
2. DDA	21,870	23,101	(1,231)	-0-
3. HEW (94-63)	535,684	365,574	170,110	56,703
4. DHR Liaison	44,000	30,267	13,733	4,578
TOTALS	\$2,711,253	\$1,912,000	\$799,253	\$266,418

Note: The amounts shown for the monthly budget are derived by applying 1/3 of the balance for each source of funds.

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BUDGETED AND/OR EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 8/1/78-5/18/79 AND
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 THE MONTHLY BUDGET FOR THE PERIOD 5/19/79 - 8/31/79 BY PROGRAM CATEGORY

Program Category	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
Administration	\$ 408,214	\$ 304,898	\$103,316	\$ 34,439
Screening & Referral/Emergency	284,688	168,122	116,566	38,855
Outpatient/Clinic Services	810,729	600,012	210,717	70,239
Special Education Classes	261,168	153,655	107,513	35,838
Day/Evening Care	136,116	101,984	34,132	11,377
Sheltered Work Training	476,660	358,351	118,309	39,436
Alternate Residential Care	305,678	224,110	81,568	27,190
24-hour Residential Care	28,000	868	27,132	9,044
Totals	\$2,711,253	\$1,912,000	\$799,253	\$266,418

Note: The amounts shown for the monthly budget are derived by applying 1/3 of the balance for each program category.

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CASH RECEIPTS FOR THE PERIOD 9/1/78 - 5/18/79 AND
 PROJECTED CASH RECEIPTS FOR THE PERIOD 5/19/79 - 8/31/79

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SOURCE OF FUNDS	BUDGETED AMOUNT	RECEIPTS 9/1/78-5/18/79	BALANCE	PROJECTED CASH RECEIPTS					
				JUNE	JULY	AUGUST			
County									
Government	\$ 107,827	\$ 85,451	\$ 22,376	\$ 7,528	\$ 8,680	\$ 6,168			
School Dist.	9,987	9,987	-0-	-0-	-0-	-0-			
Direct Patient									
Fees-Ins.	85,000	26,366	58,634	8,500	9,000	41,134			
Title XX-Reimb.	73,506	55,974	17,532	-0-	-0-	17,532			
ICF-MR	50,000	30,675	19,325	4,500	7,412	7,413			
Senate Bill 230	195,250	98,296	96,954	4,655	-0-	92,299			
ERC-Reimb.	75,000	25,676	49,324	5,000	5,000	39,324			
Title XX-Prot. Ser.	24,384	15,284	9,100	3,033	3,033	3,034			
Lufkin St. School	3,000	-0-	3,000	-0-	-0-	3,000			
Workshop Prod.	85,000	40,089	44,911	14,970	14,970	14,971			
Donations	12,000	1,697	10,303	500	500	9,303			
Concessions	6,497	2,926	3,571	-0-	-0-	3,571			
Jasper/Newton ARC	28,938	-0-	28,938	-0-	-0-	28,938			
Interest	8,000	4,178	3,822	-0-	450	3,372			
Miscellaneous	7,830	8,026	(196)	-0-	-0-	-0-			
Grant-in-Aid	1,051,895	788,921	262,974	87,658	175,316	-0-			
Traffic Safety	8,220	5,043	3,177	-0-	-0-	3,177			
Tex. Comm. Alc.	18,068	12,351	5,717	-0-	5,717	-0-			
BSCHD	17,080	17,080	-0-	-0-	-0-	-0-			
Title I	91,527	81,587	9,940	-0-	9,940	-0-			
DDA	21,870	18,825	3,045	-0-	-0-	-0-			
HEW 94-63	535,684	390,000	145,684	45,000	45,000	55,684			
DHR Liaison	44,000	28,610	15,390	5,130	5,130	5,130			
Natl. Liv. Ctrs.	7,000	7,570	(570)	-0-	-0-	-0-			
Pineywoods ARC	32,723	13,290	19,433	-0-	-0-	19,433			
Food Stamps	15,000	8,001	6,999	2,333	2,333	2,333			
Title XX-Ser. to Aged	29,920	21,985	7,935	2,645	2,645	2,645			
Bureau of Pardons & Paroles	10,080	-0-	10,080	-0-	-0-	-0-			
Rusk State Hospital	15,000	9,699	5,301	-0-	-0-	5,301			
TRC	40,967	28,044	12,923	7,200	2,861	2,862			
TOTALS	\$2,711,253	\$1,835,631	\$875,622	\$198,652	\$297,987	\$366,624			

DEEP EARTH REGIONAL MMR SERVICES

EXPENDITURES AND/OR ENCUMBRANCES FOR THE PERIOD 9/1/78 - 5/18/79 AND
PROJECTED EXPENDITURES AND/OR ENCUMBRANCES FOR THE PERIOD 5/19/79 - 8/31/79

