MINUTES

OF

THE DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL RETARDATION SERVICES BOARD OF TRUSTEES MEETING

March 22, 1977

BOARD MEMBERS PRESENT:

Mr. Ward R. Burke, Chairman
Mr. Tom D. Mann, Vice Chairman
Mr. R. B. Hille, Secretary
Mr. V. B. Woods, Treasurer
Mr. George Gee
Judge Emmett Lack
Mrs. Agnes Rhoder
Rev. Jerry Self

BOARD MEMBERS ABSENT:

Judge Allen Sturrock

OTHERS PRESENT:

Dr. Wayne Lawrence -	DETRMHMRS
Russ Burbank	"
Betty Ecker	"
Dr. Jack Martin	"
Bill Tyler	"
Lee Mayberry	"
May Beth Hailey	"
Edwina Long	"
Allen Micheletti	"

Victoria Gentry, Crockett
W. J. Gentry, Crockett
Mayor J. B. Sallas, Crockett
Ruth Dabney, Crockett
Judy Kirksey, Crockett
Stephen Roop, College Station
Lois Gee, Jasper
W. W. Beaver, Lufkin
Floyd Marsellos, Lufkin
Nita Marsellos, Lufkin
Allan Cannon, Lufkin ISD
Al Strickland, Lufkin ISD
Jim McDermott, Lufkin
Verna L. Barron, Nacogdoches

The 42nd meeting of the Board of Trustees was held at the Crockett Public Library, 708 East Goliad, Crockett, on Tuesday, March 22, 1977, at 5:30 p.m..

INVOCATION: Rev. Jerry Self, Board Member, provided the Invocation.

CALL TO ORDER AND RECOGNITION OF GUESTS: There being a quorum present, Chairman Burke called the meeting to order at 5:30 p.m., and welcomed guests present including Mrs. Ruth Dabney of the Houston County Advisory Council, W. W. Beaver, Superintendent of the Lufkin State School, and J. B. Sallas, Mayor of Crockett.

Mr. Burke said that the Board was pleased to have the opportunity to have the Board Meeting in Crockett, and presented a Certificate of Appreciation to Mayor Sallas. Mayor Sallas said that he and the City of Crockett actively supports MHMR programs and will continue to make any contributions he can.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING: On a motion by Mr. Hille, seconded by Mr. Gee, the Board approved the Minutes of the February 22, 1977, Board Meeting.

EXECUTIVE DIRECTOR'S REPORT: Dr. Lawrence reported that:

1. Eleven counties in the region have pledged $114,904 in local matching funds, and a total of $54,275.48 has been received to date.

2. The staff initiated a new program this month to recognize employees who have outstanding service records entitled "Employee of the Quarter." Mr. Allen Micheletti, Unit Supervisor of the Nacogdoches Co. Sheltered Workshop was the first recipient of a Certificate in recognition of his services.

3. All four of the leased vehicles have now been delivered and in operation.

4. Met with the Genetics Team from Denton recently, and feedback received from them was very favorable. They felt the program in this area is a model one and are appreciative of the Board, Lufkin State School and other agencies who made this program possible.

5. As previously approved by the Board, I will be in Carmel, California March 31-April 1 to make a presentation at the Third Annual West Coast Conference on Mental Retardation.

6. Regarding the drug abuse problem in the Lufkin schools as reported at last month's meeting, a steering committee has been appointed. The steering committee is being composed of citizens of Lufkin who would like to do something about the problem and make recommendations.

7. We have asked Mr. Borgfeld, Attorney, to review our insurance policies as a matter of routine. So far, we are fully covered in every area in those policies he has reviewed.

8. We have spent considerable time recruiting for a third Psychiatrist and have a couple of prospects. Hopefully, a recommendation for the Board's consideration will be presented in about June or July.

9. Mr. Woods reported on the all-day workshop for the Board held on March 12. He said this workshop gave the Board the opportunity to discuss MHMR programs in detail, and H. W. Hise, Executive Director of the Texas Council of Community MHMR Centers, Inc. was present and gave the Board much useful information. Mr. Woods recommended that these Board workshops be continued in the future.

Dr. Lawrence expressed appreciation to the Board Members for the time they have devoted in attending the meetings.

