

MINUTES
OF
THE DEEP EAST TEXAS REGIONAL
MENTAL HEALTH MENTAL RETARDATION SERVICES
BOARD OF TRUSTEES MEETING

March 28, 1978

BOARD MEMBERS PRESENT:

Mr. Tom D. Mann, Vice Chairman
Mr. V. B. Woods, Treasurer
Mr. George Gee
Mrs. Agnes Rhoder
Judge Allen Sturrock

BOARD MEMBERS ABSENT:

Mr. Ward R. Burke, Chairman
Mr. R. B. Hille, Secretary
Judge Emmett Lack

OTHERS PRESENT:

Dr. Wayne Lawrence, DETRMHMRS
Mr. Russ Burbank "
Mrs. Betty Ecker "
Dr. Jack Martin "
Mr. William Tyler "
Mr. Franklin Avant "
Mrs. Sherry Carlton "
Dr. Bruce Bailey, Psychology, SFASU
Dr. Ray Lynn Eastman, Psychology, SFASU
Mrs. Lois Gee, Jasper

The 54th meeting of the Board of Trustees was held in the Conference Room of the Day Treatment/Administration Facility, 4101 South Medford Drive, Lufkin, on Tuesday, March 28, 1978, at 5:00 p.m.

INVOCATION: Mr. George Gee, Board Member, gave the Invocation.

CALL TO ORDER AND RECOGNITION OF GUESTS: Vice Chairman Mann presided at the meeting in the absence of the Board Chairman. Mr. Mann said since there was not a quorum present until the arrival of Mrs. Rhoder, the Board would hear the Executive Director's report; and that agenda item would be discussed when Mrs. Rhoder arrives. He called upon Dr. Lawrence to give the Executive Director's report.

EXECUTIVE DIRECTOR'S REPORT: Dr. Lawrence reported that:

1. We got some real good feedback about the Dedication Ceremony. Mr. McDermott and I estimated 250 people came through the facility that afternoon.

2. We are in the process of beginning a series of meetings with the people with whom we have leases and contracts. Over the next couple of months we hope to get negotiations for next year finalized. We will get back to the Board on this.

3. I attended a meeting in Austin held by the Texas Council of Community MHMR Centers, Inc. They discussed Aftercare. You will be receiving correspondence from the Council on that.

4. We did have a meeting here with Rusk State Hospital staff on Aftercare. April 1 will be the pilot date.

5. There was an organizational meeting of the Public Responsibility Committee on March 20 and there was a real good turnout. All but two members attended. This Committee was appointed by the Commissioner's Courts and is responsible for complaints regarding violations of mentally retarded person's rights. They are all very interested and eager to serve.

6. Judge Sturrock and I will be in Houston on April 5 and 6 to attend the County Judges Workshop. The discussion will be on the Mentally Retarded Persons bill.

7. We have received official approval of a couple of grants. The Protective Services Contract will be for \$23,068 and the Contract for Elderly will be for \$29,860. This funding will come from the Department of Human Resources. They have been very eager for us to take a lot more money than this.

8. I would like to give you an idea of how our Center compares with the other 27 Centers in regards to source of funding. Twenty-nine percent of our budget is from local sources. This includes counties, donations, client fees, and sheltered workshop production. The State average is 26%. State Grant-in-Aid provides 40% of our funding. The average is 49%. Federal sources provide 27% of our budget. The average for all other Centers is 22%. We don't want to get this percentage up too high so that when the funding plays out we can absorb it easier. Texas Rehabilitation Commission and other agencies of this nature provide approximately 3% of our funding. All these figures are for the current fiscal year. The budget for all Centers is \$81 million. The initial appropriation was \$16 million. Last year Federal sources provided 21% of our budget. We are increasing Federal money and decreasing State and local funding.

Judge Sturrock asked if this trend was good or bad.

Dr. Lawrence commented that it would be bad if the Federal percentage continued to increase.

9. Called on Division Directors to report on activities since the last Board Meeting.

Mr. Avant, Business Division:

1. Regarding local match funds, six of the 13 counties have paid all of their pledges. Over half the money has been collected that we can expect. Every pledge has had a payment made on it. We have collected \$69,000 to date. Shelby County paid more than we requested.

2. We received two grant approvals, which Dr. Lawrence previously mentioned. The Title I allocation for next year is \$91,527, which is less than the current project of \$136,000.

3. I was going to tell you about the Management Information System Workshop to be held April 3 and 4, but the Acting Director of TDMHMR called a Zero Base Budget meeting in Austin on April 3 and 4, so Dr. Lawrence and I will be attending that meeting rather than the Workshop.

4. Presented the goals of the Business Division for the first and second quarters of this fiscal year (see Appendix #2).

Dr. Martin, Mental Health Division:

1. We are in the process of doing our 3rd year HEW Grant. You will be looking at the budget tonight.

2. The Texas Rehabilitation Commission visited Shelby County Halfway House. It has been authorized for up to 23 beds. This will help our income situation. We will someday come to a point where Shelby County Halfway House will be self-supporting.

3. We have been having some discussion for the last few months, at Unit Supervisor's Meetings, about the names of our OPC's. Feedback from the community indicates there is an adverse reaction to the name "Outpatient Clinic." "Mental Health Clinic" has been suggested as an alternative. We will discuss this with the Advisory Councils before doing anything.

4. Presented the goals of the Mental Health Division for the first six months of the fiscal year (see Appendix #3).

Dr. Lawrence called on Bill Tyler, Director of Personnel Services, to report on the Program Support Services Division in Mr. McDermott's absence.

Bill Tyler, Program Support Services Division:

1. The Texas Highway Department has agreed to put our crossway out in front.

2. Presented a six month report on the Program Support Services Division (see Appendix #4).

Mrs. Ecker, Program Evaluation and Planning Division:

1. The Regional Advisory Council met on March 21. Dr. Lawrence met with the Council and they really appreciate that.

2. The Volunteer Banquet is pretty well pulled together. It will be May 4.

3. Presented a six month report on the Program Evaluation and Planning Division (see Appendix #5).

Mr. Burbank, Mental Retardation Division:

1. We have had a busy month with meetings put on by the Texas Education Agency on Public Law 94142. They are going to require that the regulations guide us in such a direction that we will be all but forbidden to spend any money on school age children. They are gearing up some extra funding for the school systems in preparation for that process. We hope that no staff person would be adversely affected. We will try to work out some arrangement so that no one will be hurt. September 1, 1979, is the effective date for this Law.

2. On the 13th and 14th I attended a meeting on the Mentally Retarded Person's Act.

3. Presented a six month report on the Mental Retardation Division (see Appendix #6).

Mrs. Rhoder arrived at the meeting during the reports. This made a quorum.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING: There being no additions or corrections to the Minutes of the February Board Meeting, on a motion by Mr. Woods, seconded by Mrs. Rhoder, the Board approved the Minutes of the February 28, 1978 Board Meeting.

COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

BUDGET AND FINANCE COMMITTEE - Mr. V. B. Woods, Chairman

Treasurer's Report: On a motion by Mr. Woods, seconded by Mr. Mann, the Board approved the following resolution:

RESOLVED, by the Board of Trustees, that the Balance Sheet, Operating Statement, Budget Summaries of Receipts and Expenditures, and Cash Flow Statements for the month of February, 1978, be approved as submitted, and that copies of each report be attached to the permanent Minutes of this Board Meeting.

Mr. Woods commented that even though our budget is tight, we will finish the year in the black.

Dr. Lawrence called the Board's attention to the Projected Cash Receipts for March 1, 1978, through August 31, 1978. He commented that it costs about \$200,000 a month to operate, and that \$115,000 of this is for payroll. He noted that May and August will be our lean months.

Consideration of Voucher for Grant-in-Aid for Third Quarter and Supplemental Grant-in-Aid: On a motion by Mr. Mann, seconded by Judge Sturrock, the Board approved the following resolution:

RESOLVED, by the Board of Trustees, that the Board approve the vouchers in the amount of \$164,556.16 for State Grant-in-Aid for the months of April and May, 1978, and for the amounts of \$29,534.00 in Supplemental Grant-in-Aid, and \$22,444.00 in Federal 314(d) Funds. Be it further RESOLVED that the Chairman be authorized to sign these vouchers and that they be submitted to TDMHMR.

Consideration of Second Quarter Expenditure Report: On a motion by Mr. Woods, seconded by Judge Sturrock, the Board approved the following resolution:

RESOLVED, by the Board of Trustees, that the Board approve the Second Quarter Expenditure Report for FY 1978, that the Chairman be authorized to sign the Transmittal Form, and that the report be submitted to TDMHMR.

Dr. Lawrence commented that when this is approved, we are changing the budget from \$2.4 million to \$2.5 million to reflect the receipt of the Department of Human Resources Grant.

Consideration of Proposed Budget Priorities for FY 79: Mr. Woods calls on Dr. Lawrence to comment on this item.

Dr. Lawrence commented that this will be resubmitted in April, but was submitted this month in order to give the Board a chance to consider the individual items. We have always gone along with the State and given the same raises. Note that we do not want to match the Social Security, but just give a one-step raise. If you will look at Item 9, you will see we have doubled the amount for merit salary.

Discussion of Preliminary Budget Instructions for 80-81 Biennium: Mr. Woods calls on Dr. Lawrence and Mr. Avant to report on this item.

Dr. Lawrence commented that this is what TDMHMR is recommending, and includes increases in salary and travel.

Mr. Avant noted that these should be recognized as preliminary guidelines rather than instructions.

