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MINUTES

OF

THE DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL RETARDATION SERVICES BOARD OF TRUSTEES MEETING

February 27, 1979

BOARD MEMBERS PRESENT:

Mr. Ward R. Burke, Chairman
Judge Allen Sturrock, Vice-Chairman
Mr. R. B. Hille, Secretary
Mr. V. B. Woods, Treasurer
Mr. George E. Gee
Mrs. Agnes Rhoder

BOARD MEMBERS ABSENT:

Dr. Nancy Speck
Judge Ray Martin

OTHERS PRESENT:

Dr. Wayne Lawrence, DETRMHMRS
Mr. Franklin Avant, "
Dr. Jack Martin, "
Mr. Russ Burank, "
Mr. Jim McDermott, "
Mrs. Helen Anderson, "
Mr. Bill Tyler, "
Mr. Johnny Stokman, "
Mr. Jolyon Bowman, "
Ms. Pandora Brown, "
Ms. Bessie Sanders, Chairperson, San Jacinto County Advisory Council, Shepherd
Mrs. Lois Gee, Jasper
Mrs. Judy Bowman, Lufkin

The 66th meeting of the Board of Trustees was held in the Conference Room of the Day Treatment/Administration Facility 4101 South Medford Drive, Lufkin, on Tuesday, February 27, 1979.

INVOCATION: The Rev. Al Thomas of the Unity Missionary Baptist Church in Lufkin gave the Invocation.

CALL TO ORDER AND RECOGNITION OF GUESTS: There being a quorum present, Chairman Burke called the meeting to order at 5:02 p.m.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING: There being no additions or corrections to the Minutes of the January Board Meeting, on a motion by Mr. Hille, seconded by Judge Sturrock, the Board approved the Minutes of the January 23, 1979, Board Meeting.

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EXECUTIVE DIRECTOR'S REPORT: Dr. Lawrence reported on the following items:

1. Fifth Anniversary of Board (special program) at March meeting.

2. Talked with Judge Emmett Lack - he has sent letter of resignation from the Board. Judge Martin appointed.

3. Lunch with A. L. Mangham on February 2 - very supportive. Three new State Board Members - Gray Beck (Abilene); Bill Schnapp (Houston); Mrs. Selig.

4. Positive feedback from Judges on seminar held last month - both verbal and letters.

5. Talked with Rep. Clark about Hardin County resolution.

6. NCCMHCs Centers meeting on February 21, 22, and 23.

7. List of foundations - letters of inquiry.

8. Donations: Membership in Angelina Co. Chamber of Commerce, plants at Day Treatment/Administration Facility, clearing around pond.

9. Dr. Bill Race has gone into private practice in Austin.

10. Called on Division Directors to report on activities since last Board Meeting

Mr. Burbank, Mental Retardation Division:

1. ICF-MR Survey Results
2. Status of Nacogdoches Halfway House
3. $$ in Hardin County
4. Letters from Independent School Districts about Senate Bill 230 Contracts
5. Goals Report, (see Appendix #1)

Mr. Avant, Business Division:

1. Local Funds Report
2. TEA Auditors - Shelby County
3. Fiscal Notes
4. Supplemental Grant-in-Aid Disapproved
5. Goals Report, (see Appendix #2)

Mr. McDermott, Program Support Services Division:

1. Consortium Meeting
2. Career Fair

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3. Unit Supervisors Workshop March 2 and 3
4. Tyler County Outpatient Clinic Open House
5. C & E - Rape Prevention/Parenting Skills
6. Goals Report, (see Appendix # 3)

Dr. Martin, Mental Health Division:

1. HEW Site Visit
2. Telephone Reassurance Program
3. Fairweather Lodge opening
4. K. P. Williams - Unit Supervisor
5. Break-in at Tyler County Outpatient Clinic
6. GETHSA grant funds available - 40% match required
7. Goals Report, (see Appendix #4)

COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

BUDGET AND FINANCE COMMITTEE - Mr. V. B. Woods, Chairman

Treasurer's Report: On a motion by Mr. Woods, seconded by Mrs. Rhoder, the Board approved the following resolution:

> RESOLVED, by the Board of Trustees, that the Balance Sheet, Operating Statement, Budget Summaries of Receipts and Expenditures, Cash Flow Statements, Accounts Receivables - Internal Advances, and Accounts Payable - Internal Advances for the month of January, 1979, be approved as submitted, and that copies of each report be attached to the permanent Minutes of this Board Meeting, (see Appendix #5).

Consideration of Voucher for State Grant-in-Aid for First Month of Third Quarter: On a motion by Mr. Woods, seconded by Judge Sturrock, the Board approved the following resolution:

> RESOLVED, by the Board of Trustees, that the Board approve the Voucher in the amount of $87,657.91 for State Grant-in-Aid for the month of March, 1979. Be it further RESOLVED that the Board Chairman be authorized to sign this Voucher, and that it be submitted to TDMHMR.

Consideration of Proposed Position Statement Regarding Method of Funding: On a motion by Mr. Woods, seconded by Mrs. Rhoder, the Board approved the following resolution:

> RESOLVED, by the Board of Trustees, that the Board Chairman be authorized to sign and submit the proposed memorandum to the Community Services Division of the Texas Department of Mental Health and Mental Retardation and the Texas Council of Community MHMR Centers, Inc. regarding a standardized method of funding Community MHMR Centers.

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Consideration of Proposed Revision in DHR Contract: On a motion by Mr. Woods, seconded by Mr. Gee, the Board voted to table this item until next month's Board Meeting.

Chairman Burke suggested that the Board take a short break at 6:00. The meeting resumed at 6:10 p.m.

PROGRAM COMMITTEE: Mr. R. B. Hille, Chairman

Consideration of Proposed Programmatic Priorities (In Two Parts):

Part 1: Consideration of Proposed Budget Priorities for FY80: On a motion by Judge Sturrock, seconded by Mr. Hille, the Board approved the following resolution:

> RESOLVED, by the Board of Trustees, that the Priority List for Fiscal Year 1980 be approved as submitted, and that this list serve as the basis for preparation of the FY80 operating budget. Be it further RESOLVED that the Priority List be the basis for any additional activities for the Center as new funds become available.

Part 2: Consideration of Proposed Programmatic Priorities: Discussion concerning Center programmatic priorities was conducted.

Consideration of Proposed Admission Criteria for Fairweather Lodge: On a motion by Mr. Hille, seconded by Mrs. Rhoder, the Board approved the following resolution:

> RESOLVED, by the Board of Trustees, that the admission criteria for the Fairweather Lodge Program be approved as submitted.

Consideration of Appointment of New Board Members (In Two Parts):

Part 1: Notices of Resignation: On a motion by Judge Sturrock, seconded by Mr. Hille, the Board approved the following resolution:

> RESOLVED, by the Board of Trustees, that the Board accept the resignations of Emmett Lack representing Hardin County on the Board, and of Roy R. Woolley representing Sabine, San Augustine, and Shelby Counties effective this date.

Part 2: Appointment of New Board Members: On a motion by Judge Sturrock, seconded by Mr. Hille, the Board approved the following resolution:

> RESOLVED, by the Board of Trustees, that interested Board members and the Executive Director be authorized to continue to work with the County Judges and Commissioners' Courts in Sabine, San Augustine, and Shelby

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counties to select an appropriate new Board member to represent said counties.

On February 26, 1979, the Hardin County Commissioners' Court appointed Judge Ray Martin to represent said County on the Board of Trustees, and to fill Emmett Lack's unexpired term.

Consideration of Proposed Legislative Information Program: This item was delayed until later in the Agenda.

Consideration of Peer Review Compliance Report: On a motion by Mr. Hille, seconded by Judge Sturrock, the Board approved the following resolution:

> RESOLVED, by the Board of Trustees, that the Second Quarter Peer Review Compliance Report be accepted as submitted. Be it further RESOLVED that the Executive Director be authorized to forward a copy of the report to Bruce Bailey, Ph.D.