10. Called on Division Directors for reports on activities since the last Board Meeting.

In Mrs. Foley's absence (due to an arm injury), Dr. Lawrence reported that by the end of this month, we will be fully on the computer and should be able to obtain the first print-out. Manual records will be maintained for at least one more quarter. Also, the permanent numbers are due and will be affixed to property which will complete the property inventory.

Mr. Burke introduced special guests, Mr. and Mrs. W. J. Gentry of Crockett. Also, Dr. Allan Cannon and Mr. Al Strickland representing the Lufkin Independent School District.

<u>Dr. Martin, Director, Mental Health Division</u>:

1. An "Adopt-a-Friend"program has been started at the Tyler County Outpatient Clinic. Citizens in the community have volunteered to take clients shopping, to the movies, out to eat, etc.. We feel this is something we might want to start in other programs as well.

2. As approved at last month's Board Meeting, the TCA Continuation Grant application has been completed and submitted.

3. The HEW Continuation Grant application (approved at last month's meeting) has been submitted and we are trying to meet all the new regulations--it seems to be ongoing. HEW will meet in May or June, and we should receive word on this application in about July.

4. We have also been busy interviewing applicants for the positions open in the MH Division.

Mrs. Ecker, Director, Program Evaluation & Planning Division:

1. We have met with 7 of the 11 Advisory Councils during the last three weeks. The members have been very responsive to suggestions and are building up to real working committees.

2. Working on a procedure to allow volunteers to transport clients in the vans. The volunteers will secure their chauffeur's license and we will provide a Defensive Driving Course. A form is being developed for volunteers to sign regarding their driving records. This form will probably be presented to the Board for approval at the next Board Meeting.

3. A packet of information is being developed for use by volunteers.

4. The Regional Volunteer Services Advisory Committee had its organizational meeting on February 24. They began work on the by-laws which will be voted on at the next meeting. It seems this is going to be a real working group. The next meeting will be on April 19. We still need representatives on the Committee from Angelina, Hardin, Houston, Sabine and San Augustine counties.

Mr. Tyler, Acting Director, Program Support Services Division:

1. Dr. Jerry Parham, Director of the Developmental Disabilities/Technical Assistance Project, Texas Tech's Research and Training Center in Mental Retardation, will speak to the staff on Individual Program Planning at the March Staff Development session.

2. Staff Development sessions are usually held at the Civic Center in Lufkin, but due to a scheduling conflict the April session will be held at the Angelina College.

Mr. Burbank, Director, Mental Retardation Division:

1. Introduced May Beth Hailey and Edwina Long who will be working in the new Houston County Sheltered Workshop next month.

2. The State School Admissions Workshop held on March 15 was a success with 52 persons in attendance. The purpose of the workshop was to inform agencies involved in State School applications of the complicated process, and inform them of our services.

3. We were notified by Community Services Division of TDMHMR that additional Title I funds were available, and that we could apply for $8,100 if we submitted an application within 10 days. We did send an application for the $8,100 with the notation that this was pending Board approval at the April 26 Board Meeting. This will be on the Agenda for next month's meeting.

4. We are making plans to take 50 clients to Camp Leander June 13-17. The Camp only has facilities for 50 persons. Sponsorships are being secured, and the clients are looking forward to this year's summer camp.

5. Dr. Lawrence, myself and four other staff members plan to attend the TARC convention in San Antonio April 15-17.

6. The Open House at the Jasper-Newton Workshop was very well attended and Mr. Gee was there. Over 100 people toured the facility.

COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

BUDGET AND FINANCE COMMITTEE - Mr. V. B. Woods, Chairman

Treasurer's Report: On a motion by Mr. Woods, seconded by Mr. Mann, the Board passed the following resolution:

> RESOLVED, by the Board of Trustees, that the Operating Statement and Budget Summaries of Receipts and Expenditures for the month of February, 1977, be approved as submitted, and that copies of each report be attached to the permanent Minutes of this Board Meeting.

Consideration of Bids for Day Treatment/Administration Facility Construction Project: Mr. Woods distributed to Board Members copies of the Tabulation of Bids received, and asked Mr. Floyd Marsellos, Architect, to report on the bids.