Consideration of Proposed Data Processing System Plans: On a motion by Mr. Woods, seconded by Judge Sturrock, the Board passed the following resolution:

RESOLVED, by the Board of Trustees, that the Executive Director be authorized to hire a Systems Analyst Consultant for the month of April, 1978, to take steps to terminate the present contract with Education Services Center (ESC), Region VII, and to negotiate a new data processing contract with the City of Lufkin.

Dr. Lawrence commented that we have talked about the problem we have had with Kilgore. Their programmer left and went into private practice and we have been dealing with clerical people. We are wanting to terminate the contract with them and implement a new contract with the City of Lufkin, using their hardware, and hiring a consultant and putting him on the payroll in May. We anticipate that the City of Lufkin will approve our request on April 4. Assuming that they approve it, and we have every indication that they will, we would like to terminate the contract with Kilgore. The difference will be about \$300 a month, but we will be lease/purchasing some equipment under the Lufkin system. The main cost difference will be for the Systems Analyst. In the next three to five years we will have to buy our own system.

Mr. Woods noted that this will also cut down on long distance phone calls to Kilgore.

PROGRAM COMMITTEE - Mr. R. B. Hille, Chairman

Consideration of Possible Funding Opportunities: On a motion by Judge Sturrock, seconded by Mr. Gee, the Board passed the following resolution:

RESOLVED, by the Board of Trustees, that the Board not apply for funds available from the Title VII Nutrition Program.

Consideration of Proposed Amended Agreement with Lufkin State School: On a motion by Judge Sturrock, seconded by Mr. Woods, the Board passed the following resolution:

RESOLVED, by the Board of Trustees, that the attached Cooperative Agreement with Lufkin State School be amended as proposed. Be it further RESOLVED, that the Executive Director be authorized to sign and submit agreement to TDMHMR for approval.

Consideration of Proposed Lease/Purchase Format: On a motion by Judge Sturrock, seconded by Mrs. Rhoder, the Board passed the following resolution:

RESOLVED, by the Board of Trustees, that the Executive Director be authorized to work with legal counsel to develop an appropriate lease purchase agreement format. Be it further RESOLVED that this format be submitted for Board review and action at a future meeting.

Consideration of Proposed Application for Third Year Funding Under P.L. 94-63: On a motion by Judge Sturrock, seconded by Mr. Gee, the Board passed the following resolution:

RESOLVED, by the Board of Trustees, that the HEW Operations Grant for FY 79 be approved as submitted and that the Executive Director be authorized to employ staff contained in this Grant and sign the necessary documents in order to submit this Grant to the Department of Health, Education, and Welfare.

Dr. Lawrence commented that this is an eight year program and we will be at the halfway mark. We should start cutting back.

Consideration of Proposed Contract for Transitional Living Services: On a motion by Judge Sturrock, seconded by Mrs. Rhoder, the Board passed the following resolution:

RESOLVED, by the Board of Trustees, that the attached contract for transitional care with the Salvation Army in Lufkin, Texas, be approved as submitted and that the Executive Director be authorized to sign the contract and submit it to the Department of Health, Education, and Welfare.

Consideration of Proposed Management Audit Follow-Up Action: On a motion by Judge Sturrock, seconded by Mr. Gee, the Board passed the following resolution:

RESOLVED, by the Board of Trustees, that the Board approve the proposed Management Audit Report Follow-Up Action Form. Be it further RESOLVED that the Board Chairman and Executive Director are authorized to sign said document and submit to TDMHMR.

PERSONNEL AND PUBLIC EDUCATION COMMITTEE

Consideration of Additions to Advisory Councils and Committees:
On a motion by Mrs. Rhoder, seconded by Mr. Gee, the Board passed the following resolution:

RESOLVED, by the Board of Trustees, that the Board approve the addition of the following interested citizens to the County Advisory Council indicated by their name:

- a. Ms. Amy Poston - Jasper County Advisory Council
- b. Mr. Jim Coleman - Jasper County Advisory Council
- c. Mr. Travis Jones - Jasper County Advisory Council
- d. Ms. Martha Jones - Jasper County Advisory Council
- e. Mr. Mason Bryant - Angelina County Advisory Council
- f. Mr. Billy Feltman - Angelina County Advisory Council
- g. Mr. Bill Keith - Angelina County Advisory Council
- h. Mrs. Janis Bear - Houston County Advisory Council
- i. Ms. Willie Mae McGruder - Houston County Advisory Council
- j. Rev. Jimmy Arnold - Houston County Advisory Council
- k. Rev. Phillip Chako - Houston County Advisory Council
- l. Ms. Maxine Paxton - Houston County Advisory Council
- m. Mrs. Barbara Sawyer - Houston County Advisory Council
- n. Mr. Clyde Machen - Houston County Advisory Council
- o. Mrs. Cecil Cobble - Hardin County Advisory Council
- p. Ms. Carlton Garrett - Hardin County Advisory Council
- q. Ms. Eileen Thomas - Hardin County Advisory Council
- r. Mrs. Dorothy Turner - Hardin County Advisory Council

Consideration of Proposed Resolution of Appreciation: On a motion by Mrs. Rhoder, seconded by Mr. Woods, the Board passed the following resolution:

RESOLVED, by the Board of Trustees, that the Board Chairman, Board Secretary, and Executive Director be authorized to sign and present a Resolution of Appreciation to Reverend Jerry M. Self, Th.D.

Consideration of Proposed Certificates of Appreciation: On a motion by Mr. Gee, seconded by Judge Sturrock, the Board passed the following resolution:

RESOLVED, by the Board of Trustees, that the Board Chairman and Executive Director be authorized to sign and present a Certificate of Appreciation to the Pilot Club of Jasper.

Consideration of Proposed Board Policies: On a motion by Mr. Gee, seconded by Mrs. Rhoder, the Board passed the following resolution:

RESOLVED, by the Board of Trustees, that the following Board Policies be revised as submitted: Reimbursement for Travel Expenses and Threatened or Actual Suicide/Homicide. Be it further RESOLVED that the following new Board Policies be adopted as submitted: Staff Credentials, Licensing and Certification; Fixed Assets Inventory; and, Contracts with Service Agencies.

Consideration of Personnel Matters: Mr. Gee requested that the Board Vice Chairman call an Executive Session to consider personnel matters brought before the Board by the Executive Director according to Article 6252-17 Section 2(g) of the Open Meetings Law. Vice Chairman Mann excused guests from the meeting room at 7:05 p.m., stating that no Board action would be taken until the meeting was reopened.

Executive Session

Mr. Mann reopened the meeting to the public at 7:37 p.m., and asked for any comments from the Board Members on Rev. Self's resignation from the Board.

Mr. Gee: "We want to say that we all loved Rev. Self."

Judge Sturrock: "When we get to a man who has served that loyally, we are much appreciative of the service he has rendered not only to the Board but to each of us individually. I came onto this Board as a green hand and I know he has helped me. I just want to say thank you very much Rev. Self."

Mr. Woods: "Rev. Self is one of the most dedicated men I have ever met and I have enjoyed him."

Mr. Mann: "I appreciate the privilege of serving with him."

Mrs. Rhoder: "I certainly appreciate having worked with such a fine and spiritual man as Rev. Self."

Mr. Gee: "I am going to miss him."

Dr. Lawrence said that if it met with the Board's approval, he would send a copy of this page of the Minutes to Rev. Self.

On a motion by Judge Sturrock, seconded by Mr. Gee, the Board passed the following resolution:

RESOLVED, by the Board of Trustees, that the Executive Director be authorized to send a copy of this page of the Minutes to Rev. Self.

Mr. Mann asked for Board consideration of the following items:

Consideration of Proposed Position Descriptions: On a motion by Mrs. Rhoder, seconded by Mr. Gee, the motion as amended was passed by the Board:

RESOLVED, by the Board of Trustees, that the revised position description of Coordinator of Services to the Elderly be approved as submitted, that the position description of After-care Worker be approved as submitted with an addition of Item 5 under "Position Objectives" to read "Other duties as assigned.", and that these be placed in the MHMR Position Description Manual.

Consideration of Report from Peer Review Team: On a motion by Mr. Gee, seconded by Mr. Woods, the Board passed the following resolution:

RESOLVED, by the Board of Trustees, that the Board accept the report of the Peer Review Committee regarding their review of client case #8514.

Consideration of Addition of Systems Analyst I Position to the Personal Services Schedule: On a motion by Mr. Gee, seconded by Mrs. Rhoder, the Board passed the following resolution:

RESOLVED, by the Board of Trustees, that the Board approve the addition of a Systems Analyst I position to the Personal Services Schedule to become effective May 1, 1978. Be it further RESOLVED that the new Position Description of Systems Analyst I be approved as submitted, and that it be placed in the MHMR Position Description Manual. Be it further RESOLVED that the Chairman and Executive Director be authorized to sign and submit the necessary Personnel Action forms to TDMHMR for approval.

Consideration of Applicant for Systems Analyst I at Central Administration: On a motion by Mr. Gee, seconded by Mrs. Rhoder, the Board passed the following resolution:

RESOLVED, by the Board of Trustees, that the Executive Director be authorized to employ Wells Wright effective May 1, 1978, as a Systems Analyst I who will serve as Program Director in the Business Division at Central Administration provided approval is received from TDMHMR.

Consideration of Addition of Clerk I Position to the Personal Services Schedule: On a motion by Mrs. Rhoder, seconded by Mr. Gee, the Board passed the following resolution:

RESOLVED, by the Board of Trustees, that a Clerk I position be added to the Personal Services Schedule.