PERSONNEL AND PUBLIC EDUCATION COMMITTEE - Mr. George Gee, Chairman

Consideration of Proposed Semi-Annual Board Workshop and Consideration of Proposed Legislative Information Program: The Board authorized the Executive Director to work with members of the East Texas legislative delegation to attempt to organize a meeting with the Board. The Board further stated that attendance at the March 17 Statewide Board of Trustees' Conference in Beaumont would be very worthwhile for individual members, but that we should organize our own semi-annual Board workshop.

Consideration of Proposed Liability and Health Insurance Plans (In Two Parts):

Part 1: Consideration of Proposed Liability Insurance Plan: On a motion by Mrs. Rhoder, seconded by Mr. Woods, the Board approved the following resolution:

> RESOLVED, by the Board of Trustees, that the Liability Insurance Plan offered by St. Paul's Insurance Company be renewed from March 1, 1979, through February 29, 1980. Be it further RESOLVED that the policy provide the same coverage as the previous year except that the deduction for collision be increased from $250.00 to $500.00.

Part 2: Consideration of Proposed Employees' Health Insurance Plan: On a motion by Mrs. Rhoder, seconded by Mr. Gee, the Board approved the following resolution:

> RESOLVED, by the Board of Trustees, that MHMR employees be allowed to review and vote on the Employees' Health Insurance Plan. Be it further RESOLVED that any recommended changes voted upon by the staff be submitted to the Board for consideration at the March Board Meeting.

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Consideration of Compliance Report with Section 504: On a motion by Mr. Gee, seconded by Mrs. Rhoder, the Board approved the following resolution:

> RESOLVED, by the Board of Trustees, that the Compliance Report with Section 504, Rehabilitation Act of 1973, be accepted as submitted. Be it further RESOLVED that the Executive Director be authorized to forward a copy of the aforementioned Compliance Report to the appropriate staff at TDMHMR.

Consideration of Proposed Certificate of Appreciation: On a motion by Mrs. Rhoder, seconded by Mr. Gee, the Board approved the following resolution:

> RESOLVED, by the Board of Trustees, that the Board Chairman and the Executive Director be authorized to sign and present a Certificate of Appreciation to Mr. Leon Lackey of Silsbee, Texas, in view of his active and continued support of this Center and its efforts to assist handicapped individuals in this region.

Consideration of Personnel Matters (In Six Parts): Mr. Gee requested that the Board Chairman call an Executive Session to consider personnel matters brought before the Board by the Executive Director according to Article 6252-17 Section 2(g) of the Open Meetings Law. Chairman Burke excused guests from the meeting room at 6:50 p.m., stating that no Board action would be taken until the meeting was reopened.

Executive Session

Mr. Burke reopened the meeting to the public at 7:10 p.m., and asked for Board consideration of the following items:

Part 1: Consideration of Decrease in Salary of Program Officer III Position: On a motion by Mrs. Rhoder, seconded by Mr. Gee, the Board approved the following resolution:

> RESOLVED, by the Board of Trustees, that Position #0010, Program Officer III, be decreased from Salary Group 21, Step 4, to Salary Group 21, Step 1, effective March 15, 1979. Be it further RESOLVED that the Board Chairman and the Executive Director be authorized to sign the necessary forms and that these be submitted to TDMHMR for approval.

Part 2: Consideration of Increase in Salary of Director of Administrative Services Position:

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RESOLVED, by the Board of Trustees, that Position #0012, Director, Administrative Services, be raised from Salary Group 21, Step 2 to Salary Group 21, Step 4, effective March 15, 1979. Be it further RESOLVED that the Board Chairman and the Executive Director be authorized to sign the necessary forms and that these be submitted to TDMHMR for approval.

Part 3: Consideration of Applicant for Clinical Psychologist Position at Angelina County Outpatient Clinic: No applicant was recommended for this position.

Part 4: Consideration of Applicant for Administrative Technician IV Position (Unit Supervisor, Jasper County Outpatient Clinic): No applicant was recommended for this position.

Part 5: Consideration of Proposed Merit Raises: On a motion by Mr. Gee, seconded by Mr. Woods, the Board approved the following resolution:

RESOLVED, by the Board of Trustees, that the Executive Director be authorized to make the following personnel changes in order to reward employees for meritorious service, effective March 1, 1979. Be it further RESOLVED that the Board Chairman and the Executive Director be authorized to sign the appropriate forms and submit to TDMHMR for approval.

Personnel	Present Salary	Proposed Salary	Monthly Salary Increase	Net Cost FY 1979
Larry Heaton	A 17,244 M 1,437	A 17,832 M 1,486	49	294
Marty Walker	A 12,816 M 1,068	A 13,248 M 1,104	36	216
Willie Johnson	A 7,560 M 630	A 7,812 M 651	21	126
Donald Wilcox	A 17,244 M 1,437	A 17,832 M 1,486	49	294
Bo Peep Haltom	A 7,560 M 630	A 7,812 M 651	21	126
Clark Stanton	A 16,692 M 1,391	A 17,244 M 1,437	46	276
Duane Alcorn	A 16,692 M 1,391	A 17,244 M 1,437	46	276

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Personnel	Present Salary	Proposed Salary	Monthly Salary Increase	Net Cost FY 1979
Sandy Skelton	A 18,420 M 1,535	A 19,044 M 1,587	52	312
Nell Newton	A 12,816 M 1,068	A 13,248 M 1,104	36	216
Linda McKenzie	A 7,560 M 630	A 7,812 M 651	21	126
Betty Gardemal	A 7,560 630	A 7,812 M 651	21	126
Linda Foley	A 17,832 M 1,486	A 18,420 M 1,535	49	294
Wendy Norman	A 8,638 M 719	A 8,916 M 743	24	144
		TOTAL	$471	$2,826

(Note: A = Annually, M = Monthly)

Part 6: Consideration of Proposed Position Description: On a motion by Mrs. Rhoder, seconded by Mr. Gee, the Board approved the following resolution:

> RESOLVED, by the Board of Trustees, that the revised Position Description for Coordinator of Services to the Elderly be approved as submitted, and that it be placed in the MHMR Position Description Manual.

INVITE COMMENTS FROM VISITORS: There were no comments from visitors.

DESIGNATION OF DATE, TIME, AND LOCATION OF NEXT BOARD MEETING: The regular March Board Meeting was set for the fourth Tuesday which falls on March 27, 1979. Committee meetings will begin at 4:30 p.m. with the Board Meeting starting at 5:00 p.m. in the Day Treatment/Administration Facility Conference Room.

ADJOURN: There being no further items for discussion, the meeting was adjourned at 7:15 p.m.

APPROVED:

Ward R. Burke

Ward R. Burke, Chairman

R B Hille

R. B. Hille, Secretary

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Appendix #1

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DEEP EAST TEXAS MHMR SERVICES

DIVISION GOALS/OBJECTIVES

Division MENTAL RETARDATION

Report of Month/Quarterly JANUARY, 1979

GOALS	EVALUATION
1. TO SERVE 821 DUPLICATED CLIENTS THROUGH PROGRAMS IN THE MR DIVISION IN 1979.	1. TO DATE, THERE HAVE BEEN 776 DUPLICATED CLIENTS SERVED IN THE MR DIVISION. 95% OF GOAL.
2. TO SERVE A TOTAL OF 571 UNDUPLICATED CLIENTS THROUGH PROGRAMS IN THE MR DIVISION IN 1979.	2. A TOTAL OF 540 UNDUPLICATED CLIENTS HAVE BEEN SERVED IN THE MR DIVISION. 95% OF GOAL.
3. TO EXPAND AND IMPROVE PRESCREENING SERVICES THROUGHOUT THE REGION.	3. THERE WERE THREE APPLICATIONS PROCESSED FOR STATE SCHOOL ADMISSION IN JANUARY.
4. TO PARTICIPATE IN THE PRE-DISCHARGE PLANNING FOR AT LEAST 14 CLIENTS FROM STATE SCHOOLS.	4. THERE WAS ONE CLIENT DISCHARGED FROM STATE SCHOOL IN JANUARY. WE PARTICIPATED IN THE PLANNING.