Mr. Marsellos said that he, Dr. Lawrence, and Mr. Tom Campbell, Architect, Community Services, TDMHMR, were present for the bid opening on March 17, 1977, at 2:00 p.m.. The top four base bids ranged from $340,884.00 to $297,700.00. These were as follows:

Name:	Base Bid:
MOORE BROS. CO. P. O. Box 35, Lufkin	$340,884.00
R. G. MUCKLEROY, JR. P. O. Drawer 1401, Nacogdoches	$329,760.00
L. RICHARDSON & SONS 1210 So. Chestnut, Lufkin	$299,284.00
THOMAS & THOMPSON P. O. Box 1502, Lufkin	$297,700.00

Mr. Marsellos said he feels Thomas & Thompson are competent builders, and that if the Board accepts this low bid, the next step would be to give Thomas & Thompson a letter of intent. A contract cannot be signed until approval is received from HEW and TDMHMR.

Dr. Lawrence commented that there were six alternates listed just in case the bids received were higher, but it is recommended that the alternates be disregarded at this point as the base bid of $297,700.00 is acceptable and the total grant is for $300,000.00.

On a motion by Mr. Woods, seconded by Mr. Mann, the Board adopted the following resolution:

> RESOLVED, by the Board of Trustees, that the Board tentatively accepts the bid from Thomas & Thompson in the amount of $297,700.00 for the construction of the Day Treatment/Administration Facility complex pending final approval by the Texas Department of Mental Health and Mental Retardation and the Regional Office of the Department of Health, Education and Welfare. Be it further RESOLVED that the Executive Director be authorized to sign the contract award and issue the work order upon approval by TDMHMR and HEW. Be it also RESOLVED that a contigency fund of $4,000.00 be set up to be expended partially or in whole upon the signatures of the Board Chairman and Executive Director.

<u>Consideration of Voucher for Remainder of Third Quarter Grant-in-Aid</u>: On a motion by Mr. Mann, seconded by Mr. Woods, the Board passed the following resolution:

> RESOLVED, by the Board of Trustees, that the Board approves the Voucher in the amount of $159,915.00 for State Grant-in-Aid for the months of April and May, 1977, that the Board Chairman be authorized to sign the Voucher, and that it be submitted to TDMHMR.

Consideration of Second Quarter FY 1977 Expenditure Report: On a motion by Mr. Mann, seconded by Mr. Woods, the Board passed the following resolution:

> RESOLVED, by the Board of Trustees, that the Board approves the Second Quarter Expenditure Report of FY 1977, that the Chairman is authorized to sign the Transmittal Form, and that the report be submitted to TDMHMR.

Consideration of Equipment Bids for Air Conditioning Units, Audio Visual Equipment, and Office Equipment:

Part 1: Selection of Bid for Air Conditioning Units for San Jacinto County Developmental Center

On a motion by Mr. Woods, seconded by Mr. Mann, the Board passed the following resolution:

> RESOLVED, by the Board of Trustees, that the Board accepts the bid in the amount of $805.00 from the firm of Bullock, Inc. of Shepherd, Texas, for the purchase and installation of two 18,000 BTU air conditioning units (Model AHLQ418 Hotpoint) at the San Jacinto Co. Developmental Center. Be it further RESOLVED that the Executive Director be authorized to sign and issue the purchase order.

Part 2: Selection of Bid for Audio Visual Equipment

On a motion by Mr. Woods, seconded by Mr. Mann, the Board passed the following resolution:

> RESOLVED, by the Board of Trustees, that the Board accepts the bid in the amount of $499.00 from the Tom Padgitt Company of Waco for a Spotlight Opaque Projector to be used by the MR programs under the provisions of Title I. Be it further RESOLVED that the Executive Director be authorized to sign and issue the purchase order.

Part 3: Consideration of Purchase of Office Equipment

On a motion by Mr. Woods, seconded by Mr. Mann, the Board passed the following resolution:

> RESOLVED, by the Board of Trustees, that the Board approves the purchase of three IBM typewriters as

listed to be used in three Outpatient Clinics:
2 - Model 895 IBM Typewriters @ $747 ea.
1 - Model 855 IBM Typewriter @ $666 ea.
Be it further RESOLVED that the Executive Director is authorized to sign and issue the purchase order.

