

MINUTES

OF

THE DEEP EAST TEXAS REGIONAL
MENTAL HEALTH MENTAL RETARDATION SERVICES
BOARD OF TRUSTEES MEETING

July 27, 1976

BOARD MEMBERS PRESENT:

Mr. Ward R. Burke, Chairman
Mr. R. B. Hille, Secretary
Mr. V. B. Woods, Treasurer
Mr. George Gee
Rev. Jerry Self
Judge Tom D. Mann

BOARD MEMBERS ABSENT:

Mr. W. J. Gentry
Judge Emmett Lack
Mr. Cleo Hines

OTHERS PRESENT:

Dr. Wayne Lawrence -	DETRMHMRS
Russ Burbank	"
Byron Crawford	"
Betty Ecker	"
Linda Foley	"
Phil Hester	"
Lee Mayberry	"
Allen Micheletti	"
Si Morrison	"
Jon Ed Smith	"
Rev. L. B. Broach, Nacogdoches Ministerial Alliance	
Florence Anderson, Nacogdoches County Advisory Council	
Marian Goodrum	"
Gladys Hampton	"
Betty Loflin	"
Dr. Earl Morrison	"
Andy Harris, Nacogdoches Treatment Center	
Scotty Sherill	"
Verna L. Barron, SFASU Psychology Department	
Melissa Hester, Nacogdoches	
Peggy Self, Nacogdoches	
Bennie Scogin, Appleby	
Lois Gee, Jasper	
Mrs. Ward Burke, Lufkin	
Deb Chaplin, LUFKIN NEWS	
Fred Portele, Austin	

The 34th meeting of the Board of Trustees was held in the Texas Power & Light Company building in Nacogdoches, Nacogdoches County, on Tuesday, July 27, 1976, at 5:00 p.m.

INVOCATION: Rev. L. B. Broach of the Nacogdoches Ministerial Alliance provided the Invocation.

CALL TO ORDER AND RECOGNITION OF GUESTS: There being a quorum present, Chairman Burke called the meeting to order at 5:05 p.m., and called on Rev. Self to introduce guests present at the meeting. Rev. Self made welcoming remarks and introduced guests including members of the Nacogdoches Advisory Council, representatives from the Nacogdoches Treatment Center, SFA State University, and the press.

Mr. Burke expressed appreciation for attendance of the Board Members, and commented that the audience would be given an opportunity to ask questions if they so desire during the meeting.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING: On a motion by Mr. Hille, seconded by Rev. Self, the Board approved the Minutes of the June 22, 1976, Board Meeting.

EXECUTIVE DIRECTOR'S REPORT: Dr. Lawrence expressed appreciation for the opportunity of meeting in Nacogdoches, and gave the background and purpose of DETRMHMR. He reported that:

1. To date \$76,597.77 has been received in local match funds from the 10 participating counties.

2. Reported on status of applications to the Texas Health Facilities Commission: Received a Stipulated Waiver of Hearing on the Operations Grant (DETCETERA), and it will not be necessary to attend the hearing. We also received a Certificate of Need on the Day Treatment-Administration Facility grant.

3. The State Board of the TDMHMR met on July 9, and during that meeting it was announced that Dr. Jon Hannum is the new Deputy Commissioner for Community Services. Also, the State Board established a maximum budget for the 1978-1979 biennium in the amount of \$827 million to be submitted to the Legislature for all State institutions and Community MHMR Centers.

4. We expect to have word from TEA in the near future on Title I.

5. I attended a hearing on the Day Treatment-Administration

Facility grant application at the HEW Regional Office in Dallas yesterday. The application has now been approved at the Regional level and will go to Washington for final approval. Following that, we should receive notification on action about September and if approved construction is scheduled to begin in January.

6. The MH Operations Grant application is still pending, and we should hear something on this within 30 - 60 days. The application has been recommended at the regional level and was forwarded to Washington. All Texas applications are now being evaluated.

7. The Peer Review Process contract has been approved with SFASU and was forwarded to Dr. Bailey. It should be signed in the near future.

8. We recently received a letter from LIFT, Inc. of Crockett indicating that DETRMHMRS could use their van to transport clients to programs. We would pay a small fee of \$17 plus gasoline, and this arrangement is being considered.

9. Dr. Lawrence asked the Chairman's permission to call on individual Board Members for reports on meetings with County Commissioners Courts regarding local match funds for FY 1977. The Board Members reported that of the 13 counties, five have made commitments (Houston, Jasper, Polk, Trinity, and Tyler), five are considering (Angelina, Hardin, Nacogdoches, Newton, and San Jacinto), and three have not yet been approached (Sabine, San Augustine, and Shelby).

10. Dr. Lawrence called on the Program Directors to report on activities since the last Board Meeting:

Mrs. Foley, Business Manager:

1. We are in the process of having the electrical work done for the computer terminal. The local telephone company has completed the work on the Kilgore-Lufkin telephone line. The terminal is due in some time in August. Programming for the financial system is progressing, and the payrolls continue to be satisfactory.