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DEEP EAST TEXAS MHMR SERVICES

DIVISION GOALS AND OBJECTIVES
(Non-Numerical Objectives)

Division Business　　　Monthly Report

Report Month January, 1979

Goals	Evaluation
2. To comply with all of the Fiscal Auditor's recommendations made in the Audit Report for FY78.	2. All recommendations made by Axley and Rode in the Audit Report for FY78 have been or will be complied with upon completion of computerization for accounting transactions.
6. Implement data processing system for fiscal records.	6. b. Generated the following automated reports by January 31, 1979: Balances on Contracts and Leases; Expenditures by Program Category, Expenditures by County, Expenditures by Division, Reports of Outstanding Purchase Orders and Accounts Payable. d. Completed the transition from the ESC Region VII Kilgore payroll processing to the Center's own system in Lufkin.
12. To insure that the revenue budgeted for the Center is maximized.	12. Obtained a monthly report which reflected the budgeted amount for each revenue line item, monthly receipts, receipts year-to-date and balances remaining.

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PROGRAM SUPPORT SERVICES DIVISION
MONTHLY REPORT
JANUARY, 1979

STAFF ORIENTATION AND DEVELOPMENT REPORT

		MONTHLY	% OF GOAL	YEAR TO DATE	% OF GOAL
1.	Employee Orientation Sessions	1	100%	4	44%
2.	Supervisor Orientation Sessions	1	100%	2	50%
3.	Staff Development Sessions	1	100%	4	36%
4.	Number of Staff Training Hours	630	105%	2,478	38%
5.	Unit Training	1	100%	4	33%
6.	Number of Staff Training Hours	164	131%	839	56%
7.	Special Workshops		REPORTED QUARTERLY		
8.	Number of Staff Training Hours		REPORTED QUARTERLY		
9.	External Staff Training		REPORTED QUARTERLY		
10.	Number of Staff Training Hours		REPORTED QUARTERLY		

VOLUNTEER SERVICES REPORT

		MONTHLY	% OF GOAL	YEAR TO DATE	% OF GOAL
1.	Number of Volunteers	96	100$	255	85%
2.	Number of Volunteer Hours	1,947	133%	10,688	61%
3.	Number of New Volunteers	30	--	--	--
4.	% of Volunteer Needs Met		REPORTED QUARTERLY		

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PROGRAM SUPPORT SERVICES DIVISION
MONTHLY REPORT
JANUARY, 1979

PERSONNEL REPORT

		MONTHLY	YEAR TO DATE
1.	Positions in Active Recruitment	6	--
2.	Number of College Recruitment Trips	0	3
3.	Number of Applications Distributed	74	289
4.	Number of Applicants Interviewed	40	149
5.	Number of Positions Filled	2	29
6.	Number of Employee Terminations	4	21
7.	Employee Turnover Rate	2.9%	15.3%

CONSULTATION AND EDUCATION REPORT

		MONTHLY	% OF GOAL	YEAR TO DATE	% OF GOAL
1.	News Releases	198	198%	695	58%
2.	Public Service Ads	100	120%	500	50%
3.	T. V. Programs	1	100%	5	42%
4.	Brochures Distributed	2,860	243%	7,556	54%
5.	Newsletters	1,400	117%	7,000	48%
6.	Advisory Council Meetings	10	272%	24	55%
7.	Consultation Programs		REPORTED QUARTERLY		
8.	Education Programs		REPORTED QUARTERLY		
9.	Public Awareness Programs		REPORTED QUARTERLY		

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Appendix #4

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DEEP EAST TEXAS MHMR SERVICES

DIVISION GOALS/OBJECTIVES

Division MENTAL HEALTH

Report of Month/Quarter JANUARY, 1979

GOALS	EVALUATION
1. TO PROVIDE PRESCREENING SERVICES TO 40% OF ALL INVOLUNTARY FIRST ADMISSIONS AND 56% OF ALL INVOLUNTARY READMISSIONS TO RSH.	A. ADMISSIONS/READMISSIONS* — % SCREENED* FIRST ADMISSIONS - 16 — 63% (10) READMISSIONS - 18 — 67% (12) TOTAL - 34 — 65% (22) B. (1) NUMBER OF COURT REFERRALS TO CENTER: 21 (2) NUMBER AND PERCENT TREATED AND MAINTAINED IN CENTER PROGRAMS: 4 (20%) C. NUMBER ADMITTED TO CENTER INPATIENT PROGRAMS WHO WOULD OTHERWISE BE INSTITUTIONALIZED: 1
2. PROVIDE SERVICES TO 90% OF ALL RUSK STATE HOSPITAL CLIENTS DISCHARGED INTO THE CENTER'S CATCHMENT AREA WHO HAVE HAD A PREDISCHARGE PLAN DEVELOPED PRIOR TO THEIR RELEASE.	A. NUMBER OF CLIENTS DISCHARGED INTO CENTER'S CATCHMENT AREA WITH PREDISCHARGE PLAN DEVELOPED: 40 (1) NUMBER CONTACTED BY CENTER STAFF: 26 (2) NUMBER NOT CONTACTED BY CENTER STAFF: 14 (A) REFERRED TO RUSK OUTREACH: 7 (B) REFUSED AFTERCARE AT CONFERENCE: 2 (C) MOVED OR REFERRED OUT-OF-REGION: 3 (D) WHEREABOUTS UNKNOWN: 2 * THESE STATISTICS REFLECT ONLY ADMISSIONS/READMISSIONS FROM COUNTIES NOT SERVED BY RUSK STATE HOSPITAL OUTREACH CLINICS.

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DEEP EAST TEXAS MHMR SERVICES

DIVISION GOALS/OBJECTIVES

Division MENTAL HEALTH

Report of Month/Quarter JANUARY, 1979

Goal	Monthly Total	Year To Date	Goal	% Goal
1. TO ACHIEVE 7,128 DUPLICATE CLIENTS SERVED THROUGH PROGRAMS IN THE MENTAL HEALTH DIVISION DURING FY79.	467	4,453	7,128	62%
2. TO SERVE A TOTAL OF 3,575 CLIENTS THROUGH PROGRAMS IN THE MENTAL HEALTH DIVISION DURING FY79.	873	2,827	3,575	79%
3. TO CONDUCT 35,000 CLIENT VISITS WITHIN THE MENTAL HEALTH DIVISION DURING FY79.	2,809	15,372	35,000	44%

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BALANCE SHEET

January 24, 1979

	GENERAL OPERATING FUND	GENERAL FIXED ASSETS FUND	TOTAL
ASSETS			
Current Assets:			
Cash in Bank	$310,251.96		$310,251.96
Petty Cash	150.00		150.00
Accounts Receivable - Client Fees	30,182.49		30,182.49
Accounts Receivable - Other	63,394.07		63,394.07
Accounts Receivable - Internal Advance*	42,085.85		42,085.85
Prepaid Expenses	3,237.18		3,237.18
TOTAL CURRENT ASSETS	449,301.55		449,301.55
Amount to be provided under capital lease agreement	150,759.84		150,759.84
General Fixed Assets - At Cost			
Equipment - Furniture/Fixtures		$308,724.81	$308,724.81
Vehicles		129,064.21	129,064.21
Land		119,400.00	119,400.00
Building		325,645.06	325.645.06
TOTAL FIXED ASSETS		$882,834.08	$882,834.08
TOTAL ASSETS	$600,061.39	$882,834.08	$1,482,895.47
LIABILITIES, RESERVES & FUND BALANCE			
Current Liabilities:			
Accounts Payable - Internal Advance*	$ 42,085.85		$ 42,085.85
Accounts Payable	114,629.70		114,629.70
Withholding Tax Payable	17,030.00		17,030.00
FICA Tax Payable	16,004.35		16,004.35
Employees Insurance Payable	7,091.35		7,091.35
Tax Sheltered Annuity Payable	665.36		665.36
Cancer Insurance Payable	291.80		291.80
Savings Bond Payable	106.25		106.25
Credit Union Payable	1,978.69		1,978.69
Sales Tax Payable	40.49		40.49
Retirement Payable	2,437.02		2,437.02
Allowance for Uncollectable Accounts	4,040.43		4,040.43
Obligation under capital lease agreement	150,759.84		150,759.84
TOTAL LIABILITIES	357,161.13		357,161.13
Reserve for Investment in Fixed Assets		$882,834.08	882,834.08
Reserve for Encumbrances	33,543.63		33,543.63
Fund Balance	209,356.63		209,356.63
TOTAL LIABILITIES, RESERVES & FUND BALANCE	$600,061.39	$882,834.08	$1,482,895.47

CASH POSITION STATEMENT

Cash in Bank:	$131,526.03	
Operating Account	3,479.78	
FICA Account	95.82	
Payroll Account	(1,363.28)	
Title I Account	10,791.18	
Senate Bill 230 Account	68,120.79	
HEW Operations Account	-0-	
Houston Country TRC Account	1,960.67	
Fairweather Lodge - TRC	22,083.00	
Money Market Certificate	10,000.00	
Money Market Certificate	20,000.00	
Certificate of Deposit	30,412.50	
Land Account	13,145.47	
TOTAL CASH IN BANK	310,251.96	
Petty Cash	150.00	
TOTAL CASH ON HAND		$310,401.96

Attachment to IV-A-1
2/27/79
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*See Page 2 for analysis.