Discussion of Representative to Deep East Texas Workmen's Compensation Insurance Fund: Mr. Woods commented that Mr. Gee has represented the Board of Trustees on the DET Workmen's Compensation Insurance Fund Board for about two-and-a-half years, and has done an outstanding job and the Board is grateful. On a motion by Mr. Mann, seconded by Mr. Woods, the Board passed the following resolution:

RESOLVED, by the Board of Trustees, that Mrs. Linda Foley, Director, Business Division, be appointed to represent the Board on the Deep East Texas Workmen's Compensation Insurance Fund's Board.

PROGRAM COMMITTEE - Mr. R. B. Hille, Chairman

Consideration of Proposed Lufkin ISD Alternative School Program: Dr. Lawrence introduced Dr. Allan Cannon, Superintendent of the Lufkin ISD, and Mr. Al Strickland, Director of Special Services. Dr. Cannon described the Alternative School Program, and proposed basically that MHMR provide a Master's level Psychologist on a consultative basis approximately three one-half days per week for this program, and the Lufkin ISD is willing to assume the operation of the Angelina County Developmental Center. After some discussion, on a motion by Mr. Hille, seconded by Mr. Mann, the Board adopted the following resolution:

RESOLVED, by the Board of Trustees, that the Executive Director be authorized to continue to negotiate with the Lufkin Independent School District concerning the proposed Alternative School Program. Be it further RESOLVED that the Executive Director is authorized to involve MHMR in this proposed program within budgetary and programmatic limitations. Be it further RESOLVED that the Lufkin ISD be asked to assume the administrative and financial responsibility for the Angelina County Developmental Center.

Status Report of the Texas Council of Community MHMR Centers, Inc.: Mr. Burke reported on the activities of the Council and stated that the Council is working with the Department to develop good programs and relate information and needs to the Legislature. He said it is important that Board Members let their Legislators know what is being done, and let them know that the level of funding recommended is below what we need. No new programs will be started as we just won't have the funds. We should begin now to get ready for the Legislature two years from now--inform them of what is being done in Community Centers and what funds are needed.

Status Report on Supplemental Grant-in-Aid Applications: Mr. Hille reported that approval has been received on the two Supplemental Grant-in-Aid applications submitted. One application was for the Sunrise Manor Halfway House in the amount of $7,500 and the other was to implement a halfway house for the mentally ill in the amount of $39,500. On a motion by Mr. Hille, seconded by Mr. Woods, the Board approved the following resolution:

> RESOLVED, by the Board of Trustees, that the Supplemental Grant-in-Aid funds be accepted and that the Board Chairman be authorized to sign the Voucher. Be it further RESOLVED that the Executive Director is authorized to make the appropriate budget adjustments.

Consideration of Proposed Supervisory Management Training Program: After some discussion, Judge Lack moved, seconded by Mr. Mann, that the Board pass the following resolution:

> RESOLVED, by the Board of Trustees, that the Executive Director be authorized to continue to negotiate with representatives of Angelina College for the development of an appropriate supervisory management training program.

PERSONNEL AND PUBLIC EDUCATION COMMITTEE - J. M. Self, Th.D., Chairman

Consideration of Certificate of Appreciation Presentation: On a motion by Mrs. Rhoder, seconded by Mr. Woods, the Board adopted the following resolution:

> RESOLVED, by the Board of Trustees, that in view of the outstanding efforts of Mayor J. B. Sallas on behalf of the handicapped citizens of Houston County and for his support of MHMR programs, the Chairman and Executive Director be authorized to sign and issue a Certificate of Appreciation to Mayor Sallas from the Board.

Consideration of Nominees for Local Advisory Councils: On a motion by Mr. Gee, seconded by Mr. Hille, the Board passed the following resolution:

> RESOLVED, by the Board of Trustees, that Mrs. Marian Goodrum and Mrs. Mollie Brasher be deleted from the Nacogdoches Co. Advisory Council. Be it further

RESOLVED that the following individuals be approved for membership on the listed local Advisory Councils:
Hardin Co. Advisory Council:
Mrs. Winnie Jones
Mr. Weeks Crawford
Nacogdoches Co. Advisory Council:
Mr. Neill Hays
Ms. Sue White
Mr. Gary Godfrey
Ms. Perlene Horton
Polk Co. Advisory Council:
Mrs. Donna Sack
Mrs. Helen Malone
San Jacinto Co. Advisory Council:
Dr. George Atkinson
Tyler Co. Advisory Council:
Mr. Elton Tribble

Consideration of Nominees for Regional Advisory Committee: There were no nominees presented for consideration.