2. Mr. Joseph Austin, Accounting Clerk I, resigned on July 8 to return to college.

3. An inventory on TSPA property and supplies was conducted in June and all items were accounted for.

4. On July 2, while using the Day Treatment Van to deliver equipment to Nacogdoches and Crockett, the Property Clerk backed the van into a telephone pole resulting in damage to the door on the driver's side. The repair cost was \$168, and insurance is \$100 deductible. No personal injuries involved.

Mr. Morrison, Director of Program Support Services:

1. A Defensive Driving Course was conducted for new employees that will be driving DETRMHMRS' vehicles. All except two have attended this course.

2. Mr. Phil Hester and I traveled to 11 counties in the new Mobile Evaluation Unit recently to publicize this new service. We took pictures with Board Members and local officials and provided the newspapers with a news release. We received excellent news coverage.

3. Staff Development sessions for all employees are conducted once a month, usually on the last day of the month. About seven hours of training and discussion are held at the sessions, and is considered to be a great benefit to field staff as well as administrative staff.

4. We are still working on the slide presentation. Dr. Lawrence is working on some special slides for presentation to foundations.

Mrs. Ecker, Director of Mental Health Programs:

1. Reporting on clients served in the mental health programs will be for the month prior to the Board Meetings beginning at this meeting. During the month of June, 178 new clients were served with an active caseload of 759 clients, and 1,593 clients have been served in the MH programs since the beginning.

2. TRC conducted a site visit at the Shelby Co. Halfway House recently. Two requirements need to be met before we ~~re-~~ can receive temporary certification: ~~us~~ to make sure we can provide emergency medical care, and have a letter from the Fire Marshall meeting standards (which we have secured).

3. The Trinity County Advisory Council has been accepting, reviewing, and interviewing applicants for the Director of the Outpatient Clinic position. They have not decided on any one applicant yet, and will meet again next Tuesday evening.

4. Introduced Mr. Jon Ed Smith, Counselor at the Nacogdoches Community Counseling Center. Mr. Smith outlined his duties as a Counselor and serves Shelby, Nacogdoches, and Angelina counties commenting that these counties have the highest incidence of alcoholism in the region. He also works closely with the Rusk State Hospital in a follow-up program. Mr. Smith said he has been concerned about public education and is presently working with area theatre managers about running a 60 second public service announcement on alcoholism and mental health before the main feature starts. They are agreeable and will do so free of charge. Mr. Smith is working with the SFASU Communications Department in putting this public service announcement together. He is also working on a volunteer program involving wives of Master's degree students at SFASU to do volunteer work in geriatrics.

Mr. Burbank, Director of Mental Retardation Programs:

1. To date, the MR programs have served 646 clients in the region.

2. The San Augustine ISD had previously indicated they would like to contract with us for services next school year. However, now the Superintendent has informed us they will not be able to do so due to local match requirements for S.B. 230 funds.

3. Jasper-Newton ARC Workshop is progressing, and if the Board approves our contracting with them, the program should begin operation in September.

4. The Mobile Evaluation Unit has been receiving some excellent publicity and 50 evaluations have been scheduled for August so far.

5. Plans for sending MR clients to Camp Leander the week of August 9 - 13 are progressing. To date, 31 clients plan to attend and sponsorships are coming in.

6. We had another site visit recently and more standards to comply with. We have discovered that not only must exit doors be indicated (which is done) in programs, but non-exit doors must also be clearly indicated. Dr. Lawrence commented that meeting numerous sets of standards including OSHA is becoming more and more difficult and occupies a lot of staff time to comply and keep up with all the standards.

7. Introduced MR Caseworker II, Byron Crawford, and Allen Micheletti, Nacogdoches Workshop Director, who displayed some items that the Workshop clients are working on.

Dr. Lawrence stated that Dr. Peebles was at the Tyler County Outpatient Clinic and unable to attend the Board Meeting. He said that Dr. Hamill has been named Chief of Psychiatric Services in Lufkin and felt that this will enhance our relations with the Medical Society.

COMMITTEE RECOMMENDATION FOR BOARD APPROVAL

BUDGET AND FINANCE COMMITTEE - Mr. V. B. Woods, Chairman

Treasurer's Report: On a motion by Mr. Woods, seconded by Judge Mann, the Board approved the Operating Statement and Budget Summaries of Receipts and Expenditures for the month of June, 1976 (copies attached to these Minutes).

Consideration of Proposed Agreement for Office Supplies: On a motion by Judge Mann, seconded by Mr. Woods, the Board adopted the following resolution:

RESOLVED, by the Board of Trustees, that an annual purchase order for office supplies be awarded to Hibbard Business Machines of Center, Texas, to run from September 1, 1976, through August 31, 1977. Be it further RESOLVED that the Board authorize the Executive Director to issue a purchase order for same to Hibbard Business Machines, and that this purchase order be subject to budgetary limitations and satisfactory performance on the part of the vendor according to the terms specified.