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Analysis of Accounts Receivable/Accounts Payable - Internal Advances

Advance to Center from Title I	$10,000.00
Advance to Center from HEW	32,000.00
Advance to Fairweather Lodge from Center	85.85
	$42,085.85

Attachment to IV-A-1
2/27/79

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DEEP EAST TEXAS REGIONAL MHMR SERVICES

OPERATING STATEMENT

January 24, 1979

INCOME	RECEIPTS	RECEIVABLES	TOTAL
Jasper County	$ 10,450.00		$ 10,450.00
Patient Fees	6,769.55	(7,236.32)*	(466.77)
Senate Bill 230	16,340.00	4,900.00	21,240.00
Texas Rehabilitation Commission	-0-	1,712.64	1,712.64
National Living Centers	-0-	1,195.00	1,195.00
Workshop Production	1,995.94	-0-	1,995.94
Donations	170.00	-0-	170.00
Concessions	224.85	-0-	224.85
Miscellaneous Income	832.25	30.00	862.25
Interest Income	962.71	-0-	962.71
Grant-in-Aid	-0-	-0-	-0-
HEW Operations	60,000.00	-0-	60,000.00
Food Stamps	1,215.00	-0-	1,215.00
Title XX Reimbursements	-0-	6,407.00	6,407.00
Title XX Protective Services	-0-	1,727.63	1,727.63
Title XX Services to Aged	-0-	2,847.76	2,847.76
BSCHD	-0-	-0-	-0-
Rusk State Hospital	-0-	-0-	-0-
TRC - Fairweather Lodge	19,874.70	-0-	19,874.70
DHR-Liaison	-0-	3,050.00	3,050.00
ICF-MR	-0-	(834.40)**	(834.40)
Nacogdoches County	4,122.50	-0-	4,122.50
San Augustine County	625.00	-0-	625.00
San Jacinto County	456.36	-0-	456.36
Pineywoods ARC	-0-	7,500.00	7,500.00
Texas Commission on Alcoholism	5,083.00	-0-	5,083.00
TOTAL INCOME	$129,121.86	$ 21,299.31	$150,421.17

EXPENDITURES			
Salaries	-0-	$125,834.56	$125,834.56
FICA Taxes	-0-	7,800.65	7,800.65
Insurance - Hospitalization/Life	-0-	5,296.59	5,296.59
Retirement	-0-	2,437.02	2,437.02
Travel Expense	3,292.95	-0-	3,292.95
Drugs	-0-	(87.88)	(87.88)
Food	2,569.65	249.90	2,819.55
Supplies	500.49	8,047.62	8,548.11
Furniture and Equipment/Purchased	-0-	8,401.59	8,401.59
Furniture and Equipment/Rental	1,671.72	-0-	1,671.72
Furniture and Equipment/Rep. & Maint.	234.54	-0-	234.54
Building/Rent	8,470.00	-0-	8,470.00
Building/Remodeling and Renovation	-0-	(557.70)	(557.70)
Building/Repairs and Maintenance	474.90	278.31	753.21
Vehicles/Rental	753.73	-0-	753.73
Vehicles/Operation and Maintenance	827.58	1,060.50	1,888.08
Contracts	12,611.10	-0-	12,611.10
Postage	1,585.90	-0-	1,585.90
Laboratory Expense	-0-	-0-	-0-
Telephone	1,509.12	1,747.86	3,256.98
Insurance	2,845.26	783.84	3,629.10
Client Training Wages	4,913.41	-0-	4,913.41
Utilities	1,772.06	1,632.75	3,404.81
Concessions	133.86	104.80	238.66
Client Fringe Benefits	266.30	-0-	266.30
Miscellaneous Expense	1,661.56	356.19	2,017.75
Consultation & Prof. Fees-Other	1,055.75	-0-	1,055.75
Consultation & Prof. Fees-Direct	18.00	-0-	18.00
Emolument	-0-	-0-	-0-
Salary & Merit Increases	407.00	-0-	407.00
Annual Audit	-0-	1,175.00	1,175.00
TOTALS	$ 47,574.88	$164,561.60	$212,136.48

* Adjustment necessary to write off delinquent accounts of FY78 which were reinstated on the General Ledger twice - once by auditors and once by Center staff.

** FY78 funds were encumbered for FY79; reversal of this encumbrance in January left a credit balance.

Attachment to IV-A-1
2/27/79

3

BREAKDOWN OF ENCUMBRANCES

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Supplies Purchased: Mobile Evaluation Unit - Printed forms - $777.40, CA - Binders for supply room - $315.00

Purchases - Equipment/Furniture: Hardin Co. SWS - 2 Cubby hole storage units - $255.90, Fairweather Lodge - Beds, mattresses, tables, chairs, sofa, & lamps - $4,500.00, Washer, dryer, refrigerator & freezer - $1,885.00, Buffers (2), vacuum & carpet sweeper - $1,870.95, Kirbyville Dev. Ctr. - 3 Cubbyhole storage units - $330.00, San Jacinto Co. Dev. Ctr. - 3 Cubbyhole storage units - $383.85 Newton Co. Dev. Ctr. - 3 Cubbyhole storage units - $383.85, CA - Desk - $453.41, Mobile Evaluation Unit - Projector & supplies - $301.00, Test equipment - $452.00

Building Remodeling/Renovation: Newton, Hardin, Kirbyville & San Jacinto Dev. Ctr.- Carpet - $1,384.72, San Jacinto Dev. Ctr. - Paneling & installation - $1,225.00, Wheelchair ramp - $550.00

Vehicles Purchased: Fairweather Lodge - Van - $9,289.90, Tanden trailer - $1,379.89

Vehicle Operation/Maintenance: Mobile Evaluation Unit - Tires - $574.44

Telephone: Angelina Building - $580.37

Annual Audit: Axley & Rode - $1,175.00

Insurance: Workmen's Comp - $783.84

Utilities: Jasper-Newton SWS - Dev. Ctr. - Butane - $300.00

BREAKDOWN OF DISBURSEMENTS

Consultation - Other: Legal - $1,020.83

Drugs: TPERF - $4,647.83, Squibb - $288.00

Food: Sunrise Manor - (2mo.) - $1,052.01, Shelby Co. HH - $2,484.02

Supplies Purchased: Nacogdoches Co. HH - Household supplies - $597.68, Consultation & Education - Directions - $386.00, CA - store room - Office supplies - $3,021.79, Forms & printing - $3,137.38, Volunteer Banquet - Food - $850.00, Kirbyville Dev. Ctr. - Educational supplies - $1,686.79, Newton Co. Dev. Ctr. - Educational supplies - $1,931.86, San Jacinto Co. Dev. Ctr. - Educational supplies - $1,536.97, Hardin Co. Dev. Ctr. - Educational supplies - $2,016.30, Polk Co. SWS - Greenhouse supplies - $304.82, Alcohol & Drug Abuse Program - Film - $354.00

Purchases - Equipment/Furniture: CA - File cabinets - $388.56, Aftercare - Calculator - $359.10, File - $129.53, Chair - $192.00 Desk & mat - $235.79, Sofa, Loveseat & table - $498.00, Storage unit - $175.65, Nacogdoches Co. HH - Mower & trimmer - $504.95, File , desk & bookcase - $380.08, Jasper-Newton SWS - Washer & air compressor - $1,238.05, 5 Folding tables - $270.75, Newton Dev. Ctr. - Testing equipment - $400.00, Water cooler - $311.85, Kirbyville Dev. Ctr. - Testing equipment - $400.00, Hardin Co. Dev. Ctr. - Testing equipment - $400.00, Water cooler - $311.85, San Jacinto Dev. Ctr. - Testing equipment - $400.00, Water cooler - $88.65