Status Report on County and District Judges' Seminar: Dr. Lawrence said that final plans are being made for the Seminar to be held at the Angelina College on May 18, 1977. On a motion by Rev. Self, seconded by Judge Lack, the Board passed the following resolution:

RESOLVED, by the Board of Trustees, that the Board approve an expenditure of $4 per person not to exceed $300 to pay for lunch for participants in the Judges' Seminar on May 18, 1977.

Consideration of Personnel Matters: Rev. Self asked the Chairman to call an Executive Session to consider personnel matters brought before the Board by the Executive Director according to Article 6252-17, Section 2(g) of the Open Meetings Law.

Chairman Burke declared an Executive Session at 7:00 p.m., and said that no action would be taken by the Board until the meeting was reopened. Visitors were excused from the meeting room.

Executive Session

Mr. Burke reopened the meeting to the public, and asked for Board action on the following items:

Consideration of Applicant for Administrative Technician IV Position: On a motion by Rev. Self, seconded by Mr. Gee, the Board adopted the following resolution:

RESOLVED, by the Board of Trustees, that the Executive Director be authorized to employ Mr. Stephen S. Roop, M.S., effective April 1, 1977, as an Administrative Technician IV who will serve as the Unit Supervisor at the Tyler County Outpatient Clinic.

Consideration of Applicant for Position of Administrator, Technical Programs II (Director of Outpatient Clinics): On a motion by Mr. Gee, seconded by Rev. Self, the Board adopted the following resolution:

RESOLVED, by the Board of Trustees, that the Executive Director be authorized to employ R. Scott Pricer, Ph.D. effective April 1, 1977, as an Administrator, Technical Programs II who will serve as Director of Outpatient Clinics for the mental health program.

Consideration of Applicant for Position of Director, Program Support Services Division: On a motion by Mrs. Rhoder, seconded by Mr. Hille, the Board adopted the following resolution:

RESOLVED, by the Board of Trustees, that the Executive Director be authorized to employ Mr. James F. McDermott as Director, Program Support Services Division effective May 16, 1977.

DESIGNATION OF DATE, TIME, AND LOCATION OF NEXT BOARD MEETING: Mr. Burke said that Judge K. P. Bryant, County Judge of San Jacinto County, has extended an invitation to the Board to hold its April Board Meeting in Coldspring. The Board accepted this invitation and the meeting was set for Tuesday, April 26, 1977, to be held in the Commissioners' Courtroom, Courthouse in Coldspring. Board Committees will convene at 4:30 p.m., with the meeting starting at 5:30 p.m.

ADJOURN: There being no further items for discussion, the meeting was adjourned at 8:45 p.m..

APPROVED:

Ward R. Burke

Ward R. Burke, Chairman

RB Hille

R. B. Hille, Secretary

lm

DEEP EAST TEXAS REGIONAL MHMR SERVICES

OPERATING STATEMENT

February 1977

INCOME	TOTAL
Angelina County	$ 3,883.14
Jasper County	870.83
Polk County	1,406.57
San Jacinto County	586.71
Shelby County School District	6,052.00
Patient Fees	1,864.30
Title XX	4,758.24
Senate Bill 230	22,422.40
Texas Rehabilitation Commission	1,314.00
DPW-Protective Services	1,633.78
DETCOG-Status Offender	540.00
Workshop Production	1,449.47
United Fund (Nacogdoches)	225.00
Donations	200.00
Concessions	143.45
Miscellaneous Income	10.00
Rusk State Hospital	3,921.17
Texas Commission on Alcoholism	10,432.00
TRC Establishment Grant - Houston County	7,897.39
TRC Establishment Grant - Hardin County	7,897.39
Title I	15,187.31
HEW Operations Grant	45,000.00
TOTAL	$137,695.15