Consideration of Proposed Agreement for Office Furniture and Equipment for FY 1977: On a motion by Judge Mann, seconded by Mr. Woods, the Board adopted the following resolution:

RESOLVED, by the Board of Trustees, that an annual purchase order for office furniture and equipment be awarded to Story-Wright of Lufkin to run from September 1, 1976, through August 31, 1977, and be it also RESOLVED that the Board authorize the Executive Director to issue a purchase order to Story-Wright, and that this purchase order be subject to budgetary limitations and satisfactory performance on the part of the vendor.

Consideration of Proposed Agreement for Printing Services for FY 1977: On a motion by Judge Mann, seconded by Mr. Woods, the Board adopted the following resolution:

RESOLVED, by the Board of Trustees, that an annual purchase order for printing services be awarded to Kelco Printers of Lufkin for item #1 on the Request for Quotation, and to Lufkin Printing Company for items #2 through #11, to run from September 1, 1976, through August 31, 1977, and be it also RESOLVED that the Board authorize the Executive Director to issue purchase orders for same to the two printers, and that these purchase orders be subject to budgetary limitations and satisfactory performance on the part of the vendors.

Consideration of Proposed Lease Agreement Format: On a motion by Judge Mann, seconded by Mr. Woods, the Board adopted the following resolution:

RESOLVED, by the Board of Trustees, that the Lease Agreement format for FY 1977 be adopted as submitted and used on all leases negotiated during FY 1977. Be it further RESOLVED that the Executive Director be authorized to sign said Lease Agreements and also negotiate with prospective lessors concerning any deviations from the standard Lease Agreement that do not violate the intent herein contained.

Consideration of Proposed Equipment Purchase: On a motion by Mr. Woods, seconded by Judge Mann, the Board adopted the following resolution:

RESOLVED, by the Board of Trustees, that the Board approve the purchase of the following items:

Day Treatment Program:

Sofa, Love Seat and One Chair	\$ 500.00
16 mm Projector	664.00
	<u>\$1,164.00</u>

Accounting Clerk III:

1 - Alma Executive Desk	430.09
1 - Alma Secretarial Chair	105.73
11 - Typing Table	49.60
1 - IBM Typewriter	565.00
	<u>\$1,150.42</u>

Central Administration:

10 - Filing Cabinets @ \$113.52	\$1,135.20	
	Total	<u>\$3,449.62</u>

Consideration of Participation in the Deep East Texas Council of Governments: On a motion by Mr. Gee, seconded by Judge Mann, the Board adopted the following resolution:

RESOLVED, by the Board of Trustees, that the Board approve participation in DETCOG, and appoint Mr. V. B. Woods to represent DETRMHMS on DETCOG's Board of Directors, and authorize Mr. J. A. Best of Kennard to continue to serve as the representative on the Executive Committee.

Consideration of Proposed Budgetary Overexpenditures for FY 1976: On a motion by Mr. Woods, seconded by Judge Mann, the Board adopted the following resolution:

RESOLVED, by the Board of Trustees, that the Executive Director be authorized to approve budgetary overexpenditures in excess of 30% for the fourth quarter of FY 1976 in the following budget categories:

<u>Budget Category</u>	<u>Approximate Additional Funds Needed</u>
Client Fringe Benefits	\$300
Equipment/Purchase	\$12,000
Professional Fees	\$1,200

Consideration of Proposed Operating Budget for FY 1977: Chairman Burke commented that Board Members were mailed copies of the proposed budget prior to the Board Meeting and had met previously to discuss priorities. Mr. Woods asked the Business Manager to review the budget. Mrs. Foley commented that, after reviewing income and expenditures, the budget would have to be revised if we did not receive the HEW Operations Grant which was included. The total amount of the FY 1977 budget is \$2,203,031 with a request for State Grant-in-Aid in the amount of \$959,490.

On a motion by Mr. Woods, seconded by Judge Mann, the Board adopted the following resolution:

RESOLVED, by the Board of Trustees, that the Chairman be authorized to sign the FY 1977 Operating Budget as submitted, and following signing by the Chairman that the Executive Director be authorized to submit said document to TDMHMR for review and approval.

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PERSONNEL AND PUBLIC EDUCATION COMMITTEE - Rev. Jerry Self, Chairman

Discussion of Quarterly Affirmative Action Report: Rev. Self said that the Board was furnished a copy of this report for the quarter ending May 31, 1976, with the supporting documents, and stated that we are well within requirements concerning minority employment. No Board action required.

Consideration of Proposed Position Descriptions: On a motion by Mr. Gee, seconded by Rev. Self, the Board approved the proposed Position Descriptions by adopting the following resolution:

RESOLVED, by the Board of Trustees, that the Position Descriptions for Attorney II, Accounting Clerk III, Coordinator of Alcoholism and Drug Abuse Programs, Coordinator of Volunteer Services, and Psychiatric Social Worker (MSW) be approved and that they be incorporated in DETRMHMS' Position Description Manual.