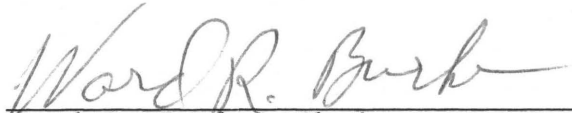
Dr. Lawrence commented that depending on the budget instructions he receives in Austin, the Board may have to consider an early meeting in May. This is all dependent on the State's time frame. Possibly, we can give the Board part of the budget at the meeting in April.

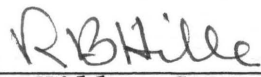
INVITE COMMENTS FROM VISITORS: There were no comments from visitors.

DESIGNATION OF DATE, TIME AND LOCATION OF NEXT BOARD MEETING: The next Board Meeting was set for Tuesday, April 25, 1978. Board Committees will convene at 4:30 p.m. with the Board Meeting beginning at 5:00 p.m. The Meeting will be held in Lufkin, and will be in the Day Treatment/Administration Facility at 4101 S. Medford Drive.

ADJOURN: There being no further items for discussion, the meeting was adjourned at 7:50 p.m.

APPROVED:


Ward R. Burke, Chairman


R. B. Hille, Secretary

SC

DETRMHR

February 28, 1978

NAME OF CENTER

DATE

		MONTHLY BUDGET	MONTHLY RECEIPTS	ANNUAL BUDGET	CUMULATIVE RECEIPTS	BALANCE YTD
AL						
Max Funds Appro. to Center						
a. City Government	(010)					
b. County Government	(020)	8,777 *	10,856	105,327 *	36,642	68,685
c. School District	(030)	833 *		9,987 *	9,987	- 0 -
d. Hospital District	(040)					
e. Other	(050)					
Patient Fees-Ins. Reimb.						
a. Direct Patient Fees & Insurance	(070)	4,083	5,364	49,000	26,733	22,267
b. Title XX	(071)	9,337 *	9,718	112,050 *	29,154	82,896
c. ICF-MR	(072)	- 0 - *		- 0 - *		- 0 -
d. SB 230	(073)	26,244 *	32,944	314,932 *	185,617	129,315
e. TRC	(074)	2,000 *	9,596	24,000 *	24,449	(449)
f. Title XX Protective Services	(075)	1,582 *		18,990 *	8,204	10,786
g. Lufkin State School	(076)	167 *		2,000 *	580	1,420
h. National Living Cen.	(077)	267 *		3,200 *		3,200
Other Income & Contributions						
a. Workshop Production	(080)	2,500 *	3,584	30,000 *	17,425	12,575
b. Donations	(081)	250 *	200	3,000 *	1,715	1,285
c. Concessions	(082)	208	327	2,500	1,602	898
d. Miscellaneous	(083)	167 *	1,538	2,000 *	7,374	(5,374)
e. Jasper-Newton ARC	(084)	2,854 *		34,245 *	15,139	19,106
f. Interest Income	(085)	333 *	416	4,000 *	1,408	2,592
g. Pineywoods ARC	(086)	2,400 *		28,795 *		28,795
h. Food Stamps	(087)	750 *		9,000 *		9,000
IE GRANT-IN-AID & SPECIAL						
NTS THROUGH TDMHR						
Grant-in-Aid	(110)	82,278		987,337	493,668	493,669
Suppl. Grant-in-Aid	(120)	2,461 *		29,534 *		29,534
Special Grants-TDMHR	(130)					
ER STATE FUNDS						
Texas Comm. on Alcohol	(160)	1,562		18,745	10,074	8,671
TRC Establish.-Hardin	(161)	2,731 *		32,770 *	16,300	16,470
TRC Establish.-Houston	(162)	2,755 *		33,055 *	26,400	6,655
BSCHD	(163)	1,309		15,712	7,856	7,856
	(164)					
	(165)					
ERAL FUNDS						
Grants						
a. Title I	(210)	11,390		136,674	49,289	87,385
b. Developmental Dis-						
abilities	(211)	4,758 *		57,093 *	20,063	37,030
c. P.L. 94-63 Grant	(212)	34,605		415,259	262,783	152,476
d. HEW (DHR) Liaison						
Workers	(213)	1,100 *	72,592	13,200 *	5,353	7,847
e. 314D	(214)	1,870 *		22,444 *		22,444
f.	(215)					
g.	(216)					
TOTAL		209,571 *	147,135	2,514,849 *	1,257,815	1,257,034

Attachment to Item IV-A-1
3/28/78

February 28, 1978

TAMMERS

NAME OF CENTER

ORGANIZATIONAL UNIT

DATE

		MONTHLY BUDGET	MONTHLY EXP.	ANNUAL BUDGET	CUMULATIVE EXP.	BALANCE YTD
PERSONNEL						
Salaries & Wages	(010)	112,667 *	116,479	1,352,000 *	683,852	668,148
Salary & Merit Incrs.	(011)	542 *		6,500 *	756	5,744
Fringe Benefits	(020)	11,321 *	9,073	135,850 *	48,764	87,086
Consultation & Prof. Fees						
1. Direct Pat. Servs.	(030)	83 *		1,000 *	113	887
2. Other	(040)	583 *	35	7,000 *	778	6,222
TRAVEL - STAFF & BOARD	(050)	5,333 *	5,344	64,000 *	36,260	27,740
CONSUMABLE ITEMS						
Drugs	(060)	6,333 *	6,873	76,000 *	47,433	28,567
Food	(070)	1,917 *	1,661	23,000 *	12,256	10,744
Other	(080)	4,917 *	6,781	59,000 *	46,976	12,024
EQUIPMENT & FURNITURE						
Purchase	(090)	2,000 *	2,718	24,000 *	16,847	7,153
Rental	(100)	2,000	2,005	24,000	11,920	12,080
Repair & Maintenance	(110)	500 *	332	6,000 *	6,312	(312)
BUILDING						
Rent	(120)	8,292 *	7,702	99,500 *	47,803	51,697
Remodel. & Renovation	(130)	792 *	(256)	9,500 *	3,167	6,333
Repair & Maintenance	(140)	83 *	252	1,000 *	640	360
VEHICLE						
a. Purchase	(150)	584		7,005	7,004	1
b. Rental	(160)	788 *	834	9,450 *	4,353	5,097
c. Oper. & Maint. Cost	(170)	2,000 *	1,986	24,000 *	13,411	10,589
CONTRACTS-SERV. AGENCIES	(180)	30,319 *	37,767	363,833 *	192,110	171,723
OTHER						
a. Postage, Telephone	(190)	4,167 *	4,912	50,000 *	25,216	24,784
b. Laboratory Expense	(191)	108 *	167	1,300 *	775	525
c. Client Transportation	(192)	- 0 -		- 0 -		
d. Annual Audit	(193)	708 *	133	8,500 *	933	7,567
e. Insurance	(194)	3,933 *	5,421	47,198 *	30,747	16,451
f. Client Wages	(195)	4,000	3,655	48,000	23,280	24,720
g. Utilities	(196)	2,167 *	3,444	26,000 *	13,520	12,480
h. Contract Materials	(197)	750 *	1,613	9,000 *	4,701	4,299
i. Educational Materials	(198)	417 *	3	5,000 *	1,543	3,457
j. Miscellaneous	(199)	1,500 *	3,781	18,000 *	13,457	4,543
k. Emolument	(200)	306 *	350	3,675 *	2,100	1,575
l. Legal Services	(201)	3 *		38 *	38	- 0
m. Therapeutic Recreation	(202)	83 *	5	1,000 *	222	77
n. Concessions	(203)	208 *	615	2,500 *	2,283	217
o. Client Fringe	(204)	167	163	2,000	943	1,057
p. _____	(205)					
q. _____	(206)					
GRAND TOTAL		209,571 *	223,848	2,514,849 *	1,300,513	1,214,313

OPERATING STATEMENT
 February 1978

<u>NAME</u>	<u>RECEIPTS</u>	<u>RECEIVABLES</u>	<u>TOTAL</u>
Jasper County	\$ 870.83	\$	\$ 870.83
Polk County	2,461.50		2,461.50
San Jacinto County	456.33		456.33
Tyler County	7,067.00		7,067.00
Title XX		9,718.00	9,718.00
Senate Bill 230	24,666.66	8,277.24	32,943.90
Texas Rehabilitation Commission	4,227.50	5,368.12	9,595.62
Workshop Production	2,610.96	973.63	3,584.59
Donations	200.00		200.00
Concessions	326.75		326.75
Miscellaneous	1,058.25	480.00	1,538.25
Interest Income	416.19		416.19
Public Law 94-63 Grant	72,592.00		72,592.00
Patient Fees	5,364.00		5,364.00
TOTAL	\$122,317.97	\$24,816.99	\$147,134.96
<u>EXPENDITURES</u>	<u>DISBURSEMENTS</u>	<u>ENCUMBRANCES</u>	<u>TOTAL</u>
Salaries	\$116,479.42	\$	\$116,479.42
I.C.A.	7,047.22		7,047.22
Insurance/Hosp/Life	5,046.82		5,046.82
Retirement	2,025.90		2,025.90
Consultation/Other	35.42		35.42
Travel	5,344.02		5,344.02
Drugs		6,872.99	6,872.99
Food		1,661.50	1,661.50
Supplies	1,970.21	4,810.65	6,780.86
Equipment/Furniture Purchased	1,364.66	1,353.59	2,718.25
Equipment/Furniture Rental	1,153.70	851.38	2,005.08
Equipment/Furniture Repair & Maint.	316.32	15.50	331.82
Rent/Building	7,702.00		7,702.00
Remodeling & Renovation/Building	(256.14)		(256.14)
Repair & Maintenance/Building		251.97	251.97
Rental/Vehicle	833.73		833.73
Operation & Maintenance/Vehicle	493.90	1,491.85	1,985.75
Contracts With Services Agencies	36,896.17	871.00	37,767.17
Postage, Telephone	4,553.86	357.92	4,911.78
Laboratory Expense		166.55	166.55
Annual Audit	133.00		133.00
Insurance	374.34		374.34
Client Wages	3,654.56		3,654.56
Utilities	1,427.18	2,017.13	3,444.31
Contract Materials	335.03	1,278.46	1,613.49
Educational Materials	(65.00)	67.83	2.83
Miscellaneous	2,423.25	1,357.46	3,780.71
Emolument	350.00		350.00
Therapeutic Recreation	5.00		5.00
Concessions	296.61	318.10	614.71
Client Fringe	163.23		163.23
TOTAL	\$200,104.41	\$23,743.88	\$223,848.29