EXPENDITURES	DISBURSEMENTS	ENCUMBRANCES	TOTAL
Salaries	$ 89,280.87	$	$ 89,280.87
FICA	5,223.09		5,223.09
Ins/Hospitalization/Life	3,209.16		3,209.16
Retirement	1,568.53		1,568.53
Travel	4,859.53		4,859.53
Drugs	7,175.96		7,175.96
Food	1,206.18	426.30	1,632.48
Supplies	3,694.88	1,554.66	5,249.54
Equipment/Purchased	5,597.79	4,354.61	9,952.40
Equipment/Rental	1,966.57	66.90	2,033.47
Equipment/Repairs & Maintenance	192.76		192.76
Rent/Building	5,297.00		5,297.00
Vehicles/Purchased	12,964.00		12,964.00
Vehicles/Rental	790.00		790.00
Vehicles/Operation & Maintenance	637.98	368.10	1,006.08
Contracts	16,274.85		16,274.85
Utilities/Postage/Telephone	4,423.42	59.07	4,482.49
Laboratory Expense	361.40		361.40
Insurance	523.00		523.00
Client Training Wages	2,713.64		2,713.64
Client Fringe	121.78		121.78
Contract Materials	409.61	198.92	608.53
Educational Supplies	60.39	12.95	73.34
Miscellaneous	966.32	54.16	1,020.48
Emolument	350.00		350.00
Concession Expense	228.40	74.80	303.20
TOTAL	$170,097.11	$ 7,170.47	$177,267.58

BREAKDOWN OF DISBURSEMENTS:

Drugs: TPERF - $7,163.07

Food: Shelby Co. Halfway House - $671.77
Sunrise Manor - $464.57

Supplies: All Programs - Paper goods & cleaning supplies - $1,051.93
All Programs - office supplies - $1,635.99
All Programs - Payroll inserts - $111.90
Jasper-Newton Co. SWS - Window glass - $226.00

Equipment/Purchased: MR Liaison Caseworker - 2 chairs, bookcase - $185.80
Mobile Evaluation Unit - Portable Recorder - $179.00; Calculator - $251.10; 3 file cabinets - $350.76
CA - 2 IBM Typewriters - $1,179; 3 Tables - $243.27

BREAKDOWN OF DISBURSEMENTS - CONTINUED:
Angelina Co. OPC - IBM Typewriter - $585.00; Chair, Bookcase - (Psychiatrist) - $140.71
Jasper Co. CCC - IBM Typewriter - $585.00; 2 chairs - $143.60; Desk - $366.50
Newton Co. OPC - 3 chairs - $205.47
Angelina Day Treatment - Tape player, Mirror, Lamps - $238.59

Equipment/Rental: Computer - $775.45
Angelina Co. OPC - Copier $250.00 (2 months)
CA - Xerox - $664.42
Trinity Co. OPC - Copier - $150.00

Rent/Building: Angelina Day Treatment - $200.00
Angelina Co. OPC - $895.00
Nacogdoches Co. OPC & CCC - $200.00
Shelby Co. Halfway House - $100.00
Houston Co. Dev. Ctr. - $200.00
Jasper-Newton Co. SWS & Jasper Co. Dev. Ctr. - $100.00
San Jacinto Co. Dev. Ctr. - $100.00
Tyler Co. Dev. Ctr. - $125.00
Sunrise Manor - $400.00
Nacogdoches Co. SWS - $160.00
CA - $1,335.00
Polk Co. CCC - $300.00
Trinity Co. OPC - $200.00
Newton Co. OPC - $265.00
Tyler Co. OPC - $267.00
Day Treatment/CA - $450.00

Vehicles/Purchased: Hardin Co. SWS-$6,482.00
Houston Co. SWS - $6,482.00

Vehicles/Operation & Maintenance: Jasper Co. SWS - Gasoline - $104.04

Vehicles/Rental: CA - $316.00 (2 months)
MH - $316.00 (2 months)
MR - $158.00

Contracts: Woodland Heights Hospital - $954.50
Nacogdoches Memorial Hospital - $100.00
Genetics Screening - $823.85 (Dec. & Jan.)
Shelby Co. School Board - $13,081.50
SFA - Peer Review - $1,165.00 (Jan. & Feb.)