Chairman Burke commented that with the exception of the Accounting Clerk III Position Description, these will be utilized only if the HEW Operations Grant is approved.

Consideration of Nominees for Regional Volunteer Advisory Committee: On a motion by Rev. Self, seconded by Mr. Hille, the Board approved the nomination of Mrs. Florence Anderson to represent Nacogdoches County on the Regional Volunteer Advisory Committee.

Consideration of Nominees for Professional Advisory Committee and Medical Advisory Committee: On a motion by Rev. Self, seconded by Mr. Gee, the Board adopted the following resolution:

RESOLVED, by the Board of Trustees, that the Regional Professional Advisory Committee be composed of the following nine (9) members:

	<u>Name</u>	<u>Professional Field</u>	<u>Service Area</u>
MH:	1. Dr. Verna L. Barron	Psychology	Northern
	2. Judy Lee, R.N.	Nursing	Western
	3.		Southern
	4.		Western
MR:	1. W. W. Beaver	MR Administration	Northern
	2. James Duncan	Education	Southern
	3. Rev. J. B. Mark	Ministry	Western
CD:	1. Raymond Vann	Drug Abuse Administration	Northern
	2. Gerald Pace	Pharmacy	Southern

Rev. Self stated that nominations for the two vacant places under MH would be submitted at the next Board Meeting.

Be it further RESOLVED that an eight (8) member Medical Advisory Council rather than five (5) members be appointed with one member being appointed from each of the following Medical Societies: Angelina, Houston, Hartin-Tyler, Jasper-Newton, Nacogdoches, Polk-San Jacinto, Sabine-Shelby-San Augustine, and Walker-Madison-Trinity. Be it finally RESOLVED that Dr. Self and the Executive Director be authorized to draft a proposed set of by-laws or similar document for both Committees and submit these for Board approval during the fall of 1976.

Consideration of Nominees for Local Advisory Councils: On a motion by Mr. Gee, seconded by Rev. Self, the Board approved the nominations of Mrs. Stevie Oldham of Shepherd for membership on the San Jacinto Co. Advisory Council, and Mrs. Carl (Bobbie) Morgan for membership on the Jasper County Advisory Council.

Also Mr. John Morrison has moved from Jasper County to Tyler County so his name should be removed from the Jasper County Advisory Council list.

Consideration of Personnel Matters: Chairman Burke said that discussion of this item would be delayed to the end of the Agenda.

PROGRAM COMMITTEE - Mr. R. B. Hille, Chairman

Consideration of Proposed Contract with Jasper-Newton ARC: On a motion by Mr. Hille, seconded by Mr. Gee, the Board adopted the following resolution:

RESOLVED, by the Board of Trustees, that a section d. be added to item I of the proposed contract indicating that all accounting records will be the responsibility of the Jasper-Newton ARC, and the Chairman be authorized to sign the revised contract with the Jasper-Newton ARC to provide sheltered workshop training for clients in the Southern Service Region.

Consideration of Proposed Service Agency Contracts: On a motion by Mr. Hille, seconded by Rev. Self, the Board adopted the following resolution:

RESOLVED, by the Board of Trustees, that the Board Chairman be authorized to sign service agency contracts as submitted with the following service agencies and individual:

Dr. Geoffrey T. Grubb - Inpatient

Memorial Hospital, Nacogdoches
Woodland Heights General Hospital, Lufkin
Memorial Hospital, Lufkin
Excelsior Common School District, Center
Lufkin Workshop & Opportunity Center, Inc.

Be it further RESOLVED that the Executive Director be authorized to submit these signed contracts to the Community Services Division of TDMHMR, and following approval of said contracts by TDMHMR that these documents be used as the basis for payment of these agencies and individual.

Consideration of Proposed TPERF Contract: On a motion by Mr. Hille, seconded by Rev. Self, the Board approved the Contract Amendment to the FY 1976 TPERF Contract by adopting the following motion:

RESOLVED, by the Board of Trustees, that the Chairman be authorized to sign the proposed contract amendment to the FY 1976 contract with TPERF as submitted, and that once signed this contract amendment be submitted to the Community Services Division of TDMHMR for approval, and that following approval by TDMHMR this be used as basis of payment to the agency.

On a motion by Mr. Hille, seconded by Rev. Self, the Board approved the proposed FY 1977 contract with TPERF by adopting the following resolution:

RESOLVED, by the Board of Trustees, that the Chairman be authorized to sign the contract for FY 1977 with TPERF in an amount not to exceed \$54,000 and that once signed, this contract be submitted to the Community Services Division of TDMHMR, and that following approval by TDMHMR this contract be used for basis of payment to this agency.