DISBURSEMENTS

Food - Sunrise Manor - \$747.49
Shelby County Halfway House - \$1,268.39
Supplies - Public Education/Consultation - Invitations, Maps, Programs - \$299.50
All Programs - Forms, Employee Handbooks - \$313.43
File Guides, Index Cards, Envelopes, Rubber Stamps, Copier Fluid,
Calendar Refills - \$803.64
Equipment/Furniture Purchased - CA - 5 File Cabinets - \$647.65
Shelby County Halfway House - 3 All-Steel Lockers - \$488.40
Equipment/Furniture Rental - CA - Computer Equipment - \$853.70
Rent/Building - CA - Angelina Building - \$1,379.00
Newton County Developmental Center - \$265.00
Tyler County Developmental Center - \$285.00
Houston County SWS - \$485.00
Shelby County SWS - \$560.00
Sunrise Manor - \$450.00
Angelina County OPC - \$1,175.00
Nacogdoches County OPC/CCC - \$791.00
Trinity County OPC - \$300.00
Tyler County OPC - \$267.00
Polk County CCC - \$300.00
CA - Day Treatment Land - \$480.00
Kirbyville Developmental Center - \$300.00
Equipment/Repair and Maintenance - Various Programs - IBM Maintenance Agreements
Vehicle/Rental - 5 Lease Cars - \$833.73
Operation and Maintenance/Vehicles - Jasper-Newton SWS - Gasoline - \$27.96
Contracts - Genetics Screening and Counseling - \$573.50
Shelby County School Board - \$21,589.33
Postage/Telephone - CA - Postage - \$1,000.00
Insurance - Worker's Compensation - \$374.34
Utilities - Shelby County Halfway House - Electricity - \$251.68
Miscellaneous - CA - Shrubs, Grass Seed, Fertilizer - \$287.90, Membership
Dues - Texas Council of Community MHMR Centers - \$1,771.50

ENCUMBRANCES

Drugs - TPERF - \$6,872.99
Food - Shelby County Halfway House - \$307.89
Supplies - Mobile Evaluation Unit - File Folders - \$1,249.20
Various Units - Cleaning Supplies - \$306.55
CA - Payroll Checks - \$272.65
Equipment/Furniture Purchased - CA - Shelving Units - \$908.60
Equipment/Furniture Rental - CA - Copier - \$851.38
Contracts - Lufkin Memorial Hospital - \$768.55
Woodland Heights Hospital - \$304.80
Miscellaneous - CA - Janitorial Service - \$436.67
Volunteer Service - Pins - \$425.00

BALANCE SHEET

February 28, 1978

ASSETS

Current Assets

Cash in Bank		\$153,329.41
Petty Cash		150.00
Accounts Receivable - Fees	33,344.71	
Less: Allowance for Uncollectible	<u>16,049.00</u>	
Accounts		17,295.71
Accounts Receivable - Other		41,208.48
Accounts Receivable - Internal		<u>47,000.00</u>
<u>TOTAL CURRENT ASSETS</u>		258,983.60

Fixed Assets - At Cost

Furniture and Equipment		217,697.60
Vehicles		<u>114,698.59</u>
<u>TOTAL FIXED ASSETS</u>		332,396.19

TOTAL ASSETS

\$591,379.79

LIABILITIES, RESERVES & FUND BALANCE

Current Liabilities

Accounts Payable	\$ 1,870.34
Accounts Payable - Internal	35,000.00
F.I.C.A. Tax Payable	28,300.61
T Sales Tax Payable	<u>6.63</u>
<u>TOTAL CURRENT LIABILITIES</u>	65,177.58

Reserve for Investment in Fixed Assets

332,396.19

Fund Balance

193,806.02

TOTAL LIABILITIES, RESERVES & FUND BALANCE

\$591,379.79

CASH POSITION STATEMENT

February 28, 1978

Cash in Bank

Operating Account	\$ 2,865.08
F.I.C.A. Account	31,524.63
Senate Bill 230 Account	11,705.91
Title I Account	24,255.07
HEW Operating Account	29,697.26
Houston County TRC Account	8,286.89
Hardin County TRC Account	9,589.94
Land Account	7,092.32
Certificate of Deposit	<u>28,162.31</u>
<u>TOTAL CASH IN BANK</u>	\$153,179.41

Petty Cash

150.00

TOTAL CASH ON HAND

\$153,329.41

DETRMHMRS
NAME OF CENTER

DATE February, 1978

STATE GRANT-IN-AID

PROGRAM CATEGORY	MONTHLY BUDGET	MONTHLY RECEIPTS	ANNUAL BUDGET	CUMULATIVE RECEIPTS	BALANCE YTD
1. Administration	17,763	35,525.82	213,155	106,577.48	106,577.52
2. Screening, Referral and Emergency	1,982	3,964.34	23,786	11,893.01	11,892.99
3. Outpatient Services	18,130	36,260.66	217,564	108,781.99	108,782.01
4. Special Education	10,956	21,910.84	131,465	65,732.51	65,732.49
5. Sheltered Work Training and Day/Evening Care	23,469	46,938.00	281,628	140,814.00	140,814.00
6. Alternate Residential/ 24-Hour Care	9,978	19,956.50	119,739	59,869.50	59,869.50
TOTALS	<u>82,278</u>	<u>164,556.16</u>	<u>987,337</u>	<u>493,668.49</u>	<u>493,668.51</u>

DETRMMRS
NAME OF CENTER

February 1978
DATE

STATE GRANT-IN-AID

PROGRAM CATEGORY	MONTHLY BUDGET	MONTHLY EXPENSE	ANNUAL BUDGET	CUMULATIVE EXPENSE	BALANCE YTD
1. Administration	17,763	25,295.29	213,155	106,577.48	106,577.52
2. Screening, Referral and Emergency	1,982	1,982.17	23,786	11,893.01	11,892.99
3. Outpatient Services	18,130	15,205.09	217,564	118,512.06	99,051.94
4. Special Education	10,956	4,593.57	131,465	54,247.73	77,217.27
5. Sheltered Work Training and Day/Evening Care	23,469	25,677.45	281,628	143,022.45	138,605.55
6. Alternate Residential/ 24-Hour Care	9,978	9,524.51	119,739	59,415.76	60,323.24
TOTALS	<u>82,278</u>	<u>82,278.08</u>	<u>987,337</u>	<u>493,668.49</u>	<u>493,668.51</u>

BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/77-2/28/78
AND THE MONTHLY BUDGET FOR THE PERIOD 3/1/78-8/31/78 BY COST CATEGORY

Cost Category	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
Salaries and wages (010)	\$1,352,000 *	\$ 683,851.58	\$ 668,148.42	\$111,358
Salary and merit (011)	6,500 *	755.77	5,744.23	957
Fringe benefits (020)	135,850 *	48,763.91	87,086.09	14,514
Consultation & Prof. fees				
Direct Patient Serv.(30)	1,000 *	112.50	887.50	148
Other (040)	7,000 *	778.25	6,221.75	1,037
Travel-Staff & Board (050)	64,000 *	36,260.27	27,739.73	4,623
Consumable Items				
Drugs (060)	76,000 *	47,432.83	28,567.17	4,761
Food (070)	23,000 *	12,256.35	10,743.65	1,791
Other (Office,etc.)(080)	59,000 *	46,975.80	12,024.20	2,004
Equipment & Furniture				
Purchase (090)	24,000 *	16,847.31	7,152.69	1,192
Rental (100)	24,000	11,920.18	12,079.82	2,013
Repairs & Mainten. (110)	6,000 *	6,312.62	(312.62)	(52)
Building				
Rent (120)	99,500 *	47,803.22	51,696.78	8,616
Remodeling & Renov.(130)	9,500 *	3,166.86	6,333.14	1,056
Repairs & Mainten. (140)	1,000 *	639.62	360.38	60
Vehicle				
Purchase (150)	7,005	7,004.42	.58	- 0 -
Rental (160)	9,450 *	4,353.46	5,096.54	850
Operating & Mainten.(170)	24,000 *	13,410.60	10,589.40	1,765
Contracts with Service Agencies (180)	363,833 *	192,109.92	171,723.08	28,620
Other				
Postage & Phone (190)	50,000 *	25,216.43	24,783.57	4,131
Laboratory Exp. (191)	1,300 *	774.90	525.10	87
Client Transport. (192)	- 0 -	- 0 -	- 0 -	- 0 -
(193)	8,500 *	933.00	7,567.00	1,261

Attachment to Item IV-A-1
3/28/78

BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/77 - 2/28/78
AND THE MONTHLY BUDGET FOR THE PERIOD 3/1/78-8/31/78 BY COST CATEGORY

Cost Category	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
Other continued:				
Insurance (194)	\$ 47,198 *	\$ 30,746.98	\$ 16,451.02	\$ 2,742
Client wages (195)	48,000	23,279.62	24,720.38	4,120
Utilities (196)	26,000 *	13,520.21	12,479.79	2,080
Contract material (197)	9,000 *	4,700.78	4,299.22	717
Educational mater. (198)	5,000 *	1,543.41	3,456.59	576
Miscellaneous (199)	18,000 *	13,456.50	4,543.50	757
Emolument (200)	3,675 *	2,100.00	1,575.00	263
Legal services (201)	38 *	37.50	.50	- 0 -
Ther. Recreation (202)	1,000 *	222.11	777.89	130
Concessions (203)	2,500 *	2,283.06	216.94	36
Client fringe (204)	2,000	943.39	1,056.61	176
Grand Total (300)	\$2,514,849 *	\$1,300,513.36	\$1,214,335.64	\$202,389

Note: The amounts shown for the monthly budget are derived by applying 1/6th of the balance for each cost category.

BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/77-2/28/78 AND
THE MONTHLY BUDGET FOR THE PERIOD 3/1/78-8/31/78 BY PROGRAM CATEGORY

Program Category	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
Administration	\$ 477,510	\$ 209,284.73	\$ 268,225.27	\$ 44,704
Screening & Referral/Emergency	80,879 *	38,230.19	42,648.81	7,108
Outpatient/Clinic Services	866,295 *	441,559.47	424,735.53	70,789
Special Education Classes	297,452 *	202,492.65	94,959.35	15,827
Day/Evening Care	124,151	61,937.24	62,213.76	10,369
Sheltered Work Training	458,821 *	247,019.73	211,801.27	35,300
Alternate Residential Care	179,741 *	82,398.09	97,342.91	16,224
24-hour Residential Care	30,000	17,591.26	12,408.74	2,068
Totals	\$2,514,849	\$1,300,513.36	\$1,214,335.64	\$202,389

Note: The amounts shown for the monthly budget are derived by applying 1/6th of the balance for each program category.

DEEP EAST TEXAS REGIONAL MHMR SERVICES

BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/77-2/28/78
AND THE MONTHLY BUDGET FOR THE PERIOD 3/1/78-8/31/78 BY ORGANIZATIONAL UNIT

O.U.#	Organizational Unit Name	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
001	Central Administration	\$ 358,707	\$ 141,778.19	\$ 216,928.81	\$ 36,155
040	Personnel, Staff Dev. & Training	43,722	21,799.63	21,922.37	3,654
039	Public Education & Consultation	32,681	21,346.41	11,334.59	1,889
044	Research and Evaluation	11,200	8,731.98	2,468.02	411
052	Volunteer Services	31,200	15,628.52	15,571.48	2,595
042	Mobile Evaluation Unit	80,879 *	38,230.19	42,648.81	7,108
015	Angelina Co. OPC	250,437 *	134,949.86	115,487.14	19,248
047	Nacogdoches Co. OPC	111,103 *	64,515.13	46,587.87	7,765
016	Jasper-Newton Co. OPC	87,879 *	54,078.01	33,800.99	5,634
014	Trinity Co. OPC	93,680 *	46,671.63	47,008.37	7,835
017	Tyler Co. OPC	94,727 *	49,234.28	45,492.72	7,582
019	Jasper Co. CCC	46,125 *	24,214.10	21,910.90	3,652
021	Nacogdoches Co. CCC	28,508	14,999.53	13,508.47	2,251
020	Polk Co. CCC	69,304	38,692.44	30,611.56	5,102

Attachment to Item IV-A-1
3/28/78

DEEP EAST TEXAS REGIONAL MHMR SERVICES

BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/77-2/28/78
AND THE MONTHLY BUDGET FOR THE PERIOD 3/1/78-8/31/78 BY ORGANIZATIONAL UNIT

O.U.#	Organizational Unit Name	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
049	Protective Services	32,554	14,204.49	18,349.51	3,058
058	Aftercare Unit - North	22,444 *	- 0 -	22,444.00	3,741
059	Aftercare Unit - South	29,534 *	- 0 -	29,534.00	4,922
028	Excelsior (Shelby Co.) Dev. Ctr.	82,829	62,125.53	20,703.47	3,451
005	Jasper Co. Dev. Ctr.	25,405 *	16,492.31	8,912.69	1,485
029	Kirbyville Dev. Ctr.	25,422	16,287.84	9,134.16	1,522
030	Newton Co. Dev. Ctr.	21,189	13,921.59	7,267.41	1,211
031	Shelbyville Dev. Ctr.	38,731	22,874.67	15,856.33	2,643
032	Tencha Dev. Ctr.	47,826	22,790.68	25,035.32	4,173
033	Timpson Dev. Ctr.	32,624	35,891.38	(3,267.38)	(545)
056	Hardin Co. Dev. Ctr.	23,426	12,108.65	11,317.35	1,886
041	Angelina Co. Day Treat. Prog.	57,292	28,395.61	28,896.39	4,816
002	San Jacinto Co. Dev. Ctr.	27,879	14,812.78	13,066.22	2,178
007	Tyler Co. Dev. Ctr.	31,291	16,375.50	14,915.50	2,486
051	Recreation	7,689	2,353.35	5,335.65	889

Attachment to Item IV-A-1
3/28/78

DEEP EAST TEXAS REGIONAL MHMR SERVICE.

BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/77-2/28/78
AND THE MONTHLY BUDGET FOR THE PERIOD 3/1/78-8/31/78 BY ORGANIZATIONAL UNIT

O.U.#	Organizational Unit Name	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
053	Hardin Co. SWS	58,008	33,212.03	24,795.97	4,133
054	Houston Co. SWS	64,534	37,917.68	26,616.32	4,436
050	Jasper-Newton Co. SWS	51,704 *	30,108.21	21,595.79	3,599
011	Lufkin Workshop & Oppor. Ctr.	84,200	42,100.01	42,099.99	7,017
010	Nacogdoches Co. SWS	80,195	39,050.48	41,144.52	6,857
009	Polk Co. SWS	56,805	29,422.79	27,382.21	4,564
008	Shelby Co. SWS	63,375	35,208.53	28,166.47	4,694
038	Shelby Co. HWH-Alcohol	66,480	30,955.02	35,524.98	5,921
055	Shelby Co. HWH-MH	30,068	19,770.03	10,297.97	1,716
026	Sunrise Manor	57,584 *	31,661.61	25,922.39	4,320
057	Nacogdoches Co. HWH	25,609 *	11.43	25,597.57	4,266
035	Lufkin Memorial Inpatient Ctr.	11,400	8,012.57	3,387.43	565
036	Nacogdoches Memorial Inpa. Ctr.	6,900	1,681.70	5,218.30	870
037	Woodland Heights Inpatient Ctr.	11,700	7,896.99	3,803.01	634

Attachment to Item IV-A-1
3/28/78

DEEP EAST TEXAS REGIONAL MHMR SERVICES

BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/77-2/28/78
AND THE MONTHLY BUDGET FOR THE PERIOD 3/1/78-8/31/78 BY ORGANIZATIONAL UNIT

O.U.#	Organizational Unit Name	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
	TOTAL	\$2,514,849 *	\$1,300,513.36	\$1,214,335.64	\$202,389

Note: The amounts shown for the monthly budget are derived by applying 1/6th of the balance for each organizational unit.

Attachment to Item IV-A-1
3/28/78

DEEP EAST TEXAS REGIONAL MMR SERVICE

BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/77-2/28/78 AND THE
MONTHLY BUDGET FOR THE PERIOD 3/1/78-8/31/78 BY DISABILITY CATEGORY

Disability Category	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
<u>Mental Health</u> (amount of budget allocated and expended to serve people with mental health problems)	\$1,118,055 *	\$ 563,062.58	\$ 554,992.42	\$ 92,499
<u>Mental Retardation</u> (amount of budget allocated and expended to serve people with mental retardation problems)	1,199,304 *	646,780.93	552,523.07	92,087
<u>Alcoholism</u> (amount of budget allocated and expended to serve people with alcoholism problems)	160,975 *	74,015.79	86,959.21	14,493
<u>Drug</u> (amount of budget allocated and expended to serve people with drug problems)	36,515 *	16,654.06	19,860.94	3,310
Grand Total	\$2,514,849 *	\$1,300,513.36	\$1,214,335.64	\$202,389

Note: The amounts shown for the monthly budget are derived by applying 1/6th of the balance for each disability category. Costs pertaining to administration are prorated to the disability categories.