Utilities/Postage/Telephone: Angelina Co. OPC - Telephone - $369.44
CA - Telephone-$724.13; Postage $500.00
Shelby Co. Halfway House - Gas -$117.40; Electricity - $110.20; Telephone - $172.48
Sunrise Manor - Gas - $132.67; Electricity - $122.79
Jasper Co. CCC - Telephone - $359.23
Tyler Co. OPC - Electricity - $146.79
Newton Co. OPC - Telephone - $105.74

Laboratory Expense: Woodland Heights Hospital - $296.00

Insurance: Liability - $523.00

Miscellaneous: Classified Ad - $118.44

BREAKDOWN OF ENCUMBRANCES:
Food: Shelby Co. Halfway House - $426.30

Supplies: CA - Equipment Tags - $138.90
All Programs - "Confidential" stamps - $112.50; Pens - $280.80

Equipment/Purchased: HEW Secretary - CA: Desk, Chair, File cabinet - $781.35
Jasper-Newton Co. SWS: File cabinet - $111.46
Newton Co. OPC: Storage cabinet - $114.00; 5 chairs - $309.95; Sofa & chair - $425; Table -$112.00
Trinity Co. OPC: 12 chairs - $214.80; Storage cabinet - $114.00
CA - Bookcase - $154.23; Dictating Transcribing Machine - $443.00
Alabama-Coushatta Ind. Res. Dev. Ctr.: 8 chairs, 2 tables - $184.60
Alcohol & Drug Abuse Programs: 3 films - $1,170
Polk Co. SWS: Shower cabinet - $141.97

Vehicles/Operation & Maintenance: Polk Co. SWS - Gasoline - $170.75

Contract Materials: Jasper-Newton Co. SWS - Saws, pliers, screwdrivers, etc. $189.94

DETMHMRS
NAME OF CENTER

February, 1977
Date

		MONTHLY BUDGET	MONTHLY RECEIPTS	ANNUAL BUDGET	CUMULATIVE RECEIPTS	BALANCE YTD
LOCAL						
1. Tax Funds Appro. to Center						
a. City Government	(010)					
b. County Government	(020)	9057	6,747.25	108,679	42,421.08	66,257.92
c. School District	(030)	798.	6,052.00	9,577	9,577.00	-0-
d. Hospital District	(040)					
e. Other	(050)					
2. Patient Fees-Ins.-Reimb.						
a. Direct Patient Fees & Insurance	(070)	2,000	1,864.30	24,000	11,286.15	12,713.85
b. Title XX	(071)	7,083	4,758.24	85,000	30,169.36	54830.64
c. ICF-MR	(072)					
d. SB 230	(073)	24,119	22,422.40	289,428	123,452.00	165,976.00
e. TRC	(074)	667	1,314.00	8,000	6,937.86	1,062.14
f. DPW-Protective Services	(075)	1,692	1,633.78	20,303	7,130.85	13,172.15
g. DETCOG-Status Offender	(076)	333	540.00	4000	540.00	3,460.00
h. Lufkin State School	(077)	1,000	-0-	12,000	3,648.30	8,351.70
3. Other Income & Contributions						
a. Workshop Production	(080)	2,500	1,449.47	30,000	11,651.93	18,348.07
b. Piney Woods ARC	(081)		225.00		225.00	<225.00>
c. Donations	(082)	167	200.00	2,000	843.12	1,156.88
d. Concessions	(083)	83	143.45	1,000	1,134.34	<134.34>
e. Miscellaneous Income	(084)	125	10.00	1,500	4,433.13	<2,933.13>
f. Jasper-Newton ARC	(085)	2,704	-0-	32,456	19,106.00	13,350.00
g. Title XX Extraordinary	(086)	83	-0-	1,000	1,431.21	<431.21>
h. Interest Income	(089)	333	-0-	4000	2,596.82	1,403.18
STATE GRANT-IN-AID & SPECIAL GRANTS THROUGH TDMHMR						
1. Grant-in-Aid	(110)	79958	-0-	959490	479,745.00	479,745.00
2. Supplemental Grant-in-Aid	(120)					
3. Special Grants-TDMHMR	(130)					
OTHER STATE FUNDS						
1. Rusk State Hospital	(160)	3,921	3,921.17	47,054	19,605.85	27,448.15
2. Texas Commission on Alcohol.	(161)	2,215	10,432.00	26,575	14,559.00	12,016.00
3. BSCHD	(162)	712		8540	4,270.00	4270.00
4. TRC Est. -Crockett	(163)	2,855	7,897.39	34,257	7,897.39	26,359.61
5. TRC Est.-Hardin	(164)	2,608	7,897.39	31,301	7,897.39	23,403.61
6. TRC	(165)	45	-0-	540	-0-	540.00
FEDERAL FUNDS						
1. Grants						
a. Title I	(210)	3,308	15,187.31	39,692	27,094.91	12,597.09
b. DDA	(211)	6,160	-0-	73,920	13,053.00	60,867.00
c. MH Oper. Grant (PL94.63)	(216)	26,930	45,000.00	323,159	95,000.00	228,159.00
d. HEW(DPW) Liaison Workers	(217)	2,130	-0-	25,560	5,742.05	19,817.95
e.	(218)					
f.	(219)					
g.	(220)					
GRAND TOTAL		183,586	137,695.15	2,203,031	951,448.74	1,251,582.26