Consideration of Proposed Contract for S.B. 230 Programs: On a motion by Mr. Hille, seconded by Judge Mann, the Board adopted the following resolution:

RESOLVED, by the Board of Trustees, that the Executive Director be authorized to negotiate contracts with local independent school districts to provide special education classes for the mentally retarded as specified under the terms of S.B. 230. Be it further RESOLVED that the Executive Director shall maintain the flexibility to negotiate the contracts as per the guidelines issued by the Texas Education Agency, or to effect a local matching requirement equitable to all parties.

Discussion of Proposed Contract with National Living Centers, Inc.: On a motion by Mr. Hille, seconded by Judge Mann, the Board adopted the following resolution:

RESOLVED, by the Board of Trustees, that the Chairman be authorized to sign a contract with the National Living Centers, Inc. to provide psychological, psychiatric, and casework services to mentally retarded clients in the San Augustine Nursing Center, and for DETRMHMRs to be reimbursed for these services at the rate prescribed in the contract.

Consideration of Rusk State Hospital Contract: On a motion by Mr. Hille, seconded by Judge Mann, the Board adopted the following resolution:

RESOLVED, by the Board of Trustees, that the Chairman be authorized to sign the proposed contract as submitted with the Rusk State Hospital for outpatient services. Be it further RESOLVED that effective September 1, 1977, the Board of Trustees accept fiscal as well as administrative responsibility for the operation of the Nacogdoches Outreach Clinic.

Mr. Woods said he would like to make some observations and comments on this item. He said State institutions are fully funded by the Legislature, and yet the Community MHMR Centers are encouraged to assume local programs from institutions. And, then we have to come up with 20% in local matching funds from the counties to provide these services. He said it bothers him and he doesn't like to be "hoodwinked" by someone in Austin about "no new taxes."

Chairman Burke commented that the Board wants to help Nacogdoches get local services and that these services be administered by local people rather than by the Rusk State Hospital. The problem is that we do have trouble getting funds from the Legislature. The Statewide 10% increase for Community MHMR Centers for the next biennium will barely cover inflation. We will be relieving the State Hospital and State School by taking up local programs, but in Austin we don't get credit for that. This is hard to sell to the Legislature--they are oriented to State Hospitals and State Schools, and don't see that we are picking up some of their services. When it gets down to the "nitty gritty" they won't remember that the Rusk State Hospital has gotten rid of a liability (Nacogdoches Outreach Clinic) for \$47,000 and

moved it over to us. Personally, I think this is something we ought to do for the benefit of the people in Nacogdoches as part of the Community MHMR Center movement. It ought to be remembered by the Legislature that we are picking up and taking over programs that have previously been run by institutions.

Consideration of Proposed Cooperative Agreement with Piney Woods Association for Retarded Citizens: Rev. Self reported that the Piney Woods ARC in Nacogdoches has purchased a van to be used by the Nacogdoches Co. Sheltered Workshop; however, since they had to borrow money to pay for the van, they are unable to turn over the title to us at this time. So, DETRMHMRS, is paying them a small "use fee" for the use of the vehicle which money goes toward insurance on the van.

Mrs. Betty Loflin, President of the Piney Woods ARC, was present and commented that the ARC is happy to provide this service, and that insurance has been purchased for a 12-month period on the van.

Consideration of Contract for Status Offender Program: On a motion by Mr. Hille, seconded by Judge Mann, the Board adopted the following resolution:

RESOLVED, by the Board of Trustees, that the Executive Director be authorized to continue to negotiate and sign a contract with the Deep East Texas Council of Governments' Status Offender project which contract provides for a Master's level Psychologist to provide testing for adolescents in the Status Offender program.

Dr. Lawrence commented that DETCOG is the grantee with funds coming from the Criminal Justice Division of the Governor's Office, and DETCOG will provide the staff for most of the positions for this program, but they have elected to contract with this agency for the Psychologist's position.

Consideration of Personnel Matters: Chairman Burke said that the Board would meet in Executive Session to discuss matters under this item as allowed by Article 6252-17, Section 2(g) of the Open Meetings Law, and that no action would be taken by the Board until the meeting was reopened to the public. He excused visitors from the meeting room.

(Executive Session)

Mr. Burke reopened the meeting at 7:40 p.m., and called upon the Board for motions regarding items discussed.

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Applicant for Counseling Psychologist-MH Staff: Upon a motion by Rev. Self, seconded by Mr. Gee, the Board adopted the following resolution:

RESOLVED, by the Board of Trustees, that the Executive Director be authorized to employ Fred J. Portele, Jr. for the position of Counseling Psychologist for DPW's Cooperative Program for Dependent, Neglected and Abused Children and their Natural and/or Foster Parents when notification is received of approval of the contract between the Department of Public Welfare and this agency.