Rental Equipment/Furniture: 7 Canon copiers - (4 mo.) $3,943.56 , Region VII - $473.23, Xerox machine - $1,046.53

Repair & Maintenance - Furniture/Equipment: Maintenance contract Royal & Ricoh typewriters, Adler & Victor adding machines - $1,040.00

Remodeling/Renovation: Shelby Co. HH - Wheelchair ramp - $395.15

Building Repairs & Maintenance: CA/Day Treatment - Yard work - $270.00, Cleaning building - $395.00, Shelby Co. HH - Floor tile - $289.78

Vehicle Rental: Lease cars - (2 mo.) $1,667.46

Vehicle - Operation/Maintenance: San Jacinto Dev. Ctr. - Van repair - $909.35, Tyler Co. Dev. Ctr. - Gasoline - (2 mo.) $389.76

Contracts: Genetic Screening - $1,501.62, Wilson McKewen Treatment Ctr. - $885.50, Nacogdoches Treatment Ctr. - $1,445.00, Lufkin Workshop - $7,016.67, Memorial Hospital - $300.00, Shelby Co. School Board - $12,942.00

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2/27/79

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BREAKDOWN OF DISBURSEMENTS

Building/Rent:

Angelina OPC	$1,200.00
Nacogdoches OPC	791.00
Trinity OPC	300.00
Tyler Co. OPC	267.00
Polk Co. CCC	300.00
Kirbyville Dev. Ctr.	300.00
Newton Dev. Ctr.	265.00
Tyler Co. Dev. Ctr.	285.00
Hardin Co. SWS - Dev. Ctr.	250.00
Houston Co. SWS	485.00
Nacogdoches Co. SWS	700.00
Shelby Co. SWS	560.00
Sunrise Manor	450.00
Angelina Building	1,489.00
CA - Day Treatment Bldg.	450.00

Postage: CA - $1,000.00

Telephone: Shelby Co. HH - $475.95, Nacogdoches OPC & Services to Elderly - $511.35, CA - Day Treatment - $926.59, Angelina Bldg. - $919.05

Insurance: Professional Liability - $432.00, Workmen's Comp. - (2 mo.) $783.84

Utilities: CA - Day Treatment - Electricity - $737.68

Concessions: Polk Co. SWS - $328.20

Miscellaneous: Medial Society dues - $547.29, 545.85, 525.00, Winter Social - $701.50, Staff Dev. - (2 mo.) $263.66

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2/27/79

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Deep East Texas Regional MHMR Services
NAME OF CENTER

January 24, 1979
DATE

		MONTHLY BUDGET	MONTHLY RECEIPTS	ANNUAL BUDGET	CUMULATIVE RECEIPTS	BALANCE YTD
LOCAL						
1. Tax Funds Appro. to Center						
a. City Government	(010)					
b. County Government	(020)	$ 8,986	$ 15,654	$ 107,827	$ 19,137	$ 88,69
c. School District	(030)	832	-0-	9,987	-0-	9,98
d. Hospital District	(040)					
e. Other	(050)					
2. Patient Fees-Ins. Reimb.						
a. Direct Patient Fees & Insurance	(070)	7,083	(467)	85,000	30,182	54,81
b. Title XX-Reimbursements	(071)	6,125	6,407	73,506	12,814	60,69
c. Title XX-Protective Ser.	(072)	2,032	1,727	24,384	7,380	17,0
d. Title XX-Services to Aged	(073)	2,493	2,848	29,920	9,849	20,07
e. SB 230	(074)	16,271	21,240	195,250	80,305	114,94
f. TRC	(075)	6,250	1,712	75,000	12,646	62,35
g. Lufkin State School	(076)	250	-0-	3,000	-0-	3,00
h. National Living Centers	(077)	583	1,195	7,000	3,375	3,62
i. ICF-MR	(078)	4,167	(834)	50,000	2,547	47,45
3. Other Income & Contributions						
a. Workshop Production	(080)	7,083	1,996	85,000	20,484	64,51
b. Pineywoods ARC	(081)	2,727	7,500	32,723	7,500	25,22
c. Donations	(082)	1,000	170	12,000	493	11,50
d. Concessions	(083)	541	225	6,497	1,843	4,65
e. Miscellaneous	(084)	653	862	7,830	3,472	4,35
f. Jasper-Newton ARC	(085)	2,412	-0-	28,938	-0-	28,93
g. Interest Income	(086)	667	963	8,000	2,312	5,68
h. Food Stamps	(087)	1,250	1,215	15,000	3,061	11,93
i. Bureau of Pardons & Paroles	(088)	840	-0-	10,080	-0-	10,08
STATE GRANT-IN-AID & SPECIAL GRANTS THROUGH TDMHMR						
1. Grant-in-Aid	(110)	87,658	-0-	1,051,895	525,947	525,94
2. Suppl. Grant-in-Aid	(120)					
3. Special Grants-TDMHMR	(130)					
OTHER STATE FUNDS						
1. Texas Comm. on Alcohol	(160)	1,506	5,083	18,068	7,603	10,46
2. 3SCHD	(161)	1,423	-0-	17,080	8,540	8,54
3. Traffic Safety	(162)	685	-0-	8,220	-0-	8,22
4. Rusk State Hospital	(163)	1,250	-0-	15,000	3,308	11,69
5. TRC	(164)	3,414	19,875	40,967	19,875	21,09
FEDERAL FUNDS						
1. Grants						
a. Title I	(210)	7,627	-0-	91,527	15,836	75,69
b. Developmental Disabilities	(211)	1,823	-0-	21,870	11,115	10,75
c. P.L. 94-63 Grant	(212)	44,640	60,000	535,684	255,000	280,68
d. DHR Liaison	(213)	3,667	3,050	44,000	6,285	37,71
e.	(214)					
f.	(215)					
g.	(216)					
GRAND TOTAL		$225,938	$150,421	$2,711,253	$1,070,909	$1,640,34

Attachment to IV-A-1
2/27/79
6

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Deep East Texas Regional MHMR Services
NAME OF CENTER

January 24, 1979
DATE

		MONTHLY BUDGET	MONTHLY EXP.	ANNUAL BUDGET	CUMULATIVE EXP.	BALANCE YTD
PERSONNEL						
a. Salaries & Wages	(010)	$130,288	$125,834	$1,563,461	$ 619,685	$ 943,776
b. Salary & Merit Incrs.	(011)	667	407	8,000	617	7,383
c. Fringe Benefits	(020)	14,592	15,534	175,108	70,515	104,593
d. Consultation & Prof. Fees						
1. Direct Pat. Servs.	(030)	1,500	18	18,000	18	17,982
2. Other	(040)	292	1,056	3,500	2,639	861
TRAVEL - STAFF & BOARD	(050)	4,000	3,293	48,000	20,665	27,335
CONSUMABLE ITEMS						
a. Drugs	(060)	2,500	(88)	30,000	8,192	21,808
b. Food	(070)	2,333	2,819	28,000	8,794	19,206
c. Other	(080)	4,667	8,548	56,000	37,687	18,313
EQUIPMENT & FURNITURE						
a. Purchase	(090)	4,583	8,402	55,000	24,736	30,264
b. Rental	(100)	1,083	1,672	13,000	8,645	4,355
c. Repair & Maintenance	(110)	650	235	7,800	7,926	(126)
BUILDING						
a. Rent	(120)	9,877	8,470	118,524	44,684	73,840
b. Remodel & Renovation	(130)	667	(558)	8,000	2,572	5,428
c. Repair & Maintenance	(140)	417	753	5,000	4,543	457
VEHICLE						
a. Purchase	(150)	892	-0-	10,703	10,670	33
b. Rental	(160)	939	754	11,268	4,089	7,179
c. Oper. & Maint. Cost	(170)	2,375	1,888	28,500	11,242	17,258
CONTRACTS-SERV. AGENCIES	(180)	24,833	12,611	298,000	87,893	210,107
OTHER						
a. Postage, Telephone	(190)	4,500	4,843	54,000	23,360	30,640
b. Laboratory Expense	(191)	83	-0-	1,000	141	859
c. Client Transportation	(192)	-0-	-0-	-0-	-0-	-0-
d. Annual Audit	(193)	750	1,175	9,000	1,175	7,825
e. Insurance	(194)	4,000	3,629	48,000	22,108	25,892
f. Client Wages	(195)	4,500	4,913	54,000	23,424	30,576
g. Utilities	(196)	2,417	3,405	29,000	12,653	16,347
h. Emolument	(197)	175	-0-	2,100	700	1,400
i. Concessions	(198)	542	239	6,497	1,653	4,844
j. Client Fringe	(199)	201	266	2,414	1,265	1,149
k. Miscellaneous	(200)	1,615	2,018	19,378	6,629	12,749
GRAND TOTAL		$225,938	$212,136	$2,711,253	$1,068,920	$1,642,333