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COST CATEGORY	BUDGETED AMOUNT	EXPENDED AND/OR ENCUMBERED 9/1/78-5/18/79	BALANCE	PROJECTED EXPENDITURES AND/OR ENCUMBRANCES					
				JUNE	JULY	AUGUST			
Salaries-Wages	\$1,563,461	\$1,116,173	\$447,288	\$149,096	\$149,096	\$149,096			
Salary-Merit	8,000	5,543	2,457	819	819	819			
Fringe Ben.	175,108	132,358	42,750	14,250	14,250	14,250			
Consultation									
Direct	18,000	1,988	16,012	5,337	5,337	5,338			
Other	3,500	4,146	(646)	-0-	-0-	-0-			
Travel	48,000	38,859	9,141	3,047	3,047	3,047			
Drugs	30,000	16,010	13,990	4,663	4,663	4,664			
Food	28,000	21,318	6,682	2,227	2,227	2,228			
Supplies	56,000	54,385	1,615	538	538	539			
Equip. & Furn.									
Purchase	55,000	41,159	13,841	4,613	4,614	4,614			
Rental	13,000	15,747	(2,747)	-0-	-0-	-0-			
Rep./Maint.	7,800	10,447	(2,647)	-0-	-0-	-0-			
Building									
Rent	118,524	83,650	34,874	11,625	11,625	11,624			
Rem./Renova.	8,000	3,822	4,178	1,392	1,393	1,393			
Rep./Maint.	5,000	8,511	(3,511)	-0-	-0-	-0-			
Vehicle									
Purchase	10,703	10,063	640	-0-	-0-	640			
Rental	11,268	9,015	2,253	751	751	751			
Oper./Maint.	28,500	24,190	4,310	1,437	1,437	1,436			
Cont. Ser. Agns.	298,000	136,324	161,676	22,812	15,795	123,069			
Post. & Tele.	54,000	45,956	8,044	2,681	2,681	2,682			
Lab. Expenses	1,000	191	809	269	270	270			
Annual Audit	9,000	671	8,329	168	168	7,993			
Insurance	48,000	42,276	5,724	1,908	1,908	1,908			
Client Wages	54,000	45,771	8,229	2,743	2,743	2,743			
Utilities	29,000	23,828	5,172	1,724	1,724	1,724			
Emoluments	2,100	1,575	525	175	175	175			
Concessions	6,497	2,581	3,916	-0-	-0-	3,916			
Client Fringe	2,414	2,417	(3)	-0-	-0-	-0-			
Miscellaneous	19,378	13,026	6,352	2,117	2,117	2,118			
TOTALS	\$2,711,253	\$1,912,000	\$799,253	\$234,392	\$227,378	\$347,037			

Deep East Texas
Regional MHMR Center
NAME OF CENTER

May 18, 1979
DATE

STATE GRANT-IN-AID

PROGRAM CATEGORY	MONTHLY BUDGET	MONTHLY RECEIPTS	ANNUAL BUDGET	CUMULATIVE RECEIPTS	BALANCE YTD
1. Administration	\$19,453	-0-	\$ 233,434	\$ 175,076	\$ 58,358
2. Screening, Referral and Emergency	3,867	-0-	46,404	34,803	11,601
3. Outpatient Services	19,935	-0-	239,225	179,418	
4. Special Education	10,956	-0-	131,465	98,600	32,865
5. Sheltered Work Training and Day/Evening Care	23,469	-0-	281,628	211,221	70,407
6. Alternate Residential/ 24-Hour Care	9,978	-0-	119,739	89,803	29,936
TOTALS	\$87,658	-0-	\$1,051,895	\$ 788,921	\$ 262,974

Deep East Texas
Regional MHMR Services
NAME OF CENTER

May 18, 1979
DATE

STATE GRANT-IN-AID

PROGRAM CATEGORY

- 1. Administration
- 2. Screening, Referral and
Emergency
- 3. Outpatient Services
- 4. Special Education
- 5. Sheltered Work Training and
Day/Evening Care
- 6. Alternate Residential/
24-Hour Care

TOTALS

MONTHLY BUDGET	MONTHLY RECEIPTS	ANNUAL BUDGET	CUMULATIVE RECEIPTS	BALANCE YTD
\$19,453	\$ 19,453	\$ 233,434	\$ 175,076	\$ 58,358
3,867	3,867	46,404	34,803	11,601
19,935	19,935	239,225	179,418	59,807
10,956	10,956	131,465	98,600	32,865
23,469	23,469	281,628	211,221	70,407
9,978	9,978	119,739	89,803	29,936
\$87,658	\$ 87,658	\$1,051,895	\$ 788,921	\$ 262,974