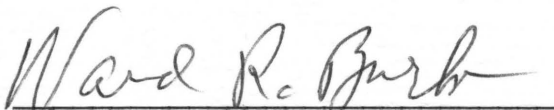
Applicant for Psychologist-MR Staff: Upon a motion by Rev. Self, seconded by Mr. Hille, the Board adopted the following resolution:

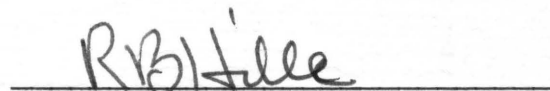
RESOLVED, by the Board of Trustees, that the Executive Director be authorized to employ Mr. Edward K. Andrew as a Psychologist on the mental retardation staff effective August 16, 1976, and to waive the requirement of a Master's degree with the stipulation that he receive a statement of completion of degree requirements before January 1, 1977.

DESIGNATION OF DATE, TIME, AND LOCATION OF NEXT BOARD MEETING:
The August Board Meeting was set for Tuesday, August 24, 1976, at 5:00 p.m. at the Sunrise Manor Halfway House, 1016 N. First Street, Lufkin. Board Committees will meet at 4:00 p.m.

ADJOURN: There being no further items of business for discussion, the meeting was adjourned at 7:45 p.m.

APPROVED:


Ward R. Burke, Chairman


R. B. Hille, Secretary

OPERATING STATEMENT

June 1976

INCOME

Angelina County	\$ 3,125.00
Jasper County	870.83
San Jacinto County	586.71
Patient Fees	2,825.43
Title XX	22,235.42
SB 230	17,676.00
Workshop Production	1,911.98
Concessions	250.90
Miscellaneous Income	1,056.45
Interest Income	385.71
Grant-in-Aid	59,488.50
Supplemental Grant-in-Aid	16,000.00
Texas Rehabilitation Commission	235.00
TOTAL	\$126,647.93

EXPENDITURES

	DISBURSEMENTS	ENCUMBRANCES	TOTAL
Salaries	\$ 56,054.54		56,054.54
FICA	3,089.04		3,089.04
Insurance	2,475.58		2,475.58
Retirement	1,058.67		1,058.67
Prof. Fees/Direct	510.00		510.00
Prof. Fees/Other	400.00		400.00
Travel	4,479.92		4,479.92
Drugs	3,786.77		3,786.77
Food	664.52	531.66	1,196.18
Supplies	942.18	5,924.03	6,866.21
Equipment/Purchase	642.50	10,750.89	11,393.39
Equipment/Rental	584.83	260.00	844.83
Equipment/Repairs & Maintenance	64.04	13.56	77.60
Rent/Building	3,439.00		3,439.00
Repairs & Maintenance/Building	403.50		403.50
Vehicles/Purchased	34,150.00		34,150.00
Vehicles/Operating & Maintenance	339.33	136.15	475.48
Contracts	19,840.99		19,840.99
Utilities/Postage/Telephone	2,656.94	436.60	3,093.54
Client Training Wages	2,790.31		2,790.31
Client Training Fringe	82.41		82.41
Contract Materials	77.90	581.74	659.64
Educational Supplies	6.11		6.11
Miscellaneous	747.88		747.88
Emolument	350.00		350.00
Concession Expense	53.50	123.65	177.15
TOTAL	\$139,690.46	\$18,758.28	\$158,448.74

BREAKDOWN OF DISBURSEMENTS: Prof. Fees: Dr. G. T. Grubb-\$510; C. E. Carpenter-\$400. Food: Shelby County Halfway House-\$664.52. Supplies: Office Supplies-\$468.40; Paper Goods & Cleaning Supplies-\$313.71; Testing Materials-\$54.02; Curtain Material-Angelina Co. OPC-\$29.12; Flag-San Jacinto Co. Dev. Cen.-\$7.50; First Aid Kit-Jasper Co. Dev. Cen.-\$13.50. Equipment/Pur.: Electric Typewriter-Mobile Evaluation Unit-\$553.50; Fire Extinguishers-Angelina Co. Day Treatment and Sunrise Manor-\$89. Equipment/Repair: Lawn Mower-Jasper Co. Dev. Cen.-\$13.25; Typewriter-Tyler Co. OPC-\$20; Typewriter Maintenance Contract-\$30.79. Rent/Building: CA-\$800; Angelina Co. OPC-\$602; Houston Co. Dev. Cen.-\$200; Nacogdoches Co. SWS-\$160; San Jacinto Co. Dev. Cen.-\$75; Shelby Co. Halfway House-\$100; Tyler Co. Dev. Cen.-\$125; Tyler Co. OPC-\$267; Trinity Co. OPC-\$200; Jasper Co. CCC-\$75; Nacogdoches Co. CCC-\$200; Jasper Co. Dev. Cen.-\$235; Sunrise Manor-\$400. Repair & Maint./Bldg.: Air Conditioner-Nacogdoches Co. SWS-\$13.50; Sewer Line Installation-San Jacinto Co. Dev. Center-\$350. Vehicles/Purchased: Sunrise Manor-\$6,100; Angelina Co. Day Treatment-\$6,050; Mobile Evaluation Unit-\$22,000. Vehicles/Oper. & Maint.: Gasoline-Shelby Co. SWS-\$212.09 (March-June); San Jacinto Co. Dev. Cen.-\$127.24. Contracts: Lufkin WS&OPC-\$5,458.33-State Grant-in-Aid; Woodland Heights Hospital-\$2,715; Nacogdoches Memorial-\$41.50; Shelby County School Board-\$11,626.16. Miscellaneous: Booth Fee for Shelby Co. Fair-Shelby Co. SWS-\$10. LWS&OPC-\$33.60-Cleaning MR Offices; \$22.06-Collating Newsletter. Storage of Angelina Co. OPC Furniture-\$51 (Feb. & Mar.). Legal Notice of DETCERA Hearing-\$8.88. RET Seminar Luncheon-\$73.70. Annual subscription to American Psychiatric Association-\$12. Newton County (\$2), Nacogdoches Co. (\$3), and Shelby Co. (\$2) Posting of Board Meeting-\$7. Directions-\$51. Angelina County Chamber of Commerce-\$30-Career Day Exhibit Booth. Chauffers Licenses-Peggy Smith & Linda Reece-\$26. Ad in Lufkin News for Sunrise Manor Houseparent-\$30.66. Exemption Certificate-\$25-Nacogdoches Co. Outreach. Painting Logo on Vehicles-\$240. Recharging 6 Fire Ext.-\$56.40.