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2/27/79

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IV-A-1
2/27/79
8

DEEP EAST TEXAS REGIONAL MHMR SERVICES

BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/78 - 1/24/79
AND THE MONTHLY BUDGET FOR THE PERIOD 1/25 - 8/31/79 BY COST CATEGORY

Cost Category		Annual Budgeted Amount	Quarterly Budgeted Amount	Expended and/or Encumbered	Balance Annual Budget	Balance Quarterly Budget	Monthly Budget
Salaries and wages	(010)	$1,563,461	$390,866	$619,685	$943,776	$136,851	$134,825
Salary and merit	(011)	8,000	2,000	617	7,383	1,593	1,055
Fringe benefits	(020)	175,108	43,777	70,515	104,593	13,935	14,942
Consultation & Prof. fees							
Direct Patient Ser.	(030)	18,000	4,500	18	17,982	4,482	2,569
Other	(040)	3,500	875	2,639	861	(260)	123
Travel-Staff & Board	(050)	48,000	12,000	20,665	27,335	2,987	3,905
Consumable Items							
Drugs	(060)	30,000	7,500	8,192	21,808	2,564	3,116
Food	(070)	28,000	7,000	8,794	19,206	2,250	2,744
Other (Office,etc.)	(080)	56,000	14,000	37,687	18,313	(4,504)	2,616
Equipment & Furniture							
Purchase	(090)	55,000	13,750	24,736	30,264	4,758	4,323
Rental	(100)	13,000	3,250	8,645	4,355	(2,215)	622
Repairs & Mainten.	(110)	7,800	1,950	7,926	(126)	947	-0-
Building							
Rent	(120)	118,524	29,631	44,684	73,840	11,766	10,549
Remodeling & Renov.	(130)	8,000	2,000	2,572	5,428	2,991	775
Repairs & Mainten.	(140)	5,000	1,250	4,543	457	(750)	65
Vehicle							
Purchase	(150)	10,703	2,674	10,670	33	(7,996)	5
Rental	(160)	11,268	2,817	4,089	7,179	1,229	1,026
Operating & Mainten.	(170)	28,500	7,125	11,242	17,258	1,366	2,465
Contracts with Service Agencies	(180)	298,000	74,500	87,893	210,107	37,692	30,015
Other							
Postage & Phone	(190)	54,000	13,500	23,360	30,640	965	4,377
Laboratory Exp.	(191)	1,000	250	141	859	240	123
Client Transport.	(192)	-0-	-0-	-0-	-0-	-0-	-0-
Annual Audit	(193)	9,000	2,250	1,175	[illegible],825	1,075	1,118

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BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/78 - 1/24/79
AND THE MONTHLY BUDGET FOR THE PERIOD 1/25/79-8/31/79 BY COST CATEGORY

IV-A-1
2/27/79
9

Cost Category		Annual Budgeted Amount	Quarterly Budgeted Amount	Expended and/or Encumbered	Balance Annual Budget	Balance Quarterly Budget	Monthly Budget
Other continued:							
Insurance	(194)	48,000	12,000	22,108	25,892	(5,252)	3,699
Client Wages	(195)	54,000	13,500	23,424	30,576	4,558	4,368
Utilities	(196)	29,000	7,250	12,653	16,347	1,468	2,335
Emoluments	(197)	2,100	525	700	1,400	350	200
Concessions	(198)	6,497	1,625	1,653	4,844	884	692
Client Fringe	(199)	2,414	604	1,265	1,149	125	164
Miscellaneous	(200)	19,378	4,845	6,629	12,749	599	1,821
Grand Total	(300)	$2,711,253	$677,814	$1,068,920	$1,642,333	$214,698	$234,619

Note: The amounts shown for the monthly budget are derived by applying 1/7 of the balance for each cost category.

DEEP EAST TEXAS REGIONAL MHMR SERVICES

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1/24/79

BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/78 - AND THE MONTHLY BUDGET FOR THE PERIOD 1/25/79 - 8/31/79 BY DISABILITY CATEGORY

Disability Category	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
Mental Health (amount of budget allocated and expended to serve people with mental health problems)	$ 1,149,979	$ 455,379	$ 694,600	$ 99,229
Mental Retardation (amount of budget allocated and expended to serve people with mental retardation problems)	1,287,186	510,075	777,111	111,016
Alcoholism (amount of budget allocated and expended to serve people with alcoholism problems)	253,405	96,461	156,944	22,420
Drug (amount of budget allocated and expended to serve people with drug problems)	20,683	7,005	13,678	1,954
Grand Total	$2,711,253	$1,068,920	$1,642,333	$234,619

Note: The amounts shown for the monthly budget are derived by applying 1/7 of the balance for each disability category. Costs pertaining to administration are prorated to the disability categories.

Attachment to IV-A-1
2/27/79
16

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Attachment to IV-A-1
2/27/79
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BUDGETED FUNDS RECEIVED FOR THE PERIOD 9/1/78-1/24/79 AND THE MONTHLY BUDGET FOR THE PERIOD 1/25-8/31/79 BY SOURCE OF FUNDS

SOURCE OF FUNDS	BUDGETED AMOUNT	AMOUNT RECEIVED	BALANCE	MONTHLY BUDGET
Local				
1. County Government	$ 107,827	$ 19,137	$ 88,690	$ 12,670
2. School District	9,987	-0-	9,987	1,427
3. Fees - Insurance	85,000	30,182	54,818	7,831
4. Title XX Reimbursement	73,506	12,814	60,692	8,670
5. Title XX Protective Ser.	24,384	7,380	17,004	2,429
6. Title XX Services to Aged	29,920	9,849	20,071	2,867
7. Senate Bill 230	195,250	80,305	114,945	16,421
8. TRC Reimbursements	75,000	12,646	62,354	8,908
9. Lufkin State School	3,000	-0-	3,000	429
10. National Living Centers	7,000	3,375	3,625	518
11. ICF - MR	50,000	2,547	47,453	6,779
12. Workshop Production	85,000	20,484	64,516	9,217
13. Pineywoods ARC	32,723	7,500	25,223	3,603
14. Donations	12,000	493	11,507	1,644
15. Concessions	6,497	1,843	4,654	665
16. Miscellaneous	7,830	3,472	4,358	623
17. Jasper/Newton ARC	28,938	-0-	28,938	4,134
18. Interest	8,000	2,312	5,688	813
19. Food Stamps	15,000	3,061	11,939	1,706
20. Bureau of Prisons and Paroles	10,080	-0-	10,080	1,440
State Grant-in-Aid	1,051,895	525,947	525,948	75,135
Supplemental Grant-in-Aid				
Other State				
1. Texas Comm. on Alcoholism	18,068	7,603	10,465	1,495
2. Beaumont State CHD	17,080	8,540	8,540	1,220
3. Traffic Safety	8,220	-0-	8,220	1,174
4. Rusk State Hospital	15,000	3,308	11,692	1,670
5. TRC	40,967	19,875	21,092	3,013
Federal				
1. Title I (89-313)	91,527	15,836	75,691	10,813
2. DDA	21,870	11,115	10,755	1,536
3. HEW (94-63)	535,684	255,000	280,684	40,097
4. Title XIX (Liaison)	44,000	6,285	37,715	5,387
TOTAL	$[illegible],711,253	$1,070,909	$1,640,344	$234,334

Note: The amounts shown for the monthly budget are derived by applying 1/7 of th[illegible] balance for each source of [illegible].