Attachment to Item IV-A-1
3/28/78

DEEP EAST TEXAS REGIONAL MHMR SERVICES

BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/77-2/28/78
AND THE MONTHLY BUDGET FOR THE PERIOD 3/1/78-8/31/78 BY SOURCE OF FUNDS

Source of Funds	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
Local	\$ 753,026 *	\$ 477,163.46	\$ 275,862.54	\$ 45,977
State Grant-in-Aid	987,337	493,668.49	493,668.51	82,278
Supplemental G-I-A	29,534 *	- 0 -	29,534.00	4,922
Other State				
1. TCA	18,745	9,413.76	9,331.24	1,555
2. TRC Hardin	32,770 *	14,906.89	17,863.11	2,977
3. TRC Houston	33,055 *	21,154.83	11,900.17	1,983
4. BSCHD	15,712	6,273.92	9,438.08	1,573
Federal				
1. Title I (89-313)	136,674	50,325.27	86,348.73	14,391
2. DDA	57,093 *	21,838.70	35,254.30	5,876
3. HEW (94-63)	415,259	199,200.83	216,058.17	36,010
4. 314D	22,444 *	- 0 -	22,444.00	3,741
5. Title XIX (Liaison)	13,200 *	6,567.21	6,632.79	1,106
TOTALS	\$2,514,849 *	\$1,300,513.36 *	\$1,214,335.64 *	\$202,389

NOTE: The amounts shown for the monthly budget are derived by applying 1/6th of the balance for each source of funds.

DEEP EAST TEXAS REGIONAL MHMR SERVICE

BUDGETED FUNDS RECEIVED FOR THE PERIOD 9/1/77-2/28/78 AND THE
MONTHLY BUDGET FOR THE PERIOD 3/1/78-8/31/78 BY SOURCE OF FUNDS

SOURCE OF FUNDS	BUDGETED AMOUNT	AMOUNT RECEIVED	BALANCE	MONTHLY BUDGET
Local				
1. County Government	\$ 105,327 *	\$ 36,641.81	\$ 68,685.19	\$ 11,448
2. School District	9,987 *	9,987.00	- 0 -	- 0 -
3. Fees - Insurance	49,000	26,733.46	22,266.54	3,711
4. Title XX Reimbursement	112,050 *	29,154.00	82,896.00	13,816
5. Title XX Protective Ser.	18,990 *	8,203.68	10,786.32	1,798
6. ICF - MR	- 0 - *	- 0 -	- 0 -	- 0 -
7. Senate Bill 230	314,932 *	185,616.76	129,315.24	21,553
8. TRC Reimbursements	24,000 *	24,448.65	(448.65)	(75)
9. Workshop Production	30,000 *	17,425.29	12,574.71	2,096
10. Donations	3,000 *	1,715.25	1,284.75	214
11. Concessions	2,500	1,601.61	898.39	150
12. Miscellaneous	2,000 *	7,374.34	(5,374.34)	(896)
13. Lufkin State School	2,000 *	580.00	1,420.00	237
14. Jasper/Newton ARC	34,245 *	15,139.00	19,106.00	3,184
15. Interest	4,000 *	1,407.84	2,592.16	432
16. National Living Centers	3,200 *	- 0 -	3,200.00	533
17. Pineywoods ARC	28,795 *	- 0 -	28,795.00	4,799
18. Food Stamps	9,000 *	- 0 -	9,000.00	1,500
State Grant-in-Aid	987,337	493,668.49	493,668.51	82,278
Supplemental Grant-in-Aid	29,534 *	- 0 -	29,534.00	4,922
Other State				
1. Texas Comm. Alcohol	18,745	10,074.00	8,671.00	1,445
2. TRC - Hardin County	32,770 *	16,300.00	16,470.00	2,745
3. TRC - Houston County	33,055 *	26,400.00	6,655.00	1,109
4. Beaumont State CHD	15,712	7,856.00	7,856.00	1,309
Federal				
1. Title I (89-313)	136,674	49,289.45	87,384.55	14,564
2. DDA	57,093 *	20,063.00	37,030.00	6,172
3. HEW (94-63)	415,259	262,783.00	152,476.00	25,413
4. Title XIX (Liaison)	13,200 *	5,352.83	7,847.17	1,308
5. 314D	22,444 *	- 0 -	22,444.00	3,741
TOTAL	\$2,514,849 *	\$1,257,815.46	\$1,257,033.54	\$209,506

Attachment to Item IV-A-1
3/28/78

CASH RECEIPTS FOR THE PERIOD 9/1/77-2/28/ AND
 PROJECTED CASH RECEIPTS FOR THE PERIOD 3/1/78-8/31/78

SOURCE OF FUNDS	BUDGETED AMOUNT	RECEIPTS 9/1/77-1/31/78	BALANCE	PROJECTED CASH RECEIPTS						
				FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST
County Government	\$ 105,327 *	\$ 36,642	\$ 68,685		\$ 11,448	\$ 11,448	\$ 11,448	\$ 11,447	\$ 11,447	\$ 11,447
School Dist.	9,987 *	9,987	- 0 -							
Direct Patient Fees-Ins	49,000	26,733	22,267		3,711	3,711	3,711	3,711	3,711	3,712
Title XX	112,050 *	29,154	82,896		13,816	13,816	13,816	13,816	13,816	13,816
ICF-MR	- 0 - *	- 0 -	- 0 -							
Senate Bill 230	314,932 *	185,617	129,315		32,329	32,329	32,329	32,328		
TRC-Reimburse-ments	24,000 *	24,449	(449)							
Title XX Pro. Ser.	18,990 *	8,204	10,786		1,798	1,798	1,798	1,798	1,797	1,797
Lufkin State School	2,000 *	580	1,420		237	237	237	237	236	236
Workshop Prod.	30,000 *	17,425	12,575		2,096	2,096	2,096	2,096	2,096	2,095
Donations	3,000*	1,715	1,285		214	214	214	214	214	215
Concessions	2,500	1,602	898		150	150	150	150	149	-149
Jasper/Newton ARC	34,245 *	15,139	19,106			9,553			9,553	
Interest	4,000 *	1,408	2,592		432	432	432	432	432	432
Miscellaneous	2,000 *	7,374	(5,374)							
Grant-in-Aid Supplemental	987,337	493,668	493,669		82,278	164,556		82,278	164,557	
GIA	29,534 *	- 0 -	29,534			29,534				
Tex Comm. Alc.	18,745	10,074	8,671		1,445	1,445	1,445	1,445	1,445	1,446
TRC-Hardin Co.	32,770 *	16,300	16,470		2,745	2,745	2,745	2,745	2,745	2,745
TRC-Houst. Co.	33,055 *	26,400	6,655		1,109	1,109	1,109	1,109	1,109	1,110
BSCHD	15,712	7,856	7,856			3,928			3,928	
Title I	136,674	49,289	87,385				43,692			43,693
EDA	57,093 *	20,063	37,030		12,343			12,343		12,344
HEW 94-63	415,259	262,783	152,476		25,413	25,413	25,413	25,413	25,412	25,412
Title XIX Liaison	13,200 *	5,353	7,847		1,308	1,308	1,308	1,308	1,308	1,307
Nat. Living Cen	3,200 *	- 0 -	3,200		533	533	533	533	534	534
Pineywoods ARC	28,795 *	- 0 -	28,795		4,799	4,799	4,799	4,799	4,799	4,800
Food Stamps	9,000 *	- 0 -	9,000		1,500	1,500	1,500	1,500	1,500	1,500
314D	22,444 *	- 0 -	22,444			22,444				
TOTAL	\$2,514,849	\$1,257,815	\$1,257,034		\$199,704	\$335,098	\$148,775	\$199,702	\$250,788	\$128,790

Attachment to Item IV-A-1
 3/28/78

DEEP EAST TEXAS REGIONAL MUMR SERVICES
Copied from an original at The History Center, Daboll, Texas. www.TheHistoryCenterOnline.com 2017.005
EXPENDITURES AND/OR ENCUMBERANCES FOR THE PERIOD 9/1/77-2/28/78 AND
PROJECTED EXPENDITURES AND/OR ENCUMBERANCES FOR THE PERIOD 3/1/78-8/31/78

COST CATEGORY	BUDGETED AMOUNT	EXPENDED AND/OR ENCUMBERED 9/1/77- 2/28/78	BALANCE	PROJECTED EXPENDITURES AND/OR ENCUMBERANCES						
				FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST
Salaries-Wages	1,352,000 *	683,852	668,148		111,358	111,358	111,358	111,358	111,358	111,358
Salary-Merit	6,500 *	756	5,744		957	957	957	957	958	958
Fringe Ben.	135,850 *	48,764	87,086		14,514	14,514	14,514	14,514	14,515	14,515
Consultation										
Direct	1,000 *	113	887		148	148	148	148	148	147
Other	7,000 *	778	6,222		1,037	1,037	1,037	1,037	1,037	1,037
Travel	64,000 *	36,260	27,740		4,623	4,623	4,623	4,623	4,624	4,624
Drugs	76,000 *	47,433	28,567		4,761	4,761	4,761	4,761	4,761	4,762
Food	23,000 *	12,256	10,744		1,791	1,791	1,791	1,791	1,790	1,790
Supplies	59,000 *	46,976	12,024		2,004	2,004	2,004	2,004	2,004	2,004
Equip. & Furn.										
Purchase	24,000 *	16,847	7,153		1,192	1,192	1,192	1,192	1,192	1,193
Rental	24,000	11,920	12,080		2,013	2,013	2,013	2,013	2,014	2,014
Repairs	6,000 *	6,312	(312)							
Building										
Rent	99,500 *	47,803	51,697		8,616	8,616	8,616	8,616	8,616	8,617
Rem./Renova.	9,500 *	3,167	6,333		1,056	1,056	1,056	1,055	1,055	1,055
Rep./Maint.	1,000 *	640	360		60	60	60	60	60	60
Vehicle										
Purchase	7,005	7,004	1		1					
Rental	9,450 *	4,353	5,097		850	850	850	849	849	849
Oper./Maint.	24,000 *	13,411	10,589		1,765	1,765	1,765	1,765	1,765	1,764
Cont. Ser. Agns.	363,833 *	192,110	171,723		28,620	28,620	28,620	28,621	28,621	28,621
Post. & Tele.	50,000 *	25,216	24,784		4,131	4,131	4,131	4,131	4,130	4,130
Lab. Expenses	1,300 *	775	525		87	87	87	88	88	88
Annual Audit	8,500 *	933	7,567		1,261	1,261	1,261	1,261	1,261	1,262
Insurance	47,198 *	30,747	16,451		2,742	2,742	2,742	2,742	2,742	2,741
Client Wages	48,000	23,280	24,720		4,120	4,120	4,120	4,120	4,120	4,120
Utilities	26,000 *	13,520	12,480		2,080	2,080	2,080	2,080	2,080	2,080
Cont. Mater.	9,000 *	4,701	4,299		717	717	717	716	716	716
Janica. Mater.	5,000 *	1,543	3,457		576	576	576	576	576	577
Miscellaneous	18,000 *	13,457	4,543		757	757	757	757	757	758
Enrollment	3,675 *	2,100	1,575		263	263	263	262	262	262
Legal Services	38 *	38	- 0 -							
Other. Rec.	1,000 *	222	778		130	130	130	130	129	129
Concessions	2,500 *	2,283	217		36	36	36	36	36	37
Client Fringe	2,000	943	1,057		176	176	176	176	176	177
TOTALS	2,514,849 *	1,300,513	1,214,336		202,442	202,441	202,441	202,439	202,440	202,445