DEEP EAST TEXAS REGIONAL MHMR SERVICES

OPERATING STATEMENT

June, 1976

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BREAKDOWN OF ENCUMBRANCES: Food: Shelby County Halfway House-\$388.78; Sunrise Manor-\$142.88. Supplies: Film, Public Education, \$4.25; Film, Houston Co. Dev. Cen., \$5.18; Paper Goods, Jasper Co. Dev. Cen., \$80.15; Door Screen Wire, Shelby Co. Sheltered Workshop, \$55.95; Paper Goods, Cleaning Supplies, Iron, Light Bulbs, \$247.74; Hose, Lumber and Nails-Shelby Co. Halfway House-\$39.42; Office Supplies, All Programs, \$436.18; Printed Forms, \$30.04; Title I Supplies-\$4,977.63, San Jacinto, Houston, Jasper, and Tyler Co. Dev. Centers and Shelby, Polk, and Nacogdoches Co. SWS's. Equipment/Purchase: Conference Table, Tyler Co. OPC, \$58; Title I for Title I programs-\$10,692.89 (Filing Cabinets, Saws, Saw Accessories, Kitchen Appliances, Kilns, Swing Sets, etc.). Equipment/Rent: Payroll Computer Time. Equipment/Repair: Fan Stand-Polk Co. SWS-\$13.85. Vehicles/Operating & Maintenance: Gasoline-\$17.10, Sunrise Manor; \$10.10-Angelina Co. Day Treatment; Mobile Evaluation-\$17.00; Polk Co. SWS-\$91.95; Maintenance-Polk Co. SWS-\$65.93. Contract Materials: Shelby Co. SWS-\$191.38-Paint, Hinges, Plywood; Nacogdoches Co. SWS-\$77.84-Paint, varnish, brushes, tape, nuts and bolts; Polk Co. SWS-\$298.77-Lumber.