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BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/78 - 1/24/79
AND THE MONTHLY BUDGET FOR THE PERIOD 1/25 - 8/31/79 BY ORGANIZATIONAL UNIT

Attachment to IV-A-1
2/27/79
12

O.U.#	Organizational Unit Name	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
101	Central Administration	$ 76,364	$ 31,839	$ 44,525	$ 6,361
102	Accounting	224,210	93,436	130,774	18,682
103	Personnel, Staff Dev. & Training	79,709	34,634	45,075	6,439
104	Research and Evaluation	27,931	7,390	20,541	2,934
201	Screening and Referral	154,640	45,751	108,889	15,556
202	MR Diagnostic & Evaluation Team	93,161	26,392	66,769	9,538
203	Consultation and Education	36,887	15,480	21,407	3,058
301	Angelina Co. OPC	223,197	91,607	131,590	18,799
302	Jasper Co. OPC	94,496	34,103	60,393	8,628
303	Nacogdoches Co. OPC	124,195	49,788	74,407	10,630
304	Polk Co. CCC	53,001	26,991	26,010	3,716
305	Trinity Co. OPC	65,955	27,056	38,899	5,557
306	Tyler Co. OPC	69,938	25,067	44,871	6,410
307	Services to the Aged	38,529	18,426	20,103	2,872
308	Children and Protective Services	29,743	14,418	15,325	2,189
309	Discharge Planning & Follow-up - MH	83,185	36,284	46,901	6,700

DEEP EAST TEXAS REGIONAL MHMR SERVICES

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BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/78 - 1/24/79
AND THE MONTHLY BUDGET FOR THE PERIOD 1/25 - 8/31/79 BY ORGANIZATIONAL UNIT

O.U.#	Organizational Unit Name	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
310	Discharge Planning & Follow-up - MR	28,490	8,744	19,746	2,821
401	Excelsior (Shelby Co.) Dev. Ctr.	140,197	56,285	83,912	11,987
402	Hardin Co. Dev. Ctr.	31,293	16,793	14,500	2,071
403	Jasper Co. Dev. Ctr.	24,799	9,457	15,342	2,192
404	Kirbyville Dev. Ctr.	33,597	17,696	15,901	2,272
405	Newton Co. Dev. Ctr.	31,282	17,378	13,904	1,986
501	Hardin Co. SWS	62,233	23,102	39,131	5,590
502	Houston Co. SWS	70,452	30,262	40,190	5,741
503	Jasper-Newton Co. SWS	62,411	26,114	36,297	5,185
504	Lufkin Workshop & Oppor. Ctr.	90,647	30,260	60,387	8,627
505	Nacogdoches Co. SWS	79,877	31,783	48,094	6,871
506	Polk Co. SWS	45,854	22,647	23,207	3,315
507	Shelby Co. SWS	65,186	27,382	37,804	5,401
601	Angelina Co. Day Treat. Prog.	55,696	21,580	34,116	4,874
602	Tyler Co. Dev. Ctr.	40,583	17,192	23,391	3,342

Attachment to IV-A-1
2/27/79
13

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Attachment to IV-A-1 2/27/79 14

BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/78 - 1/24/79
AND THE MONTHLY BUDGET FOR THE PERIOD 1/25 - 8/31/79 BY ORGANIZATIONAL UNIT

O.U.#	Organizational Unit Name	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
603	San Jacinto Co. Dev. Ctr.	39,837	21,103	18,734	2,677
701	Nacogdoches Co. HWH	69,627	16,648	52,979	7,568
702	Sunrise Manor	66,352	25,841	40,511	5,787
703	Shelby Co. HWH	108,510	44,158	64,352	9,193
704	Fairweather Lodge	61,189	25,064	36,125	5,161
801	Detoxification	2,126	-0-	2,126	303
802	Transitional Residential Care	1,000	60	940	134
803	Psychiatric Inpatient	24,874	709	24,165	3,452
	TOTAL	$2,711,253	$1,068,920	$1,642,333	$234,619

Note: The amounts shown for the monthly budget are derived by applying 1/7 of the balance for each organizational unit.

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DEEP EAST TEXAS REGIONAL MHMR SERVICES

BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/78 - 1/24/79
AND THE MONTHLY BUDGET FOR THE PERIOD 1/25/79-8/31/79 BY SOURCE OF FUNDS

Attachment to IV-A-1
2/27/79
15

Source of Funds	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
Local	$ 866,942	$ 326,584	$ 540,358	$ 77,194
State Grant-in-Aid	1,051,895	438,290	613,605	87,658
Supplemental G-I-A				
Other State				
1. TCA	18,068	7,500	10,568	1,510
2. BSCHD	17,080	7,117	9,963	1,424
3. Traffic Safety	8,220	-0-	8,220	1,175
4. Rusk State Hospital	15,000	5,347	9,653	1,379
5. TRC	40,967	11,411	29,556	4,223
Federal				
1. Title I (89-313)	91,527	54,393	37,134	5,305
2. DDA	21,870	22,002	(132)	-0-
3. HEW (94-63)	535,684	184,489	351,195	50,171
4. DHR Liaison	44,000	11,787	32,213	4,602
TOTALS	$2,711,253	$1,068,920	$1,642,333	$234,619

Note: The amounts shown for the monthly budget are derived by applying 1/7 of the balance for each source of funds.

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BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/78 - AND
THE MONTHLY BUDGET FOR THE PERIOD 1/25 - 8/31/79 BY PROGRAM CATEGORY

Program Category	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
Administration	$ 408,214	$ 167,300	$ 240,914	$ 34,416
Screening & Referral/Emergency	284,688	87,623	197,065	28,152
Outpatient/Clinic Services	810,729	332,483	478,246	68,321
Special Education Classes	261,168	117,609	143,559	20,508
Day/Evening Care	136,116	59,875	76,241	10,892
Sheltered Work Training	476,660	191,550	285,110	40,730
Alternate Residential Care	305,678	111,711	193,967	27,710
24-hour Residential Care	28,000	769	27,231	3,890
Totals	$2,711,253	$1,068,920	$1,642,333	$234,619

Note: The amounts shown for the monthly budget are derived by applying 1/7 of the balance for each program category.