Appendix #2

DEEP EAST TEXAS MNMR SERVICES

DIVISION GOALS AND OBJECTIVES
(Non-Numerical Objectives)

Monthly/Quarterly Report

Division BusinessReport ~~Month~~/Quarter First & Second

Goals	Documentation of Effort To Meet Goal	Date Accomplished, if Appropriate
1. To continue to improve all aspects of the internal control program. 2. To continue to expand efforts and influence of Safety Committee. 3. Continue efforts to improve and expand purchasing procedures. 4. Total funds received should be at least equal to \$2,514,849. To collect at least 80% of each source of funds.	1. Received monthly reports verifying a. that bank statements and checks were reconciled b. that all cash recorded on Transfer of Cash forms from OUs has been deposited in bank account c. that all numbered receipts & stubs from OUs are accounted for. 2. Reviewed spot checks of change funds.. Conducted quarterly meeting of Safety Committee. 1. Purchasing & supply function has moved to larger quarters. 2. Position of purchasing & supply clerk has been upgraded. 3. Monitored number of requisitions filled which were over 30 days old. 1. Received monthly reports on collections of client fees and insurance, Title XX and workshop production. 2. Vouchers were submitted for all available sources of revenue.	

DEEP EAST TEXAS MNMR SERVICES

DIVISION GOALS AND OBJECTIVES
(Non-Numerical Objectives)

Monthly/Quarterly Report

Division BusinessReport ~~Month~~/Quarter First & Second

Goals	Documentation of Effort To Meet Goal	Date Accomplished, if Appropriate
5. Implement client data system and make usable for our staff. 6. Implement data processing system for fiscal records. 7. To monitor all contracts and leases on a monthly basis. 8. Monitor the funds received and expended under each grant project. 9. Convert from cash basis to accrual basis in accounting system.	1. Reports showing server hours by staff were forwarded to Division Directors. 2. Participated in monthly Forms Orientation. 1. Transactions are now being entered into the computer system. Plans have been made to switch to a system that better meets our needs. 2. Issued 47 manually written payroll checks out of a total of 2,186, which is 2.1%. Received monthly reports showing expenditures under each contract and lease agreement. Received monthly reports showing receipts and expenditures under each grant. Outstanding orders and invoices were encumbered, and funds receivable were accrued at the end of each month.	

Appendix #3

DEEP EAST TEXAS MMR SERVICES
DIVISION GOALS AND OBJECTIVES
(Numerical Objectives)

3/16/78

Six Month Report

Division MENTAL HEALTH

Report Month SEPTEMBER - FEBRUARY (FY78)

Quantified Objectives for Year	Year to Date Cumulative		
	Actual No.	Goal No.	% Annual Goal
<u>OUTPATIENT PROGRAMS:</u>			
OUTPATIENT CLINICS	1,628	2,322	70%
PROTECTIVE SERVICES	<u>72</u>	<u>100</u>	<u>72%</u>
TOTAL	1,700	2,422	70%
<u>INPATIENT PROGRAMS</u>	80	180	44%
<u>ALCOHOL/DRUG ABUSE PROGRAMS:</u>			
COMMUNITY COUNSELING CENTERS	496	445	111%
SHELBY COUNTY HALFWAY HOUSE	<u>79</u>	<u>70</u>	<u>113%</u>
TOTAL	575	515	112%
<u>PRESCREENING/AFTERCARE PROGRAMS:</u>			
DAY TREATMENT PROGRAM	44	60	73%
GRAND TOTAL	2,399	3,177	76%

DIVISION GOALS AND OBJECTIVES
 (Non-Numerical Objectives)

3/16/78

Six Month Report

Division MENTAL HEALTH

Report Month/Quarter SEPT. - FEB. (FY78)

PAGE 1

Goals	Documentation of Effort To Meet Goal	Date Accomplished, if Appropriate
EXPAND AND IMPROVE AFTERCARE SERVICES THROUGHOUT THE REGION.	A. NUMBER MENTAL HEALTH CLIENTS DISCHARGED: 171 (SEPT. 1 - FEB. 15) B. NUMBER MENTAL HEALTH CLIENTS DISCHARGED AND CONTACTED WITHIN 30 DAYS AFTER NOTIFICATION: 163; 95% (SEPT. 1 - FEB. 15) C. NUMBER AND PERCENT OF MENTAL HEALTH CLIENTS DISCHARGED WITH PREDISCHARGE PLAN DEVELOPED WITH PARTICIPATION OF MHMR STAFF: 49; 29%	
EXPAND AND IMPROVE PRESCREENING SERVICES THROUGHOUT THE REGION.	A. NUMBER OF MENTAL HEALTH CLIENTS ADMITTED TO RUSK STATE HOSPITAL: 154 (SEPT.-JAN.) B. NUMBER AND PERCENT OF MENTAL HEALTH CLIENTS ADMITTED TO RUSK STATE HOSPITAL RECEIVING PRESCREENING SERVICES: 20; 13% (SEPT. - JAN.) C. NUMBER OF MENTAL HEALTH CLIENTS SCREENED BY MENTAL HEALTH PROGRAMS: 1,099 (SEPT. - JAN.)	

DIVISION GOALS AND OBJECTIVES
 (Non-Numerical Objectives)

3/16/78

Six Month Report

Division MENTAL HEALTH

Report Month/Quarter SEPT. - FEB. (FY78)

PAGE 2

Goals	Documentation of Effort To Meet Goal	Date Accomplished, if Appropriate
2. EXPAND AND IMPROVE PRESCREENING SERVICES THROUGHOUT THE REGION. (CONT.)	D. NUMBER OF COURT REFERRALS TO CENTER: 75 (SEPT. - JAN.) E. NUMBER AND PERCENT OF COURT REFERRALS TREATED AND MAINTAINED IN A CENTER PROGRAM: 59; 79% (SEPT. - JAN.)	
3. EXPAND EFFORT TO IMPACT THE SS AND SH ADMISSION, READMISSION, AND DISCHARGE RATE.	A. NUMBER OF MENTAL HEALTH CLIENTS ADMITTED TO RUSK STATE HOSPITAL: 154 (SEPT.-JAN.) B. NUMBER OF PERSONS ADMITTED TO CENTER IN-PATIENT PROGRAMS WHO MIGHT OTHERWISE HAVE BEEN INSTITUTIONALIZED: 67 (SEPT.-FEB.)	
4. DEVELOP CAPABILITY OF RESPONDING TO CRISES 24 HOURS PER DAY.	IMPLEMENTATION OF TOLL-FREE, 24 HOUR PER DAY CRISIS LINE: EFFECTIVE OCTOBER 10, 1977. EMERGENCY CALLS: 11 NON-EMERGENCY CALLS: 85 TOTAL CALLS 96	

DIVISION GOALS AND OBJECTIVES
 (Non-Numerical Objectives)

3/16/78

Six Month Report

Division MENTAL HEALTH

Report Month/Quarter SEPT. - FEB. (FY78)

PAGE 3

Goals	Documentation of Effort To Meet Goal	Date Accomplished, if Appropriate
4. DEVELOP CAPABILITY OF RESPONDING TO CRISES 24 HOURS PER DAY.	NUMBER OF CALLS BY COUNTY: (SEPT. - FEB.) ANGELINA----- 38 HARDIN----- 9 HOUSTON----- 4 JASPER----- 1 NACOGDOCHES----- 3 NEWTON----- 9 SABINE----- 1 SAN AUGUSTINE---- 0 SAN JACINTO----- 0 SHELBY----- 12 TYLER----- 9 TRINITY----- 3 POLK----- 4 MONTGOMERY----- 2 RUSK----- 1 TOTAL CALLS 96	

Appendix #4

SIX MONTH REPORT
FY 1978
PROGRAM SUPPORT SERVICES
DIVISION

	<u>1ST QUARTER</u>	<u>2ND QUARTER</u>	<u>TOTAL</u>
1. SPEECHES, CONSULTATION, EDUCATION			
A. # OF PROGRAMS	72	62	134
B. # OF STAFF INVOLVED	85	29	114
C. # OF PERSONS HEARING SPEECHES	1,725	1,884	3,609
2. STAFF TRAINING CONFERENCES			
A. # OF CONFERENCES	18	34	52
B. # OF STAFF INVOLVED	88	25	113
C. HOURS OF TRAINING RECEIVED	786	998	1,784
3. STAFF DEVELOPMENT MEETINGS	3	2	5
4. NEWS RELEASES	361	271	632
5. PUBLIC SERVICE ADS	224	570	794