DETRMHMRS

SUMMARY
ORGANIZATIONAL UNIT

DATE

June 30, 1976

		MONTHLY BUDGET	MONTHLY EXP.	ANNUAL BUDGET	CUMULATIVE EXP.	BALANCE YTD
PERSONNEL						
a. Salaries & Wages	(010)	52,845	56,054.54	634,143	510,725.14	123,417.86
b. Fringe Benefits	(020)	4,148	4,147.71	49,780	36,548.54	13,231.46
c. Consultation & Prof. Fees						
(1) Direct Patient Serv.	(030)	622	510.00	7,460	6,810.00	650.00
(2) Other	(040)	308	400.00	3,700	3,390.00	310.00
TRAVEL - STAFF & BOARD	(050)	3,667	4,479.92	44,000	36,484.29	7,515.71
CONSUMABLE ITEMS						
a. Drugs	(060)	3,167	3,786.77	38,000	31,244.27	6,755.73
b. Food	(070)	803	664.52	9,640	3,410.49	6,229.51
c. Other	(080)	2,191	942.18	26,286	15,394.04	10,891.96
EQUIPMENT & FURNITURE						
a. Purchase	(090)	1,778	642.50	21,330	13,993.43	7,336.57
b. Rental	(100)	500	584.83	6,000	4,392.16	1,607.84
c. Repair & Maintenance	(110)	183	64.04	2,200	1,504.82	695.18
BUILDING						
a. Rent	(120)	3,133	3439.00	37,603	27,676.66	9,926.34
b. Remodeling & Renovation	(130)	475	-0-	5,700	631.52	5,068.48
c. Repair & Maintenance	(140)	129	403.50	1,550	1,019.13	530.87
VEHICLE						
a. Purchase	(150)	2,845	34,150.00	34,145	34,150.00	<5.00>
b. Rental	(160)	-0-	-0-	-0-	-0-	-0-
c. Oper. & Maintenance Cost	(170)	743	339.33	8,910	12,341.62	7,675.38
CONTRACTS WITH SERVICE AGENCIES	(180)	18,162	19,840.99	217,944	180,988.58	36,955.42
OTHER						
a. Utilities, Postage & Tele.	(190)	2,205	2656.94	26,465	21,180.59	5,284.41
b. Laboratory Expense	(191)	21	-0-	250	136.50	113.50
c. Client Transportation	(192)	-0-	-0-	-0-	-0-	
d. Annual Audit	(193)	375	-0-	4,500	-0-	4,500.00
e. Insurance	(194)	3,778	2475.58	45,341	32,549.54	12,791.46
f. Client Wages	(195)	2,750	2790.31	33,000	24,848.87	8,151.13
g. Client Fringe	(196)	138	82.41	1,650	1,711.87	<61.87>
h. Contract Materials	(197)	364	77.90	4,366	2,975.76	1,390.24
i. Educational Materials	(198)	271	6.11	3,256	805.52	2,450.48
j. Miscellaneous	(199)	667	747.88	8,000	6,384.49	1,615.51
k. Emolument	(200)	233	350.00	2,800	2,275.00	525.00
l. Legal Services	(201)	250	-0-	3,000	768.75	2,231.25
m. Therapeutic Recreation	(202)	50	-0-	600	-0-	600.00
n. Concessions	(203)	167	53.50	2,000	1,443.40	556.60
o.	(204)					
p.	(205)					
GRAND TOTAL						
		106,968	139,690.46	1,283,619	1,004,677.98	278,941.02

NAME OF CENTER

DATE _____

June 30, 1976
DATE

1. Tax Funds Appro. to Center
 - a. City Government
 - b. County Government
 - c. School District
 - d. Hospital District
 - e. Other (Itemize)

- a. Direct Patient Fees & Insurance (070)
- b. Title XX (071)
- c. ICF-MR (072)
- d. S. B. 230 (073)
- e. Titles IV-A & VI (074)

a.	Workshop Production	(080)
b.	United Way	(081)
c.	Donations	(082)
d.	Concessions	(083)
e.	Miscellaneous Income	(084)
f.	<u>Ext. Ord. Exp. Refund</u>	(085)
g.	<u>Interest Income</u>	(089)
h.		

1. Grant-in-Aid (110)
2. Supplemental Grant-in-Aid (120)
3. Special Grants-TDMHMR (130)

1. Texas Rehabilitation Comm. (160)
2. Texas Comm. on Alcoholism (161)
3. _____ (162)
4. _____ (163)
5. _____ (164)

1. Grants

- a. Title I (210)
- b. DDA-Nacogdoches Wks. (211)
- c. DDA-Mini-Vans (212)
- d. DDA-Sunrise Manor (213)
- e. DDA-Mobile Eval. Unit (214)
- f. CETA-OJT (215)

MONTHLY BUDGET	MONTHLY RECEIPTS	ANNUAL BUDGET	CUMULATIVE RECEIPTS	BALANCE YTD
7,633	45,825.54	91,594	61,466.73	30,128.27
715	- 0 -	8,577	8,577.00	- 0 -
1,047	28,255.43	12,560	14,815.29	12,255.29
1,644	22,235.42	19,724	43,558.45	23,834.45
- 0 -	- 0 -	- 0 -	- 0 -	- 0 -
15,221	176,760.00	182,652	180,442.50	2,209.50
4,285	- 0 -	51,426	48,199.99	3,226.01
903	19,119.98	10,833	12,016.21	1,183.21
104	- 0 -	1,250	12,500.00	- 0 -
583	- 0 -	7,000	5,763.48	1,236.52
167	250.90	2,000	1603.92	396.08
153	1056.45	1,840	3,318.56	1,478.56
- 0 -	- 0 -	- 0 -	32,255.93	32,255.93
250	385.71	3,000	2,826.79	1,732.1
59,489	59,488.50	713,862	594,885.00	118,977.00
1,333	16,000.00	16,000	161,000.00	- 0 -
- 0 -		- 0 -		
375	235.00	4,500	2945.00	1,555.00
1,041	- 0 -	12,490	12,490.00	- 0 -
4,716	- 0 -	56,592	47,737.00	8,855.00
308	- 0 -	3,700	- 0 -	3,700.00
666	- 0 -	7,993	- 0 -	7,993.00
1,612	- 0 -	19,351	19,351.00	- 0 -
4,412	- 0 -	52,947	52,947.00	- 0 -
311	- 0 -	3,728	37,286.1	1,617
106,968	126,647.93	1,283,619	1,137,148.46	146,470.54

GRAND TOTAL