Attachment to IV-A-1
2/27/79
16

DEEP EAST TEXAS REGIONAL MHMR SERVICES

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IV-A-1
2/27/79
/7

CASH RECEIPTS FOR THE PERIOD 9/1/78 - 1/24/79 AND
PROJECTED CASH RECEIPTS FOR THE PERIOD 1/25/79 - 8/31/79

SOURCE OF FUNDS	BUDGETED AMOUNT	RECEIPTS 9/1/78-1/24/79	BALANCE	PROJECTED CASH RECEIPTS						
				February	March	April	May	June	July	August
ounty Government	$ 107,827	$ 19,137	$ 88,690	$ 12,163	$ 27,617	$ 6,301	$ 10,857	$ 8,523	$ 9,675	$ 13,554
chool Dist.	9,987	-0-	9,987	9,987	-0-	-0-	-0-	-0-	-0-	-0-
irect Patient Fees-Ins.	85,000	30,182	54,818	7,826	7,832	7,832	7,832	7,832	7,832	7,832
itle XX-Reimb.	73,506	12,814	60,692	6,407	6,219	6,219	6,219	6,032	6,032	23,564
CF-MR	50,000	2,547	47,453	3,500	4,000	4,500	8,861	8,864	8,864	8,864
enate Bill 230	195,250	80,305	114,945	22,989	22,989	22,989	22,989	22,989	-0-	-0-
C-Reimb.	75,000	12,646	62,354	2,500	9,974	9,976	9,976	9,976	9,976	9,976
itle XX-Prot. Ser.	24,384	7,380	17,004	1,938	2,511	2,511	2,511	2,511	2,511	2,511
ufkin St. School	3,000	-0-	3,000	-0-	-0-	-0-	-0-	-0-	1,500	1,500
orkshop Prod.	85,000	20,484	64,516	4,500	4,500	5,000	12,629	12,629	12,629	12,629
onations	12,000	493	11,507	500	500	1,000	2,377	2,377	2,377	2,376
oncessions	6,497	1,843	4,654	665	665	665	665	665	665	664
asper/Newton ARC	28,938	-0-	28,938	6,192	-0-	11,373	-0-	-0-	-0-	11,373
nterest	8,000	2,312	5,688	-0-	-0-	1,896	-0-	-0-	1,896	1,896
iscellaneous	7,830	3,472	4,358	620	623	623	623	623	623	623
rant-in-Aid	1,051,895	525,947	525,948	-0-	87,658	175,316	-0-	87,658	175,316	-0-
raffic Safety	8,220	-0-	8,220	-0-	-0-	-0-	2,055	-0-	-0-	6,165
ex. Comm. Alc.	18,068	7,603	10,465	-0-	-0-	5,233	-0-	-0-	5,232	-0-
SCHD	17,080	8,540	8,540	-0-	4,270	-0-	-0-	4,270	-0-	-0-
itle I	91,527	15,836	75,691	-0-	17,648	-0-	29,022	-0-	29,021	-0-
DA	21,870	11,115	10,755	-0-	10,755	-0-	-0-	-0-	-0-	-0-
EW 94-63	535,684	255,000	280,684	45,000	45,000	45,000	36,421	36,421	36,421	36,421
R Liaison	44,000	6,285	37,715	5,031	5,447	5,447	5,447	5,447	5,448	5,448
atl. Liv. Ctrs.	7,000	3,375	3,625	518	518	518	518	518	518	517
ineywoods ARC	32,723	7,500	25,223	5,440	-0-	9,892	-0-	-0-	-0-	9,891
ood Stamps	15,000	3,061	11,939	700	800	2,087	2,088	2,088	2,088	2,088
itle XX-Ser. to Aged	29,920	9,849	20,071	2,423	2,940	2,940	2,942	2,942	2,942	2,942
ureau of Pardons & aroles	10,080	-0-	10,080	-0-	-0-	-0-	-0-	-0-	-0-	-0-
usk State Hospital	15,000	3,308	11,692	-0-	3,896	-0-	-0-	3,898	-0-	3,898
exas Rehab. Com.	40,967	19,875	21,092	1,040	3,342	3,342	3,342	3,342	3,342	3,342
OTALS	$2,711,253	$1,070,909	$1,640,344	$139,939	$269,704	$330,660	$167,374	$229,605	$324,908	$168,074

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DEEP EAST TEXAS REGIONAL MHMR SERVICES

IV-A-1
2/27/79
/8

EXPENDITURES AND/OR ENCUMBRANCES FOR THE PERIOD 9/1/78 - 1/24/79 AND
PROJECTED EXPENDITURES AND/OR ENCUMBRANCES FOR THE PERIOD 1/25/79 - 8/31/79

COST CATEGORY	BUDGETED AMOUNT	EXPENDED AND/R ENCUMBERED 9/1/78-1/24/79	BALANCE	PROJECTED EXPENDITURES AND/OR ENCUMBRANCES						
				February	March	April	May	June	July	August
alaries-Wages	$1,563,461	$ 619,685	$ 943,776	$ 134,826	$ 134,825	$ 134,825	$ 134,825	$ 134,825	$ 134,825	$134,825
alary-Merit	8,000	617	7,383	600	1,000	1,000	1,000	1,261	1,261	1,261
ringe Ben.	175,108	70,515	104,593	14,599	14,800	14,800	14,800	15,198	15,198	15,198
onsultation										
Direct	18,000	18	17,982	2,568	2,569	2,569	2,569	2,569	2,569	2,569
Other	3,500	2,639	861	123	123	123	123	123	123	123
ravel	48,000	20,665	27,335	3,905	3,905	3,905	3,905	3,905	3,905	3,905
rugs	30,000	8,192	21,808	3,116	3,116	3,116	3,115	3,115	3,115	3,115
ood	28,000	8,794	19,206	2,744	2,744	2,744	2,744	2,744	2,744	2,742
upplies	56,000	37,687	18,313	2,617	2,617	2,617	2,617	2,617	2,617	2,611
quip. & Furn.										
Purchase	55,000	24,736	30,264	4,324	4,324	4,324	4,324	4,324	4,324	4,320
Rental	13,000	8,645	4,355	623	622	622	622	622	622	622
Rep./Maint.	7,800	7,926	(126)	-0-	-0-	-0-	-0-	-0-	-0-	-0-
uilding										
Rent	118,524	44,684	73,840	10,549	10,549	10,549	10,549	10,549	10,549	10,546
Rem./Renova.	8,000	2,572	5,428	776	776	776	775	775	775	775
Rep./Maint.	5,000	4,543	457	66	66	65	65	65	65	65
ehicle										
Purchase	10,703	10,670	33	33	-0-	-0-	-0-	-0-	-0-	-0-
Rental	11,268	4,089	7,179	753	1,071	1,071	1,071	1,071	1,071	1,071
Oper./Maint.	28,500	11,242	17,258	2,466	2,466	2,466	2,465	2,465	2,465	2,465
ont. Ser. Agns.	298,000	87,893	210,107	30,569	37,586	44,602	30,569	37,586	21,613	7,582
ost. & Tele.	54,000	23,360	30,640	4,378	4,377	4,377	4,377	4,377	4,377	4,377
ab. Expenses	1,000	141	859	123	123	123	123	123	123	121
nnual Audit	9,000	1,175	7,825	-0-	-0-	-0-	-0-	-0-	-0-	7,825
nsurance	48,000	22,108	25,892	3,560	3,722	3,722	3,722	3,722	3,722	3,722
lient Wages	54,000	23,424	30,576	4,368	4,368	4,368	4,368	4,368	4,368	4,368
tilities	29,000	12,653	16,347	2,335	2,335	2,335	2,335	2,335	2,336	2,336
moluments	2,100	700	1,400	350	175	175	175	175	175	175
oncessions	6,497	1,653	4,844	692	692	692	692	692	692	692
lient Fringe	2,414	1,265	1,149	165	164	164	164	164	164	164
iscellaneous	19,378	6,629	12,749	1,822	1,822	1,821	1,821	1,821	1,821	1,821
OTALS	$2,711,253	$1,068,920	$1,642,333	$233,050	$240,937	$247,951	$233,915	$241,591	$225,619	$219,396

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Deep East Texas Regional
MHMR Services
NAME OF CENTER

January 24, 1979
DATE

STATE GRANT-IN-AID

PROGRAM CATEGORY	MONTHLY BUDGET	MONTHLY RECEIPTS	ANNUAL BUDGET	CUMULATIVE RECEIPTS	BALANCE YTD
1. Administration	$19,453	$ 38,908	$233,434	$116,720	$116,714
2. Screening, Referral and Emergency	3,867	7,734	46,404	23,202	23,202
3. Outpatient Services	19,935	39,867	239,225	119,608	119,617
4. Special Education	10,956	21,914	131,465	65,737	65,728
5. Sheltered Work Training and Day/Evening Care	23,469	46,938	281,628	140,814	140,814
6. Alternate Residential/ 24-Hour Care	9,978	19,954	119,739	59,866	59,873
TOTALS	87,658	175,315	1,051,895	525,947	525,948

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2/27/79

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Deep East Texas Regional
MHMR Services
NAME OF CENTER

January 24, 1979
DATE

STATE GRANT-IN-AID

PROGRAM CATEGORY	MONTHLY BUDGET	MONTHLY EXPENSE	ANNUAL BUDGET	CUMULATIVE EXPENSE	BALANCE YTD
1. Administration	$19,453	$19,453	$ 233,434	$ 97,265	$136,169
2. Screening, Referral and Emergency	3,867	3,867	46,404	19,335	27,069
3. Outpatient Services	19,935	19,935	239,225	99,676	139,549
4. Special Education	10,956	10,956	131,465	54,778	76,687
5. Sheltered Work Training and Day/Evening Care	23,469	23,469	281,628	117,345	164,283
6. Alternate Residential/ 24-Hour Care	9,978	9,978	119,739	49,891	69,848
TOTALS	87,658	87,658	1,051,895	438,290	613,605

Attachment to IV-A-1
2/27/79
20