SIX MONTH REPORT, FY 1978

PROGRAM SUPPORT SERVICES DIVISION

	<u>1ST QUARTER</u>	<u>2ND QUARTER</u>	<u>TOTAL</u>
6. T.V. PROGRAMS	3	3	6
7. ADVISORY COUNCIL MEETINGS	15	6	21
8. BROCHURES DISTRIBUTED	12,769	7,601	20,370
9. DIRECTIONS	3	3	6
10. NEW EMPLOYEE ORIENTATION	2	2	4
11. NUMBER OF APPLICANTS INTERVIEWED	80	93	173
12. NUMBER OF POSITIONS FILLED	16	13	29
13. NUMBER OF EMPLOYEE TERMINATIONS	11	10	21
14. TURNOVER RATE	9%	8%	17.5%

Appendix #5

PROGRAM EVALUATION AND
PLANNING DIVISIONSIX MONTH REPORTSEPTEMBER, 1977 --
FEBRUARY, 1978

G O A L S	DOCUMENTATION OF EFFORT TO MEET GOAL	DATE ACCOMPLISHED
1. TO CONDUCT EVALUATIONS WHICH WILL REFLECT THE QUALITY AND EFFICIENCY OF TREATMENT, HABILITATION, AND REHABILITATION MODALITIES OF THIS AGENCY	DURING THE FIRST SIX MONTHS OF FY 1978, THE PEER REVIEW COMMITTEE HAS:	
	A. PROVIDED FEEDBACK TO BOARD AND STAFF ON PEER REVIEW I	9/77
	B. OBTAINED FEEDBACK FROM MHMR STAFF	11/77
	C. WORKED ON REVISIONS PEER REVIEW SCALES	2/78
2. TO WORK TOWARD OR MAINTAIN COMPLIANCE WITH APPROPRIATE STANDARDS IN THE MENTAL HEALTH, MENTAL RETARDATION, DEVELOPMENTAL DISABILITIES, AND ALCOHOLISM FIELDS.	I HAVE CONDUCTED THE FOLLOWING NUMBER OF SITE VISITS FOR THE PURPOSE OF MAINTAINING COMPLIANCE WITH THE VARIOUS STANDARDS:	
	SHELTERED WORKSHOPS	
	T.R.C. 3	9/77 & 11/77
	O.S.H.A. 6	1/78
	OUTPATIENT CLINICS	
	N.I.M.H./TDMHMR 5	1/78
	COMMUNITY COUNSELING CENTERS	
	GENERAL COMPLIANCE 3	10/77
	N.I.M.H./TDMHMR 3	1/78
	HALFWAY HOUSES	
	GENERAL COMPLIANCE 1	10/77
	PROTECTIVE SERVICES	
	TDMHMR 1	1/78

PROGRAM EVALUATION AND
PLANNING DIVISION

SIX MONTH REPORT

SEPTEMBER, 1977 --
FEBRUARY, 1978
PAGE 2

G O A L S	DOCUMENTATION OF EFFORT TO MEET GOAL	DATE ACCOMPLISHED
3. TO DEVELOP A COMPRE- HENSIVE VOLUNTEER SERVICES PROGRAM IN THIS REGION INVOLVING THE TRAINING OF STAFF, PRO- VISION OF MEANS WHEREBY VOLUNTEERS CAN RECEIVE ANNUAL FORMAL RECOG- NITION AND PROVISION OF OPPORTUNITIES FOR GROWTH IN THEIR JOBS, AND ENHANCE THEIR SERVICES TO CLIENTS.	A. VOLUNTEER SERVICES	
	ANNUAL GOAL SERVED IN SIX MONTHS NUMBER PERCENT	
	VOLUNTEERS 250 150 (MIN.) 60%	
	HOURS 15,000 9,616 64%	
4. TO PROVIDE OPPOR- TUNITIES FOR PROFES- SIONAL GROWTH TO THE BOARD AND STAFF THROUGH DEVELOPMENT OF MHMR LIBRARY.	B. THE REGIONAL VOLUNTEER SERVICES ADVISORY COMMITTEE HAS MET TWICE.	10/18/77 1/31/78
	A. AN UPDATED BIBLIO- GRAPHY WAS PROVIDED TO BOARD AND STAFF.	1/78
	B. THE ANGELINA COLLEGE LIBRARIAN WAS UTILIZED AS CONSULTANT.	
	C. LIBRARY ACQUISITIONS:	
	ANNUAL GOAL OBTAINED TO DATE	
	BOOKS 24 100	
	JOURNAL 3 1	
	SUBSCRIPTIONS	
	FILMS 4 9	
	D. THE SHELVING, FILING, AND CHECK-OUT SYSTEMS HAVE BEEN UP-GRADED.	

G O A L S	DOCUMENTATION OF EFFORT TO MEET GOAL	DATE ACCOMPLISHED
5. TO PRESENT MHMR PROGRAM INFORMATION TO COLLEGE AND UNIVERSITY STUDENTS.	THE VOLUNTEER COORDINATOR HAS MADE FIVE PRESENTATIONS TO A TOTAL OF 455 STUDENTS.	
6. TO PROVIDE INTERVIEWING AND PLACEMENT FOR FIELD PLACEMENT STUDENTS FROM AREA COLLEGES AND UNIVERSITIES.	THERE HAVE BEEN 5 ACTION GRANT VOLUNTEERS AND 36 FIELD PLACEMENT STUDENTS TO DATE. THESE WERE PLACED AS FOLLOWS: CENTRAL ADMINISTRATION 1 ANGELINA CO. OPC 5 NACOGDOCHES CO. OPC 5 DAY TREATMENT 1 SHELBY CO. HWH 2 NACOGDOCHES CO. CCC 2 NACOGDOCHES CO. SWS 10 SUNRISE MANOR 14 MR (WITH MARY Cox) 1 41	
7. TO REVISE THE REGIONAL MHMR PLAN FOR THIS 13 COUNTY REGION.	THE REGIONAL PLAN REVISION WAS COMPLETED.	11/77
8. TO COMPLY WITH THE LAW AS IT RELATES TO THE FILING OF PLANNED OR EXPANDED PROGRAMS WITH HEALTH FACILITIES COMMISSION.	AN APPLICATION FOR A DECLARATORY RULING FOR NACOGDOCHES CO. HWH (MR) WAS SUBMITTED TO THFC AND APPROVED.	
9. TO COOPERATE WITH THE GREATER EAST TEXAS HEALTH SYSTEMS AGENCY (GETHSA) IN PLANNING FOR COMPREHENSIVE MH AND MR SERVICES IN THIS DEEP EAST TEXAS AREA.	A. STAFF RESPONSE TO THEIR PROPOSED FIVE YEAR PLAN WAS SUBMITTED. B. COMMENTS WERE FORWARDED TO GETHSA REGARDING THEIR RESPONSE TO OUR RESPONSE.	

BLE/ct

Appendix #6

DEEP EAST TEXAS MHMR SERVICES

DIVISION GOALS AND OBJECTIVES
(Numerical Objectives)

Monthly Report

Division MENTAL RETARDATIONReport Month SIX MONTH REPORT

Quantified Objectives for Year	No. Clients Served for Month	Year to Date Cumulative		
		Actual No.	Goal No.	%Annual Goal
DEVELOPMENTAL CENTERS	179	194	234	83
SHELTERED WORKSHOPS	205	218	338	64
MOBILE UNIT	86	187	600	31
SUNRISE MANOR	<u>9</u>	<u>9</u>	<u>16</u>	<u>56</u>
GRAND TOTAL	<u><u>479</u></u>	<u><u>608</u></u>	<u><u>1,188</u></u>	<u><u>51</u></u>

DEEP EAST TEXAS MMR SERVICES

DIVISION GOALS AND OBJECTIVES (Non-Numerical Objectives)

Monthly/Quarterly Report

Division MENTAL RETARDATION

Report Month/Quarter SIX MONTH REPORT

Goals	Documentation of Effort To Meet Goal	Date Accomplished if Appropriate
1. EXPAND AND IMPROVE AFTERCARE SERVICES THROUGHOUT THE REGION. 2. EXPAND AND IMPROVE PRESCREENING SERVICES THROUGHOUT THE REGION. 3. EXPAND EFFORT TO IMPACT THE STATE SCHOOL ADMISSION, READMISSION AND DISCHARGE RATE.	1. DURING THE PAST SIX MONTHS, A TOTAL OF 17 CLIENTS WERE DISCHARGED FROM STATE SCHOOLS. WE PARTICIPATED IN 100% OF THE PLANNING AND DISCHARGE ACTIVITIES. 2. THERE WERE 8 APPLICATIONS PROCESSED FOR FOR STATE SCHOOL ADMISSION DURING THE PAST SIX MONTHS 3. A TOTAL OF 5 CLIENTS ON THE STATE SCHOOL WAITING LIST HAVE BEEN ADMITTED TO SAN AUGUSTINE DEVELOPMENT CENTER DURING THE PAST SIX MONTHS. THE STATE SCHOOL WAITING LIST HAS BEEN REDUCED FROM 49 (JUNE, 1977) TO 46 AS OF FEBRUARY 28.	