DETRMHMRS
NAME OF CENTER

SUMMARY
ORGANIZATIONAL UNIT

February 1977
Date

		MONTHLY BUDGET	MONTHLY EXP.	ANNUAL BUDGET	CUMULATIVE EXP.	BALANCE YTD
ERSONNEL						
. Salaries & Wages	(010)	105594	89280.87	1266889	486806.63	780082.37
. Fringe Benefits	(020)	7483	6791.62	89,799	33,578.74	56,220.26
. Consultation & Prof. Fees						
1. Direct Patient Services	(030)	638		7657	3,006.67	4650.33
2. Other	(040)	402		4820		4820.00
RAVEL - STAFF & BOARD	(050)	6563	4859.53	78,756	28,500.26	50,255.74
ONSUMABLE ITEMS						
. Drugs	(060)	6583	7,175.96	79,000	41,350.07	37649.93
. Food	(070)	500	1,206.18	6,000	5020.37	979.63
. Other	(080)	2,733	3,694.88	32,800	19,477.84	13,322.16
EQUIPMENT & FURNITURE						
a. Purchase	(090)	4460	5,597.79	53,510	40,630.72	12,879.28
. Rental	(100)	2,030	1,966.57	24360	6,943.08	17,416.92
. Repair & Maintenance	(110)	500	192.76	6,000	4368.01	1,631.99
BUILDING						
a. Rent	(120)	4941	5,297.00	59,295	28,999.50	30295.50
b. Remodeling & Renovation	(130)	292		3,505	705.99	2,799.01
c. epair & Maintenance	(140)	147		1,765	410.33	1,354.67
VEHICLE						
a. Purchase	(150)	3,200	12,964.00	38,400	19,446.00	18954.00
b. Rental	(160)	369	790.00	4424	1,106.00	3,318.00
c. Oper. & Maintenance Cost	(170)	1417	637.98	17,000	4,057.01	12,942.99
CONTRACTS WITH SERVICE AGENCIES	(180)	21,663	16,274.85	259,958	140,124.33	119,833.67
OTHER						
a. Utilities, Postage & Tele.	(190)	3,334	4423.42	40,000	22 337.54	17,662.46
b. Laboratory Expense	(191)	254	361.40	3,053	2325.65	727.35
c. Client Transportation	(192)					
d. Annual Audit	(193)	583		7,000		7,000.00
e. Insurance	(194)	4,655	3,732.16	55,863	26,799.71	29063.29
f. Client Wages	(195)	2,500	2,713.64	30,000	14155.69	15,844.31
g. Client Fringe	(196)	250	121.78	3,000	556.04	2,443.96
h. Contract Materials	(197)	417	409.61	5,000	2,088.08	2,911.92
i. Educational Materials	(198)	250	60.39	3,000	443.67	2,556.33
j. Miscellaneous	(199)	763	966.32	9152	8,504.61	647.39
k. Emolument	(200)	350	350.00	4200	2,100.00	2,100.00
l. Legal Services	(201)	500		6,000	394.88	5,605.12
m. Therapeutic Recreation	(202)				45.20	<45.20>
n. Concessions	(203)	235	228.40	2,825	1,075.60	1,749.40
o.	(204)					
	(205)					
GRAND TOTAL		183,586	170,097.11	2 203 031	945,358.22	1,257672.7[illegible]